

BLIZZARD or ICE STORM

General Procedures

When severe weather (blizzards, ice storms) exists, college operations may be suspended, cancelled, or delayed upon the direction of the President. In the absence of the President, the Dean of Instruction will make the decision to suspend operations including day and evening activities.

When the safety of anyone is threatened due to severe weather, college operations will be suspended or classes delayed. In the event it becomes necessary to cancel or delay classes, the President (or designee) will send a message via the emergency alert system and broadcast the announcement on the College's web page and broadcast over area radio stations and television networks. The announcement to cancel or delay classes will be made by the President prior to 6:00 a.m., when possible. Closure of day classes does not necessarily mean that evening classes will be cancelled. If evening classes are to be cancelled, the announcement will be made over area radio stations and television networks. Students should exercise sound judgment as to whether they will be able to attend classes. All work must be made up with individual instructors when classes are missed due to inclement weather.

In the event severe weather necessitates seeking shelter or evacuation, the President or his/her designee will notify personnel. If a storm occurs near the end of a normal work day, the President or his/her designee may recommend employees remain in secure shelter areas until danger has passed. If an employee leaves against the advice of the President, then that employee assumes all liability for their own personal safety and cannot hold the college responsible for any injury occurred from the weather related event.