



POSITION ANNOUNCEMENT

PART-TIME INTERNATIONAL STUDENT LIAISON LINCOLN TRAIL COLLEGE | ROBINSON, IL

DESCRIPTION: The International Student Liaison will serve as a liaison between international students, host families, and the community to ensure international students have a high-quality educational experience.

QUALIFICATIONS: Associate degree or equivalent work experience preferred. Ability to work cooperatively with diverse faculty, staff, student populations, and host families. Excellent oral and written communication skills and ability to organize and prioritize work. Ability to interact effectively with faculty, staff, and applicants. Knowledge of current computer programs.

WAGES & BENEFITS: Commensurate with education and experience.

APPLICATIONS: Send application forms (available online), cover letter, resume, and official transcripts to:

Wabash Valley College
Attn: Cassandra Goldman
Program Director of International Student Program
2200 College Dr.
Mt. Carmel, IL 62863

For more information, please contact 618-262-8641 or goldmanc@iecc.edu.

APPLICATION DEADLINE: Applications will be accepted until position is filled.

STARTING DATE: Negotiable

IECC complies with federal and state disability laws and makes reasonable accommodations for applicants and employees with disabilities. If reasonable accommodation is needed to participate in the job application or interview process, to perform essential job functions, and/or to receive other benefits and privileges of employment, please contact Michele Anderson at (618) 395-5299 Extension 5522.

Illinois Eastern Community Colleges is a multi-college district with four colleges and an administrative office located in rural southeastern Illinois: Frontier Community College in Fairfield, Lincoln Trail College in Robinson, Olney Central College in Olney, and Wabash Valley College in Mt. Carmel. The colleges are accredited by the Higher Learning Commission.

IECC's mission is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.

EQUAL OPPORTUNITY EMPLOYER