



Position Announcement

OCC Foundation Executive Director Olney Central College

- Description:** The OCC Foundation Executive Director is a part-time position that provides leadership for the college foundation and is responsible for developing and sustaining relationships with alumni, donors, businesses, community partners, and other stakeholders. The Executive Director leads fundraising and advancement activities that support the college's mission, priorities, students, programs, and institutional initiatives.
- Qualifications:** Bachelor's degree required in business, communications, nonprofit management, public relations, marketing or related field preferred. Demonstrated experience in fundraising, advancement, nonprofit management, community relations, higher education, or a related field.
- Wages/Benefits:** \$20.00 per hour, no more than 29 hours per week.
- Applications:** Send a letter of interest, resume, IECC application forms (available on our website), and transcripts to simpsonc1@iecc.edu or mail to:
- Olney Central College
Attn: Chris Simpson
305 North West Street
Olney, IL 62450
- Application Deadline:** To receive first consideration, please submit your application by October 2, 2026. Applications will continue to be accepted until the position is filled.
- Starting Date:** October 12, 2026

Illinois Eastern Community Colleges is an institution of higher education comprised of Frontier Community College in Fairfield, Lincoln Trail College in Robinson, Olney Central College in Olney, and Wabash Valley College in Mt. Carmel. IECC is accredited by the Higher Learning Commission.

IECC complies with federal and state disability laws and makes reasonable accommodations for applicants and employees with disabilities. If a reasonable accommodation is needed to participate in the job application or interview process, to perform essential job functions, and/or to receive other benefits and privileges of employment, please contact Human Resources at (618) 395-5299 Extension 5522.

IECC's mission is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.

Equal Opportunity Employer