



Institutional Outreach Leadership Meeting Minutes

Wednesday, June 11, 2025, 9:00 AM - 12:00 PM @OCC in KW114

- Members present: Angel Maguire, Curtis Miller, Carrie Halbert, Megan Black, Erin Volk, Tiffany Cowger, Chris Forde, Tona Ambrose
- Ex-officio members present: Brandon Weger, Amber Malone, Cassandra Goldman, Ryan Wilborn, Jamie Carman, Carrie Hallam

WELCOME - Tona Ambrose

- IECC Division Meeting Minutes Review
 - [Student Affairs](#)
 - [Business Ops](#)
 - [Academic Affairs](#)
- Special Guests - Dr. Sharmila Kakac and KaRissa Miller - B&I Updates and collaborative brainstorming with all IO team members.

ADULT EDUCATION - Angel Maquire

- Adult Ed student honored - click on link:
 - <https://www.wfiwradio.com/2025/06/06/two-from-iecc-honored-with-statewide-spotlight-awards/>
- Program Review - 74 completers, 305 currently enrolled
- [AMOC](#) and [ICAPS](#) Updates - more and more students are earning their HS diploma via the collaborative ROE12/IECC AMOC program and Danyelle is exploring new ICAPS programs for this next year.
- Graduation - RSVPs sent, need more caps/gowns, July 18, 6-8pm WRC
- Summer Activities/Teachers Retreat Planned
- FY26 Skinny Budget Meetings
- Change in Status at May BOT meeting for Danyelle Ayers and Sharis Wilson, Danyelle - Director of ICAPS and Instruction and Sharis - Director of Literacy and Adult Education Operations
- Goal Updates/Progress

DUAL CREDIT - Erin Volk and Megan Black

- MPA meeting updates
 - Plan to take all signed MPAs to July or Aug BOT meeting
- DC Instructor onboarding class offered and promoted to Type A teachers
- DC orientations for fall:
 - Aug. 5 6:00 pm LTC
 - Aug. 7 1:00 pm OCC

- Aug. 12 10:00 am & 5:30 pm Virtual
 - 2025-2026 Goal: Extend dual credit orientations to include a live virtual component for Fall 2025.
- PD Opportunities for DC Instructors
 - 2025-2026 Goal: Provide virtual professional development opportunities for dual credit faculty prior to the start of the school year. There will be 1 virtual meeting session and 2 virtual office hour sessions that are 4 hours each.
- Senior touchpoints
 - Develop a senior dual credit student contact plan with a minimum of 3 touch points throughout the year. Partner/collaborate with Financial Aid & Enrollment Management.

ENROLLMENT MANAGEMENT - Carrie Halbert and Curtis Miller

- Campus Based Recruitment Teams (CBR Team) - meeting at every campus with recorded, monthly meeting minutes starting June/July
- Campus Ambassadors Update - 3 for each college starting Fall 2025
- Community Ed - Summer Updates, working on Fall programming
- CRM Updates
- Walk in Wednesdays 2025 scheduled - July 2, 9, 16, 23, 30
- Illinois Direct Admissions Law - Committee Proposal: C&C, FA, TRIO, MarCom, DC, Advising, and SA [24th, 1-4pm, 25th, AM]
- Campus Tour Web based Sign-Up Process in planning phase
- Goal Updates/Progress

MARKETING - Chris Forde (gone today presenting at Top of the Class, IN)

- Best Decision Ever Campaign
- Annual Reports coming early Sept for all colleges
- Alumni Software Partnerships - Spring Day of Giving planned
- Goal Updates/Progress

TRIO UPWARD BOUND - Tiffany Cowger

- STEM Update:
 - Carrie Winter Grant – Received **\$10,000**. (requested \$19,400)
 - Mary Heath – Did not receive funding. (requested \$20,000)
 - Johnsie Fiock – Received **\$25,000**. (requested \$25,000)
 - Wolfe Foundation – Received **\$10,000**
 - Joe Johnson – Received **\$1,000**
 - Updated Quote – KI (\$53,591.38)
 - Removed some furniture **(\$5,739.88)**
 - Revised FINAL Quote (5/29) - \$46,459.24
 - Requisition complete.

- First National Bank of Olney – Received **\$1,000**
- Senior Enrollment Update:
 - College-going rates, to date:
 - 88% of IECC UB seniors enrolled 42/48 (was 43/48 = 90%)
 - IECC – 26/48 = **54%**
 - EIU – 4/48 = **8%**
 - VU – 2/48 = **4%**
 - Lakeland – 2/48 = **4%**
 - Carolina Coastal University – 1/48 = 2%
 - Belmont University – 1/48 = 2%
 - Freed-Hardeman University – 1/48 = 2%
 - Missouri University of Science and Tech – 1/48 = 2%
 - University of Kentucky – 1/48 = 2%
 - Maryville University – 1/48 = 2%
 - University of Evansville – 1/48 = 2%
 - Indiana University – 1/48 = 2%
 - 48% – Illinois college-going rate
 - 67% – National college-going rate
 - Upward Bound Summer Program June 2 – July 11, 2025
 - 80 students (daily)
 - Collaboration w/ Health Career Camp (8)
 - Summer Trip – Cincinnati, OH
 - 79 students
- FY 26 Proposal
 - Advocacy – Contact members of Congress
 - **Request UB September start GANs ASAP**
 - Toolkit – www.coenet.org
 - Administration, Stakeholders, Students/Parents, Staff

COUNCIL for OPPORTUNITY in EDUCATION

GOVERNMENT RELATIONS

CONTACT YOUR CONGRESSMEMBERS NOW

Sample Letter
from a Current
Students

Sample Letter
from Parents of
Current Students

Sample Letter
from TRIO
Alumni

Sample Letter in
General Support
of TRIO

You may also contact your Members of Congress by calling (202) 224-3121 for the U.S. congressional switchboard operator.

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- Goal Updates/Progress

EX-OFFICIO UPDATES:

- Brandon:
 - Data update - applications/targets/other
 - Meta Majors update

Carrie: **Next IO Leadership Meeting: July 9, 9-12 PM at WVC** - Student Services

- FRIDAY August 8, 2025, 9-12 PM at FCC
 - Aug 13 IECC Workshop
 - Aug 14 Faculty Workshops
 - Aug 19 NSO
 - Aug 21 First Day of Classes
- September 10, 2025, 9-12PM at LTC
- October 8, 2025, 9-12PM at OCC
- November 12, 2025, 9-12PM at WVC
- December 3, 2025, 9-12PM at FCC? TBD Christmas Party :)