



Release of Information Form

Name (Please print): _____ (Last) (First) (Middle)

Student ID/SSN: _____

By initialing the applicable items below, I authorize the release of the corresponding information to the individual(s) named here (Please print):

Initials:

- 1) I authorize IECC School Officials with a legitimate educational interest to discuss and/or release information pertaining to my class attendance, courses, grades, academic progress toward graduation, and performance in class.
2) I authorize the Record's Office to release an unofficial transcript, information pertaining to enrollment, and individual course grades. Official transcripts must be requested by the student using the transcript request process. (Visit www.iecc.edu/transcript)
3) I authorize the Financial Aid Office to release any and all information pertaining to my financial aid records.
4) I authorize the Business Office to release any and all information pertaining to my financial account.
5) If an athlete, I authorize my coach(es) to release a copy of my unofficial transcript to educational institutions for recruitment into collegiate athletic programs. Official transcripts must be requested by the student using the transcript request process. (Visit www.iecc.edu/transcript)
6) I authorize members of TABIT and other School Officials with a legitimate educational interest to release any and all information pertaining to conduct-related matters.

I understand this release is in effect as long as I am enrolled at IECC unless I cancel such consent by notifying the Student Services Office in writing.

Student's Signature: _____ Date: _____

For Office Use Only
Date entered in Banner: _____ Entered in Banner by: _____

***** STOP *****

To be Completed by the Student to: Cancel the Release of Information
I hereby authorize the cancellation of the Release of Information effective on the date of my signature below. Information will no longer be released to the individual(s) identified.
Student's Signature: _____ Date: _____
For Office Use Only - Cancel the Release of Information
Date entered in Banner: _____ Entered in Banner by: _____