Position Announcement

Custodian

Olney Central College, Olney, IL

Description: The Custodian position is a full-time position under the supervision of the Operations and Maintenance Team Leader. The duties include, but are not limited to: cleaning assigned areas following a well-established routine, general manual work, assisting with building/campus activity set up, and other tasks which are semi-skilled in nature. Work schedule: full-time, evening shift, 1:30 p.m. – 10:00 p.m.

Qualifications: High school diploma or equivalent is required. Position requires a broad knowledge of cleaning methods, materials and equipment; ability to understand and follow oral and written directions; as well as ability to maintain good working relationships with co-workers. A valid driver's license and the ability to lift 50 lbs. on a continuous, repetitive basis also required.

Wages/Benefits: $15.85 per hour, based upon experience and qualifications. Benefits include, but are not limited to: medical, dental, and life insurance; paid sick leave, vacation, and personal days; and participation in State Universities Retirement System.

Applications: Send a letter of interest, resume, IECC application forms (available on our website), and transcripts to iecchr@iecc.edu or mail to:

Illinois Eastern Community Colleges
Attn: Human Resources
233 East Chestnut Street
Olney, IL 62450

Application Deadline: To receive first consideration, please submit your application by December 18, 2026. Applications will continue to be accepted until the position is filled.

Starting Date: January 25, 2027, pending approval by the Board of Trustees

Illinois Eastern Community Colleges is an institution of higher education comprised of Frontier Community College in Fairfield, Lincoln Trail College in Robinson, Olney Central College in Olney, and Wabash Valley College in Mt. Carmel. IECC is accredited by the Higher Learning Commission.

IECC complies with federal and state disability laws and makes reasonable accommodations for applicants and employees with disabilities. If a reasonable accommodation is needed to participate in the job application or interview process, to perform essential job functions, and/or to receive other benefits and privileges of employment, please contact Human Resources at (618) 395-5299 Extension 5522.

IECC's mission is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.

Equal Opportunity Employer