



POSITION ANNOUNCEMENT

DIRECTOR OF LEARNING COMMONS LINCOLN TRAIL COLLEGE | ROBINSON, IL

- DESCRIPTION:** The Director of Learning Commons is the primary administrator responsible for developing, organizing, directing, and assessing the activities of the college's Learning Commons. The Director will oversee one of the following District-wide pillars: ADA, Library, Testing, or Tutoring for IECC. The Director is also responsible for student engagement activities on campus such as new student orientation, weeks of welcome, and advising the campus' Active Minds chapter.
- QUALIFICATIONS:** Bachelor's degree from an accredited college or university required; Master's degree preferred. Experience with libraries, learning skills, retention efforts, and related services is also preferred. Position requires excellent oral and written communication skills, attention to detail; ability to efficiently organize and prioritize work, and ability to interact effectively with students, faculty, and staff; ability to lead and supervise staff; ability to exercise a collaborative style of management and work effectively and collegially with staff from throughout the district.
- WAGES/BENEFITS:** Based upon \$46,276.42 to \$53,214.88 per fiscal year; commensurate with education and experience. Benefits include, but are not limited to: medical, dental, and life insurance; paid sick leave, vacation, and personal days; and participation in State Universities Retirement System.
- APPLICATIONS:** Send a letter of interest, resume, IECC application forms (available online, www.iecc.edu), and transcripts to iecchr@iecc.edu or mail to:
- Human Resources
Illinois Eastern Community Colleges
233 East Chestnut Street
Olney, IL 62450
- APPLICATION DEADLINE:** Applications will be reviewed as received and will be accepted until the position is filled.
- STARTING DATE:** Pending approval by the IECC Board of Trustees.

Illinois Eastern Community Colleges is an institution of higher education comprised of Frontier Community College in Fairfield, Lincoln Trail College in Robinson, Oney Central College in Olney, and Wabash Valley College in Mt. Carmel. IECC is accredited by the Higher Learning Commission.

IECC complies with federal and state disability laws and makes reasonable accommodations for applicants and employees with disabilities. If a reasonable accommodation is needed to participate in the job application or interview process, to perform essential job functions, and/or to receive other benefits and privileges of employment, please contact Human Resources at (618) 395-5299 Extension 5522.

**IECC's mission is to deliver exceptional education and services to improve the lives
of our students and to strengthen our communities.
EQUAL OPPORTUNITY EMPLOYER**