

EARTHQUAKE

What to do During an Earthquake

1. **Remain calm** and stay where you are.
2. If indoors, take cover under a sturdy desk, table, or bench and hold on or sit against an interior wall. Avoid glass, windows, outside doors or walls, and anything which could fall.
3. If outdoors stay there. Move away from buildings, utility poles, and parking lot lights.
4. If driving a vehicle, stop as quickly as safety permits and stay in vehicle. Avoid stopping near or under buildings, overpasses, utility poles, wires, or trees; when shaking stops proceed cautiously watching for road and bridge damage.
5. Be prepared for aftershocks. Secondary shocks can cause additional damage to already weakened structures.

Operations and Maintenance Staff Responsibilities

- Check the college buildings for structural damage. If there is any doubt about the safety of a building, arrange for an inspection by district architect/engineering firm.
- **Evacuate** the building if gas or chemical fumes are present and the building is not well ventilated.
- Visually inspect utility lines, pipes and appliances for leaks and damages.
- Check for gas leaks. If you smell gas or hear a hissing sound, open windows and evacuate the building. Shut off the main gas valve at the meter if possible. Report the leak to the Illinois Gas Company (800-633-6250) and stay out of the building.