

## **Safety Precautions**

A successful campus safety program needs the cooperation, involvement and support of students and employees. Individuals can follow some simple guidelines in order to remove opportunities for crimes to occur.

- ✓ Travel/park in well-lit areas.
- ✓ Avoid traveling alone; use the buddy system.
- ✓ Be alert and aware of your surroundings.
- ✓ Trust your instincts when something feels wrong.
- ✓ Report suspicious, threatening, or alarming activities or behaviors.
- ✓ Keep doors and windows locked at all times; keep valuables in the trunk of your vehicle.
- ✓ Do not leave belongings unattended.
- ✓ Protect access and security codes.
- ✓ Always tell someone where you're going and when you'll return.
- ✓ Don't drink and drive; designate a driver.
- ✓ Don't be afraid to reach out to someone on campus to help you.
- ✓ Be sure to sign-up for emergency alerts at [iecc.edu/safety](http://iecc.edu/safety).
- ✓ Familiarize yourself with evacuation and shelter maps posted in all classrooms and office areas in various public locations and with the Emergency Procedures posted at [iecc.edu/safety](http://iecc.edu/safety).

**In case of emergency, dial 911.**

## **Prevention Initiatives**

**Violence Prevention Plan.** This plan outlines IECC's violence prevention strategies, including the formation and implementation of a Threat Assessment and Behavioral Intervention Team (TABIT) with representatives from each IECC College and the District Office. To report any type of threatening behavior, a student can visit the Dean of Instruction's Office at his/her College of attendance.

**Identity Theft Prevention.** Identity theft occurs when someone wrongly obtains your personal information, such as your Social Security number or driver's license number, and uses that information to secure services in your name. In order to control reasonably foreseeable risks to students from identity theft, IECC has an Identity Theft Prevention Policy (100.23) and Program.

**Preventing Sexual Misconduct.** IECC is committed to preventing and responding to incidents of sex-based harassment, including sexual harassment, sexual assault, sexual exploitation, domestic violence, dating violence, sexual violence, or stalking. IECC's Preventing Sexual Misconduct Policy and Procedures (100.31) outline the standards of conduct for all members of the campus community and investigative procedures for all incidents of Sexual Misconduct. To report any type of Sexual Misconduct, or for a complete list of resources, a student may contact the Student Support Specialist at his/her College of attendance or the IECC Title IX Coordinator.



## **Illinois Eastern Community Colleges**

Frontier Community College

Lincoln Trail College

Olney Central College

Wabash Valley College

## **Campus Safety and Security**

Illinois Eastern Community Colleges (IECC) is committed to providing a safe and secure campus community. Policies and procedures have been developed to ensure precautionary measures are taken to protect persons and property. It's important that you be proactive as well. Preventive efforts on your part can reduce your chances of becoming a victim. The information in this brochure assists in promoting awareness of safety-related information at IECC that has been compiled with your safety in mind. Everyone is encouraged to visit [iecc.edu/safety](http://iecc.edu/safety) and [iecc.edu/titleIX](http://iecc.edu/titleIX) where applicable policies, procedures, programs, tips and more are available.

*Our mission is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.*

**Reporting Crimes.** IECC encourages all students and employees to report all on-campus incidents of criminal activity to the President of the College at the contact information below. Reports may be made in person to the President's Office at each campus, or to any Campus Security Authority (CSA) during regular hours of operation, or to the appropriate law enforcement agency. Incidents at the District Office may be reported to the Chancellor, Dr. Ryan Gower, 233 East Chestnut Street, Olney, IL 62450 (618) 393-2982. Reporting is also requested for evening classes and college events occurring at locations other than college property.

**Frontier Community**

Dr. Jay Edgren  
Richard L. Mason Bldg  
Fairfield, IL 62837  
(618) 842-3711

**Lincoln Trail**

Mrs. Tona Ambrose  
Williams Hall  
Robinson, IL 62454  
(618) 544-8657

**Olney Central**

Mr. Chris Simpson  
Wattleworth Hall  
Olney, IL 62450  
(618) 395-7777

**Wabash Valley**

Dr. Matt Fowler  
Foundation Bldg  
Mt. Carmel, IL 62863  
(618) 262-8641

Employees who serve as CSAs at each campus: Assistant to the President, Dean of Instruction, Assistant to the Dean of Instruction, Athletic Director, Athletic Coaches, Student Organization Advisors, Retention Coordinator, Title IX Coordinator, Sexual Misconduct Investigators, and Members of the Threat Assessment and Behavioral Intervention Team (TABIT).

**Timely Warning Notices.** A Timely Warning notice will be distributed to the College community, using the Emergency

Notifications in the ReGroup System or through the Student Portal, when a crime is reported that poses a serious or continuing threat to the campus community.

**Emergency Preparedness.** Emergency drills and the testing/evaluation of emergency notifications and responses are conducted on an annual basis, involving the College community at each College. IECC distributes its emergency response and evacuation procedures to appropriate College officials and all relevant agencies that may serve the College community in the event of an emergency, including but not limited to local law enforcement agencies, healthcare facilities, emergency management agencies, counseling centers, fire departments, etc. Emergency evacuation information and routes are posted in all facilities.

IECC will use an Emergency Alert system to communicate an immediate threat to the campus community. The Emergency Alerts will be delivered in the form of a text message and/or email to alert students and employees, within minutes, whenever a significant emergency or dangerous situation has occurred which may pose a potential threat. The Emergency Alerts will include instructions for taking appropriate actions. Anyone may sign up for emergency alerts at [www.iecc.edu/safety](http://www.iecc.edu/safety).

**Security, Access, and Maintenance of Campus Facilities.** IECC personnel are responsible for the security, access, and maintenance of all college buildings and grounds. Lighting, landscaping, and other safety-related aspects of the campuses are

continually monitored, maintained, and repaired. Each College is routinely patrolled by local law enforcement agencies to evaluate and monitor security-related matters.

**Weapons, Drugs and Alcohol.** The possession and/or use of weapons on IECC property is strictly prohibited. Exceptions, with further details provided within the Weapons and Concealed Firearms Policy (100.28), include possession for instructional/research purposes, possession by law enforcement, and concealed firearms in a parking lot. The possession, use, and sale of alcoholic beverages or illegal drugs by anyone while participating in IECC classes, programs, services and other activities and events is strictly prohibited. The Alcohol-free/Drug-free Campus Policy (100.9) provides additional information on the prohibition of alcohol and drug use on IECC campuses. Violators will be reported to local law enforcement agencies and can face immediate expulsion or dismissal from the College.

**Annual Security Report.** The IECC Annual Security Report, published in compliance with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*, is intended to inform all current and prospective students and employees of the District's safety and security program. For the complete report, go to [www.iecc.edu/annualsecurityreport](http://www.iecc.edu/annualsecurityreport) or request a hard copy from the Student Services Office at any of the Colleges, or from the Human Resources Office for prospective employees.