



POSITION ANNOUNCEMENT

MAINTENANCE/ GROUNDSKEEPER OLNEY CENTRAL COLLEGE | OLNEY, IL

DESCRIPTION: The Maintenance/Groundskeeper is responsible for performing mowing, trimming, and landscaping within scheduled frequency; performing routine inspections, and reporting conditions/safety hazards to supervisor. They will assist with the overall maintenance of the college's buildings, equipment, and grounds which includes ensuring buildings and grounds are secure and maintained in a safe and attractive manner; performing minor equipment, plumbing, and building repairs. Other duties include limited carpentry repairs; assistance with indoor custodial tasks such as moving furniture and equipment; and setting up for campus events and cleaning tasks.

QUALIFICATIONS: High school diploma or equivalent is required. Must have an understanding of use of chemicals such as pesticides. A valid class C driver's license and the ability to lift 50 lbs. on a continuous, repetitive basis also required. Preference will be given to applicants with related work experience in grounds maintenance.

WAGES: \$14.50 per hour

APPLICATIONS: Send a letter of interest, resume, IECC application forms (available on our website), and transcripts to iecchr@iecc.edu or mail to:

Illinois Eastern Community Colleges
Attn: Human Resources
233 East Chestnut Street
Olney, IL 62450

APPLICATION DEADLINE: Applications will be reviewed as received and will be accepted until the position is filled.

STARTING DATE: Pending approval by the Board of Trustees.

IECC complies with federal and state disability laws and makes reasonable accommodations for applicants and employees with disabilities. If reasonable accommodation is needed to participate in the job application or interview process, to perform essential job functions, and/or to receive other benefits and privileges of employment, please contact Michele Anderson at (618) 395-5299 Extension 5522. Illinois Eastern Community Colleges is a multi-college district with four colleges and an administrative office located in rural southeastern Illinois: Frontier Community College in Fairfield, Lincoln Trail College in Robinson, Olney Central College in Olney, and Wabash Valley College in Mt. Carmel. The colleges are accredited by the Higher Learning Commission.

IECC's mission is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.

EQUAL OPPORTUNITY EMPLOYER