



POSITION ANNOUNCEMENT

PART-TIME CUSTODIAN

TLB West Richland Center | Noble, IL

DESCRIPTION: The part-time Custodian position is under the supervision of the Operations and Maintenance Team Leader. The duties include but are not limited to: cleaning and groundskeeping tasks required to ensure the College's buildings and grounds are sustained in a safe, secure, and attractive manner. This position includes occasional changes to hours for special events.

QUALIFICATIONS: A high school diploma or equivalent is required. The position requires a broad knowledge of cleaning methods; materials and equipment; ability to understand and follow oral and written directions; as well as ability to maintain good working relationships with co-workers. A valid driver's license and the ability to lift 50 lbs. on a continuous, repetitive basis also required.

WAGES/BENEFITS: \$14.11 per hour, based upon relevant experience and qualifications.

APPLICATIONS: Send a letter of interest, resume, IECC application forms (available online at www.iecc.edu/employment), copy of high school diploma or equivalent to:

Terry L. Bruce West Richland Center
Attn: Sharmila Kakacs
320 East North Ave
Noble, IL 62868

Or email documents to kakacs@iecc.edu

APPLICATION DEADLINE: Applications will be reviewed as received and will be accepted until the position is filled.

STARTING DATE: Pending approval by the Board of Trustees.

Illinois Eastern Community Colleges is an institution of higher education comprised of Frontier Community College in Fairfield, Lincoln Trail College in Robinson, Olney Central College in Olney, and Wabash Valley College in Mt. Carmel. IECC is accredited by the Higher Learning Commission.

IECC complies with federal and state disability laws and makes reasonable accommodations for applicants and employees with disabilities. If a reasonable accommodation is needed to participate in the job application or interview process, to perform essential job functions, and/or to receive other benefits and privileges of employment, please contact Human Resources at (618) 395-5299 Extension 5522.

IECC's mission is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.

EQUAL OPPORTUNITY EMPLOYER