

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

October 19, 2010



Location:

**Olney Central College
305 North West Street
Olney, IL 62450**

**Dinner – 6:00 p.m. – Banquet Room
Meeting – 7:00 p.m. – Banquet Room**

**Illinois Eastern Community Colleges
Board Agenda**

October 19, 2010

**7:00 p.m.
Olney Central College**

1. Call to Order & Roll Call..... Chairman Fischer
2. Disposition of Minutes..... CEO Bruce
3. Public Hearing on 2010 Tax Levy Board of Trustees
4. Recognition of Visitors and Guests Bruce
 - A. Visitors and Guests
 - B. IECEA Representative
5. Public Comment
6. Reports
 - A. Trustees
 - B. Presidents
 - C. Cabinet
 - Coal Mining Technology/Telecom
7. Policy First Reading (and Possible Approval)..... Bruce
 - A. Financial Aid Master Consortium Agreement
8. Policy Second Reading Bruce
 - A. None
9. Staff Recommendations for Approval
 - A. McKendree University Transfer Agreement Pampe
 - B. GASB Designation of Tax Levy Year Browning
 - C. Certificate of Compliance with the Truth in Taxation Law..... Bruce
 - D. Certification of Tax Levy for FY2012..... Bruce
 - E. OCC Elevator - Emergency Repair Exception Bruce
 - F. Equalization Eligibility for Special Tax Levy Bruce
 - G. Broadband Partnership Agreement Bruce
 - H. Blue Cross Blue Shield Health and Dental Insurance Renewal Bruce
 - I. Inter-Governmental Agreement on Ameren Assessment Bruce
 - J. Vehicle Lease with LTC Foundation..... Bruce
 - K. Affiliation Agreement – Sikorski Chiropractic - Medical Office Assistant Bruce
10. Bid Committee Report..... Bruce
 - A. None

11. District Finance
 - A. Financial Report.....Browning
 - B. Approval of Financial Obligations.....Browning
12. Chief Executive Officer's Report Bruce
13. Executive Session Bruce
14. Approval of Executive Session Minutes
 - A. Written Executive Session Minutes Bruce
 - B. Audio Executive Session Minutes..... Bruce
15. Approval of Personnel Report Bruce
16. Collective Bargaining Bruce
17. Litigation..... Bruce
18. Acquisition and Disposition of Property..... Bruce
19. Other Items
20. Adjournment

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges – Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College – Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in the Cafeteria, at Lincoln Trail College, 11220 State Highway 1, Robinson, Illinois, Tuesday, September 21, 2010.

AGENDA #1 – “Call to Order & Roll Call” – Chairman G. Andrew Fischer called the meeting to order at 7:00 p.m. and directed the Board Secretary, Harry Hillis, Jr., to call the roll.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

John D. Brooks, Michael K. Correll, Brenda K. Culver, George Andrew Fischer, William C. Hudson “Jr.,” Walter L. Koertge, Marilyn J. Wolfe. Also present was Laurel Pennington, student trustee. Trustees absent: None. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.
Matt Fowler, President of Wabash Valley College.
Mitch Hannahs, Interim President of Lincoln Trail College.
Rodney Ranes, Interim President of Olney Central College.
Timothy Taylor, President of Frontier Community College.
Roger Browning, Chief Finance Officer/Treasurer.
Tara Buerster, Director of Human Resources.
Christine Cantwell, Associate Dean of Academic & Student Support Services.
Alex Cline, Director of Information & Communications Technology.
Kathleen Pampe, Associate Dean, Career Education & Economic Development.
Pamela Schwartz, Associate Dean of Institutional Development.
Renee Smith, Executive Assistant to CEO.

Abbreviations Used in Minutes:

DO – District Office
DOC – Department of Corrections
FCC – Frontier Community College
HLC – Higher Learning Commission
ICCB – Illinois Community College Board
ICCTA – Illinois Community College Trustees Association
IECC – Illinois Eastern Community Colleges
IECEA – Illinois Eastern Colleges Education Association

LCC – Lawrence Correctional Center
LTC – Lincoln Trail College
LWIB – Local Workforce Investment Board
OCC – Olney Central College
PHS – Protection, Health & Safety
RCC – Robinson Correctional Center
SAN – Student Advantage Network
SURS – State Universities Retirement System
WED – Workforce Education
WVC – Wabash Valley College

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes as prepared for the regular meeting held Tuesday, August 17, 2010 were presented for disposition.

Board Action to Approve Minutes: Trustee Walter Koertge made a motion to approve minutes of the foregoing meeting as prepared. Trustee William Hudson seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion carried.

AGENDA #3 – “Budget Hearing” – The Chairman announced that the next agenda item for the Board of Trustees is a public hearing to receive comments on the fiscal year 2011 budget and directed the Secretary to call the roll. The following trustees answered present:

John D. Brooks, Michael K. Correll, Brenda K. Culver, George Andrew Fischer, William C. Hudson “Jr.,” Walter L. Koertge, Marilyn J. Wolfe. Also present was Laurel Pennington, student trustee. Trustees absent: None. The Chair asked for a motion to reconvene a public hearing on the community college district budget.

A. Motion to Reconvene Budget Hearing: Trustee Brenda Culver made the following motion: “I move that Illinois Eastern Community College District 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White now reconvene a public hearing on this 21st day of September, 2010. The purpose of the budget hearing is to receive public comments on the FY2011 Budget of the District.” Trustee John Brooks seconded the motion and on a roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried and the reconvened budget hearing in progress.

B. Report on 6:00 p.m. Hearing: The Chairman opened the reconvened hearing and asked Chief Financial Officer and Treasurer Roger Browning to report on any comments or written testimony that he received at the budget hearing opened at 6:00 p.m. No oral or written testimony was received at that hearing.

C. Public Oral Testimony: The Chairman asked if any member of the public wished to provide oral testimony on the FY2011 budget. There was none.

D. Public Written Testimony: The Chairman asked if any member of the public wished to provide written testimony on the FY2011 budget. There was none.

E. Public Hearing Adjourned: The Chairman announced that all persons desiring to be heard have been given an opportunity to provide oral or written testimony with respect to the FY2011 community college district budget and asked for a motion to adjourn the hearing. Trustee Marilyn Wolfe made a motion that the public hearing be adjourned. Trustee William Hudson seconded the motion and on a roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried and that the reconvened budget hearing was adjourned and that the Board of Trustees was now in open, public session for the transaction of business, a quorum being present.

AGENDA #4 – “Recognition of Visitors & Guests” –

#4-A. Visitors & Guests: Visitors & guests present were recognized, including several college staff members.

#4-B. IECEA Representative: None.

AGENDA #5 – “Public Comment” – None.

AGENDA #6 – “Reports” –

#6-A. Report from Trustees: None.

#6-B. Report from Presidents: Written reports were presented from each of the colleges.

#6-C. Report from Cabinet: Timothy Taylor reported approval of a \$600,000 grant for health careers partnerships. The City of Fairfield has donated \$250,000 to the FCC Foundation, to build classrooms in the Workforce Education Building.

AGENDA #7 – “Policy First Readings (and Possible Approval)” –

#7-A. Campus Emergency Plan Policy: IECC has emergency plans for each college, which have been approved by the Board. However, the Higher Education Opportunity Act of 2008 requires that the District develop a policy to address the requirements of the Act. This proposed Campus Emergency Plan Policy will meet the requirements of the Higher Education Act and also addresses the Illinois Security Act of 2008 and the Illinois Administrative Code Part 305.

Recommendation: The CEO recommended that second reading be waived and that the following Campus Emergency Plans Policy 400.24 be adopted as presented.

BOARD OF TRUSTEES – 100

Campus Emergency Plans (100.24)

The Illinois Eastern Community Colleges Board of Trustees recognizes the importance of creating and maintaining a Campus Emergency Plan that outlines the District's procedures for managing major emergencies and incidents that may threaten the health, safety, and welfare of the college community or disrupt its programs or activities. The Campus Emergency Plan will include procedures that meet the requirement of the Emergency Response and Evacuation Procedures of the Higher Education Act of 1965, the Illinois Campus Security Act of 2008 and the Illinois Administrative Code Part 305.

Campus Emergency Plans for each college will be available to all students, employees, and the general public at the IECC website www.iecc.edu.

Board Action: Trustee Brenda Culver made a motion to waive second reading and adopt the foregoing Campus Emergency Plans Policy 100.24 as recommended. Student Trustee Laurel Pennington seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #8– “Policy Second Readings” – None.

AGENDA #9 – “Staff Recommendations for Approval” – The following staff recommendations were presented for approval.

#9-A. FY2011 Budget: A public hearing having been held, the CEO recommended adoption of the following resolution approving the FY2011 budget.

Budget of Illinois Eastern Community Colleges, Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, State of Illinois, for the Fiscal Year beginning July 1, 2010 and ending June 30, 2011.

WHEREAS the Board of Trustees of Illinois Eastern Community Colleges, Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;

AND WHEREAS a public hearing was held as to such budget on the 21st day of September, 2010, notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with:

NOW, THEREFORE, be it Resolved by the Board of Trustees of said district as follows:

Section 1. That the fiscal year of the Community College District be and the same hereby is fixed and declared to be beginning July 1, 2010 and ending June 30, 2011.

Section 2. That the following budget containing an estimate of amounts available in each Fund, separately, and of expenditures from each be and the same is hereby adopted as the budget of this Community College District for the said Fiscal Year.

SUMMARY STATEMENT OF OPERATING FUNDS – REVENUES AND EXPENDITURES

EDUCATION FUND: Revenue 28,434,828; Expense (27,319,646); Transfer-Out (1,115,182); Excess (Deficiency) 0; Transfer-In 50,000; Reserve for Contingencies (8,440,097); Cash Balance Beginning of Year 8,390,097; Cash Balance End of Year 0.

OPERATIONS & MAINTENANCE FUND: Revenue 3,072,252; Expense (3,072,252); Transfer-Out 0; Excess (Deficiency) 0; Transfer-In 0; Reserve for Contingencies (3,492,197); Cash Balance Beginning of Year 3,492,197; Cash Balance End of Year 0.

TOTAL OPERATING FUNDS: Revenue 31,507,080; Expense (30,391,898); Transfer-Out (1,115,182); Excess (Deficiency) 0; Transfer-In 50,000; Reserve for Contingencies (11,932,294); Cash Balance Beginning of Year 11,882,294; Cash Balance End of Year 0.

SUMMARY STATEMENT OF SPECIAL FUNDS

OPERATIONS & MAINTENANCE FUND RESTRICTED: Revenue 0; Expense (409,261); Excess (Deficiency) (409,261); Reserve for Contingencies 0; Cash Balance Beginning of Year 409,261; Cash Balance End of Year 0.

BOND & INTEREST FUND: Revenue 1,563,781; Expense (1,563,781); Excess (Deficiency) 0; Reserve for Contingencies (260,809); Cash Balance Beginning of Year 260,809; Cash Balance End of Year 0.

AUXILIARY FUND: Revenue 3,293,598; Expense (5,403,956); Transfer-Out (20,000); Excess (Deficiency) (2,130,358); Transfer-In 1,115,182; Reserve for Contingencies (1,179,407); Cash Balance Beginning of Year 2,194,583; Cash Balance End of Year 0.

WORKING CASH FUND: Revenue 2,155,000; Expense 0; Excess (Deficiency) 2,155,000; Reserve for Contingencies (3,500,000); Transfer-Out (30,000); Cash Balance Beginning of Year 2,223,781; Cash Balance End of Year 848,781.

AUDIT FUND: Revenue 60,000; Expense (44,488); Excess (Deficiency) 15,512; Cash Balance Beginning of Year 0; Cash Balance End of Year 15,512.

LIABILITY & PROTECTION FUND: Revenue 420,000; Expense (1,584,297); Excess (Deficiency) (1,164,297); Reserve for Contingencies 0; Cash Balance Beginning of Year 1,164,297; Cash Balance End of Year 0.

Board Action: Trustee John Brooks made a motion to adopt the budget for Illinois Eastern Community Colleges District No. 529 for fiscal year 2011 as recommended. Student Trustee

Laurel Pennington seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#9-B. IECC 2010 Fact Book: Chris Cantwell reviewed the 2010 IECC Fact Book, which contains basic information about the community college district. The book gathers information from various sources into one central document regarding students, enrollment history, degrees and certificates granted, financial aid received and distributed, and the district's annual budgets and operation. The time period covered, in most cases, is academic year 2009-2010. Total annual enrollment of credit students was 31,770, generating a total of 173,102 credit hours. Full-time Equivalency enrollment totaled 5,770. In-district student residency enrollment comprised 63% of the total, while out-of-district students totaled 33%, with 2% at the correctional centers, 1% out-of-state students, and 1% foreign students. The IECC district employs a total of 295 full-time faculty and staff, and 606 part-time faculty and staff. A total of \$8,703,139 in federal and state financial aid was received by IECC students in fiscal year 2009. The Fact Book shows that online course enrollment has increased from 2,569 students in 2005 to 4,916 students in 2010.

Board Action: Trustee Walter Koertge made a motion to accept the IECC 2010 Fact Book as recommended. Student Trustee Laurel Pennington seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#9-C. Certification of Chargeback: The CFO reviewed the Illinois Community College Board Certification of Chargeback form for fiscal year 2011. The out-of-district cost per semester hour is \$197.13. Chargeback reimbursement per semester credit hour is \$73.70. Cost per semester credit hour for out-of-state and international students is \$268.15. The CEO recommended approval of the Certification of Chargeback document as presented.

Board Action: Trustee Marilyn Wolfe made a motion to adopt the ICCB Certification of Chargeback document for FY2011 as presented and recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#9-D. 2010 Estimated Tax Levy Resolution: The CFO reviewed the Estimated Tax Levy Resolution. The CEO recommended adoption of the following resolution regarding estimated amounts necessary to be levied in 2010.

WHEREAS, the Truth in Taxation Law requires that all taxing districts in the State of Illinois determine the estimated amounts of taxes necessary to be levied for the year not less than twenty (20) days prior to the official adoption of the aggregate tax levy of the district; and

WHEREAS, if the estimated aggregate amount necessary to be levied, exclusive of election costs and bond and interest costs, exceeds 105% of the aggregate amount of property taxes extended or estimated to be extended, including any amount abated by the taxing district prior to such extension, upon the levy of the preceding year, public notice shall be given and a public hearing shall be held on the district's intent to adopt a tax levy in an amount which is more than 105% of such extension or estimated extension for the preceding year; and

WHEREAS, the aggregate amount of property taxes extended or estimated to be extended for 2009 was:

Education Purposes, \$2,219,956

Operations and Maintenance Purposes, 951,410

Liability Insurance, Workers' Compensation, Unemployment

Insurance, Property Insurance and Medicare Contributions, 435,387

Audit, 62,435

Other, 0

Total, \$3,669,188

WHEREAS, it is hereby determined that the estimated amount of taxes necessary to be raised by taxation for the year 2010 is as follows:

Education Purposes, \$2,450,000

Operations and Maintenance Purposes, 1,050,000

Liability Insurance, Workers' Compensation, Unemployment

Insurance, Property Insurance and Medicare Contributions, 475,000

Audit, 80,000

Other, 0

Total, \$4,055,000

WHEREAS, the Truth in Taxation Law, as amended, requires that all taxing districts in the State of Illinois provide a date in the Notice concerning the levies made for debt service made pursuant to statute, referendum, resolution or agreement to retire principal or pay interest on bonds, notes, and debentures or other financial instruments which evidence indebtedness; and

WHEREAS, the aggregate amount of property taxes extended for the bond and interest purposes for 2009 was \$1,614,590; and it is hereby determined that the estimated amount of taxes to be levied for bond and interest purposes for 2010 is \$1,844,558.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees, Illinois Eastern Community Colleges District No. 529, Counties of Richland, Clark, Clay, Crawford,

Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, State of Illinois, as follows:

Section 1: The aggregate amount of taxes estimated to be levied for the year 2010 is \$4,055,000.

Section 2: The aggregate amount of taxes estimated to be levied for the year 2010 does exceed 105% of the taxes extended by the district in the year 2009.

Section 3: The aggregate amount of taxes estimated to be levied for the year 2010 for debt service is a 12% increase over the taxes extended for debt service for 2009.

Section 4: Public notice shall be given in the following newspapers of general circulation in said district,

Albion Journal Register, Edwards County

Bridgeport Leader, Lawrence County

Carmi Times, White County

Clay County Republican, Clay County

Daily Republican Register, Wabash County

Lincoln Trail Publishing, Clark County

McLeansboro Times Leader, Hamilton County

Newton Press-Mentor, Jasper County

Olney Daily Mail, Richland County

Robinson Daily News, Crawford County

Toledo Democrat, Cumberland County

Wayne County Press, Wayne County

And a public hearing shall be held, all in the manner and time prescribed in said notice, which notice shall be published not more than 14 days nor less than 7 days prior to said hearing, and shall be not less than 1/8 page in size, with type no smaller than twelve (12) point, enclosed in a black border not less than 1/4 inch wide and in substantially the following form:

NOTICE OF PROPOSED TAX INCREASE FOR
ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT NO. 529

- I. A public hearing to approve a proposed property tax levy increase for Illinois Eastern Community Colleges District No. 529 for 2010 will be held on October 19, 2010 at 6:00 p.m. at Olney Central College, Olney, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Roger Browning, Chief Finance Officer, 233 East Chestnut Street, Olney, IL 62450; phone: (618-393-2982).

- II. The corporate and special purpose property taxes extended or abated for the year 2009 were \$3,669,188.

The proposed corporate and special purpose property taxes to be levied for 2010 are \$4,055,000. This represents a 10% increase over the previous year extension.

- III. The property taxes extended for debt service for 2009 were \$1,614,590.

The estimated property taxes to be levied for debt service and public building commission leases for 2010 are \$1,844,558. This represents a 12% decrease over the previous year.

- IV. The total property taxes extended or abated for 2009 were \$5,283,778.

The estimated total property taxes to be levied for 2010 are \$5,899,558. This represents an 11% increase over the previous year extension.

Section 5: This resolution shall be in full force and effect forthwith upon its passage.

Board Action: Trustee Brenda Culver made a motion to adopt the 2010 Estimated Tax Levy Resolution as recommended. Trustee Marilyn Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#9-E. Resolution Establishing Tax Levy Hearing: The CEO recommended adoption of the following resolution providing for a tax levy hearing:

BE IT RESOLVED by the Board of Trustees of Illinois Eastern Community Colleges District No. 529 of the State of Illinois, that the following requirements are hereby established relative to the tax levy for said community college district for 2010 for taxes due and collectible in 2011:

1. Date of Fiscal Year: July 1, 2011 – June 30, 2012.
2. Publication of Notice of Public Hearing on Tax Levy: After October 5, 2010 and before October 12, 2010.
3. Public Hearing on Tax Levy: October 19, 2010, at the hour of 6:00 p.m. to 6:30 p.m., local time, Olney Central College, 305 North West Street, Olney, Illinois.

4. Adoption of Tax Levy: October 19, 2010, following the Public Hearing.

Board Action: Trustee Walter Koertge made a motion to adopt the foregoing resolution, setting the Tax Levy Hearing as recommended. Student Trustee Laurel Pennington seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#9-F. FY2010 Audit: The Illinois Community College Board (ICCB) requires the Board of Trustees to complete and approve an annual audit and that it be forwarded to the ICCB for filing by October 15th. The Audit Committee comprised of Trustee Marilyn Wolfe and alternate member Trustee Walter Koertge met with the Chief Executive Officer, the Chief Finance Officer, and the independent auditors on September 13, 2010. The draft audit was reviewed in detail. The audit indicated that there were no adverse findings and that the District complied with generally accepted accounting principles. The Audit Committee reported on its review of the audit and its meeting with the auditors.

The CEO recommended that the Board adopt the following resolution to accept the audit and to authorize forwarding the audit to the Illinois Community College Board.

WHEREAS, 110 ILCS 805/3-22.1 of the Illinois Public Community College Act requires the conduct of an annual audit for Illinois Eastern Community Colleges District #529.

WHEREAS, it is required that the Board of Trustees review and accept the annual audit.

WHEREAS, it is required that the audit be submitted to the Illinois Community College Board.

THEREFORE, SO BE IT RESOLVED, that the Board of Trustees of Illinois Eastern Community Colleges District #529, accepts and approves the annual audit of the district as submitted by Clifton Gunderson LLP.

FURTHER, BE IT RESOLVED, that the Board of Trustees of Illinois Eastern Community Colleges District #529 authorizes the Chief Executive Officer to submit the audit to the Illinois Community College Board.

Board Action: Student Trustee Laurel Pennington made a motion to accept the FY2010 audit and to adopt the foregoing resolution to authorize the CEO to submit the annual financial audit to the ICCB as recommended. Trustee William Hudson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#9-G. Extension of Termination Date – Lawrenceville TIF: The existing Tax Increment Financing Redevelopment Plan Area 1 (Lawrenceville TIF) is set to expire in 2012. The City of Lawrenceville has asked that the Board of Trustees approve a five year extension on the termination date from 2012 to 2017 giving the TIF District a total life of 28 years. According to Lawrenceville Mayor Brian Straub all other taxing bodies within the TIF District have approved the extension of the termination date.

The CEO recommended approval of the following Resolution Approving the Extension of the Termination Date for the City of Lawrenceville, Illinois Tax Increment Financing Redevelopment Area 1:

WHEREAS, the City of Lawrenceville, Illinois (City) has made it known to the **Illinois Eastern Community College District**, of its intention of seeking an extension of the termination date of its Tax Increment Financing Redevelopment Area 1 by a legislative enactment of the General Assembly of the State of Illinois; and

WHEREAS, this public taxing authority finds that extension of the termination date of the City's Tax Increment Financing Redevelopment Area 1 will serve the economic interest of all local taxing authorities and the entire community by stimulating economic development;

NOW, THEREFORE, BE IT RESOLVED by the Illinois Eastern Community College District as follows:

The Illinois Eastern Community College District hereby approves the extension of the termination date of the Lawrenceville Illinois Tax Increment Financing Redevelopment Area 1 not later than December 31 of the year in which payment to the municipal treasurer as provided in subsection (b) of Section 11-74.4-8 of the Tax Increment Allocation Redevelopment Act is to be made with respect to ad valorem taxes levied on the 28th calendar year of the year in which the ordinance approving the redevelopment project area was adopted.

Board Action: Trustee William Hudson made a motion to approve the foregoing resolution to extend the Lawrenceville TIF district for five additional years as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#9-H. Appointment of Clerk: To conduct the election for members of the Board of Trustees the Board is required to appoint an election clerk and an alternate. In the past, the Board has appointed the Secretary to the Board, Harry Hillis as Clerk and Renee Smith as the Alternate Clerk. The CEO recommended that the Board appoint Harry Hillis, Clerk and Renee Smith, Alternate Clerk for the purpose of conducting the Board Election and that they serve until such time as their successors are appointed and qualified.

Board Action: Trustee Brenda Culver made a motion to appoint Harry Hillis, Clerk and Renee Smith, Alternate Clerk for the purpose of conducting the Board of Trustees Election and that they serve until such time as their successors are appointed and qualified. Student Trustee Laurel Pennington seconded the motion. The Chair asked trustees in favor of the motion to say

“Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion carried.

#9-I. Affiliation Agreement with Sullivan County Community Hospital (Medical Office Assistant): IECC wishes to enter into an affiliation agreement with Sullivan County Community Hospital, located in Sullivan, Indiana. This affiliation agreement is for the OCC Medical Office Assistant Program and is the standard affiliation agreement for this program. The CEO recommended approval.

Board Action: Trustee Brenda Culver made a motion to approve the affiliation agreement for the Medical Office Assistant Program with Sullivan County Community Hospital, Sullivan, Indiana, as recommended. Trustee John Brooks seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#9-J. Affiliation Agreement with Heritage Woods (Medical Office Assistant): IECC wishes to enter into an affiliation agreement with Heritage Woods, located in Flora, Illinois. This affiliation agreement is for the OCC Medical Office Assistant Program and is the standard affiliation agreement for this program. The CEO recommended approval.

Board Action: Trustee Brenda Culver made a motion to approve the affiliation agreement for the Medical Office Assistant Program with Heritage Woods, Flora, Illinois, as recommended. Trustee John Brooks seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#9-K. Affiliation Agreement with Adams Family Eye Care (Medical Office Assistant): IECC wishes to enter into an affiliation agreement with Adams Family Eye Care, located in Lawrenceville, Illinois. This affiliation agreement is for the OCC Medical Office Assistant Program and is the standard affiliation agreement for this program. The CEO recommended approval.

Board Action: Trustee Brenda Culver made a motion to approve the affiliation agreement for the Medical Office Assistant Program with Adams Family Eye Care, Lawrenceville, Illinois, as recommended. Trustee John Brooks seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#9-L. Affiliation Agreement with East Richland Elementary School (Administrative Information Technology): IECC wishes to enter into an affiliation agreement with East Richland Elementary School, located in Olney, Illinois. This affiliation agreement is for the

OCC Administrative Information Technology Program and is the standard affiliation agreement for this program. The CEO recommended approval.

Board Action: Trustee Brenda Culver made a motion to approve the affiliation agreement for the Administrative Information Technology Program with East Richland Elementary School, Olney, Illinois, as recommended. Trustee John Brooks seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#9-M. Affiliation Agreement with Wabash General Hospital (Basic Nurse Assistant): IECC wishes to enter into an affiliation agreement with Wabash General Hospital, located in Mt. Carmel, Illinois. This affiliation agreement is for the WVC Basic Nurse Assistant Program and is the standard affiliation agreement for this program. The CEO recommended approval.

Board Action: Trustee Brenda Culver made a motion to approve the affiliation agreement for the Basic Nurse Assistant Program with Wabash General Hospital, Mt. Carmel, Illinois, as recommended. Trustee John Brooks seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#9-N. Affiliation Agreement with Terre Haute Regional Hospital (Associate Degree in Nursing): IECC wishes to enter into an affiliation agreement with Terre Haute Regional Hospital, located in Terre Haute, Indiana. This affiliation agreement is for the LTC Associate Degree in Nursing Program and is the standard affiliation agreement for this program. The CEO recommended approval.

Board Action: Trustee Brenda Culver made a motion to approve the affiliation agreement for the Associate Degree in Nursing Program with Terre Haute Regional Hospital, Terre Haute, Indiana, as recommended. Trustee John Brooks seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #10 – “Bid Committee Report” –The CFO presented the following recommendations of the Bid Committee, followed by Board action as recorded.

#10-A. Frontier Community College – Used 2009 or Newer Mini-Van: The Bid Committee recommends acceptance of the low bid received that meets all specifications, from Lemond’s Chrysler Center, Fairfield, Illinois, for a 2010 Chrysler Town & Country LX, for a total bid of \$14,330.00.

Source of Funds: Education Fund. Department: Emergency Preparedness.

#10-B. Lincoln Trail College

1. Acrylic Distillation Tower for Process Technology.

#10-C. Wabash Valley College

1. Automation Training Equipment for Advanced Manufacturing Technology.
2. HVAC Training System for Advanced Manufacturing Technology.

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

Acrylic Distillation Tower

Bid Committee recommends acceptance of the low bid received that meets specifications from Bayport Training & Technical Center located in LaPorte, Texas for a total bid of \$11,875.00. The lowest bid from Design Assistance Corporation (DAC) was for a static trainer that does not flow any liquid. The equipment specification required “visual observation of flow,” (dynamic).

Automation Training Equipment
Portable Robotic Arm Laboratory

Bid Committee recommends acceptance of the low bid received that meets specifications from Fanuc Robotics America located in Hoffman Estates, Illinois for a total bid of \$38,196.00. Vendor is unable to complete delivery within expected time, but specifications allow District to approve a later delivery date.

Portable Parallel Linkage Robot Laboratory

Bid Committee recommends acceptance of the low bid received that meet specifications from Fanuc Robotics America located in Hoffman Estates, Illinois for a total bid of \$35,469.00. Vendor is unable to complete delivery within expected time, but specifications allow District to approve a later delivery date.

Portable Computer Integrated Manufacturing (CIM) Cell

Bid Committee recommends acceptance of the low bid received that meets specifications from Aidex Education located in Lexington, Ohio for a total bid of \$154,655.00. Vendor is unable to complete delivery within expected time, but specifications allow District to approve a later delivery date.

HVAC Training System

Bid Committee recommends acceptance of the low bid received that meets specifications from Aidex Education located in Lexington, Ohio for a total bid of \$9,690.00. Vendor is unable to complete delivery within expected time, but specifications allow District to approve a later delivery date.

Acceptance of all bids is subject to Department of Labor approval.

Source of Funds: Department of Labor Grant

Department:

LTC – Acrylic Distillation Tower

WVC – Automation Training Equipment

WVC – HVAC Training System

Recommendation: The CEO recommended approval of the foregoing recommendation of the Bid Committee as outlined.

Board Action: Student Trustee Laurel Pennington made a motion to accept the foregoing recommendations of the Bid Committee for purchase of a Mini-Van for FCC; Acrylic Distillation Tower for LTC; Automation Training Equipment and HVAC Training System for WVC, as outlined. Trustee William Hudson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #11 – “District Finance” – The following district financial matters were presented:

#11-A. Financial Reports: The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$8,562,862.11, as of August 31, 2010.

#11-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for September 2010, totaling \$1,017,868.45, were presented for approval.

Board Approval for Payment of Financial Obligations: Trustee Marilyn Wolfe made a motion to approve payment of district financial obligations for September 2010, in the amounts listed, and payments from the revolving fund for August 2010. Trustee William Hudson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #12 – “Chief Executive Officer's Report” – CEO Terry Bruce presented reports on the following informational items:

1. Commission on Higher Education Funding

a. Increase Graduates

b. Productivity – Momentum Points

2. Presidents' Council: Terry Bruce named as a co-chair on Finance and CFO's

3. Budget Status: The state is extending the time to pay outstanding bills

4. Delayed Payments from the State: IECC is owed \$5.5-million

5. Health Insurance: Up for Renewal at the October meeting.

6. Attorney Bob Smith at New Firm.

7. Property Tax Appeal: Crawford County Board Stipulation (Hershey's property tax assessment has been set at \$1,150,000.

8. Student Success Grant Award: \$301,692 over four years.

9. TRIO Upward Bound Newsletter: Trustees were given copies of this publication.

10. Student Loan Default Rate Increase

11. Southwestern Illinois College Phone Equipment: IECC bought all of their phone equipment for \$2,100.

12. Coal Mining Trainee Incident and Follow-Up: A student passed out in class during a test in the Coal Mining Program. The matter was handled well by John Howard and other personnel, and the student was able to pass the test following the incident.

13. HLC Pathways Pioneer Institution – Invitation: IECC has been invited to participate in a new method to re-accredit schools in lieu of preparing a self-study.

Recertification is scheduled for 2015.

14. City of Fairfield - \$250,000 Grant: The City of Fairfield has donated \$250,000 to the FCC Foundation. The grant money will be used to build classrooms in the Workforce Education Building.

AGENDA #13 – “Executive Session” – The Board of Trustees did not hold an executive session at this meeting.

AGENDA #14 – “Approval of Executive Session Minutes” – The Board of Trustees did not hold an executive session at the regular meeting, Tuesday, August 17, 2010.

#14-A. Action to Open Written Executive Session Minutes of Tuesday, February 16, 2010: – The CEO recommended that the previously-approved written minutes of a closed meeting of the Board of Trustees held during the regular meeting of Tuesday, February 16, 2010, be opened for public inspection.

Board Action: Trustee Brenda Culver made a motion that written minutes of the closed meeting of Tuesday, February 16, 2010 be opened for public inspection as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #15 – “Approval of Personnel Report” – The CEO presented the following amended Personnel Report and recommended approval.

400.1. Employment of Personnel

A. Classified

1. Lawrence Ewing, Information Systems Technician, FCC, effective September 22, 2010.

400.2. Change in Status

A. Administrative

1. Jeff Cutchin, Coordinator of Instructional Services, FCC, to Assistant Dean of Student Services, FCC, effective September 27, 2010.

400.3. Special Assignments

A. Academic

1. Linda Kolb, Small World, \$200/month for 2010-2011.

2. Christopher Teague, Lead Instructor, Telecommunications, \$550 for 2010-2011

B. Extra-Curricular

1. Lawrence Ewing, College Bowl Team Advisor, \$400 for 2010-2011.

400.4. FY10-11 Educational Level Changes

A. Faculty

1. Amie Mayhall, from M+12 to M+36, \$2,000.

400.5. Request for Approval of Proposed Non-College Employment

A. Faculty

Suzanne Downes, Evansville Philharmonic Orchestra, Evansville, IN, approximate time per academic year 264 hours.

Judy Hudson, The Women’s Hospital, Newburgh, IN, approximate time per academic year 100 hours.

400.6. Retirement

A. Classified.

1. Carla Gardner, Administrative Assistant to the President, OCC, effective January 1, 2011.

Personnel Report Addendum

400.7. Change in Status

A. Administrative

1. Michael Thomas, WED Instructor to Dean of Workforce Education, effective September 22, 2010.

#15-A. Board Action to Amend Personnel Report: Trustee William Hudson made a motion to amend the Personnel Report, to add an addendum containing Section 400.7 as recommended. Trustee Marilyn Wolfe seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion carried.

#15-B. Board Action to Approve Amended Personnel Report: Trustee Brenda Culver made a motion to approve the foregoing amended Personnel Report as recommended. Student Trustee Laurel Pennington seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #16 – “Collective Bargaining” –

#16-A. Memorandum of Agreement: A Memorandum of Agreement was presented between Illinois Eastern Community Colleges and the Illinois Eastern Colleges Education Association, providing for Amie Mayhall, Business Instructor, to do some of her work from home during the Fall Semester 2010, subject to terms of the agreement. The CEO recommended approval.

Board Action: Student Trustee Laurel Pennington made a motion to approve the Memorandum of Agreement between Illinois Eastern Community Colleges and the Illinois Eastern Colleges Education Association, as recommended. Trustee William Hudson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted as recorded: John Brooks, nay; Michael Correll, yea; Brenda Culver, yea; Andrew Fischer, yea; William Hudson, yea; Walter Koertge, yea; Marilyn Wolfe, yea. Student advisory vote: Yea. Trustees absent: None. The motion having received 6 yea votes and 1 nay vote, the Chair declared the motion carried.

AGENDA #17 – “Litigation” – None.

AGENDA #18 – “Acquisition & Disposition of Property” – None.

AGENDA #19– “Other Items” – None.

AGENDA #20 – “Adjournment” – Trustee Walter Koertge made a motion to adjourn. Trustee Brenda Culver seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting was adjourned at 9:20 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #1

Call to Order and Roll Call

Agenda Item #2

Disposition of Minutes

Agenda Item #3

Public Hearing on 2010 Tax Levy

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: October 19, 2010
SUBJECT: 2010 Tax Levy Public Hearing

At the September Board meeting, the Board of Trustees certified that the District's estimated tax levy for 2010 exceeded 105% of the aggregate amount of property taxes extended or estimated to be extended for the preceding year.

The Truth in Taxation law requires that public notice be given and a public hearing held on the district's intent to adopt a tax levy in an amount which is more than 105% of such extension or estimated extension for the preceding year. The District has complied with all notice requirements. The Board should now conduct the required public hearing.

I ask the Board to conduct the required hearing on the 2010 Tax Levy.

TLB/rs

Agenda Item #4

Recognition of Visitors and Guests

A. Visitors and Guests

B. IECEA Representatives

Agenda Item #5

Public Comment

Agenda Item #6

Reports

A. Trustees

B. Presidents

C. Cabinet

Coal Mining Technology/Telecom

Agenda Item #7

Policy First Reading (and Possible Approval)

Financial Aid Master Consortium Agreement Policy (500.23)

Agenda Item #7

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: October 19, 2010
RE: Financial Aid Master Consortium Agreement Policy (500.23)

U.S. Department of Education and its Direct Lending Program have asked that the District develop a policy on attendance at more than one college within the IECC system when students have borrowed funds to attend. This new policy puts in writing what the District has done for some time.

Credit for a course taken at any of the four Illinois Eastern Community Colleges is acceptable at each college. The proposed policy states that the four IECC colleges allow financial aid students concurrently enrolled in two or more colleges within the District to combine his/her total enrollment for purpose of receiving federal financial aid benefits.

I ask the Board's approval of this new policy.

TLB/rs

Attachment

STUDENT PERSONNEL – 500

Financial Aid Master Consortium Agreement Policy (500.23)

Date Adopted:

Pursuant to Federal Regulations 34 CFR 600.9(a) and 690.9, the four eligible colleges of the Illinois Eastern Community College District 529 allow financial aid students concurrently enrolled in two or more colleges within the District to combine his/her total enrollment for the purpose of receiving federal financial aid benefits.

It is the policy of the Illinois Eastern Community College District that any person enrolled in the Illinois Eastern Community College District who is receiving financial aid pursuant to Federal Regulations 34 CFR 600.9 (a) and 690.9 may satisfy minimum semester hour requirements at any one or more of the colleges within the District.

Agenda Item #8

Policy Second Reading

None

Agenda Item #9

Staff Recommendations for Approval

Agenda Item #9A

McKendree University Transfer Agreement

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: October 19, 2010
RE: Memorandum of Agreement McKendree University

The District has had an excellent relationship with McKendree University and wishes to expand its existing Nursing 2+2 Agreement into a Memorandum of Agreement on transfer of nursing students.

Under the proposed Memorandum of Agreement, District nursing students will have the opportunity for dual enrollment in McKendree classes prior to completion of the IECC Associate in Applied Science Degree in Nursing and prior to completion of nursing licensure. These McKendree courses would apply toward to a Bachelor Degree in Nursing.

The agreement sets forth a five year tuition guarantee, the acceptance and application of credits earned at IECC, the appointment of a designated liaison by both IECC and McKendree, and that an annual evaluation of the program be conducted.

I ask the Board's approval of this Memorandum of Agreement.

TLB/rs

Attachment

MEMORANDUM OF AGREEMENT

Between
Illinois Eastern Community Colleges
for the
Associate in Applied Science Degree in Nursing
and
McKendree University
for the
Bachelor of Science Degree in Nursing

PURPOSE:

Illinois Eastern Community Colleges and McKendree University, in order to contribute to the development of a seamless postsecondary education system for the citizens of Illinois and to promote the transfer of credits and increase educational opportunities for the students of Illinois, establish this Transfer Agreement between the Associate in Applied Science Degree in Nursing at Illinois Eastern Community Colleges and the Bachelor of Science Degree in Nursing at McKendree University.

ACCREDITATION STATUS:

McKendree University is accredited by the Higher Learning Commission (HLC) of the North Central Association of Colleges and Schools and approved to award bachelor's and master's degrees, including the Bachelor of Science Degree in Nursing (BSN) and the Master of Science Degree in Nursing (MSN). McKendree University is authorized to operate and grant degrees by the Illinois Board of Higher Education (IBHE). In addition, McKendree's BSN and MSN programs are accredited by the Commission on Collegiate Nursing Education (CCNE). Both institutions will observe HLC, IBHE, and CCNE policies and procedures, as applicable, and will adhere to requirements of reporting information to these and other accrediting agencies.

CONDITIONS OF AGREEMENT:

Conditions of agreement for the transfer of credit and cooperation between Illinois Eastern Community Colleges and McKendree University for the Illinois Eastern Community Colleges Associate in Applied Science Degree in Nursing are identified in this Memorandum of Agreement and any attachments or addenda of this agreement.

Admissions Practices

Upon completion of the attached program leading to the Associate in Applied Science Degree in Nursing, Illinois Eastern Community Colleges graduates who meet McKendree University's admission requirements will be selected for admission to the Bachelor of Science Degree in Nursing.

Dual Enrollment

In addition, students enrolled in Illinois Eastern Community Colleges will have the opportunity for dual enrollment with McKendree University provided that these students have a 3.25 grade point average (GPA). Illinois Eastern Community Colleges students with this GPA who meet McKendree University admission requirements will be allowed to enroll in the following coursework at McKendree University prior to completion of the Illinois Eastern Community Colleges Associate in Applied Science Degree in Nursing and completion of nursing licensure:

NSG 315	Theoretical Models of Nursing Practice
NSG 345	Transcultural Aspects of Healthcare
NSG 370	Pathophysiology

Students who enroll in these courses will pay the McKendree University tuition rate.

Tuition Guarantee

Illinois Eastern Community Colleges nursing students who enroll in McKendree University's Bachelor of Science Degree in Nursing program will be granted a guaranteed tuition rate for five years. The tuition guarantee will be based on continuous enrollment of the student in McKendree University's Bachelor of Science Degree in Nursing program.

Acceptance and Application of Credits

Illinois Eastern Community Colleges students who successfully complete the Associate in Applied Science Degree in Nursing program and pass the NCLEX-RN are eligible for transfer of credit. Seventy hours of academic credit from the Illinois Eastern Community Colleges Associate in Applied Science Degree in Nursing program will be accepted and applied toward the Bachelor of Science Degree in Nursing program at McKendree University.

**Illinois Eastern Community Colleges Associate in Applied Science Degree in Nursing
and McKendree University Bachelor of Science Degree in Nursing
COURSE ARTICULATION MATRIX**

McKendree University BSN Requirements	Required Credit Hours for BSN	AAS in Nursing at Illinois Eastern Community Colleges	AAS Credit Hours Transferred to McKendree	Hours to be Completed at McKendree
Behavioral Sciences (6 hrs required)				
Psychology	3	PSY 1101 General Psychology	3	
Sociology	3	SOC 2101 Principles of Sociology	3	
Mathematics and Science (including one lab course) (16 hrs required)				
Statistics	3-4			4
Computer Software	3	CIS 1101 Introduction to Computers & Their Applications	3	
Anatomy <i>and</i> Physiology, Microbiology <i>or</i> Competency, Chemistry <i>or</i> Competency	9-10	LSC 2111 Human Anatomy & Physiology I	4	
		LSC 2112 Human Anatomy & Physiology II	4	
		LSC 2110 General Microbiology	4	
		Chemistry Competency		1
Ethics (3 hrs required)				
PHI 391 <i>or</i> NSG 405	3			3
Additional General Education Requirements (18 hrs required)				
Fine Arts	3	HUM 1111, ART 1105, LIT 2101, MUS 1101, PHI 2101	3	
Philosophy <i>or</i> Religion	3			3
History, Economics, <i>or</i> Political Science	3			3
Literature	3			3
English I	3	ENG 1111 Composition I	3	
English II <i>or</i> NSG 307	3	ENG 1121 Composition & Analysis	3	
Additional Credit Hours Transferred From Community College		MTH 1103 Liberal Arts Math	3	
		PSY 2109 Human Growth & Development	3	

Total Nursing Specialty Courses Transferred in to McKendree University (Block Transfer with Licensure)	34		34	
Nursing Major Requirements (31 hrs required)				
NSG 314 Nursing Research (W)	3			3
NSG 315 Theoretical Models of Nursing Practice	2			2
NSG 320 Evidence-Based Practice	2			2
NSG 345 Transcultural Nursing	3			3
NSG 350 Health Assessment	3			3
NSG 370 Pathophysiology	4			4
NSG 400 Leadership and Management	3			3
NSG 420 Family Health Nursing	3			3
NSG 450 Community Health Nursing	4			4
NSG 470 Clinical Pract. in Community Health (W)	4			4
Additional Electives Needed to Reach 58 University Level Hours	18			10
Total Hours Required for BSN	128		70	58

RESPONSIBILITIES OF MCKENDREE UNIVERSITY:

McKendree University will provide informational materials to Illinois Eastern Community Colleges advisors to facilitate their understanding of McKendree University's Bachelor of Science Degree in Nursing program upon request.

McKendree University will designate an individual to serve as a liaison for the purposes of monitoring this agreement, building the relationship, and answering any questions of Illinois Eastern Community Colleges' students, faculty, and staff.

McKendree University will promote this agreement through institutional print material, web sites, and mailings designed specifically for transfer students, and in a quality consistent with promotion of other academic programs and opportunities for potential McKendree University students. Specifically, McKendree University will develop and provide a brochure specific for Illinois Eastern Community Colleges highlighting the articulation agreement and the Course Articulation Matrix.

RESPONSIBILITIES OF ILLINOIS EASTERN COMMUNITY COLLEGES:

Illinois Eastern Community Colleges will allow designated McKendree University personnel access to Illinois Eastern Community Colleges campuses for the purposes of recruitment at times and events that are deemed appropriate by Illinois Eastern Community Colleges.

Illinois Eastern Community Colleges will provide McKendree University with access to the updated course academic catalog upon request.

Illinois Eastern Community Colleges will provide McKendree University with mailing lists of Illinois Eastern Community Colleges students nearing graduation, as well as graduated students, to the extent permitted by law.

Illinois Eastern Community Colleges will designate an individual to serve as a liaison for the purposes of monitoring this agreement, building the relationship, and answering any questions of Illinois Eastern Community Colleges students, faculty, and staff.

Illinois Eastern Community Colleges will promote this agreement as appropriate in print material, web sites, and mailings for students in a quality consistent with the promotion of other academic programs and opportunities for Illinois Eastern Community Colleges students.

JOINT RESPONSIBILITIES:

Illinois Eastern Community Colleges and McKendree University will work together to design and place promotional materials, news releases, informative brochures and paid advertising as a joint effort with costs being shared by the two institutions.

Illinois Eastern Community Colleges and McKendree University will design a cooperative process to support the advisement of Illinois Eastern Community Colleges students and to facilitate student transfer related to this agreement.

IMPLEMENTATION OF THE AGREEMENT:

This agreement will be considered in force when signed by both parties.

ANNUAL EVALUATION:

Should requirements for graduation for the McKendree University Bachelor of Science Degree in Nursing or the Illinois Eastern Community Colleges Associate in Applied Science Degree in Nursing change, these changes shall be communicated to the appropriate program and institution, and the conditions of this agreement reviewed.

This agreement will be reviewed by both institutions annually.

Illinois Eastern Community Colleges and McKendree University agree to monitor and support the provisions of this agreement to ensure consistency, program quality, and transferability for the students.

TERM AND MODIFICATION:

This agreement may be terminated with written notification by either institution at least one year prior to the termination date. The termination date will be based on the Implementation of the Agreement date entered into by both institutions. Should the agreement be terminated, provisions will be made to allow students who are already enrolled to complete the program in a timely manner.

This agreement may be terminated by either party if the other party becomes in default under any of the terms and conditions herein. The non-defaulting party will give the defaulting party ten (10) days prior written notice of any default and the defaulting party shall have ten (10) days from the receipt of that notice to cure any item of default. If the default is not cured, then the non-defaulting party may terminate this Agreement or exercise any other remedy in law or in equity.

SIGNATURES:

Nursing Division Chair
McKendree University

Date

Nursing Division Chair
Illinois Eastern Community Colleges

Date

Provost
McKendree University

Date

President
Illinois Eastern Community Colleges

Date

President
McKendree University

Date

Agenda Item #9B

GASB Designation of Tax Levy Year

MEMORANDUM

TO: Board of Trustees
FROM: Roger Browning
DATE: October 19, 2010
RE: GASB Designation of Tax Levy Year

Under guidelines established by the Governmental Accounting Standards Board (GASB), IECC may designate the fiscal year that our tax levy is to be recognized as income. Currently, the Board of Trustees does a levy and extension for taxes based upon calendar years which overlap our school year and fiscal year.

The following resolution clarifies that under GASB guidelines, taxes levied by the District for calendar year 2010 will be collected late in calendar year 2011 and that income from the collection of such funds will be allocated 100% to Fiscal Year 2012 (July 1, 2011 – June 30, 2012)

I ask the Board's adoption of this resolution.

RB/cr

RESOLUTION SETTING FORTH TAX LEVIES FOR 2010

Be it resolved by the Board of Trustees of Illinois Eastern Community College District #529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White and State of Illinois, as follows:

That the Board hereby incorporates, by reference, all prior resolutions adopted in calendar year 2010 concerning tax levies and extensions

Be it further resolved by the Board of Trustees of Illinois Eastern Community College District #529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White and State of Illinois, as follows:

That the sum of Two Million Four Hundred Fifty Thousand Dollars (\$2,450,000) be levied as a tax for Educational purposes; and the sum of One Million Fifty Thousand Dollars (\$1,050,000) be levied as a tax for Operations and Maintenance purposes; and the sum of Two Hundred Twenty Five Thousand Dollars (\$225,000) be levied as a special tax for Social Security and Medicare purposes; and the sum of Eighty Thousand Dollars (\$80,000) be levied as a special tax for Financial Audit purposes; and the sum of Forty Thousand Dollars (\$40,000) be levied as a special tax for purposes of the Local Government and Governmental Employees Tort Immunities Act; and the sum of Two Hundred Ten Thousand Dollars (\$210,000) be levied as a special tax for Worker's Compensation and Unemployment purposes on the equalized assessed value of the taxable property of Community College District #529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White, State of Illinois, for the year 2010 to be collected in the year 2011; and that the income from the levy for the year 2010 be allocated 100% for Fiscal Year 2012.

Adopted this 19th day of October, A.D. 2010

AYES: _____

NAYS: _____

ABSENT: _____

Chairman, Board of Trustees Date
Community College District #529

ATTEST:

Secretary, Board of Trustees Date
Community College District #529

Agenda Item #9C

Certificate of Compliance with the Truth in Taxation Law

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: October 19, 2010
SUBJECT: Certificate of Compliance with the Truth in Taxation Law

At the September 21st Board meeting, the Board approved the District's estimated aggregate tax levy and required that notice of the District's levy be placed in District newspapers and that a hearing be conducted on the levy pursuant to the Truth in Taxation Law which requires that all taxing districts in the State of Illinois determine the estimated amounts of taxes necessary to be levied for the year not less than twenty (20) days prior to the official adoption of the aggregate tax levy of the District.

Since the estimated aggregate amount necessary to be levied, exclusive of election costs and bond and interest costs, exceeds 105% of the aggregate amount of property taxes extended or estimated to be extended, including any amount abated by the taxing district prior to such extension, upon the levy of the preceding year, public notice was given and a public hearing was held on the District's intent to adopt a tax levy in an amount which is more than 105% of such extension or estimated extension for the preceding year.

The Board determined the aggregate amount of taxes estimated to be levied for the year 2010 is \$4,055,000 and that the aggregate amount of taxes estimated to be levied for the year 2010 did exceed 105% of the taxes actually extended by the district in the year 2009. Public notice was placed in the following newspapers of general circulation in District,

Albion Journal Register, Edwards County
Bridgeport Leader, Lawrence County
Carmi Times, White County
Clay County Republican, Clay County
Daily Republican Register, Wabash County
Lincoln Trail Publishing, Clark County
McLeansboro Times Leader, Hamilton County
Newton Press-Mentor, Jasper County
Olney Daily Mail, Richland County
Robinson Daily News, Crawford County
Toledo Democrat, Cumberland County
Wayne County Press, Wayne County

The notice was published not more than 14 days nor less than 7 days prior to the hearing. A public hearing was held in the manner and time described in the notice.

The hearing was held and recessed to the time of the Board meeting. The Board reconvened the hearing for any additional testimony to be presented. All testimony was submitted, and the hearing has been concluded.

I ask the Board's approval of the attached Truth in Taxation Certificate of Compliance.
TLB/rs

TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE

I, the undersigned, hereby certify that I am the presiding officer of Illinois Eastern Community College District No. 529 and as such presiding officer, I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions Sections 18-60 through 18-85 of the "Truth in Taxation" Law.

CHECK ONE OF THE CHOICES BELOW:

The taxing district published a notice in the newspaper and conducted a hearing, meeting the requirements of the Truth in Taxation Law, and a copy of the ad is attached.

The taxing district's aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, notice and a hearing were not necessary.

The proposed aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a hearing was not held. The adopted aggregate tax levy exceeded 5% of the prior year's extension and a notice was published within 15 days of its adoption in accordance with the Truth in Taxation Law.

The adopted levy exceeded the amount stated in the published notice. A second notice was published within 15 days of the adoption in accordance with the Truth in Taxation Law.

This certificate applies to the 2010 levy.

Date: _____

Presiding Officer _____
(Signature)

NOTICE OF PROPOSED TAX INCREASE FOR
ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT NO. 529

- I. A public hearing to approve a proposed property tax levy increase for Illinois Eastern Community Colleges District No. 529 for 2010 will be held on October 19, 2010 at 6:00 p.m. at Olney Central College, Olney, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Roger Browning, Chief Finance Officer, 233 East Chestnut Street, Olney, IL 62450; phone: (618-393-2982).

- II. The corporate and special purpose property taxes extended or abated for the year 2009 were \$3,669,188.

The proposed corporate and special purpose property taxes to be levied for 2010 are \$4,055,000. This represents a 10% increase over the previous year extension.

- III. The property taxes extended for debt service for 2009 were \$1,614,590.

The estimated property taxes to be levied for debt service and public building commission leases for 2010 are \$1,844,558. This represents a 12% decrease over the previous year.

- IV. The total property taxes extended or abated for 2009 were \$5,283,778.

The estimated total property taxes to be levied for 2010 are \$5,899,558. This represents an 11% increase over the previous year extension.

Section 5: This resolution shall be in full force and effect forthwith upon its passage.

ADOPTED this 21st day of September 2010.

BOARD OF TRUSTEES
ILLINOIS EASTERN COMMUNITY COLLEGES
COUNTIES OF RICHLAND, CLARK, CLAY,
CRAWFORD, CUMBERLAND, EDWARDS,
HAMILTON, JASPER, LAWRENCE, WABASH,
WAYNE AND WHITE
STATE OF ILLINOIS

By: G. Andrew Fischer
Chairman

ATTEST:
Harry Hillis, Jr.
Secretary

Agenda Item #9D

Certification of Tax Levy for FY2012

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: October 19, 2010
SUBJECT: Certification of Tax Levy for FY2012

The Board must certify IECC's tax levies for FY2012, beginning July 1, 2011 and ending June 30, 2012. This information and that of prior years is presented for comparison on the following page.

In addition to the education and building fund, this certificate of tax levy will carry the statement that an additional levy must be made by each County Clerk for the outstanding bond issue and tort liability, workmen's compensation, audit, unemployment, Medicare and other insurance.

The tax rate for FY2012 is estimated at 44.60 cents per \$100 in equalized assessed valuation.

I recommend that the tax levies as presented for FY2012 be certified.

TLB/rs

CERTIFICATE OF TAX LEVY

Richland, Clark, Clay, Crawford, Cumberland,
Community College District No. 529 County(ies) Edwards, Hamilton, Jasper, Lawrence, Wayne, Wabash
& White

Community College District Name Illinois Eastern Community Colleges and State of Illinois

We hereby certify that we require:

the sum of \$ 2,450,000 to be levied as a tax for educational purposes (110 ILCS 805/3-1), and

the sum of \$ 1,050,000 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1),
and

the sum of \$ 0 to be levied as an additional tax for educational and operations and maintenance
purposes (110 ILCS 805/3-14.3), and

the sum of \$ 40,000 to be levied as a special tax for purposes of the Local Governmental and
Governmental Employees Tort Immunity Act (745 ILCS 10/9-107), and

the sum of \$ 225,000 to be levied as a special tax for Social Security and Medicare insurance purposes
(40 ILCS 5/21-110 and 5/21-110.1), and

the sum of \$ 80,000 to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and

the sum of \$ 0 to be levied as a special tax for protection, health and safety purposes (110 ILCS
805/3-20.3.01), and

the sum of \$ 210,000 to be levied as a special tax for (specify) worker's compensation &
unemployment purposes, on the taxable property of our community college
district for the year 2009.

Signed this 19th day of October, 2010

Chairman of the Board of Said
Community College District

Secretary of the Board of Said
Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full 1.

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

.....
(Detach and return to community college district)

This is to certify that the Certificate of Tax Levy for Community College District No. _____ County(ies) of _____
_____ and State of Illinois on the equalized assessed
value of all taxable property of said community college district for the year 20 _____ was
filed in the office of the County Clerk of this county on
_____, 20 _____

In addition to an extension of taxes authorized by levies made by the board of said community college district and additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 20____ is \$_____.

Date

County Clerk and County

**Illinois Eastern Community Colleges
Tax Levy History**

It is necessary to certify our tax levies for FY 2012, beginning July 1, 2011 and ending June 30, 2012. This information and that of prior years is presented below to assist in evaluating next year's levy.

<u>FISCAL YEAR</u>	<u>ACTUAL EAV</u>	<u>EDUCATIONAL LEVY</u>	<u>BUILDING LEVY</u>	<u>OPERATING LEVY</u>	<u>OPERATING TAX EXTENSION</u>	<u>TOTAL TAX LEVY RATE</u>	<u>ACTUAL EXTENSION TAX RATE</u>	
1993	690,368,534	1,225,000	525,000	1,750,000	1,725,921	43.88	43.28	
1994	710,255,106	1,313,000	562,000	1,875,000	1,775,638	45.56	43.15	
1995	743,421,002	1,330,000	570,000	1,900,000	1,858,553	43.02	42.08	
1996	789,479,991	1,400,000	600,000	2,000,000	1,973,700	42.99	42.42	
1997	840,096,133	1,555,000	667,000	2,222,000	2,100,240	42.66	40.32	
1998	904,660,676	1,610,000	690,000	2,300,000	2,261,652	46.24	45.47	
1999	945,037,299	1,800,000	765,000	2,565,000	2,362,593	48.07	44.28	
2000	983,802,073	1,820,000	780,000	2,600,000	2,459,505	46.27	43.77	
2001	980,620,689	1,837,500	787,500	2,625,000	2,451,552	44.71	41.76	
2002	1,010,227,912	1,837,500	787,500	2,625,000	2,525,570	46.91	45.13	
2003	1,019,727,226	1,925,000	825,000	2,750,000	2,549,318	47.91	44.41	
2004	1,034,733,922	1,925,000	825,000	2,750,000	2,586,835	47.24	44.44	
2005	1,023,487,154	1,925,000	825,000	2,750,000	2,558,718	46.99	43.72	
2006	1,077,939,382	1,925,000	825,000	2,750,000	2,694,848	45.91	44.99	
2007	1,101,476,437	2,100,000	900,000	3,000,000	2,753,691	46.36	42.55	
2008	1,109,341,717	2,135,000	915,000	3,050,000	2,773,354	46.97	42.71	
2009	1,373,502,477	2,135,000	915,000	3,050,000	3,019,810	45.78	39.36	
2010	1,203,320,686	2,450,000	1,050,000	3,500,000	3,008,302	48.99	42.11	
2011	1,268,645,929	2,450,000	1,050,000	3,500,000	3,171,615	45.94	41.63	
						45.92	43.03	Average
Estimated:								
2012	1,400,000,000	2,450,000	1,050,000	3,500,000	3,290,000	44.60	??	

In addition to the Educational and Building Fund, our certificate of tax levy will carry the statement that an additional levy must be made by each county clerk for each of the outstanding bond issues, for insurance purposes:(tort liability, Medicare, worker's compensation and unemployment), and for financial audit purposes. It is recommended that the tax levies as presented for FY2012 be certified.

Agenda Item #9E

OCC Elevator – Emergency Repair Exception

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: October 19, 2010
RE: OCC Elevator - Emergency Repair Exception

The elevator in the Learning Resource Center at Olney Central College is in need of repair. The District has contracted our maintenance from Zeller Elevator Company for more than 25 years and when there was a recent malfunction; Zeller was asked to repair the elevator's hydraulic cylinder. Upon examination, Zeller discovered that the existing cylinder would need to be replaced and that a casing would need to be installed to protect the new hydraulic jack cylinder from electrolysis.

Zeller estimates that the cost of the new cylinder will be approximately \$25,000. Additional costs will be incurred when the new casing is installed and the additional cost will depend upon the size and straightness of the existing excavated hole. Zeller guarantees the new hydraulic jack for 25 years if under a Zeller preventive service contract.

Under ILCS 805/3-27.1.(m) the Board is allowed to award contracts in excess of \$25,000 if the funds are expended in an emergency and such an emergency expenditure is approved by $\frac{3}{4}$ of the members of the Board.

I would ask that the Board approve the repair of the LRC elevator without bid under the Emergency Expenditures Exception to the State Bidding Requirements.

TLB/rs

Agenda Item #9F

Equalization Eligibility for Special Tax Levy

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: October 19, 2010
RE: Equalization Eligibility for Special Tax Levy

The Illinois Community College Board (ICCB) is required by the Public Community College Act to certify community colleges that are eligible to receive equalization grants. The ICCB, in accordance with Sections 3-14.3 of the Act, must also certify those districts eligible to levy a combined educational and operations and maintenance levy up to the most recently reported state-wide average actual levy rate in cents per \$100 of equalized assessed valuation (EAV).

The ICCB, on September 17, 2010 certified that the most recently reported statewide average actual levy rate is 25.15 cents per \$100 of EAV. Since IECC's combined maximum authorized tax rate is 25.00 cents, the ICCB has certified that IECC is eligible to levy an additional tax in the amount of .15 cents. The levy of this additional .15 cents would generate an estimated additional \$18,750.00 in tax revenue.

Under the provisions of Section 3-14.3 Public Community College Act, the Board may adopt a resolution expressing its intent to levy such an additional tax.

The District's current education and operations and maintenance tax levy of 25 cents has been in effect since voter approval of the District. This levy amount is appropriate for the operation of the District and I would recommend that the Board not levy the additional tax for which the District is eligible.

TLB/rs

Agenda Item #9G

Broadband Partnership Agreement

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: October 19, 2010
RE: Broadband Partnership Agreement

The District has the opportunity to participate with the Illinois Century Network and connect to a State owned and operated fiber network under a \$62,000,000 grant in federal funds to construct more than 1,000 miles of high speed fiber optic cable to provide broadband access for community anchor institutions. The District can serve as a hub for extending high speed broadband into our communities to benefit other businesses and homes within the District.

The Department of Central Management Services has asked that Illinois Eastern participate with this new fiber construction. This project will directly connect over 400 community anchor institutions along the new fiber path over the next three years. The initial engineering design has identified the District as a potential community anchor institution.

The Department of Central Management Services is not expecting a commitment, but rather an understanding of interest in becoming an anchor institution. Throughout November there will be a series of community meetings to develop direct connection to the new fiber network.

I ask the Board's approval to participate in these meetings as an interested party.

TLB/rs

Agenda Item #9H

Blue Cross Blue Shield Health and Dental Insurance Renewal

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: October 19, 2010
SUBJECT: Employee Health and Dental Insurance Renewal

Blue Cross Blue Shield (BCBS) has proposed an overall 8% rate increase for the period January 1, 2011 to December 31, 2011. It might be helpful to review the recent history of the District's health insurance coverage and rate increases.

In August 2009, the District was notified that BCBS was asking for a 15% increase in premiums effective September 1, 2009 to August 30, 2010 for the existing health and dental plan. This 15% rate increase was implemented on September 1, 2009 on a month-to-month basis.

The Board commissioned a study to review the existing health plans and a study was conducted. Following the study, the Board approved changing the health plan to include a qualified high deductible plan for which the Board would pay the entire employee cost, with an optional HSA. The Board continued the existing PPO coverage for the union faculty. Non-faculty employees who agreed to pay a premium based upon the difference of the cost of the high deductible plan and the PPO were allowed to stay in the optional PPO plan.

The BCBS premium increase of 15% was accepted and covered the period September 1, 2009 through August 30, 2010. The District had requested a rate from BCBS that would cover the period September 1, 2009 through December 31, 2011. BCBS was unwilling to offer a rate that covered a sixteen month period of time. But BCBS agreed to establish a rate for the period from September 1, 2009 to August 30, 2010 and then establish a rate for the period September 1, 2010 to December 31, 2010. This would then allow the District to establish rates on a calendar year basis beginning January 1, 2011.

At the July 2010 Board meeting, the Board approved a 10% rate increase for the period September 1, 2010 through December 31, 2010. The increase by BCBS was anticipated and had been built in to the employee rates at the time of conversion to the new high deductible plan and the optional PPO (The Board pays the full cost of employee coverage. Employees can cover dependents and they pay the cost of this dependent coverage). The increase for the high deductible plan dependent coverage was paid by the District and the employee rates were not increased for the remainder of this calendar year.

BCBS has now proposed an 8% increase to cover the period January 1, 2011 through December 31, 2011. The District is having the loss ratios of the high deductible plan and the PPO plan analyzed. After the examination, it will be possible to allocate the appropriate increase to the high deductible plan and the PPO plan, within the overall 8% increase.

Rate Increase History

September 1, 2009 – August 30, 2010	15% Increase
September 1, 2010 – December 31, 2010	10% Increase
January 1, 2011 – December 31, 2011	8% Increase

The high deductible plan went into effect in February 2010 and the District will be developing a history of the high deductible plan's effectiveness in holding down costs. The administration believes that future increases will be mitigated by the use of the high deductible plan.

I recommend that the Board accept the renewal as proposed by BCBS of Illinois, to be effective January 1, 2011 to December 31, 2011. This will place the District's health insurance on a 12-month Calendar-Year cycle.

TLB/rs

Agenda Item #9I

Inter-Governmental Agreement on Ameren Assessment

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: October 19, 2010
RE: Inter-Governmental Agreement on Ameren Assessment

The taxing bodies in Jasper County joined together to secure a proper assessment of the Ameren Power Plant located in Jasper County. The taxing bodies involved in the assessment include: Jasper County, Jasper Unit #1 School District, Illinois Eastern Community College District #529, Wade Fire Protection District, the Library District, South Muddy Township, and three other townships.

The taxing bodies are attempting to resolve Ameren's 2009 and future assessments. Ameren has filed an appeal with the Property Tax Appeal Board (PTAB). An appraisal has been requested, but it has not yet been received.

The taxing bodies are asking for the participation of the District in trying to resolve the assessment of the Ameren facility and ask that the District pay its proportionate share of legal fees that might be incurred.

The District's percent of the total bill would be 0.0723%. For comparison, the County will pay 0.02370% and the School District will pay 0.6146%.

I ask the Board's acceptance of the offer to participate with taxing bodies in the cost of assessment of the Ameren facility.

TLB/rs

Agenda Item #9J

Vehicle Lease with LTC Foundation

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: October 19, 2010
RE: Vehicle Lease with LTC Foundation

The Lincoln Trail College Foundation has agreed to purchase a 2008 Dodge Caravan that the Foundation would lease to Lincoln Trail College under the terms of the lease agreement which follows.

I ask the Board's approval of the lease agreement.

TLB/rs

Attachment

LEASE WITH OPTION TO PURCHASE

This agreement entered into the 24th day of September 2010, by between Lincoln Trail College Foundation, Robinson, Illinois, hereinafter referred to as "Lessor" and the Illinois Eastern Community Colleges/Lincoln Trail College, Olney, Illinois, hereinafter referred to as "Lessee".

WITNESETH:

The parties hereto desire to enter into agreement whereby Lessor shall provide to lessee the following described property:

2008 Dodge Grand Caravan SXT SER # 1D8HN54P88B106660

The consideration to be paid for the lease shall be \$19,950.00 plus 3% simple interest to reflect a total lease amount of \$21,688.67, payable as follows:

1. Four payments of \$4,338.00, to be due and payable on the 31st day of July, 2011-2014 and one additional payment of \$4,336.67, to be due and payable on the 31st day of July, 2015.
2. The final payment due July 31st, 2015, shall be adjusted to reflect actual payment activity during the course of the contract. No penalty will be charged for prepayments.
3. Lessee is hereby given the option of purchasing the above referenced vehicle for an additional Ten Dollars (\$10.00) to be paid with the final payment.
4. For and during the term of the lease, title to the above-referenced vehicle shall be reflected in the name of the Lessee.
5. During the term of the lease, the Lessee takes full responsibility for the following obligations:
 - a. To provide and pay for all necessary expenses to operate the leased vehicle.
 - b. To maintain said vehicle in a state of good repair, subject only to normal wear associated with the operation of same for college purposes, to include all routine and major maintenance of all kinds.
 - c. To maintain proper insurance on said vehicle.

LESSOR:

LINCOLN TRAIL COLLEGE FOUNDATION

BY: _____
ROD HARMON, EXECUTIVE DIRECTOR

LESSEE:

ILLINOIS EASTERN COMMUNITY COLLEGES/LINCOLN TRAIL COLLEGE

BY: _____
TERRY BRUCE, CHIEF EXECUTIVE OFFICER

Agenda Item #9K

Affiliation Agreement – Sikorski Chiropractic – Medical Office Assistant

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: October 19, 2010
RE: Affiliation Agreement with Sikorski Chiropractic (Medical Office Assistant)

IECC wishes to enter into an affiliation agreement with Sikorski Chiropractic located in Robinson, Illinois.

This affiliation agreement is for the Medical Office Assistant Program at Olney Central College.

I ask the Board's approval of this affiliation agreement.

TLB/rs

Attachment

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529

**OLNEY CENTRAL COLLEGE
MEDICAL OFFICE ASSISTANT PROGRAM**

AGENCY AGREEMENT

THIS AGREEMENT made and entered into this _____ day of _____, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529: OLNEY CENTRAL COLLEGE for its Medical Office Assistant Program. (hereinafter referred to as OLNEY CENTRAL COLLEGE) and SIKORSKI CHIROPRACTIC (hereinafter referred to as AGENCY):

WITNESSETH THAT:

WHEREAS, OLNEY CENTRAL COLLEGE desires to make use of the AGENCY'S facilities for Internships by students of the Medical Office Assistant Program, and

WHEREAS, the AGENCY has agreed to make its facilities available to the students and faculty of OLNEY CENTRAL COLLEGE for the purpose of gaining knowledge and experience in the field of Office Technologies,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available for medical office assistant internship training subject to the conditions and limitations contained herein.
2. The arrangements for use of said facilities of the AGENCY will be made by the Coordinator of the Medical Office Assistant Program on behalf of OLNEY CENTRAL COLLEGE and the Sponsoring Department on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the training.
3. OLNEY CENTRAL COLLEGE Program Coordinator will provide faculty contact information to the student(s) and AGENCY supervisor of the student(s). The specific assignment of learning experiences will be made and arranged by the AGENCY Supervisor, in consultation with the OLNEY CENTRAL COLLEGE Program Coordinator. The Program

Coordinator will periodically visit the AGENCY for the purpose of evaluation and discussion with the AGENCY Supervisor.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY. The student(s) will be given the same consideration as employees in regard to safety, health and general employment conditions. The AGENCY will retain full and final decisions for assignments made to the student(s). The OLNEY CENTRAL COLLEGE Program Coordinator will be notified of any concerns or issues during the internship. The student(s) shall be subject to discharge at any time because of inefficiency or because of conditions within the AGENCY. This process will be cleared through the OLNEY CENTRAL COLLEGE Program Coordinator who will remove the student(s) from the internship.

5. If a physical exam or TB test is required, these will be scheduled through AGENCY with no cost to the student.

This agreement forbids discrimination against any student on the basis of age, color, race, national origin, gender, religion, or disability unrelated to the reasonable physical requirements of the job.

6. The student(s) and Program Coordinator will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records.

7. The status of the student intern(s) should be that of student learner(s). Any schedule of compensation shall be agreed on by the AGENCY, OLNEY CENTRAL COLLEGE Program Coordinator and student(s). Compensation is not a requirement. Neither OLNEY CENTRAL COLLEGE nor AGENCY hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Student(s) shall be covered by professional liability insurance through OLNEY CENTRAL COLLEGE prior to any assignment at the AGENCY.

8. An annual review of the agreement may be made each spring if either party requests the review. Either party hereto may terminate this AGREEMENT by at least one (1) school calendar year's written notice to the other party. All students enrolled in OLNEY CENTRAL

COLLEGE's Medical Office Assistant Program, and participating in the program contemplated herein at the time that notice to terminate this AGREEMENT is given by either party to the other, shall be permitted to complete their experience needed for graduation at the AGENCY.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials on the _____ day of _____.

AGENCY

Sikorski Chiropractic
Robinson
IL

OLNEY CENTRAL COLLEGE

Chair, IECC Board of Trustees

President, Olney Central College

Dean, Olney Central College

Administrator, Hospital or Agency

Internship Program Coordinator

Chief Executive Officer,
Illinois Eastern Community Colleges

Illinois Eastern Community Colleges, District 529, does not discriminate on the basis of race, color, religion, gender, age, disability, national origin, or veteran status. Illinois Eastern Community Colleges adheres to the Federal Regulations of the Americans with Disabilities Act of 1990 and offers appropriate services or activities with reasonable accommodations to any qualified disabled individual upon request.

Agenda Item #10

Bid Committee Report

None

Agenda Item #11

District Finance

A. Financial Report

B. Approval of Financial Obligations

**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529**

TREASURER'S REPORT September 30, 2010

FUND	BALANCE
Educational	\$3,426,016.20
Operations & Maintenance	\$737,699.49
Operations & Maintenance (Restricted)	\$208,544.90
Bond & Interest	\$1,318,077.55
Auxiliary	\$1,260,367.61
Restricted Purposes	\$147,181.54
Working Cash	\$2,174,622.45
Trust & Agency	\$455,350.31
Audit	(\$15,676.83)
Liability, Protection & Settlement	\$420,967.94
TOTAL ALL FUNDS	\$10,133,151.16

Respectfully submitted,

Roger Browning, Treasurer

ILLINOIS EASTERN COMMUNITY COLLEGES
Combined Balance Sheet - All Funds
September 30, 2010

	ALL FUNDS <hr/> Fiscal Year 2011 <hr/>
ASSETS:	
CASH	10,133,151
IMPREST FUND	22,000
CHECK CLEARING	12,500
INVESTMENTS	11,190,800
RECEIVABLES	6,496,983
ACCRUED REVENUE	-
INTERFUND RECEIVABLES	-
INVENTORY	651,529
OTHER ASSETS	2,513,663
TOTAL ASSETS AND OTHER DEBITS:	31,020,626
LIABILITIES:	
PAYROLL DEDUCTIONS PAYABLE	210,920
ACCOUNTS PAYABLE	39,379
ACCRUED EXPENSES	-
INTERFUND PAYABLES	-
DEFERRED REVENUE	-
OTHER LIABILITIES	176,194
TOTAL LIABILITIES:	426,493
EQUITY AND OTHER CREDITS:	
INVESTMENT IN PLANT	3,030,328
PR YR BDGTD CHANGE TO FUND BALANCE	904,660
FUND BALANCES:	
FUND BALANCE	15,600,476
RESERVE FOR ENCUMBRANCES	11,058,669
TOTAL EQUITY AND OTHER CREDITS	30,594,133
TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	31,020,626

ILLINOIS EASTERN COMMUNITY COLLEGES
 Combined Statement of Revenues, Expenses,
 and Changes in Net Assets
 AS OF September 30, 2010

ALL FUNDS

FY 2011
 YEAR-TO-DATE

REVENUES:

LOCAL GOVT SOURCES	7,709,111
STATE GOVT SOURCES	532,631
STUDENT TUITION & FEES	7,110,309
SALES & SERVICE FEES	1,266,470
FACILITIES REVENUE	1,335
INVESTMENT REVENUE	32,219
OTHER REVENUES	14,513
TOTAL REVENUES:	16,666,588

EXPENDITURES:

INSTRUCTION	1,864,821
ACADEMIC SUPPORT	96,574
STUDENT SERVICES	272,851
PUBLIC SERV/CONT ED	12,312
OPER & MAINT PLANT	749,055
INSTITUTIONAL SUPPORT	1,421,800
SCH/STUDENT GRNT/WAIVERS	2,116,142
AUXILIARY SERVICES	1,507,901
TOTAL EXPENDITURES:	8,041,456

TRANSFERS AMONG FUNDS:

INTERFUND TRANSFERS	0
TOTAL TRANSFERS AMONG FUNDS:	0

NET INCREASE/DECREASE IN NET ASSETS	8,625,132
-------------------------------------	-----------

Illinois Eastern Community Colleges
Operating Fund - Income Statement
CASH BASIS
July 1, 2010 -- September 30, 2010

	Education Fund	O & M Fund	Total Operating Funds
REVENUES:			
Local Government Sources	3,580,404	624,527	4,204,931
State Government Sources	-	532,631	532,631
Net Tuition and Fees	1,914,479	-	1,914,479
Sales & Service Fees	1,514	-	1,514
Facilities Revenue	-	1,060	1,060
Investment Revenue	14,585	9,746	24,331
Other Revenues	9,478	-	9,478
TOTAL REVENUES:	<u>5,520,460</u>	<u>1,167,964</u>	<u>6,688,424</u>
 EXPENDITURES:			
Salaries	2,352,082	160,904	2,512,986
Employee Benefits	390,893	31,927	422,820
Contractual Services	83,051	51,372	134,423
Materials	287,493	51,786	339,279
Travel & Staff Development	32,542	1,177	33,719
Fixed Charges	128,558	173,925	302,483
Utilities	29,117	246,535	275,652
Capital Outlay	23,796	5,160	28,956
Other	15,796	381	16,177
TOTAL EXPENDITURES:	<u>3,343,328</u>	<u>723,167</u>	<u>4,066,495</u>
 TRANSFERS :			
INTERFUND TRANSFERS	(1,095,182)	-	(1,095,182)
TOTAL TRANSFERS:	<u>(1,095,182)</u>	<u>-</u>	<u>(1,095,182)</u>
 NET INCREASE/DECREASE IN NET ASSETS			
	<u><u>1,081,950</u></u>	<u><u>444,797</u></u>	<u><u>1,526,747</u></u>

**OPERATING FUNDS
COMPARISON REPORT FY09-11**

College	Category	FISCAL YEAR 2009			FISCAL YEAR 2010			FISCAL YEAR 2011			
		Estimated Budget	Spent Thru September	% of Bdgt	Estimated Budget	Spent Thru September	% of Bdgt	Estimated Budget	Spent Thru September	% of Bdgt	% of Year
Frontier	Bills		\$590,263			\$536,603			\$509,408		
	Payroll		\$437,306			397,551			368,082		
	Totals	\$4,345,598	1,027,569	24%	\$4,389,054	934,154	21%	\$4,213,492	877,490	21%	25%
Lincoln Trail	Bills		\$520,078			472,798			470,240		
	Payroll		\$500,804			455,276			362,431		
	Totals	4,575,110	1,020,881	22%	\$4,620,861	928,074	20%	\$4,436,027	832,671	19%	25%
Olney Central	Bills		\$714,254			649,322			607,497		
	Payroll		\$917,706			834,278			770,632		
	Totals	7,117,178	1,631,960	23%	\$7,188,350	1,483,600	21%	\$6,900,816	1,378,129	20%	25%
Wabash Valley	Bills		\$948,626			862,387			633,104		
	Payroll		\$603,105			548,277			470,051		
	Totals	6,340,835	1,551,730	24%	\$6,404,243	1,410,664	22%	\$5,955,946	1,103,155	19%	25%
Workforce Educ.	Bills		\$899,999			556,586			903,915		
	Payroll		\$244,478			222,253			240,144		
	Totals	3,887,648	1,144,477	29%	\$4,150,932	778,839	19%	\$4,109,423	1,144,059	28%	25%
District Office	Bills		\$63,975			58,159			51,679		
	Payroll		\$213,423			194,021			160,655		
	Totals	1,322,403	277,398	21%	\$1,217,108	252,180	21%	\$1,168,424	212,334	18%	25%
District Wide	Bills		\$502,521			456,837			493,357		
	Payroll		\$190,311			173,010			140,991		
	Totals	4,294,128	692,832	16%	4,477,402	629,847	14%	3,607,771	634,348	18%	25%
GRAND TOTALS		\$31,882,900	\$7,346,848	23%	\$32,447,950	\$6,417,358	20%	\$30,391,898	\$6,182,186	20%	25%

Excludes DOC

ILLINOIS EASTERN COMMUNITY COLLEGES
Operating Funds Expense Report
September 30, 2010

	<u>FY 2011</u>		<u>FY 2010</u>		<u>Increase</u>
	<u>Amount</u>	<u>% of Total</u>	<u>Amount</u>	<u>% of Total</u>	<u>(Decrease)</u>
Salaries	2,512,986	40.65%	2,824,666	44.02%	(311,680)
Employee Benefits	422,820	6.84%	473,898	7.38%	(51,078)
Contractual Services	134,423	2.17%	146,567	2.28%	(12,144)
Materials	339,279	5.49%	326,554	5.09%	12,725
Travel & Staff Development	33,719	0.55%	31,059	0.48%	2,660
Fixed Charges	302,483	4.89%	292,978	4.57%	9,505
Utilities	275,653	4.46%	240,649	3.75%	35,004
Capital Outlay	28,956	0.47%	92,496	1.44%	(63,540)
Other	2,131,867	34.48%	1,988,491	30.99%	143,376
	<u>6,182,186</u>	<u>100.00%</u>	<u>6,417,358</u>	<u>100.00%</u>	<u>(235,172)</u>

Agenda Item #12

Chief Executive Officer's Report

Agenda Item #13

Executive Session

Agenda Item #14

Approval of Executive's Session Minutes

- A. Written Executive Session Minutes**
- B. Audio Executive Session Minutes**

Agenda Item #15

Approval of Personnel Report

None

Agenda Item #16

Collective Bargaining

Agenda Item #17

Litigation

Agenda Item #18

Acquisition and Disposition of Property

Agenda Item #19

Other Items

Agenda Item #20

Adjournment

