

- Severe psychological or health problems such that a student cannot be permitted to continue in attendance; and
- Other reasons deemed appropriate by the proper administrative staff such as the President or Dean of Instruction.

### **Exceptions/Related Policies**

Policy to Protect Academic Standing of Dual Credit Students (Policy 500.29) specifically applies to students who are not successful in dual credit courses that follow the high school calendar and may withdraw from the college course after the college drop date to protect their academic standing.

Student Military Policy (500.21) addresses withdrawals which result from a student enlisting or being ordered to active duty.

### **DISTANCE EDUCATION**

Distance Education at IECC involves any formal approach to student learning in which the majority of instruction occurs while the instructors and learners interact synchronously or asynchronously online. This is done by employing technology to facilitate the educational experience. IECC provides academic and learning resources, student support services, technical and administrative support for all forms of distance-delivered programs and courses.

### **Hybrid Courses**

Illinois Eastern Community Colleges offers hybrid courses that combine online and traditional face-to-face classroom instruction to facilitate student learning. In a hybrid course, a significant part of the course learning is online, and as a result, the amount of classroom time is reduced. The face-to-face hours are replaced by online activities, assignments, and exams.

Hybrid courses are designed for students who can be successful in online courses, but wish to maintain personal contact with the instructor and other students. Students should refer to the course syllabus or contact the instructor to learn more about the hybrid aspect of a specific course.

### **Online Courses**

IECC offers over 150 courses with online options. Online classes provide students the flexibility to attend virtual classes at times that are convenient for their schedules. In most cases, coursework is accessible 24/7 - 365 days a year. The help desk is staffed Monday - Friday 8 a.m. to 4:30 p.m. (7:30 a.m. - 4:00 p.m. in the summer).

Online classes are ideal when there are obligations such as work or family commitments that do not allow for a traditional classroom setting. They are also a great choice when additional education is needed for professional development and advancement.

Online classes utilize the Canvas Learning Management System and do not require on-campus attendance. If proctored testing is required, it can be arranged at a location local to the student. To check for online classes and programs, or to learn more about online learning, go to [www.iecc.edu/online](http://www.iecc.edu/online).

### **ACADEMIC STANDING**

Academic standards have been established and measures taken to ensure satisfactory progress is being made by students toward their chosen program of study and/or declared objectives. A student's academic standing is determined at the close of each grading period and becomes part of his/her permanent education record which is noted under each term on the transcript. The following describes IECC's academic standing classifications and the basis for each.

#### **Good Academic Standing**

Students at IECC are in good academic standing when they maintain a minimum cumulative grade point average (CGPA) of 2.0 (C). Only students in good academic standing will be considered for an overload request. Students must be in good academic standing to graduate. The student's transcript will be identified with "GOOD STANDING".

#### **Academic Warning**

Academic Warning serves as an alert to the student that their good academic standing may be in jeopardy. For a student to be placed on Academic Warning, 2 things have occurred:

1. The student has earned at least twelve (12) credit hours at IECC; **and**
2. The student's most recent term GPA fell below 2.0

As a result of Academic Warning:

1. The student will be given timely notice of Academic Warning and advised of available support and resources via written notification each term;
2. Overload requests may be denied;
3. Student may be at risk of losing financial aid eligibility under the F.A. Satisfactory Academic Progress policy; **and**
4. The student's transcript will be identified with "GOOD STANDING".

#### **Academic Probation**

Academic Probation serves as a warning to the student that satisfactory progress is not being made. For a student to be placed on Academic Probation, 2 things have occurred:

1. The student has earned at least twelve (12) credit hours at IECC; **and**
2. The student's Cumulative GPA has fallen below 2.0.

As a result of Academic Probation:

1. The student will be given timely notice of Academic Probation via written notification each term;

2. The student is required to meet with an advisor and/or retention coordinator to develop an Academic Success Plan;
3. Overload requests are denied;
4. Student may be at risk of losing financial aid eligibility under the F.A. Satisfactory Academic Progress policy; and
5. The student's transcript will be identified with "ACADEMIC PROBATION" (or "CONTINUED PROBATION").

For a student on Academic Probation, one of the following will occur at the close of the next/subsequent grading period(s):

- Good Academic Standing is achieved by attaining a 2.0 Cumulative GPA (minimum); **or**
- Academic Probation continues by attaining a 2.0 Term GPA (minimum) and still falling below the 2.0 CGPA; **or**
- Placed on Program Suspension due to a Term GPA below 2.0.

### **Program Suspension**

For a student to be placed on Program Suspension, 2 things have occurred:

1. The student was on Academic Probation; **and**
2. The student's term GPA has fallen below 2.0.

As a result of Program Suspension:

1. The student will be given timely notice of Program Suspension via written notification each term;
2. The student is required to meet with an advisor and/or retention coordinator to review or redevelop their Academic Success Plan;
3. The student may take classes, but as a course enrollee only;
4. The student may not take more than 15 credit hours;
5. The student is not eligible for financial assistance; and
6. The student's transcript will be identified with "PROGRAM SUSPENSION" (or "CONTINUED SUSPENSION?").

For a student on Program Suspension, one of the following will occur at the close of the next/subsequent grading period(s):

- Good Academic Standing is achieved by attaining a 2.0 Cumulative GPA (minimum); **or**
- Program Suspension continues by attaining a 2.0 Term GPA (minimum) and still falling below the 2.0 CGPA; **or**
- Placed on College Suspension due to a Term GPA below 2.0.

### **College Suspension**

For a student to be placed on College Suspension, 2 things have occurred:

1. The student was on Program Suspension; **and**
2. The student's term GPA has fallen below 2.0.

As a result of College Suspension:

1. The student will be given timely notice of College Suspension, via written notification, and advised of steps required to reapply:
  - a) Petition for readmission; and
  - b) If readmitted, meet with an advisor and/or retention coordinator to develop an Academic Success Plan.
2. The student's transcript will be identified with "COLLEGE SUSPENSION".

### **Additional Academic Progress Considerations**

- The Federal Government has also established satisfactory academic progress standards as it relates to eligibility of federal financial aid. These financial aid standards are in addition to the standards outlined in this policy.
- Some IECC programs have academic standards that exceed the minimums described in this policy. Nursing students should refer to the Allied Health section for additional requirements.

### **CLASS ATTENDANCE**

Regular class attendance is necessary if a student is to receive maximum benefit from college enrollment. The student must make arrangements for makeup work and absences with the instructor, who will determine whether an absence can be excused. Instructors will permit students to make up work missed because of field trips and activities approved by the college. If absences or tardiness affect the quality of work, the instructor may recommend dropping the student from the course.

### **TERM HONORS (FALL & SPRING TERMS ONLY)**

Full-time (Fall and Spring semester) students are recognized for their academic achievement in college-level courses based on the following:

**Chancellor's Academic Honors** – Grade Point Average (GPA) of **3.90 or greater**

**President's Academic Honors** – Grade Point Average (GPA) from **3.75 to 3.89**

**Dean's Academic Honors** – Grade Point Average (GPA) from **3.50 to 3.74**

### **GRADUATION REQUIREMENTS**

Upon recommendation from the faculty, staff and chancellor, students who meet the general requirements and curriculum requirements of a program will be granted the designated degree or certificate. It is the student's responsibility to know and follow the requirements of the curriculum and the rules governing academic work. No IECC official or faculty member can relieve a student of this responsibility.

To graduate, all students must:

1. Successfully complete all of the prescribed requirements in the selected program of study;