



POSITION ANNOUNCEMENT

TRIO UPWARD BOUND COUNSELOR OLNEY CENTRAL COLLEGE | OLNEY, IL

TRIO Upward Bound is 100% federally funded grant program. Illinois Eastern Community Colleges has been awarded \$972,064 in to administer TRIO Upward Bound programs.

DESCRIPTION: The Counselor is a 100% grant-funded position responsible for recruiting, assessing and advising program participants during both the academic and summer year. Other duties include assisting in the development of forms and handbooks, planning and chaperoning trips and the summer program, and maintaining contact with teachers and parents/guardians regarding students' academic, personal, career and social development. Employment is contingent upon continued grant funding. Current site assignment is Olney Central College in Olney, IL.

QUALIFICATIONS: Bachelor's degree in counseling, psychology, social work, education or related field required; Master's degree preferred. Ability to communicate and work well with participants, parents/guardians and high school personnel required. The position requires a demonstrated commitment to economically disadvantaged and first-generation youth; and the ability to understand and accept varied lifestyles. Personal experience in overcoming academic and economic obstacles to success preferred. Valid driver's license and an ability to work independently and travel extensively within the target area required.

WAGES/BENEFITS: Based upon \$16.50 per hour, depending on education and experience. Benefits include, but are not limited to: medical, dental, and life insurance; paid sick leave, vacation, and personal days; and participation in State Universities Retirement System.

APPLICATIONS: Send a letter of interest, resume, IECC application forms (available on our website), and transcripts to iecchr@iecc.edu or mail to:

Illinois Eastern Community Colleges
Attn: Human Resources
233 East Chestnut Street
Olney, IL 62450

APPLICATION DEADLINE: Applications will be reviewed as received and will be accepted until the position is filled.

STARTING DATE: Pending approval by the Board of Trustees.

IECC complies with federal and state disability laws and makes reasonable accommodations for applicants and employees with disabilities. If reasonable accommodation is needed to participate in the job application or interview process, to perform essential job functions, and/or to receive other benefits and privileges of employment, please contact Michele Anderson at (618) 395-5299 Extension 5522. Illinois Eastern Community Colleges is a multi-college district with four colleges and an administrative office located in rural southeastern Illinois: Frontier Community College in Fairfield, Lincoln Trail College in Robinson, Olney Central College in Olney, and Wabash Valley College in Mt. Carmel. The colleges are accredited by the Higher Learning Commission.

**IECC's mission is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.
EQUAL OPPORTUNITY EMPLOYER**