

Student Affairs Leadership Team Meeting
August 26, 2025
2:00 p.m.
WVC Main Hall 101

Participating: Matt Fowler, Wain Davis, Levi Johnson, Chad Groves, Libby McVicker, Amber Malone, Cassandra Goldman, and Katie Hinderliter (Recorder)

Absent: Jamie Carman

ISAB Application:

- A. Discussion:** New student applications were submitted for review and approval to ISAB.
- B. Decision:** SALT approved the following student applications to ISAB for the 2025-2026 academic year: Peyton Owen (FCC), Olivia Brummer (FCC), Camdyn Tappendorf (FCC), Emmalynn Vinson (FCC), Claire Boehm (LTC), Alayna Crosley (LTC), Sally Shelton (LTC), Cole Thompson (LTC), Kristine Lisy (OCC), Amiya Ray (OCC), Liam Ryden (OCC), Olivia Schaefer (OCC), Jackson Sornberger (OCC), Blake McDonald (WVC), and Harper Taylor (WVC). A total of 20 students, out of a maximum of 25, have been approved to serve on ISAB.
- C. Action:** Cassandra will notify students of their application status via email.

Learning Commons Contingency Plan:

- A. Discussion:** A Contingency Support Plan to ensure the Learning Commons remains open was shared for review. If the Directors of Learning Commons or the Learning Commons Specialists are unavailable, the individuals identified in the plan will step in to provide coverage. Cassandra emphasized that the Learning Commons is essential and needs to remain open on all campuses.
- B. Decision:** SALT approved the Contingency Support Plan as presented. Training was recommended for employees who have agreed to provide coverage, focusing on the core functions of the Learning Commons.
- C. Action:** The Contingency Support Plan will be presented to SEPC as an informational item.

Restructuring TABIT:

- A. Discussion:** Currently, each campus operates its own Threat Assessment and Behavioral Intervention Team (TABIT), with representatives from each of the IECC campuses. However, when issues arise, considerable time is spent retraining team members. Cassandra and Libby discussed the effectiveness of forming a District-wide TABIT team.

This would be a smaller, centralized group that would meet regularly and receive advanced training.

- B. Decision:** SALT approved Cassandra and Libby to proceed with identifying members for a District-wide TABIT team.
- C. Action:** Cassandra and Libby will present a proposed plan and recommendations to SALT at next month's meeting.

Emergency Response Plans/Violence Prevention Plans/Annual Security Report:

- A. Discussion:** Libby submitted the following documents for review and approval:
 - 1. *2025 Annual Security Report* – includes the newly added hazing requirement and reverts to language from Title IX policy and procedure, now designated as 100.31.
 - 2. *2025 Emergency Response Plans* – updated contact information.
 - 3. *2025 IECC Violence Prevention Plan* – updated contact information.
- B. Decision:** SALT approved documents 1-3, which will now be presented at SEPC.
- C. Action:** Documents 1-3 will be presented under the consent agenda at SEPC.

Remote Proctoring – Accuplacer Test:

- A. Discussion:** Chad provided an update on the possibility of remote proctoring for the Accuplacer test, intended for students who live a greater distance from IECC campuses. He reported that remote proctoring is possible but requires proper certification and software testing. Additionally, it was discovered that the IECC campuses are not currently listed on Accuplacer's Test Center Locator.
- B. Decision:** None.
- C. Action:** Chad will continue investigating to clarify the requirements and establishing a timeline to implementation.

Letter of Intent for Common Application:

- A. Discussion:** Amber shared a draft Letter of Intent outlining IECC's plan to adopt the Common Application for the Fall 2026 admission cycle through the Illinois One Click College Admit program. Implementation is proposed to begin in February 2026, with a "go live" date of August 1, 2026.
- B. Decision:** SALT approved moving forward with the Common Application through the Illinois One Click Direct Admit program.
- C. Action:** None at this time.

Mapping Student Support Services:

- A. Discussion:** SALT discussed the student support services currently offered and reached an agreement on outlining which services are provided and how effectively they serve students. Additionally, SALT identified areas where additional services need to be developed, or existing ones strengthened. A clearly defined mapping of student support services should offer a one-stop approach to help students resolve issues quickly, allowing them to stay focused on their academic goals. This approach would also benefit

faculty and staff by providing a clear direction for referring students to appropriate resources.

- B. Decision:** SALT defined the core support areas and services on a draft document to be distributed for further review and discussion.
- C. Action:** Dr. Fowler requested that SALT consider where the mapping of student support services should be housed on the website.

October 10 Retreat:

- A. Discussion:** Dr. Fowler requested feedback on discussion topics that would be beneficial to the Student Affairs group during the October 10 retreat.
- B. Decision:** SALT recommended including the following: an exercise on the “5 Archetypes of IECC Students,” a “5 Things You Need to Know About” by department, and departmental breakout sessions. The proposed timeframe for the retreat was set from 9 a.m. to 3:30 p.m. on WVC’s campus.
- C. Action:** SALT will continue the discussion thread to develop an agenda for the day’s events.

Next Meeting: Tuesday, September 16, 2025 @ FCC. The Student Affairs retreat is scheduled for Friday, October 10, 2025, at WVC.

Adjournment: The meeting adjourned at 4:18 p.m.