



## POSITION ANNOUNCEMENT

# MAINTENANCE/CUSTODIAN

Olney Central College | Olney, IL

**DESCRIPTION:** The Maintenance / Custodian position is a full-time position that performs general maintenance and custodial duties under the supervision of the Operations and Maintenance Team Leader. This position is responsible for performing custodial duties and semi-skilled maintenance duties, including but not limited to; preparing the gym for ballgames, moving bleachers, cleaning assigned areas, and performing minor equipment repair, plumbing, carpentry, and building repairs; regulating, maintaining, and inspecting heating/cooling systems; and reporting conditions/safety hazards to supervisor. This position works second shift and includes some weekend shifts.

**QUALIFICATIONS:** High school diploma, work experience in building maintenance, and experience in a teamwork environment. A valid driver's license and the ability to lift 50 lbs. on a continuous, repetitive basis also required.

**WAGES/BENEFITS:** \$15.15 per hour, based upon knowledge and experience. Benefits include, but are not limited to: medical, dental, and life insurance; paid sick leave, vacation, and personal days; and participation in State Universities Retirement System.

**APPLICATIONS:** Send a letter of interest, resume, copy of High School diploma or equivalent, and IECC application forms (available online at [www.iecc.edu/employment](http://www.iecc.edu/employment)) to:

Illinois Eastern Community Colleges  
Attn: Human Resources  
233 East Chestnut Street  
Olney, IL 62450

Documents may also be emailed to [iecchr@iecc.edu](mailto:iecchr@iecc.edu)

**APPLICATION DEADLINE:** Applications will be reviewed as received and will be considered until the position is filled.

**STARTING DATE:** Pending IECC Board of Trustees approval.

*Illinois Eastern Community Colleges is an institution of higher education comprised of Frontier Community College in Fairfield, Lincoln Trail College in Robinson, Olney Central College in Olney, and Wabash Valley College in Mt. Carmel. IECC is accredited by the Higher Learning Commission.*

*IECC complies with federal and state disability laws and makes reasonable accommodations for applicants and employees with disabilities. If a reasonable accommodation is needed to participate in the job application or interview process, to perform essential job functions, and/or to receive other benefits and privileges of employment, please contact Human Resources at (618) 395-5299 Extension 5522.*

**IECC's mission is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.**

**EQUAL OPPORTUNITY EMPLOYER**