Illinois Eastern Community Colleges

Credit for Prior Learning Request

Students enrolled in a degree or certificate program at IECC may submit this request, at any point after enrollment, for a determination of academic credit eligibility for the prior learning experiences outlined below. **For consideration of academic credit by Proficiency Examination or Portfolio Evaluation, use the Proficiency Application form. For consideration of academic credit for AP (Advanced Placement), CLEP (College Level Examination Program), or IB (International Baccalaureate), do not complete this form**, simply submit official documentation to Student Services.

Student Name: _____ ID Nbr.: _____

Address: _____

Telephone: _____ Email: _____

Enrolled at: _____ FCC _____ LTC _____ OCC _____ WVC

Credit is being requested based on:

☐ **Licensure/Certification** Number: _____ **(Attach copy of license or certification)**

  Licensing/Certifying body name and address: _____

☐ **Military Experience** – **Attach military transcript** (or other supporting documentation)

☐ **State Seal of Biliteracy** – high school name: _____
        NOTE: Credit MUST be requested within 3 years of graduating high school; official transcript required.

Course Information Indicate the IECC course prefix & number, title, and semester hours of the course(s) for which credit is being requested. (Use another sheet as necessary.)		
Course Prefix & Number	Course Title	Credit Hours
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Have you requested this same credit from a college other than IECC? _____ Yes _____ No

My signature below indicates I have read and understand the conditions for academic credit awarded for prior learning experiences as defined in the Credit for Prior Learning Policy (500.5) and corresponding procedures. I also authorize IECC to contact appropriate authorities if further verification is necessary.

Student Signature_____ Date:_____

FOR ADMINISTRATIVE USE ONLY
Advisor Signature: _____ Reviewed/Recommended Date: _____
Only required for Military Experience when an evaluation was performed: Instructor/Expert: _____ Approved _____ Denied
Signature: _____
Dean Signature: _____ _____ Approved _____ Denied Date: _____
Approvals to Registrar
Credit recorded in Banner and Imaged by: _____ on: _____
Denials to Student Services/Records
Request Imaged by: _____ on: _____