

SALT Division Meeting Minutes

Date: June 16, 2026

Facilitator: President Matt Fowler

Attendees: Libby McVicker, Jamie Carman, Matt Fowler, Chris Simpson, Chad Groves, Levi Johnson

Recorder: Katie Hinderliter

Meeting Summary

Key Focus Areas

- Student mental health initiatives, including the College Mental Health and Success Initiative grant, Mental Health First Aid training, and TimelyCare services
- IECC CARES Hub emergency financial assistance and support for students
- Advising transition plan and development of a district-wide advising system

Major Decisions

- Approved application for the FY27 College Mental Health and Success Initiative grant
- Approved Procedure 500.12.2 Student Mental Health Needs
- Approved Dean of Students job description
- Approved Procedure 800.14 Guided Pathways

Upcoming Deadlines

- Approval of the 2026-27 Athletic Handbook at the July 21 meeting.

Agenda Items

1. Business Operations Update

Discussion

- President Chris Simpson provided an update on three key items in BOLT related to Bookstores. BOLT is piloting a program this summer called Inclusive Access for a select number of courses. Inclusive Access is a strategy designed to reduce costs for students while providing day-one access to course materials, which are delivered digitally through students' Canvas accounts. Not all classes are good

candidates for Inclusive Access; however, the success of the pilot will determine whether the program is expanded for the fall semester.

- BOLT is in the process of implementing a new point-of-sale (POS) system with Lightspeed. The current POS system through MBS will remain in use through the end of the month. One benefit of Lightspeed is that it will significantly improve the eCommerce side of bookstore operations, including apparel and other items.

Approval was given at the June SEPC meeting for an additional reorganization within Bookstores, including the creation of a District Bookstore Manager position. This role will provide oversight for all IECC bookstore operations, with staff continuing to operate each campus bookstore. BOLT is moving in this new direction, with timing to be determined.

- Bookstore hours of operation are being discussed at this month's BOLT meeting, with the expectation that hours will change going forward. A decision is forthcoming.
- President Simpson recently visited the LTC and WVC campus food service operations, with plans to inventory existing resources and determine whether any services or utilities (e.g., gas or water) should be shut down. BOLT is also exploring options to establish food service operations at both campuses to ensure some level of ongoing food service availability.

Action Items

- No action required.

2. IECC CARES Hub Updates

Discussion

- Libby provided an update on the IECC CARES Hub, which offers emergency financial assistance to students facing urgent situations through the Supporting Students Facing Homelessness grant. Application activity and funding outcomes from April 2026 through June 16, 2026, were discussed. Libby reported that 16 complete applications were reviewed, with 13 approved and 3 denied. A total of \$7,663.65 has been awarded to date, with a maximum individual award of \$800. Primary student needs addressed include rent assistance, eviction prevention, gas cards, and support for program participation (e.g., clinicals).
- Libby recently co-presented with South Suburban College at the ICCB HOUSE Summit in Bloomington, which provides insight into supporting individuals experiencing homelessness and students with experience in foster care. Libby provided a copy of the presentation materials to the team.

Action Items

- No action required.

3. FY27 College Mental Health and Success Initiative

Discussion

- IECC received notice of a funding opportunity for FY27, with the intention of securing funding to implement initiatives aligned with the Mental Health Early Action on Campus Act, including TimelyCare and Mental Health First Aid training.

Action Items

- SALT approved moving forward with applying for the FY27 College Mental Health and Success Initiative grant.

4. Procedure 500.12.2 Student Mental Health Needs

Discussion

- Updates were made to the procedure to replace references to the former Mental Health Specialist with Program Director of Grants and Compliance. The procedure also outlines the designation of an expert panel to develop appropriate policies and procedures in accordance with the Mental Health Early Action on Campus Act. The expert panel will meet annually.

Action Items

- SALT approved revisions to the procedure and recommended that the expert panel meet at the beginning of fall semester.

5. IECC Advising Transition Plan

Discussion

- Dr. Fowler updated the team on the academic advising transition plan, which includes an organizational shift from Student Affairs to Academic Affairs and the creation of a new district-wide advising system. A change in status is being recommended for Jamie Carman as the Director of Academic Advising to Director of Advising Systems. The future organizational and leadership structure will include an Academic Advising Team Lead responsible for advising operations and staff supervision, while the Director of Advising Systems will oversee technology systems, data reporting and analytics. The new advising structure is outlined in a three-year transition plan.

Action Items

- No action required.

6. Dean of Students Job Description & Position Announcement Approval

Discussion

- Dr. Fowler presented the proposed job description for the Dean of Students position to advertise and allow time for candidate selection and training, with the goal of making a recommendation later in the fall. Effective July 1, Cassandra will move into the Administration Office at WVC.

Action Items

- SALT approved the job description, which will be submitted to SEPC for final approval.

7. Procedure 800.14 Guided Pathways

Discussion

- Jamie reported that she and Amber were tasked with developing a new procedure to formalize Guided Pathways.

Action Items

- SALT approved the procedure, which will be submitted to SEPC for final approval.

8. Dean of Students Update

Discussion

- Cassandra submitted a memo in her absence.
- ISAB does not meet over the summer. Cassandra has received the names of students selected as student ambassadors for each campus, and an email has been sent inviting them to apply for ISAB.
- The next IECC College and Career Fair is scheduled for Thursday, February 18, 2027, at OCC. Participation in the fair is a requirement of the second semester FYE 1199 course.
- Assistant coaches living in student housing and academic advisors are required to complete Mental Health First Aid (MHFA) training every three years. All IECC faculty and staff are strongly encouraged to participate. An MHFA training session is scheduled for Monday, August 10, from 8:00 a.m. to 4:00 p.m. in

the OCC Banquet Room. An email with registration information will be sent to all faculty and staff in July.

- As of June 10, 2026, there are 217 students enrolled in a section of College Success (FYE 1198). Cassandra will host an invitation-only session for FYE instructors at the District workshop.
- New Student Orientation enrollment as of June 10, 2026: FCC 67; LTC 42; OCC 1; WVC 82 = total of 192

Compare to Fall 2025 NSO FCC – 112; LTC – 150; OCC- 151; WVC –162 = 575

- TimelyCare will host a session at the District workshop to promote its services to faculty and staff, both as users and as a resource to help promote. TimelyCare will also have a table at the District workshop if anyone wants to speak with them individually about services. TimelyCare is also offering students two introductory Health Coaching sessions during Weeks of Welcome to provide general health coaching tips and promote the one-on-one sessions that are part of our TimelyCare services.
- Transfer visit days are being scheduled with the assistance of our College and Career Specialists to create a calendar of opportunities to participate in a transfer visit this Fall. This calendar will be added to the FYE 1198 course information as a college visit is a requirement of the FYE 1198 course.
- The Weeks of Welcome schedule of events for the first two weeks on each campus has been shared with the MARCOM team. The goal is to have a calendar of events for each campus posted in student housing by August 1 and added to the FYE 1198 course information.

Additional Announcements

Discussion

- Next month's meeting will be held on Tuesday, July 21, at 2:00 p.m. on WVC's campus.

Adjournment

Meeting concluded at 3:48 p.m.