

**ILLINOIS EASTERN COMMUNITY COLLEGES**

**BOARD OF TRUSTEES**

**MONTHLY MEETING**

**April 27, 2021**



**Location:**

**Wabash Valley College  
2200 College Drive  
Mt. Carmel, IL 62863**

<https://zoom.us/j/99595502516>

Meeting ID: 995 9550 2516

Dial 312 626 6799

**Dinner – 6:15 p.m. – David L. Hart Building  
Meeting – 7:00 p.m. – David L. Hart Building**

*The mission of Illinois Eastern Community College District 529 is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.*

**Illinois Eastern Community Colleges  
Board Agenda**

**April 27, 2021**

**7:00 p.m.**

**Wabash Valley College**

**David L. Hart Building**

<https://zoom.us/j/99595502516>

Meeting ID: 995 9550 2516

Dial 312 626 6799

1. Call to Order & Roll Call ..... Chairman Fischer
2. Disposition of Minutes ..... Chancellor Gower
3. Resolution of Results of April 6, 2021 Election.....Gower
4. Adjournment of Board – Sine Die.....Fischer
5. Organization of New Board .....Gower
  - A. Appointment of Temporary Secretary
  - B. Oath of Office and Seating of Student Trustee and Trustees Elected April 6, 2021
  - C. Roll Call
  - D. Election of Chairman
  - E. Election of Vice-Chairman
  - F. Election of Board Secretary
  - G. Election of Secretary Pro Tempore
  - H. Appointment of District Treasurer
  - I. Appointment of Ethics Officer
  - J. Resolution for Adoption of Rules, Regulations and Actions of Prior Boards
  - K. Resolution for Time and Place of Board Meetings
6. Recognition of Visitors and Guests ..... Fowler
  - A. Visitors and Guests
  - B. IECEA Representative
7. Public Comment

8. Reports
  - A. Trustees
  - B. Chancellor
  - C. Presidents
  - D. Cabinet
  
9. Policy First Reading (and Possible Approval) .....Gower
  - A. Catalog Term Policy 500.36
  
10. Policy Second Reading .....Gower
  - A. None
  
11. Staff Recommendations for Approval
  - A. Affiliation Agreements .....Gower
    - LTC CMA/Providence Family Practice
    - FCC MLT/St. Anthony’s Memorial Hospital
  
  - B. Articulation Agreements/McKendree .....Gower
    - 2+2 ASA ACC to BBA ACC
    - 2+2 ASA to BBA BUS
    - 2+2 ASA to BBA CBD
    - 2+2 ASA to BBA ECO & FIN
    - 2+2 ASA to BBA ECO
    - 2+2 ASA to BBA ENT
    - 2+2 ASA to BBA HRM
    - 2+2 ASA to BBA MGT
    - 2+2 ASA to BBA MKT
    - 2+2 ASA to BBA SCL
    - 2+2 ASA to BBA SPM
  
  - C. Unmanned Aerial Systems Lab Fee.....Gower
  - D. SURS Deferred Compensation Plan ..... Hawkins
  - E. Federal Compliance Audit Resolution ..... Hawkins
  - F. FY2021 Activity Fee Allocation .....Gower
  - G. Architectural Contract LTC .....Gower
  
12. Bid Committee Report.....Gower
  - A. IECC HVAC Replacement
  - B. TRIO Upward Bound Educational Trip
  
13. District Finance

A. Financial Report .....	Hawkins
B. Approval of Financial Obligations .....	Hawkins
14. Executive Session .....	Gower
15. Approval of Executive Session Minutes	
A. Written Executive Session Minutes .....	Gower
B. Audio Executive Session Minutes .....	Gower
16. Approval of Personnel Report .....	Gower
17. Collective Bargaining .....	Gower
18. Litigation .....	Gower
19. Other Items	
20. Adjournment	

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges – Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College – Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in the Cafeteria in the David L. Hart Building, at Wabash Valley College, 2200 College Drive, Mt. Carmel, Illinois, Tuesday, April 27, 2021.

**AGENDA #1 – “Call to Order & Roll Call”** – Chairman G. Andrew Fischer called the meeting to order at 7:00 p.m. and directed Board Secretary, Renee Smith, to call the roll.

**Roll Call:** The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present

John D. Brooks, Gary Carter, Brenda K. Culver, G. Andrew Fischer, Al Henager, Jan Ridgely, Barbara Shimer. Trustees absent: None. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Ryan Gower, Chancellor.

Jay Edgren, President of Frontier Community College.

Roger Eddy, Interim President of Lincoln Trail College – via Zoom

Rodney Ranes, President of Olney Central College.

Matt Fowler, President of Wabash Valley College.

Ryan Hawkins, Chief Financial Officer and Board Treasurer.

Alex Cline, Director of Information & Communications Technology.

Andrea McDowell, Director of Human Resources.

Renee Smith, Board Secretary.

Michael Thomas, Dean of Workforce Education – via Zoom

**AGENDA #2 – “Disposition of Minutes”** – Open meeting minutes as prepared for the regular meeting held Tuesday, March 16, 2021 were presented for disposition.

**Board Action to Approve Minutes:** Trustee Al Henager made a motion to approve minutes of the foregoing meeting as prepared. Trustee Brenda Culver seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” A voice vote was taken and the Chair declared the “Ayes” have it and the motion carried.

**AGENDA #3 – “Resolution of Results of April 6, 2021 Election”** – Trustee Gary Carter made a motion to approve the following Resolution Declaring Election Results of the April 6, 2021 Election and declaring that candidates were Roger Browning, Jeffrey Cutchin, Barbara Shimer, Jan Ridgely, and Brady Waldrop and that Barbara Shimer, Jan Ridgely, and Brady Waldrop were duly elected to serve full six year terms as trustees. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Jan Ridgely, Barbara Shimer. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**RESOLUTION DECLARING ELECTION RESULTS**

The Board of Trustees of Illinois Eastern Community College District #529 hereby states that:

WHEREAS on April 6, 2021, an election was held for the purpose of electing three members to the Board of Trustees in the counties or portions of counties within Illinois Eastern Community College District #529, namely the counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne, and White, and;

WHEREAS Alice Mullinax, Richland County Clerk and Recorder, is the Election Authority for Illinois Eastern Community College District #529, and has certified the official ballot for the office of trustee and candidates for that office and;

WHEREAS Alice Mullinax, will certify the official election results and will provide a tabulation of the votes cast in the various counties and precincts within Illinois Eastern Community College District #529 at the election held on April 2, and;

WHEREAS Alice Mullinax, in her tabulation of votes cast will include all available valid and counted election day ballots, absentee ballots, early voting ballots, grace period ballots, and provisional ballots, and;

WHEREAS Alice Mullinax will certify that the following votes were tabulated for a full six-year term:

Jan Ridgely	6,931
Barbara Shimer	4,848
Brady Waldrop	4,809

and;

WHEREAS Alice Mullinax will certify that Jan Ridgely, Barbara Shimer, and Brady Waldrop were elected as trustees to serve a full term and;

THEREFORE the Board of Trustees of Community College District #529 hereby accepts the official results of the April 6, 2021 election as provided by Alice Mullinax, Richland County Clerk and Recorder, and Election Authority, and further declares that Barbara Shimer, Brady Waldrop, and Jan Ridgely were duly elected to serve full terms as trustee.

ADOPTED THIS 27th Day of April, 2021.

**AGENDA #4 – “Adjournment of Board – Sine Die”** – There being no further business to be transacted by the current Board, Trustee Brenda Culver made a motion that the current Board of Trustees stand adjourned sine die. Trustee Barbara Shimer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Jan Ridgely, Barbara Shimer. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried and the current Board adjourned sine die.

Chancellor Gower noted it was Dr. Fischer’s last Board meeting. Chairman G. Andrew Fischer was then recognized for his service to the IECC District and the Board of Trustees.

**Chancellor Assumes Chair:** Ryan Gower, Chancellor, assumed the Chair for purposes of organization of the new Board of Trustees.

**AGENDA #5 – “Organization of New Board”** – The Board of Trustees organized as follows:

**#5-A. Appointment of Temporary Secretary:** Without objection, the Chair appointed Renee Smith to act as Temporary Secretary during organization of the new Board.

**#5-B. Oath of Office and Seating of Trustees Elected April 6, 2019:** The oath of office was administered to Trustees Barbara Shimer, Jan Ridgely, and Brady Waldrop, and they were duly seated, after subscribing to the following oath:

*"I do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Trustee, Illinois Eastern Community College District #529, to the best of my ability."*

The oath of office was also administered to Ms. Sania Borom, a student at Wabash Valley College, and she was seated as student member of the Board of Trustees for the coming year, succeeding Mr. Sutton Dunn.

**#5-C. Roll Call:** The Chair directed roll call of the new Board. The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

John D. Brooks, Gary Carter, Brenda K. Culver, Alan Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Also present was Sania Borom, student trustee. Trustees absent: None. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

**#5-D. Election of Chairman:** Chancellor Ryan Gower acting as Chair asked for nominations for Chairman. Trustee Brenda Culver nominated Gary Carter to be Chairman of the Board of Trustees until the next reorganization meeting. Trustee Al Henager seconded the motion. The Chair asked if there were additional nominations. There being none, on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Trustees voting nay: None. Trustees absent: None. Student advisory vote: Yea. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**Gary Carter Assumes Chair:** Chancellor Ryan Gower relinquished the Chair and Gary Carter assumed the Chair.

**#5-E. Election of Vice-Chairman:** The Chair asked for nominations for Vice-Chairman. Trustee Jan Ridgely nominated Brenda Culver to be Vice-Chairman of the Board of Trustees until the next reorganization meeting. Trustee Barbara Shimer seconded the motion. The Chair asked if there were additional nominations. There being none, the Chairman directed the Board Secretary to call roll and on a recorded roll call vote the following trustees voted yea: John Brooks, Gary Carter, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Trustees voting nay: None. Trustees absent: None. Student Advisory vote: Yea. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#5-F. Election of Board Secretary:** The Chair asked for nominations for Board Secretary. Trustee Barbara Shimer nominated Renee Smith to be Secretary of the Board of Trustees until the next reorganization meeting. Trustee Jan Ridgely, on a recorded roll call vote the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Trustees voting nay: None. Trustees absent: None. Student Advisory vote: Yea. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#5-G. Appointment of Secretary Pro Tempore:** The Chair asked for nominations for Secretary Pro Tempore. Trustee Brenda Culver nominated Barbara Shimer to be Secretary Pro Tempore of the Board of Trustees until the next reorganization meeting. Trustee Gary Carter seconded the motion. The Chair asked if there were additional nominations. There being none, on a recorded roll call vote the following trustees voted yea: John Brooks, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Trustees voting nay: None. Trustees absent: None. Student Advisory vote: Yea. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#5-H. Appointment of District Treasurer:** The Chair asked for nominations for District Treasurer. Trustee Jan Ridgely nominated Ryan Hawkins to be District Treasurer until the next reorganization meeting. Trustee Al Henager seconded the motion. The Chair asked if there were additional nominations. There being none, on a recorded roll call vote the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Trustees voting nay: None. Trustees absent: None. Student Advisory vote: Yea. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#5-I. Appointment of Ethics Officer:** Trustee Gary Carter nominated Renee Smith, Board Secretary, to be appointed as Ethics Officer for the Board, and for the District, pursuant to statute. She shall serve until her successor is appointed and qualified. Trustee Brady Waldrop seconded the motion. The Chair asked if there were additional nominations. There being none, on a recorded roll call vote the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Trustees voting nay: None. Trustees absent: None. Student Advisory vote: Yea. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#5-J. Resolution for Adoption of Rules, Regulations, Policies and Actions of Prior Boards:**  
The Chancellor recommended adoption of the following resolution.

**BE IT RESOLVED** by the Board of Trustees of Illinois Eastern Community College District No. 529, State of Illinois, that all rules, regulations, policies, and actions of prior Boards of Trustees of this community college district are hereby adopted in full, including any changes and revisions.



Procedures: The Board agrees to follow past practices and procedures. The Secretary shall rotate the order of calling upon Board members to cast votes on each roll call vote. Explanation of votes is not allowed during the taking of a roll call vote. *Roberts Rules of Order* will be followed for general procedural guidelines but will not be adopted. When voice votes are taken, any trustee may ask for a roll call vote on that issue.

**Board Action:** Trustee Brenda Culver made a motion to adopt the foregoing Resolution for Adoption of Rules, Regulations, Policies and Actions of Prior Boards as recommended. Trustee Brady Waldrop seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Trustees voting nay: None. Trustees absent: None. Student Advisory vote: Yea. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#5-K. Resolution for Time and Place of Board Meetings:** The Chancellor recommended adoption of the following resolution for Time and Place of Board Meetings.

### RESOLUTION

Resolved, that the Board of Trustees regular monthly meetings shall be held as follows during the calendar year 2021:

Tuesday, May 18, 2021, 7 p.m., Frontier Community College

Tuesday, June 15, 2021, 7 p.m., Lincoln Trail College

Tuesday, July 20, 2021, 7 p.m., Olney Central College

Tuesday, August 17, 2021, 7 p.m., Wabash Valley College

Tuesday, September 21, 2021, 7 p.m., Frontier Community College

Tuesday, October 19, 2021, 7 p.m., Lincoln Trail College

Tuesday, November 16, 2021, 7 p.m., Olney Central College

Tuesday, December 14, 2021, 7 p.m., Wabash Valley College

**Board Action:** Trustee Barbara Shimer made a motion to approve the foregoing Resolution for Time and Place of Board Meetings as recommended. Student Trustee Sania Borom seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Trustees voting nay: None. Trustees absent: None. Student Advisory vote: Yea. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

### **AGENDA #6 – “Recognition of Visitors & Guests” –**

**#6-A. Visitors & Guests:** Visitors & guests present were recognized, including staff members.

**#6-B. IECEA Representative:** None present.

**AGENDA #7 – “Public Comment”** – None.

**AGENDA #8 – “Reports”** –

**#8-A. Report from Trustees:** None.

**#8-B. Report from Presidents:** Electronic reports were presented from each of the colleges.

**#8-C. Report from Cabinet:** None.

**AGENDA #9 – “Policy First Readings (and Possible Approval)”** –

**Policy 500.36 – Catalog Term:** Chancellor Ryan Gower recommended the following catalog term policy:

STUDENT - 500

**Catalog Term Policy (500.36)**

Date Adopted: April 27, 2021 (Pending Board Approval)

First-time students applying for admission into a degree or certificate program will be assigned the current Catalog Term. The Catalog Term will determine the list of courses students are required to complete to obtain the degree or certificate based on the students’ year of entry.

Students who change their program of study or students returning to an IECC college after an absence of 2 consecutive years will be assigned a new Catalog Term. A change in Catalog Term may result in additional coursework or different degree or certificate requirements than their original Catalog Term assigned during the initial term of entry.

Student-initiated Catalog Term changes must be approved by the student’s academic advisor.

**Board Action:** Trustee Brenda Culver made a motion to waive second reading and approve the Policy 500.36 Catalog Term as presented. Trustee Jan Ridgely seconded the motion and on a recorded roll call ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Student advisory vote: yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**AGENDA #10 – “Policy Second Readings”** – None.

**AGENDA #11 – “Staff Recommendations for Approval”** – The following staff recommendations were presented for approval.

**#11-A. Affiliation Agreements:** Affiliation agreements were presented for the LTC Certified Medical Assistant Program with Providence Family Practice and for FCC’s Medical Lab Technician Program and St. Anthony’s Memorial Hospital. The agreements were recommended by the Chancellor for approval.

**Board Action:** Trustee Al Henager made a motion to approve the affiliation agreements between IECC and Providence Family Practice and with St. Anthony’s Memorial Hospital as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#11-B. Articulation Agreements between IECC and McKendree University:**

**Recommendation:** The Chancellor recommended approval of the following articulation agreements between IECC and McKendree University, located in Lebanon, Illinois. The agreements will allow IECC graduates who earn an Associate in Science & Arts from specific District programs to gain admission into the corresponding McKendree Bachelor’s program. The standard agreement is listed in full in the Board agenda.

- 2+2 ASA ACC to BBA ACC
- 2+2 ASA to BBA BUS
- 2+2 ASA to BBA CBD
- 2+2 ASA to BBA ECO & FIN
- 2+2 ASA to BBA ECO
- 2+2 ASA to BBA ENT
- 2+2 ASA to BBA HRM
- 2+2 ASA to BBA MGT
- 2+2 ASA to BBA MKT
- 2+2 ASA to BBA SCL
- 2+2 ASA to BBA SPM

**Board Action:** Trustee Barbara Shimer made a motion to approve the articulation agreements between IECC and McKendree University. Student Trustee Sania Borom seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#11-C. Unmanned Aerial Systems Lab Fee:** Chancellor Gower recommended the Board’s approval of an additional \$120 lab fee per student to cover the cost of lab supplies for the course UAS 2200; Unmanned Aerial Technology Industry Project. This proposed lab fee would be effective Fall 2021.

**Board Action:** Student Trustee Sania Borom made a motion to approve the \$120 course lab fee for UAS 2200 effective Fall Semester 2021. Trustee Brady Waldrop seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#11-D. SURS Deferred Compensation Plan:** Under Public Act 100-769, eligible employers, defined as employers subject to the State Universities Retirement System, *must* offer this new deferred compensation plan to its eligible employees. All active SURS-eligible employees are eligible to participate in the Plan. To comply with the recently approved State of Illinois legislation, Chancellor Gower recommended the Board approve the SURS Deferred Compensation Plan. The plan is employee funded and provides another investment for eligible employees.

**Board Action:** Trustee Al Henager made a motion to approve the SURS Deferred Compensation Plan as presented. Trustee Brady Waldrop seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#11-E. Federal Compliance Audit Resolution:** Completion of the federal compliance audit of Illinois Eastern Community Colleges for the year ended June 30, 2020, was delayed due to changing guidance for regulations of the CARES Act. The audit has now been completed and Chancellor Gower recommended approval of the following resolution to accept the audit results so the report can be forwarded to the Illinois Community College Board as required.

WHEREAS, 110 ILCS 805/3-22.1 of the Illinois Public Community College Act requires the conduct of an annual audit for Illinois Eastern Community College District 529,

WHEREAS, it is required that the Board of Trustees review and accept the annual federal compliance audit.

WHEREAS, it is required that the audit be submitted to the Illinois Community College Board,

THEREFORE, SO BE IT RESOLVED, that the Board of Trustees of Illinois Eastern Community College District #529, accepts and approves the annual federal compliance audit of the district as submitted by CliftonLarsonAllen LLP.

FURTHER, BE IT RESOLVED, that the Board of Trustees of Illinois Eastern Community Colleges District 529 authorizes the Chancellor to submit the federal compliance audit to the Illinois Community College Board.

By order of the Board of Trustees.

**Board Action:** Trustee John Brooks made a motion to approve the resolution to accept the Federal Compliance Audit as presented. Trustee Jan Ridgely seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#11-F. FY2022 Activity Fee Allocations:** Annually, \$2 per credit hour for all tuition actually collected is returned to the colleges to support student activities. The Presidents recommend student activity fee allocations at the colleges. The allocation notes what percentage of each dollar will be turned over to

an appropriate self-balancing account in the auxiliary fund. The Chancellor recommended approval of the following activity fee allocations for FY2022.

	FCC			LTC			OCC			WVC		
	19-20	20-21	21-22	19-20	20-21	21-22	19-20	20-21	21-22	19-20	20-21	21-22
Alumni Association	-	-	-	-	-	-	-	-	-	-	-	-
Athletics	50%	50%	70%	40%	40%	40%	30%	30%	39%	30%	30%	30%
Cheerleaders	-	-	-	-	-	-	-	-	-	5%	5%	5%
College Union	25%	25%	15%	-	-	-	-	-	-	20%	20%	20%
Student Testing	-	-	-	-	-	-	3%	-	-	-	-	-
Intramurals	-	-	-	-	-	-	-	-	-	-	-	-
Parking Maintenance	-	-	-	5%	25%	25%	9%	9%	-	-	-	-
Publications	-	-	-	-	-	-	-	-	-	-	-	-
Soc Cul Act Team	-	-	-	-	-	-	3%	3%	3%	-	-	-
Special Events	-	-	-	-	-	-	-	-	-	3%	3%	3%
Student Senate	-	-	-	10%	15%	15%	10%	10%	10%	12%	12%	12%
Special Projects	25%	25%	15%	20%	20%	20%	6%	9%	9%	16%	16%	16%
Natatorium	-	-	-	-	-	-	-	-	-	-	-	-
Student Handbook	-	-	-	-	-	-	-	-	-	-	-	-
Model United Nation	-	-	-	-	-	-	-	-	-	-	-	-
Child Care	-	-	-	-	-	-	20%	20%	20%	-	-	-
Food Services	-	-	-	15%	-	-	19%	19%	19%	14%	14%	14%
Sports Facility	-	-	-	10%	-	-	-	-	-	-	-	-
	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

**Board Action:** Student Trustee Sania Borom made a motion to approve the FY2022 Activity Fee Allocations as recommended. Trustee Barbara Shimer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#11-G. Architectural Contract - LTC:** The Chancellor recommended the Board approve the architectural contract with Walk Architecture for the improvements to the LTC Natatorium

**Board Action:** Trustee John Brooks made a motion to approve the contract with Walk Architecture to provide architectural services related to the renovations to the Lincoln Trail College Natatorium. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**AGENDA #12 – “Bid Committee Report”** – The following bid committee report was presented by CFO Ryan Hawkins and Chancellor Gower recommended approval. The following bid recommendation is based

upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality, and serviceability.

The Bid Committee recommends acceptance of the bid received from Central State Construction for a total of \$1,786,230 (includes Alternate Bid in the amount of \$55,000).

<b>Company</b>	<b>Base Bid</b>	<b>Alternate Bid AB-1 Add Work Related to Installation of Ionization Systems at All Units</b>	<b>Base Bid Plus AB-1</b>
A & W Plumbing & Heating, Murphysboro, Illinois	\$1,898,000	\$63,200	\$1,961,200
Central State Construction, Marshall Illinois	\$1,731,230	\$55,000	\$1,786,230
Merz Heating & Air Conditioning, Effingham, Illinois	\$1,899,000	\$57,750	\$1,956,750
Rend Lake Plumbing & Heating, Bonnie, Illinois	\$1,760,000	\$57,750	\$1,817,750

Respectfully submitted,

Ryan Gower  
Ryan Hawkins  
Renee Smith

Department: Operations and Maintenance Restricted Fund

Source of Funds: 2020 PHS Bond and CRRSSA Funding

Rationale for Purchase: The proposal from Central State Construction was the lowest responsible bidder in conformity with the bid specifications.

The "Advertisement for Bids" was placed in the Robinson Daily News and The Hometown Register for one (1) day. In addition, individual invitations to bid were sent directly to potential vendors.

The Bid Committee recommends acceptance of the bid received from Brightspark Travel for a total of \$58,710.

<b>Company</b>	<b>Total Bid</b>
All Aboard Tours & Travel Upper Saddle River, NJ	\$58,327
Brightspark Travel Chicago, IL	\$58,710
Gerber Tours Woodbury, NY	\$62,142

Respectfully submitted,

Ryan Gower  
Ryan Hawkins  
Renee Smith

Department: TRIO Upward Bound.

Source of Funds: The TRIO Upward Bound programs are 100% federally funded by the U.S. Department of Education for \$312,480 (LTC), \$361,983 (OCC) and \$297,601 (WVC). Bid award is subject to approval by Illinois Eastern Community Colleges.

**Board Action:** Trustee Brenda Culver made a motion to approve the bid committee report recommendation for Central States Construction, in the amount of \$1,786,230.00 and for Brightspark Travel, in the amount of \$58,710 as presented. Trustee Brenda Shimer seconded the motion and on a recorded roll call vote the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Student advisory vote: Yea. Trusting voting nay: None. Trustees absent: Al Henager. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**AGENDA #13 – “District Finance”** – The following district financial matters were presented:

**#13-A. Financial Reports:** The monthly financial reports were presented, including the treasurer's report showing the balance in all funds as of March 31, 2021. The treasurer presented an update on state grants receivable in the Education Fund.

**#13-B. Approval of Financial Obligations:** District financial obligations (Listing of Board Bills) for April 2021, totaling \$1,225,492.69, were presented for approval.

**Board Approval for Payment of Financial Obligations:** Trustee Jan Ridgely made a motion to approve payment of district financial obligations for April 2019. Trustee Gary Carter seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, James Lane, Jan Ridgely. Trustees voting nay: None. Trustees absent: None. Student Advisory vote: Yea. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**AGENDA #14 – “Executive Session”** – The Board of Trustees did not hold an executive session at this meeting.

**AGENDA #15 – “Approval of Executive Session Minutes”** – The Board of Trustees did not hold an executive session at the regular meeting, Tuesday, March 17, 2021.

**AGENDA #16 – “Approval of Personnel Report”** – Andrea McDowell presented the following amended Personnel Report and the Chancellor recommended approval.

#### **400.1. Employment of Personnel**

##### **A. Faculty**

1. Joshua Hoffert, Workforce Education Instructor, effective May 1, 2021.

2. Stephen Murray, Workforce Education Instructor, effective May 1, 2021.

**B. Classified**

1. Tyson Murray, Advisor, LTC, effective April 29, 2021.
2. Shawn Poindexter, Information Systems Technician, LTC, effective April 28, 2021.

**400.2. Change in Title**

**A. Professional Non-Faculty, Exempt**

1. Casey Wyllie, Interim Head Men's Basketball Coach, OCC, to Head Men's Basketball Coach, OCC, effective April 28, 2021.
2. James Brenneman, Interim Head Baseball Coach, FCC, to Head Baseball Coach, FCC, effective April 28, 2021

**400.3. Approval of Contracts for Chancellor and College Presidents**

1. Ryan Gower
2. Gerald Edgren
3. Zahi Atallah
3. Rodney Ranes
4. Matthew Fowler

**400.4. Temporary Contract Extension**

**A. Professional Non-Faculty, Non-Exempt**

1. Tona Ambrose, Director of College Access, LTC, extension of contract to August 6, 2021.

**400.5. Special Assignment**

**A. Administrative**

1. Anne Hustad, Interim Associate Dean of Nursing & Allied Health, OCC, \$1,500 per month, effective May 6, 2021.

**400.6. Approval to Hire Student Services Specialist Positions, LTC, FCC, Prior to May Board Meeting**

**400.7. Approval to Hire Administrative Assistant, Nursing Allied Health, OCC, Prior to May Board Meeting**

**400.8. Approval of Proposed Non-College Employment**

<u>Name</u>	<u>Employer</u>	<u>Days per Calendar Year</u>
Amie Mayhall	McGraw Hill Education	36

**400.9. Resignation Ratifications**



**A. Faculty**

1. Sarah Burke, Nursing Instructor, OCC/WVC, effective May 14, 2021.
2. Mary Morris, Assistant Professor, FCC, effective May 15, 2021.

**B. Professional Non-Faculty, Exempt**

1. Luke Stuckey, Head Men's Basketball Coach, LTC, effective May 29, 2021.

**400.10. Retirement Ratifications**

**A. Faculty**

1. Dr. Winifred Wolven, Professor, LTC, effective May 15, 2021.
2. Rickey Lamb, Instructor, Workforce Education, effective June 1, 2021.

**B. Professional Non-Faculty, Non-Exempt**

1. Scott McCallen, Broadcast Services Specialist, WVC, effective July 1, 2021.

**Board Action to Approve Personnel Report:** Trustee Jan Ridgely made a motion to approve the personnel report as recommended. Trustee Brady Waldrop seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**AGENDA #17 – “Collective Bargaining”:** None.

**AGENDA #18 - “Litigation”** – Chancellor Gower provided an update on litigation.

**AGENDA #19– “Other Items”** – None.

**AGENDA #20 – “Adjournment”** – Trustee Brenda Culver made a motion to adjourn. Student Trustee Sania Borom seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” A voice vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting was adjourned at 8:53 p.m.