

**ILLINOIS EASTERN COMMUNITY COLLEGES**

**BOARD OF TRUSTEES**

**MONTHLY MEETING**

**June 17, 2014**



**Location:**

**Olney Central College  
305 North West  
Olney, IL 62450**

**Dinner – 6:00 p.m. – Banquet Room  
Meeting – 7:00 p.m. – Banquet Room**

*The mission of Illinois Eastern Community College District 529 is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.*

**Illinois Eastern Community Colleges  
Board Agenda**

**June 17, 2014**

**7:00 p.m.**

**Olney Central College Banquet Room**

1. Call to Order & Roll Call ..... Chairman Fischer
2. Disposition of Minutes ..... CEO Bruce
3. Recognition of Visitors and Guests ..... Bruce
  - A. Visitors and Guests
  - B. IECEA Representative
4. Public Comment
5. Reports
  - A. Trustees
  - B. Presidents
  - C. Cabinet
6. Policy First Reading (and Possible Approval) ..... Bruce
  - A. None
7. Policy Second Reading ..... Bruce
  - A. None
8. Staff Recommendations for Approval
  - A. Prevailing Rate of Wages ..... Browning
  - B. Program Review ..... Cantwell
  - C. RAMP FY2015 ..... Cantwell
  - D. Joint Agreement with Kaskaskia College ..... Cantwell
  - E. Joint Agreement with John A. Logan College ..... Cantwell
  - F. Joint Agreement with Rend Lake College ..... Cantwell
  - G. Joint Agreement with Southwestern Illinois College ..... Cantwell
  - H. Memorandum of Understanding with Indiana Wesleyan ..... Cantwell
  - I. Teen Parent Contract 2014-2015 ..... Hartleroad
  - J. Resolution to Accept Property from West Richland Comm. Unit District #2 ..... Bruce
  - K. Nursing Student Handbook Revisions ..... Bruce
  - L. Construction of Simulated Mine Facility Resolution ..... Bruce
  - M. Appointment of Audit Committee ..... Bruce
  - N. FY2015 Budget Resolution ..... Bruce
  - O. Inter-Fund Loans Resolution ..... Bruce
  - P. Building and Maintenance Fund Resolution ..... Bruce
  - Q. Payment of Accrued Bills ..... Bruce
  - R. Working Cash Fund ..... Bruce
  - S. Ameren Easement Agreement ..... Bruce
  - T. Leases 2014-2015 ..... Bruce
  - U. Affiliation Agreements ..... Bruce
    - Electronic Medical Records Program - Clark County Health Dept. – Martinsville

Medical Assistant Program – Paris Comm. Hospital – Paris  
Medical Assistant Program – Clark County Health Dept. – Martinsville  
Pharmacy Technician Program – Crawford Memorial Hospital – Robinson  
Pharmacy Technician Program – The Pharmacy Shoppe - Casey

9. Bid Committee Report..... Bruce  
A. None
10. District Finance  
A. Financial Report ..... Browning  
B. Approval of Financial Obligations ..... Browning
11. Chief Executive Officer’s Report ..... Bruce
12. Executive Session ..... Bruce
13. Approval of Executive Session Minutes  
A. Written Executive Session Minutes ..... Bruce  
B. Audio Executive Session Minutes ..... Bruce  
C. Semi-Annual Review of Executive Session Minutes ..... Bruce
14. Approval of Personnel Report ..... Bruce
15. Collective Bargaining ..... Bruce
16. Litigation ..... Bruce
17. Other Items
18. Adjournment

Minutes of a special meeting of the Board of Trustees of Illinois Eastern Community Colleges - Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College - Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in the Conference Room at the District Office building, 233 East Chestnut Street, Olney, Illinois, on Thursday, May 8, 2014 at 4:00 p.m.

**Notice of Special Meeting:** G. Andrew Fischer, Chairman of the Board of Trustees called this special meeting. Notice of the meeting was given at least 48 hours before the meeting, in writing, by mail service to each member of the Board and to news media having requested such notice. A copy of the notice was also posted at the main office of this community college district. The notice did specify the date, time and place of the meeting, and the purpose thereof.

**Purpose:** To consider the purchase or lease of real property for use by the IECC District.

(Without objection, in the absence of Chairman G. Andrew Fischer, the Vice Chairman Marilyn Wolfe served as Chairman at this meeting.)

(Without objection, the Chair appointed Renee Smith to serve as Acting Board Secretary at this meeting, in the absence of Board Secretary Harry Hillis, Jr.)

**AGENDA #1 – “Call to Order & Roll Call”** – The Chair called the meeting to order at 4:00 p.m. and directed the Secretary to call the roll.

**Roll Call:** The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

John D. Brooks, Gary Carter, Michael K. Correll, Brenda K. Culver, William C. Hudson, Marilyn J. Wolfe. Also present was Carrie Stephens, student trustee. Trustees absent: G. Andrew Fischer. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.

Renee Smith, Acting Board Secretary.

**AGENDA #2 – “Recognition of Visitors & Guests”** – None.

**AGENDA #3 – “Public Comment”** – None.

**AGENDA #4 – “Executive Session”** – The CEO recommended that a closed meeting be held, under Section 2(c)(5) of the Open Meetings Act to consider the purchase or lease of real property for use by the IECC District, including meetings for the purpose of discussing whether a particular parcel should be acquired.

**#4-A. Closed Meeting:** Trustee Brenda Culver made a motion to hold a closed meeting to consider the matters outlined by the CEO. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks,

Gary Carter, Michael Correll, Brenda Culver, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried and a closed meeting was held beginning at 4:06 p.m.

**#4-B. Closed Meeting Ended:** Trustee Brenda Culver made a motion to reconvene in open session. Student Trustee Carrie Stephens seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted. A quorum being present, the Board of Trustees reconvened in open, public session for the transaction of business at 5:41 p.m.

(Note: Separate minutes have been prepared for the foregoing closed meeting.)

**AGENDA #5 – “Other Items”** – None.

**AGENDA #6 – “Adjournment”** – Trustee Brenda Culver made a motion to adjourn. Trustee Gary Carter seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting adjourned at 5:43 p.m.

Approved:     Chairman: \_\_\_\_\_

Secretary: \_\_\_\_\_

Minutes of a special meeting of the Board of Trustees of Illinois Eastern Community Colleges - Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College - Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in the Conference Room at the District Office building, 233 East Chestnut Street, Olney, Illinois, on Thursday, May 8, 2014 at 6:00 p.m.

**Notice of Special Meeting:** G. Andrew Fischer, Chairman of the Board of Trustees called this special meeting. Notice of the meeting was given at least 48 hours before the meeting, in writing, by mail service to each member of the Board and to news media having requested such notice. A copy of the notice was also posted at the main office of this community college district. The notice did specify the date, time and place of the meeting, and the purpose thereof.

**Purpose:** To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the IECC District.

(Without objection, the Chair appointed Renee Smith to serve as Acting Board Secretary at this meeting, in the absence of Board Secretary Harry Hillis, Jr.)

**AGENDA #1 – “Call to Order & Roll Call”** – The Chair called the meeting to order at 6:00 p.m. and directed the Secretary to call the roll.

**Roll Call:** The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

John D. Brooks, Gary Carter, Michael K. Correll, Brenda K. Culver, G. Andrew Fischer, William C. Hudson, Marilyn J. Wolfe. Also present was Carrie Stephens, student trustee. Trustees absent: None. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.

Renee Smith, Acting Board Secretary.

**AGENDA #2 – “Recognition of Visitors & Guests”** – None.

**AGENDA #3 – “Public Comment”** – None.

**AGENDA #4 – “Executive Session”** – The CEO recommended that a closed meeting be held, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district (including hearing testimony on a complaint lodged against an employee to determine its validity).

**#4-A. Closed Meeting:** Trustee Gary Carter made a motion to hold a closed meeting to consider the matters outlined by the CEO. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe.

Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried and a closed meeting was held beginning at 6:21 p.m.

**#4-B. Closed Meeting Ended:** Trustee Michael Correll made a motion to reconvene in open session. Student Trustee Carrie Stephens seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted. A quorum being present, the Board of Trustees reconvened in open, public session for the transaction of business at 7:43 p.m.

(Note: Separate minutes have been prepared for the foregoing closed meeting.)

**AGENDA #5 – “Other Items”** – None.

**AGENDA #6 – “Adjournment”** – Trustee Brenda Culver made a motion to adjourn. Trustee Gary Carter seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting adjourned at 7:50 p.m.

Approved:     Chairman: \_\_\_\_\_

Secretary: \_\_\_\_\_

Minutes of a special meeting of the Board of Trustees of Illinois Eastern Community Colleges - Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College - Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in the Conference Room at the District Office building, 233 East Chestnut Street, Olney, Illinois, on Monday, May 12, 2014 at 6:00 p.m.

**Notice of Special Meeting:** G. Andrew Fischer, Chairman of the Board of Trustees called this special meeting. Notice of the meeting was given at least 48 hours before the meeting, in writing, by mail service to each member of the Board and to news media having requested such notice. A copy of the notice was also posted at the main office of this community college district. The notice did specify the date, time and place of the meeting, and the purpose thereof.

**Purpose:** To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the IECC District.

(Without objection, the Chair appointed Renee Smith to serve as Acting Board Secretary at this meeting, in the absence of Board Secretary Harry Hillis, Jr.)

**AGENDA #1 – “Call to Order & Roll Call”** – The Chair called the meeting to order at 6:00 p.m. and directed the Secretary to call the roll.

**Roll Call:** The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

John D. Brooks, Gary Carter, Michael K. Correll, Brenda K. Culver, G. Andrew Fischer, William C. Hudson, Marilyn J. Wolfe. Also present was Carrie Stephens, student trustee. Trustees absent: None. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.

Renee Smith, Acting Board Secretary.

**AGENDA #2 – “Recognition of Visitors & Guests”** – None.

**AGENDA #3 – “Public Comment”** – None.

**AGENDA #4 – “Executive Session”** – The CEO recommended that a closed meeting be held, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district (including hearing testimony on a complaint lodged against an employee to determine its validity).

**#4-A. Closed Meeting:** Trustee Michael Correll made a motion to hold a closed meeting to consider the matters outlined by the CEO. Trustee William Hudson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson,



Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried and a closed meeting was held beginning at 6:18 p.m.

**#4-B. Closed Meeting Ended:** Trustee Brenda Culver made a motion to reconvene in open session. Trustee Gary Carter seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted. A quorum being present, the Board of Trustees reconvened in open, public session for the transaction of business at 8:02 p.m.

(Note: Separate minutes have been prepared for the foregoing closed meeting.)

**AGENDA #5 – “Other Items”** – None.

**AGENDA #6 – “Adjournment”** – Trustee Brenda Culver made a motion to adjourn. Trustee Gary Carter seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting adjourned at 8:10 p.m.

Approved: Chairman: \_\_\_\_\_

Secretary: \_\_\_\_\_

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges – Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College – Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in the Cafeteria, at Lincoln Trail College, 11220 State Highway 1, Robinson, Illinois, Tuesday, May 20, 2014.

(Without objection, the Chairman appointed Renee Smith to serve as Acting Board Secretary at this meeting, in the absence of Board Secretary Harry Hillis, Jr.)

**AGENDA #1 – “Call to Order & Roll Call”** – Chairman G. Andrew Fischer called the meeting to order at 7:00 p.m. and directed the Secretary to call the roll.

**Roll Call:** The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

John D. Brooks, Gary Carter, Brenda K. Culver, G. Andrew Fischer, William C. Hudson, Marilyn J. Wolfe. Also present was Carrie Stephens, student trustee. Trustees absent: Michael K. Correll. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.  
Matt Fowler, President of Wabash Valley College.  
Kathy Harris, President of Lincoln Trail College.  
Rodney Ranes, President of Olney Central College.  
Jeff Cutchin, Dean of Instruction of Olney Central College.  
Robert Conn, Dean of Instruction of Lincoln Trail College.  
Roger Browning, Chief Finance Officer/Treasurer.  
Tara Buerster, Director of Human Resources.  
LeAnn Hartleroad, Associate Dean, Institutional Development.  
Renee Smith, Executive Assistant to CEO.  
Michael Thomas, Dean of Workforce Education.

Abbreviations Used in Minutes:

CARLI – Consortium of Academic & Research Libraries in Illinois  
CDB – Capital Development Board  
DO – District Office  
DOC – Department of Corrections  
FCC – Frontier Community College  
HESI – Health Education Systems Incorporated  
HLC – Higher Learning Commission  
HRSA – Health Resources & Services Administration  
ICAHN – Illinois Critical Access Hospital Network  
ICCB – Illinois Community College Board  
ICCTA – Illinois Community College Trustees Association  
IDPH – Illinois Department of Public Health  
IECC – Illinois Eastern Community Colleges

IECEA – Illinois Eastern Colleges Education Association  
IEMA – Illinois Emergency Management Agency  
LTC – Lincoln Trail College  
LWIB – Local Workforce Investment Board  
OCC – Olney Central College  
PHS – Protection, Health & Safety  
SAN – Student Advantage Network  
SBDC – Small Business Development Center  
SSC – Student Services Committee  
SURS – State Universities Retirement System  
WED – Workforce Education  
WVC – Wabash Valley College

**AGENDA #2 – “Disposition of Minutes”** – Open meeting minutes as prepared for the regular meeting held Tuesday, April 15, 2014 were presented for disposition.

**Board Action to Approve Minutes:** Trustee Gary Carter made a motion to approve minutes of the foregoing meeting as prepared. Student Trustee Carrie Stephens seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion carried.

**AGENDA #3 – “Recognition of Visitors & Guests”** –

**#3-A. Visitors & Guests:** Visitors and guests present were recognized, including several college staff members.

**#3-B. IECEA Representative:** None.

**AGENDA #4 – “Public Comment”** – None.

**AGENDA #5 – “Reports”** –

**#5-A. Report from Trustees:** None.

**#5-B. Report from Presidents:** Written reports were presented from each of the colleges.

**#5-C. Report from Cabinet:** None.

**#5-D. Special Report – CEO Group:** There was a special presentation by three young men from Crawford County Area High Schools on Creating Entrepreneurial Opportunities (CEO).

**AGENDA #6 – “Policy First Readings (and Possible Approval)”** –

**#6-A. Campus Sexual Violence Elimination – Campus SaVE Act:** The Violence Against Women Reauthorization Act (VAWR), imposes new obligations on colleges and universities under its Campus Sexual Violence Elimination Act (“SaVE Act”) provision, Section 304. Under this Act, colleges and universities are required to:

- Report domestic violence, dating violence, and stalking, beyond the crime categories that

- the Clery Act already mandates;
- Adopt certain student discipline procedures, such as for notifying purported victims of their rights; and
- Offer primary prevention and awareness programs that promote awareness of rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking.

The Campus Sexual Violence Elimination Act (“SaVE Act”) takes effect with respect to the Annual Security Report that must be issued by each institution no later than October 1, 2014.

The CEO recommended approval of the following Campus Sexual Violence Elimination Act/Campus SaVE Act Policy.

**Campus Sexual Violence Elimination Act/Campus SaVE Act (100.29)**

The Board of Trustees of Illinois Eastern Community Colleges District #529 is committed to preventing and responding to incidents of sexual assault, domestic violence, dating violence, or stalking, as defined in the Illinois Criminal Code, against any student or employee that reports to be a victim of such offenses on any Illinois Eastern Community College campus, at any college activity or off-campus, if it is deemed that there is a direct relationship between the sexual offense and Illinois Eastern Community Colleges.

The Board will establish and maintain, as part of its written Violence Prevention Plan:

1. Education programs to promote the awareness of rape, acquaintance rape and other sex offenses.
2. Possible sanctions to be imposed following the final determination of an on-campus disciplinary procedure regarding rape, acquaintance rape, or other sex offenses, forcible or non-forcible.
3. Procedures students should follow if a sex offense occurs, including who should be contacted, the importance of preserving evidence as may be necessary to the proof of criminal sexual assault, and to whom the alleged offense should be reported.
4. Resources informing students of
  - a. their options to notify proper law enforcement authorities and the option to be assisted by campus authorities in notifying such authorities, if the student so chooses,
  - b. existing counseling, mental health, or student services for victims of sexual assault, both on campus and in the community, and
  - c. options for, and available assistance in, changing academic and living situations after an alleged sexual assault incident, if so requested by the victim and if such changes are reasonably available.

**Board Action:** Trustee William Hudson made a motion that second reading be waived and that the Campus Sexual Violence Elimination Act/Campus SaVE Act Policy be adopted as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**AGENDA #7– “Policy Second Readings”** – None.

**AGENDA #8 – “Staff Recommendations for Approval”** – The following staff recommendations were presented for approval.

**#8-A. Distance Delivery Education Plan 2014:** The CEO reviewed the updated Distance Delivery Education Plan 2014. The Plan's purpose is to provide an institutional strategy and structure to support and promote district-wide distance delivery opportunities. The plan outlines the required procedures, training, and support to assist faculty with distance delivery courses and program development. IECC has been offering online courses since 2001. Currently, approximately 150 online courses are offered, taught by 60 full-time and part-time faculty. More than 250 online courses have been submitted for approval and development. A total of 347 sections of online courses were taught in fiscal year 2014.

The CEO recommended approval of the 2014 Distance Delivery Education Plan.

**Board Action:** Trustee Gary Carter made a motion to approve the Distance Delivery Education Plan 2014 as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

(Trustee Michael K. Correll entered the meeting at 7:24 p.m.)

**#8-B. Technology Plan:** Alex Cline reviewed the updated Technology Plan for FY2015 through FY2019.

In 1996, the District initiated a five-year program of improving internal telecommunication programs and the computer system by expending \$400,000.00 per year. Since then, the District has adopted annually its forecast expenditures for the year and for each of the next four years. By 2001, IECC began expending \$440,000.00 per year on its five-year technology plan. Since 2009, the District has committed \$540,000.00 annually for the Technology Plan, and the FY2015 Plan calls for the same \$540,000.00 funding.

The Technology Plan for FY2015 through FY2019 was developed by the Technology Committee and established a blueprint that sets forth IECC's Information Technology vision, its strategic directions, and the action plans for supporting the academic experience of students and strengthening the educational mission of faculty and staff.

The Technology Plan is grouped into the categories of administrative systems, networking infrastructure, telecommunications, software, and other technology resources. The plan reviews the progress on FY2014 projects and sets the goals for FY2015-FY2019. The Technology Plan from 2015-2019 contemplates a consistent expenditure of \$540,000.00 in each of the fiscal years for a total anticipated expenditure of \$2,700,000.00.

The CEO recommended approval of the Technology Plan as submitted.

**Board Action:** Trustee Gary Carter made a motion to approve the updated Technology Plan as recommended. Student Trustee Carrie Stephens seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-C. Violence Prevention Plan:** LeAnn Hartleroad reviewed the Violence Prevention Plan. In accordance with the Campus Security Enhancement Act of 2008 (110 ILCS 12/20) (b) (2), Illinois Eastern Community Colleges has developed a Violence Prevention Plan outlining the multi-disciplinary and multi-jurisdictional violence prevention strategies, including the formation and implementation of a Threat Assessment and Behavioral Intervention Team (TABIT) with representatives from each college and the District Office.

Illinois Eastern Community Colleges is committed to ensuring the safety and security of its students, faculty, staff and visitors. The Violence Prevention Plan continues to provide guidelines which specifically address IECC's position on the prevention, reduction, and management of violence.

In accordance with the Campus Sexual Violence Elimination Act (SaVE), the plan will be updated to include institutional responsibilities in the areas of educational awareness programs and reporting and investigating guidelines as required by SaVE.

The focus of the Violence Prevention Plan is prevention. The Cabinet will continue to oversee and implement the Violence Prevention Plan. In the event that a violent act (assault, battery, weapons in the building, disturbances) is in the process of being committed, the colleges' Campus Emergency Plans provide a protocol for response. The Violence Prevention Plan has been updated to reflect current contact information and TABIT team members. The updated plan will be available to all IECC employees on the Intranet.

The CEO recommended approval of the updated IECC Violence Prevention Plan.

**Board Action:** Trustee Marilyn Wolfe made a motion to approve the updated Violence Prevention Plan as recommended. Trustee William Hudson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-D. FY14 Student Satisfaction Survey Results:** LeAnn Hartleroad reviewed the FY2014 Student Satisfaction Survey results. IECC students continue to be satisfied with services provided by the colleges, according to the latest survey, with survey questions included in the areas of Communication, Student Services, Instruction, Technology and recommending the college to others. Results included:

96% were satisfied with Advisement Services.

94% were satisfied with Financial Aid Services.

97% were satisfied with Registration Services.

97% were satisfied with Learning Resource Center's availability and resources available.

98% were satisfied with classroom size.

95% were satisfied with courses available at the times they want or needed them.

The results of the survey are shared with various district wide committees as well as college committees to work on improving any area that needs attention.

The CEO recommended acceptance of the Student Satisfaction Survey results.

**Board Action:** Trustee Brenda Culver made a motion to accept the Student Satisfaction Survey results as recommended. Student Trustee Carrie Stephens seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-E. Selection of Architectural Firm:** Roger Browning reported that the Illinois Capital Development Board (CDB) strongly encourages the use of the Qualification Based Selection (QBS) process for selecting architectural firms. The District has not used the QBS process for many years. IECC has CDB projects currently scheduled; therefore the District began using the QBS process earlier this year with the intent to select an architectural firm for the District. Request for qualifications were advertised, and invitations were also sent to all firms previously expressing interest in providing architectural services to IECC.

A six person committee made up of the four college Presidents, the CEO and the CFO reviewed all Statements of Qualifications that were submitted. Using established criteria, the list was narrowed down to the following three firms (in alphabetical order):

Architecture & Design Group (ADG), Mt. Carmel, IL

bailey edward, Champaign, IL

Design Architects, Inc. (DAi), Marion, IL

Each of these three firms made a presentation to the committee, followed by an interview with questions. References were contacted and all three firms were given solid recommendations.

The CEO recommend that IECC retain Design Architects, Inc., Marion, IL as the District's Principal Architect and that Architecture & Design Group, Mt. Carmel, IL also be approved for District architectural services as needed under specified arrangements.

**Board Action:** Trustee Gary Carter made a motion to retain the services of architectural firms as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-F. FCC Phlebotomy Program Handbook:** Frontier Community College offers a Phlebotomy Program. The college has been utilizing the Phlebotomy Handbook developed by the OCC Phlebotomy Program. Linda Monge, Interim Dean, has revised and developed a Frontier Community College Phlebotomy Student Handbook. The revised handbook has been updated to reflect current legal requirements and represents a more thorough representation of student expectations. Program costs were removed from the Handbook, but they will be added to an advising packet which will be given to students when they apply for the program.

The CEO recommended approval of the FCC Phlebotomy Program Handbook.

**Board Action:** Trustee Michael Correll made a motion to approve the FCC Phlebotomy Program Handbook as recommended. Trustee Marilyn Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-G. Affiliation Agreements:** The following Affiliation Agreements were recommended for approval.

**(#1) Affiliation Agreement with Crackshot Range – Palestine – Concealed Carry Course:** IECC wishes to enter into an affiliation agreement with Crackshot Range, located in Palestine, Illinois. This agreement is for the Concealed Carry Course and is the standard agreement utilized by the district. The CEO recommended approval. Trustee Gary Carter made a motion to approve the affiliation agreement for the Concealed Carry Course with Crackshot Range, Palestine, Illinois, as recommended. Student Trustee Carrie Stephens seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**(#2) Affiliation Agreement with Lawrence County Memorial Hospital – Lawrenceville – Medical Assistant Program:** IECC wishes to enter into an affiliation agreement with Lawrence County Memorial Hospital, located in Lawrenceville, Illinois. This agreement is for the Medical Assistant Program and is the standard agreement utilized by the district. The CEO recommended approval. Trustee Gary Carter made a motion to approve the affiliation agreement for the Medical Assistant Program with Lawrence County Memorial Hospital, Lawrenceville, Illinois, as recommended. Student Trustee Carrie Stephens seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**(#3) Affiliation Agreement with Family Care Associates – Effingham – Medical Assistant Program:** IECC wishes to enter into an affiliation agreement with Family Care Associates, located in Effingham, Illinois. This agreement is for the Medical Assistant Program and is the standard agreement utilized by the district. The CEO recommended approval. Trustee Gary Carter made a motion to approve the affiliation agreement for the Medical Assistant Program with Family Care Associates, Effingham, Illinois, as recommended. Student Trustee Carrie Stephens seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**(#4) Affiliation Agreement with CVS Pharmacy – Lawrenceville – Pharmacy Technician Program:** IECC wishes to enter into an affiliation agreement with CVS Pharmacy, located in Lawrenceville, Illinois. This agreement is for the Pharmacy Technician Program and is the standard agreement utilized by the district. The CEO recommended approval. Trustee Gary Carter made a motion to approve the affiliation agreement for the Pharmacy Technician Program with CVS Pharmacy, Lawrenceville, Illinois, as recommended. Student Trustee Carrie Stephens seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**(#5) Affiliation Agreement with Sikorski Chiropractic Clinic – Robinson – Medical Assistant Program:** IECC wishes to enter into an affiliation agreement with Sikorski Chiropractic Clinic, located in Robinson, Illinois. This agreement is for the Medical Assistant Program and is the standard agreement utilized by the district. The CEO recommended approval. Trustee Gary Carter made a motion to approve the affiliation agreement for the Medical Assistant Program with Sikorski Chiropractic Clinic, Robinson, Illinois, as recommended. Student Trustee Carrie Stephens seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**(#6) Affiliation Agreement with Sikorski Chiropractic Clinic – Robinson – Electronic Medical Records Program:** IECC wishes to enter into an affiliation agreement with Sikorski Chiropractic Clinic, located in Robinson, Illinois. This agreement is for the Electronic



Medical Records Program and is the standard agreement utilized by the district. The CEO recommended approval. Trustee Gary Carter made a motion to approve the affiliation agreement for the Electronic Medical Records Program with Sikorski Chiropractic Clinic, Robinson, Illinois, as recommended. Student Trustee Carrie Stephens seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**(#7) Affiliation Agreement with Butwin Chiropractic – Carmel, IN – Medical Assistant Program:** IECC wishes to enter into an affiliation agreement with Butwin Chiropractic Clinic, located in Carmel, Indiana. This agreement is for the Medical Assistant Program and is the standard agreement utilized by the district. The CEO recommended approval. Trustee Gary Carter made a motion to approve the affiliation agreement for the Medical Assistant Program with Butwin Chiropractic, Carmel, Indiana, as recommended. Student Trustee Carrie Stephens seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**(#8) Affiliation Agreement with Crawford Memorial Hospital – Robinson – Medical Assistant Program:** IECC wishes to enter into an affiliation agreement with Crawford Memorial Hospital, located in Robinson, Illinois. This agreement is for the Medical Assistant Program and is the standard agreement utilized by the district. The CEO recommended approval. Trustee Gary Carter made a motion to approve the affiliation agreement for the Medical Assistant Program with Crawford Memorial Hospital, Robinson, Illinois, as recommended. Student Trustee Carrie Stephens seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**(#9) Affiliation Agreement with Effingham County Health Department – Effingham – Medical Assistant Program:** IECC wishes to enter into an affiliation agreement with Effingham County Health Department, located in Effingham, Illinois. This agreement is for the Medical Assistant Program and is the standard agreement utilized by the district. The CEO recommended approval. Trustee Gary Carter made a motion to approve the affiliation agreement for the Medical Assistant Program with Effingham County Health Department, Effingham, Illinois, as recommended. Student Trustee Carrie Stephens seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**AGENDA #9 – “Bid Committee Report”** – None.

**AGENDA #10 – “District Finance”** – The following District financial matters were presented.

**#10-A. Financial Reports:** The monthly financial reports were presented, including the treasurer's report, showing the balance in all funds as of April 30, 2014.

**#10-B. Approval of Financial Obligations:** District financial obligations (Listing of Board Bills) for May 2014, totaling \$1,023,636.83, were presented for approval.

**Board Approval for Payment of Financial Obligations:** Trustee Marilyn Wolfe made a motion to approve payment of district financial obligations for May 2014, in the amounts listed, and payments from the revolving fund for April 2014. Trustee Gary Carter seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**AGENDA #11 – “Chief Executive Officer's Report” –**

**AGENDA #12 – “Executive Session”** – The CEO recommended that an Executive Session be held under Sections 2(c)(1) and 2(c)(5) of the Open Meetings Act.

**#12-A. Executive Session:** Student Trustee Carrie Stephens made a motion to hold an executive session under Sections 2(c)(1) and 2(c)(5) of the Open Meetings Act. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried and an executive session was held beginning at 8:35 p.m.

**#12-B. Executive Session Ended:** Trustee William Hudson made a motion to adjourn the executive session and reconvene in open session. Trustee Marilyn Wolfe seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted. The Secretary was directed to call the roll of members present. Upon roll call the following trustees answered to their names as called and were found to be present: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: A quorum being present, the Board of Trustees reconvened in open, public session for the transaction of business at 9:52 p.m.

(Note: Separate minutes have been prepared for the foregoing executive session.)

**AGENDA #13 – “Approval of Executive Session Minutes”** – The following actions were taken relative to executive session minutes.

**#13-A. Written Executive Session Minutes:** Brenda Culver made a motion that written executive session minutes of Tuesday, April 15, 2014 be amended to reflect that the phone interviews with FCC Presidential candidates were conducted by Tara Buerster, Marilyn Wolfe and Terry Bruce. Trustee John Brooks seconded the motion and on a viva voce (by the voice) vote, the Chair declared the motion carried.

**Board Approval of Amended Executive Session Minutes:** The CEO recommended that written minutes of an executive session held during the regular meeting Tuesday, April 15, 2014 be approved as amended and remain closed at this time. Trustee John Brooks made a motion to approve, as prepared and amended, written minutes of an executive session held April 15, 2014, but that executive session minutes of that date will remain closed and not be opened to

public inspection at this time. Student Trustee Carrie Stephens seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion is adopted.

**#13-B. Approval of Audio Recording of Executive Session:** The CEO recommended that the audio recording of an executive session of Tuesday, April 15, 2014 be approved and that the Board Secretary make provisions for its safe keeping, that it be made available only upon the proper order of a court and a finding by a judge that such audio recording should be released. This audio recording shall be destroyed 18 months after the date of the meeting if the Board has adopted written minutes of the executive session in question.

**Board Action:** Trustee John Brooks made a motion to approve the audio recording of an executive session of April 15, 2014 as recommended. Student Trustee Carrie Stephens seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion is adopted.

**AGENDA #14 – “Approval of Personnel Report”** – Tara Buerster presented the following amended Personnel Report and the CEO recommended approval.

#### **400.1. Employment of Personnel**

##### **A. Faculty**

1. Jacy Ghist, Nursing Instructor, OCC, effective August 14, 2014
2. Vicky Lemons, Nursing Instructor, OCC/FCC, effective August 14, 2014
3. Logan Marshall, Industrial Maintenance Instructor, OCC, effective August 14, 2014
4. Ed Patton, Electrical Distribution Systems Instructor, FCC, effective August 14, 2014

##### **B. Classified**

1. Christopher Ellington, Maintenance Worker, LTC, effective May 22, 2014, pending successful completion of background check
2. Heather Hagen, Library Assistant, OCC, effective May 27, 2014
3. Katrina Ingle, Administrative Assistant, LWIA/Mattoon, effective June 1, 2014
4. Alyssa Maglone, Administrative Assistant, OCC, effective May 27, 2014, pending successful completion of background check
5. Adam Roesch, Maintenance Worker, WVC, effective June 2, 2014, pending successful completion of background check

## **400.2. Change in Status**

### **A. Classified**

1. Jennifer Balding, Office Assistant, OCC, to Career Advisor, OCC, effective June 11, 2014
2. Jackie Shamhart, Help Desk/Computer Technician, DO, to Administrative Assistant, LTC, effective June 23, 2014

## **400.3. Adjustment of Bargaining Unit Faculty Seniority for AY 2013-2014**

### Nursing

1. Ruby Houldson - 1 yr. (includes one-half year seniority for 2013-14 academic year)

## **400.4. Special Assignment**

### **A. Other**

1. Christopher Ellington, O & M Team Leader, LTC, \$2,912 per fiscal year, effective May 22, 2014
2. Carl Sager, O & M Team Leader, OCC, \$5,825 per fiscal year, effective June 1, 2014
3. Adam Roesch, O & M Team Leader, WVC, \$5,825 per fiscal year, effective July 1, 2014

**400.5. Notice of Intent to Renew CEO Contract:** Notice was given of intent to renew the contract of CEO Terry Bruce.

**400.6. Notice of Intent to Renew President Contracts:** Notice was given of intent to renew the contracts of LTC President Kathy Harris, OCC President Rodney Raney, and WVC President Matt Fowler.

**400.7. Notice of Intent to Establish Dean of Workforce Education Contract:** Notice was given of intent to establish a Dean of Workforce Education Contract.

## **400.8. Resignation Ratification**

### **A. Professional Non-Faculty**

1. Stacey Legg, Coordinator of Human Services, FCC, effective July 1, 2014

#### **400.9. Retirement Ratification**

##### **A. Professional Non-Faculty**

1. Becky Mikeworth, Director of Admissions, LTC, effective June 28, 2014

##### **B. Classified**

1. Donna Boyd, Administrative Assistant, LTC, effective June 28, 2014
2. Douglas Edwards, Maintenance Worker, LTC, effective May 31, 2014

#### **Personnel Report Addendum**

##### **400.1. Employment of Personnel**

###### **A. Administrative**

1. Dr. Gerald Edgren, Jr., President, FCC, effective on or after May 21, 2014, pending successful completion of background check

##### **400.4. Special Assignment**

###### **A. Other**

2. Chris Ellington, O & M Team Leader, LTC, \$5,825 per fiscal year, effective July 1, 2014

##### **400.8. Resignation Ratification**

###### **A. Professional Non-Faculty**

1. Emily Gullett, Retention Coordinator, LTC, effective June 4, 2014
2. Roselene Quick, Director of Academic Advising & Recruitment, LTC, effective August 2, 2014
3. Lara Stehlik, Coordinator of Career Services, WVC, effective June 28, 2014

###### **B. Classified**

1. Robert Woods, Maintenance Worker, WVC, effective May 16, 2014

**#14-A. Board Action to Amend Personnel Report:** Trustee William Hudson made a motion to amend the Personnel Report, to add an addendum as presented. Trustee Gary Carter seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion carried.

**#14-B. Board Action Relative to Amended Personnel Report:** Trustee John Brooks made a motion to conduct a separate vote on employment of Dr. Gerald Edgren, Jr. as President of FCC, and to amend the Personnel Report on its face to show 1 year seniority for Ruby Houldson. Trustee Michael Correll seconded the motion. The Chair asked trustees in favor of

the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion carried.

**#14-C. Board Action to Approve Amended Personnel Report with Exception of Employment of FCC President:** Trustee Michael Correll made a motion to approve the amended Personnel Report as recommended with the exception of the President of FCC. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#14-D. Board Action to Employ Dr. Gerald Edgren, Jr. as President of FCC:** Trustee Gary Carter made a motion to employ Dr. Gerald Edgren, Jr. as President of Frontier Community College as recommended. Student Trustee Carrie Stephens seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**AGENDA #15 – “Collective Bargaining”** – None.

**AGENDA #16 – “Litigation”** – None.

**AGENDA #17 – “Other Items”** – None.

**AGENDA #18 – “Adjournment”** – Trustee Gary Carter made a motion to adjourn. Trustee Marilyn Wolfe seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting was adjourned at 10:05 p.m.

Approved:      Chairman: \_\_\_\_\_

Secretary: \_\_\_\_\_

**Agenda Item #1**

**Call to Order and Roll Call**

**Agenda Item #2**

**Disposition of Minutes**



**Agenda Item #3**

**Recognition of Visitors and Guests**

**A. Visitors and Guests**

**B. IECEA Representatives**

**Agenda Item #4**

**Public Comment**

**Agenda Item #5**

**Reports  
Trustees  
Presidents  
Cabinet**

**Agenda Item #6**

**Policy First Reading (and Possible Approval)**

**None**

**Agenda Item #7**

**Policy Second Reading**

**None**

**Agenda Item #8**

**Staff Recommendations for Approval**

**Agenda Item #8A**

**Prevailing Rate of Wages**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 17, 2014  
SUBJECT: Prevailing Rate of Wages

The State of Illinois enacted “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city, or any public body or any political subdivision or by anyone under contract for public works,” on June 26, 1941. This Act is known unofficially as the “Prevailing Wage Act”. The Act requires all public entities to pay pursuant to the prevailing wages as provided by the Illinois Department of Labor. The District complies with this Act.

The Illinois Department of Labor has forwarded the attached prevailing wage rates for the campus counties of Crawford, Richland, Wabash and Wayne.

I ask the Board’s approval of the prevailing rate of wages as determined by the Illinois Department of Labor for the counties of Crawford, Richland, Wabash and Wayne.

TLB/akb

Attachment



AN ORDINANCE OF THE BOARD OF TRUSTEES  
OF ILLINOIS EASTERN COMMUNITY COLLEGES  
COUNTIES OF CRAWFORD, RICHLAND, WABASH AND WAYNE, ILLINOIS  
ASCERTAINING THE PREVAILING RATE OF WAGES  
FOR LABORERS, MECHANICS AND OTHER WORKERS EMPLOYED  
IN ANY PUBLIC WORKS OF SAID DISTRICT

WHEREAS, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, as amended and

WHEREAS, the aforesaid Act requires that the Board of Trustees of Illinois Eastern Community Colleges District #529, counties of Crawford, Richland, Wabash and Wayne investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said Board of Trustees, employed in performing construction of public works, for said Board of Trustees.

NOW THEREFORE, BE IT ORDAINED BY THE CHIEF EXECUTIVE OFFICER AND BOARD OF TRUSTEES OF ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT #529:

SECTION 1: To the extent and as required by "An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Board of Trustees is hereby ascertained to be the same as the prevailing rate of wages for construction work in Crawford, Richland, Wabash and Wayne Counties as determined by the Department of Labor of the State of Illinois as of **June of 2014**, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the Board of Trustees. The definition of any terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the BOARD OF TRUSTEES to the extent required by the aforesaid Act.

SECTION 3: The Board Secretary shall publicly post or keep available for inspection by any interested party in the main office of the Board of Trustees this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The Board Secretary shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Board Secretary shall promptly file a certified copy of this Ordinance with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6: The Board Secretary shall cause to be published in a newspaper of general circulation within the area a copy of this Ordinance, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

PASSED THIS 17th day of June, 2014.

APPROVED: \_\_\_\_\_  
Chairman of the Board of Trustees  
Illinois Eastern Community Colleges

(SEAL)

ATTEST: \_\_\_\_\_  
Board Secretary

STATE OF ILLINOIS )  
COUNTIES OF CRAWFORD, RICHLAND, WABASH, AND WAYNE ) s.s.  
ILLINOIS EASTERN COMMUNITY COLLEGES )

CERTIFICATE

I, \_\_\_\_\_, DO HEREBY CERTIFY THAT I am the Board Secretary in and for the Board of Trustees; that the foregoing is a true and correct copy of an Ordinance duly passed by the Chief Executive Officer and Board of Trustees of Illinois Eastern Community Colleges being entitled: "AN ORDINANCE OF THE BOARD OF TRUSTEES OF ILLINOIS EASTERN COMMUNITY COLLEGES, COUNTIES OF CRAWFORD, RICHLAND, WABASH AND WAYNE, ILLINOIS ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS, MECHANICS AND OTHER WORKERS EMPLOYED IN ANY PUBLIC WORKS OF SAID DISTRICT," at a regular meeting held on the 17th day of June, 2014, the ordinance being a part of the official records of said Board of Trustees.

DATED: This 17th day of June, 2014.

\_\_\_\_\_  
Board Secretary

(SEAL)

CERTIFICATE

To All To Whom These Presents Shall Come, Greeting:

I, \_\_\_\_\_, Secretary, Board of Trustees do hereby certify that the  
(Name of Certifying Official) (Title of Certifying Official)

attached is a true and correct copy of Ordinance/Resolution adopted by

Illinois Eastern Community Colleges Board of Trustees on June 17, 2014  
(Name of Public Body) (Date of Adoption)

(SEAL)

\_\_\_\_\_  
(Signature of Official)

LEGAL NOTICE

The Board of Trustees of Illinois Eastern Community Colleges, District No. 529, State of Illinois, on June 17, 2014 passed an ordinance establishing the prevailing wage rates for construction on public works, as determined by the Illinois Department of Labor. Anyone wishing to inspect said ordinance may do so at the Business Office of IECC, 233 East Chestnut Street, Olney, Illinois, during normal office hours, Monday through Friday.

By order of the Board of Trustees

\_\_\_\_\_, Board Secretary

# Crawford County Prevailing Wage for June 2014

(See explanation of column headings at bottom of wages)

Trade Name	RG	TYP	C	Base	FRMAN	M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		27.030	27.480	1.5	1.5	2.0	6.350	11.57	0.000	0.900
ASBESTOS ABT-MEC		BLD		21.500	22.500	1.5	1.5	2.0	6.500	5.700	0.000	0.650
BOILERMAKER		BLD		32.060	34.560	1.5	1.5	2.0	7.070	21.27	1.000	0.350
BRICK MASON		BLD		29.650	31.150	2.0	2.0	2.0	7.100	10.38	0.000	0.630
CARPENTER		BLD		29.600	31.850	1.5	1.5	2.0	7.700	13.65	0.000	0.520
CARPENTER		HWY		28.390	30.140	1.5	1.5	2.0	7.700	13.65	0.000	0.520
CEMENT MASON		BLD		30.410	32.160	1.5	1.5	2.0	7.100	8.500	0.000	0.500
CEMENT MASON		HWY		28.150	29.650	1.5	1.5	2.0	7.200	6.430	0.000	0.300
CERAMIC TILE FNSHER		BLD		28.830	0.000	1.5	1.5	2.0	7.100	8.200	0.000	0.000
COMM SYSTEMS TECH		BLD		26.350	29.000	1.5	1.5	2.0	5.600	5.690	0.000	0.290
ELECTRIC PWR EQMT OP		ALL	1	36.770	0.000	1.5	1.5	2.0	5.760	10.29	0.000	0.370
ELECTRIC PWR EQMT OP		ALL	2	32.820	0.000	1.5	1.5	2.0	5.760	9.190	0.000	0.330
ELECTRIC PWR GRNDMAN		ALL		27.020	0.000	1.5	1.5	2.0	5.760	7.570	0.000	0.270
ELECTRIC PWR LINEMAN		ALL		46.100	49.220	1.5	1.5	2.0	5.760	12.91	0.000	0.460
ELECTRICIAN		BLD		34.920	37.360	1.5	1.5	2.0	5.790	9.510	0.000	0.290
ELEVATOR CONSTRUCTOR		BLD		41.070	46.200	2.0	2.0	2.0	12.73	13.46	3.290	0.600
GLAZIER		BLD		26.780	28.030	1.5	1.5	2.0	6.120	5.900	0.000	0.300
HT/FROST INSULATOR		BLD		29.990	30.990	1.5	1.5	2.0	5.050	10.09	0.000	0.280
IRON WORKER		ALL		29.290	32.220	1.5	1.5	2.0	6.450	11.60	0.000	0.300
LABORER		BLD		26.030	26.480	1.5	1.5	2.0	6.350	11.57	0.000	0.800
LABORER		HWY		26.030	26.480	1.5	1.5	2.0	6.350	11.57	0.000	0.800
LATHER		BLD		29.600	31.850	1.5	1.5	2.0	7.700	13.65	0.000	0.520
MACHINIST		BLD		43.920	46.420	1.5	1.5	2.0	6.760	8.950	1.850	0.000
MARBLE FINISHERS		BLD		28.830	0.000	1.5	1.5	2.0	7.100	8.200	0.000	0.000
MARBLE MASON		BLD		30.330	0.000	1.5	1.5	2.0	7.100	8.200	0.000	0.000
MILLWRIGHT		BLD		29.620	31.870	1.5	1.5	2.0	7.700	14.09	0.000	0.520
MILLWRIGHT		HWY		31.980	33.730	1.5	1.5	2.0	7.700	14.50	0.000	0.520
OPERATING ENGINEER		ALL	1	37.750	0.000	1.5	1.5	2.0	7.600	9.100	0.000	0.850
OPERATING ENGINEER		ALL	2	24.300	0.000	1.5	1.5	2.0	7.600	9.100	0.000	0.850
PAINTER		ALL		26.000	27.500	1.5	1.5	2.0	7.820	9.000	0.000	0.500
PILEDRIVER		BLD		30.100	32.350	1.5	1.5	2.0	7.700	13.65	0.000	0.520
PILEDRIVER		HWY		29.390	31.140	1.5	1.5	2.0	7.700	13.65	0.000	0.520
PIPEFITTER		ALL		36.020	38.720	1.5	1.5	2.0	6.400	6.630	0.000	0.610
PLASTERER		BLD		30.500	32.500	1.5	1.5	2.0	7.100	10.27	0.000	0.500
PLUMBER		ALL		36.020	38.720	1.5	1.5	2.0	6.400	6.630	0.000	0.610
ROOFER		BLD		26.500	29.500	1.5	1.5	2.0	4.600	5.100	0.000	0.350
SHEETMETAL WORKER		BLD		31.390	32.960	1.5	1.5	2.0	7.350	7.690	0.000	1.090
SPRINKLER FITTER		BLD		37.120	39.870	1.5	1.5	2.0	8.420	8.500	0.000	0.350
STONE MASON		BLD		29.650	31.150	2.0	2.0	2.0	7.100	10.38	0.000	0.630
SURVEY WORKER-> NOT IN EFFECT				25.850	26.300	1.5	1.5	2.0	5.850	10.95	0.000	0.800
TERRAZZO FINISHER		BLD		28.830	0.000	1.5	1.5	2.0	7.100	8.200	0.000	0.000
TERRAZZO MASON		BLD		30.330	0.000	1.5	1.5	2.0	7.100	8.200	0.000	0.000
TILE LAYER		BLD		29.600	31.850	1.5	1.5	2.0	7.700	13.65	0.000	0.520
TILE MASON		BLD		30.330	0.000	1.5	1.5	2.0	7.100	8.200	0.000	0.000
TRUCK DRIVER		ALL	1	28.955	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	2	29.355	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	3	29.555	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	4	29.805	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250

TRUCK DRIVER	ALL	5	30.555	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER	O&C	1	23.160	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER	O&C	2	23.480	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER	O&C	3	23.640	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER	O&C	4	23.840	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER	O&C	5	24.440	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TUCKPOINTER	BLD		29.650	31.150	2.0	2.0	2.0	7.100	10.38	0.000	0.630

**Legend:** RG (Region)

TYP (Trade Type - All,Highway,Building,Floating,Oil & Chip,Rivers)

C (Class)

Base (Base Wage Rate)

FRMAN (Foreman Rate)

M-F>8 (OT required for any hour greater than 8 worked each day, Mon through Fri.)

OSA (Overtime (OT) is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

## Explanations

### CRAWFORD COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

Oil and chip resealing (O&C) means the application of road oils and liquid asphalt to coat an existing road surface, followed by application of aggregate chips or gravel to coated surface, and subsequent rolling of material to seal the surface.

### EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

### CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments

required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only and is in no way a limitation of the product handled. Ceramic takes into consideration most hard tiles.

#### COMMUNICATION SYSTEMS TECHNICIAN

Installation, operation, inspection, maintenance, repair, and service of radio, television, recording, voice sound and vision production and reproduction apparatus, equipment and appliances used for domestic, commercial, education, entertainment and private telephone systems.

#### ELECTRIC POWER LINEMAN

Construction, maintenance and dismantling of overhead and underground electric power lines, including high voltage pipe type cable work, and associated structures and equipment.

#### ELECTRIC POWER EQUIPMENT OPERATOR - CLASS 1

Operation of all crawler type equipment D-4 and larger from the ground to assist the Electric Power Linemen in performing their duties.

#### ELECTRIC POWER EQUIPMENT OPERATORS - CLASS 2

Operation of all other equipment from the ground to assist the Electric Power Linemen in performing their duties.

#### ELECTRIC POWER GROUNDMAN

Applies to workers who assist the Electric Power Lineman from the ground.

#### TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.



SURVEY WORKER - Operated survey equipment including data collectors, G.P.S. and robotic instruments, as well as conventional levels and transits.

TRUCK DRIVER - OIL AND CHIP RESEALING ONLY.

This shall encompass laborers, workers and mechanics who drive contractor or subcontractor owned, leased, or hired pickup, dump, service, or oil distributor trucks. The work includes transporting materials and equipment (including but not limited to, oils, aggregate supplies, parts, machinery and tools) to or from the job site; distributing oil or liquid asphalt and aggregate; stock piling material when in connection with the actual oil and chip contract. The Truck Driver (Oil & Chip Resealing) wage classification does not include supplier delivered materials.

OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart-Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifts (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching

Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

#### Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

#### LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

# Richland County Prevailing Wage for June 2014

(See explanation of column headings at bottom of wages)

Trade Name	RG	TYP	C	Base	FRMAN	M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		27.030	27.480	1.5	1.5	2.0	6.350	11.57	0.000	0.900
ASBESTOS ABT-MEC		BLD		21.500	22.500	1.5	1.5	2.0	6.500	5.700	0.000	0.650
BOILERMAKER		BLD		32.060	34.560	1.5	1.5	2.0	7.070	21.27	1.000	0.350
BRICK MASON		BLD		29.250	30.750	1.5	1.5	2.0	8.450	7.100	0.000	0.480
CARPENTER		BLD		32.230	33.730	1.5	1.5	2.0	6.800	7.250	0.000	0.400
CARPENTER		HWY		32.230	33.980	1.5	1.5	2.0	6.800	7.250	0.000	0.400
CEMENT MASON		BLD		29.050	30.550	1.5	1.5	2.0	7.200	6.400	0.000	0.500
CEMENT MASON		HWY		28.150	29.650	1.5	1.5	2.0	7.200	6.430	0.000	0.300
CERAMIC TILE FNSHER		BLD		27.750	0.000	1.5	1.5	2.0	8.450	7.100	0.000	0.480
COMM SYSTEMS TECH		BLD		26.350	29.000	1.5	1.5	2.0	5.600	5.690	0.000	0.290
ELECTRIC PWR EQMT OP		ALL	1	36.770	0.000	1.5	1.5	2.0	5.760	10.29	0.000	0.370
ELECTRIC PWR EQMT OP		ALL	2	32.820	0.000	1.5	1.5	2.0	5.760	9.190	0.000	0.330
ELECTRIC PWR GRNDMAN		ALL		27.020	0.000	1.5	1.5	2.0	5.760	7.570	0.000	0.270
ELECTRIC PWR LINEMAN		ALL		46.100	49.220	1.5	1.5	2.0	5.760	12.91	0.000	0.460
ELECTRICIAN		BLD		34.920	37.360	1.5	1.5	2.0	5.790	9.510	0.000	0.290
FLOOR LAYER		BLD		29.580	30.330	1.5	1.5	2.0	6.800	7.250	0.000	0.400
GLAZIER		BLD		26.780	28.030	1.5	1.5	2.0	6.120	5.900	0.000	0.300
HT/FROST INSULATOR		BLD		29.990	30.990	1.5	1.5	2.0	5.050	10.09	0.000	0.280
IRON WORKER		ALL		27.020	28.270	1.5	1.5	2.0	7.510	10.30	0.000	0.345
LABORER		BLD		26.030	26.480	1.5	1.5	2.0	6.350	11.57	0.000	0.800
LABORER		HWY		26.030	26.480	1.5	1.5	2.0	6.350	11.57	0.000	0.800
MACHINIST		BLD		43.920	46.420	1.5	1.5	2.0	6.760	8.950	1.850	0.000
MARBLE FINISHERS		BLD		27.750	0.000	1.5	1.5	2.0	8.450	7.100	0.000	0.480
MARBLE MASON		BLD		29.250	30.750	1.5	1.5	2.0	8.450	7.100	0.000	0.480
MILLWRIGHT		BLD		32.230	33.730	1.5	1.5	2.0	6.800	7.250	0.000	0.400
MILLWRIGHT		HWY		32.730	34.480	1.5	1.5	2.0	6.800	7.250	0.000	0.400
OPERATING ENGINEER		ALL	1	37.750	0.000	1.5	1.5	2.0	7.600	9.100	0.000	0.850
OPERATING ENGINEER		ALL	2	24.300	0.000	1.5	1.5	2.0	7.600	9.100	0.000	0.850
PAINTER		ALL		26.000	27.500	1.5	1.5	2.0	7.820	9.000	0.000	0.500
PILEDRIVER		BLD		32.230	33.730	1.5	1.5	2.0	6.800	7.250	0.000	0.400
PILEDRIVER		HWY		32.730	34.480	1.5	1.5	2.0	6.800	7.250	0.000	0.400
PIPEFITTER		ALL		36.020	38.720	1.5	1.5	2.0	6.400	6.630	0.000	0.610
PLASTERER		BLD		29.050	30.550	1.5	1.5	2.0	7.200	6.400	0.000	0.500
PLUMBER		ALL		36.020	38.720	1.5	1.5	2.0	6.400	6.630	0.000	0.610
ROOFER		BLD		26.720	29.470	1.5	1.5	2.0	10.18	6.330	0.000	0.550
SHEETMETAL WORKER		ALL		32.250	33.750	1.5	1.5	2.0	8.330	7.320	1.940	0.360
SPRINKLER FITTER		BLD		37.120	39.870	1.5	1.5	2.0	8.420	8.500	0.000	0.350
STONE MASON		BLD		29.250	30.750	1.5	1.5	2.0	8.450	7.100	0.000	0.480
SURVEY WORKER-> NOT IN EFFECT				25.850	26.300	1.5	1.5	2.0	5.850	10.95	0.000	0.800
TERRAZZO FINISHER		BLD		27.750	0.000	1.5	1.5	2.0	8.450	7.100	0.000	0.480
TILE MASON		BLD		29.250	30.750	1.5	1.5	2.0	8.450	7.100	0.000	0.480
TRUCK DRIVER		ALL	1	28.955	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	2	29.355	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	3	29.555	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	4	29.805	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	5	30.555	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TUCKPOINTER		BLD		29.250	30.750	1.5	1.5	2.0	8.450	7.100	0.000	0.480

**Legend:** RG (Region)  
TYP (Trade Type - All,Highway,Building,Floating,Oil & Chip,Rivers)  
C (Class)  
Base (Base Wage Rate)  
FRMAN (Foreman Rate)  
M-F>8 (OT required for any hour greater than 8 worked each day, Mon through Fri.)  
OSA (Overtime (OT) is required for every hour worked on Saturday)  
OSH (Overtime is required for every hour worked on Sunday and Holidays)  
H/W (Health & Welfare Insurance)  
Pensn (Pension)  
Vac (Vacation)  
Trng (Training)

## Explanations

### RICHLAND COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

### EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

### CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only, and is in no a limitation of the product handled. Ceramic takes into consideration most hard tiles.

### COMMUNICATION SYSTEMS TECHNICIAN

Installation, operation, inspection, maintenance, repair, and service of radio, television, recording, voice sound and vision production and reproduction apparatus, equipment and appliances used for domestic, commercial, education, entertainment and private telephone systems.

#### ELECTRIC POWER LINEMAN

Construction, maintenance and dismantling of overhead and underground electric power lines, including high voltage pipe type cable work, and associated structures and equipment.

#### ELECTRIC POWER EQUIPMENT OPERATOR - CLASS 1

Operation of all crawler type equipment D-4 and larger from the ground to assist the Electric Power Linemen in performing their duties.

#### ELECTRIC POWER EQUIPMENT OPERATORS - CLASS 2

Operation of all other equipment from the ground to assist the Electric Power Linemen in performing their duties.

#### ELECTRIC POWER GROUNDMAN

Applies to workers who assist the Electric Power Lineman from the ground.

SURVEY WORKER - Operated survey equipment including data collectors, G.P.S. and robotic instruments, as well as conventional levels and transits.

#### TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

#### OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch

Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart-Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifts (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and

provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

#### LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

# Wabash County Prevailing Wage for June 2014

(See explanation of column headings at bottom of wages)

Trade Name	RG	TYP	C	Base	FRMAN	M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		27.030	27.480	1.5	1.5	2.0	6.350	11.57	0.000	0.900
ASBESTOS ABT-MEC		BLD		21.500	22.500	1.5	1.5	2.0	6.500	5.700	0.000	0.650
BOILERMAKER		BLD		32.060	34.560	1.5	1.5	2.0	7.070	21.27	1.000	0.350
BRICK MASON		BLD		29.250	30.750	1.5	1.5	2.0	8.450	7.100	0.000	0.480
CARPENTER		BLD		32.230	33.730	1.5	1.5	2.0	6.800	7.250	0.000	0.400
CARPENTER		HWY		32.230	33.980	1.5	1.5	2.0	6.800	7.250	0.000	0.400
CEMENT MASON		BLD		30.410	32.160	1.5	1.5	2.0	7.100	8.500	0.000	0.500
CEMENT MASON		HWY		28.150	29.650	1.5	1.5	2.0	7.200	6.430	0.000	0.300
CERAMIC TILE FNSHER		BLD		27.750	0.000	1.5	1.5	2.0	8.450	7.100	0.000	0.480
COMMUNICATION TECH		BLD		18.350	19.650	1.5	1.5	2.0	0.000	0.550	0.000	0.000
ELECTRIC PWR EQMT OP		ALL	1	36.770	0.000	1.5	1.5	2.0	5.760	10.29	0.000	0.370
ELECTRIC PWR EQMT OP		ALL	2	32.820	0.000	1.5	1.5	2.0	5.760	9.190	0.000	0.330
ELECTRIC PWR GRNDMAN		ALL		27.020	0.000	1.5	1.5	2.0	5.760	7.570	0.000	0.270
ELECTRIC PWR LINEMAN		ALL		46.100	49.220	1.5	1.5	2.0	5.760	12.91	0.000	0.460
ELECTRICIAN		BLD		34.730	36.730	1.5	1.5	2.0	5.600	8.060	0.000	0.560
FLOOR LAYER		BLD		29.580	30.330	1.5	1.5	2.0	6.800	7.250	0.000	0.400
GLAZIER		BLD		26.780	28.030	1.5	1.5	2.0	6.120	5.900	0.000	0.300
HT/FROST INSULATOR		BLD		29.990	30.990	1.5	1.5	2.0	5.050	10.09	0.000	0.280
IRON WORKER		ALL		27.020	28.270	1.5	1.5	2.0	7.510	10.30	0.000	0.345
LABORER		BLD		26.030	26.480	1.5	1.5	2.0	6.350	11.57	0.000	0.800
LABORER		HWY		26.030	26.480	1.5	1.5	2.0	6.350	11.57	0.000	0.800
MACHINIST		BLD		43.920	46.420	1.5	1.5	2.0	6.760	8.950	1.850	0.000
MARBLE FINISHERS		BLD		27.750	0.000	1.5	1.5	2.0	8.450	7.100	0.000	0.480
MARBLE MASON		BLD		29.250	30.750	1.5	1.5	2.0	8.450	7.100	0.000	0.480
MILLWRIGHT		BLD		32.230	33.730	1.5	1.5	2.0	6.800	7.250	0.000	0.400
MILLWRIGHT		HWY		32.730	34.480	1.5	1.5	2.0	6.800	7.250	0.000	0.400
OPERATING ENGINEER		ALL	1	37.750	0.000	1.5	1.5	2.0	7.600	9.100	0.000	0.850
OPERATING ENGINEER		ALL	2	24.300	0.000	1.5	1.5	2.0	7.600	9.100	0.000	0.850
OPERATING ENGINEER		O&C		14.570	0.000	1.5	1.5	2.0	4.200	2.200	0.000	0.000
PAINTER		BLD		24.450	25.450	1.5	1.5	2.0	6.250	5.550	0.000	0.300
PAINTER		HWY		25.600	26.600	1.5	1.5	2.0	6.250	5.550	0.000	0.300
PAINTER OVER 30FT		BLD		25.200	26.200	1.5	1.5	2.0	6.250	5.550	0.000	0.300
PAINTER PWR EQMT		BLD		25.450	26.450	1.5	1.5	2.0	6.250	5.550	0.000	0.300
PAINTER PWR EQMT		HWY		26.600	27.600	1.5	1.5	2.0	6.250	5.550	0.000	0.300
PILEDRIVER		BLD		32.230	33.730	1.5	1.5	2.0	6.800	7.250	0.000	0.400
PILEDRIVER		HWY		32.730	34.480	1.5	1.5	2.0	6.800	7.250	0.000	0.400
PIPEFITTER		BLD		33.910	35.940	1.5	1.5	2.0	6.400	8.310	0.000	0.800
PLASTERER		BLD		30.500	32.500	1.5	1.5	2.0	7.100	10.27	0.000	0.500
PLUMBER		BLD		33.910	35.940	1.5	1.5	2.0	6.400	8.310	0.000	0.800
ROOFER		BLD		27.240	29.240	1.5	1.5	2.0	7.200	5.250	0.000	0.540
SHEETMETAL WORKER		ALL		32.250	33.750	1.5	1.5	2.0	8.330	7.320	1.940	0.360
SPRINKLER FITTER		BLD		37.120	39.870	1.5	1.5	2.0	8.420	8.500	0.000	0.350
STONE MASON		BLD		29.250	30.750	1.5	1.5	2.0	8.450	7.100	0.000	0.480
SURVEY WORKER-> NOT IN EFFECT		ALL		25.850	26.300	1.5	1.5	2.0	5.850	10.95	0.000	0.800
TERRAZZO FINISHER		BLD		27.750	0.000	1.5	1.5	2.0	8.450	7.100	0.000	0.480
TERRAZZO MASON		BLD		29.250	30.750	1.5	1.5	2.0	8.450	7.100	0.000	0.480
TILE MASON		BLD		29.250	30.750	1.5	1.5	2.0	8.450	7.100	0.000	0.480
TRUCK DRIVER		ALL	1	28.955	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250



TRUCK DRIVER	ALL 2	29.355	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER	ALL 3	29.555	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER	ALL 4	29.805	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER	ALL 5	30.555	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER	O&C	13.940	0.000	1.5	1.5	2.0	2.550	1.500	0.000	0.000
TUCKPOINTER	BLD	29.250	30.750	1.5	1.5	2.0	8.450	7.100	0.000	0.480

**Legend:** RG (Region)

TYP (Trade Type - All,Highway,Building,Floating,Oil & Chip,Rivers)

C (Class)

Base (Base Wage Rate)

FRMAN (Foreman Rate)

M-F>8 (OT required for any hour greater than 8 worked each day, Mon through Fri.)

OSA (Overtime (OT) is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

## Explanations

### WABASH COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

### EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

### CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only, and is in no a limitation of the product handled. Ceramic takes into consideration most hard tiles.

#### COMMUNICATIONS TECHNICIAN

Installation, operation, inspection, modification, maintenance and repair of systems used for the transmission and reception of signals of any nature, for any purpose, including but not limited to, sound and voice transmission/transference systems, communication systems that transmit or receive information and/or control systems, television and video systems, micro-processor controlled fire alarm systems, and security systems, and the performance of any task directly related to such installation or service. EXCLUDES installation of electrical power wiring and conduit raceways exceeding fifteen (15) feet in length.

#### ELECTRIC POWER LINEMAN

Construction, maintenance and dismantling of overhead and underground electric power lines, including high voltage pipe type cable work, and associated structures and equipment.

#### ELECTRIC POWER EQUIPMENT OPERATOR - CLASS 1

Operation of all crawler type equipment D-4 and larger from the ground to assist the Electric Power Linemen in performing their duties.

#### ELECTRIC POWER EQUIPMENT OPERATORS - CLASS 2

Operation of all other equipment from the ground to assist the Electric Power Linemen in performing their duties.

#### ELECTRIC POWER GROUNDMAN

Applies to workers who assist the Electric Power Lineman from the ground.

SURVEY WORKER - Operated survey equipment including data collectors, G.P.S. and robotic instruments, as well as conventional levels and transits.

#### TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working

forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

TRUCK DRIVER - OIL AND CHIP

Encompasses following types of work when participating on public works projects involving oil and chip activities: Ready Mix, Gravel Truck Drivers, Asphalt Distributor Truck and Lowboy Drivers.

OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart-Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifts (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping

work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

#### OPERATING ENGINEER - OIL AND CHIP

Encompasses following types of work when participating on public works projects involving oil and chip activities: Spreading and compaction of seal coat aggregate on liquid asphalt or road oil and the preparation for such work for maintenance purposes.

#### Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

#### LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

# Wayne County Prevailing Wage for June 2014

(See explanation of column headings at bottom of wages)

Trade Name	RG	TYP	C	Base	FRMAN	M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		27.030	27.480	1.5	1.5	2.0	6.350	11.57	0.000	0.900
ASBESTOS ABT-MEC		BLD		21.500	22.500	1.5	1.5	2.0	6.500	5.700	0.000	0.650
BOILERMAKER		BLD		32.060	34.560	1.5	1.5	2.0	7.070	21.27	1.000	0.350
BRICK MASON		BLD		29.250	30.750	1.5	1.5	2.0	8.450	7.100	0.000	0.480
CARPENTER		BLD		32.230	33.730	1.5	1.5	2.0	6.800	7.250	0.000	0.400
CARPENTER		HWY		32.230	33.980	1.5	1.5	2.0	6.800	7.250	0.000	0.400
CEMENT MASON		BLD		29.050	30.550	1.5	1.5	2.0	7.200	6.400	0.000	0.500
CEMENT MASON		HWY		28.150	29.650	1.5	1.5	2.0	7.200	6.430	0.000	0.300
CERAMIC TILE FNSHER		BLD		27.750	0.000	1.5	1.5	2.0	8.450	7.100	0.000	0.480
ELECTRIC PWR EQMT OP		ALL	1	36.770	0.000	1.5	1.5	2.0	5.760	10.29	0.000	0.370
ELECTRIC PWR EQMT OP		ALL	2	32.820	0.000	1.5	1.5	2.0	5.760	9.190	0.000	0.330
ELECTRIC PWR GRNDMAN		ALL		27.020	0.000	1.5	1.5	2.0	5.760	7.570	0.000	0.270
ELECTRIC PWR LINEMAN		ALL		46.100	49.220	1.5	1.5	2.0	5.760	12.91	0.000	0.460
ELECTRICIAN		ALL		40.300	42.550	1.5	1.5	2.0	6.410	10.08	0.000	0.800
ELECTRONIC SYS TECH		BLD		32.570	34.320	1.5	1.5	2.0	6.250	4.210	0.000	0.400
FLOOR LAYER		BLD		29.580	30.330	1.5	1.5	2.0	6.800	7.250	0.000	0.400
GLAZIER		BLD		26.780	28.030	1.5	1.5	2.0	6.120	5.900	0.000	0.300
HT/FROST INSULATOR		BLD		29.990	30.990	1.5	1.5	2.0	5.050	10.09	0.000	0.280
IRON WORKER		ALL		27.020	28.270	1.5	1.5	2.0	7.510	10.30	0.000	0.345
LABORER		BLD		26.030	26.480	1.5	1.5	2.0	6.350	11.57	0.000	0.800
LABORER		HWY		26.030	26.480	1.5	1.5	2.0	6.350	11.57	0.000	0.800
MACHINIST		BLD		43.920	46.420	1.5	1.5	2.0	6.760	8.950	1.850	0.000
MARBLE FINISHERS		BLD		27.750	0.000	1.5	1.5	2.0	8.450	7.100	0.000	0.480
MARBLE MASON		BLD		29.250	30.750	1.5	1.5	2.0	8.450	7.100	0.000	0.480
MILLWRIGHT		BLD		32.230	33.730	1.5	1.5	2.0	6.800	7.250	0.000	0.400
MILLWRIGHT		HWY		32.730	34.480	1.5	1.5	2.0	6.800	7.250	0.000	0.400
OPERATING ENGINEER		ALL	1	37.750	0.000	1.5	1.5	2.0	7.600	9.100	0.000	0.850
OPERATING ENGINEER		ALL	2	24.300	0.000	1.5	1.5	2.0	7.600	9.100	0.000	0.850
PAINTER		ALL		23.190	23.690	1.5	1.5	2.0	5.250	8.090	0.000	0.530
PAINTER OVER 30FT		ALL		26.290	26.790	1.5	1.5	2.0	5.250	8.090	0.000	0.530
PAINTER PWR EQMT		ALL		26.290	26.790	1.5	1.5	2.0	5.250	8.090	0.000	0.530
PILEDRIVER		BLD		32.230	33.730	1.5	1.5	2.0	6.800	7.250	0.000	0.400
PILEDRIVER		HWY		32.730	34.480	1.5	1.5	2.0	6.800	7.250	0.000	0.400
PIPEFITTER		BLD		38.250	42.070	1.5	1.5	2.0	8.500	10.30	0.000	1.300
PLASTERER		BLD		29.050	30.550	1.5	1.5	2.0	7.200	6.400	0.000	0.500
PLUMBER		BLD		38.250	42.070	1.5	1.5	2.0	8.500	10.30	0.000	1.300
ROOFER		BLD		24.400	25.400	1.5	1.5	2.0	8.900	3.800	0.000	0.000
SHEETMETAL WORKER		ALL		32.250	33.750	1.5	1.5	2.0	8.330	7.320	1.940	0.360
SPRINKLER FITTER		BLD		37.120	39.870	1.5	1.5	2.0	8.420	8.500	0.000	0.350
STONE MASON		BLD		29.250	30.750	1.5	1.5	2.0	8.450	7.100	0.000	0.480
SURVEY WORKER-> NOT IN EFFECT		ALL		25.850	26.300	1.5	1.5	2.0	5.850	10.95	0.000	0.800
TERRAZZO FINISHER		BLD		27.750	0.000	1.5	1.5	2.0	8.450	7.100	0.000	0.480
TERRAZZO MASON		BLD		29.250	30.750	1.5	1.5	2.0	8.450	7.100	0.000	0.480
TRUCK DRIVER		ALL	1	31.340	0.000	1.5	1.5	2.0	10.30	5.010	0.000	0.250
TRUCK DRIVER		ALL	2	31.780	0.000	1.5	1.5	2.0	10.30	5.010	0.000	0.250
TRUCK DRIVER		ALL	3	32.020	0.000	1.5	1.5	2.0	10.30	5.010	0.000	0.250
TRUCK DRIVER		ALL	4	32.280	0.000	1.5	1.5	2.0	10.30	5.010	0.000	0.250
TRUCK DRIVER		ALL	5	33.130	0.000	1.5	1.5	2.0	10.30	5.010	0.000	0.250



associated structures and equipment.

#### ELECTRIC POWER EQUIPMENT OPERATOR - CLASS 1

Operation of all crawler type equipment D-4 and larger from the ground to assist the Electric Power Linemen in performing their duties.

#### ELECTRIC POWER EQUIPMENT OPERATORS - CLASS 2

Operation of all other equipment from the ground to assist the Electric Power Linemen in performing their duties.

#### ELECTRIC POWER GROUNDMAN

Applies to workers who assist the Electric Power Lineman from the ground.

#### ELECTRONIC SYSTEMS TECHNICIAN

Installation, service and maintenance of low-voltage systems which utilizes the transmission and/or transference of voice, sound, vision, or digital for commercial, education, security and entertainment purposes for the following: TV monitoring and surveillance, background/foreground music, intercom and telephone interconnect, field programming, inventory control systems, microwave transmission, multi-media, multiplex, radio page, school, intercom and sound burglar alarms and low voltage master clock systems.

Excluded from this classification are energy management systems, life safety systems, supervisory controls and data acquisition systems not intrinsic with the above listed systems, fire alarm systems, nurse call systems and raceways exceeding fifteen feet in length.

SURVEY WORKER - Operated survey equipment including data collectors, G.P.S. and robotic instruments, as well as conventional levels and transits.

#### TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart-Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifts (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement



Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

**Agenda Item #8B**

**Program Review**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 17, 2014  
RE: 2014 Program Review Report

The IECC Program Review Report contains a detailed review of specific career and technical education programs and an academic transfer discipline based on quality, cost, and need. This report also includes a review of cross-disciplinary instruction and student and academic support services.

During this year's review of programs and services, the District and the colleges reviewed 14 career and technical education degrees and certificates as well as physical and life sciences, distance delivery education, remedial education, assessment of student learning, career planning and job placement, and learning skills centers and tutoring.

As a result of the District's program review, programs and services are continually reviewed with a focus on quality, cost, and need. Program review provides an opportunity to update curricula to accommodate changes in the field and identify resource needs as well as assess support services that contribute to academic programs and the achievement of IECC's mission.

A copy of the 2014 Program Report was sent electronically to the Board. Printed copies of the 2014 Program Review will be available at the Board meeting.

The report was approved by the Cabinet on June 4, 2014, and is due to the Illinois Community College Board by August 1, 2014.

I ask the Board's approval for submission of this report to the Illinois Community College Board.

TLB/rs

**Agenda Item #8C**

**RAMP FY2015**

MEMORANDUM

To: Board of Trustees  
From: Terry L. Bruce  
Date: June 17, 2014  
Re: RAMP FY 2016

IECC's RAMP (Resource Allocation and Management Plan) for FY 2016 includes two capital project requests which were approved by the Cabinet on June 4, 2014.

The two capital project requests for FY 2016 in ranking order are:

Olney Central College  
Project Name: Applied Technology Center  
District Priority No.: 1 of 2  
Total Building Budget: \$2,196,000

Frontier Community College  
Project Name: Student Education and Support Center  
District Priority No.: 2 of 2  
Total Building Budget: \$3,171,000

LTC's and WVC's RAMP projects will not be submitted as they are projects already listed on Table 1, Fiscal 2015 Capital Budget Recommendation and the funding levels are set at the amounts appropriated in FY2010. ICCB will continue to list those projects in FY2016 and adjust annually for inflation. These two projects are:

IECC Lincoln Trail – Center for Technology  
IECC Wabash Valley – Technology/Student Support Expansion to  
Main Hall and Renovation

I recommend approval of the RAMP FY2016 document for submission to the Illinois Community College Board.

TLB/rs

Attachment

**Fiscal Year 2016 Ramp  
Community College Capital Requests  
Illinois Eastern/Olney Central College**

**PROGRAMMATIC JUSTIFICATION NARRATIVE**

**DISTRICT/COLLEGE:** Illinois Eastern/Olney Central College

**PROJECT NAME:** Applied Technology Center

**The programmatic justification should clearly describe the project explaining the rationale, the instructional areas affected, and functional relationships between instruction and the project.**

The Applied Technology Center facility would provide much needed instructional and laboratory space for several programs: Associate Degree Nursing (NUR), Licensed Practical Nursing (LPN), Radiography (XRAY), Massage Therapy (THM), Phlebotomy (PHB), and the Basic Nurse Assistant Training Certificate (BAID). Faculty office space is also at a premium. The new building would provide additional office space. Currently, a 20' x 20' classroom serves as the nursing program's one and only laboratory. This creates havoc with course scheduling because the NUR, LPN, and BAID lab courses cannot all be taught during the same time periods. This necessitates one or more of the NUR, LPN, or BAID classes to conduct their lab assignments in classrooms that don't have the proper laboratory materials available. Because the BAID is now required before students can enter the NUR program, this means even more nursing classes are being scheduled in the lab classroom. Further, IL statutes for BAID instruction mandate that there must be a designated location for laboratory instruction that includes a minimum of one bed per five students, access to hand-washing facilities, and clinical instruction equipment and supplies. An energized radiography laboratory would be invaluable in teaching patient positioning to radiography students. Patient positioning is one of the critical skills that x-ray technicians must possess if they reasonably expect to be employable upon graduation. The Massage Therapy program is currently being offered at a rented facility at an off-campus location as there is not room for these additional programs in Wattleworth Hall. These students don't have the benefit of easy access to computer labs, library facilities, and the bookstore. Jobs in the Allied Health field are among the fastest growing and highest paying. OCC needs to be able to provide instructional space for these programs to keep pace with the needs of the community and the state.

In addition, the space being vacated by Nursing and Radiography programs in Wattleworth Hall will provide the college with enough room to install two more much needed computer laboratories or classrooms. Without moving the Nursing and Radiography programs out of Wattleworth Hall, Olney Central College does not have the classroom space to expand its daytime or nighttime offering of courses. The proposed facility will allow the college to improve instruction in allied health fields and also make the necessary space available to increase computer skills instruction in all disciplines.

**Fiscal Year 2016 Ramp  
Community College Capital Requests  
Illinois Eastern/Olney Central College**

**SCOPE OF WORK NARRATIVE**

**DISTRICT/COLLEGE:** Illinois Eastern/Olney Central College

**PROJECT NAME:** Applied Technology Center

**FULL NAME OF BUILDING (IF REMODELING):** Applied Technology Center

**EXACT LOCATION (INCLUDING ADDRESS AND CITY):**

**Olney Central College  
305 North West Street  
Olney, IL 62450**

**The scope of work narrative should explain the nature of the work to be performed, general building conditions, and a site analysis.**

**Nature of Work to be Performed:** The Applied Technology Center will be located directly adjacent to (within 20 feet) the southwestern side of Wattleworth Hall on the Olney Central College campus. The new construction, if approved and funded, would be the first addition to the campus since the original permanent campus was constructed in 1969. The new construction would add 5,916 gross square feet of new space. The new space would allow the college to provide appropriate lecture, laboratory, and faculty office space for all Allied Health Programs—especially Nursing and Radiography.

**General Building Conditions:** The proposed building site is on existing college property located at 305 North West Street, Olney, Illinois, 62450; therefore, no new land is required. The proposed building is new construction consisting of: (a) 2,700 GSF of classroom space; (b) 1,476 GSF of instructional laboratory (dry) space; (c) 1,020 GSF of office space; and (d) 720 GSF of supporting facilities space. It is estimated that the proposed construction would be completed within 13 months. The proposed construction project is not related to any ongoing or proposed projects. It is not a phased project nor are there any known state or federal rules or regulations that may impact the project budget.

**Site Analysis:** The proposed project consists of a single story building that will be connected to the existing water, sewer, and electricity servicing the adjacent Wattleworth Hall. In addition, the college will use existing personnel resources to install the necessary telephone lines to the proposed building to provide voice, computer network, and Internet service. Existing student and staff parking adjacent to Wattleworth Hall is sufficient to meet the needs of students attending classes in the proposed building. In addition, little if any new sidewalks or other landscaping will be required for this construction project.

## TABLE 1 FISCAL YEAR 2016 CAPITAL PROJECT REQUEST

inois Eastern/Olney Central

DISTRICT PRIORITY NUMBER 1 OUT OF 2  
**Check one:**  
 NEW REQUEST \_\_\_\_\_  
 REQUESTED PREVIOUSLY X

TION X \_\_\_\_\_ (Complete Table 2)  
 \_\_\_\_\_ (Complete Table 2)  
 \_\_\_\_\_ (Complete Table 2 or provide additional information per instructions)

*example and per instructions enter \$1,456,789 as \$1,456.8*

PRIOR YEARS FUNDING*			CURRENT REQUEST FY2016			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
			1,647.0	549.0	2,196.0				1,647.0	549.0	2,196.0
			1,647.0	549.0	2,196.0				1,647.0	549.0	2,196.0

ear funding in the scope statement section using the requested format.  
cal funds should equal 25% of total. ICCB will adjust for credits

(R) \$ 2,196  
 \$ 2,196  
 5/1/2015  
 6/30/2016  
 \$

**MATCHING CONTRIBUTION** \$  
 (See item 10 in Section I of this Manual)  
**LOCAL FINANCING SOURCE**  
 AVAILABLE FUND BALANCE \$  
 ICCB CONSTRUCTION CREDIT \$  
 (if any)  
 DEBT ISSUE \$  
 DATE OF APPROVAL: \_\_\_\_\_  
 OTHER (please specify) \$549  
 Local Resources  
 TOTAL \$549

**COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED**



**TABLE 2  
FY 2016 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE**

		PART A		PART B	
		NET ASSIGNABLE SQUARE FOOTAGE SUMMARY		ACREAGE SUMMARY (Land Acquisition)	Number of Acres Requested in Budget Year
<u>Space Type</u>	<u>FICM Codes</u>	<u>Request for New Facilities</u>	<u>Redistribution of NASF Space</u>		
		<u>Net Assignable Square Feet (NASF)</u>	<u>Space Prior to Remodeling</u>	<u>Space After Remodeling</u>	
					1 Landscaped Ground
Classrooms	110 thru 115	1,800			2 Physical Education and Athletic Fields
Laboratory	210 thru 255	900			3 Buildings and Attached Structures
Office	310 thru 355	600			4 Experimental Plots
Study	410 thru 455				5 Other Instructional Areas
Special Use	510 thru 590				6 Parking Lots
<i>General Use:</i>					7 Roadways
Assembly and Exhibition	610 thru 625				8 Pond Retention and Drainage
Other General Use	630 thru 685				9 Other (specify)
Support Facilities	710 thru 765	600			Total Assigned Area
Health Care	810 thru 895				Currently Unassigned
Unclassified					Total Acres
<b>TOTAL NASF #</b>		<b>3,900</b>			
<b>TOTAL GSF* #</b>		<b>5,916</b>			

\*Gross Square Feet

**COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED**



**TABLE 4  
FY 2016 MOVEABLE EQUIPMENT LIST**

**District/College:** Illinois Eastern/Olney Central  
**Project Name:** Applied Technology Center

(cost column rounded to the nearest dollar--please round the grand total equipment cost to the nearest hundred when you transfer to table 1)

<b>Programmatic Unit</b>	<b>Room Use Classification</b>	<b>Name of Equipment</b>	<b>Number of Units</b>	<b>Cost per Unit</b>	<b>Estimated Total Cost</b>
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None

Grand Total Equipment Costs (this number should be included on the equipment line of table 1)

**COMPLETE ONE SHEET FOR EACH PROJECT REQUESTING MOVEABLE EQUIPMENT**

**Fiscal Year 2016 Ramp  
Community College Capital Requests  
Illinois Eastern/Frontier Community College**

**PROGRAMMATIC JUSTIFICATION NARRATIVE**

**DISTRICT/COLLEGE:** Illinois Eastern/Frontier Community College

**PROJECT NAME:** Student Education and Support Center

**The programmatic justification should clearly describe the project explaining the rationale, the instructional areas affected, and functional relationships between instruction and the project.**

Frontier Community College continues to enhance the student's college experience by proposing a Student Education and Support Center. Currently, space is not available for students and student groups to meet, socialize, or study between classes. Advisors and student leaders of campus organizations indicate that, according to students, the greatest need on campus is for this proposed facility. As the campus population increases due to new programs being offered, this need is amplified. In addition, this facility would also make possible a snack bar for students and staff as well as provide for a bookstore and area for large classes/seminars.

The climate and culture of Frontier is changing, and the facilities must grow to accommodate the change. As a result, the college is proposing the "Center" to provide space for the following which includes several organizations and clubs:

1. Space for students to gather/socialize
2. Space for students to study/relax between classes
3. Space for faculty and staff to dine, take breaks, and interact with students
4. Adequate space for credit and non-credit seminars and classes
5. Phi Theta Kappa
6. Student Nurse Association
7. Student Advantage Network
8. Student Senate
9. Science Club
10. Computer Club
11. Christian Student Club
12. Automotive Tech Club
13. Electrical Distribution Club
14. Alpha Delta Nu
15. Health Informatics Club

Student space is currently restricted to two small vending areas located within the two main classroom buildings. The socialization process is important to the development of all students and cannot occur if an area is not provided. The new construction will allow for a stand-alone facility with available parking. In addition, this new building will serve as an outreach center to the community to host special events.

**Fiscal Year 2016 Ramp  
Community College Capital Requests  
Illinois Eastern/Frontier Community College**

**SCOPE OF WORK NARRATIVE**

**DISTRICT/COLLEGE:** Illinois Eastern/Frontier Community College

**PROJECT NAME:** Student Education and Support Center

**FULL NAME OF BUILDING (IF REMODELING):** \_\_\_\_\_

**EXACT LOCATION (INCLUDING ADDRESS AND CITY):**

**Frontier Community College  
2 Frontier Drive  
Fairfield, IL 62837**

The Student Education and Support Center will be located directly south of the Richard L. Mason Building parking lot on the campus of Frontier Community College. No land acquisition is required. The Student Education and Support Center would be new construction and consist of 9076 GSF and parking spaces for 120 vehicles. The exterior of the building would be of brick construction on a single level. Interior space would include classrooms and a multi-use area for classes/seminars for both credit and non-credit classes or a banquet/dining area. The following spaces are also included: student organizations; a kitchen with catering; bookstore; restrooms; office; storage; and mechanical areas.

The Student Center would be connected to existing utilities and college district personnel would complete wiring for voice and data. College maintenance staff would be responsible for landscaping the building.



**TABLE 2  
FY 2016 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE**

		PART A			PART B	
		NET ASSIGNABLE SQUARE FOOTAGE SUMMARY			ACREAGE SUMMARY (Land Acquisition)	Number of Acres Requested in Budget Year
		REQUEST FOR NEW FACILITIES	REDISTRIBUTION OF NASF SPACE			
<u>Space Type</u>	<u>FICM Codes</u>	<u>Net Assignable Square Feet (NASF)</u>	Space Prior to Remodeling	Space After Remodeling	1 Landscaped Ground 2 Physical Education and Athletic Fields 3 Buildings and Attached Structures 4 Experimental Plots 5 Other Instructional Areas 6 Parking Lots 7 Roadways 8 Pond Retention and Drainage 9 Other (specify)	
Classrooms	110 thru 115	4,200				
Laboratory	210 thru 255					
Office	310 thru 355	80				
Study	410 thru 455					2/3 acre 120 spaces
Special Use	510 thru 590	600				
<i>General Use:</i>						
Assembly and Exhibition	610 thru 625					
Other General Use	630 thru 685					
Support Facilities	710 thru 765	1,300			Total Assigned Area	
Health Care	810 thru 895				Currently Unassigned	
Unclassified					Total Acres	
<b>TOTAL NASF #</b>		6,180				
<b>TOTAL GSF* #</b>		9,076				

\*Gross Square Feet

**COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED**





**TABLE 4  
FY 2016 MOVEABLE EQUIPMENT LIST**

**District/College:** Illinois Eastern Community Colleges  
**Project Name:** Frontier Community College

(cost column rounded to the nearest dollar--please round the grand total equipment cost to the nearest hundred when you transfer to table 1)

<b>Programmatic Unit</b>	<b>Room Use Classification</b>	<b>Name of Equipment</b>	<b>Number of Units</b>	<b>Cost per Unit</b>	<b>Estimated Total Cost</b>
None					

Grand Total Equipment Costs (this number should be included on the equipment line of table 1)

**COMPLETE ONE SHEET FOR EACH PROJECT REQUESTING MOVEABLE EQUIPMENT**

**Agenda Item #8D**

**Joint Agreement with Kaskaskia College**

**Agenda Item #8D**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 17, 2014  
RE: Joint Agreement with Kaskaskia College

Attached is the Joint Agreement between Illinois Eastern Community Colleges and Kaskaskia College. Changes to this agreement from last year are:

IECC:

Added:	Gunsmithing	AAS/Certificate
Removed:	Pharmacy Technology	Certificate

Kaskaskia College:

Added:	Computer Drafting Technology	AAS/Certificate
	Culinary Arts	AAS
	Culinary Arts – Advanced Cooking	Certificate
	Culinary Arts – Basic Cooking	Certificate
	Culinary Arts – Prep Cooks	Certificate
	Culinary Management	Certificate
	Medical Laboratory Technology Tech*	AAS
	Residential Commercial Electrical	AAS
	Restaurant & Culinary Operations	AAS
	*Pending ICCB Approval	
Removed:	Internet Marketing & Advertising	Certificate
	Nail Technology	Certificate

I request Board approval of the joint agreement with Kaskaskia College.

TLB/rs

Attachment

**JOINT AGREEMENT PROGRAM WITH KASKASKIA COLLEGE**  
**District #501**  
**and**  
**ILLINOIS EASTERN COMMUNITY COLLEGES**  
**District #529**

**Illinois Eastern Community Colleges, District #529 (Frontier Community College, Lincoln Trail College, Olney Central College, and Wabash Valley College),** agrees to accept students from **KASKASKIA COLLEGE, District #501,** in the following programs:

Advanced CNC Programming	Certificate
Advanced Machining	Certificate
Advanced Manufacturing	AAS
Alternative Fuels	Certificate
Automation	Certificate
Coal Mining Technology	AAS/Certificate
Diesel Equipment Technology	AAS
Electrical Distribution Systems	Certificate
Energy Technology	AAS
Gunsmithing	AAS/Certificate
Industrial Leadership & Organization	Certificate
Manufacturing Design	Certificate
Process Technology	AAS/Certificate
Radio-TV Broadcasting	AAS
Reliability Maintenance	Certificate
Telecommunications Technology	AAS/Certificate

**Kaskaskia College, District #501,** agrees to accept students from **ILLINOIS EASTERN COMMUNITY COLLEGES, District #529,** in the following programs:

Alcohol and Other Drug Abuse	Certificate
Certificate of Aeronautical Science	Certificate
Computer Drafting Technology	AAS/Certificate
Culinary Arts	AAS
Culinary Arts-Advanced Cooking	Certificate
Culinary Arts-Basic Cooking	Certificate
Culinary Arts-Prep Cooks	Certificate
Culinary Management Certificate	Certificate
Restaurant & Culinary Operations	AAS
Dental Assisting	Certificate
Diagnostic Medical Sonography	Certificate
Geospatial Technology	Certificate
Medical Laboratory Technology	AAS
Residential/Commercial Electrical Tech*	AAS
Occupational Therapist Assistant	AAS

Personal Fitness Trainer  
Physical Therapist Assistant  
Respiratory Therapy  
Veterinary Technician

Certificate  
AAS  
AAS  
AAS

**\*Pending ICCB approval**

### **COOPERATIVE AGREEMENT**

The Joint Agreement between Kaskaskia College and Illinois Eastern Community College is hereby extended for a one-year period beginning July 1, 2014.

#### **Kaskaskia College**

\_\_\_\_\_  
Chairman of the Board of Trustees

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

#### **Illinois Eastern Community Colleges**

\_\_\_\_\_  
Chairman of the Board of Trustees

\_\_\_\_\_  
Chief Executive Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Agenda Item #8E**

**Joint Agreement with John A. Logan College**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 17, 2014  
RE: Joint Agreement with John A. Logan College

Attached is the Joint Agreement between Illinois Eastern and John A. Logan College.  
Changes to this agreement from last year are:

IECC

No changes or updates from 2013

John A. Logan

Added: HVAC Sustainable Energy AAS

I ask the Board's approval of this joint agreement with John A. Logan College.

TLB/rs

Attachment

***A Joint Agreement for Educational Cooperation Between  
John A. Logan College, District #530 and  
Illinois Eastern Community Colleges, District #529***

This agreement effective Fall semester, 2014 entered into between the Board of Trustees of the above listed community colleges, for the expressed purpose of providing additional educational programs to the students of each district involved in this agreement.

***Purpose***

It is the desire of the districts entering into this agreement to expand educational services to the greatest number of students. The parties believe this agreement should be one of the means of implementing the Board of Higher Education's State of Illinois Master Plan - Phase IV in accomplishing a viable method of cooperation between the parties involved in the agreement.

***I. Instructional Identification***

For the purpose of this agreement, the college district sending the students to another college will be referred to as the "sending district" and the college receiving students from another district will be referred to as the "receiving district."

***II. Educational Programs***

Any educational program offered by and between the parties to this agreement shall be approved by the Illinois Community College Board and the Board of Higher Education.

**John A. Logan College, District #530, agrees to accept students from Illinois Eastern Community Colleges, District #529, in the following programs:**

Name of Program	Degree
ASL/Deaf Studies	AAS Degree/Certificate
ASL/Deaf Studies, Interpreter Preparation	AAS Degree
Diagnostic Cardiac Sonography	Advanced Certificate
Dental Assisting	Certificate
Dental Hygiene	AAS Degree
Electronics Technology	AAS Degree
Electrical Engineering Technology	AAS Degree
Heating and Air Conditioning	AAS Degree/Certificate
Heating and Air Conditioning Installer	Certificate
Heating and Air Electrical Specialist	Certificate
HVAC Energy Efficiency	Certificate
HVAC Energy Management Systems	Certificate
HVAC Green Technologies	Certificate



Name of Program	Degree
HVAC Performance Systems	Certificate
HVAC Sustainable Energy	AAS Degree

All mutually approved interactive courses in the distance learning program. All Department of Corrections training courses.

The sending college may assist the receiving college in locating suitable training stations and clinical facilities within the confines of the sending college's district for the purpose of providing laboratory and clinical instruction by the receiving college for the convenience of the sending college's students enrolled in any of the programs covered by this agreement.

**Illinois Eastern Community Colleges, District #529**, agrees to accept students from **John A. Logan College, District #530**, in the following programs:

Name of Program	Degree
Advanced Industrial Technician	Certificate
Advanced CNC Programming	Certificate
Advanced Manufacturing	Degree
Advanced Machining	Certificate
Agricultural Technology/Business	AAS Degree
Agricultural Technology/Production	AAS Degree
Agriculture, Professional Ag Applicator	Certificate
Alternative Fuels	Certificate
Basic Quality Manufacturing Skills	Certificate
Computer Telephony	AAS Degree
Diesel Equipment Technology	AAS Degree
Electrical Distribution Systems	Certificate
Energy Technology	AAS Degree
Entrepreneur	Certificate
Gunsmithing	AAS Degree/Certificate
Horticulture	AAS Degree/Certificate
Industrial Leadership and Organization (MANUF)	Certificate
Industrial Management (INDMG)	AAS Degree
Industrial Quality Management	AAS Degree/Certificate
Manufacturing Design	Certificate
Phlebotomy	Certificate
Process Technology	AAS Degree/Certificate
Radio-TV Broadcasting	AAS Degree
Real Estate	Certificate

Name of Program	Degree
Reliability Maintenance	Certificate
Telecommunications Technology	AAS Degree/Certificate
Turf and Landscape Design	Certificate

All mutually approved interactive courses in the distance learning program. All Department of Corrections training courses.

### ***III. Student Enrollment and Responsibility***

The cooperating institutions allow enrollment in programs included in this agreement on the same basis as enrollment for in-district students. Students wishing to participate in these programs/courses should be encouraged to enroll as soon as they can to ensure their admission to the program of their choice.

Students wishing to pursue a program contained in this agreement may enroll in the college offering the program. The student will pay tuition, fees and any other charges applicable to the district=s students. The students from the sending district will assume the same responsibilities and comply with the same rules and regulations as in-district students of the receiving district.

Students shall be responsible and liable for their own transportation to and from the sending and receiving district.

### ***IV. Receiving District's Responsibility***

The receiving district shall provide access to its Learning Resources Center and other instructional resources, and provide counseling-guidance, placement, follow-up, and other services that will facilitate the learning process for students from the sending district equal to those provided for any other student on its campus.

The receiving district will maintain the official records which include the student's transcript, grades and other related records. The receiving college will award any certificate or degree earned by the student.

### ***V. Finance***

The receiving district shall claim credit hours or other state and federal reimbursement normally received for students of its district for any program contained in this agreement, but will receive no equalization for these students. The sending district will pay no chargeback to the receiving college for any program contained in this agreement, but will receive equalization for these students.

If a student from the sending district enrolls in a program listed in this agreement and

subsequently changes his/her program to pursue a degree or certificate in a program not included, this agreement shall cease to be in effect concerning that student.

Procedurally, students who wish to enroll at the receiving district in one of the programs herein identified will secure from their sending district a letter designating them as eligible to participate in the specific program covered by this cooperative agreement. The letter will either be sent directly to the receiving district or given to the student.

**VI. *Publicity and Catalog***

The sending college will list the educational programs of the receiving college, which are included in this agreement, in its catalog and other informational brochures.

**VII. *Amendments to Agreements***

This agreement will be reviewed annually or at any time by mutual written consent of the participating colleges. Such amendments and/or revisions shall be prepared in the form of an addendum agreement.

**VIII. *Termination***

This agreement may be terminated at any time by the participating colleges. In the event of such termination, students who have entered the educational programs covered by this agreement shall be allowed to complete said programs.

**IX.** The following responsible college representatives commit the aforementioned agencies to this joint agreement.

***John A. Logan College  
District #530***

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President Date

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Chairman, Board of Trustees Date

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Secretary, Board of Trustees Date

***Illinois Eastern Community Colleges  
District #529***

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Chief Executive Officer

Date

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Chairman, Board of Trustees

Date

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Secretary, Board of Trustees

Date

**Agenda Item #8F**

**Joint Agreement with Rend Lake College**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 17, 2014  
RE: Joint Agreement between Illinois Eastern and Rend Lake College

Attached is the Joint Agreement between Illinois Eastern and Rend Lake College.  
Changes to this agree from last year are:

IECC

Added: Accounting AAS

Rend Lake

No changes or updates from 2013

I request Board approval of the joint agreement with Rend Lake College.

TLB/rs

Attachment

**A JOINT AGREEMENT FOR EDUCATIONAL COOPERATION BETWEEN  
REND LAKE COLLEGE, DISTRICT #521  
AND  
ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529**

This agreement effective beginning Fall 2014 entered into between the Board of Trustees of the above listed community colleges, for the expressed purpose of providing additional educational programs to the students of each district involved in this agreement.

**Purpose**

It is the desire of the districts entering into this agreement to expand educational services to the greatest number of students. The parties believe this agreement should be one of the means of implementing the Board of Higher Education's State of Illinois Master Plan – Phase IV in accomplishing a viable method of cooperation between the parties involved in the agreement.

**I. Instructional Identification**

For the purpose of this agreement, the college district sending the students to another college will be referred to as the "sending district" and the college receiving students from another district will be referred to as the "receiving district".

**II. Educational Programs/Course**

Any educational program offered by and between the parties to this agreement shall be approved by the Illinois Community College Board and the Board of Higher Education.

Rend Lake College, District #521, agrees to accept students from Illinois Eastern Community Colleges, District #529, in the following programs:

NAME OF PROGRAM	DEGREE
Architectural Technology	Certificate/AAS
Architecture-Computer Aided Drafting	Certificate
Baking & Pastry Arts	Certificate
Computer Tomography	Certificate
Culinary Arts Management	AAS/Certificate
Enology	AAS
Green Facilities Management	Certificate
MRI	Certificate
Surveying Technology	AAS
Viticulture	AAS/Certificate

Illinois Eastern Community Colleges, District #529, agrees to accept students from Rend Lake College, District #521, in the following programs:

NAME OF PROGRAM	DEGREE
Collision Repair Technology	AAS
Electrical Distribution Systems	Certificate
Gunsmithing	Certificate/AAS
Industrial Leadership & Organization	Certificate
Industrial Maintenance HVAC I	Certificate
Process Technology	Certificate/AAS
Radio/TV Broadcasting	AAS
Telecommunications Technology	Certificate/AAS
Accounting	AAS

The Sending College may assist the Receiving College in locating suitable training stations and clinical facilities within the confines of the Sending College's District for the purpose of providing laboratory and clinical instruction by the Receiving College for the convenience of the Sending College's students enrolled in any of the programs covered by this agreement.

### **III. STUDENT ENROLLMENT AND RESPONSIBILITY**

The cooperating institutions allow enrollment in programs included in this agreement on the same basis as enrollment for in-district students. Students wishing to participate in these programs/courses should be encouraged to enroll as soon as they can to ensure their admission to the program of their choice.

Students wishing to pursue a program contained in this Agreement may enroll in the college offering the program. The student will pay tuition, fees and any other charges applicable to the district's students. The students from the sending district will assume the same responsibilities and comply with the same rules and regulations as in-district students of the receiving district.

Students shall be responsible and liable for their own transportation to and from the sending and receiving district.

### **IV. RECEIVING DISTRICT'S RESPONSIBILITIES**

The receiving district shall provide access to its learning resources center and other instructional resources, and provide counseling/guidance, placement, follow-up, and other services that will facilitate the learning process for students from the sending district equal to those provided for any other student on its campus.

The receiving district will maintain the official records which include the student's transcript, grades, and other related records. The receiving district will award any certificate or degree earned by the student.



The receiving district shall, at the end of each semester, provide the sending district with a listing of the sending district's students and the number of hours they were enrolled in each of the programs covered by this Agreement during the preceding semester.

## **V. FINANCE**

The receiving district shall claim credit hours or other state and federal reimbursement normally received for students of its district for any program contained in this agreement but will receive no equalization for these students. The sending district will pay no chargeback to the receiving district for any program contained in this agreement, but will receive equalization for these students.

If a student from the sending district enrolls in a program listed in this agreement and subsequently changes his/her program to pursue a degree or certificate in a program not included, this agreement shall cease to be in effect concerning that student.

Procedurally, students who wish to enroll at the receiving district in one of the programs herein identified will secure from their sending district a letter designating them as eligible to participate in the specific program covered by this cooperative agreement. The letter will either be sent directly to the receiving district or given to the student.

## **VI. PUBLICITY AND CATALOG**

The sending college will list the educational programs of the receiving college, which are included in this agreement, in its catalogs and other informational brochures.

The receiving and sending districts may assist each other in distributing information about programs covered under this agreement to high schools within their respective districts.

## **VII. AMENDMENTS TO AGREEMENT**

This agreement will be reviewed annually or at any time by mutual written consent of the participating colleges. Such amendments and/or revisions shall be prepared in the form of an addendum agreement.

## **VIII. TERMINATION**

This agreement may be terminated at any time by the participating colleges. In the event of such termination, students who have entered the educational programs covered by this agreement shall be allowed to complete said program.

The following responsible college representatives commit the aforementioned agencies to this joint agreement.

REND LAKE COLLEGE  
District #521

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President

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Chairman, Board of Trustees

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Date

ILLINOIS EASTERN COMMUNITY COLLEGES  
District #529

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Chief Executive Officer

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Chairman, Board of Trustees

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Date

**Agenda Item #8G**

**Joint Agreement with Southwestern Illinois College**

**Agenda Item #8G**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 17, 2014  
RE: Joint Agreement with Southwestern Illinois College

Attached is the Joint Agreement between Illinois Eastern and Southwestern Illinois College. There were no changes or updates to this joint agreement from 2013.

I request Board approval of the joint agreement with Southwestern Illinois College.

TLB/rs

Attachment

A JOINT AGREEMENT FOR EDUCATION COOPERATION  
between  
ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529  
and  
SOUTHWESTERN ILLINOIS COLLEGE, DISTRICT #522

This agreement is made this \_\_\_\_\_ day of \_\_\_\_\_, 2014 and entered into between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, and SOUTHWESTERN ILLINOIS COLLEGE, DISTRICT #522, for the expressed purpose of providing additional educational programs to the students of each district involved in this agreement.

PURPOSE

It is the desire of the Districts entering into this agreement to expand educational services to the greatest number of students. The parties believe this agreement should be one of the means of implementing the State of Illinois Master Plan - Phase III in accomplishing a viable method of cooperation between the Parties involved in the agreement.

I. INSTITUTIONAL IDENTIFICATION

For the purposes of this agreement, the College district sending the students to another college will be referred to as the "Sending District", and the college receiving students from another district will be referred to as the "Receiving District".

II. EDUCATIONAL PROGRAMS

SOUTHWESTERN ILLINOIS COLLEGE, DISTRICT #522, agrees to accept students from ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, in the following programs:

Aviation Maintenance Technology	AAS Degree
Aviation Pilot Training	AAS Degree/Certificates
Industrial Pipefitting	AAS Degree/Certificate
Physical Therapist Assistant	AAS Degree
Respiratory Care	AAS Degree
Sign Language/Basic Communication	Certificate
Sign Language/Interpreter	AAS Degree
Ward Clerk	Certificate of Completion

ILLINOIS EASTERN COMMUNITY COLLEGES, District #529, agree to accept students from SOUTHWESTERN ILLINOIS COLLEGE, District 522, in the following programs:

Professional Ag Applicator	Certificate
Agricultural Technology/Business	AAS Degree
Agricultural Technology/Production	AAS Degree
Automotive Service Specialist	Certificate

Automotive Service Technology	AAS Degree/Certificate
Automotive Service Tech I & II	Certificate
Computer Telephony	AAS Degree/Certificate
Diesel Equipment Technology	AAS Degree
Electrical Distribution Systems	Certificate
Engine Performance Specialist	Certificate
Gunsmithing	AAS Degree/Certificate
Industrial Management	AAS Degree
Interconnect Technician	Certificate
OSP Technician	Certificate
Pharmacy Technician	Certificate
Process Technology	AAS Degree/Certificate
Radio/TV Broadcasting	AAS Degree
Telecommunications Technology	AAS Degree

### III. STUDENT ENROLLMENT AND RESPONSIBILITY

Students wishing to pursue a program contained in this agreement may enroll in the college offering the program. The students will pay tuition, fees and any other charges applicable to the Receiving District's students. The students from the Sending District will assume the same responsibilities and comply with the same rules and regulations as in-district students of the Receiving District.

Students shall be responsible and liable for their own transportation in destination to and from both the Sending and Receiving College.

### IV. RECEIVING DISTRICT'S RESPONSIBILITIES

The Receiving District shall provide access to its Learning Resources Center and other instructional resources, and provide counseling-guidance, placement, follow-up and other services that will facilitate the learning process for students from the Sending District equal to those provided for any other student on its campus.

The Receiving District will maintain the official records which include the student's transcript, grades and other related records. The records and transcripts will clearly identify the fact that the student attended under the terms of the cooperative agreement. The Receiving College will award any certificate or degree earned by the student, while informing the Sending College of the award.

The Receiving District shall, at the end of each term, provide the Sending District with a listing of the Sending District's students and the number of hours they were enrolled during the preceding term.

### V. FINANCE

The Receiving District shall claim apportionment (excluding equalization), DAVTE reimbursement and other state and any other federal reimbursement normally received for a student of its district. The Sending District will claim equalization, if appropriate. The Sending District will not pay charge-back to the Receiving College for any programs contained in this agreement.

If a student from the Sending District enrolls in a program listed in this agreement and consequently changes his/her program to pursue a degree or certificate in a program not included, this agreement shall cease to be in effect concerning that student.

VI. PUBLICITY AND CATALOG

The Sending College will list the educational programs of the Receiving College, which are included in this agreement, in its catalog and other informational brochures. Recruitment will be a coordinated effort with prior arrangements being made.

VII. AMENDMENTS TO AGREEMENT

This agreement will be reviewed as needed to make any revisions, additions or deletion of program or changes within a program.

VIII. TERMINATION

This agreement shall be terminated at any time by either ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, or SOUTHWESTERN ILLINOIS COLLEGE, DISTRICT #522. In the event of such termination, students who have entered the educational programs covered under this agreement shall be allowed to complete said program.

The following commit the aforementioned agencies to this joint agreement:

ILLINOIS EASTERN COMMUNITY COLLEGES  
District #529

SOUTHWESTERN ILLINOIS COLLEGE  
District #522

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Chairman, Board of Trustees

Date

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Chairman, Board of Trustees

Date

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Secretary, Board of Trustees

Date

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Secretary, Board of Trustees

Date

Illinois Eastern Community Colleges and Southwestern Illinois College do not discriminate on the basis of race, color, religion, gender, age, disability, or national origin.



**Agenda Item #8H**

**Memorandum of Understanding with Indiana Wesleyan**

MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Bruce

DATE: June 17, 2014

RE: Memorandum of Understanding between IECC and Indiana Wesleyan University (IWU)

The following Memorandum of Understanding between IECC and Indiana Wesleyan University's College of Adult and Professional Studies (CAPS) and School of Nursing (SON) agree to work collaboratively in order to provide educational opportunities for currently enrolled and potential students of their institutions. This Memorandum of Understanding defines a structure through which articulation on all levels can be supported thereby allowing for maximum transfer of credits for IECC students earning an associate degree, and providing for a seamless admission into one of Indiana Wesleyan University CAPS' or SON's baccalaureate degree completion program,

IWU's College of Adult and Professional Studies and School of Nursing offer baccalaureate degree programs in Business, Nursing, and Liberal Arts. Specific baccalaureate degree programs available online and onsite through CAPS and SON include:

2+2 Degree Programs

Bachelor of Science in Accounting  
Bachelor of Science in Addictions Counseling  
Bachelor of Science in Biblical Studies  
Bachelor of Science in Business Administration  
Bachelor of Science in Business Information Systems  
Bachelor of Science in Criminal Justice  
Bachelor of Science in General Studies  
Bachelor of Science in Healthcare Administration  
Bachelor of Science in Human Services  
Bachelor of Science in Management  
Bachelor of Science in Marketing  
Bachelor of Science in Nursing  
Bachelor of Science in Work

3 + 1 Degree Programs

Bachelor of Science in General Studies (14 concentrations)

I ask the Board's approval of this Memorandum of Understanding between IECC and Indiana Wesleyan University.

TLB/rs

Attachment

**Memorandum of Understanding between  
Indiana Wesleyan University's  
Associate Degree to Bachelor's Degree Programs  
And  
Illinois Eastern Community College**

**INTRODUCTION**

Illinois Eastern Community College and Indiana Wesleyan University's (IWU) College of Adult and Professional Studies (CAPS) and School of Nursing (SON) agree to work collaboratively in order to provide educational opportunities for the currently enrolled and potential students of their institutions. This collaboration requires a commitment by both institutions to facilitate the transfer of Illinois Eastern Community College associate degree graduates into the appropriate IWU baccalaureate degree completion program without jeopardizing the mission and goals of either entity.

**I. Benefits**

This Memorandum of Understanding (Understanding) defines a structure through which articulation on all levels can be supported thereby allowing for maximum transfer of credits for Illinois Eastern Community College students earning an associate degree, and providing for a seamless admission into one of CAPS' or SON's baccalaureate degree completion programs.

**II. Accreditation Status**

IWU is accredited by the Higher Learning Commission,\*(HLC), and a member of the North Central Association (NCA). IWU is also accredited by the State Department of Public Instruction of Indiana, National Association of Schools of Music, National Council for Accreditation of Teacher Education, Indiana Board of Nursing Registration, the Commission on Collegiate Nursing Education (CCNE), the National Accrediting Agency for Clinical Laboratory Science, American Medical Association, the Council on Social Work Education and Council for Accreditation of Counseling and Related Educational Programs.

IWU will maintain its institutional accreditation with the HLC. Of its bachelor's completion programs currently subject to this Understanding, the Bachelors of Science in Nursing is and will remain programmatically accredited through the CCNE or other equivalent accrediting body recognized by the U.S. Department of Education.

Illinois Eastern Community College is currently accredited by the HLC, and a member of the NCA. Illinois Eastern Community College will maintain its institutional accreditation with the HLC.

\*Higher Learning Commission: <http://www.ncahlc.org/> or 312-283-0456

### **III. Elements of this Understanding**

#### **A. Admissions Practices**

CAPS' and SON's admissions requirements for the baccalaureate degree completion program are outlined at <http://indwes.edu/Admissions/Adult-Graduate/> and the contents of this site are incorporated into this Understanding by this reference as they exist on the effective date and as they may be revised in the future at IWU's sole discretion. In general, Illinois Eastern Community College students will be eligible for admission to a CAPS or SON baccalaureate degree completion program, based on meeting the following admission criteria:

1. Proof of high school graduation or GED certification.
2. Production of official transcripts from all previous colleges or universities attended.
3. Prior completion of at least sixty (60) semester credit hours from a regionally accredited college or university; Sixty (60) transferable credits are required to begin the core. Up to forty (40) semester credit hours may be met by equivalent education assessed and approved through IWU's portfolio process as described in the University's catalog.
4. Illinois Eastern Community College student seeking enrollment into CAPS' Bachelor of Science degree with a major in Accounting must show evidence of the equivalent of three (3) undergraduate credits of mathematics or statistics.
5. In the event of a conflict, the admissions requirements published at <http://indwes.edu/Admissions/Adult-Graduate/> shall control.

#### **B. Acceptance and Application of Credits**

Courses completed through Illinois Eastern Community College may (will) transfer under this Understanding subject to, but not limited to, the following requirements:

1. Must be 100-level or above.
2. Must not duplicate courses in the degree major pursued at IWU.
3. Must be a grade of "C" or higher.
4. All credits are accepted as semester credits. Quarter credits are converted to semester credits using the two-thirds conversion ratio.
5. Students must meet admission requirements specific to each CAPS or SON program detailed at <http://indwes.edu/Admissions/Adult-Graduate/>.
6. Academic credit recommendations based on knowledge equivalency examinations must be issued by an American Council on Education recognized testing entity (i.e. CLEP, DANTES, etc.)
7. Must be academic, credit bearing courses and not avocation, recreational, pre-college, remedial, prior learning/assessment or developmental in nature.

Depending on the student's major, up to a maximum of ninety-four (94) credit hours may be transferable to the corresponding CAPS or SON baccalaureate degree completion program. CAPS and SON general education requirements may be included in the credits transferred. For further information, refer to IWU's Transfer of Credit Policy at <http://indwes.edu/catalog>.

CAPS and SON offers baccalaureate degree programs in Business, Nursing, and Liberal Arts. Specific baccalaureate degree programs available both online and onsite through CAPS and SON include:

1. Bachelor of Science with a major in Accounting
2. Bachelor of Science with a major in Addictions Counseling
3. Bachelor of Science with a major in Biblical Studies
4. Bachelor of Science with a major in Business Administration
5. Bachelor of Science with a major in Business Information Systems
6. Bachelor of Science with a major in Criminal Justice
7. Bachelor of Science with a major in General Studies
8. Bachelor of Science with a major in Healthcare Administration
9. Bachelor of Science with a major in Human Services
10. Bachelor of Science with a major in Management
11. Bachelor of Science with a major in Marketing
12. Bachelor of Science in Nursing
13. Bachelor of Social Work

### **C. Tuition and Financial Aid/Scholarship**

The role of financial aid at IWU is to make a quality Christian education affordable to all eligible students who apply. Financial aid information for CAPS and SON students at IWU can be found at <http://indwes.edu/Financial-Aid/Adult-and-Graduate/>.

### **D. Responsibility of Indiana Wesleyan University**

1. IWU will provide academic advising services to transferring Illinois Eastern Community College students.
2. The trademarks and serviced marks owned by Illinois Eastern Community College may not be used by IWU without expressed written permission.
3. IWU will provide Illinois Eastern Community College transfer materials such as brochures, fliers, curriculum guides, academic checklists, and/or procedural checklists. Transfer literature will be updated on an annual basis.

## **E. Responsibility of Illinois Eastern Community College**

1. Illinois Eastern Community College will provide the opportunity for IWU representatives to meet with Illinois Eastern Community College students on an ongoing basis.
2. Illinois Eastern Community College will assist IWU in the distribution of updated degree and transfer materials to alumni and current students.
3. The trademarks and serviced marks owned by IWU may not be used by Illinois Eastern Community College without expressed written permission.
4. Illinois Eastern Community College will present to their students IWU transfer options as they do any other private universities with which they have similar agreements.

## **F. Joint Responsibility**

1. Both institutions will designate an individual to serve as a liaison for the purpose of managing this Understanding.
2. Both institutions agree to notify each other of any changes in its accreditation status.
3. Any written materials published and distributed by Illinois Eastern Community College and/or IWU which specifically reference this Understanding or make any general representation of each other's institution, must be approved by each respective party prior to use.

## **G. Implementation of the Understanding**

Illinois Eastern Community College will notify its divisions of this Understanding. Illinois Eastern Community College will add CAPS and SON baccalaureate degree completion programs to its published lists of partnering universities with transfer agreements.

IWU will work with each division to develop a strategy of providing faculty and staff with the information and materials essential to informing Illinois Eastern Community College students and alumni of the transfer options offered through this Understanding.

## **H. Annual Evaluation**

After each academic year representatives from Illinois Eastern Community College and IWU will review processes and practices between the two (2) institutions to determine each institution's satisfaction with the Understanding. Each institution will work in good faith to modify their policies, procedures, etc. to accommodate the changing needs of their partner.

## **I. Term and Modification**

This Understanding will be in effect from the Effective Date and continue indefinitely unless and until terminated by either party in accordance with the paragraph III-J. Either party reserves the right to call for a review of the Understanding for the purpose of making

changes or modifications. Termination of this Understanding may occur by either party with a one hundred eighty (180) day written notification to the other. Further, either party may terminate this Understanding immediately upon substantial breach by the other party.

Notwithstanding, upon expiration or termination of this Understanding for any reason, students previously accepted by or admitted to IWU will continue to receive the benefits contemplated by this Understanding, provided they stay continuously enrolled and make satisfactory academic progress.

**J. Indemnification**

Each party agrees to indemnify and hold the other, its officers, directors, agents, employees, and trustees harmless from and against any and all tort liability, claims, actions, and causes of action, losses, damages, or expenses caused or arising out of the act(s) and/or omission(s) of itself, its agents, and employees incident to this Understanding.

*IN WITNESS WHEREOF, the parties have entered this Understanding this \_\_\_\_\_ day of \_\_\_\_\_ 2014 (“Effective Date”) and do each hereby warrant and represent that they have all necessary and appropriate authority to execute to the Understanding and implement plans of action and procedures necessary to effect this Understanding.*

Illinois Eastern Community College  
College of Adult & Professional Studies  
School of Nursing

Indiana Wesleyan University

\_\_\_\_\_  
Signature  
Mr. Terry L. Bruce  
Printed name  
Chief Executive Officer  
Title  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature  
Dr. Don Sprowl  
Printed name  
Executive Vice President, Academic Affairs  
Title  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature  
Chris Cantwell  
Printed name  
Dean, Chief Academic Officer  
Title  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature  
Dr. Barbara A. Ihrke  
Printed name  
Dean, School of Nursing  
Title  
\_\_\_\_\_  
Date

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Signature

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**Tammy Fralicker**

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Printed name

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**Associate Dean of Nursing & Allied Health  
CAPs**

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Title

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Date

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Signature

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**Dr. Brock Reiman**

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Printed name

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**Vice President, Academic Affairs**

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Title

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Date

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Signature

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**Kimberly K. Nicholson**

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Printed name

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**University Registrar**

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Title

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Date

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Signature

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Printed name

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Title

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Date



**Agenda Item #8I**

**Teen Parent Contract 2014-2015**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 17, 2014  
RE: Teen Parent Contractual Agreement between IECC and the Board of Control of Clay, Jasper, Richland and North Wayne Counties

The following Teen Parent Contractual Agreement between Illinois Eastern Community Colleges and the Board of Control of Clay, Jasper, Richland and North Wayne Counties facilitates services for pregnant and parenting teens in the Clay, Jasper, Richland and North Wayne school systems for the 2014-2015 school year.

Through this agreement, IECC and the Board of Control are forming a cooperative relationship to provide students with information, referrals and assistance.

I recommend the Board's approve of this agreement.

TLB/rs

Attachment

**Teen Parent Contractual Agreement**  
**Between**  
**Illinois Eastern Community Colleges and the**  
**Board of Control of Clay, Jasper, Richland, and North Wayne Counties**

The Illinois Eastern Community Colleges' Transition Center will provide the following services for pregnant and parenting teens in Clay, Jasper, Richland, and North Wayne school systems for the 2014-2015 school year.

The Director of the Transition Center will visit each school in the Delivery System that has pregnant and parenting teens. A visit will be made on a monthly, bi-weekly or weekly basis, dependent upon the need of each student and school. Visits will last the length of time necessary to serve the students in attendance. If a school does not have pregnant or parenting teens attending, the Director will not visit that school. However, the Director will stay in contact with the Guidance Office and will remain available as needed.

Phone calls, correspondence and arranged home visits will be made in the event a student is homebound, ill, has poor attendance, etc.

The Transition Center Director will assist in providing special programs and services for pregnant and parenting teens. In addition to regular visits, the Director will plan and provide the following events after receiving permission and confirmation from school administration:

- Field trips (college, career and cultural)
- Carry-ins (snacks)
- Workshops

Topics discussed and materials provided, including but not limited to the following:

- Pregnancy
- Labor and delivery
- Parenting skills
- Communication skills
- Problem solving skills
- Conflict management
- Career exploration
- Job seeking skills
- College information
- Financial aid information
- Study skills

Resources and Referrals provided, including but not limited to the following:

- College Personnel
- Child care
- Housing
- Medical assistance
- Social services agencies
  - WIC
  - DHS
  - Project Child
  - Health Departments
  - Central Baptist Family Services
  - Counseling Centers
  - SWAN
  - Birth to Three Programs

In some circumstances, students find themselves in a financial bind or in need of necessities not available to them. This program has provided and will continue to provide students with the following when needed:

- School books and supplies
- CNA testing fees
- Emergency support

The contract amount for the Clay, Jasper, Richland, and North Wayne Delivery system is \$8,000. The contract dates are July 1, 2014 – June 30, 2015.

An interim report will accompany the first half of the \$8,000 due Illinois Eastern Community Colleges at the end of the first semester. The remaining amount will be billed at the end of April. Final report on program activities and outcomes will be due to the Superintendents by June 30, 2015.

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Board of Control Chairman

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Date

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IECC Board of Trustee Chairman

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Date

**Agenda Item #8J**

**Resolution to Accept Property from West Richland Community Unit District #2**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 17, 2014  
RE: Resolution to Accept Property from West Richland Community Unit District #2

The Circuit Court has approved the consolidation of East Richland Community Unit District #1 and the West Richland Community Unit District #2. The consolidation will become effective July 1, 2014. The West Richland District has indicated a willingness to convey the district's current high school, which is located in Noble, Illinois, to Illinois Eastern Community Colleges under the Local Government Transfer Act. Pursuant to the Act, IECC could adopt a Resolution to Accept Property and use it for the benefit of students and others.

The building being offered to IECC was built in two different time periods. The original building was built in 1937 and the newer portion of the building was built in 1976. The 1937 building (first floor) has a total floor area of 19,770 square feet. A 1968 addition to the 1937 building added an office addition, a cafeteria expansion, and a locker room, which added 4,708 square feet for a total of 22,320 square feet.

The 1976 addition added 28,800 square feet of floor space. The 1976 building is predominantly an exterior face brick on load bearing masonry interior surfaces.

In a Building Survey prepared by Design Architects of Marion, Illinois in May of 2014, the firm found that grade exits, corridors and exit signs were adequate and well arranged. The special occupancies included the gymnasium which did not have the required heat/smoke detectors, but which did have electrically operated telescoping bleachers for seating of approximately 170 people and seating on the elevated stage of approximately 122 people. The 1937 building utilizes a 1990's cast iron sectional steam boiler in good condition and providing adequate heat for the building. The 1976 addition has heating and cooling by a 15 Carrier roof-top mounted electric heat pump units, most likely placed in service in 1977. Plumbing throughout the building appears to be in good shape with adequate numbers of fixtures for the occupancy. The electrical distribution in the 1937 building appears to be original and the condition of the conductors is unknown, but must be considered to be original, and therefore suspect. The electrical distribution in the 1976 addition utilizes a GE switchboard which appears to be in good, operable condition. The lighting throughout the facility is outdated and while the lighting levels are adequate, the lighting is very inefficient and consideration should be made to upgrade to high efficiency lighting. The fire alarm is compliant for the building timeframe and automatic heat detectors are adequate and are arranged throughout the facility. For security, the

existing system has 15 cameras (10 color and 5 b & w) currently operating. The system has two display screens and one recording device capable of recording 4 days of footage. Camera recording is based upon motion detection. The buildings toilet facilities are not ADA compliant and renovations will be required to make toilet facilities accessible. Hardware on doors do not comply with current ADA standards and have round knobs and lever type handles will need to be installed. The building has 14 public entrances and by code, seven of these must be ADA compliant. Currently, only three entrances meet ADA accessibility requirements. Concrete sidewalks and gravel drives are in acceptable condition, but there are no ADA code compliant parking spaces and at least two parking spaces will need to be paved to be compliant.

The college district asked for a Phase 1 Environmental Assessment on the property being conveyed. The purpose of this Environmental Assessment was to identify recognized environmental conditions associated with historical use, physical conditions of the site and surrounding areas, and present operational practices. The site is located at 320 East North Avenue, Noble, Richland County and consists of eleven acres owned by West Richland CUSD. There are no known environmental clean-up liens against the site and the current user has no knowledge of any activity and use limitations placed on the property. The user has no knowledge that contamination is present or likely to be present at the site. Two sites were identified on the property, one having a 500 gallon gasoline underground storage tank. This tank was removed and there was no leakage associated with this underground storage tank. A second site indicates a leaking underground storage tank which has been removed. A No Further Remediation letter was issued for this leaking underground storage site in 1993 and such letter indicates that all remediation activities required by the Illinois Environmental Protection Agency have been completed. No recognized environmental concerns were identified as a result of this Phase 1 Environmental Assessment; however potential environmental concerns include possible presence of asbestos containing materials in the floor tile and ceiling tile. No sampling was completed but it is anticipated that suspect materials have been sampled, tested, and identified in association with the school's asbestos management plan as required by rules and regulations.

Annual utility costs have been provided and show that for Academic Year 2012-13 the utility bills for water/sewer, gas, and electric, have averaged \$4,621.00 monthly. For Academic Year 2013-14 the average monthly cost was \$4,771.00. The annualized average cost of utilities should be approximately \$57,252.00. It is anticipated that these costs will be reduced substantially when the number of occupants in the building is reduced.

The building offers many opportunities to the District:

Dual credit programs-

The District has developed many associations with area high schools in providing dual credit courses. This new building will allow the District to focus on offering vocational programs – home construction, wood working, welding, agriculture, horticulture -- with area high schools who are making reductions in their vocational offerings because of financial pressures. The District could use this facility to develop a center based on vocational programs. The District

could propose agreements with multiple high schools -Flora, Clay City, Richland, Cisne, North Clay. The space might be used to create partnerships with high schools for plumbing, electrical, design and visual communications programs.

#### Academic programs-

In addition to dual credit offerings, there could be use of the existing woodworking equipment to offer additional classes in woodworking, construction technology, industrial maintenance, welding, and HVAC lab. Workforce Education options could expand OSHA training offerings and mine safety training facility. The colleges could consider short term certificates that could be completed in one or two semesters without other prerequisites from the colleges. The full equipped kitchen offers an opportunity to offer a culinary arts program. Plays and musicals could be rehearsed at the gymnasium.

#### Community Education courses -

The building offers opportunity to offer many community education courses including quilting, sewing, cake decorating, cooking or hospitality classes, volleyball and basketball night courses for community members. The City of Noble used to have a senior citizens nutrition center located at the Noble Lions Club. The District could explore having the dining facility opened at the new building.

#### Athletics usage-

The facility could be used as a winter practice area for baseball and softball and for basketball practice when college gyms are not available. Summer programs for youth and high school students could be conducted at the facility.

#### Storage-

The District is required, by law, to store many records and the facility could be used for records retention, which would allow existing structures at the colleges to be opened up into classroom space.

#### Miscellaneous-

As a community center, various high schools and colleges could develop a haunted house. There could be community meeting rooms, and the IECC TRIO Program could offer TRIO related events.

I ask the Board to approve the resolution which follows. This Resolution accepts the described property from West Richland Community Unit #2. (The Resolution is being prepared by Attorneys for the West Richland Community Unit #2 and Illinois Eastern Community Colleges.) The Resolution should be completed on Friday, June 13<sup>th</sup>. When received, the Resolution will be e-mailed to Board members.

TLB/rs



**Agenda Item #8K**

**Nursing Student Handbook Revisions**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 17, 2014  
RE: Revisions to the Nursing Student Handbook

The Nursing faculty and President Rodney Ranes have developed needed changes to the OCC Nursing Program Handbook.

Changes include:

The deletion of references to the Practical Nursing Certificate Program throughout the handbook; and

The update of terminology to be consistent with the current licensure application; and

The Medication Dosage Calculation timelines have been updated to better meet clinical competencies when students enter clinical agencies.

The Summary of Nursing Handbook Changes and the Nursing Program Handbook have been sent to the Board electronically.

I ask the Board's approval of these Nursing Student Handbook changes.

TLB/rs

**Agenda Item #8L**

**Construction of Simulated Mine Facility Resolution**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 17, 2014  
RE: Construction of Simulated Mine Facility Resolution

Illinois Eastern Community Colleges applied for and received a grant from the Department of Commerce and Economic Opportunity (DCEO) to expand and improve IECC's mine training program. The grant provides \$259,000 for construction of a simulated mine facility to provide additional mine safety training.

The simulated mine will be located on the campus of Southeastern Illinois Community College (SIC), Harrisburg, Illinois. IECC has a long standing partnership to provide training to miners in the SIC District. This new facility will greatly expand mine training opportunities for both colleges.

The grant will cover the expense of the construction of the facility, (The building cost will not exceed \$250,000). Any remaining costs, not covered by the grant, will be shared between Southeastern Illinois College and Illinois Eastern Community Colleges. There are sufficient funds provided by the IDCEO Training Grant ("Coal Competitiveness Program" Grant No. 14-483024) plus locally provided funds to cover costs beyond the grant amount to be shared between SIC and IECC account to complete the project with SIC's contribution coming from the General Obligation Bond fund, but not to exceed \$15,000 and IECC's contribution, but not to exceed \$15,000.

Following construction of the facility, SIC has agreed to lease the facility for the use by IECC for mine safety training. It is contemplated that the lease shall not exceed ten years in length and the cost of the lease for the period involved shall not exceed \$100.

I ask the Board's approval of the following resolution to provide for the construction of a simulated mine safety facility on the campus of Southeastern Illinois College and that such facility be leased from Southeastern for a period not to exceed ten years.

TLB/rs

Attachment

**RESOLUTION**

Whereas, said Board of Trustees, finds that it is in the best interests of the College, student and taxpayers of the district to proceed with such construction of said property; and

Whereas, the estimated amount to complete the project is under \$250,000, thus not requiring Capital Development Board approval;

Now be it resolved by the Board of Trustees of Community College District #529 as follows:

The Administration is authorized to execute all documents, and to take all actions necessary, for approval and completion of this project consistent with said Grant requirements as well as laws and regulations governing such construction.

Adopted this 17th day of June, 2014.

Signed \_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Date

Signed \_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**Agenda Item #8M**

**Appointment of Audit Committee**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 18, 2013  
RE: Appointment of Board Audit Committee

Board members Marilyn Wolfe and John Brooks currently serve as members of the Board Audit Committee. The Committee is charged with oversight of the District's annual audit. The committee meets with the District's auditors and makes a complete review of the Audit Report. Committee members then report to the Board and then the Board takes action on the District's required annual audit.

The Board should consider the reappointment of Board members Wolfe and Brooks or make new appointments to the audit committee for the review of this year's audit.

TLB/rs

**Agenda Item #8N**

**FY2015 Budget Resolution**



MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 17, 2014  
SUBJECT: FY2015 Budget Resolution

The Board is required to establish a budget for each fiscal year. The attached Budget Resolution is submitted to the Board for its approval.

The Resolution sets forth the fiscal year, dates for publication of the notice of a public hearing on the budget, establishes a date by which a tentative budget will be available for public inspection, establishes a public hearing on the budget for September 16 at Lincoln Trail College, and states that the budget will be adopted by the Board on September 16, 2014 following the hearing.

I ask the Board's approval of the Budget Resolution.

TLB/akb

Attachment

BOARD OF TRUSTEES  
RESOLUTION  
BUDGET FY2015

BE IT RESOLVED by the Board of Trustees of Illinois Eastern Community Colleges District No. 529 of the State of Illinois, that the following requirements are hereby established relative to the budget for said community college district for the 2015 fiscal year:

1. Date of Fiscal Year: July 1, 2014 – June 30, 2015.
2. Publication of Notice of Public Hearing on Budget: On or before August 8, 2014.
3. Tentative Budget to be available for Public Inspection at the District Business Office: On and after August 8, 2014.
4. Mailing Tentative Budget to Board of Trustees: August 8, 2014.
5. Public Hearing on Budget: September 16, 2014 at the hour of 7:00 p.m. local time, Lincoln Trail College, 11220 State Highway 1, Robinson, IL 62454.
6. Adoption of Budget: September 16, 2014 following the Public Hearing.

BY ORDER OF THE BOARD OF TRUSTEES  
ILLINOIS EASTERN COMMUNITY COLLEGES  
DISTRICT NO. 529

\_\_\_\_\_  
Chairman, Board of Trustees

\_\_\_\_\_  
June 17, 2014  
Date

\_\_\_\_\_  
Secretary, Board of Trustees

\_\_\_\_\_  
June 17, 2014  
Date

**Agenda Item #80**

**Inter-Fund Loans Resolution**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 17, 2014  
SUBJECT: Inter-Fund Loans Resolution

During each fiscal year, transfers are required to be made between existing designated funds to meet obligations of the District.

Each fiscal year the Board of Trustees is asked to approve a resolution authorizing these inter-fund loans and transfers. These inter-fund loans, from any fund to any other fund maintained by the Board, are for the purpose of meeting the ordinary and necessary expenditures of the district.

I ask that the Board adopt the attached resolution which authorizes the Treasurer of the District to make inter-fund loans as required during fiscal year 2015, and that such inter-fund loans be repaid and retransferred to the proper fund no later than June 30, 2015.

TLB/rs

Attachment

**RESOLUTION OF THE BOARD OF TRUSTEES  
INTER-FUND LOANS**

WHEREAS, the Board of Trustees of Illinois Eastern Community Colleges District No. 529 desires to affect certain inter-fund loans for fiscal year 2015, pursuant to 110 ILCS 805/3-34, and

WHEREAS, these inter-fund loans, from any fund to any other fund maintained by the Board, are for the purpose of disbursing such funds to be used in meeting the ordinary and necessary expenditures of the District.

SO BE IT RESOLVED, that the Board of Trustees hereby authorizes the Treasurer of the District to make inter-fund loans as required for fiscal year 2015, and to make the necessary transfers therefor.

BE IT FURTHER RESOLVED, that each such inter-fund loan must be repaid and retransferred to the proper fund no later than June 30, 2015.

BY ORDER OF THE BOARD OF TRUSTEES,  
ILLINOIS EASTERN COMMUNITY COLLEGES  
DISTRICT #529

\_\_\_\_\_  
Chairman, Board of Trustees

June 17, 2014  
Date

\_\_\_\_\_  
Secretary, Board of Trustees

June 17, 2014  
Date

**Agenda Item #8P**

**Building and Maintenance Fund Resolution**

**Agenda Item #8P**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 17, 2014  
SUBJECT: Building and Maintenance Fund Resolution

State statute requires that the Board of Trustees approve by a resolution granting authority to budget and expend funds collected from tax revenues for the purpose of operations and maintenance of the district campuses and properties.

The attached resolution authorizes the Chief Executive Officer of the District to budget and expend funds from a tax levied for operations, building and maintenance purposes, for the payment of salaries of maintenance and grounds workers, custodial employees, or any other operations and maintenance staff, engineers or such other contractors as required, and all costs of fuel, lights, gas, water, and custodial supplies and equipment or the cost of a professional survey of the condition of school buildings or of any one or more of the preceding items.

I ask the Board's approval of the Building and Maintenance Fund Resolution.

TLB/akb

Attachment





**Agenda Item #8Q**

**Payment of Accrued Bills**

**Agenda Item #8Q**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 17, 2014  
SUBJECT: Payment of Accrued Bills

The District's fiscal year ends on June 30, and under general accounting rules, the District pays bills accrued in June, but received in July, as expenses for FY2014. By July 18 all FY2014 accrued bills received during this run-out period will be paid. Therefore, these accrued bills will be paid before the Board approves them.

At each regular Board meeting, the Board receives an electronic copy of bills for review and payment. At the August Board meeting, that electronic report will include current bills for approval plus the bills that were paid in the accrual period. Each of these accrual period payments will be designated with an "A" (for accrual) beside the vendor. This procedure has been followed in prior years.

I request the Board's approval to pay the FY2014 accrued bills prior to Board approval, with the understanding that these paid bills will be noted electronically for Board review at the August Board meeting.

TLB/rs

**Agenda Item #8R**

**Working Cash Fund**

**Agenda Item #8R**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 17, 2014  
SUBJECT: Working Cash Fund

The Board of Trustees is required to approve a resolution authorizing the permanent transfer of interest earned on the Working Cash Fund to the General Fund for the purpose of paying general obligations of the District.

The Treasurer of the District has or will transfer approximately \$12,000 from the Working Cash Fund to the General Fund prior to June 30, 2014.

Only interest is transferred and the principal of the Working Cash Fund remains intact. If for any reason the principal was spent and the District was unable to repay it, the Working Cash Fund would be depleted. A Working Cash Fund could only be reestablished by approval of a voter referendum.

I recommend that the Board adopt the attached resolution authorizing the Treasurer to permanently transfer approximately \$12,000 Working Cash Fund interest to the General Fund on or before June 30, 2014.

TLB/rs

Attachment

BOARD OF TRUSTEES  
RESOLUTION  
WORKING CASH FUND

WHEREAS, the Board of Trustees approved the permanent transfer of interest earned on the Working Cash Fund monies to the General Fund on or before June 30, 2014;

WHEREAS, the Board of Trustees initiated this transfer pursuant to 110 ILCS 805/3-33.6 for the purpose of disbursing such funds to be used in meeting the ordinary and necessary expenditures of the district;

WHEREAS, the Board used these funds for aforesaid purposes and no repayment of this money is required;

SO BE IT RESOLVED that the Board of Trustees authorizes the Treasurer of the District to permanently transfer approximately \$12,000 Working Cash Fund interest to the General Fund, said transfer to be made on or before June 30, 2014.

BY ORDER OF THE BOARD OF TRUSTEES  
ILLINOIS EASTERN COMMUNITY COLLEGES  
DISTRICT #529

\_\_\_\_\_  
Chairman, Board of Trustees

June 17, 2014  
Date

\_\_\_\_\_  
Secretary, Board of Trustees

June 17, 2014  
Date

**Agenda Item #8S**

**Ameren Easement Agreement**

**Agenda Item #8S**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 17, 2014  
RE: Ameren Easement for Collision Repair Tech Building

The District has broken ground and has bid the project for the construction of the new Collision Repair Technology Building located at Olney Central College.

Ameren Illinois has requested a fifteen feet wide easement to bring new service to the building.

I ask the Board's approval of this easement to Ameren Illinois for the provision of electric service to the new building.

TLB/rs

**Agenda Item #8T**

**Leases 2014-2015**



MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 17, 2014  
RE: Lease Agreements

The following leases are submitted for Board consideration and action as requested on each individual lease.

1. OCC Cosmetology Lease – lease for the Cosmetology program property located at 104 E. Main, Olney, IL to extend the lease through June 30, 2015, at the current monthly rent of \$1,250.00. **Board of Trustee Action is Required.**
2. OCC Phlebotomy and Massage Therapy Lease – lease for the Phlebotomy and Massage Therapy programs located at 108 East Main Street, Olney, IL extended to June 30, 2015, at the current monthly rental of \$1,500.00. **Board of Trustee Action is Required.**
3. IECC and Prairie State Generating Company – lease for the Coal Mining Training Program facility located in Venedy, IL, beginning November 2009 and continuing month to month until terminated by 30 days' notice of either party. No monthly rental charge is paid.
4. IECC/WVC Foundation Lease – lease for building located at 310-314 West Third Street, Mt. Carmel, IL for Advanced Manufacturing Training. Lease began on July 25, 2009 and was amended by Board action on January 17, 2012 to extend the lease to March 1, 2022. The monthly rental is \$1,401.75 and remains constant throughout the term of the lease.
5. IECC Business and Industry Training Lease – lease for building located at 218 East Main Street, Olney, IL for Business and Industry Training, Small Business Development Center, and LWIA 23 staff. The lease is hereby extended to June 30, 2015 at the current monthly rental rate of \$2,000. **Board of Trustees Action is Required.**
6. IECC/WED Girard Facility Lease – lease of facility for Workforce Education Staff and classroom space at 170 West Center Street, Girard, IL. Lease commenced on January 1, 2007 at \$700 per month. On January 1, 2009 lease increased to current \$850 per month. The lease is hereby extended to June 30, 2015 at a monthly rental rate of \$850. **Board of Trustee Action is Required.**

7. IECC/LTC and City of Robinson - Intergovernmental Agreement between IECC/LTC and the City of Robinson, as amended by Board action on February 21, 2012, for the Lease, Operation and Use of a Fitness Center located at 501 South Cross Street until July 1, 2016.
8. IECC/WVC Foundation Lease – Wabash Valley College Administration occupies approximately 1,600 square feet of the Foundation Building at 2201 College Drive. In exchange for this use, the College District provides mowing, snow clearing and routine maintenance of the building. The lease expires June 30, 2015.
9. IECC/WVC WVJC Radio Tower – Lease of Property – The District leased 1.68 acres in Wabash County for thirty years for the placement of the WVJC antenna from October 1, 1976 to September 30, 2006. The current owner has agreed to extend the lease from July 1, 2013 for thirty years to June 30, 2043 at a cost of \$30.00 for the thirty year period.
10. IECC/OCC Oil Derrick Lease of Property – The District leases a 47 square foot piece of property, including access thereto, located at the North West corner of the intersection of Illinois Route 130 and St. John Street. The City of Olney has erected an oil derrick on this property for which the City pays the District rent of \$1.00 per year. The lease was extended on August 18, 2009 for twenty years to August 17, 2029.
11. IECC/C.E.F.S. Economic Opportunity Corporation WIA – IECC currently leases property at 218 East Main Street, Olney, Illinois. This Sub-Lease with C.E.F.S. for 120 square feet of office space and common space which includes break room, restrooms, and conference room for facilitation of the Workforce Investment Act. Sub-Lease period July 1, 2014 through June 30, 2015, at a monthly rent of \$125.00. **Board of Trustee Action Required.**

TLB/rs

Attachments

**AMENDMENT TO LEASE AGREEMENT**  
**OCC Cosmetology Lease**

This Amendment to Lease Agreement is entered into this 21st day of June 2011, by and between Tom Fehrenbacher (Lessor) and Illinois Eastern Community Colleges, District #529 (Lessee).

Whereas, the parties hereto entered into a Lease Agreement dated February 15, 1994, and an Amendment to Lease Agreement dated May 18, 1999, pertaining to the leasing of: "Approximately 2,342 square feet of interior space on the ground floor of the building ("the Building") located at 104 East Main Street, Olney, Richland County, IL."

Whereas, the original Lease commenced on February 1, 1994;

Whereas, the paragraph dealing with Rent and Term of the initial Lease provided, in part, as follows:

The initial term of this Lease shall be for a period of one (1) year, and Lessee agrees to pay Lessor as rent the monthly sum of One Thousand Dollars (\$1,000.00). The annual rental payment shall be paid to Lessor on or before the 30th of each month of the initial term and any renewal or extension thereof. Lessee shall have the right to renew this lease for an additional year or years up to a total of three additional years, by giving written notice of same to Lessor no less than ninety days prior to the expiration of the original term or any renewal or extension thereof. Lessee may exercise this option a maximum of three times (i.e., three individual one-year extensions). In no event shall this option of Lessee extend the term of this agreement beyond June 30, 2012.

Whereas, Lessee is current in its Lease payments to Lessor through June 30, 2011.

Now, therefore, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. Lessee desires to extend the current Lease Agreement through June 30, 2015 and Lessor is agreeable with such an extension.
1. The Lessee agrees to pay to Lessor the sum of One Thousand Two Hundred Fifty Dollars (\$1,250.00) on or before the 30<sup>th</sup> of each month.
2. The parties hereto agree that in all other respects, paragraphs 2 through 22 shall remain in full force and effect.

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Tom Fehrenbacher, Lessor

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Chairman  
Board of Trustees  
Illinois Eastern Community College  
District #529

ATTEST:

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Secretary  
Board of Trustees  
Illinois Eastern Community College  
District #529

**LEASE AGREEMENT**  
Phlebotomy and Massage Therapy

THIS LEASE made the 21st day of June 2011, by and between Tommie D. Fehrenbacher of 1317 E. Scott Street, Olney, Illinois, hereinafter called "Fehrenbacher", and Illinois Eastern Community Colleges, hereinafter called "College".

WITNESSETH: That the parties hereto for the consideration hereinafter mentioned covenant and agree as follows:

Fehrenbacher hereby leases to College premises rooms located at 108 E. Main St., in the City of Olney, Illinois having the following legal description, to wit:

W. Pt. 31.5 ft. of Lot 44 T.W. Lilleys Addition City of Olney, Illinois to be used by College as an instructional area primarily for the teaching of cosmetology and other activities that are required for the successful operation of instructional programs for a term commencing at 8:00 a.m. September 1, 2005 and terminating 5:00 p.m. June 30, 2015. The rental of \$1,500.00 per month will be payable on the first day of each month from July 1, 2014 to June 30, 2015.

College shall have the option to extend the lease for three additional years. The rental from this extension will be agreed upon at the time of the extension.

College hereby takes the lease to the said premises and agrees to pay the rent Provided.

College covenants with Fehrenbacher that at the expiration of the term of this lease, or renewal hereof, Tenant will yield up the premises to Fehrenbacher without further notice in as good condition as when same were entered upon by College, reasonable wear and tear and damage by fire and inevitable accident excepted.

College will arrange for and pay for all deposits for utility services for all utilities to be used on the premises, including but not limited to, water, sewer, natural gas, electricity and telephone.

During the term hereof, or renewal hereof, if any, Fehrenbacher will at his expense maintain the exterior or outside and structural portion of the building and the major plumbing. Fehrenbacher will have all flues kept clean and have any broken exterior glass promptly replaced. Fehrenbacher agrees that if he fails to make any repairs required by this lease within five days after the receipt of written notice from College, the same maybe undertaken by College and Fehrenbacher agrees to reimburse College promptly for the cost of such work. During the term of this lease and any renewal hereof, College will, at is expense maintain in good repair all other parts of the premise leased and shall keep all toilets and sink traps unstopped. College will pay for all cleaning and redecoration and will pay for all repairs necessary or desirable as a result of the activities and behavior of the occupants and the Colleges invitees.

The College shall be solely responsible for selecting and installing all fixtures and shall maintain possession of all fixtures any fixtures and other items installed by College upon the premises (whether or not said additional items are legally classified as fixtures) shall continue to be treated as in the possession of College including the right to remove all of said fixtures and said items so installed by College, upon termination or cancellation of this lease. This shall include, but not be limited to the following fixtures or items installed by the College:

- A. All plumbing materials and fixtures above the floor;
- B. All partitions;
- C. All conduits above the ceiling;
- D. All electrical fixtures purchased by College;
- E. The fire alarm system;
- F. All other appurtenances installed or attached to the premises by College in Order to utilize the premises for its intended use.

College represents to Fehrenbacher that College has examined the physical condition of the demised premises prior to the execution and delivery of this lease and has found it to be satisfactory for all purposes hereof, including intended use, and College accepts the condition of the demised premises in its present condition "As Is". Fehrenbacher makes no representation or warranty with respect to the condition of the demised premises or its fitness or availability for any particular use, and Fehrenbacher shall not be liable for any latent or patent defect or deficiency therein.

Fehrenbacher will pay taxes on the premises which fall due during the term of this lease and renewal hereof, if any.

College agrees that it will not assign this lease or renewal hereof nor will it let or sublet the premises during the term of the lease or renewal hereof, without the prior written consent of Fehrenbacher, which will not be unreasonably withheld. College will not make any alterations or additions to the premises without prior written consent of Fehrenbacher; College shall in no event have any power, authority or right to incur or create any obligation in respect to the leased premises which shall create or constitute a lien or claim in favor of College or any third parties as against the right, title or interest of Fehrenbacher in or to the premises leased, and notice is hereby given to all persons furnishing labor or materials for improvements or construction that any liens therefore shall attach only to the lease hold interest of College hereunder and shall be subject and subordinate to all the rights, title and interest of the Fehrenbacher in and to said premises and building.

Fehrenbacher shall have free access to the premises hereby leased for the purpose of examining or exhibiting same or of making any needful repair; also Fehrenbacher shall have the right to place upon the leased premises notices of "For Sale" or "To Rent". However, Fehrenbacher agrees that he will not exercise his access to said premises and Fehrenbacher will do nothing to violate the confidentiality of the clients of the College.

College shall commit no act of waste and shall take good care of the premises and the fixtures and appurtenances therein; College shall, in the use and occupancy of the described premises, conform to all laws, orders and regulations of the Federal, State and Local Governments, or nay of their respective departments.

The provisions of this lease shall bind and inure to the benefit of the Fehrenbacher and College and their respective heirs, successors, legal representatives and assigns.

If default shall be made in payment of rent or in any of the covenants and agreements herein contained to be kept by College, or if College shall be placed in bankruptcy (voluntary or involuntary) or make assignment for the benefit of creditors, it shall be lawful for Fehrenbacher to enter into and upon the premises hereby leased, either with or without process of law, and repossess the same and distrain for any rent that may be due thereof, at the election of Fehrenbacher; and in order to enforce a forfeiture of nonpayment of rent, it shall not be necessary to make demand on the same day the rent shall become due, but a demand and refusal or failure to pay at any time on the same day the same day or at any time on any subsequent day, shall be sufficient; and after such default Fehrenbacher shall be able to pursue a remedy of forcible entry and detainer entry of the premises under statute and shall further have all rights and remedies and provided by law and under this contract. In the even Fehrenbacher is required to employ an attorney to enforce his rights under this contract, he shall be entitled to receive from College his attorney fees and cost of suit.

Notwithstanding the foregoing, Fehrenbacher agrees to give the College 10 days written notice of default in rent and 30 days written notice of default of any other term or condition of this Lease. Except for rent, bankruptcy, or assignment for benefit of creditors, College shall with reasonable dispatch make efforts to correct said default within the notice period and shall be given additional time if reasonable efforts are being made to cure such default.

If damage by fire or other casualty to the building on demised premises is so extensive as to amount to 50% or more total destruction of said building then College, at its option, may terminate this Lease and rent shall be apportioned and paid to the day of such fire and casualty. In all other cases where the building is damaged by fire or other casualty, Fehrenbacher shall repair the damage with reasonable dispatch and rent shall be apportioned until the damage has been repaired.

Delays caused by inability to procure materials and/or labor, riots, national emergency, acts of God, or of a public enemy, governmental laws and/or regulations, or other cause beyond Fehrenbacher's control shall be considered in determining what constitutes "reasonable dispatch".

College shall surrender the demised premises to Fehrenbacher within 5 days after party has given written notice of any termination hereunder to the other, and College shall remove all personnel and personal property from the premises within that time.

College agrees that during the term of this lease at their expense, they will carry liability insurance with a company acceptable to Fehrenbacher providing for a minimum of \$1,000,000.00 per person \$1,000,000.00 per accident \$500, 000, 00.00 for property for occurrence on the demised premises.

Fehrenbacher shall not be liable to the college or any other person for any injury, loss or damage to personal property to any kind that may be on the demised premises or in the building and improvements herein leased to College. Personal property herein referred to shall include, College's fixtures, furniture and equipment, even though the same may be attached or affixed to the building herein leased to College.

College shall not allow any intoxicating beverages or liquors to be served or used on said premises. In case of default in payment of rent under this lease, Fehrenbacher may distrain to much or all of the personal property that the College may then own situate on the above described real estate as is necessary to satisfy Fehrenbacher for all amounts due under this lease including future rentals. College shall not encumber, sell or otherwise dispose of any personal property that may be situated on the above-described premises unless at the time of such encumbrances, sale or disposal. College is not in default in payment of rent hereunder.

Fehrenbacher covenants that College, on paying the rent and performing all the covenants hereof, shall have and may peaceably and quietly have, hold and enjoy the leased premises for the term herein mentioned and for any renewal hereof in accordance with the terms of this lease.

Any notices to be given by the parties shall be given to the parties at the address shown on page one of this Lease. Either party may amend the address for giving notice at anytime by delivery to the other party in writing a change of address delivered to the last stated address of the party.

A) If the totality of the premises leased under this Lease is taken by public authority pursuant to the power of eminent domain, this Lease shall terminate as of the date possession is taken by the public authority.

B) If less than the totality is taken pursuant to the power of eminent domain and in the opinion of Fehrenbacher is not economically feasible to continue this Lease, Fehrenbacher may terminate this Lease as of the date possession is taken by the public authority. If Fehrenbacher



does not elect to terminate this Lease, the Fehrenbacher shall make any changes, alterations, or reconstruction necessary to put the demised premises in a commercially proper condition to use for the purposes herein intended.

- A) College shall conduct and cause to be conducted, all operations and activity (except for conduct, operations and activity of Fehrenbacher or his agents) at the premises in compliance with, and shall in all other respects applicable to the premises comply with all applicable federal, state and municipal statutes, ordinances, regulations, orders, directives and other requirements of law or common law concerning: (i) The generation, use, handling, treatment, storage, transportation, release, disposal, remediation or presence of any material including solid waste or hazardous substance in on, under, from and connected with operation and activities at the premises; (ii) the emission of air pollutant; (iii) The presence or discharge of any pollutant in, on or under the premises or into surface or ground water; and (iv). Storage tanks and related facilities and connections; (herein collectively called “environmental statutes”). Colleges shall obtain and maintain all permits, licenses or approval and shall prepare and make, maintain, and/submit all notifications, registrations, records, reports and other documents as required by environmental statutes in a timely manner. College shall at all times comply with the terms and conditions of such permits, licenses, approvals, notifications and registrations.
- B) College shall provide to Fehrenbacher copies of any written notice of violation, summons, order, administrative, civil or criminal complaint which will materially adversely affect College’s use of the premises.
- C) College shall not cause or allow the use, generation, handling or storage of hazardous substances or solid waste in, on or under the premises, except; (i) construction materials including asbestos containing materials, polychloride biphenyl and area-formaldehyde, or any other banned or prohibited substance in construction), office equipment, furnishings and supplies, and office maintenance materials that are or contain hazardous substance may be used, generated, handled or stored on the premises, provided such is incident to and reasonably necessary for the construction, operation or maintenance of the premises for the authorized use set forth herein and is in compliance with applicable laws, (ii) if hazardous substances are required pursuant to the conduct of College’s business, that it may be used, handled or stored on the premises if such activity is incident to the authorized use of the premises and provided that such are packaged, labeled, stored or used in accordance with applicable laws and (iii) solid waste may be generated and stored temporarily by College on the premises provided such activities are performed in compliance with applicable law. College shall not cause or allow the release of hazardous substances or solid waste

in, on or under the said premises except as provided in the previous sentence. Should any release of hazardous substances or solid waste occur at the premises the College shall immediately take all measures necessary to contain, remove and dispose of the premises all materials released or contaminated by the release and remedy and mitigate all threats to public health or the environment relating to such release all in accordance with applicable. When conducting any such measures, the College shall comply with the environmental requirements.

The parties acknowledge and agree that this lease is the entire agreement between parties hereto and there are no collateral or oral agreements or understandings. Fehrenbacher and College agree that no modification of this agreement shall be binding upon them and each of them unless such modification shall be in writing and duly accepted in writing by both parties and approved in writing by the parties.

Where necessary or appropriate the masculine, feminine or neuter shall be interchangeable, and the singular shall include the plural or vice-versa.

In witness whereof, the parties hereto have executed their hands and signatures at the year first above written.

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Tommie D. Fehrenbacher, Lessee

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Board Chairman  
Illinois Eastern Community Colleges

## FACILITIES LICENSE AGREEMENT

THIS FACILITIES LICENSE AGREEMENT (“License”) is made this \_\_\_\_ day of November 2009, by and between Prairie State Generating Company, LLC, a Delaware limited liability company, (“Licensor”) and Illinois Eastern Community College an educational institution chartered by the State of Illinois (“Licensee”).

### WITNESSETH:

In consideration of the payment of Ten Dollars (\$10.00) and other good and valuable consideration the receipt of which is hereby acknowledged, the Licensor and Licensee agree as follows:

1. **Use of the Premises.** Subject to the terms and conditions contained herein, Licensor does hereby grant to Licensee a license to use the following described property (the “Premises”): the “mining portion” ( as identified by Licensor) of the Licensor’s training center located at 8955 County Highway 12, Venedy, IL 62214, including the parking facilities adjacent thereto.
2. **Term of License.** The term of this License shall continue from month to month until terminated as hereinafter provided. Either party may at any time terminate this License without penalty, upon 30 days advance written notice to the other party.
3. **Consideration.** In consideration of the use of the Premises, Licensee agrees to abide and cause its invitees and guests to abide by all safety rules, rules of conduct, parking and traffic rules, as well as any rules, codes, and standards of conduct of Licensee and to comply with all federal state and local laws.
4. **Insurance.** Licensee shall provide:
  - (a) Comprehensive commercial general liability and public liability insurance including premises liability with minimum limits of \$2,000,000 per occurrence for bodily injury, and \$2,000,000 per occurrence for property damage.
  - (b) All policies other than those for Worker’s Compensation shall be written on an occurrence and not on a claims made basis. Workers compensation coverage in the amounts and with limits as required by applicable law.
  - (c) The coverage amounts set forth above may be met by a combination of underlying and umbrella policies so long as in combination the limits equal or exceed those stated.
  - (d) All policies shall name Licensor as an additional insured on a primary, non-contributory basis.
5. **Condition of the Premises.** Licensee acknowledges that the Premises are leased “as is”, “where is” and Licensor shall have no obligations or liability with respect to the condition of the Premises
6. **Indemnity.** Licensee shall indemnify Licensor against and hold, it and its parent company and Premises Owners, and each of their employees, officers, directors, members, representatives, and agents harmless from any and all loss or liability arising by reason of any use or condition of

the Premises of any part thereof by Licensee, its guests, invitees, employees and representatives during the License term.

7. **Alterations, Repairs and Maintenance.** Licensor shall, from time to time and at any time and without liability to Licensee, have right to change, repair, or maintain the Premises and Licensee recognizes that such changes, repairs and maintenance may cause interruption to the use of the designated portion of the Premises. Licensor shall use reasonable efforts to minimize the disruption of the planned activities of Licensor. Licensee shall have no right to alter the Premises or add any fixtures without the prior written consent of the Licensor.

8. **Premises Owners.** As used herein, Premises Owners shall include the following entities: **Indiana Municipal Power Agency**, a body corporate and politic and a political subdivision of the State of Indiana, having an office at 11610 North College Avenue, Carmel, Indiana 46032, **Missouri Joint Municipal Electric Utility Commission**, a body public and corporate of the State of Missouri, having an office at 2407 West Ash, Columbia, Missouri 65203, **Northern Illinois Municipal Power Agency**, a municipal power agency created and incorporated as a body politic and corporate, municipal corporation and unit of local government of the State of Illinois, having an office at 333 Lincoln Highway, Rochelle, Illinois 62068, **Prairie Power, Inc.**, an Illinois not-for-profit corporation, created and existing under and by the virtue of the laws of the State of Illinois, and duly authorized to transact business in the State of Illinois, having an office at 2103 South Main Street, Jacksonville, Illinois 62651, **Kentucky Municipal Power Agency**, a joint public agency established pursuant to the laws of the Commonwealth of Kentucky, having an office at 1500 Broadway, Paducah, Kentucky 42002, **Lively Grove Energy Partners, LLC**, a Delaware limited liability company, created and existing under and by the virtue of the laws of the State of Delaware, and duly authorized to transact business in the State of Illinois, having an office at 701 Market Street, St. Louis, Missouri 63101, **AMP 369, LLC**, a Delaware limited liability company, created and existing under and by the virtue of the laws of the State of Delaware, and duly authorized to transact business in the State of Illinois, having an office at 701 Market Street, St. Louis, Missouri 63101, **Illinois Municipal Electric Agency**, a municipal power agency created and incorporated as a body politic and corporate, municipal corporation and unit of local government of the State of Illinois, having an office at 3400 Conifer Drive, Springfield, Illinois 62704, **Southern Illinois Power Cooperative**, an Illinois not-for-profit corporation, created and existing under and by the virtue of the laws of the State of Illinois, and duly authorized to transact business in the State of Illinois, having an office at 11543 Lake of Egypt Road, Marion, Illinois 62959, and **Prairie State Energy Campus Management Company**, an Indiana not-for profit corporation.

**9. Notices and Representatives.** All notices, requests, demands, and other communications hereunder shall be in writing and shall be deemed given if personally delivered or mailed, certified mail, return receipt requested, to the following Representatives:

Licensor's Representative: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Licensee's Representative: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**10. Assignment.** License shall have no right to assign, license, sublet or sublet the Premises.

IT WITNESS WHEREOF, the parties have executed this License in duplicate, the day and year first above written.

PRAIRIE STATE GENERATING COMPANY, LLC

ILLINOIS EASTERN  
COMMUNITY COLLEGE  
DISTRICT #529

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

AMENDMENT TO LEASE AGREEMENT

Wabash Valley College Foundation, Mt. Carmel, Illinois, hereinafter called "Foundation" and Illinois Eastern Community College District #529, 233 East Chestnut Street, Olney, Illinois, hereinafter called "District" entered into a lease for premises located at 310-314 West Third Street, in the City of Mt. Carmel, Wabash County, Illinois on the 25<sup>th</sup> day of July, 2009.

Under the terms of the lease, the District would occupy the premises from July 25, 2009 to July 25, 2014 and the District, after payment of \$1.00, would become the owner of the premises.

The District was to pay the sum of \$5,091.86 per month on the 25<sup>th</sup> of each month and the District has made such payments since the inception of the lease.

The Foundation and the District have agreed to amend the existing lease agreement as follows:

The lease period will be from March 1, 2012 to March 1, 2020.  
The monthly lease payment due shall be \$1,401.75 due on the 25<sup>th</sup> of each month.

All other terms and conditions of the existing lease shall remain in effect.

The Foundation has taken appropriate action to approve this lease amendment. The Board of Trustees of the District approved this amendment on January 17, 2012.

\_\_\_\_\_  
Wabash Valley College Foundation

\_\_\_\_\_  
Chairman, Board of Trustees  
Illinois Eastern Community Colleges

\_\_\_\_\_Date

\_\_\_\_\_Date

## LEASE AGREEMENT

THIS LEASE made the \_\_\_\_ th day of July 2009, by and between Wabash Valley College Foundation of \_\_\_\_\_, Mt. Carmel, Illinois, hereinafter called "Foundation", and Illinois Eastern Community College District #529, 233 East Chestnut Street, Olney, Illinois 62450, hereinafter called "District".

WITNESSETH: That the parties hereto for the consideration hereinafter mentioned covenant and agree as follows:

1. Foundation hereby leases to District premises City of Mt. Carmel, Illinois having following legal description, to wit:

310-314 West Third Street in the City of Mt. Carmel, Wabash County, Illinois

to be used by District as an instructional area primarily for teaching and other activities that are required for the successful operation of instructional programs for a term commencing July 25, 2009 and terminating July 25, 2014. The final payment, due July 25, 2014, shall be adjusted to reflect actual payment activity during the course of the contract. No penalty will be charged for prepayments. District is hereby given the option of purchasing the above referenced premises for an additional one dollar (\$1.00) to be paid with the final payment. The rental of \$5,091.86 per month will be payable on the 25th day of each month from July 25, 2009 to July 25, 2014.

District shall have the option to extend the lease for additional years. The rental from this extension will be agreed upon at the time of the extension.

2. District hereby takes the lease to the said premises and agrees to pay the rent Provided.
3. District covenants with Foundation that at the expiration of the term of this lease, or renewal hereof, District will yield up the premises to Foundation without further notice in as good condition as when same were entered upon by District, reasonable wear and tear and damage by fire and inevitable accident excepted.
4. District will arrange for and pay for all deposits and use for utility services for all utilities to be used on the premises, including but not limited to, water, sewer, natural gas, electricity and telephone.
5. During the term hereof, or renewal hereof, if any, District will at its expense maintain the exterior or outside and structural portion of the building and the major plumbing. During the term of this lease and any renewal hereof, District will, at its expense maintain in good repair all parts of the

premise leased and shall keep all toilets and sink traps unstopped. District will pay for all cleaning and redecoration and will pay for all repairs necessary or desirable as a result of the activities and behavior of the occupants and the Districts invitees.

6. The District shall be solely responsible for selecting and installing all fixtures and shall maintain possession of all fixtures and other items installed by District upon the premises (whether or not said additional items are legally classified as fixtures) shall continue to be treated as in the possession of District including the right to remove all of said fixtures and said items so installed by District, upon termination or cancellation of this lease. This shall include, but not be limited to the following fixtures or items installed by the District:
  - G. All plumbing materials and fixtures above the floor;
  - H. All partitions;
  - I. All conduits above the ceiling;
  - J. All electrical fixtures purchased by District;
  - K. The fire alarm system;
  - L. All other appurtenances installed or attached to the premises by District in Order to utilize the premises for its intended use.
7. District represents to Foundation that District has examined the physical condition of the demised premises prior to the execution and delivery of this lease and has found it to be satisfactory for all purposes hereof, including intended use, and District accepts the condition of the demised premises in its present condition "As Is". Foundation makes no representation or warranty with respect to the condition of the demised premises or its fitness or availability for any particular use, and Foundation shall not be liable for any latent or patent defect discovered therein.
8. Foundation will pay taxes on the premises which fall due during the term of this lease and renewal hereof, if any.
9. District agrees that it will not assign this lease or renewal hereof nor will it let or sublet the premises during the term of the lease or renewal hereof, without the prior written consent of Foundation, which will not be unreasonably withheld. District will not make any alterations or additions to the premises without prior written consent of Foundation; District shall in no event have any power, authority or right to incur or create any obligation in respect to the leased premises which shall create or constitute a lien or claim in favor of District or any third parties as against the right, title or interest of Foundation in or to the premises leased, and notice is hereby



given to all persons furnishing labor or materials for improvements or construction that any liens therefore shall attach only to the lease hold interest of District hereunder and shall be subject and subordinate to all the rights, title and interest of the Foundation in and to said premises and building.

10. Foundation shall have free access to the premises hereby leased for the purpose of examining for appropriate use. However, Foundation agrees that it will not exercise its access to said premises and Foundation will do nothing to violate the confidentiality of the clients of the District.
11. District shall commit no act of waste and shall take good care of the premises and the fixtures and appurtenances therein; District shall, in the use and occupancy of the described premises, conform to all laws, orders and regulations of the Federal, State and Local Governments, or any of their respective departments.
12. The provisions of this lease shall bind and inure to the benefit of the Foundation and District and their respective heirs, successors, legal representatives and assigns.
13. If default shall be made in payment of rent or in any of the covenants and agreements herein contained to be kept by District, it shall be lawful for Foundation to enter into and upon the premises hereby leased, either with or without process of law, and repossess the same and distraint for any rent that may be due thereof, at the election of Foundation; and in order to enforce a forfeiture of nonpayment of rent, it shall not be necessary to make demand on the same day the rent shall become due, but a demand and refusal or failure to pay at any time on the same day the same day or at any time on any subsequent day, shall be sufficient; and after such default Foundation shall be able to pursue a remedy of forcible entry and detainer entry of the premises under statute and shall further have all rights and remedies and provided by law and under this contract. In the event Foundation is required to employ an attorney to enforce its rights under this contract, it shall be entitled to receive from District his attorney fees and cost of suit.

Notwithstanding the foregoing, Foundation agrees to give the District 10 days written notice of default in rent and 30 days written notice of default of any other term or condition of this Lease. Except for rent, District shall with reasonable dispatch make efforts to correct said default within the notice period and shall be given additional time if reasonable efforts are being made to cure such default.

14. If damage by fire or other casualty to the building on demised premises is so extensive as to amount to 50% or more total destruction of said building then District, at its option, may terminate

this Lease and rent shall be apportioned and paid to the day of such fire and casualty. In all other cases where the building is damaged by fire or other casualty, Foundation shall repair the damage with reasonable dispatch and rent shall be apportioned until the damage has been repaired. Delays caused by inability to procure materials and/or labor, riots, national emergency, acts of God, or of a public enemy, governmental laws and/or regulations, or other cause beyond Foundation's control shall be considered in determining what constitutes "reasonable dispatch".

District shall surrender the demised premises to Foundation within 5 days after party has given written notice of any termination hereunder to the other, and District shall remove all personnel and personal property from the premises within that time.

15. District agrees that during the term of this lease at their expense, they will carry liability insurance with a company acceptable to Foundation providing for a minimum of \$1,000,000.00 per person \$1,000,000.00 per accident \$500, 000, 00.00 for property for occurrence on the demised premises. District shall also provide and pay fire, wind damage and full coverage property insurance; and name the Foundation as an other insured.

Foundation shall not be liable to the District or any other person for any injury, or damage to personal property to any kind that may be on the demised premises or in the building and improvements herein leased to District. Personal property herein referred to shall include, District's fixtures, furniture and equipment, even though the same may be attached or affixed to the building herein leased to District.

16. District shall not allow any intoxicating beverages or liquors to be served or used on said premises.
17. In case of default in payment of rent under this lease, Foundation may retain so much or all of the personal property that the District may then own situated on the above described real estate as is necessary to satisfy Foundation for all amounts due under this lease including future rentals. District shall not encumber, sell or otherwise dispose of any personal property that may be situated on the above-described premises unless at the time of such encumbrances, sale or disposal, the District is not in default in payment of rent hereunder.
18. Foundation covenants that District, on paying the rent and performing all the covenants hereof, shall have and may peaceably and quietly have, hold and enjoy the leased premises for the term herein mentioned and for any renewal hereof in accordance with the terms of this lease.
19. Any notices to be given by the parties shall be given to the parties at the address shown on page one of this Lease. Either party may amend the address for giving notice at any time by delivery to the other party in writing a change of address delivered to the last stated address of the party.

20. A) If the totality of the premises leased under this Lease is taken by public domain pursuant to the power of eminent domain, this Lease shall terminate as of the date possession is taken by the public authority.
- C) If less than the totality is taken pursuant to the power of eminent domain and in the opinion of Foundation is not economically feasible to continue this Lease, Foundation may terminate this Lease as of the date possession is taken by the public authority. If Foundation does not elect to terminate this Lease, the Foundation shall make any changes, alterations, or reconstruction necessary to put the demised premises in a commercially proper condition to use for the purposes herein intended.
21. A) District shall conduct and cause to be conducted, all operations and activity (except for conduct, operations and activity of Foundation or its agents) at the premises in compliance with, and shall in all other respects applicable to the premises comply with all applicable federal, state and municipal statutes, ordinances, regulations, orders, directives and other requirements of law or common law concerning: (i) The generation, use, handling, treatment, storage, transportation, release, disposal, remediation or presence of any material including solid waste or hazardous substance in on, under, from and connected with operation and activities at the premises; (ii) the emission of air pollutant; (iii) The presence or discharge of any pollutant in, on or under the premises or into surface or ground water; and (iv). Storage tanks and related facilities and connections; (herein collectively called “environmental statutes”). Districts shall obtain and maintain all permits, licenses or approval and shall prepare and make, maintain, and/submit all notifications, registrations, records, reports and other documents as required by environmental statutes in a timely manner. District shall at all times comply with the terms and conditions of such permits, licenses, approvals, notifications and registrations.
- B) District shall provide to Foundation copies of any written notice of violation, summons, order, administrative, civil or criminal complaint which will materially adversely affect District’s use of the premises.
- C) District shall not cause or allow the use, generation, handling or storage of hazardous substances or solid waste in, on or under the premises, except; (i) construction materials, asbestos containing materials, polychloride biphenyl and area-formaldehyde, or any other banned or prohibited substance in construction), office equipment, furnishings and supplies, office maintenance materials that are or contain hazardous substance may be used, generated, handled or stored on the premises, provided such is incident to and reasonably necessary for needed construction, operation or maintenance of the premises for the authorized use set forth herein and



Tommie D. Fehrenbacher  
P.O. Box 539  
Olney, IL 62450

## **L E A S E**

THIS LEASE made the \_\_\_\_\_ of \_\_\_\_\_, by and between Tommie D. Fehrenbacher of 1401 Whittle Ave., P.O. Box 539 Olney, Illinois hereinafter called "Landlord" and Illinois Eastern Community Colleges, hereinafter called "Tenant."

WITNESSETH: That the parties hereto for the consideration hereinafter mentioned covenant and agree as follows:

1. The landlord hereby leases to Tenant storefront premises at 218 E. Main St. Olney IL, to be used by tenant for offices. For a term commencing February 1, 2010 and ending June 30, 2015 at the current monthly rental of \$2,000.00 payable on the 1st day of each month at the beginning of the month 1<sup>st</sup> day of the month thereafter.
2. Tenant hereby takes the lease to the said premises and agrees to pay the rent above provided.
3. Tenant covenants with the Landlord that at the expiration of the term of this lease, Tenant will yield up possession of the premises to Landlord without further notice in as good condition as when same were entered upon by Tenant, reasonable wear and tear and damage by fire and inevitable accident excepted.
4. Landlord agrees to furnish an air conditioning unit to the premises and to keep it in serviceable condition.
5. Tenant will arrange for and pay for all utilities to be used on the premises, including the operation of air conditioning.
6. During the term thereof, Landlord will at his expense maintain the exterior or outside and the structural portions of the building and the major plumbing. During the term of this lease and any renewal hereof, Tenant will at his expense maintain in good repair all other parts of the premises leased and will assume liability for any glass breakage due to Tenants misuse. Tenant will pay for all cleaning and redecoration.
7. Landlord will pay real estate taxes on the premises that fall due during the term of this lease and renewal hereof, if any.
8. Tenant will not make any alterations or addition to the premises without prior written consent of Landlord; Tenant shall in no event have any power, authority or right to incur or create or constitute a lien or claim in favor of Tenant or any third parties as

- against the right, title or interest of Landlord in or to the premises leased and notice is hereby given to all persons furnishing labor or materials for improvements or construction that any liens therefore shall attach only to the leasehold interest of Tenant hereunder and shall be subject and Subordinate to all the rights, title and interest of the Landlord in and to said premises and building.
9. Landlord shall have free access to premises hereby leased for the purpose of examining or exhibiting same or of making any needful repairs; also Landlord shall have the right to place upon the leased premises' notices of "For Sale" or "To rent."
  10. Tenant will keep the premises in clean and healthy condition and in accordance with the ordinances of the City of Olney and all Federal, State and Municipal laws and regulations concerning same.
  11. The provisions of this lease shall bind and inure to the benefit of the Landlord and Tenant and their respective heirs, successors, legal representatives and assigns.
  12. If default shall be made in payment of rent or in any of the covenants and agreements herein contained to be kept by Tenant, it shall be lawful for the Landlord to enter into and upon the premises hereby leased, either with or without process of law, and repossess the same and distrain for any rent that may be due thereon, at the election of Landlord; and in order to enforce a forfeiture for nonpayment of rent, it shall not be necessary to make a demand on the same day the rent shall become due, but a demand and refusal or failure to pay at any time on the same day or at any time on any subsequent day, shall be sufficient; and after such default Tenant and all persons in possession under tenant shall be deemed guilty of forcible detainer of the premises under the statute.
  13. Tenant agrees that during the term of this lease at his expense, he will carry liability insurance with a company acceptable to Landlord providing for a minimum of \$300,000.00 per person \$300,000.00 per accident and \$50,000 for property for occurrences on the damaged premises.
  14. Tenant shall not allow any intoxicating beverages or liquors to be sold on said premises.
  15. Landlord covenants that the Tenant upon paying the rent and performing all covenants hereof, shall have and may peaceably and quietly have, hold and enjoy the leased premises for the term herein mentioned and for any renewal hereof in accordance with the terms of the lease.
  16. Lessor understands that Lessee is primarily funded by state and federal government grants and appropriations which are subject to annual adjustment and possible elimination due to government funding priorities. Should Lessee's funding levels be significantly reduced, Lessee will be allowed to reduce the amount of Leased space

with ninety (90) days written notice and verification of funding change. Should the great majority of Lessee's funding be eliminated, or funding is completely terminated, Lessee will be allowed to terminate tenancy with ninety (90) days written notice and verification of funding change.

IN WITNESS WHEREOF, Landlord and Tenant have hereunto set their hands and seals to the foregoing lease executed in duplicate originals at the office of Tom Fehrenbacher, 1401 Whittle Ave. Olney, IL, on the day and year first above stated. Phone 618-395-2306.

Illinois Eastern Community Colleges

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Tommie D. Fehrenbacher

\_\_\_\_\_  
Date

**Lease Agreement**

Wrightsmen-Musso, Ltd. Hereinafter "Musso" hereby leases to Illinois Eastern Community Colleges Coal Mining Technology, hereinafter "College." College hereby leases from Musso, suite of office space and class room located at 170 West Center Street, Girard, Illinois, for a term of two (2) year(s) commencing on July 1, 2010 for College's use as a professional office suite and class room.

RENT: College hereby agrees to pay rent for the leased premises as follows:  
Lease to be for one (1) years starting July 1, 2014 to June 30, 2015 at a lease amount of \$850.00 per month.

REPAIRS & MAINTENANCE: Musso will provide routine maintenance and repairs to the building exterior. College will be responsible for all maintenance within office suite and class room and general maintenance/upkeep of same area.

INSURANCE: College agrees to carry personal injury liability insurance in the amount of not less than \$1,000,000.00 with Musso as an additional insured, copy of certificate of insurance to be mailed to Wrightsmen-Musso, Ltd. Within 30 days from 1-1-07.

UTILITIES: Tennant to be responsible for all utilities.

FIRE: In the event of fire, causing damage which substantially interferes with College's use or occupancy of the premises, College shall have no liability for rent during reconstruction and only pro-rated liability during repair. Musso shall have no obligation to repair, rebuild or furnish alternate quarters. Should Musso repair or rebuild, College shall have first refusal rights to lease said offices at the same rent in effect at the time of the loss for the balance of the term. Musso will make every good faith effort to continue to provide offices for College, but shall not be legally obligated to do so.

RENEWAL: College will have the right to renew said lease in accordance with "rent and options paragraph" of this document. College shall notify Musso in its intent not to renew no less than sixty (60) days before the end of the lease term, otherwise lease will automatically renew for one year periods.  
The lease is hereby extended to June 30, 2015 at a monthly rent of \$850.

TERMINATION: Lessee hereby notifies Lessor of intent to terminate this lease June 30, 2015.

In the event that the College is not allowed to teach classes at this facility by action of Lincoln Land Community College, then Musso agrees to allow a termination of this lease with four months notice.

Dated at Virden, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

WRIGHTSMAN-MUSSO, LTD. ILLINOIS EASTERN COMMUNITY  
COLLEGES COAL MINING  
TECHNOLOGY

by \_\_\_\_\_ by \_\_\_\_\_



## INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT is made August 10, 2004, by and between Illinois Eastern Community College District No. 529, hereinafter referred to as the COLLEGE and the City of Robinson, Illinois, an Illinois Municipal Corporation of Robinson, Illinois, hereinafter referred to as the CITY.

WITNESSETH:

WHEREAS, the CITY is the owner of certain real estate located at 501 South Cross Street, Robinson, Illinois; and

WHEREAS, the parties hereto are desirous of developing said premises for the mutual benefit of the student of the COLLEGE and the residents of the CITY'S community as a recreational facility; and

WHEREAS, the COLLEGE and the CITY are desirous of having located upon said premises a health and fitness facility; and

WHEREAS, the parties have determined to fulfill said goal, the COLLEGE and the CITY shall contribute to the cost of developing such health and fitness facility, with such facility to then be owned and managed by the CITY pursuant to the terms of this Agreement:

WHEREAS, Article 8, Section 10 of the Constitution of the State of Illinois authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or by ordinance; and

WHEREAS, the parties have determined that it is in the best interests of the students of the COLLEGE and the residents of the CITY, for the parties to enter into this Agreement with respect to the equipping and operation of said health and fitness facility and to carry out the purposes of this Agreement; and the governing bodies of each party hereto have adopted an ordinance or resolution approving this Intergovernmental Agreement and authorizing its execution.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein and of other good and valuable consideration, the sufficiency and receipt of which is hereby acknowledged, the parties hereto agree as follows:

### **1. Ownership and Equipping**

The COLLEGE shall, at its sole expense, purchase and provide all necessary equipment operate a health and fitness facility. The CITY and the COLLEGE have agreed upon a basic equipment list to be provided by the COLLEGE and it is attached hereto and incorporated herein by reference as Exhibit "A". The COLLEGE shall purchase and install such equipment in the facility. Once the facility has been fully equipped at the cost of the COLLEGE, the CITY shall assume sole cost of the maintenance, repair and replacement of such equipment and reserve the right to make all decisions as to the maintenance, repair or replacement of such equipment. Any COLLEGE provided cardio-equipment replaced within two years shall be returned to LTC/IECC. The COLLEGE, may at its expense, add equipment as it may see fit to enhance its programs at any time with the same stipulations as apply to equipment already installed.

### **2. Operation Expenses**

The CITY shall own and operate the health and fitness facility and shall be responsible for all expenses incurred in the operation of the facility after installation of the equipment is complete.

However, the COLLEGE agrees to pay the sum of \$275 (two hundred and seventy-five dollars) per month toward partial payment of utilities.

### **3. Operation and Management of Facility**

The CITY shall provide management and clerical services as it shall deem necessary for the operation of the facility. Budgeting and policy decisions concerning the operation of the health and fitness facility shall be in the sole discretion of the CITY.

The CITY shall have the right to establish user fees and rates, collect such user fees and rates, and those shall become general funds of the CITY.

### **4. Scheduling and Shared Use of the Facility**

Priority shall be given to the use of the health and fitness facility by the COLLEGE and COLLEGE classes. Such use shall be scheduled between the designated representative of the CITY and the designated representative of the COLLEGE. The CITY and COLLEGE shall cooperate as necessary to make scheduling changes and to avoid scheduling conflicts. The COLLEGE shall have a duly certified representative in attendance for purposes of supervision and instruction when the health and fitness facility is used by students enrolled in the COLLEGE classes. When the health and fitness facility is used by the students of the COLLEGE, it shall be the responsibility of the COLLEGE at the end of each daily use, to properly secure the building in accordance with written instructions to be provided to it by the CITY. In the event of a disagreement among the parties as to any matter covered by this paragraph, the decision of the CITY with regard to such issue shall be final.

### **5. Revenues from Operation of Facility**

The CITY shall determine all fee structures for use of the health and fitness facility. The CITY will provide to the COLLEGE forty (40) percent of all collected user fees associated with use of fitness center equipment provided by the COLLEGE. All concessions shall be under the control of the CITY and it shall receive any revenues from those concessions, including vending machines. In the event of a disagreement among the parties as to any matter covered by this paragraph, the decision of the CITY with regard to such issue shall be final.

## **6. Liability Insurance and Indemnification**

Each of the parties hereto shall maintain general liability insurance having liability limits in an amount not less than One Million Dollars (\$1,000,000.00) in force at such party's expense at all times during the term of this agreement and shall name the other party as an additional insured with respect to such policies of insurance. Proof of such insurance shall be given by each party by way of a certificate of insurance to be provided to the other party no less frequently than annually and when otherwise requested by the other party.

The CITY agrees to defend, indemnify and hold harmless the COLLEGE, its officers, agents, contractors and employees harmless of and from all liabilities and claims of liabilities arising out of the CITY'S use by the general public of the facility.

The COLLEGE agrees to defend, indemnify, and hold the CITY, its officers, agents, contractors, and employees harmless of and from all liabilities and claims of liabilities arising out of the use of the facility by the students of Lincoln Trail College when scheduled for use by them.

## **7. Return of Equipment**

In the event the COLLEGE is not able to generate a level of 20 full-time equivalent student yearly enrollment from classes in the health and fitness facility at the conclusion of a 24 month period, then this Agreement shall terminate and the COLLEGE shall regain ownership of the health and fitness equipment described herein, and the COLLEGE shall have no further financial obligation to the CITY.

## **8. Terms of Agreement**

This Agreement shall be effective upon execution hereof by both of the parties hereto and shall continue through and including July 1, 2008. Unless either party notifies the other by January 1 of the year of termination of the initial term, or any renewal term, of its desire not to extend the Agreement, the Agreement shall be extended for additional successive one year terms upon the same terms as then existing. In the event of the termination of this Agreement by either party as above provided, such party shall be responsible for all obligations incurred by it during the term of this Agreement. Upon termination of the Agreement, all real estate and improvements made subject hereof shall be the sole property of the CITY and all health and fitness equipment shall be returned to the COLLEGE.

## **9. Binding Effect**

This Agreement shall be binding upon and inure to the benefit of each of the parties hereto and their respective successors and assigns; provided, however, that neither party shall have the right to assign its interest in this Agreement either voluntarily or by operation of law without the prior written consent and approval of the other party.

## **Amendment**

This Agreement constitutes the entire agreement of the parties and may be altered, modified or amended duly upon the written consent and agreement of both parties after approval by the governing body of each party as required by law.

### **10. Arbitration**

It is hereby agreed that in case of any disagreement or difference shall arise at any time hereafter between the parties hereto, or any person claiming under them, in relation to this Agreement, either as to the construction or operation thereof or the respective rights and liabilities there under, such disagreement or difference shall be submitted to the arbitration of two persons, one to be appointed by each party to this Agreement, and the third to be appointed by the two so appointed. If either party shall refuse or neglect to appoint an arbitrator and served written notice thereof upon the other party requiring it to appoint an arbitrator, then the arbitrator so first appointed shall have the power to proceed to arbitrate and determine the matters of this Agreement or difference as if he were an arbitrator appointed by both the parties hereto for that purpose, and his decision in writing shall be final, provided such decision shall be made within 20 days after the reference of said arbitrators. All decisions of the arbitrators shall be binding upon the parties hereto as if entered by a court of competent jurisdiction.

### **11. Notices**

All notices required hereunder shall be in writing and shall be served personally, be registered or certified mail return receipt requested, or by express delivery service as follows:

If to the City:  
Mayor  
300 S. Lincoln  
Robinson, IL 62454

If to the College:  
Chief Executive Officer  
233 East Chestnut  
Olney, IL 62450

In the event of the change of either of the above addresses, to the party whose address changes shall notify the other party in writing of such change and the new address.

### **12. Severability**

If for any reason any provision of this Agreement is determined by the Court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed to be severed and this Agreement shall remain in full force and effect with the provision severed or modified by Court Order provided that said provision determined invalid does not substantially impair the intent or substance of this Agreement so that the purposes of this Agreement are not fulfilled and the benefits to the parties hereto are not realized. If said provision does substantially impair the intent or substance, the parties shall attempt to agree on an amendment to this Agreement to address the changes necessary as a result of said Court determination. However, if the parties are unsuccessful in negotiating an amendment, this Agreement shall terminate.

**13. Waiver of Performance**

The waiver by either party of any, term, covenant or condition herein, or the failure of such party to insist upon strict and prompt performances therewith, shall not be deemed or construed to constitute a waiver of such terms, covenant or condition, which shall remain in full force and effect and shall continue to be subject to enforcement.

**14. Governing Law and Exclusive Jurisdiction**

This Agreement shall be construed and interpreted in accordance with the laws of the State of Illinois.

**16. Authority of Officers**

Each of the parties hereto represent and warrant that the officers executing this Agreement for and on behalf of such party are fully authorized and empowered by the governing body of such party to make, execute and deliver this Agreement for and on behalf of such party.

CITY OF ROBINSON, ILLINOIS, AN ILLINOIS MUNICIPAL CORPORATION

BY: \_\_\_\_\_ ATTEST: \_\_\_\_\_  
Mayor City Clerk

ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT NO. 529

BY: \_\_\_\_\_ ATTEST: \_\_\_\_\_  
Board Chairman Board Secretary

## Exhibit "A"

### Current Equipment

1. Nine (9) Trotter Circuit Weight Training Stations, including stacked weights.
2. Six (6) Stationary Bicycles
3. One (1) Recumbent Bicycle
4. One (1) Stair Climber
5. Two (2) Commercial Grade Treadmills.

### Equipment to be Purchased

6. Two (2) Treadmills
7. Two (2) Cross Trainers
8. One (1) Stair Climber
9. Two (2) Recumbent Bicycles

LEASE

This agreement is made this 17<sup>th</sup> day of June 2008, between the Wabash Valley College Foundation (“Lessor”) and Illinois Eastern Community College District #529 (“Lessee”).

Lessor leases to Lessee approximately 1,600 square feet of interior space on the ground floor of the building located at 2201 College Drive, Mt. Carmel, Illinois, and such other space in the building as may be mutually agreed upon. In exchange for which the College District agrees to provide mowing, snow clearing and routine maintenance of the building, and to keep the building in general good repair during the term of occupancy. The term of the lease is for a period of two years, commencing on July 1, 2010 through June 30, 2012.

Lessee shall occupy and use the premises as an administrative site for offices and programs for Wabash Valley College, and such other activities as the college may choose. Either party may terminate the lease by giving 30 days’ notice.

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President  
Wabash Valley College Foundation

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Chairman  
Board of Trustees  
Illinois Eastern Community College  
District #529

ATTEST:

---

Secretary  
Board of Trustees  
Illinois Eastern Community College  
District #529

## Lease Agreement

THIS AGREEMENT, made and entered into by and between Ron E, Peach, hereinafter referred to as LESSOR, and The Board of Trustees of Illinois Eastern Community Colleges, District No. 529 (IECC), of the Counties of Richland, Clark, Crawford, Clay, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, State of Illinois, by and through its duly authorized representative, Terry Bruce, CEO, hereinafter referred to as LESSEE;

1. LESSOR is the owner of certain land located in Sections Eight (8) and Nine (9) of Township One (1) South, Range Twelve (12) West of the Second Principal Meridian, Wabash County, Illinois, which premises lie in a generally Northeasterly direction from the City of Mt. Carmel.
2. LESSEE is the owner and operator of a certain radio station with call letters WVJC; which station operates and broadcasts on the campus of Wabash Valley College in the City of Mt. Carmel, a college within the IECC District, Wabash County, Illinois.
3. In order to provide better service for said radio station and its broadcasting activities, LESSEE wishes to erect, install and maintain a tower for transmission purposes upon a portion of land owned by LESSOR.
4. LESSOR wishes to enter into such lease and to allow the use of his land for the aforementioned purposes.

NOW, THEREFORE, the parties hereto do agree as follows:

- A. Leasing and Premises: For and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the sums hereinafter required to be paid and the mutual covenants and agreements herein contained, LESSOR does hereby lease, let and demise unto LESSEE the following described premises:



A part of Lot 15 of Sections 3, 4, 5, 8, 9 and 10, Township 1 South, Range 12 West of the Second Principal Meridian, Wabash County, Illinois, described as follows: Commencing at the Southwest corner of said Lot 15, thence North 29° 00' West a distance of 1411.9 feet to an iron pin; thence North 60° 35' 12" East a distance of 384 feet to an iron pin being the point of beginning; thence North 60° 35' 12" East a distance of 50 feet to an iron pin; South 29° 00' East a distance of 500 feet to a point; thence North 60° 35' 12" East a distance of 200 feet to a point; thence South 29° 00' East a distance of 137 feet to a point; thence South 60° 35' 12" West a distance of 450 feet to a point; thence North 29° 00' West a distance of 69.8 feet to a point; thence North 60° 35' 12" East a distance of 200 feet to a point; thence North 29° 00' West a distance of 567.2 feet to the point of beginning, containing 1.68 acres, more or less.

- B. Rental: The total rent for the initial term of this agreement shall be the sum of Thirty Dollars (\$30.00), which sum shall be paid by LESSEE to LESSOR at the rate of One Dollar (\$1.00) per year, beginning on July 1, 2013, and continuing thereafter upon the same day of each year during the said term of this agreement.
- C. Term: The initial term of this lease shall be thirty (30) years, beginning on July 1, 2013 and ending on June 30, 2043.
- D. Possession: LESSOR shall place LESSEE in possession of the said premises at the commencement of the term hereof and LESSEE may have and retain the quiet and peaceful possession of said premises during the term of this agreement.
- E. Use of Premises: This lease is granted specifically for the purpose of allowing LESSEE to build, erect, install, operate, maintain, repair, rebuilt, reconstruct and use a tower and appurtenances for the broadcasting of radio signals. LESSEE may erect and maintain said tower and all appurtenant structures provided that all governmental provisions, including ordinances and regulations of the City of Mt. Carmel, are fully complied with and provided, that LESSEE shall erect and maintain such tower and appurtenances at its own expense and shall indemnify LESSOR for any loss or damage to persons or property caused thereby.

F. Easement: LESSOR further grants to LESSEE an easement for ingress, egress and regress, and for the installation and maintenance of such power lines or other utility facilities as shall be required by LESSEE along, over and through the following described premises:

An easement 16.5 feet in width for ingress and egress from the Northeast corner of the above described property to the public road which runs along the East side of Lot 15 is provided by the LESSOR, said easement to run north 60° 35' 12" East from said Northeast corner to the public road and said 16.5 feet in width being South of said line.

G. Taxes: LESSEE shall make reasonable efforts to obtain the removal from the tax rolls of Wabash County, Illinois, of the herein demised premises. In the event such premises remain taxable, LESSEE agrees to reimburse LESSOR for such proportionate share of the taxes upon LESSOR'S unimproved land as is attributable to the herein demised premises. The payment herein prescribed shall be computed by multiplying the total tax assessed upon LESSOR'S adjacent unimproved land by a fraction, the numerator of which shall equal the number of acres in the demised premises and the denominator of which shall equal the number of acres in the tract of land of LESSOR of which the demises premises are a part. LESSEE agrees to pay all such taxes which are assessed against the LESSEE and/or the LESSOR due to personal property and improvements constructed or maintained by LESSEE on or about the leased premises: provided, however, LESSOR shall give prior notification of any taxes for which LESSEE is to be charged, so LESSEE will have the opportunity to appear before the taxing authority and contest said assessment.

H. Repairs and Destruction of Improvements: LESSEE shall, throughout the term of this lease, at its own cost and without any expenses to LESSOR, keep and maintain the premises, including any and all of LESSEE'S buildings, improvements or appurtenances thereto, in a good, sanitary and neat order, condition and repair and, except as otherwise provided in this agreement, to restore and rehabilitate any such improvements of any kind that may be destroyed or damaged by fire, wind, casualty or any other cause whatever. LESSOR shall not be obligated to make any repairs, replacements or renewals of any kind, nature or description whatever.

I. Indemnification of Lessor: LESSOR shall not be liable for any loss, injury, death or damage to persons or property which at any time may be suffered or sustained by LESSEE or by any person who may at any time be using or occupying or visiting the demised premises or any other premises situated near said premises, or who shall be in, on or about the same, whether such loss, injury, death or damage may be caused by or in any way resulting from or arise out of any act, omission or negligence of LESSEE, its officers, employees, servants, students or any other person whatever, or of any occupant, subtenant, visitor or user of any portion of the premises, or which shall result from or be caused by any matter or thing whether of the same kind as or of a different kind than the matters or things above set forth. LESSEE Shall indemnify LESSOR, and shall save, defend and hold harmless LESSOR against any and all claims, liability, loss or damage whatever on account of such loss, injury, death or damage. LESSEE hereby waives all claims against LESSOR for damages to any structures or

improvements that are now on or may be hereafter placed or built upon the said premises and to the property of LESSEE in, on or about the said premises, and for injuries to persons or property in or about the premises from any cause arising at any time.

- J. Warranties and Representations: LESSOR covenants that he is seized of the demised premises in fee simple and has full right to make this lease, and that LESSEE shall have quiet and peaceful possession of the premises during the term of this agreement. Except as stated above, LESSOR makes no warranties of any type or kind, express or implied.
- K. Electrical Interference: LESSOR will not grant a lease to any other party for use of LESSOR'S property if such use would in any way adversely affect or interfere with LESSEE'S operation of its communications system nor allow another user of LESSOR'S facilities a use which causes uncorrected interference with LESSEE'S operations nor place a new structure nearby which blocks or partially blocks LESSEE'S transmissions in a manner which significantly interferes with LESSEE'S operations.
- L. Default: In the event of the failure of LESSEE to make payments of the rental as herein provided, to pay taxes or other assessments when such become due and payable, if any, or to otherwise breach any of the terms and conditions of this agreement, LESSOR may declare this contract terminated by giving written notice thereof to LESSEE not less than ninety (90) days prior to the effective date of such termination. Any such notice shall indicate the nature of the default on the part of the LESSEE. Unless such default or defaults as may be specified in

said notice have been corrected on or before the expiration provided in such notice, LESSEE shall deliver possession of said premises to LESSOR.

M. Waiver: The failure or refusal of LESSOR to declare default or termination under the provisions of this agreement as to any one or more events when such default or termination might be declared by him shall not be considered or construed as a waiver of any subsequent such events.

N. Notice: Any notice required or permitted hereunder shall be sufficient if in writing and sent to the respective parties by registered or certified mail, return receipt requested, at the following addresses:

LESSOR: Ron E. Peach, 330 Hindes Street, Mt. Carmel, Illinois 62863

LESSEE: Terry Bruce, CEO, Illinois Eastern Community Colleges, 233 East Chestnut Street, Olney Illinois 62450

O. Binding Effect: This agreement, and all the terms and conditions thereof, shall extend to and be binding upon the parties hereto and their personal representatives, heirs, devisees, assigns or successors.

P. Continuing Use of Tower: In the event LESSEE shall fail to use said tower for broadcasting services for a period of twelve (12) consecutive months at any time following initial uses for such purposes, then this lease shall be null and void and LESSOR shall be entitled to reenter said premises and take possession thereof.

Q. Relocation of Equipment: LESSOR will not require LESSEE to relocate its equipment in any way that will cause deterioration of LESSEE'S radio signal. Nor will it require LESSEE to move or alter its equipment in a manner that would require prior approval of the Federal Communications Commission without providing at least six (6) months written notice to LESSEE.

- R. Removal of Property: At the end of the term of this agreement, or of the term of any extension or subsequent term thereof, LESSEE shall have the right to remove from the said premises all buildings, structures and appurtenances and shall return the said land, as nearly as possible, to the condition existing at the day of execution of this agreement.
- S. Authority: This agreement is being executed by LESSEE pursuant to authority granted by resolution of the Board of Directors of said LESSEE.

IN WITNESS WHEREOF, this agreement has been executed in duplicate originals, any one of which may be considered as an original copy, on the dates set forth below.

\_\_\_\_\_  
Ron E. Peach  
"LESSOR"

STATE OF ILLINOIS        )  
                                  )    SS.  
COUNTY OF WABASH     )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2013, by Ron E. Peach.

\_\_\_\_\_  
Notary Public

ILLINOIS EASTERN COMMUNITY COLLEGE  
DISTRICT #529

By \_\_\_\_\_  
Its Chairman

ATTEST:

\_\_\_\_\_  
Its Secretary  
"LESSEE"

STATE OF ILLINOIS        )  
                                  )    SS.  
COUNTY OF RICHLAND    )

I, the undersigned, a Notary Public, in and for said County, in the state aforesaid do hereby certify that the Chairman, Board of Trustees, of ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529, and Harry Hillis, Jr., personally known to me to be the Secretary of said ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529, and personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such officials, they signed and delivered the said instrument as Chairman and Secretary, of said ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529, and caused the seal of said ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529 to be there affixed, pursuant to authority given by the Board of Trustees of said ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529, as their free and voluntary act and deed of said ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529, for the uses and purposes therein set forth.

Given under my hand and notarial seal this \_\_\_\_ day of \_\_\_\_\_, A.D. 2013.

\_\_\_\_\_  
Notary Public

## LEASE

This agreement is made this 18th day of August, 2009, between the **Illinois Eastern Community College District No. 529**, as Lessor, and the **City of Olney, Illinois**, a municipal corporation, as Lessee:

The Lessor leases to the Lessee the following described premises situated in the City of Olney, County of Richland and State of Illinois:

The circle drive, median, and access road located near the Northwest corner of the intersection of Illinois Route 130 and St. John Street in the City of Olney, and a tract of land forty-seven feet (47') square located immediately west of said circle drive, as more particularly shown on the aerial photograph attached hereto and incorporated herein by reference.

To hold these premises unto the Lessee for a term of twenty (20) years beginning on the date of execution of this agreement, subject to the following terms and conditions:

**1. Renewal and Termination:** Lessor and Lessee each have the right to terminate this lease by giving the other party six months' written notice of the election to terminate. Lessee has the right to renew this lease for a further period of twenty (20) years on the same terms and rental by giving the Lessor six months' written notice of the election to renew. Any notice to the Lessor may be served by mailing a copy of the notice to the Lessor at 233 East Chestnut Street, Olney, Illinois 62450, or at such other place as the Lessor from time to time in writing may appoint. Any notice to the Lessee may be served by mailing a copy of the notice to the Lessee at 300 S. Whittle Avenue, Olney, Illinois 62450.

**2. Rental:** Lessee shall pay rent for the premises during the continuance of this lease at the rate of One Dollar (\$1.00) per year payable on the 1st day of January of each year during the term of this lease.

**3. Use of Premises:** The property shall be used by the Lessee for a park which shall include the location of an oil derrick thereon. The Lessee shall use the property only as permitted by the Zoning Ordinance and any other regulations of the City of Olney or any other governmental authorities. The Lessee shall keep the property in good order and repair as is required for other city parks. The Lessee shall have the right to make such alterations, additions and improvements on the premises as it shall deem necessary, provided that the Lessee shall not construct or allow to continue anything that is an eyesore or is in a dilapidated state.

**3. Assignment of Lease:** The Lessee shall not assign this lease or sublet the premises or any part thereof without the written consent of the Lessor.

**5. Surrender of Premises:** Upon the termination of this lease, the Lessee shall surrender the premises to the Lessor in as good condition as at the beginning of the term of this lease. All additions and improvements made during the term of this lease shall be regarded as



removable fixtures which shall be removed prior to the termination of this lease. The Lessee specifically agrees to remove the oil derrick and any other additions and improvements at its own cost and without any obligation on the part of the Lessor to pay any of the costs of removal.

**6. Insurance:** The oil derrick and any other buildings or structures placed on the leased premises shall be insured by Lessee and the Lessee shall be solely responsibility for the normal maintenance and repair of the buildings and structures. The Lessee shall provide general liability insurance for the protection of the public. The Lessee agrees to indemnify and hold the Lessor harmless from any and all liability as a result of the placement of the oil derrick and any other structures on the leased premises and the use of the leased premises for a city park.

**IN WITNESS WHEREOF**, the parties hereto set their hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

LESSOR:  
ILLINOIS EASTERN  
COMMUNITY  
COLLEGE DISTRICT NO. 529

By: \_\_\_\_\_

IECC Board Chairman

ATTEST:

\_\_\_\_\_  
IECC Board Secretary

LESSEE:  
CITY OF OLNEY, ILLINOIS

By: \_\_\_\_\_

City of Olney Mayor

ATTEST:

\_\_\_\_\_  
City of Olney Clerk

**SUB-LEASE AGREEMENT**  
**BETWEEN**  
**C.E.F.S. ECONOMIC OPPORTUNITY CORPORATION**  
**(WORKFORCE INVESTMENT ACT PROGRAM)**  
**AND**  
**ILLINOIS EASTERN COMMUNITY COLLEGES**

1. The Lease Agreement entered into this 1<sup>th</sup> day of July, 2014 between the Illinois Eastern Community Colleges whose address is 233 East Chestnut, Olney, Illinois 62450 hereinafter called the LESSOR and C.E.F.S. Economic Opportunity Corporation (Workforce Investment Act Program), whose address is 1805 South Banker Street, Effingham, Illinois 62401-0928, hereinafter called the LESSEE, to use and occupy the property herein described under the terms and subject to the conditions set forth herein.
2. WITNESSETH: The LESSOR hereby leases to the LESSEE the following premises: certain office known as IECC Main Street Office at 218 East Main Street Olney, Illinois 62450 (approximately 120 sq.ft.), and to share common space of the building that includes the break room, restrooms and conference room, to be used exclusively as an office facility for the facilitation of the Workforce Investment Act Program to allow local residents to obtain necessary job skills that will lead to employment.
3. To have and to hold the premises with the appurtenances under the following terms: commencing July 1, 2014 through June 30, 2015 and may be terminated by either party giving the other ninety (90) days written notice. The lease could automatically renew at the end of the lease period if mutually agreed to in writing by both parties.
4. The LESSEE shall pay the LESSOR a total not to exceed One Thousand Five Hundred Dollars (\$1,500.00) for the entire term of this lease. The rent shall be paid in monthly installments of \$125.00. The rent shall be due by the 5<sup>th</sup> day of each month. Rents for part of a month will be prorated accordingly. The first month's rent of \$125.00 will be forwarded to the LESSOR upon the completion, execution and signature of this lease by both parties.
5. The LESSOR shall provide the following utilities on the lease premises during the term of this lease, to include heat, water, telephone, internet, sewage service, trash removal, janitorial service and electricity.
6. The LESSEE shall have the right to install and maintain such signs as are necessary for the identification of its place of business, as approved by the LESSOR.
7. The LESSEE has inspected and knows the condition of the leased premises and agrees to accept same "as is". It is further understood that the premises are hereby leased to LESSEE without obligation on the part of the LESSOR to make any additions, alteration or improvements thereto.
8. The LESSEE shall not make any additions, alterations, improvements or repairs to the premises without written consent of the LESSOR in each and every instance.

9. The LESSEE shall under the terms of this Lease Agreement ensure that the area leased is kept clean and orderly for the premises and the appurtenances occupied.
10. The LESSEE shall procure and maintain in force during the term of this agreement, and any extension thereof, at LESSEE's expense, public liability insurance in an amount of at least Three Hundred Thousand Dollars (\$300,000.00) and agrees to furnish to the LESSOR a certificate of insurance naming the LESSOR an insured party, to protect against liability for damage claims through public use of or arising out of accidents occurring in and around the building when said building is being used.
11. This Lease Agreement may be terminated by either party giving the other ninety (90) days written notice. In addition, this agreement is contingent upon the receipt of federal funding through the Illinois Department of Commerce and Economic Opportunity for the Workforce Investment Act Program through Lake Land College by C.E.F.S. Economic Opportunity Corporation. Should this funding cease, this Lease Agreement shall automatically terminate.

IN WITNESS THEREOF, the parties hereto have signed and sealed their presence on the date executed \_\_\_\_\_.

**LESSEE: C.E.F.S. Economic Opportunity Corporation**  
 1805 South Banker Street  
 Effingham, IL 62401-0928

By: \_\_\_\_\_  
 Its: Paul D. White, Chief Executive Officer  
 CORPORATE SEAL

WITNESS:

\_\_\_\_\_

**LESSOR: Illinois Eastern Community Colleges**  
 233 East Chestnut  
 Olney, IL 62450

By: \_\_\_\_\_  
 Its: Terry Bruce, Chief Executive Officer  
 CORPORATE SEAL

WITNESS:

\_\_\_\_\_

## **Agenda Item #8U**

### **Affiliation Agreements**

**Electronic Medical Records Program - Clark County Health Dept. – Martinsville**  
**Medical Assistant Program – Paris Community Hospital – Paris**  
**Medical Assistant Program – Clark County Health Dept. – Martinsville**  
**Pharmacy Technician Program – Crawford Memorial Hospital – Robinson**  
**Pharmacy Technician Program – The Pharmacy Shoppe - Casey**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 17, 2014  
RE: Affiliation Agreements

IECC wishes to enter into affiliation agreements with the following facilities:

Electronic Medical Records Program - Clark County Health Dept. – Martinsville  
Medical Assistant Program – Paris Community Hospital – Paris  
Medical Assistant Program – Clark County Health Dept. – Martinsville  
Pharmacy Technician Program – Crawford Memorial Hospital – Robinson  
Pharmacy Technician Program – The Pharmacy Shoppe - Casey

I ask the Board's approval of these affiliation agreements.

TLB/rs

Attachments

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529  
LINCOLN TRAIL COLLEGE  
ELECTRONIC MEDICAL RECORDS PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this 12 day of May, 2014, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, LINCOLN TRAIL COLLEGE, for its Electronic Medical Records (EMR) Program (hereinafter referred to as LTC) and Clark County Health Department, Martinsville, IL. (hereinafter referred to as AGENCY). *[Insert: Agency, City, and State Above]*

WITNESSETH THAT:

WHEREAS, LTC desires to make use of the AGENCY's facilities for practice by students of the EMR Program for the COLLEGE and

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of patient care that are appropriate educational experiences for observation and participation by the students of LTC'S EMR Program subject to the conditions and limitations contained herein.
2. The arrangements for use of said facilities of the AGENCY will be made by the Dean of the College on behalf of Lincoln Trail College and the Administrative Supervisor on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses.
3. The AGENCY will be responsible for the supervision and guidance of the students in the EMR practice, and will be available to the EMR students.

The specific assignment of learning experiences to specific students will be made and arranged by the EMR Faculty on behalf of LTC, in consultation with the Administrative Supervisor or Coordinator on behalf of the AGENCY. The Administrative Supervisor assumes full responsibility and supervision of the EMR students during their experience in the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY, and the Administrative Supervisor on behalf of the AGENCY will be responsible for maintaining proper standards of care and safeguard of patients and information assigned to students. The AGENCY personnel will retain full and final decisions for patient care assigned to EMR students.
5. Students are responsible for seeking health care if the need arises. Students are encouraged to carry their own health insurance and are required to pay their own health care fees.

EMR students assigned to, or making use of any area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

Students who have physical or emotional disabilities which may negate success in EMR practice will not be permitted to use the AGENCY'S facilities. Students who have disabilities which may not negate success in EMR practice may participate in the contemplated program if approved by the AGENCY.

Prior to the use of any AGENCY facilities, under the contemplated program, LTC will furnish the AGENCY, upon request, a medical record, proof of insurance, and a letter of good standing for each participating student showing that said student fully complies with the requirements required by the AGENCY.

6. The faculty of LTC participating in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff.
7. LTC will provide orientation of the educational program for the AGENCY staff.
8. The students and instructors will safeguard the confidential nature of all information which may come to them with regard to patients and AGENCY records.
9. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. EMR

Faculty and EMR students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.

10. Automatic renewal of the agreement will be made each summer. Either party hereto may terminate this AGREEMENT with a 90 day written termination notice to the other party.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the \_\_\_\_ day of \_\_\_\_\_, 2014.

AGENCY

LINCOLN TRAIL COLLEGE

\_\_\_\_\_  
Medical Services Director

\_\_\_\_\_  
Electronic Medical Records  
Faculty Member

\_\_\_\_\_  
Agency Administrator

\_\_\_\_\_  
College Dean

\_\_\_\_\_  
College President

\_\_\_\_\_  
Chairman, Board of Trustees  
Illinois Eastern Community Colleges



ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529  
LINCOLN TRAIL COLLEGE  
CERTIFIED MEDICAL ASSISTANT PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this 28th day of May, 2014, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, LINCOLN TRAIL COLLEGE, for its Certified Medical Assistant Program (CMA) (hereinafter referred to as LTC) and Paris Community Hospital, Paris, IL (hereinafter referred to as AGENCY). *[Insert: Agency, City, and State Above]*

WITNESSETH THAT:

WHEREAS, LTC desires to make use of the AGENCY's facilities for clinical medical assistant laboratory practice by students of the Certified Medical Assistant Program for the COLLEGE and

WHEREAS, the AGENCY has agreed to make its facilities available to the medical assistant students of LTC for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of patient care that are appropriate educational experiences for observation and participation by the students of LTC'S CMA Program subject to the conditions and limitations contained herein.
2. The arrangements for use of said facilities of the AGENCY will be made by the Dean of the College on behalf of Lincoln Trail College and the Administrative Supervisor on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses.
3. The AGENCY will be responsible for the supervision and guidance of the students in the clinical medical assistant laboratory practice, and will be available to the medical assistant students.

The specific assignment of learning experiences to specific students will be made and arranged by the Certified Medical Assistant Faculty on behalf of LTC, in consultation with the Administrative Supervisor or Coordinator on behalf of the AGENCY. The Administrative Supervisor assumes full responsibility and supervision of the CMA students during their laboratory experience in the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY, and the Administrative Supervisor on behalf of the AGENCY will be responsible for maintaining proper standards of medical assistant care and safeguard of patients assigned to students. The AGENCY personnel will retain full and final decisions for patient care assigned to CMA students.
5. Students are responsible for seeking health care if the need arises. Students are encouraged to carry their own health insurance and are required to pay their own health care fees.

CMA students assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

Students who have physical or emotional disabilities which may negate success in CMA practice will not be permitted to use the AGENCY'S facilities. Students who have disabilities which may not negate success in CMA practice may participate in the contemplated program if approved by the AGENCY.

Prior to the use of any AGENCY facilities, under the contemplated program, LTC will furnish the AGENCY, upon request, a medical record, proof of insurance, and a letter of good standing for each participating student showing that said student fully complies with the requirements required by the AGENCY.

6. The faculty of LTC participating in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff.
7. LTC will provide orientation of the educational program for the AGENCY staff.
8. The students and instructors will safeguard the confidential nature of all information which may come to them with regard to patients and AGENCY records.

9. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Certified Medical Assistant Faculty and CMA students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.
10. Automatic renewal of the agreement will be made each summer. Either party hereto may terminate this AGREEMENT with a 90 day written termination notice to the other party.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the \_\_\_\_ day of \_\_\_\_\_, 2014.

AGENCY

LINCOLN TRAIL COLLEGE

\_\_\_\_\_  
Medical Services Director

\_\_\_\_\_  
Certified Medical Assistant  
Faculty Member

\_\_\_\_\_  
Agency Administrator

\_\_\_\_\_  
College Dean

\_\_\_\_\_  
College President

\_\_\_\_\_  
Chairman, Board of Trustees  
Illinois Eastern Community Colleges

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529  
LINCOLN TRAIL COLLEGE  
CERTIFIED MEDICAL ASSISTANT PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this 12 day of May, 2014, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, LINCOLN TRAIL COLLEGE, for its Certified Medical Assistant Program (CMA) (hereinafter referred to as LTC) and Clark County Health Department Martinsville, IL (hereinafter referred to as AGENCY). *[Insert: Agency, City, and State Above]*

WITNESSETH THAT:

WHEREAS, LTC desires to make use of the AGENCY's facilities for clinical medical assistant laboratory practice by students of the Certified Medical Assistant Program for the COLLEGE and

WHEREAS, the AGENCY has agreed to make its facilities available to the medical assistant students of LTC for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of patient care that are appropriate educational experiences for observation and participation by the students of LTC'S CMA Program subject to the conditions and limitations contained herein.
2. The arrangements for use of said facilities of the AGENCY will be made by the Dean of the College on behalf of Lincoln Trail College and the Administrative Supervisor on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses.
3. The AGENCY will be responsible for the supervision and guidance of the students in the clinical medical assistant laboratory practice, and will be available to the medical assistant students.

The specific assignment of learning experiences to specific students will be made and arranged by the Certified Medical Assistant Faculty on behalf of LTC, in consultation with the Administrative Supervisor or Coordinator on behalf of the AGENCY. The Administrative Supervisor assumes full responsibility and supervision of the CMA students during their laboratory experience in the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY, and the Administrative Supervisor on behalf of the AGENCY will be responsible for maintaining proper standards of medical assistant care and safeguard of patients assigned to students. The AGENCY personnel will retain full and final decisions for patient care assigned to CMA students.
5. Students are responsible for seeking health care if the need arises. Students are encouraged to carry their own health insurance and are required to pay their own health care fees.

CMA students assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

Students who have physical or emotional disabilities which may negate success in CMA practice will not be permitted to use the AGENCY'S facilities. Students who have disabilities which may not negate success in CMA practice may participate in the contemplated program if approved by the AGENCY.

Prior to the use of any AGENCY facilities, under the contemplated program, LTC will furnish the AGENCY, upon request, a medical record, proof of insurance, and a letter of good standing for each participating student showing that said student fully complies with the requirements required by the AGENCY.

6. The faculty of LTC participating in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff.
7. LTC will provide orientation of the educational program for the AGENCY staff.
8. The students and instructors will safeguard the confidential nature of all information which may come to them with regard to patients and AGENCY records.

9. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Certified Medical Assistant Faculty and CMA students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.
10. Automatic renewal of the agreement will be made each summer. Either party hereto may terminate this AGREEMENT with a 90 day written termination notice to the other party.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the \_\_\_\_ day of \_\_\_\_\_, 2014.

AGENCY

LINCOLN TRAIL COLLEGE

\_\_\_\_\_  
Medical Services Director

\_\_\_\_\_  
Certified Medical Assistant  
Faculty Member

\_\_\_\_\_  
Agency Administrator

\_\_\_\_\_  
College Dean

\_\_\_\_\_  
College President

\_\_\_\_\_  
Chairman, Board of Trustees  
Illinois Eastern Community Colleges

psq:6/26/06

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529  
LINCOLN TRAIL COLLEGE  
PHARMACY TECHNICIAN PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this 12 day of May, 2014, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, LINCOLN TRAIL COLLEGE, for its Pharmacy Technician Program (hereinafter referred to as LTC) and Crawford Memorial Hospital, Robinson, IL (hereinafter referred to as AGENCY). *[Identify Above: Agency, City, and State]*

WITNESSETH THAT:

WHEREAS, LTC desires to make use of the AGENCY's facilities for clinical pharmacy technician laboratory practice by students of the Pharmacy Technician Program for the COLLEGE and

WHEREAS, the AGENCY has agreed to make its facilities available to the pharmacy technician students and faculty of LTC for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of pharmacy service for observation and participation by the students and faculty of LTC'S Pharmacy Technician Program subject to the conditions and limitations contained herein.
2. The arrangements for use of said facilities of the AGENCY will be made by the Dean of the College on behalf of Lincoln Trail College. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses.
3. The AGENCY will be responsible for the supervision and guidance of the students in the clinical pharmacy technician laboratory practice, and will be available to the pharmacy technician students.

The specific assignment of learning experiences to specific students will be made and arranged by the Pharmacy Technician Faculty on behalf of LTC, in consultation with the Supervisor or Coordinator on behalf of the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY, and the AGENCY supervisor or coordinator will be responsible for maintaining proper standards of pharmacy technician services and safeguard of clients served by students. The AGENCY will retain full and final decisions for client care assigned to pharmacy technician students.
5. Supervision of the health of all students making use of any of the AGENCY'S facilities, as contemplated herein; will be the responsibility of the AGENCY, and will comply with the policies of the health AGENCY.

Pharmacy technician students assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

Students who have physical or emotional disabilities which may negate success in pharmacy technician practice will not be permitted to use the AGENCY'S facilities. Students who have disabilities which may not negate success in pharmacy technician practice may participate in the contemplated program if approved by the AGENCY.

Prior to the use of any AGENCY facilities, under the contemplated program, LTC will furnish the AGENCY, upon request, a medical record for each participating student showing that said student fully complies with the health requirements required by the AGENCY.

6. The Pharmacy Technician faculty of LTC overseeing students in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff.
7. LTC will provide orientation to the educational program for the AGENCY staff.
8. The students and instructors will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records.
9. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Pharmacy Technician students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.



10. The AGENCY will supply space for storage of student personal items not in use while students are practicing at the AGENCY, and conference room facilities for use of faculty and students as needed.
11. An annual review of the agreement will be made each summer. Either party hereto may terminate this AGREEMENT by at least one (1) school calendar year's written notice to the other party.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the \_\_\_\_ day of \_\_\_\_\_, 2014.

AGENCY

LINCOLN TRAIL COLLEGE

\_\_\_\_\_  
Pharmacy Director

\_\_\_\_\_  
Pharmacy Technician Faculty Member

\_\_\_\_\_  
Pharmacy Administrator

\_\_\_\_\_  
College Dean

\_\_\_\_\_  
College President

\_\_\_\_\_  
Chairman, Board of Trustees  
Illinois Eastern Community Colleges

psq:6/13/06

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529  
LINCOLN TRAIL COLLEGE  
PHARMACY TECHNICIAN PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this 12 day of May, 2014, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, LINCOLN TRAIL COLLEGE, for its Pharmacy Technician Program (hereinafter referred to as LTC) and The Pharmacy Shoppe Casey, IL (hereinafter referred to as AGENCY). *[Identify Above: Agency, City, and State]*

WITNESSETH THAT:

WHEREAS, LTC desires to make use of the AGENCY's facilities for clinical pharmacy technician laboratory practice by students of the Pharmacy Technician Program for the COLLEGE and

WHEREAS, the AGENCY has agreed to make its facilities available to the pharmacy technician students and faculty of LTC for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of pharmacy service for observation and participation by the students and faculty of LTC'S Pharmacy Technician Program subject to the conditions and limitations contained herein.
2. The arrangements for use of said facilities of the AGENCY will be made by the Dean of the College on behalf of Lincoln Trail College. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses.
3. The AGENCY will be responsible for the supervision and guidance of the students in the clinical pharmacy technician laboratory practice, and will be available to the pharmacy technician students.

The specific assignment of learning experiences to specific students will be made and arranged by the Pharmacy Technician Faculty on behalf of LTC, in consultation with the Supervisor or Coordinator on behalf of the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY, and the AGENCY supervisor or coordinator will be responsible for maintaining proper standards of pharmacy technician services and safeguard of clients served by students. The AGENCY will retain full and final decisions for client care assigned to pharmacy technician students.
5. Supervision of the health of all students making use of any of the AGENCY'S facilities, as contemplated herein; will be the responsibility of the AGENCY, and will comply with the policies of the health AGENCY.

Pharmacy technician students assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

Students who have physical or emotional disabilities which may negate success in pharmacy technician practice will not be permitted to use the AGENCY'S facilities. Students who have disabilities which may not negate success in pharmacy technician practice may participate in the contemplated program if approved by the AGENCY.

Prior to the use of any AGENCY facilities, under the contemplated program, LTC will furnish the AGENCY, upon request, a medical record for each participating student showing that said student fully complies with the health requirements required by the AGENCY.

6. The Pharmacy Technician faculty of LTC overseeing students in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff.
7. LTC will provide orientation to the educational program for the AGENCY staff.
8. The students and instructors will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records.
9. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Pharmacy Technician students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.

10. The AGENCY will supply space for storage of student personal items not in use while students are practicing at the AGENCY, and conference room facilities for use of faculty and students as needed.
11. An annual review of the agreement will be made each summer. Either party hereto may terminate this AGREEMENT by at least one (1) school calendar year's written notice to the other party.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the \_\_\_\_ day of \_\_\_\_\_, 2014.

AGENCY

LINCOLN TRAIL COLLEGE

\_\_\_\_\_  
Pharmacy Director

\_\_\_\_\_  
Pharmacy Technician Faculty Member

\_\_\_\_\_  
Pharmacy Administrator

\_\_\_\_\_  
College Dean

\_\_\_\_\_  
College President

\_\_\_\_\_  
Chairman, Board of Trustees  
Illinois Eastern Community Colleges

psq:6/13/06

**Agenda Item #9**

**Bid Committee Meeting**

**None**

**Agenda Item #10**

**District Finance**

**A. Financial Report**

**B. Approval of Financial Obligations**

**ILLINOIS EASTERN COMMUNITY COLLEGES  
DISTRICT #529**

**TREASURER'S REPORT  
May 31, 2014**

<b>FUND</b>	<b>BALANCE</b>
<b>Educational</b>	<b>\$5,523,994.62</b>
<b>Operations &amp; Maintenance</b>	<b>\$1,283,158.93</b>
<b>Operations &amp; Maintenance (Restricted)</b>	<b>\$386,005.90</b>
<b>Bond &amp; Interest</b>	<b>\$433,355.59</b>
<b>Auxiliary</b>	<b>\$488,619.01</b>
<b>Restricted Purposes</b>	<b>(\$156,369.14)</b>
<b>Working Cash</b>	<b>\$200,663.28</b>
<b>Trust &amp; Agency</b>	<b>\$386,984.46</b>
<b>Audit</b>	<b>(\$9,310.46)</b>
<b>Liability, Protection &amp; Settlement</b>	<b>\$346,416.23</b>
<b>TOTAL ALL FUNDS</b>	<b>\$8,883,518.42</b>

Respectfully submitted,

Roger Browning, Treasurer

**ILLINOIS EASTERN COMMUNITY COLLEGES**  
**Combined Balance Sheet - All Funds**  
**May 31, 2014**

	<b>ALL FUNDS</b>
	<b>Fiscal Year 2014</b>
<b>ASSETS:</b>	
CASH	8,883,518
IMPREST FUND	21,900
CHECK CLEARING	12,500
INVESTMENTS	22,590,000
RECEIVABLES	3,277,267
ACCRUED REVENUE	-
INTERFUND RECEIVABLES	-
INVENTORY	692,699
OTHER ASSETS	839,026
TOTAL ASSETS AND OTHER DEBITS:	36,316,910
<b>LIABILITIES:</b>	
PAYROLL DEDUCTIONS PAYABLE	233,619
ACCOUNTS PAYABLE	14,755
ACCRUED EXPENSES	-
INTERFUND PAYABLES	-
DEFERRED REVENUE	3,083,874
OTHER LIABILITIES	1,081,993
TOTAL LIABILITIES:	4,414,241
<b>EQUITY AND OTHER CREDITS:</b>	
INVESTMENT IN PLANT	3,199,772
PR YR BDGTD CHANGE TO FUND BALANCE	57,781
<b>FUND BALANCES:</b>	
FUND BALANCE	27,287,484
RESERVE FOR ENCUMBRANCES	1,357,632
TOTAL EQUITY AND OTHER CREDITS	31,902,669
TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	36,316,910



ILLINOIS EASTERN COMMUNITY COLLEGES  
 Combined Statement of Revenues, Expenses,  
 and Changes in Net Assets  
 As Of May 31, 2014

ALL FUNDS

FY 2014  
 YEAR-TO-DATE

REVENUES:

LOCAL GOVT SOURCES	6,583,772
STATE GOVT SOURCES	8,671,759
STUDENT TUITION & FEES	13,652,926
SALES & SERVICE FEES	2,952,791
FACILITIES REVENUE	5,808
INVESTMENT REVENUE	170,173
OTHER REVENUES	250,367
TOTAL REVENUES:	<u>32,287,596</u>

EXPENDITURES:

INSTRUCTION	11,464,828
ACADEMIC SUPPORT	443,699
STUDENT SERVICES	1,541,304
PUBLIC SERV/CONT ED	58,849
OPER & MAINT PLANT	2,467,081
INSTITUTIONAL SUPPORT	9,020,141
SCH/STUDENT GRNT/WAIVERS	6,996,278
AUXILIARY SERVICES	4,389,174
TOTAL EXPENDITURES:	<u>36,381,354</u>

TRANSFERS AMONG FUNDS:

INTERFUND TRANSFERS	<u>0</u>
TOTAL TRANSFERS AMONG FUNDS:	0

NET INCREASE/DECREASE IN NET ASSETS	<u>-4,093,758</u>
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**Illinois Eastern Community Colleges**  
**Operating Fund Analysis**  
**CASH BASIS**  
**July 1, 2013 -- June 30, 2014**

<b>REVENUES:</b>	<b>Education Fund</b>	<b>O &amp; M Fund</b>	<b>Total Operating Funds</b>
Local Government Sources	2,685,945	1,150,582	3,836,527
State Government Sources - Current Year	6,692,153	1,964,763	8,656,916
State Government Sources - Prior Year	4,562,972	-	4,562,972
Net Tuition and Fees	6,183,639	-	6,183,639
Sales & Service Fees	28,649	-	28,649
Facilities Revenue	-	4,983	4,983
Investment Revenue	97,105	25,203	122,308
Other Revenues	163,633	16,186	179,819
<b>TOTAL REVENUES:</b>	<b><u>20,414,096</u></b>	<b><u>3,161,717</u></b>	<b><u>23,575,813</u></b>
<b>EXPENDITURES:</b>			
Salaries	14,090,151	754,405	14,844,556
Employee Benefits	2,039,004	174,881	2,213,885
Contractual Services	465,656	271,226	736,882
Materials	1,277,953	193,152	1,471,105
Travel & Staff Development	251,549	6,398	257,947
Fixed Charges	133,697	51,894	185,591
Utilities	69,865	921,336	991,201
Capital Outlay	58,485	43,417	101,902
Other	146,146	1,852	147,998
<b>TOTAL EXPENDITURES:</b>	<b><u>18,532,506</u></b>	<b><u>2,418,561</u></b>	<b><u>20,951,067</u></b>
<b>TRANSFERS :</b>			
Interfund Transfers	<u>(1,199,387)</u>	<u>                    </u>	<u>(1,199,387)</u>
<b>TOTAL TRANSFERS:</b>	<b><u>(1,199,387)</u></b>	<b><u>                    </u></b>	<b><u>(1,199,387)</u></b>
<b>NET INCREASE/DECREASE IN NET ASSETS</b>	<b><u>682,203</u></b>	<b><u>743,156</u></b>	<b><u>1,425,359</u></b>

**OPERATING FUNDS  
COMPARISON REPORT FY12-14**

College	Category	FISCAL YEAR 2012			FISCAL YEAR 2013			FISCAL YEAR 2014			
		Anticipated Budget	Spent Thru May	% of Bdgt	Anticipated Budget	Spent Thru May	% of Bdgt	Anticipated Budget	Spent Thru May	% of Bdgt	% of Year
Frontier	Bills		\$ 1,775,818			\$ 1,670,866			\$ 1,088,600		
	Payroll		1,901,413			1,935,955			1,697,107		
	Totals	\$ 4,547,043	3,677,231	81%	\$ 4,312,683	3,606,821	84%	\$ 3,458,802	2,785,707	81%	92%
Lincoln Trail	Bills		1,730,654			1,666,395			1,554,268		
	Payroll		2,273,106			2,227,728			2,202,381		
	Totals	\$ 4,666,700	4,003,760	86%	\$ 4,498,201	3,894,123	87%	\$ 4,494,153	3,756,649	84%	92%
Olney Central	Bills		1,888,051			2,105,199			2,223,522		
	Payroll		4,483,437			4,490,584			4,747,866		
	Totals	\$ 7,434,923	6,371,488	86%	\$ 7,396,633	6,595,783	89%	\$ 7,789,976	6,971,388	89%	92%
Wabash Valley	Bills		2,128,293			2,391,117			2,338,100		
	Payroll		2,960,312			2,856,983			2,909,156		
	Totals	\$ 6,265,655	5,088,605	81%	\$ 6,083,520	5,248,100	86%	\$ 6,078,045	5,247,256	86%	92%
Workforce Educ.	Bills		3,248,616			3,192,658			3,994,754		
	Payroll		1,565,444			1,486,214			1,713,029		
	Totals	\$ 5,377,687	4,814,060	90%	\$ 5,297,022	4,678,872	88%	\$ 6,192,255	5,707,783	92%	92%
District Office	Bills		216,447			239,682			288,662		
	Payroll		818,708			846,446			879,229		
	Totals	\$ 1,285,431	1,035,155	81%	\$ 1,266,150	1,086,128	86%	\$ 1,289,241	1,167,891	91%	92%
District Wide	Bills		2,033,132			1,754,157			1,582,455		
	Payroll		751,007			775,304			695,788		
	Totals	\$ 3,100,118	2,784,139	90%	\$ 3,329,156	2,529,461	76%	\$ 2,813,846	2,278,243	81%	92%
<b>GRAND TOTALS</b>		<b>\$32,677,557</b>	<b>\$ 27,774,438</b>	<b>85%</b>	<b>\$32,183,365</b>	<b>\$ 27,639,288</b>	<b>86%</b>	<b>\$ 32,116,317</b>	<b>\$27,914,917</b>	<b>87%</b>	<b>92%</b>

**ILLINOIS EASTERN COMMUNITY COLLEGES**  
**Operating Funds Expense Report**  
**May 31, 2014**

	<u>FY 2014</u>		<u>FY 2013</u>		<u>Increase (Decrease)</u>
	Amount	% of Total	Amount	% of Total	
Salaries	14,844,556	53.18%	14,619,214	52.89%	225,342
Employee Benefits	2,213,885	7.93%	2,010,687	7.27%	203,198
Contractual Services	736,882	2.64%	842,464	3.05%	(105,582)
Materials	1,471,105	5.27%	1,465,654	5.30%	5,451
Travel & Staff Development	257,947	0.92%	277,770	1.00%	(19,823)
Fixed Charges	185,591	0.66%	188,910	0.68%	(3,319)
Utilities	991,201	3.55%	1,012,611	3.66%	(21,410)
Capital Outlay	101,902	0.37%	589,166	2.13%	(487,264)
Other	7,111,848	25.48%	6,632,812	24.00%	479,036
	<u>27,914,917</u>	<u>100.00%</u>	<u>27,639,288</u>	<u>100.00%</u>	<u>275,629</u>

**Agenda Item #11**

**Chief Executive Officer's Report**

**Agenda Item #12**

**Executive Session**

**Agenda Item #13**

**Approval of Executive Session Minutes**

- A. Written Executive Session Minutes**
- B. Audio Executive Session Minutes**
- C. Semi-Annual Review of Executive Session Minutes**

**Agenda Item #14**

**Approval of Personnel Report**



## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Terry L. Bruce

**DATE:** June 12, 2014

**RE:** Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report. Additional information for items 400.1, 400.2, 400.4, 400.5, 400.6, and 400.7 will be mailed under separate cover.

# **INDEX**

- 400.2. Employment of Personnel**
- 400.3. Change in Status**
- 400.4. Special Assignments (Attachment)**
- 400.5. Honorable Dismissals**
- 400.6. Unpaid Leave Request**
- 400.7. Approval of Proposed Non-College Employment (External Report)**
- 400.8. Resignation Ratification**

# PERSONNEL REPORT

## 400.1. Employment of Personnel

### A. Professional Non-Faculty

1. Tyler Browning, Director, Academic Advisement & Recruitment, LTC, effective June 19, 2014

### B. Classified

1. Leann Gumbel, Office Assistant, Financial Aid, OCC, effective June 19, 2014

## 400.2. Change in Status

### A. Professional Non-Faculty

1. Jessica Parrent, Transition/Data Technician FCC (OCC), to Coordinator of Human Services, FCC, effective July 28, 2014

## 400.3. Special Assignments (Attachment)

## 400.4. Honorable Dismissals

### A. Administrative

1. Gerry Schlechte, Director of WIA Operations, LWIA, Last day of employment will be June 30, 2014, Insurance will end effective July 1, 2014

### B. Professional Non-Faculty

1. Jackie Deters, Customer Systems & Data Manager, LWIA, Last day of employment will be June 30, 2014, Insurance will end effective July 1, 2014
2. Anthony Logue, Operations Manager, LWIA, Last day of employment will be June 30, 2014, Insurance will end effective July 1, 2014
3. Kevin Pierce, Business Services Representative, LWIA, Last day of employment will be June 30, 2014, Insurance will end effective July 1, 2014

### C. Classified

1. Katrina Ingle, Administrative Assistant, LWIA, Last day of employment will be June 30, 2014, Insurance will end effective July 1, 2014

**400.5. Unpaid Leave Request**

**A. Professional Non-Faculty**

1. Mark Elliott, Coordinator of Instructional Services, FCC, effective June 17, 2014 thru July 13, 2014

**400.6. Approval of Proposed Non-College Employment (External Report)**

**400.7. Resignation Ratification**

**C. Professional Non-Faculty**

1. Adam Bowles, Coordinator of Financial Aid, FCC, effective July 12, 2014

**D. Classified**

1. Stanley Martin, Library Technician, FCC, effective June 7, 2014

**Special Assignments  
Frontier Community College**

<b>Academic</b>		<b>Approved 2013-14</b>	<b>Recommended 2014-15</b>
1. Rodney Maxey	Lead Inst Auto Tech	\$450	\$450
2. Ed Patton	Lead Inst Electrical Distributions	\$450	\$450
3. Heather Kirkwood	Lead Inst Health Informatics	\$450	\$450
<b>Extra-Curricular</b>			
1. Eric Resor	Phi Theta Kappa Co-Advisor	\$400	\$200
2. Ashlee Spannagel	Phi Theta Kappa Co-Advisor		\$200
<b>Other</b>			
1. Galen Dunn	O & M Team Leader	\$5,825	\$5,825

## Special Assignments Lincoln Trail College

<b>Academic</b>		<b>Approved 2013-14</b>	<b>Recommended 2014-15</b>
1. Chris Boyd	Lead Inst Process Technology	\$450	\$450
2. Travis Matthews	Lead Inst Microcomputer Support Specialist	\$450	\$450
3. Pauletta Gullett	Lead Inst Health Programs (Medical Assistant, Electronic Medical Records, & Pharmacy Technician)	\$450	\$500
4. Chris Teague	Lead Inst Telecommunications	\$550	\$550
5. Reno Bemont	Lead Inst Welding	\$450	\$450
<b>Athletic</b>			
1. Kevin Bowers	Athletic Director	\$3,500	\$3,000
2. Nicholas Shaner	Men & Women's Golf Coach	\$2,000*	\$4,000
3. Mike Ray	Assistant Athletic Director		\$500
<b>Extra-Curricular</b>			
1. Carrie Mallard	Student Senate Co-Advisor	\$500	\$500
2. Philip Thorsen	Student Senate Co-Advisor	\$500	\$500
3. Lisa Maple	Phi Theta Kappa Co-Advisor	\$200	\$200
4. Kimberley Stevens	Phi Theta Kappa Co-Advisor	\$200	\$200
5. Jeshua Franklin	Performing Arts Co-Coordinator	\$750	\$750
6. Barb Shimer	Performing Arts Co-Coordinator	\$750	\$750
<b>Other</b>			
1. Chris Ellington	O & M Team Leader	\$5,825	\$5,825
*Stipend started Spring 2014 semester			

## Special Assignments Olney Central College

<b>Academic</b>		<b>Approved 2013-14</b>	<b>Recommended 2014-15</b>
1. Mark Fitch	Lead Inst Collision Repair Tech	\$450	\$450
2. Tyler Boyles	Lead Inst CRT Auto Service Tech	\$450	\$450
3. Curtis Marshall	Lead Inst Welding	\$450	\$450
4. Amie Mayhall	Lead Inst Medical Office Assistant	\$500	\$500
5. Logan Marshall	Lead Inst Industrial Maintenance		\$450
6. Kristi Urfer	Lead Inst Accounting	\$500	\$500
<b>Academic – Allied Health</b>			
1. Theresa Marcotte	Dept Head, Nursing/FCC	\$3,000 + 12 hrs. release time	\$3,000 + 12 hrs. release time
2. Angelia Williams	Dept Head, Nursing/LTC	\$3,000 + 12 hrs. release time	\$3,000 + 12 hrs. release time
3. Anne Hustad	Dept Head, Nursing/OCC	\$3,000 + 12 hrs. release time	\$3,000 + 12 hrs. release time
4. Kathleen Hudson	Dept Head, Nursing/WVC	\$3,000 + 12 hrs. release time	\$3,000 + 12 hrs. release time
5. Carol Kocher	Director of Radiography	\$1,000	\$1,000
6. Lisa Rauch	Clinical Coordinator, Radiography	\$500	\$500
<b>Athletic</b>			
1. Nicholas Short	Women's Softball Coach	\$6,000	\$6,000
<b>Extra-Curricular</b>			
1. Carmen Jones	Phi Theta Kappa Advisor	\$300	\$300
2. Kelly Payne	Asst. Phi Theta Kappa Advisor	\$200	\$200
3. Suzanne Downes	Performing Arts Coordinator	\$1,000	\$1,000
4. Laurel Cutright	WYSE Coordinator	\$350	\$350
5. Tammie Bohnhoff	Asst WYSE Coordinator	\$200	\$200

6. Rob Mason	Asst WYSE Coordinator	\$200	\$200
<b>Other</b>			
1. Carl Sager	O & M Team Leader	\$5,825	\$5,825



## Special Assignments Wabash Valley College

<b>Academic</b>		<b>Approved 2013-14</b>	<b>Recommended 2014-15</b>
1. Judy Neikirk	Lead Inst Social Services	\$450	\$450
2. Byford Cook	Lead Inst Advanced Manufacturing	\$550	\$500
3. Kyle Peach	Lead Inst Radio/TV	\$450	\$450
	Director of Broadcasting	\$8,000	\$8,000
4. Scott Balding	Lead Inst Diesel Equipment Tech	\$500	\$500
5. Carla Cadwalader	Lead Inst Early Childhood Dev	\$450	\$450
	Small World	\$200/month	\$200/month
6. Steve Hnetkovsky	Lead Inst Agriculture Production	\$450	\$450
7. Doug Robb	Lead Inst Agriculture Business	\$450	\$450
8. David Wilderman	Lead Inst Marketing	\$450	\$450
9. Brian Wick	Lead Inst Gunsmithing	\$450	\$450
10. Tom Sarge	Lead Inst Truck Driving		\$450
<b>Athletic</b>			
1. Zach Loll	Athletic Director	\$3,500	\$3,500
<b>Extra-Curricular</b>			
1. Brenda Phegley	Phi Theta Kappa Advisor	\$400	\$400
2. Adam Porter	Theater Lighting Technician	\$3,000	\$3,000
3. Mary Johnson	BAC Art Gallery Director	\$2,400	\$2,400
<b>Other</b>			
1. Adam Roesch	O & M Team Leader	\$5,825	\$5,825

## Special Assignments District Office

<b>Extra-Curricular</b>		<b>Approved 2013-14</b>	<b>Recommended 2014-15</b>
1. Nixie Hnetkovsky	Faculty Director of Student Learning Assessment	\$15,000 + 12 hrs. release time	\$15,000 + 12 hrs. release time
2. Phil Thorsen	Faculty Coordinator of Student Learning Assessment – LTC	\$2,000	\$3,000
3. Kelly Payne	Faculty Coordinator of Student Learning Assessment – OCC	\$2,000	\$3,000
	Assurance Argument Literary Reviewer	\$2,500	\$1,000
	General Education Analyst – Writing		\$300
4. Scott Balding	Faculty Coordinator of Student Learning Assessment – WVC	\$2,000	\$3,000
5. Kristi Urfer	Director of Online Learning	\$10,000 + 6 hrs. release time	\$10,000 + 6 hrs. release time
6. Mary Morris	General Education Analyst – Speech		\$300
7. Jason Hortin	General Education Analyst – Critical Thinking Skills		\$300
<b>Athletic</b>			
1. Zach Loll	Athletics Compliance Coordinator	\$6,000	\$6,000

**Agenda Item #15**

**Collective Bargaining**

**Agenda Item #16**

**Litigation**

**Agenda Item #17**

**Other Items**

**Agenda Item #18**

**Adjournment**

**Locally Funded, CDB, & PHS Projects  
Projects Schedule**

	Funding Source	Estimated Budget								
FY 2012 Capital Renewal @ LTC & WVC	CDB	\$397,900								
OCC - Collision Repair Tech Center	CDB	\$1,500,000								
Asbestos Abatement - LTC	PHS	\$150,700								
Flooring Replacement	PHS	\$107,200								
Asbestos Abatement - WVC	PHS - C/O	\$55,200								
<b>GRAND TOTAL</b>		<b>\$2,211,000</b>	<b>Board Approval</b>	<b>Materials</b>	<b>Begin Construction</b>	<b>30% Completed</b>	<b>60% Completed</b>	<b>80% Completed</b>	<b>100% Completed</b>	<b>Fully Accepted</b>

5/31/2014