

V. Out-of-Country: Any student who is a resident of a foreign country will be considered an out-of-country student and will be charged the rate established by the Board of Trustees.

VI. Undocumented: Public Act 093-007 states an individual shall be deemed an Illinois resident, until the individual establishes a residence outside of this state; if all of the following conditions are met.

- 1) The individual resides with his or her parents or guardian while attending a public or private high school in the state of Illinois.
- 2) The individual graduated from a public or private high school or received the equivalent of a high school diploma in the State of Illinois.
- 3) The individual attended school in the State of Illinois for at least 3 years as of the date the individual graduated from high school or received the equivalent of a high school diploma.
- 4) The individual registers as an entering student in the community college not earlier than the 2003 fall semester.
- 5) In the case of an individual who is not a citizen or permanent resident of the United States, the individual provides the community college with an affidavit stating that the individual will file an application to become a permanent resident of the United States at the earliest opportunity the individual is eligible to do so. Students may obtain the IECC Affidavit form from any of the IECC college student record's office.

A Resolution on Residency of Undocumented Students was resolved on January 20, 2017, by the Illinois Community College Board, to clarify tuition policy for undocumented students, particularly adult students, not included in provisions of PA 93-007. The resolution states that in-district tuition should be paid by those community college students meeting the residency rules for in-district tuition regardless of citizenship status. Students who do not meet the requirements of the in-district rule should pay out-of-district tuition.

REQUIRED HIGH SCHOOL SUBJECT PATTERNS

Students are required to have the following high school units and skills to enroll in an Associate in Science degree, Associate in Arts degree or an Associate in Science and Arts degree program:

1. Four years (units) of English, emphasizing written and oral communications and literature;
2. Three years (units) of mathematics, including introductory through advanced algebra, geometry, trigonometry, or fundamentals of computer programming;
3. Reading, including the ability to read and comprehend at a level appropriate for college study;
4. Three years (units) of science in laboratory sciences;

5. Three years (units) of social studies emphasizing history and government;
6. Two years (units) of electives from a choice of foreign language, music, art, or vocational education.

A total of fifteen (15) units are required in the above areas. A student may subtract three (3) units from science, math, social studies, or electives and add these units to another category for the required fifteen (15) units. No more than one (1) unit can be subtracted from any category, and no units can be subtracted from English.

Students are required to meet the following high school requirements to enroll in the Associate in Applied Science degree program or one-year certificate program:

1. Three years (units) of English emphasizing writing, oral communication, and literature.
2. Two years (units) of mathematics.
3. Reading, including the ability to read and comprehend at a level appropriate for college study.
4. One year (unit) of science.

CREDIT FOR PRIOR LEARNING (500.5)

Illinois Eastern Community Colleges understands college-level knowledge is obtained from learning experiences, as well as in a classroom. In recognition and support of this, students enrolled in a degree or certificate program at IECC may be eligible for academic credit for their prior learning experiences as determined by an evaluative process administered by the dean of instruction or designee. The dean of instruction or designee also monitors, evaluates, and makes recommendations for revisions to credit for prior learning activities, as appropriate.

Eligible Learning Experiences

When properly documented, the following learning experiences will be assessed for credit at IECC:

- Military Training/Experience
- Certifications and Licensures
- Standardized Tests/Proficiency Examinations
- State Seal of Biliteracy
- Portfolio Evaluation

Awarding Credit for Prior Learning (CPL)

IECC will validate credit on a course-by-course basis and award credit when the documented learning experience demonstrates achievement of all terminal objectives for a specific course or courses. The following will also be considerations:

- CPL will not be awarded twice for the same learning.
- CPL will not be awarded for work that does not meet or exceed a grade level of "C".
- CPL will not be used to award financial aid or veteran's benefits.
- CPL cannot be used to improve an existing grade or replace a grade of withdrawal or incomplete.

- CPL credit will be posted to the student's academic record as Transfer Credit.
- No more than twenty-five (25) percent of the required credit hours for a certificate or degree can be awarded from CPL.
- IECC does not accept CPL that was awarded at other institutions and CPL awarded at IECC will typically not transfer to other colleges.
- CPL will not be applied to the graduation credit hour minimum that must be completed at IECC.
- CPL will not be computed in the student's GPA.
- Unless otherwise defined procedurally, CPL will be awarded for learning experiences that have occurred within the last 3 years, while also considering older documented learning experiences on a case-by-case basis with the supposition that the knowledge has been retained.

Procedures (see Appendix C) will, at a minimum, outline the process for students to request CPL (including acceptable proof of the experience) and provide data on the specific or type of credit that may be granted by IECC.

TRANSFER CREDIT POLICY (500.9)

The acceptance of credit earned by a student for coursework at post-secondary institutions outside Illinois Eastern Community College District No. 529 shall be determined by an evaluative process.

Evaluation of Transfer Credit

As part of both the admission process and the reverse transfer of credit process, students are required to supply IECC with all official transcripts from other colleges. Upon receipt of the student's transcript(s), the registrar (or designee) will perform an evaluation to determine:

- For a newly admitted student. The acceptance of credit toward the degree or certificate program chosen by the student; or
- For a former IECC student currently enrolled at an Illinois university and participating in the reverse transfer of credit process. The acceptance of credit toward the associate degree identified by the student.

Acceptance of Transfer Credit

Transfer credit will be accepted based on the following criteria. (As necessary, the registrar will consult with the deans of instruction and/or others to assist in making a determination of acceptance.)

1. The credit was received from a post-secondary institution accredited (and in good standing) by an institutional accreditation agency recognized by the U.S. Department of Education;
2. The credit is appropriate for the student's degree or certificate program;
3. The course was completed with a "D" or better or a "P". NOTE: For a transcript indicating a cumulative GPA of less than "C", only credit will be considered for those courses which have a grade of "C" or better;

4. The course can be verified as:
 - an IAI course (completed summer term 1998 or after); or
 - commensurate with similar IECC courses with respect to academic content, rigor, scope, and relevance.
 - for conflicting number of credit hours, the credit hours listed on the transcript will be used.
 - if there is no equivalent course, the credit may be accepted as undistributed credit and applied toward elective credit.

Courses Not Accepted for Credit

Transfer credit will not be accepted for the following courses:

1. Developmental/remedial. It will, however, be acknowledged for placement purposes.
2. Orientation.
3. English as a Second Language.

Additional Information

1. Transfer credit will not be included in calculating the student's cumulative grade point average.
2. Transfer credit earned in quarter hours will be converted to semester hours by multiplying the quarter hours by .667.
3. The maximum transfer credit hours that will be accepted by IECC is sixty-four (64).
4. Per IECC's Graduation Requirements Policy 500.38, students must earn a minimum number of college-level credits from coursework at IECC in order to graduate.
5. Transfer credit will appear on the student's IECC transcript as a notation with the total number of hours accepted.

Recordkeeping

Results of the transcript evaluation are entered into the Student Management System in a timely manner for immediate display on the student transcript. Official transcripts and signed Transfer Credit Evaluation Forms become part of the student's academic record and retained in the student's file.

Appeals

Students with questions or concerns regarding acceptance of courses for credit should contact the Registrar's office for more information or to file an appeal.

Reverse Transfer

The term *Reverse Transfer of Credit* (per Administrative Rules of the ICCB) means the transfer of earned academic credit from a State university to a community college for the purpose of obtaining an associate degree at the community college. Note/clarification: Section 1502.40 also allows for the evaluation/acceptance of credit from other community colleges for the purpose of earning an associate degree through reverse transfer of credit.