

# Meeting Minutes

## Student Affairs Leadership Team Meeting

### March 30, 2026

#### 2:00 p.m.

### WVC Student Services Conference Room

**Attendees:** Matt Fowler, Cassandra Goldman, Libby McVicker, Chad Groves, Wain Davis, Levi Johnson, Amber Malone, and Katie Hinderliter (Recorder)

**Absent:** Jamie Carman

### 1. Tuition Waivers Policy 500.14

- A. **Discussion:** The team reviewed proposed revisions to Policy 500.14. The policy is scheduled to be revised effective Summer 2026 to eliminate tuition waivers for specified counties, including Special Out-of-District Students and Indiana Students in Designated Counties.
- B. **Decision:** A motion to approve the revisions as presented was made by Wain and seconded by Libby. The motion carried unanimously.
- C. **Action:** The policy will be presented at SEPC for approval.

### 2. Term Honors Policy 500.46 & Procedure

- A. **Discussion:** Amber presented a draft Term Honors Policy (500.46) and corresponding procedure establishing guidelines for processing term honors in accordance with policy. While Term Honors are outlined in the college catalog, they are not currently outlined in existing policy or procedure. The procedure establishes a timeline for the Records Department to retrieve the honors report for subsequent publication.
- B. **Decision:** SALT approved the policy and procedure as presented.
- C. **Action:** The policy and procedure will be presented at SEPC for approval.

### 3. IECC CARES Hub

- A. **Discussion:** Cassandra updated the team on the IECC CARES Hub, which provides emergency financial assistance to students facing emergency situations. IECC is one of ten grant recipients of the ICCB Supporting Students Facing Homelessness grant, with a maximum award of \$25,000. All funds will be used for the benefit of students, including direct payments to third parties for approved emergency expenses. Cassandra and Libby met today with the Financial Aid Coordinators, who will serve as the committee responsible for funding determination. An application form outlining eligibility and criteria has been developed, and a request has been made to make the form fillable on the

website. In addition, a dedicated email address will be established so all communications are directed to the committee. This initiative will be implemented district-wide. Beyond providing financial assistance to students, the CARES Hub will help IECC gain a better understanding of the financial barriers students face on campus. Meetings will be held with the foundations at each college to request matching funds of \$6,250 per foundation, with the goal of sustaining two years of project operation. Libby was contacted by ICCB to present at the HOUSE Summit in May with the City Colleges of Chicago on partnering with foundations to utilize this grant.

- B. **Decision:** None.
- C. **Action:** No action required.

#### **4. ISAB Update**

- A. **Discussion:** ISAB met on March 17, the originally scheduled Board meeting date. Cassandra submitted the meeting minutes from the meeting. ISAB was allocated \$51,977 at the beginning of the semester, with \$5,374 remaining following the February 17, 2026 meeting. Funding requests received at the March meeting exceeded the available balance, and therefore requests were not approved in full. Following the approval of funding requests, less than \$1,000 remains available for allocation. The newly elected student trustee, Samantha Coomer, will join ISAB at the next meeting, which will be held at FCC. ISAB will continue to meet at the same location as the Board meeting; however, the meeting time will change to 4:00 p.m.
- B. **Decision:** SALT approved the March ISAB meeting minutes as presented, including approval of funding requests outlined therein.
- C. **Action:** The March 17, 2026 ISAB meeting minutes are incorporated into these minutes in the attached document.

#### **5. Grant Update**

- A. **Discussion:** A grant update was provided, including information on recent changes to the Talent Search grant application. After careful consideration, it was determined that the institution will not pursue the Talent Search grant at this time. Efforts will instead be directed toward preparing for the Upward Bound grant, which is expected to be released soon.
- B. **Decision:** None.
- C. **Action:** No action required.

#### **6. TRIO Objectives**

- A. **Discussion:** Wain updated the team that TRIO students recently returned from Washington D.C., where they had the opportunity to meet with Senator Dick

Durbin. Students will make a presentation to ISAB and hope to present to the Board as well. To date, 183 students have been served, with TRIO slated to serve 190 students total. Wain noted that it is common to add an additional 25-30 students during the summer term. The goal is to reach as close to 190 students as possible in order to clearly demonstrate the provision of high-quality services to students.

B. **Decision:** None.

C. **Action:** Wain will provide regular updates to the team.

## **7. AY 27-28 Operational Plan**

A. **Discussion:** The team discussed developing the divisional narrative outlining Student Affairs' work for AY27-28.

B. **Decision:** None.

C. **Action:** A Teams meeting was scheduled for April 13, 2026, from 2:00-4:00 p.m. for draft presentations by SALT members in advance of the next SALT meeting on April 21, 2026.

## **8. Adjournment & Next Meeting**

The meeting adjourned at 4:05 p.m. The next meeting will be held on Tuesday, April 21, at FCC.

# Student Advisory Board Meeting

March 17, 2026

12:00 p.m.

WVC – SB 41

- I. **Participation:** Blake McDonald (WVC), Eva Sophia Fernandez Garmon (WVC), Mireya Rose (WVC), and Cassandra Goldman (Advisor)
- II. Newly elected Student Trustee, Samantha Coomer, will join our next meeting. She will be sworn in as the Student Trustee at the Board of Trustees meeting that same evening.
- III. **Funding Requests**

ISAB was allocated \$51,977 at the beginning of the Fall 2025 semester. After the 2/17/2026 ISAB has approved funding requests of \$46,603 across IECC. The remaining balance in the ISAB funding is \$5,374.00

ISAB received the following funding requests:

- a. FBLA (LTC, OCC, & WVC) – National Leadership Conference June 5-9<sup>th</sup>
- b. FCC PTK – Supper with the Bunny
- c. FCC PTK – Softball (March 22<sup>nd</sup> ) and Baseball (April 29<sup>th</sup>) promotion
- d. WVC Midterm Meltdown – ice cream during midterm week March 4<sup>th</sup>
- e. WVC Student Life - Softball and Baseball promotion April 9<sup>th</sup> snow cones
- f. OCC PTK Catalyst Conference March 26-28<sup>th</sup>
- g. LTC Student Senate – multiple events from December 3, 2025 through April 29, 2026

The funding requests received exceed the available funds. A discussion was held including a review of each funding request. Consideration was given to the number of students who would benefit from each request, fundraising conducted and/or other sources of funding available, and how the requested activity or item contributes toward institutional learning priorities.

After discussion, a Motion was made by Blake McDonald and seconded by Sofia Fernandez Garmon to approve the following:

- a. Up to \$2,000 to FBLA (LTC, OCC, & WVC) – National Leadership Conference June 5-9<sup>th</sup>
- b. \$100 to FCC PTK – Supper with the Bunny for children 3-10 yrs of age March 30<sup>th</sup>
- c. \$200 to FCC PTK – Softball (March 22<sup>nd</sup> ) and Baseball (April 29<sup>th</sup>) promotion
- d. \$250 to WVC Student Life - Softball and Baseball promotion April 9<sup>th</sup> snow cones
- e. \$400 to OCC PTK for Regional Officer to attend Catalyst Conference March 26-28<sup>th</sup>
- f. Up to \$1,590 to LTC Student Senate – for Craze Days and Corn hole events

Motion carried.

#### **IV. Student Organization/Campus Updates**

Softball and Baseball teams are playing on all campuses – go to a game and support your classmates.

Grad Fest is May 5<sup>th</sup> and 6<sup>th</sup> in the Learning Commons on each campus

Graduation is May 15<sup>th</sup> on each campus

- a. FCC - Supper with the Bunny for children 3-10 yrs of age March 30<sup>th</sup>; Softball (March 22<sup>nd</sup> ) and Baseball (April 29<sup>th</sup>) promotions
- b. LTC – 3/18 NCAA party; 3/25 karaoke and nachos; 4/1 easter cookie decorating; 4/13 Craze Days; 4/29 corn hole tournament
- c. OCC – 4/8 Student Senate Spring Fling
- d. WVC Softball and Baseball promotion March 24<sup>th</sup> (hot dogs) and April 9<sup>th</sup> (snow cones)

#### **V. THANK YOU TO MIREYA ROSE for serving as the President of ISAB this year and as the IECC Student Trustee!**

**Next Meeting:** April 21, 2026 at 4:00 pm at FCC Learning Commons.