

IECC Board of Trustees Meeting
Tuesday, July 18, 2023 6:15 PM Central

Frontier Community College, Bob Boyles Hall
2 Frontier Drive
Fairfield, IL 62837

Guadalupe Amicone: Present via Zoom
Susan Batchelor: Present
John Brooks: Present
Roger Browning: Present
Gary Carter: Present
Brenda Culver: Present
Jan Ridgely: Present
Barbara Shimer: Present
Present: 8. Absent: 0

Also present at the meeting, in addition to trustees:

Ryan Gower, Chancellor
Jay Edgren, President of Frontier Community College/Vice Chancellor Academic Affairs
Matt Fowler, President of Wabash Valley College/Vice Chancellor Student Affairs
Roger Eddy, Interim President of Olney Central College
Alex Cline, Director of Information & Communications Technology
Ryan Hawkins, Chief Financial Officer/Treasurer
Andrea McDowell, Director of Human Resources
Sonja Holtz, Board Secretary

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

1. Call to Order & Roll Call - Chairman Gary Carter called the meeting to order at 6:15 p.m. and directed the Board Secretary Sonja Holtz to call the roll.
2. Welcome from the Chair - Chairman Carter welcomed all who were present for the meeting.
3. Recognition of Visitors and Guests
 - 3.A. Visitors and Guests - None
 - 3.B. IECEA Representative - None
4. Public Comments - None
5. Reports
 - 5.A. Trustees
 - 5.B. Chancellor - Chancellor Gower reviewed current issues and opportunities facing the District.

5.C. Presidents - Reports were presented from the Presidents.

6. Approval of Consent Agenda

Motion to approve the consent agenda as presented. This motion, made by Brenda Culver and seconded by Barbara Shimer, Carried.

Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea

Yea: 7, Nay: 0

6.A. Disposition of Minutes - Open meeting minutes as prepared for the regular meeting held Tuesday, June 20, 2023 were presented for disposition.

6.B. Policy 100.14 Board of Trustees Mailing List – withdrawal of the policy due to the fact that the mailing list requirement has been repealed and the practice is outdated.

6.C. Policy 100.33 Board Member Leadership Training – minor clarifying additions were made to the policy.

6.D. CAISA/SAFE Memorandum of Understanding – The memo of understanding will allow a continued partnership with CAISA and SAFE that provided advisors for any student or employee who experiences sexual violence.

6.E. Affiliation Agreement- Memorial Health System PTA – Chancellor Gower recommended approval of the affiliation agreement with Memorial Health System (PTA only).

7. Action on Items Removed from Consent Agenda

8. Policy First Reading (and Possible Approval) – Chancellor Gower recommended the second reading be waived and approval of the proposed new policy 500.39 Ethical Recruitment and Admission of Students. The policy provides guidelines for IECC and representative personnel to conduct business pertaining to ethical behaviors related to the marketing, recruiting, and admission of students.

Motion to waive second reading and approve the foregoing policy as recommended. This motion, made by Brenda Culver and seconded by Roger Browning, Carried.

Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea

Yea: 7, Nay: 0

9. Policy Second Reading - None

10. Staff Recommendations for Approval

10.A. CDB Trust Agreement

Motion to approve the Trust Agreement with First National Bank in Olney that authorizes the Capital Development Board (CDB) to request funds or make payment on account during the completion of the Broadband Telecom Program project at Lincoln Trail College. This motion, made by Susan Batchelor and seconded by Roger Browning, Carried.

Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea

Yea: 7, Nay: 0

10.B. RAMP FY25

Motion to approve the RAMP project submission as presented. This motion, made by Barbara Shimer and seconded by Roger Browning, Carried.

Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea

Yea: 7, Nay: 0

11. Bid Committee Report

Motion to approve the acceptance of the bid received from Homes by Schuetz, Olney, IL in the amount of \$58,040.65 for the Science Building East Canopy Replacement for Wabash Valley College and acceptance of the bid received from Cleary Building Corp., Olney, IL in the amount of \$407,538 for a new storage building for Lincoln Trail College. This motion, made by Brenda Culver and seconded by Susan Batchelor, Carried.

Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea

Yea: 7, Nay: 0

12. District Finance

Motion to approve payment of district financial obligations for July 2023 in the total amount of \$1,141,996.95. This motion, made by Jan Ridgely and seconded by Susan Batchelor, Carried.

Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea

Yea: 7, Nay: 0

13. Executive Session - None

14. Approval of Executive Session Minutes - None

15. Approval of Personnel Report

400.1 Employment of Personnel

A. Administration

1. Tona Ambrose, LTC President/Vice Chancellor of Institutional Outreach effective August 7, 2023
2. Chris Simpson, OCC President/Vice Chancellor of Business Operations effective August 7, 2023

B. Faculty

1. Todd Byerline, Workforce Education Instructor, IECC effective August 7, 2023

400.2 Change in Status

1. Mari Yamato, Part-time to Full-time Art Instructor, OCC effective August 7, 2023
2. Jade Montgomery, Assistant Softball Coach, WVC to Head Softball Coach & Bookstore Manager, WVC effective July 24, 2023
3. Collin Maynard, Assistant Baseball Coach, LTC to Temporary Head Baseball Coach, LTC effective July 24, 2023
4. Morgan McCoy, Accounts Receivable Clerk, FCC to Student Services Specialist, FCC effective July 24, 2023

400.3 Special Assignment(s)

400.4 Approval of Proposed Non-College Employment

<u>Name</u>	<u>Employer</u>	<u>Hours per Academic Year</u>
Angelia Williams	Good Samaritan Hospital Vincennes, IN LaSalle Behavioral Health Unit	216

400.5 Resignation Ratification

1. Kevin Bowers, Athletic Director & Head Baseball Coach, LTC effective June 30, 2023.
2. Andy Cougill, District Librarian, IECC effective August 15, 2023
3. Christina Staley, Early Childhood Instructor, IECC effective July 10, 2023

400.6 Retirement Ratification

1. Debbie Bryant, District Learning Specialist (Title III), IECC effective July 31, 2023

Motion to approve the foregoing Personnel Report as presented. This motion, made by Barbara Shimer and seconded by Susan Batchelor, Carried.

Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea
Yea: 7, Nay: 0

16. Collective Bargaining - None


17. Litigation - None

18. Other Items - None

19. Adjournment

Motion to adjourn at 7:22 p.m. This motion, made by Roger Browning and seconded by Jan Ridgely, Carried.

Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Jan Ridgely: Yea, Barbara Shimer: Yea
Yea: 7, Nay: 0

Approved: Chairman: 
Secretary: 