

Illinois Eastern Community Colleges District 529

Frontier Community College – 2 Frontier Dr., Fairfield, IL 62837

Lincoln Trail College – 11220 IL-1, Robinson, IL 62454

Olney Central College – 305 N. West St., Olney, IL 62450

Wabash Valley College – 2200 College Dr., Mt. Carmel, IL 62863

www.iecc.edu

FERPA Compliance Acknowledgment Form for Assigned Preceptors

As a designated preceptor working with IECC students, you may have access to student education records or personally identifiable information. In accordance with the Family Educational Rights and Privacy Act (FERPA), you are required to understand and comply with the regulations protecting student privacy.

Please read and acknowledge the following:

- - I understand that student education records include any information directly related to a student and maintained by IECC or its representatives.
- - I will not disclose any student information to anyone other than IECC faculty or staff with a legitimate educational interest.
- - I will ensure that electronic student information is stored securely and only accessed by authorized personnel.
- - I will shred or securely dispose of any printed materials containing student information.
- - I will not discuss student progress or records with parents or others without written consent.
- - I understand that directory information may be disclosed only under specific conditions and that students may opt to restrict this disclosure.
- - I acknowledge that violations of FERPA may result in legal consequences.

Acknowledgment and Signature

Preceptor Name:

Student(s) Assigned:

Clinical Site/Location:

(Signed)

(Date)

