

How to order your textbook through the online Bookstore

Click on the college bookstore you want: [FCC](#), [LTC](#), [OCC](#), [WVC](#) → Hover over the “Textbooks” tab in the blue band & click on the “ORDER TEXTBOOKS” link

On the 2nd light blue band near the middle of the page, click on the blue & white arrow to “Select Your Term” & pick the term that you are inquiring about or buying for.

Put in your “Department” & pick your class (EX: ACC) then go to “Course-Section-Instructor” & pick your course (EX: 2WO Kendall or 100 Rahman)

Repeat this step for all your classes → then go to “View Your Materials” arrow at the bottom right & click on it

It will automatically go to the book(s) needed for your class. (It may give you an option for new or used books. Just because it shows used does not mean it is available.)

Once you see the books & it says “CHOICE – PICK ONE” → PLEASE pick only one of the options.

Add desired books to Cart for each class by clicking “Add to Cart” - Once you are done scroll to bottom of page & click on “Continue Checkout” → Confirm your selections to make sure that your order is complete & click on “Continue Checkout”

The system will ask questions – pick your answers & click “Continue”

- If used/new is unavailable – then used/new is ok?
- If materials have changed, how would you like us to continue with your order?
- Substitution condition?

Then click on “Payment Options”

Create an account or continue as guest → Create Profile for “Browsing & Shopping” → Fill in “Customer Registration” → Click on “Submit Profile” at bottom of page

Pick how you would like to receive your order → In-store Pickup (once we reopen) or Ship Order

For in-store pickup Click “Continue” and select your pickup time & Continue

Pick your payment method: Credit Card or Financial Aid (your account # is your student ID) → Click on Submit “Submit Payment” (wait for us to call you to tell you that your order is ready)

For shipping books confirm address & click “Continue”

Pick shipping estimated amount & click “Continue” → Pick your payment method: Credit Card or Financial Aid (your account number is your student ID) → Click on Submit “Submit Payment”

NOTE: Be sure to put any instructions to us in the comment section.....

Example : ABCD scholarship, CEFS, Athlete-Baseball, Pell @ FCC, Loan @ WVC etc....

or “I want “name” to be able to pick up my books.