

Student Affairs Division Meeting Minutes

Date: July 21, 2026

Facilitator: Dr. Matt Fowler

Attendees: Cassandra Goldman, Chad Groves, Wain Davis, Libby McVicker, Amber Malone

Recorder: Katie Hinderliter

Meeting Summary

Key Focus Areas

- Student engagement initiatives for Fall 2026, including New Student Orientation, Weeks of Welcome, First-Year Experience course.

Major Decisions

- Approved the 2026-27 Student-Athlete Handbook.
- Approved Mariana Ramsey's application to ISAB for AY26-27.
- Approved FY27 MOUs between IECC and SAFE, and between IECC and Prevail Illinois.

Upcoming Deadlines

- Completion of affiliated housing annual inspections by July 31.
- Student Organizations and Clubs will be an agenda item at the August meeting.
- FY27 Operational Plan will be an agenda item at the August meeting.

Agenda Items

1. 2026-27 Athletic Handbook

Discussion

- Dr. Fowler sent a draft of the Athletic Handbook to the Athletic Directors for review and feedback. No feedback was received.

Action Items

- SALT approved the [2026-27 Student-Athlete Handbook](#) as presented. The Handbook will now be submitted to SEPC as an informational item and posted on the IECC website.

2. New Student Orientation

Discussion

- New Student Orientation is scheduled for Monday, August 17. As of July 20, a total of 425 students were registered (FCC-85; LTC-86; OCC-146; WVC-108).

Action Items

- No action required.

3. Weeks of Welcome

Discussion

- The Weeks of Welcome schedule of events for each campus has been finalized. Copies of the schedule are being posted in each student housing unit during housing inspections. The schedule is also included in the First-Year Experience course.

Action Items

- Cassandra encouraged participation in the scheduled events by reaching out to the Director of Learning Commons at each campus to volunteer.

4. First Year Experience

Discussion

- As of July 20, 318 students were enrolled in the sections of College Success FYE 1198. Cassandra is hosting an invitation only session for FYE instructors at the District Workshop. FYE 1198 is a graded course.

Action Items

- No action required.

5. Affiliated Housing Annual Inspections

Discussion

- Cassandra reported that annual inspections of student housing units on each campus are underway. All student housing at LTC and OCC, and part of the student housing at FCC, have been inspected. The target for completion of all units is July 31.

Action Items

- No action required.

6. ISAB Student Applications for AY26-27

Discussion

- An application from Mariana Ramsey for the Student Advisory Board was submitted for approval. Mariana is an OCC student who also serves as a Student Ambassador.

Action Items

- SALT approved Mariana Ramsey's application to serve on the Student Advisory Board for AY26-27.

7. Moonlight Mondays

Discussion

- The "Moonlight Mondays" evening hours are returning this year to be held on August 3, 10, and 24 from 4:00 to 7:00 p.m. These extended hours are being offered as a convenience to students, allowing them additional time to visit Student Services offices and complete any outstanding enrollment or registration tasks before the start of fall semester.

Action Items

- No action required.

8. Grant Update

Discussion

- Libby reported that the FY27 College Mental Health and Success Initiative grant has been submitted. Cassandra noted that through the FY26 Mental Health Early Action on Campus grant, bathroom stall readers were purchased for placement in each bathroom stall on each campus. This is part of an effort to raise awareness about mental health resources. Monthly newsletters highlighting campus activities, TimelyCare services, and local mental health resources will be displayed.

Action Items

- No action required.

9. Memorandum of Understanding (Prevail & SAFE)

Discussion

- A Memorandum of Understanding (MOU) between SAFE and IECC, and between Prevail Illinois and IECC for FY27 were presented for review and approval.

Action Items

- SALT approved the MOUs between SAFE and IECC, and between Prevail Illinois and IECC for FY27.

10. Dean of Students Update

Discussion

- The Dean of Students position announcement is posted on the [IECC employment website](#). A search committee has been formed and will begin reviewing applicants.

Action Items

- No action required.

11. Accuplacer Virtual Proctor

Discussion

- Chad reported that he recently completed his first successful international virtual proctoring session for the Accuplacer exam. He is confident that this process can be implemented on a larger scale moving forward.

Action Items

- No action required.

12. FY27 Operational Plan KPI Baselines

Discussion

- The first Operational Plan Retreat was held on June 30, with an additional retreat scheduled for July 29. Student Affairs has set forth several objectives over the course of AY27. Dr. Fowler asked the team to review the objectives to discuss in more detail at next month's meeting. He also noted that the HLC has substituted the current phrase, "student retention, persistence, and completion" with "educational intent, progression, completion, and post-completion outcomes."

Action Items

- Continue discussion at next month's meeting.

Additional Announcements

Discussion

- Next month's meeting will be held on Tuesday, August 18, 2026, on OCC's campus.

Adjournment

Meeting concluded at 3:30 p.m.