

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

June 19, 2012



Location:

**Frontier Community College
2 Frontier Drive
Fairfield, Illinois 62837**

**Dinner – 6:00 p.m. – Workforce Development Center Room 29
Meeting – 7:00 p.m. – Workforce Development Center Room 33**

The mission of Illinois Eastern Community College District 529 is to provide excellence in teaching, learning, public service, and economic development.

**Illinois Eastern Community Colleges
Board Agenda**

June 19, 2012

7:00 p.m.

**Frontier Community College
Workforce Development Center Room 33**

1. Call to Order & Roll Call Chairman Fischer
2. Disposition of Minutes CEO Bruce
3. Recognition of Visitors and Guests Bruce
 - A. Visitors and Guests
 - B. IECEA Representative
4. Public Comment
5. Reports
 - A. Trustees
 - B. Presidents
 - C. Cabinet
6. Policy First Reading (and Possible Approval) Bruce
 - A. 200.3 Information Technology (IT) Change Management Policy
7. Policy Second Reading Bruce
 - A. None
8. Staff Recommendations for Approval
 - A. RAMP Document for FY2014..... Cantwell
 - B. Online Education Plan 2012 Cantwell
 - C. Joint Agreement with Kaskaskia College Cantwell
 - D. Multi-Year Financial Planning Document..... Browning
 - E. Inter-Funds Loan Resolution Browning
 - F. Working Cash Fund Resolution..... Browning
 - G. FY2013 Budget Resolution..... Browning
 - H. Title III Grant Application Bruce
 - I. Prevailing Wage..... Bruce
 - J. Payment of Accrued Bills Bruce
 - K. Ameren Property Tax Appeal Resolution..... Bruce
 - L. Leases..... Bruce
 - M. Affiliation Agreement with Mt. Carmel CVS (Pharmacy Tech)..... Bruce
 - N. Affiliation Agreement with Lawrenceville CVS (Pharmacy Tech) Bruce

- O. Affiliation Agreement with So. Illinois Healthcare Foundation (ADN) Bruce
 - P. Affiliation Agreement with Timber Creek Village (Medical Office Assistant) Bruce
 - Q. Affiliation Agreement with Clay County Hospital (Emergency Response)..... Bruce
 - R. Affiliation Agreement with Wabash General Hospital (Emergency Response)..... Bruce
 - S. Affiliation Agreement with Bertram’s Pharmacy (Pharmacy Tech)..... Bruce
 - T. Affiliation Agreement with Sikorski Chiropractic Clinic (HIM) Bruce
 - U. Affiliation Agreement with United Life Care Ambulance (CMA) Bruce
9. Bid Committee Report..... Bruce
 - A. None
 10. District Finance
 - A. Financial Report Browning
 - B. Approval of Financial Obligations Browning
 11. Chief Executive Officer’s Report Bruce
 12. Executive Session Bruce
 13. Approval of Executive Session Minutes
 - A. Written Executive Session Minutes..... Bruce
 - B. Audio Executive Session Minutes Bruce
 - C. Semi-Annual Review of Executive Session Minutes Bruce
 14. Approval of Personnel Report Bruce
 15. Litigation Bruce
 16. Other Items
 17. Adjournment

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges – Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College – Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in the Cafeteria, at Wabash Valley College, 2200 College Drive, Mt. Carmel, Illinois, Tuesday, May 15, 2012.

(Chairman Fischer noted the absence of Secretary Harry Hillis due to illness, and sought and received unanimous consent of the Board to appoint Renee Smith as Secretary to the Board for this meeting.)

AGENDA #1 – “Call to Order & Roll Call” – Chairman G. Andrew Fischer called the meeting to order at 7:00 p.m. and directed the Board Secretary to call the roll.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

John D. Brooks, Gary Carter, Brenda K. Culver, George Andrew Fischer, William C. Hudson “Jr.,” Marilyn J. Wolfe. Also present was Logan Carlson, student trustee. Trustees absent at roll call: Michael K. Correll. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.
Matt Fowler, President of Wabash Valley College.
Mitch Hannahs, President of Lincoln Trail College.
Rodney Ranes, President of Olney Central College.
Timothy Taylor, President of Frontier Community College.
Roger Browning, Chief Finance Officer/Treasurer.
Tara Buerster, Director of Human Resources.
Chris Cantwell, Dean, Academic & Student Support Services/Chief Academic Officer.
Kathy Harris, Dean of Instruction at Lincoln Trail College.
Wayne Morris, Interim Dean of Instruction at Wabash Valley College.
Pamela Schwartz, Associate Dean of Institutional Development.
Renee Smith, Executive Assistant to CEO.
Michael Thomas, Dean of Workforce Education.

Abbreviations Used in Minutes:

DO – District Office
DOC – Department of Corrections
FCC – Frontier Community College
HLC – Higher Learning Commission

HRSA – Health Resources & Services Administration
ICCB – Illinois Community College Board
ICCTA – Illinois Community College Trustees Association
IECC – Illinois Eastern Community Colleges
IECEA – Illinois Eastern Colleges Education Association
IGEN – Illinois Green Economy Network
LTC – Lincoln Trail College
LWIB – Local Workforce Investment Board
MSHA – Mine Safety & Health Administration
OCC – Olney Central College
PHS – Protection, Health & Safety
SAN – Student Advantage Network
SBDC – Small Business Development Center
SURS – State Universities Retirement System
WED – Workforce Education
WVC – Wabash Valley College

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes as prepared for the regular meeting held Tuesday, April 17, 2012 were presented for disposition.

Board Action to Approve Minutes: Trustee Brenda Culver made a motion to approve minutes of the foregoing meeting as prepared. Trustee William Hudson seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion carried.

AGENDA #3 – “Recognition of Visitors & Guests” –

#3-A. Visitors & Guests: Visitors and guests present were recognized, including several staff members.

#3-B. IECEA Representative: None

AGENDA #4 – “Public Comment” – None.

AGENDA #5 – “Reports” –

#5-A. Report from Trustees: None.

#5-B. Report from Presidents: Written reports were presented from each of the colleges.

#5-C. Report from Cabinet: None.

AGENDA #6 – “Policy First Readings (and Possible Approval)” – None.

AGENDA #7– “Policy Second Readings” – None.

AGENDA #8 – “Staff Recommendations for Approval” – The following staff recommendations were presented for approval.

#8-A. Nursing Student Handbook: Revisions to the Nursing Student Handbook have been made by the nursing faculty. The changes include prohibition of social networking during classes, lab and clinical, adds a statement of clarification of missed due dates on assignments, replaced the prior standardized computer exams with HESI, revised cost sheets to reflect current tuition, fees, and textbook costs, adds additional lab items to be purchased by students, and updates information available at the Learning Resource Center. The CEO recommended approval of Nursing Student Handbook changes as outlined.

Board Action: Trustee Gary Carter made a motion to approve changes to the Nursing Student Handbook as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-B. Information Systems Support Program Fees: Frontier Community College offers a program in Information Systems Support, which requires the passage of several national exams. The college charges a fee to the student for taking these exams. The District is developing a new policy of charging the actual cost of the exam, as opposed to changing, at the Board level, the fees as they are changed by the offering agency. Therefore, the fee will be shown as the “actual cost” and the student will be given the dollar amount expected, but the Board will not be required to act on these fees at each change in cost. The CEO recommended approval of the new policy of charging the actual cost of the exam, as opposed to changing, at the Board level, the fees as they are changed by the offering agency.

Board Action: Trustee Brenda Culver made a motion to approve the new policy of charging the actual cost of the exam for Information Systems Support Program fees as recommended. Trustee Marilyn Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-C. FY2013 Insurance Renewal: At the April meeting, the Board was informed that Indiana Insurance would not renew the District’s insurance coverage for fiscal year 2013. Since the April meeting, the District has been aggressively pursuing an insurance package to replace Indiana Insurance.

After a thorough review of the District’s insurance options, the Hanover Insurance Group has developed a commercial business package for the District’s general liability, errors and omission, umbrella, automobile, and other insurances that meet the District’s insurance needs at a reasonable cost. The Hanover has indicated that it will provide insurance coverage for FY2013

at a rate that will represent a 14% decrease from the District's existing premiums. This will allow a savings of \$38,297, except for coverage of Workman's Compensation. It is anticipated that the District will seek bids in January 2013 to obtain insurance coverage for FY2014.

The Hanover is a well-established insurance company that has been in existence for over 160 years. Their AM Best Rating is "A" Excellent. In addition, their "Avenues Education Advantage" is designed especially for schools and school systems.

The District has received pricing from BrickStreet Insurance for Workman's Compensation Insurance that is very comparable to the expiring premium.

The CEO recommended approval of The Hanover Insurance Group proposal to provide insurance coverage to IECC from July 1, 2012 until June 30, 2013 for the District's general liability, errors and omission, umbrella, automobile, and other insurances. BrickStreet Insurance was recommended to provide Workman's Compensation coverage for the same period of July 1, 2012 until June 30, 2013.

Board Action: Trustee Brenda Culver made a motion to approve the recommendation of the CEO for insurance coverage for fiscal year 2012-2013 as outlined. Student Trustee Logan Carlson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-D. CEFS Contract – LWIA 23: The Local Workforce Investment Area (LWIA) 23 is operated by two separate boards. The Chief Elected Officials (CEO's) are the County Board Chairman or designee from the 14 counties within LWIA 23. The local Workforce Investment Board (LWIB) is comprised of more than 40 individuals from LWIA 23 who represent various professional categories to meet the requirement of the composition of the LWIB. The CEO's and LWIB work together to operate and provide the services within LWIA 23. The CEO's have chosen IECC as the grant recipient and fiscal agent for the money received to operate the programs within LWIA 23. The LWIB has chosen the C.E.F.S. Economic Opportunity Corporation as the contractee to provide the services within LWIA 23, for Adult, Youth, Dislocated Worker, Trade Adjustment Act, and Resource Room Personnel Services.

As the grant recipient and fiscal agent, IECC has to approve the contract between the LWIB and the CEO's. The contract runs from 07-01-2012 through 06-30-2015. CEFS has agreed to comply with all terms of the agreement and meet all federal guidelines for disbursement of funds. The CEO recommended approval of the contract between IECC, the CEO's, the LWIB, and CEFS.

Board Action: Trustee Brenda Culver made a motion to approve the contract between IECC, the CEO's, the LWIB, and CEFS as recommended. Trustee Marilyn Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-E. New Employee Background Checks: Most insurance companies are now requiring that the IECC District conduct criminal background checks on each new District employee. Certified Background, the company which currently conducts checks on the District's Allied Health Students, has given the District a quote of \$40 to perform background checks on all new employees. The CEO recommended that all new IECC employees undergo a criminal background check and that the District contract with Certified Background to conduct these criminal background checks on all new employees.

Board Action: Trustee Marilyn Wolfe made a motion that all new IECC employees undergo a criminal background check and that the District contract with Certified Background to conduct these criminal background checks on all new employees as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-F. Memorandum of Agreement – Registration and Testing Day Spring 2014: Under the existing contract, faculty members are required to be present for two registration and testing days during the beginning of the Spring Semester 2014. Because of conflicts with the mid-term schedule, it is necessary that a registration and testing day be eliminated in the Spring Semester of 2014. Thus, for the 2013-2014 academic year, faculty will have 178 days of service instead of the regular 179 days of service. A Memorandum of Agreement has been approved by the Association that provides for one less registration and testing day for Spring 2014. The CEO recommended Board approval of the following Memorandum of Agreement with the Faculty Association.

Memorandum of Agreement

This is a Memorandum of Agreement between the Board of Trustees of Illinois Eastern Community Colleges, District No. 529 ("Board") and the Illinois Eastern Community Colleges Education Association, IEA-NEA ("Association") with respect to Section 2.9 (Days of Service) of their existing collective bargaining agreement. The Board and the Association hereby agree as follows:

1. Subject to the remaining requirements of Section 2.9, during academic year 2013-2014, one less registration and testing day will be observed. During the Spring 2014 semester only, one registration and testing day will be scheduled. Thus for the 2013-2014 academic year faculty will have 178 days of service, instead of the regular 179 days of service.
2. This agreement has been developed and entered into based upon unique circumstances. The parties agree that this Agreement does not constitute, and shall not be cited, as a practice or precedent with respect to members of the bargaining unit or other employees of the Board, now or in the future.

Board Action: Trustee Gary Carter made a motion to approve the foregoing Memorandum of Agreement regarding Registration and Testing Day Spring 2014 as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, William

Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-G. 2013-2015 Academic Calendars: Pam Schwartz reviewed the academic calendars for fiscal years 2013-2014 and 2014-2015. A two year academic year calendar must be adopted by the Board of Trustees. Under the existing faculty contract, the administration has submitted the calendars to the Illinois Eastern Colleges Education Association. Pam Schwartz and President Rodney Raney met with Association President Rob Mason and discussed the proposed calendars. President Mason suggested no changes. The CEO recommended approval of the academic calendars for fiscal years 2013-2014 and 2014-2015 as presented.

Board Action: Trustee Brenda Culver made a motion to approve academic calendars for fiscal years 2013-2014 and 2014-2015 as recommended. Trustee William Hudson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-H. Student Satisfaction Survey Results: Pam Schwartz reviewed the results of the 2012 Spring Student Satisfaction Survey. Of the 326 survey participants, 98 percent indicated they were satisfied with the overall quality of instruction and 93 percent believe they were treated with respect as an individual.

The IECC Office of Institutional Development conducts the survey each Spring semester. The 2012 survey was conducted online from January 18-March 30. Of the students who completed the survey, 113 were from FCC, 119 from LTC, 34 from OCC, and 60 from WVC. There were 141 first year students, 112 second year students, 50 returning students, 166 career/technical, 10 dual credit and 43 classified as "other."

Survey questions included areas in Communications, Building and Grounds Maintenance, Advisement Services, Registration Services, Financial Aid Services, Learning Resource Centers, Technology Services, Instructional Classroom Services, and recommending the college to others.

Other results included: 94% were satisfied with Advisement Services, 85% were satisfied with Registration Services, 84% were satisfied with Learning Resource Center availability and resources available, 96% felt the building and grounds were maintained in a clean and attractive manner.

Also, 90% felt the instruction was academically challenging, 97% were satisfied with classroom size, and 91% were satisfied with courses available at the times they wanted or needed them.

In areas of concern, 34% were either not confident or unsure their courses would transfer to a four year degree, 25% rated communication between the colleges as "great," and 47% responded "OK," and 38% were not aware of student organizations available at their campus.

Communication and customer service are two important goals of the mission and values of IECC's four colleges and the District overall. Individual college responses were very close to the overall district responses. The results of the survey are shared with various district-wide committees as well as college committees to work on improving any area that needs attention.

Board Action: Trustee Brenda Culver made a motion to accept the 2012 Student Satisfaction Survey as recommended. Trustee William Hudson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-I. District Site & Master Construction Plan: In preparation for IECC's Illinois Community College Board (ICCB) Recognition Visit, scheduled for the Spring of 2013, the District's Site & Master Construction Plan has been updated. Roger Browning reviewed the updated plan, which sets forth current buildings, locations, and other pertinent information about existing IECC buildings. It identifies new facilities that have been approved for construction by the Board of Trustees, the ICCB, and the Capital Development Board. There is also a narrative describing the use of the proposed new buildings. The CEO recommended approval of the updated District Site & Master Construction Plan as presented.

Board Action: Student Trustee Logan Carlson made a motion to approve the updated District Site & Master Construction Plan as recommended. Trustee Gary Carter seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-J. Articulation Agreement Between IECC and SIU-C: Chris Cantwell reviewed a proposed Program Articulation Agreement between IECC and Southern Illinois University-Carbondale, which will allow IECC Associate in Applied Science graduates who meet SIU-C entrance requirements to receive preferential admission status, based on space availability, into SIU-C's Bachelor of Science (BS) degree in Technical Resource Management in the College of Applied Science and Arts. This agreement will allow IECC and SIU-C to form a cooperative relationship to better serve IECC students by facilitating transfer, minimizing duplication of instruction and build on community college and university learning experiences.

The agreement shall be in effect as of the date of approval by both parties, and shall automatically renew until either party terminates the agreement by sending written notification of such termination to the other party no less than ninety (90) days prior to the end of the semester in effect at the time. The CEO recommended approval of the Program Articulation Agreement between IECC and SIU-C as presented.

Board Action: Trustee Marilyn Wolfe made a motion to approve the Articulation Agreement Between IECC and SIU-C as recommended. Trustee William Hudson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-K. Affiliation Agreement with Hamilton Memorial Hospital – ADN & PNP:

IECC wishes to enter into a new affiliation agreement with Hamilton Memorial Hospital, located in McLeansboro, Illinois. This affiliation agreement is for the Associate Degree Nursing and Practical Nursing Programs and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

Board Action: Trustee Gary Carter made a motion to approve the affiliation agreement for the Associate Degree Nursing and Practical Nursing Programs with Hamilton Memorial Hospital, McLeansboro, Illinois, as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-L. Affiliation Agreement with Acute Medical Care – Medical Assistant:

IECC wishes to enter into a new affiliation agreement with Acute Medical Care, located in Robinson, Illinois. This affiliation agreement is for the LTC Certified Medical Assistant Program and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

Board Action: Trustee Gary Carter made a motion to approve the affiliation agreement for the Certified Medical Assistant Program with Acute Medical Care, Robinson, Illinois, as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-M. Affiliation Agreement with Dr. Rachel Winters – Medical Assistant:

IECC wishes to enter into a new affiliation agreement with the medical office of Dr. Rachel Winters, located in Lawrenceville, Illinois. This affiliation agreement is for the LTC Certified Medical Assistant Program and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

Board Action: Trustee Gary Carter made a motion to approve the affiliation agreement for the Certified Medical Assistant Program with the medical office of Dr. Rachel Winters, Lawrenceville, Illinois, as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-N. Affiliation Agreement with Dr. William Kuhn – Medical Assistant:

IECC wishes to enter into a new affiliation agreement with the medical office of Dr. William Kuhn, located in Paris, Illinois. This affiliation agreement is for the LTC Certified Medical Assistant Program and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

Board Action: Trustee Gary Carter made a motion to approve the affiliation agreement for the Certified Medical Assistant Program with the medical office of Dr. William Kuhn, Paris, Illinois, as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #9 – “Bid Committee Report” – The Bid Committee presented the following recommendation and the CEO recommended approval:

A. Illinois Eastern Community Colleges

1. Scale Computing CL3-R4 Storage Array Cluster

The Bid Committee recommended acceptance of the low bid that meets all specifications from Virtual Computing Systems, Inc., Morris, IL, for a total bid of \$52,556, as follows:

- (2) HA Storage Node: \$43,068.
- (2) Support-Starter Cluster: \$7,044.
- (1) Cluster Implementation Services: \$1,200.
- (2) Ethernet Switches (2): \$1,244.

Source of Funds: Technology Plan. Department: Information Technology.

The purchase is for Disk Storage for virtual servers and disaster recovery site.

Board Action: Student Trustee Logan Carlson made a motion to accept the foregoing recommendation of the Bid Committee for purchase of Scale Computing CL3-R4 Storage Array Cluster from Virtual Computing Systems, Inc. as outlined. Trustee Gary Carter seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #10 – “District Finance” – The following district financial matters were presented:

#10-A. Financial Reports: The monthly financial reports were presented, including the treasurer's report, showing the balance in all funds as of April 30, 2012.

#10-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for May 2012, totaling \$1,016,561.93, were presented for approval.

Board Approval for Payment of Financial Obligations: Trustee Marilyn Wolfe made a motion to approve payment of district financial obligations for May 2012, in the amounts listed, and payments from the revolving fund for April 2012. Trustee William Hudson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe.

Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #11 – “Chief Executive Officer's Report” – CEO Terry L. Bruce presented an informational report on the following topics:

1. Upward Bound Funding.
2. Beckley MSHA Meeting.
3. Pension Reform.
4. Enrollment.

AGENDA #12 – “Executive Session” – The Board of Trustees did not hold an executive session at this meeting, May 15, 2012.

AGENDA #13 – “Approval of Executive Session Minutes” – The Board of Trustees did not hold an executive session at the regular meeting, Tuesday, April 17, 2012.

AGENDA #14 – “Approval of Personnel Report” – The CEO presented the following Amended Personnel Report and recommended approval.

400.1. Employment of Personnel

A. Faculty

1. Tammie Bohnhoff, Math Instructor, effective August 9, 2012.
2. Jeshua Franklin, Vocal/Instrumental Music Instructor, effective August 9, 2012.
3. Rickey Lamb, Workforce Education Instructor, effective May 16, 2012.

400.2. Retirements

A. Administrative

1. Charlotte Bruce, Director, Learning Resource Center, OCC, effective July 1, 2012.
2. Pamela Schwartz, Associate Dean, Institutional Development, DO, effective July 1, 2012.

B. Professional/Non-Faculty

1. Diane Russell, Director of Admissions and Financial Aid, WED, effective July 1, 2012.

C. Classified

1. Debra Dawkins, Office Assistant, FCC, effective July 1, 2012.

2. Freda Musgrave, Administrative Assistant, FCC, effective July 1, 2012.

400.3. Resignations

- A. Professional/Non-Faculty
 1. Ashley Charleston, Director of the Transition Center (GR), OCC, effective June 1, 2012.
- B. Classified
 1. Jana Hadra, Upward Bound Counselor (GR), DO/LTC, effective April 23, 2012.
 2. Kyle Ziegler, Custodian, OCC, effective May 19, 2012.

Personnel Report Addendum

400.4. Employment of Personnel

- A. Faculty
 1. Curtis Marshall, Welding Instructor, OCC, effective August 9, 2012.
- B. Classified
 1. Monica Balding, Office Assistant, Business Office, WVC, effective June 1, 2012.

400.5. Change in Status

- A. Administrative
 1. LeAnn Hartleroad, Program Director, Pre-College TRiO Programs (GR), DO, to Associate Dean of Grants and Institutional Development, DO, effective July 1, 2012.
- B. Professional/Non-Faculty
 1. Tiffany Cowger, Coordinator, Upward Bound West (GR), DO (OCC), to Assistant Director, Upward Bound West (GR), DO (OCC), effective July 1, 2012.
 2. Sybil Janello, Coordinator, Registration and Records, WED, to Director, Registration and Records, WED, effective July 1, 2012.
 3. Kathy Swinson, Program Director, Economic and Educational Development (GR), DO, to Director, Transition Center and Perkins (GR), DO, effective July 1, 2012.
 4. Laurie Taylor, Coordinator, Business Services, WED, to Director of Business and Financial Aid, WED, effective July 1, 2012.

5. Brandon Weger, Coordinator, Upward Bound East (GR), DO (LTC), to Assistant Director, Upward Bound East (GR), DO (LTC), effective July 1, 2012.

C. Classified

1. Tara Farleigh, Coordinator of Assessment and Accreditation, DO, to Administrative Assistant to the President, FCC, effective May 16, 2012.

2. Jodi Schneider, College Career Advisor, Educational Talent Search (GR), DO (OCC), to Counselor, Upward Bound West (GR), DO (OCC), effective June 1, 2012.

3. Melanie Wiseman, Administrative Assistant to the President, FCC, to Administrative Assistant to the Dean, WVC, effective May 16, 2012.

400.6. Resignation

A. Classified

1. Lawrence Ewing, Information Systems Technician, FCC, effective May 30, 2012.

#14-A. Board Action to Amend Personnel Report: Trustee Brenda Culver made a motion to amend the Personnel Report, to add an addendum containing Sections 400.4, 400.5, and 400.6 as recommended. Trustee William Hudson seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion carried.

#14-B. Board Action to Approve Personnel Report: Student Trustee Logan Carlson made a motion to approve the amended Personnel Report as recommended. Trustee Marilyn Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, William Hudson, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #15 – “Litigation” – None.

AGENDA #16– “Other Items” – None.

AGENDA #17 – “Adjournment” – Trustee Gary Carter made a motion to adjourn. Trustee Marilyn Wolfe seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting was adjourned at 8:45 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #1

Call to Order and Roll Call

Agenda Item #2

Disposition of Minutes

Agenda Item #3

Recognition of Visitors and Guests

A. Visitors and Guests

B. IECEA Representatives

Agenda Item #4

Public Comment

Agenda Item #5

Reports

- A. Trustees**
- B. Presidents**
- C. Cabinet**

Agenda Item #6

Policy First Reading (and Possible Approval)

200.3 Information Technology (IT) Change Management Policy

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2012
RE: Information Technology (IT) Change Management Policy 200.3

The District periodically reviews our Information Technology usage. The auditor recommended that the District adopt a policy relating to changes to IT.

The District policy ensures that there is consistent and systematic approach to any modification of IT resources, the mitigation of security risks and any loss of information due to system outages. Before any change is made, due consideration will be given to testing and communication to all staff involved, followed by a post change evaluation. All of these changes and evaluations are to be documented.

I ask the Board's approval of this Information Technology Change Management Policy.

TLB/rs

Attachment

200.3 - Information Technology (IT) Change Management Policy

Effective date:

IECC has adopted an Information Technology Change Management Policy which ensures a consistent and systematic approach for modifying IECC's IT resources. Any IT change shall streamline processes while mitigating security risks and potential loss due to system outages. Any modification to IT resources will require serious forethought and testing and communication to appropriate staff and a post-change evaluation. Any change to IECC IT resources must be carefully evaluated before any change so that the change will have its intended impact and will avoid unintended consequences. Special consideration and caution shall be utilized before any changes are made that affect IT resources that are critical to IECC'S operations.

Systems covered under this policy include:

1. Banner ERP systems, related 3rd party software, and institutional reporting systems.
2. Core network and communication infrastructure – servers, routers, firewalls and telephones
3. Critical online systems - learning management system, portal and web site

All changes to IECC's IT resources will be documented, coordinated and communicated with all stakeholders as outlined in the Information Technology Change Management Procedures.

Agenda Item #7

Policy Second Reading

None

Agenda Item #8

Staff Recommendations for Approval

Agenda Item #8A

RAMP Document for FY2014

MEMORANDUM

To: Board of Trustees
From: Terry L. Bruce
Date: June 19, 2012
Re: RAMP FY 2014

IECC's RAMP (Resource Allocation and Management Plan) for FY 2014 includes two capital project requests which were approved by the Cabinet on June 6, 2012. The two capital project requests for FY 2014 in ranking order are:

Olney Central College
Project Name: Applied Technology Center
District Priority No.: 1 of 2
Total Building Budget: \$2,111,500

Frontier Community College
Project Name: Student Education and Support Center
District Priority No.: 2 of 2
Total Building Budget: \$3,060,200

LTC's and WVC's RAMP projects will not be submitted as they are projects already listed on Table 1, Fiscal 2013 Capital Budget Recommendation and the funding levels are set at the amounts appropriated in FY2010. ICCB will continue to list those projects in FY2014 and adjust for inflation for information purposes. These two projects are:

IECC Lincoln Trail – Center for Technology
IECC Wabash Valley – Technology/Student Support Expansion to
Main Hall and Renovation

I recommend approval of the RAMP FY2014 document for submission to the Illinois Community College Board.

TLB/rs

Attachment

**Fiscal Year 2014 Ramp
Community College Capital Requests
IECC – Olney Central College**

PROGRAMMATIC JUSTIFICATION NARRATIVE

DISTRICT/COLLEGE: IECC – Olney Central College

PROJECT NAME: Applied Technology Center

The programmatic justification should clearly describe the project explaining the rationale, the instructional areas affected, and functional relationships between instruction and the project.

The Applied Technology Center facility would provide much needed instructional and laboratory space for several programs: Associate Degree Nursing (ADN), Licensed Practical Nursing (LPN), Radiography (XRAY), Massage Therapy (MT), Phlebotomy (PHB), and the Basic Nurse Assistant Training Certificate (BAID). We would also like to expand our Allied Health offerings with a Medical Lab Technician program. Currently, we do not have the space to add this program. Faculty office space is also at a premium. The new building would provide additional office space. All nursing faculty are currently sharing small offices. Presently, the ADN, LPN, BAID, and Radiography programs are taught in second-floor classrooms in Wattleworth Hall. Currently, a 20' x 20' classroom serves as the nursing program's one and only laboratory. This creates havoc with course scheduling because the ADN, LPN, and BAID lab courses cannot all be taught during the same time periods. This necessitates one or more of the ADN, LPN, or BAID classes to conduct their lab assignments in classrooms that don't have the proper laboratory materials available. Because the BAID is now required before students can enter the ADN program, this means even more nursing classes are being scheduled in the lab classroom. In addition, radiography students' labs are confined to a small classroom which doesn't have enough room to house the updated equipment they should be practicing with. An energized radiography laboratory would be invaluable in teaching patient positioning to radiography students. Patient positioning is one of the critical skills that x-ray technicians must possess if they reasonably expect to be employable upon graduation. The Massage Therapy and Phlebotomy programs are currently being offered at a rented facility at an off-campus location as there is not room for these additional programs in Wattleworth Hall. These students don't have the benefit of easy access to computer labs, library facilities, and the bookstore. Jobs in the Allied Health field are among the fastest growing and highest paying. OCC needs to be able to provide instructional space for these programs to keep pace with the needs of the community and the state.

In addition, the space being vacated by Nursing and Radiography programs in Wattleworth Hall will provide the college with enough room to install two more much needed computer laboratories or classrooms. Without moving the Nursing and Radiography programs out of Wattleworth Hall, Olney Central College does not have the classroom space to expand its daytime or nighttime offering of courses. The proposed facility will allow the college to improve instruction in allied health fields and also make the necessary space available to increase computer skills instruction in all disciplines.

**Fiscal Year 2014 Ramp
Community College Capital Requests
IECC – Olney Central College**

SCOPE OF WORK NARRATIVE

DISTRICT/COLLEGE: IECC – Olney Central College

PROJECT NAME: Applied Technology Center

FULL NAME OF BUILDING (IF REMODELING): Applied Technology Center

EXACT LOCATION (INCLUDING ADDRESS AND CITY):

**Olney Central College
305 North West Street
Olney, IL 62450**

The scope of work narrative should explain the nature of the work to be performed, general building conditions, and a site analysis.

Nature of Work to be Performed: The Applied Technology Center will be located directly adjacent to (within 20 feet) the southwestern side of Wattleworth Hall on the Olney Central College campus. The new construction, if approved and funded, would be the first addition to the campus since the original permanent campus was constructed in 1969. The new construction would add 5,916 gross square feet of new space. The new space would allow the college to provide appropriate lecture, laboratory, and faculty office space for all Allied Health Programs—especially Nursing and Radiography.

General Building Conditions: The proposed building site is on existing college property located at 305 North West Street, Olney, Illinois, 62450; therefore, no new land is required. The proposed building is new construction consisting of: (a) 2,700 GSF of classroom space; (b) 1,476 GSF of instructional laboratory (dry) space; (c) 1,020 GSF of office space; and (d) 720 GSF of supporting facilities space. It is estimated that the proposed construction would be completed within 13 months. The proposed construction project is not related to any ongoing or proposed projects. It is not a phased project nor are there any known state or federal rules or regulations that may impact the project budget.

Site Analysis: The proposed project consists of a single story building that will be connected to the existing water, sewer, and electricity servicing the adjacent Wattleworth Hall. In addition, the college will use existing personnel resources to install the necessary telephone lines to the proposed building to provide voice, computer network, and Internet service. Existing student and staff parking adjacent to Wattleworth Hall is sufficient to meet the needs of students attending classes in the proposed building. In addition, little if any new sidewalks or other landscaping will be required for this construction project.

**TABLE 1
FISCAL YEAR 2014 CAPITAL PROJECT REQUEST**

DISTRICT/COLLEGE: Illinois Eastern/Olney Central College

PROJECT NAME AND/OR DESCRIPTION Applied Technology Center

DISTRICT PRIORITY NUMBER _____ OUT OF _____

Check one:

Check one:

NEW FACILITIES CONSTRUCTION/ACQUISITION X (Complete Table 2)
 REMODELING/REHABILITATION PROJECT _____ (Complete Table 2)
 OTHER _____ (Complete Table 2 or provide additional information per instructions)

NEW REQUEST _____
 REQUESTED PREVIOUSLY X

Dollars rounded to the nearest hundred (for example and per instructions enter \$1,456,789 as \$1,456.8)

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDGS, ADDITIONS, AND/OR STRUCTURES				1,583.6	527.9	2,111.5				1,583.6	527.9	2,111.5
LAND												
EQUIPMENT												
UTILITIES												
REMODELING & REHABILITATION												
SITE IMPROVEMENTS												
PLANNING												
TOTAL				1,583.6	527.9	2,111.5				1,583.6	527.9	2,111.5

** Describe prior year funding and/or future year funding in the scope statement section using the requested format.
 State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits*

TOTAL PROJECT REQUEST (CURRENT YEAR) \$ 2,112
 TOTAL COMPLETED PROJECT COST \$ 2,112
 DESIRED PROJECT START DATE 5/1/2013
 ESTIMATED COMPLETION DATE 6/30/2014
 ESTIMATED OCCUPANCY DATE
 ESTIMATED ANNUAL OPERATING COST \$

MATCHING CONTRIBUTION \$
 (See item 10 in Section I of this Manual)
LOCAL FINANCING SOURCE
 AVAILABLE FUND BALANCE \$
 ICCB CONSTRUCTION CREDIT \$
 (if any)
 DEBT ISSUE \$
 DATE OF APPROVAL: _____
 OTHER (please specify) \$528
 OCC Foundation
 TOTAL \$528

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED

**TABLE 2
FY 2014 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE**

		PART A		PART B	
		NET ASSIGNABLE SQUARE FOOTAGE SUMMARY		ACREAGE SUMMARY (Land Acquisition)	
		REQUEST FOR NEW FACILITIES	REDISTRIBUTION OF NASF SPACE		Number of Acres Requested in Budget Year
<u>Space Type</u>	<u>FICM Codes</u>	<u>Net Assignable Square Feet (NASF)</u>	<u>Space Prior to Remodeling</u>	<u>Space After Remodeling</u>	
					1 Landscaped Ground
					2 Physical Education and Athletic Fields
Classrooms	110 thru 115	1,800			3 Buildings and Attached Structures
Laboratory	210 thru 255	900			4 Experimental Plots
Office	310 thru 355	600			5 Other Instructional Areas
Study	410 thru 455				6 Parking Lots
Special Use	510 thru 590				7 Roadways
<i>General Use:</i>					8 Pond Retention and Drainage
Assembly and Exhibition	610 thru 625				9 Other (specify)
Other General Use	630 thru 685				Total Assigned Area
Support Facilities	710 thru 765	600			Currently Unassigned
Health Care	810 thru 895				Total Acres
Unclassified					
TOTAL NASF #		3,900			
TOTAL GSF* #		5,916			

*Gross Square Feet

COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED

**TABLE 3
FY 2014 BUILDING BUDGET ESTIMATION FORM**

District/College Illinois Eastern Community Colleges
Location Olney Central College
Project Name Applied Technology Center

(cost column rounded to the nearest hundred)

Space Type	Multiplier		GSF	\$/GSF	Cost
	NASF	Factor			
<i>input field</i>	<i>input field</i>	<i>input field</i>	<i>formula field</i>	<i>input field</i>	
Classroom	1800	1.5	2700	252.76	\$682.5
Instructional (Dry Lab)	900	1.64	1476	283.15	\$417.9
Office	600	1.7	1020	261.66	\$266.9
Supporting Facilities	600	1.2	720	236.06	\$170.0
1. Base Total	3900		5916		\$1,537.2
2. Added Costs (sum of added cost components identified separately below)					\$92.2
LEED design cost up to 6% of line 1					\$92.2
Green Building Design/LEED Certification Level _____ (Silver, Gold, Platinum)					
Other added costs:					
3. Base Cost	3900		5916		\$1,629.5

4. Escalation (estimate of cost increase from the time of appropriation to the bid date) 44.0
 --assumes appropriation is received at July 1, 2013).

Expected Bid Date: July 1, 2014 Number of Months to Bid Date: 12
 Annual Percentage (Allowable per annum inflation) from regional rate tables 0.027
(Enter annual rate as a decimal; i.e. 2.7% as .027 is the statewide rate)
 (inflation rate and number of months to bid are estimates and for purposes of calculating estimated costs will be standardized at 12 months to bid)

5. Escalated Building Budget (Line 3 plus Line 4) \$1,673.5

6. Escalated Building Budget Plus 10% Contingency (Line 5 multiplied by 1.10) \$1,840.8

7. Adds:

a. A/E Fees _ 8.50% \$156.5

b. On-Site Observation
 Number of Month 12 Months @ 4 days/week \$100.0

c. Reimbursable Expenses \$5.0

d. Art in Architecture
 one-half of one percent (Multiply Line 6 by .005) \$9.2

e. Other Adds _____ (ADA, Asbestos, CDB 3% Admin Fee, etc. specify)

f. Sub-total Adds (Lines 7a through 7e) \$270.7

8. Total Building Budget (Line 6 plus Line 7f) \$2,111.5

OTHER:
 Estimate of Annual State Supported Operations and Maintenance Expense

Source of Cost Estimate: ICCB Cost Guidelines
 Date of Cost Estimate: 12-May

TABLE 4
FY 2014 MOVEABLE EQUIPMENT LIST

District/College: Illinois Eastern/Olney Central

Project Name: Applied Technology Center

(cost column rounded to the nearest dollar--please round the grand total equipment cost to the nearest hundred when you transfer to table 1)

Programmatic Unit	Room Use Classification	Name of Equipment	Number of Units	Cost per Unit	Estimated Total Cost
------------------------------	------------------------------------	--------------------------	----------------------------	--------------------------	---------------------------------

None

Grand Total Equipment Costs (this number should be included on the equipment line of table 1)

TABLE 3 Inflation Check Worksheet

Only Complete This Table If Project is On the ICCB List of Recommended Projects

Do not need to complete this table if the project is not yet on the ICCB list of recommend projects

District/College Illinois Eastern Community Colleges
 Location Oleyn Central College
 Project Name Applied Technology Center

(cost column rounded to the nearest hundred)

Insert regional inflation rate in N9 2.70%

Space Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost	Refer to table 3 from your FY 13 RAMP and Insert Costs in this column	% difference
<i>input field</i>	<i>input field</i>	<i>input field</i>	<i>formula field</i>	<i>input field</i>			
Classroom	1800	1.5	2700	252.76	\$682.5	664.5	2.70% check costs- exceeds allowable rate of inflation
Instructional (Dry Lab)	900	1.64	1476	283.15	\$417.9	407	2.69%
Office	600	1.7	1020	261.66	\$266.9	259.9	2.69%
Supporting Facilities	600	1.2	720	236.06	\$170.0	165.5	2.70%
0	0	0	0	0	\$0.0		#DIV/0! #DIV/0!
0	0	0	0	0	\$0.0		#DIV/0! #DIV/0!
0	0	0	0	0	\$0.0		#DIV/0! #DIV/0!
0	0	0	0	0	\$0.0		#DIV/0! #DIV/0!
0	0	0	0	0	\$0.0		#DIV/0! #DIV/0!
1. Base Total	3900		5916		\$1,537.2	1496.8	2.70% check costs- exceeds allowable rate of inflation
2. Added Costs (sum of added cost components identified separately below)					\$92.2	89.9	2.60%
LEED design cost up to 6% of line 1					\$92.2		#DIV/0! #DIV/0!
Green Building Design/LEED Certification Level _____ (Silver, Gold , Platinum)							
Other added costs:					\$0.0		
					\$0.0		
3. Base Cost	3900		5916		\$1,629.5	1586.6	2.70% check costs- exceeds allowable rate of inflation
4. Escalation (estimate of cost increase from the time of appropriation to the bid date --assumes appropriation is received at July 1, 2013).					44.0	39.7	10.82% ok -by function of the formula
Expected Bid Date: <u>July 1, 2014</u> Number of Months to Bid Date: <u>12</u>							
Annual Percentage (Allowable per annum inflation) from regional rate tables <u>0.027</u>							
(Enter annual rate as a decimal; i.e. 2.7% as .027 is the statewide rate)							
(inflation rate and number of months to bid are estimates and for purposes of calculating estimated costs)							
5. Escalated Building Budget (Line 3 plus Line 4)					\$1,673.5	1626.3	2.90% ok -by function of the formula
6. Escalated Building Budget Plus 10% Contingency (Line 5 multiplied by 1.10)					\$1,840.8	1788.9	2.90% ok -by function of the formula
7. Adds:							
a. A/E Fees _____%					\$156.5	152.1	2.87% ok -since base costs may be impacted by line 4
b. On-Site Observation Number of Months _____ Days per Week _____					\$100.0	97.6	2.46%
c. Reimbursable Expenses					\$5.0	3.5	42.86% check costs- exceeds allowable rate of inflation
d. Art in Architecture one-half of one percent (Multiply Line 6 by .005)					\$9.2	8.9	3.42% ok -since base costs may be impacted by line 4
e. Other Adds _____ (ADA, Asbestos, CDB 3% Admin Fee, etc. specify)					\$0.0	0	#DIV/0! #DIV/0!
f. Sub-total Adds (Lines 7a through 7e)					\$270.7	262.1	3.27% ok -since base costs may be impacted by line 4
8. Total Building Budget (Line 6 plus Line 7f)					\$2,111.5	2051	2.95% ok -since base costs may be impacted by line 4

**Fiscal Year 2014 Ramp
Community College Capital Requests
IECC - Frontier Community College**

PROGRAMMATIC JUSTIFICATION NARRATIVE

DISTRICT/COLLEGE: IECC - Frontier Community College

PROJECT NAME: Student Education and Support Center

The programmatic justification should clearly describe the project explaining the rationale, the instructional areas affected, and functional relationships between instruction and the project.

In recent years, the on-campus enrollment of Frontier Community College has increased while the commitment to off-campus offerings has continued. On-campus growth can partially be contributed to the increase of traditional age (18-19 year olds) college students. The following factors are also influential to the on-campus enrollment:

1. The existing significant adult enrollment
2. A new vocational program on campus with other vocational programs under development
3. An increase in nursing enrollment
4. A strong non-credit continuing education program

The climate and culture of Frontier Community College is changing and the facilities must grow to accommodate the changes. As a result, Frontier is proposing the addition of a Student Education and Support Center to provide needed space for the following:

1. Space for students to gather/socialize
2. Space for students to study/relax between classes
3. Space for faculty and staff to dine, take breaks, and interact with students
4. Phi Theta Kappa
5. Student Nurse Association
6. Student Advantage Network
7. Student Senate
8. Adequate space for credit and non-credit seminars and classes

Student space is currently restricted to two small vending areas located within the two main classroom buildings. The socialization process is important to the development of all students and cannot occur if an area isn't provided. The new construction will allow for a stand-alone facility with available parking. In addition this new building will serve as an outreach center to the community to host special events.

**Fiscal Year 2014 Ramp
Community College Capital Requests
IECC – Frontier Community College**

SCOPE OF WORK NARRATIVE

DISTRICT/COLLEGE: IECC – Frontier Community College

PROJECT NAME: Student Education and Support Center

FULL NAME OF BUILDING (IF REMODELING): _____

EXACT LOCATION (INCLUDING ADDRESS AND CITY):

**Frontier Community College
2 Frontier Drive
Fairfield, IL 62837**

The Student Education and Support Center will be located directly south of the Richard L. Mason Building parking lot on the campus of Frontier Community College. No land acquisition is required. The Student Center would be new construction and consist of 9076 GSF and parking spaces for 120 vehicles. The exterior of the building would be of brick construction on a single level. Interior space would include classrooms and a multi-use area for classes/seminars for both credit and non-credit classes or a banquet/dining area. Also included is space for student organizations, a kitchen, catering space, restrooms, one office, storage and mechanical space.

The Student Center would be connected to existing utilities and college district personnel would complete wiring for voice and data. College maintenance staff would be responsible for landscaping the building.

TABLE 1 FISCAL YEAR 2014 CAPITAL PROJECT REQUEST

DISTRICT/COLLEGE: Illinois Eastern/Frontier Community College

PROJECT NAME AND/OR DESCRIPTION Student Education and Support Center

DISTRICT PRIORITY NUMBER _____ OUT OF _____

Check one:

NEW FACILITIES CONSTRUCTION/ACQUISITION X (Complete Table 2)
 REMODELING/REHABILITATION PROJECT _____ (Complete Table 2)
 OTHER _____ (Complete Table 2 or provide additional information per instructions)

Check one:

NEW REQUEST _____
 REQUESTED PREVIOUSLY X

Dollars rounded to the nearest hundred (for example and per instructions enter \$1,456,789 as \$1,456.8)

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDGS, ADDITIONS, AND/OR STRUCTURES				2,295.2	765.0	3,060.2				2,295.2	765.0	3,060.2
LAND												
EQUIPMENT												
UTILITIES												
REMODELING & REHABILITATION												
SITE IMPROVEMENTS												
PLANNING												
TOTAL				2,295.2	765.0	3,060.2				2,295.2	765.0	3,060.2

** Describe prior year funding and/or future year funding in the scope statement section using the requested format.
 State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits*

TOTAL PROJECT REQUEST (CURRENT YEAR) \$ 3,060
 TOTAL COMPLETED PROJECT COST \$ 3,060
 DESIRED PROJECT START DATE 9/1/2013
 ESTIMATED COMPLETION DATE 8/1/2014
 ESTIMATED OCCUPANCY DATE 8/15/2014
 ESTIMATED ANNUAL OPERATING COST \$

MATCHING CONTRIBUTION \$
 (See item 10 in Section I of this Manual)

LOCAL FINANCING SOURCE

AVAILABLE FUND BALANCE \$
 ICCB CONSTRUCTION CREDIT \$
 (if any)
 DEBT ISSUE \$
 DATE OF APPROVAL: _____

OTHER (please specify) \$765
 FCC Foundation/Fundraisers
 TOTAL \$765

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED

**TABLE 2
FY 2014 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE**

		PART A		PART B	
		NET ASSIGNABLE SQUARE FOOTAGE SUMMARY		ACREAGE SUMMARY (Land Acquisition)	Number of Acres Requested in Budget Year
<u>Space Type</u>	<u>FICM Codes</u>	<u>Request for New Facilities</u>	<u>Redistribution of NASF Space</u>		
		Net Assignable Square Feet (NASF)	Space Prior to Remodeling	Space After Remodeling	
				1 Landscaped Ground	
				2 Physical Education and Athletic Fields	
				3 Buildings and Attached Structures	
				4 Experimental Plots	
				5 Other Instructional Areas	
				6 Parking Lots	2/3 acre 160 spaces
				7 Roadways	
				8 Pond Retention and Drainage	
				9 Other (specify)	
				Total Assigned Area	
				Currently Unassigned	
				Total Acres	
TOTAL NASF #		6,180			
TOTAL GSF* #		9,076			

*Gross Square Feet

COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED

**TABLE 3
FY 2014 BUILDING BUDGET ESTIMATION FORM**

District/College Illinois Eastern Community Colleges
Location Frontier Community College
Project Name Student Education and Support Center

(cost column rounded to the nearest hundred)

Space Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
<i>input field</i>	<i>input field</i>	<i>input field</i>	<i>formula field</i>	<i>input field</i>	
Office	80	1.7	136	261.66	\$35.6
Special Use	600	1.8	1080	252.88	\$273.1
Classroom	4200	1.5	6300	252.76	\$1,592.4
Support Facilities	1300	1.2	1560	236.06	\$368.3
1. Base Total	6180		9076		\$2,269.3
2. Added Costs (sum of added cost components identified separately below)					\$136.2
LEED design cost up to 6% of line 1					\$136.2
Green Building Design/LEED Certification Level		Silver	(Silver, Gold, Platinum)		
Other added costs:					
3. Base Cost	6180		9076		\$2,405.5

4. Escalation	(estimate of cost increase from the time of appropriation to the bid date --assumes appropriation is received at July 1, 2013).	64.9
Expected Bid Date:	<u>July 1, 2014</u> Number of Months to Bid Date: <u>12</u>	
Annual Percentage (Allowable per annum inflation) from regional rate tables	<u>0.027</u>	
(Enter annual rate as a decimal; i.e. 2.7% as .027 is the statewide rate)		
(inflation rate and number of months to bid are estimates and for purposes of calculating estimated costs will be standardized at 12 months to bid)		
5. Escalated Building Budget	(Line 3 plus Line 4)	\$2,470.4
6. Escalated Building Budget	Plus 10% Contingency (Line 5 multiplied by 1.10)	\$2,717.5
7. Adds:		
a. A/E Fees	8.00%	\$217.4
b. On-Site Observation	Number of Month: 12 2.5	\$25.0
c. Reimbursable Expenses		\$5.2
d. Art in Architecture	one-half of one percent (Multiply Line 6 by .005)	\$13.6
e. Other Adds CDB 3% Admin Fee		\$81.5
f. Sub-total Adds (Lines 7a through 7e)		\$342.7
8. Total Building Budget	(Line 6 plus Line 7f)	\$3,060.2

OTHER:
 Estimate of Annual State Supported Operations and Maintenance Expense _____

Source of Cost Estimate: ICCB Cost Guidelines
 Date of Cost Estimate: May-12

TABLE 4
FY 2014 MOVEABLE EQUIPMENT LIST

District/College: Illinois Eastern/Frontier

Project Name: Student Education and Support Center

(cost column rounded to the nearest dollar--please round the grand total equipment cost to the nearest hundred when you transfer to table 1)

Programmatic Unit	Room Use Classification	Name of Equipment	Number of Units	Cost per Unit	Estimated Total Cost
------------------------------	------------------------------------	--------------------------	----------------------------	--------------------------	---------------------------------

None

Grand Total Equipment Costs (this number should be included on the equipment line of table 1)

TABLE 3 Inflation Check Worksheet

Only Complete This Table If Project is On the ICCB List of Recommended Projects

Do not need to complete this table if the project is not yet on the ICCB list of recommend projects

District/College Illinois Eastern Community Colleges
Location Frontier Community College
Project Name Student Education and Support Center

(cost column rounded to the nearest hundred)

Insert regional inflation rate in N9 2.70%

Space Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost	Refer to table 3 from your FY 13 RAMP and Insert Costs in this column	% difference
<i>input field</i>	<i>input field</i>	<i>input field</i>	<i>formula field</i>	<i>input field</i>			
Office	80	1.7	136	261.66	\$35.6		2.55%
Special Use	600	1.8	1080	252.88	\$273.1		2.71% check costs- exceeds allowable rate of inflation
Classroom	4200	1.5	6300	252.76	\$1,592.4		2.70% check costs- exceeds allowable rate of inflation
Support Facilities	1300	1.2	1560	236.06	\$368.3		2.69%
0	0	0	0	0	\$0.0		#DIV/0! #DIV/0!
0	0	0	0	0	\$0.0		#DIV/0! #DIV/0!
0	0	0	0	0	\$0.0		#DIV/0! #DIV/0!
0	0	0	0	0	\$0.0		#DIV/0! #DIV/0!
0	0	0	0	0	\$0.0		#DIV/0! #DIV/0!
1. Base Total	6180		9076		\$2,269.3		2.70%
2. Added Costs (sum of added cost components identified separately below)					\$136.2		2.68%
LEED design cost up to 6% of line 1					\$136.2		#DIV/0! #DIV/0!
Green Building Design/LEED Certification Level _____ (Silver, Gold, Platinum)							
Other added costs:					\$0.0		
					\$0.0		
3. Base Cost	6180		9076		\$2,405.5		2.70% check costs- exceeds allowable rate of inflation
4. Escalation (estimate of cost increase from the time of appropriation to the bid date --assumes appropriation is received at July 1, 2013).					64.9		46.8
Expected Bid Date: <u>July 1, 2014</u> Number of Months to Bid Date: <u>12</u>							
Annual Percentage (Allowable per annum inflation) from regional rate tables <u>0.027</u>							
(Enter annual rate as a decimal; i.e. 2.7% as .027 is the statewide rate)							
(inflation rate and number of months to bid are estimates and for purposes of calculating estimated costs)							
5. Escalated Building Budget (Line 3 plus Line 4)					\$2,470.4		2389.1
6. Escalated Building Budget Plus 10% Contingency (Line 5 multiplied by 1.10)					\$2,717.5		2628
7. Adds:							
a. A/E Fees _____%					\$217.4		210.2
b. On-Site Observation					\$25.0		25
Number of Months _____ Days per Week _____							
c. Reimbursable Expenses					\$5.2		5
d. Art in Architecture					\$13.6		13.1
one-half of one percent (Multiply Line 6 by .005)							
e. Other Adds _____ (ADA, Asbestos, CDB 3% Admin Fee, etc. specify)					\$81.5		78.8
f. Sub-total Adds (Lines 7a through 7e)					\$342.7		332.1
8. Total Building Budget (Line 6 plus Line 7f)					\$3,060.2		2960.1

Agenda Item #8B

Online Education Plan 2012

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2012
RE: Online Education Plan 2012

The District has been offering online courses since 1997. Currently, IECC offers approximately 145 online course taught by 70 full-time and part-time faculty. The District continues to show impressive growth in the student enrollment in online courses.

The purpose of the Online Education Plan is to provide an institutional strategy and structure to support and promote district-wide online opportunities. IECC needs to continue to provide flexible, accessible, and quality programs and courses to students who desire an alternative deliver method for learning as well as foster effective and reliable student and faculty support services for online education. The 2012 Online Education Plan has been updated and revised to continue to effectively respond to the needs of the students and communities we serve.

I ask the Board's approval of the 2012 Online Education Plan.

TLB/rs

Attachment



Illinois Eastern Community Colleges

Online Education Plan 2012

Approved by the Online Instruction Committee: 5/3/12
Approved by the Cabinet: 6/6/12

Approved by Board of Trustees: Pending

ILLINOIS EASTERN COMMUNITY COLLEGES ONLINE EDUCATION PLAN

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I. OVERVIEW

A. Introduction

Illinois Eastern Community Colleges have been offering online courses since 2001. Currently, IECC offers approximately 145 online courses taught by 70 full-time and part-time faculty. Over 200 online courses have been submitted for approval and development. The table below shows the impressive growth of student enrollment in online courses.

**Online Course Enrollment
 IECC Fact Book 2011**

Illinois Eastern Community Colleges Online Course Enrollment							
Term	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
Summer	594	824	848	1131	1082	1285	1477
Fall	861	1026	1313	1647	1557	1862	2344
Spring	1114	1506	1262	1386	1644	1769	1610
Total	2569	3356	3423	4164	4283	4916	5431

Source: IECC Online Course Reports (Duplicated Enrollment)

The purpose of the Online Education Plan is to provide an institutional strategy and financing structure to support and promote district-wide online opportunities. The plan outlines the required procedures, training, and support to assist faculty with online course development and to build peer-to-peer support for students' online learning. The Online Education Plan provides increased direction and leadership for online instruction, including strategies and goals to help achieve the vision of IECC's Online Education Program.

B. Vision

The vision of IECC's Online Education Plan is to support an educational program that provides excellence in teaching, learning, public service, and economic development through high quality online courses, programs and services that respond to the needs of the students and the communities we serve. Online learning is envisioned as an alternate delivery method utilized to achieve the overall mission of IECC.

C. Definitions

Online instruction at Illinois Eastern Community Colleges involves any formal approach to student learning in which the majority of instruction occurs while the instructors and learners interact synchronously or asynchronously online. This is done by employing

technology to facilitate the educational experience. Online instruction responds to the needs and goals of students for flexible, accessible programs and courses, and takes place in the form of online courses via the Internet and hybrid courses. Academic, learning resources, student services, and technical and administrative support are provided for all forms of online programs and courses.

Online Courses

An online course has been specifically approved for delivery via the Internet, and is taught predominantly utilizing asynchronous instructional methods. Courses are 100% online; there are no scheduled face-to-face meetings and all instruction is via online communications and services. Traditional forms of face-to-face communications should be replaced with online communication tools such as email, chat, discussion boards, phone, and other tools. Courses may require face-to-face proctoring of tests/exams to validate student activity and identity.

Hybrid Courses

A hybrid course combines online and traditional face-to-face classroom instruction to promote student learning. A designated percentage of the course is delivered face-to-face and the remaining percentage is delivered in the online environment. The online based portion of the course reduces the number of face-to-face contact hours. These face-to-face hours are instead replaced by online activities and assignments. The distribution of face-to-face and online requirements will vary based on the demands of a given curriculum. As determined by the College Deans, effective 6/1/11, all new hybrid courses will be required to be at least 50% traditional face-to-face with no more than 50% online.

Learning Management System (LMS)

Learning Management System (LMS) refers to the software used by IECC for online classes. IECC currently uses Angel/Blackboard.

D. Higher Learning Commission Approvals and Definitions

In July 2008, Illinois Eastern Community Colleges received notification from the Higher Learning Commission on their approval to extend IECC's accreditation to include distance delivery of the below listed degrees.

Organizational Profile Document

Distance Education and Degree	(HLC Posted: 6/27/08)	
Associate in Applied Science Degrees (Accounting & Computing)		Online
Associate in Applied Science Degrees (Administrative Information Tech)		Online
Associate in Applied Science Degrees (Medical Office Assistant)		Online
Associate in General Studies Degree		Online
Associate in Science and Arts Transfer Degree		Online
Associate in Science Transfer Degree		Online

A Distance Delivery Confirmation Report on IECC's expansion of its distance-delivered offerings is currently being developed and will be submitted to the Higher Learning Commission by the Fall of 2012. This report and HLC's review is required when an

institution's current activity in distance education degree programs has increased to a higher percentage bracket. Upon HLC's review and approval, IECC will be in the 3rd percentage bracket of distance-delivered offerings allowing IECC to offer up to 100% of degrees online without further required approvals.

The Higher Learning Commission (HLC) uses the following definitions for the purpose of applying its policy to its accredited and candidate institutions:

Distance education means education that uses one or more of the following technologies (i) to deliver instruction to students who are separated from the instructor, and (ii) to support regular and substantive interaction between the students and the instructor, synchronously or asynchronously.

Correspondence education/course means: (1) Education provided through one or more courses by an institution under which the institution provides instructional materials, by mail or electronic transmission, including examinations on the materials, to the students who are separated by the instructor. (2) Interaction between the instructor and the student is not regular or substantive, and is primarily initiated by the student. (3) Correspondence courses are typically self-paced. (4) Correspondence education is not distance education. (Any IECC correspondence courses are coded as Independent Study Classes.)

Distance-delivered courses are those in which all or the vast majority (typically 75% or more) of the instruction and interaction occurs via electronic communication, correspondence, or equivalent mechanism, with the faculty and students physically separated from each other.

Distance-delivered programs are those certificates or degree programs in which 50% or more of the required courses may be taken as distance-delivered courses.

E. Strategies and Goals

The following strategies and goals identify a broad category of tasks supporting the vision of the Online Education Program and address opportunities for improvement which complement IECC's Strategic Plan.

- Maintain a fully functional Web site with clear and easy access to all institutional courses, programs, and support service with technology that is universally accessible to all persons to ensure compliance with the Americans with Disabilities Act.
- Maintain appropriate level of technical support for students, faculty and staff.
- Maintain adjunct faculty training and incentives to improve faculty involvement, expertise and quality.

- Maintain additional training and support initiatives for new online faculty.
- Maintain access to comprehensive online student support services including college orientation, admissions and registration, financial aid, bookstore, LMS, grades and other online support services.
- Maintain established standards and criteria for online courses to ensure quality and consistency.
- Maintain analysis of the Help Desk services and availability to meet online student needs.
- Maintain, evaluate and improve online tutorial services as determined by Help Desk feedback, student surveys and faculty input.
- Systematically apply and maintain assessment of student learning to the online environment.
- Continue to regularly monitor and adjust online course tuition and fees as necessary.
- Establish and build partnerships between IECC and high schools, colleges, businesses, and governmental agencies to share information and to support online education and career development.
- Design and implement an Online Marketing Plan to promote awareness of IECC's online education, increase enrollment, and target new markets for online education. The District Marketing Plan includes marketing goals and initiatives specific to online.
- Develop greater clarity regarding the target online audience being served.
- Improve coordination of course scheduling district-wide by clearly defining online course scheduling services.
- Expand online courses and programs by determining the demand for these courses from student perspective, employer perspective, and market perspective.

F. Target Population and Marketing

Currently, the majority of online students are from within the regional area. IECC continues to develop and provide additional online courses to accommodate scheduling and transportation needs of students within the IECC service area. However, declining local populations, social and economic changes, and student demand for online courses

are requiring IECC to re-shape the delivery of education in ways that reflect the needs of the community and the broader education marketplace and working environment. Our target population has expanded beyond the walls of our colleges and demand for education offered in an alternative format has increased exponentially. IECC will continue to develop greater clarity regarding the target audience for our online education program in order to carry out our mission to a wider audience.

Program and certificate information is disseminated from the Chief Academic Office to Marketing, IT and Student Services. All approved courses, certificates and Associate Degree programs must flow through an approval process.

The online IECC catalog and online Academic websites are updated on a monthly basis and the IECC Catalog is currently printed yearly. Online programs are linked to current program or certificate brochures, course descriptions and to IECC's bookstores, where ISBN are available for textbooks. Marketing advertises online classes and programs through various mediums, as it does traditional classes.

G. Funding

Funding strategies have been developed to assist IECC's Online Education Plan to provide high quality online instruction and support for both students and faculty. The District regularly monitors and adjusts online course tuition and fees to assist with the cost and effectiveness of online delivery. Staffing and resource requirements for online education are incorporated into the District's budget and Strategic Plan.

H. Online Instruction Committee

The Online Instruction Committee was established in 2003 and includes district-wide faculty and staff. The purpose of the committee is to assist, monitor, and evaluate the District's online courses. The Online Instruction Committee reviews online courses, evaluates online learning issues and trends, makes recommendations, and maintains the Online Education Plan.

Term limits for faculty members serving on the committee were set April 2012 to a three-year term. At that time the Dean will appoint new faculty member(s).

Online Instruction Committee members as of May, 2012:

District

Chris Cantwell - Dean, Academic & Student Support Services/Chief Academic Officer

Alex Cline – Director, Information and Communications Technology

Jeff Gumbel – Coordinator, Web and Online Learning Services

Jane Frazier – Faculty

Carrie Hallam – IT Trainer

Frontier Community College

Bob Boyles – Dean of Instruction

Lincoln Trail College

Kathy Harris – Dean of Instruction

Chuck Bennett – Information Systems Technician

Travis Mathews – Faculty

Vicky Bonelli – Director, Learning Resource Center

Olney Central College

Jeff Cutchin – Dean of Instruction

Kristi Urfer – Faculty / Director of Online Learning

Amie Mayhall - Faculty

Shasta Bennett - Faculty

Wabash Valley College

Wayne Morris – Interim Dean of the Instruction

Allen Brown – Faculty

Diana Spear – Assistant Dean, Student Services

Steve Hnetkovsky – Faculty

II. SUPPORT SERVICES

A. Faculty Support

Faculty support and training are provided at the colleges as identified below.

- Learning Management System (LMS) instruction and workshops
- Director of Online Learning
- Coordinator, Web and Online Learning Services
- Information Technology Trainer/Support
- Assistance from the IT Helpdesk for server and other support-related issues
- Faculty and Staff Resource Technology Centers in libraries
- IECC Helpdesk

An online course template has been designed and distributed for faculty to use and base their course from. In addition a Best Practices working document has been structured to provide faculty with suggestions and requirements for their online courses.

B. Student Support

Students new to online and/or hybrid courses are required to complete an introductory course, CIS 1104, Introduction to Online Learning, which prepares them for online course delivery. Once enrolled in an online and/or hybrid course, students have access to a wide range of support services including IECC's portal system Entrata. These services provide links to class listings, Helpdesk, email, registration, transcripts, LMS, grades, online documentation, and other online student support services.

The following elements and information are included on the IECC website, www.iecc.edu/online, including the portal, for online students.

- Online course schedules
- Course material requirements and acquisition options with contact information
- Student Services contact information for each college campus
- Learning Resource Centers (libraries) online resources
- CIS 1104 Introduction to Online Learning information
- Definition of online courses and how to be successful
- Online instructors and technical support contacts
- Computer system requirements
- Frequently Asked Questions
- Learning management system details
- Directions to obtain support:
 - Course content questions are directed to the instructor
- Bookstore information

CIS 1104 Introduction to Online Learning

CIS 1104 Introduction to Online Learning is a course specially designed for students to determine if the online/hybrid environment is likely to be effective for them. The course is fully online and takes a student through a wide variety of online learning issues. CIS

1104 is an assessment of a student's skill and ability to effectively learn via course(s) instructed online. Topics include evaluating a student's learning style, basic computer and web browsing skills, and utilization of web based learning tools. Emphasis will be placed on using computer hardware and software to access online resources and programs. In addition, various learning methods will be presented to assist the student in evaluating if online and/or hybrid learning is right for them. The course transitions a student into the course learning management system used by IECC.

The course is free and is offered at a variety of times for student convenience. Students are awarded 0.5 credit hours upon successful completion of all course requirements. All students new to online/hybrid learning are required to complete the course for two reasons: 1) to help prepare the student for online course work and 2) to determine if online learning is an appropriate instructional delivery method for the student.

Students who have completed online courses at other institutions may receive a waiver from the CIS 1104 requirement, based on student records verification. Business and Industry online programs, training, and services may also waive the CIS 1104 requirement based on the recommendation of the college Dean.

IECC Helpdesk

Students, faculty and staff are provided a wide range of technical support options. The first line of support relies on the IECC Helpdesk. The Helpdesk is accessible via phone, email, and online form request. The Helpdesk is operated by the District IT Department and the level of support varies depending on time of year and request load. Normal hours of support are 8:00 a.m. to 4:30 p.m. Use of the online form is recommended outside of those hours for evening and weekend support. The Helpdesk link is available on every IECC website page, in the portal system and next to every online course for easy access. Printed communication also contains the link. Two support structures exist to track issues and resolutions. The Helpdesk website is <http://www.iecc.edu/helpdesk>.

A Helpdesk follow-up survey was established in 2008 to gauge satisfaction rates and assessment of service. This survey continues to this date and is tallied annually to improve and review performance. The satisfaction rate for helpdesk requests is 96% and covers issue resolution and response time.

C. Learning Resources and Services

Library Services

The online library services include a wide variety of resources online that are available virtually anywhere to students, faculty, and staff. The four IECC libraries maintain websites and provide access to online electronic resources including e-books, articles, journals, magazines, and images via an authentication system. Available research tools include CQ Facts.com, EbscoHost Electronic Journals Service, AssessScience and American History Online. The library catalog may be accessed through the college websites or by direct URL. Items may be requested online by using a current, valid/active library card and must be picked up at the library. A link to request a library

card is available inside the Entrata portal. Library cards are mailed to online students. The IECC libraries are members of the Consortium of Academic and Research Libraries in Illinois (CARLI) which offers IECC students, faculty, and staff resource sharing of over 36 million items from 76 Illinois academic libraries. Library staff may be contacted via email for assistance and through links on the library websites.

Bookstores

A consistent approach for course material acquisition by students is set to ensure that all students regardless of location are provided the same method for obtaining books and/or related material required for a course. An online textbook ordering system has been established for each bookstore to provide convenient access to textbooks and other materials.

- Each bookstore maintains its online textbook ordering site with up-to-date book listings for the current and upcoming term. Any special requirements or materials required for courses are also noted.
- Each college lists bookstore contact information for students and provides steps for using the online book ordering system.
- Bookstores clearly list all pertinent book details such as title, author, ISBN, and price prior to class registration.
- Bookstores ensure that students know that unbundled textbooks are available and they order component pieces as needed.
- Students are responsible to initiate contact with the providing college's bookstore to obtain required course material.
- Students are able to access the website to identify the materials and texts required by instructors for a particular course.
- Students are required to make arrangements using one of the three options each bookstore offers for obtaining course material.
- Students are required to obtain course material in a timely manner, in relationship to the start date of each course.

Effective July 1, 2010, institutions were required to be in compliance with the Higher Education Opportunity Act of 2008, Section 112, on Textbook Information and Cost Containment. As outlined, institutions were required to disclose in their course schedules, "to the maximum extent practicable," the International Standard Book Number (ISBN) of every required and recommended textbook and supplemental materials and retail price information." Publishers are required to provide faculty with information on price, copyright dates of the three previous editions, any substantial revisions between a new edition and prior iterations, whether the textbook is available in any other format and at what price and to supply textbooks in bundled and unbundled formats.

Effective Spring 2010 semester, all IECC bookstores were in compliance with the above HEOA requirement on Textbook Information and Cost Containment. Textbook information (ISBN number, course materials, and cost information) is available to students when class schedules are released and prior to registration.

Student Services

Student Services information regarding all courses including those online is accessible via the IECC website and Entrata portal as listed below.

- Course schedules
- Program requirements and outlines
- Registration, tuition, and fees
- Calendar
- Admission policies

Student Services contact information is readily available from all webpages. Support is offered via face-to-face, phone, online request, email, and online chat.

Financial Aid

Financial Aid information regarding all courses, including those online, is accessible via the IECC website and Entrata portal as listed below.

- FAFSA online application (Free Application for Federal Student Aid)
- Frequently Asked Questions (FAQ)
- Policies and standards
- Loans, grants, and scholarship details and applications
- College contacts
- Student rights

Advising

Advising information regarding all courses including those online is accessible via the IECC website and Entrata portal as listed below.

- IECC catalog
- Transfer options
- Adviser contacts
- Testing

Tutoring

Tutoring services and contact information are listed on the main IECC website and in the Entrata portal system. Students can access tutoring via phone, online and face-to-face. Links to other tutoring resources are also listed for external services.

III. COMPLIANCE AND POLICIES

A. Verification of Student Identity

The Higher Education Opportunity Act and HLC's Federal Compliance Program requires that institutions should verify the identity of students who participate in courses or programs through distance or correspondence education by having processes in place to ensure that the student registering for a course is the same student who participates in the course or receives course credit. Institutions may use a variety of approaches to verify student identity, which may include:

1. A secure login and pass code;
2. Proctored examinations; and
3. New or other technologies and practices that are effective in verifying student identification.

Secure Login and Pass Code

IECC complies with the Higher Education Opportunity Act and HLC's Federal Compliance Program by assigning a secure login and pass code to each student. All students registering for a course through our administrative system are assigned unique identification numbers, which correspond with a specific username for each student. Each student establishes their own password; all students are required to change their password twice each year in the Spring and Fall. Passwords must meet complex criteria and are stored with hash encryption.

For more information about the Higher Education Opportunity Act please visit the U.S. Department of Education site found at:

<http://www.ed.gov/policy/highered/leg/hea08/index.html>.

B. Section 508 of the Federal Rehabilitation Act (ADA)

IECC continues to comply with Section 508 of the Federal Rehabilitation Act. This Act is the most prominent and accepted set guideline for accessibility. W3C Web Content Accessibility Guidelines are used as a reference point in achieving the three critical priority levels identified for compliance by W3C. Priority levels are listed at <http://www.w3.org/TR/WCAG10/full-checklist.html>.

C. IECC Appropriate Use of Information Technology Resources Policy (200.2)

In pursuit of its mission to provide educational opportunities and public services to the colleges of southeastern Illinois, the Board of Trustees of Illinois Eastern Community Colleges ("IECC" or the "District") provides access to "information technology and resources" (as defined in IECC Policies and Procedures 200.2) for students, faculty and staff members and other authorized users within institutional priorities and financial capabilities.

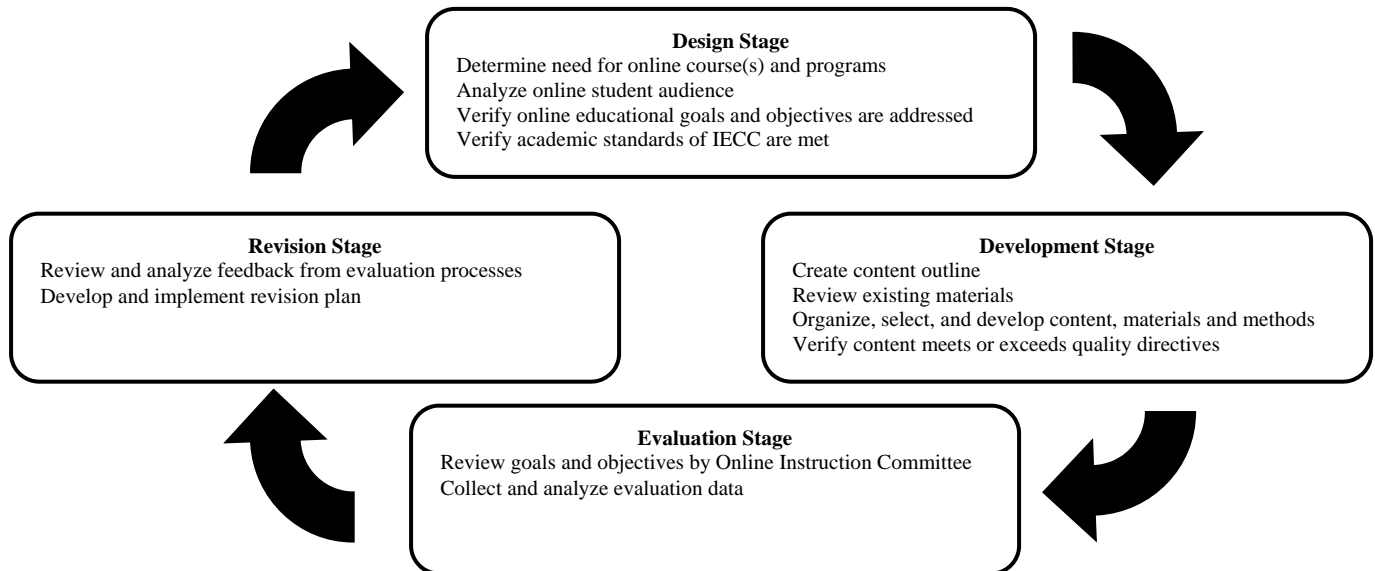
The full policy is located in the IECC Policy Manual, Catalog and online at

<http://www.iecc.edu/cup>

IV. PROCEDURES

A. Online Course Development Process

IECC's Online Course Development Process provides a framework for systematically planning, developing, and adapting courses, instruction, and programs based on student learning needs and requirements. The Online Course Development Process has four basic stages:



Instructors interested in teaching online courses need to evaluate their ability to instruct online based on the quality directives listed in Section D. Instructors who meet the quality directives must complete and submit to their College Dean, the Online Course Approval Form for Online Courses. Advanced approval by the CEO is required to receive compensation for developing and teaching online courses. The approval form is located on the IECC Intranet.

B. Online Course Development Compensation

As indicated by the current Memorandum of Agreement between the Board of Trustees of Illinois Eastern Community Colleges, District 529 ("Board") and the Illinois Eastern Community Colleges Education Association, IECCEA-NEA ("Association"), the Board and the Association hereby agreed to the following Online Course Compensation on 8/31/01:

To the extent the Board elects to assign a faculty member to develop and teach an Internet Course, and then a one-time stipend of Three Hundred Fifty Dollars (\$350.00) per load hour, in addition to the faculty member's regular salary, will be paid to such faculty member the first time he or she teaches the course. When

the same faculty member teaches the course on subsequent occasions, then no stipend or additional compensation shall be paid.

Online Course Inactivity

Developed Online Courses will be considered “inactive” if that course has not been offered for four consecutive semesters, including summer. A list of inactive courses will be posted on the Intranet and Online Instruction Committee website at www.iecc.edu/oic. A course listed as inactive may be redeveloped by any college faculty member by submitting an Online Course Approval Form. The standard approval process will then be followed. The Online Course Compensation agreement listed above will apply to the approved faculty for redevelopment, if that faculty member has not received stipend compensation in the past for that specific course development.

C. Criteria for Online Courses

A course is considered an “Online Course” when it meets or exceeds the following criteria.

1. One hundred percent of course content is online, including tests, handouts, and presentations, excluding textbooks and/or other physical materials, proctored testing, and requires students to log in and complete online assignments at least 3-4 times per week.
2. The course has been reviewed at least one month prior to the start date. College Deans, peers and/or Online Instruction Committee member(s) review content for adaptability to online format and for quality control. Courses not containing the required elements or minimal content will be noted to the College Dean as an unacceptable online course and will be returned to the instructor for revision and resubmission. The College Dean determines the dates the course will be offered online. Courses are subject to an initial review prior to being offered and a full review after the course is active, and as needed.
3. The course is maintained on IECC servers, when possible. Angel/Blackboard is the Learning Management System utilized for online courses.
4. Content not on an IECC server is not supported by IECC staff and administration. Support is the responsibility of the individual faculty member.
5. Tools and content necessary for an online course are listed below. These are used as guidelines, depending on subject area, not all courses will utilize each tool listed.
 - Email
 - Syllabus
 - Discussion board or other communication tools
 - Content module or other resources
 - Procedure for posting assignments
 - Clearly defined goals and outcomes, if not specified in syllabus
 - Assessment, if used, should be done online via assessment tools or by proctored delivery
 - Content formats should be standard programs such as Word, HTML, PDF, or RTF

- Instructor contact and office hour information
- Technical support contacts
- 6. Online instruction utilizes the learning methods listed below.
 - Reciprocal teaching through a dialogue between teachers and students regarding segments of course content. The dialogue is structured by the use of four strategies: summarizing, question generating, clarifying, and predicting.
 - The Learner-Centered atmosphere facilitates the exploration of meaning. Learners must feel safe and accepted. They need to understand both the risks and rewards of seeking new knowledge and understanding. New meaning should be acquired through a process of personal discovery.
 - Active learning encourages active participation for the construction of knowledge by placing students in situations which compel them to read, speak, listen, think deeply, and write. Active learning puts the responsibility of organizing what is to be learned in the hands of the learners themselves, and ideally lends itself to a more diverse range of learning styles.
 - Higher level thinking skills are emphasized including: analysis, synthesis, and evaluation.
 - Promotion of group collaboration and cooperative learning is encouraged.

D. Quality of Online Instruction

Online instruction requires dedication to detail and quality content. Instructors should evaluate their decision to instruct online by considering their own technical abilities and their ability to transmit knowledge to learner-controlled systems.

The core standards of an online course should address the areas identified below:

- provide for reciprocal teaching,
- be learner-centered,
- encourage active participation and knowledge construction,
- be based on higher level thinking skills of analysis, synthesis, and evaluation,
- promote active learning,
- allow group collaboration and cooperative learning,
- provide multiple levels of interaction,
- focus on real-world problem solving.

Quality online instruction will adhere to the criteria noted below:

- Courses offered online will adhere to the same high quality standards as required by courses offered in the traditional face-to-face classroom.
- Online courses will be reviewed by the Online Instruction Committee prior to student participation for quality, content, and to verify the core standards have been met.
- Online course instructors will satisfy the Illinois State Board of Education requirements, the educational and professional standards and requirements of the Higher Learning Commission, the Illinois Community College Board, and

Illinois Eastern Community Colleges and as mandated by the Illinois Articulation Initiative for IAI-applicable courses.

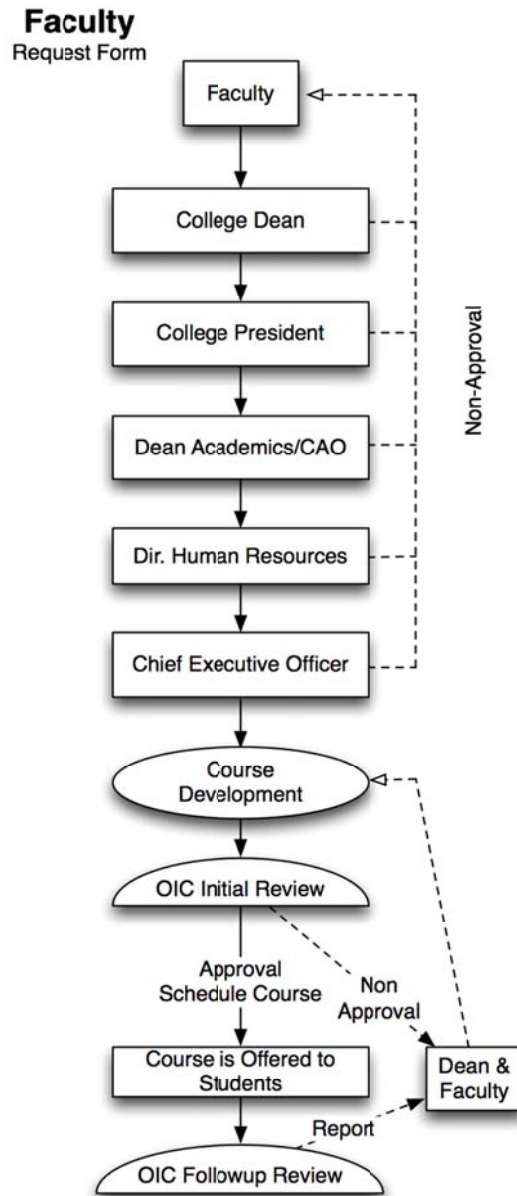
- Online instructors should have at least one semester of traditional face-to-face or hybrid course teaching experience prior to developing and implementing an online course.
- Online instructors are encouraged to register for CIS 1104, Introduction to Online Learning, to experience online learning from the students' perspective.
- Online instructors are encouraged to participate in Angel training offered by the district or other institutions providing formal training.
- Problems, concerns, and other issues shall be handled in accordance to policies and standards in place for traditional courses.

E. Review and Course Approval

To ensure that an online course meets IECC's definition, content, and quality, a review process has been developed. Online courses are reviewed at least one month prior to the course start date by a subset of the OIC for initial readiness. A subsequent full review is then completed midterm on the course. The full review assesses content, usability and communications by College Deans, peers and/or selected member(s) from the Online Instruction Committee. Courses not containing the required elements or low content are not approved as acceptable online courses. Courses not meeting the criteria can be resubmitted for subsequent review and evaluation. Courses are evaluated at various stages as noted below.

- Design stage
 - Determine need for online courses and programs
 - Analyze student audience
 - Need/value evaluated against face- to-face courses
- Development (pre-student)
 - Outline content
 - Ensure course meets or exceeds Definition and Quality directives
 - Course is reviewed by peer and/or Online Instruction Committee for approval
- Post student
 - Content /value evaluation based on student post evaluation survey

The review and course approval process is outlined in the flowchart below.



F. Online Course Ownership

College or joint ownership of inventions and/or materials developed or prepared by an employee exists when any one, or a combination, of the following conditions applies:

- A. When the invention and/or material bear a direct relationship to, or is made or developed in connection with the employee's duties and responsibilities as an employee of the Board.
- B. When the invention and/or material is made or developed with a contribution of college facilities, equipment (owned or rented), materials, funds, information, or of time and services of full-time faculty members and/or students.

- C. When the invention and/or material is made or developed in performance of college commissioned projects including private and government sponsored grants by the college.

Online courses developed by faculty meet all three conditions above and therefore are owned by the District.

G. Class Size and Loads

Class size and instructional load is determined by the College Dean, in consultation with the providing instructor. Additionally, decisions about the number of online sections an individual faculty member may teach each term are made by the College Deans.

H. Required Logins and Response Time

Faculty members teaching online courses are expected to login regularly and frequently with enrolled students. The number of logins required will be determined upon the College Dean's assessment of the difficulty of the course content, the credit hours involved, the course length, the number of students enrolled in the course and such other factors determined by the College's Dean to be required to provide the student with a quality learning experience. Logins are monitored via a report accessible to the College Dean. Faculty members should respond to student questions within 48 hours.

I. Student Complaint Policy

The Student Complaint Policy located in the college catalog (www.iecc.edu/catalog) applies to all formal student complaints at Illinois Eastern Community Colleges, except for complaints regarding sexual harassment or student readmission petitions (see Appendix B in college catalog). Traditional face-to-face and online students must follow the steps outlined in the catalog for complaints including, but not limited to, academic, grading, and institutional decisions that directly affect a student.

J. Student Survey

Two weeks prior to finals week each semester an online survey is activated for each online course within which a student is enrolled. This survey addresses a wide range of issues regarding the student's online experience. The results from this survey are collected and presented at the subsequent Online Instruction Committee meeting. The purpose of the survey is to gauge the student experience and gather pertinent comments. The results are made available to Deans and faculty. Faculty receive the results of the surveys four weeks after the completion of the semester in an anonymous format. A sample copy of the survey resides at www.iecc.edu/survey.html.

K. Student Step-by-Step Process

Step-by-Step process to take an online course is listed below.

1. Assess if a desired course is offered online.
2. Assess personal and technical abilities as well as the time commitment necessary for success in online education.
3. Complete the online application form, including email contact information, and pay applicable fees as necessary.

4. Receive notification from Student Services via email or mail at which time:
 - a. Student may be required to provide verification of ASSET, COMPASS, ACT or SAT testing.
 - b. Student may be required to complete placement testing.
 - c. Student may need to verify prerequisites for particular courses have been met.
 - d. New online students will be required to take *CIS 1104 Intro to Online Learning*.
5. Registration may occur by calling Student Services once all conditions above are met.
6. After phone or web registration, the student will be directed to the IECC website to request an Entrata account by submitting the User ID/Password request form. The form must be filled out and signed, then mailed to the college site. The student is given the option to receive the User ID/Password by email or by regular mail. This will allow the student access to their Entrata account for course information. The student also has the option to register in person where they can expedite the process and obtain their Entrata account information at that time.
7. Within seven days of course registration the student will be required to pay tuition or a student may be registered into a course and billed for the expenses. Students electing the second option will have a specified number of days to make payments or receive approval of other financial arrangements. Students must adhere to the registering college's tuition and fee payment policies. Payment may be made in person, by mail, or by credit card by phone or on Entrata.
8. Students should contact the offering college's bookstore or the online textbook ordering system to acquire, if any, course materials for a particular course. If more than one course is being taken, the student is responsible for contacting each of the offering institution's bookstores for course material. Course material requirements will be provided on the website.
9. Once registered, the student will be contacted by email or mailed letter providing directions to proceed within each registered course. Online instructors for each registered course will be responsible for posting course information on the Student Information System - Entrata. Students, in general, will be contacted one week prior to the start date of the online course. CIS 1104 students will be contacted within a week of registration in the course.
10. Students in CIS 1104 will be notified online or via email of either their completion of the course or additional requirements needed to satisfy completion requirements. Effective Summer 2011, CIS 1104 is to be completed PRIOR to registering for any other online course.
11. Final class grades must be accessed online via the IECC Entrata portal as are grades for traditional face-to-face classes.

L. Registration Deadline

Online courses must be approached in a district-wide, consistent manner in order to ensure that students have a positive online experience. Registration deadlines for

online courses, which will be administered at each college, are one day prior to the first day of classes. Any registrations made after the first day of classes require the permission of the online instructor offering the particular course. Extension of the registration period, without online instructor's consent, requires all four College Deans to be in agreement with the extension. If an extension is agreed upon, the College Deans are responsible for notifying their college's bookstore and Student Services offices.

M. Online Course Instructions for Students by Faculty

- Online instructors are responsible for posting the following course information online.
 - A. course prefix/number, title, and course reference number (CRN),
 - B. instructor name, contact address, email address, and phone number,
 - C. course materials requirements, and,
 - D. login directions and credentials, if needed.
- Online instructors are responsible for maintenance of the course content to ensure it continues to meet identified standards.
- Online instructors address all issues concerning content questions and redirect all technical issues to the District Office Information Technology Department.

N. Learning Management System (LMS) - Accounts, Courses, and Backup

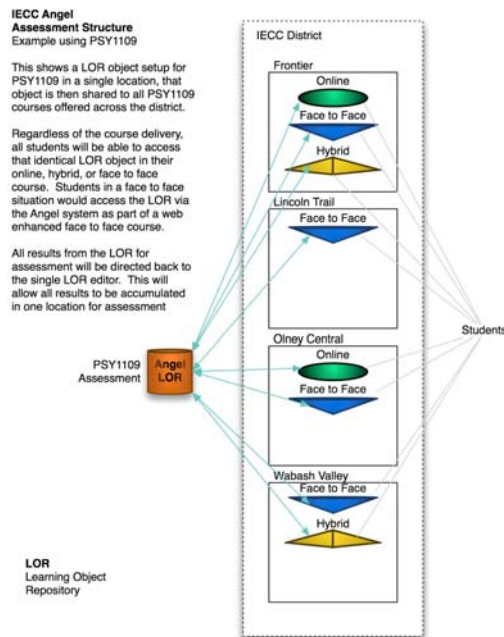
- The Information Technology Department (IT) is responsible for the district wide LMS, currently Angel. Budgeting for servers and maintenance of those systems are part of the District's Technology Plan. We have achieved a high availability level of 24/7 365 days with very limited down time for upgrades only. This provides faculty and students with access to the LMS during times convenient for them. Full back-ups are completed daily and stored off site at a disaster recovery location. In addition, faculty may backup their course for their own archive and use.
- Faculty can set up courses for development or production use via the IECC Portal Entrata or the development course system. Faculty can create as many development areas as needed.
- When scheduled maintenance, upgrades or outages occur notification takes place via online postings in the District's portal and/or email notification are sent and/or postings are placed on the districts main website. Timelines for major upgrades or new systems are posted and distributed in various electronic formats well before action is taken.

V. Assessment and Evaluation

A. Assessment of Student Learning

IECC is committed to high academic standards and to the assessment of student learning outcomes and academic achievement. Assessment of student learning outcomes in online courses does not differ substantially from traditionally taught courses and is being integrated into IECC's overall assessment of student learning. Analysis of assessment findings drive changes that promote quality in instruction and success in student learning.

Additionally, the following outlines the potential of the LMS system, Angel. This system allows IECC not only to extend assessment to online students, but to those in a traditional classroom as well. This type of structure allows a consistent approach to assessment that can be administered to all sections of a particular course, with multiple instructors, across the entire IECC district.



B. Evaluation of Online Faculty

The evaluation of online faculty follows the same process as currently established by IECC for face-to-face instruction. Any faculty member's class/course may be visited by the administration. A Faculty Evaluation Form is located on the intranet on the forms page.

C. Evaluation of the Online Education Plan

The Online Education Plan is a dynamic process that adapts to changes in technology, student needs, occupational demands and community and economic assessments. Evaluation of the Online Education Plan is done through the College Deans, Online

Instruction Committee and faculty. Assessment data that is compiled through student and faculty surveys and trends noted in community, occupational and economic development will be considered in improving the Online Education Plan. The Plan continues to be driven by quality in instruction and delivery, student, faculty and community needs, community requirements, economic development, technology availability and the global educational market.

Agenda Item #8C

Joint Agreement with Kaskaskia College

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2012
RE: Joint Agreement with Kaskaskia College

Attached is the Joint Agreement between Illinois Eastern Community Colleges and Kaskaskia College. Changes to this agreement from last year's are:

IECC added:

Advanced CNC Programming (Certificate)
Advanced Machining (Certificate)
Automation (Certificate)
Electrical Distribution Systems (Certificate)
Energy Technology (Degree)
Industrial Leadership & Organization (Certificate)
Manufacturing Design (Certificate)
Reliability Maintenance (Certificate)

Title Change: Changed Biofuels to Alternative Fuels (Certificate)

Kaskaskia added:

Alcohol and Other Drug Abuse (Certificate)
Certificate in Aeronautical Science (Certificate)

I request Board approval of the joint agreement with Kaskaskia College.

TLB/rs

Attachment

JOINT AGREEMENT PROGRAM WITH KASKASKIA COLLEGE
District #501
and
ILLINOIS EASTERN COMMUNITY COLLEGES
District #529

Illinois Eastern Community Colleges, District #529 (Frontier Community College, Lincoln Trail College, Olney Central College, and Wabash Valley College), agrees to accept students from **KASKASKIA COLLEGE, District #501,** in the following programs:

Advanced CNC Programming	Certificate
Advanced Machining	Certificate
Advanced Manufacturing	AAS
Alternative Fuels	Certificate
Automation	Certificate
Coal Mining Technology	AAS/Certificate
Diesel Equipment Technology	AAS
Electrical Distribution Systems	Certificate
Energy Technology	AAS
Industrial Leadership & Organization	Certificate
Manufacturing Design	Certificate
Pharmacy Technician	Certificate
Radio-TV Broadcasting	AAS
Reliability Maintenance	Certificate
Telecommunications Technology	AAS/Certificate

Kaskaskia College, District #501, agrees to accept students from **ILLINOIS EASTERN COMMUNITY COLLEGES, District #529,**

Alcohol and Other Drug Abuse	Certificate
Certificate of Aeronautical Science	Certificate
Dental Assisting	Certificate
Diagnostic Medical Sonography	Certificate
Nail Technology	Certificate
Network Security	Certificate
Occupational Therapy Assistant	AAS
Personal Fitness Trainer	Certificate
Physical Therapist Assistant	AAS
Respiratory Therapy	AAS
Veterinary Technician	AAS

COOPERATIVE AGREEMENT

The Joint Agreement between Kaskaskia College and Illinois Eastern Community College is hereby extended for a one-year period beginning July 1, 2012.

Kaskaskia College

Chairman of the Board of Trustees

President

Date

Date

Illinois Eastern Community Colleges

Chairman of the Board of Trustees

Chief Executive Officer

Date

Date

Agenda Item #8D

Multi-Year Financial Planning Document

MEMORANDUM

TO: Board of Trustees
FROM: Roger Browning
DATE: June 19, 2012
SUBJECT: Multi-Year Financial Planning Document

The Illinois Community College Board (ICCB) has scheduled a Recognition visit to IECC in the Spring of 2013. For this visit, Illinois Eastern Community Colleges has updated its multi-year Financial Planning Document for fiscal years 2013 thru 2017 for the Education Fund and for the Operations and Maintenance Fund. This planning document represents the District's best judgment relative to anticipated revenues for these two funds for the five year period and is based on current information.

The multi-year Financial Planning Document was developed in compliance with the District's Strategic Plan and incorporates information from the Program Review Report. The Financial Planning Document also takes into account the District's current resources and the Environmental Scan. The District continually reviews and refines this information and updates this report annually.

I ask that the Board approve IECC's multi-year Financial Planning Document for FY2013-2017 as presented.

RB/rs

Attachment

**IECC Financial Planning Model FY 2013 - FY 2017
EDUCATION FUND**

5/30/2012	Estimated FY13 Revenues	Estimated FY14 Revenues	Estimated FY15 Revenues	Estimated FY16 Revenues	Estimated FY17 Revenues
LOCAL GOVERNMENT					
Taxes	2,210,000	2,232,100	2,254,421	2,276,965	2,299,735
Corporate Taxes	400,000	400,000	401,000	402,003	403,008
Other Local Govt Src	-	-	-	-	-
Total Local Government	2,610,000	2,632,100	2,655,421	2,678,968	2,702,742
STATE GOVERNMENT					
ICCB Grants	2,800,000	2,660,000	2,527,000	2,400,650	2,280,618
ICCB Equalization	7,500,000	7,125,000	6,768,750	6,430,313	6,108,797
Career & Technical Allocation	400,000	400,000	401,000	402,003	403,008
	-	-	-	-	-
Total State Government	10,700,000	10,185,000	9,696,750	9,232,965	8,792,422
TUITION & FEES					
Resident Tuition	8,000,000	8,400,000	8,820,000	9,261,000	9,724,050
Resident Refunds & Transfers	(135,000)	(135,675)	(139,067)	(142,544)	(146,107)
Out-of-District Tuition	3,000,000	3,150,000	3,307,500	3,472,875	3,646,519
Out-of-State Tuition	450,000	452,250	463,556	475,145	487,024
International Tuition	750,000	753,750	772,594	791,909	811,706
Laboratory Fees	275,000	276,375	283,284	290,366	297,626
Other Fees	85,000	85,425	87,561	89,750	91,993
Student Support Fee	1,400,000	1,407,000	1,442,175	1,478,229	1,515,185
Transcript Fees	20,000	20,100	20,603	21,118	21,646
International Transportation	40,000	40,200	41,205	42,235	43,291
Technology Fee	700,000	714,000	728,280	742,846	757,703
Total Tuition & Fees	14,585,000	15,163,425	15,827,691	16,522,929	17,250,635
Waivers	6,500,000	6,695,000	6,895,850	7,102,726	7,315,807
OTHER REVENUE					
Sales & Service/Industry Training	35,000	35,175	36,054	36,956	37,880
Investment Earnings	100,000	100,500	103,013	105,588	108,228
Misc.Revenue	100,000	100,500	103,013	105,588	108,228
Total Other Revenue	235,000	236,175	242,079	248,131	254,335
TOTAL EDUCATION FUND REVENUE	28,130,000	28,216,700	28,421,941	28,682,993	29,000,134
Total Education Fund Revenue Less Waivers	21,630,000	21,521,700	21,526,091	21,580,268	21,684,326

**IECC Financial Planning Model FY 2013 - FY 2017
OPERATIONS & MAINTENANCE FUND**

5/30/2012	Estimated FY13 Revenues	Estimated FY14 Revenues	Estimated FY15 Revenues	Estimated FY16 Revenues	Estimated FY17 Revenues
LOCAL GOVERNMENT					
Taxes	945,000	954,450	963,995	973,634	983,371
CPP Replace Tax	150,000	150,375	150,751	151,128	151,506
Other	500	505	510	515	520
Total Local Government	1,095,500	1,105,330	1,115,255	1,125,277	1,135,397
STATE GOVERNMENT					
ICCB Grants	2,260,000	2,147,000	2,039,650	1,937,668	1,840,784
Total State Government	2,260,000	2,147,000	2,039,650	1,937,668	1,840,784
OTHER REVENUE					
Building Rentals	5,000	5,013	5,025	5,038	5,050
Time Deposits	25,000	25,063	25,125	25,188	25,251
Mis. Revenue	-	-	-	-	-
Total Other Revenue	30,000	30,075	30,150	30,226	30,301
 TOTAL O & M FUND REVENUE	 3,385,500	 3,282,405	 3,185,056	 3,093,170	 3,006,482

Agenda Item #8E

Inter-Funds Loan Resolution

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2012
SUBJECT: Inter-Fund Loans Resolution

During each fiscal year, transfers are required to be made between existing designated funds to meet obligations of the District.

Each fiscal year the Board of Trustees is asked to approve a resolution authorizing these inter-fund loans and transfers. These inter-fund loans, from any fund to any other fund maintained by the Board, are for the purpose of meeting the ordinary and necessary expenditures of the district.

I ask that the Board adopt the attached resolution which authorizes the Treasurer of the District to make inter-fund loans as required during fiscal year 2013, and that such inter-fund loans be repaid and retransferred to the proper fund no later than June 30, 2013.

TLB/cr

Attachment

**RESOLUTION OF THE BOARD OF TRUSTEES
INTER-FUND LOANS**

WHEREAS, the Board of Trustees of Illinois Eastern Community Colleges District No. 529 desires to affect certain inter-fund loans for fiscal year 2013, pursuant to 110 ILCS 805/3-34, and

WHEREAS, these inter-fund loans, from any fund to any other fund maintained by the Board, are for the purpose of disbursing such funds to be used in meeting the ordinary and necessary expenditures of the District.

SO BE IT RESOLVED, that the Board of Trustees hereby authorizes the Treasurer of the District to make inter-fund loans as required for fiscal year 2013, and to make the necessary transfers therefor.

BE IT FURTHER RESOLVED, that each such inter-fund loan must be repaid and retransferred to the proper fund no later than June 30, 2013.

BY ORDER OF THE BOARD OF TRUSTEES,
ILLINOIS EASTERN COMMUNITY COLLEGES,
DISTRICT #529

Chairman, Board of Trustees

June 19, 2012
Date

Secretary, Board of Trustees

June 19, 2012
Date

Agenda Item #8F

Working Cash Fund Resolution

Agenda Item #8F

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2012
SUBJECT: Working Cash Fund

The Board of Trustees is required to approve a resolution authorizing the permanent transfer of interest earned on the Working Cash Fund to the General Fund for the purpose of paying general obligations of the District.

The Treasurer of the District has or will transfer approximately \$20,000 from the Working Cash fund to the General Fund prior to June 30, 2012.

Only interest is transferred and the principal of the Working Cash Fund remains intact. If for any reason the principal was spent and the District was unable to repay it, the Working Cash Fund would be depleted. A Working Cash Fund could only be reestablished by approval of a voter referendum.

I recommend that the Board adopt the attached resolution authorizing the Treasurer to permanently transfer approximately \$20,000 Working Cash Fund interest to the General Fund on or before June 30, 2012.

TLB/cr

Attachment

BOARD OF TRUSTEES
RESOLUTION
WORKING CASH FUND

WHEREAS, the Board of Trustees approved the permanent transfer of interest earned on the Working Cash Fund monies to the General fund on or before June 30, 2012;

WHEREAS, the Board of Trustees initiated this transfer pursuant to 110 ILCS 805/3-33.6 for the purpose of disbursing such funds to be used in meeting the ordinary and necessary expenditures of the district;

WHEREAS, the Board used these funds for aforesaid purposes and no repayment of this money is required;

SO BE IT RESOLVED that the Board of Trustees authorizes the Treasurer of the District to permanently transfer approximately \$20,000 Working Cash Fund interest to the General Fund, said transfer to be made on or before June 30, 2012.

BY ORDER OF THE BOARD OF TRUSTEES,
ILLINOIS EASTERN COMMUNITY COLLEGES,
DISTRICT #529

Chairman, Board of Trustees

June 19, 2012
Date

Secretary, Board of Trustees

June 19, 2012
Date

Agenda Item #8G

FY2013 Budget Resolution

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2012
RE: FY 2013 Budget Resolution

The Board is required to establish a budget for each fiscal year. The attached budget resolution is submitted to the Board for its approval.

The resolution sets forth the fiscal year, dates for publication of the notice of a public hearing on the budget, establishes a date by which a tentative budget will be available for public inspection, establishes a public hearing on the budget for September 18th at Wabash Valley College, and states that the budget will be adopted by the Board on September 18th, 2012 following the hearing.

I ask the Board's approval of the budget resolution.

TLB/cr

Attachment

BOARD OF TRUSTEES
RESOLUTION
BUDGET FY2013

BE IT RESOLVED by the Board of Trustees of Illinois Eastern Community Colleges District No. 529 of the State of Illinois, that the following requirements are hereby established relative to the budget for said community college district for the 2013 fiscal year:

1. Date of Fiscal Year: July 1, 2012 - June 30, 2013
2. Publication of Notice of Public Hearing on Budget: On or before August 3, 2012.
3. Tentative Budget to be available for Public Inspection at the District Business Office: On and after August 3, 2012.
4. Mailing Tentative Budget to Board of Trustees: August 3, 2012.
5. Public Hearing on Budget: September 18, 2012 at the hour of 7:00 p.m. local time, Wabash Valley College, 2200 College Drive, Mt. Carmel, IL 62863.
6. Adoption of Budget: September 18, 2012 following the Public Hearing.

BY ORDER OF THE BOARD OF TRUSTEES
ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT NO. 529

Chairman, Board of Trustees

June 19, 2012
Date

Secretary, Board of Trustees

June 19, 2012
Date

Agenda Item #8H

Title III Grant Application

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2012
RE: Title III Application

The District is submitting an application for a federal Title III grant. Title III grants are for “Strengthening Institutions” and if granted, will help the District address declining enrollment, assist in new program development, allow the District to revitalize current programs, and develop new initiatives on student retention.

In an effort to develop a successful Title III grant application, a Memorandum of Understanding between Ramona Munsell & Associates Consulting, Inc. (RMA) and Illinois Eastern Community College District 529 has been developed.

Under the agreement, RMA will provide consultation services to assist IECC in establishing eligibility and developing a Title III grant application. The services of RMA will also include, assuming a grant is obtained, grant management assistance in establishing appropriate program and fiscal controls, technical assistance with program implementation, and assistance with annual performance reports during the term of the grant.

Under the agreement, it is agreed that IECC will pay an upfront fee of \$7,000 for proposal development. It is also agreed that should the proposal be successful as a result of the joint efforts of RMA and IECC, the District will pay RMA a fee equal to ten percent (10%) of the Title III funds received by IECC each year during the term of the grant. It is understood that the upfront fee will be deducted from the payment due during the first quarter. Payment of RMA’s fee will be made in equal, quarter-annual installments, commencing with the date of the grant beginning October 1.

I ask the Board’s approval of the Memorandum of Understanding.

TLB/rs

Attachment



RAMONA MUNSELL & ASSOCIATES CONSULTING, INC.

5208 Village Parkway, Suite 1
Rogers, AR 72758-8199
(479) 876-8717
FAX (479) 876-8727
E-mail: rmunsell@ramonamunsell.com

MEMORANDUM OF UNDERSTANDING

RAMONA MUNSELL & ASSOCIATES CONSULTING, INC. (hereinafter referred to as “RMA”) appreciates the opportunity to be of assistance to **Illinois Eastern Community College District #529** (hereinafter referred to as “District”) in an effort to develop a successful Title III application. RMA will provide consultation services to assist the District in establishing eligibility and developing a Title III application.

The services of RMA will also include – assuming a grant is obtained – grant management assistance in establishing appropriate program and fiscal controls, technical assistance with program implementation, and assistance with annual performance reports during the term of the grant.

It is likewise understood that if a grant is not obtained, the District will continue working with RMA for at least three more annual cycles under the conditions cited herein. A funding cycle is a period in which one competition for Title III grant occurs and in which the District establishes eligibility, submits a complete proposal on or before the application deadline, and the application is accepted and reviewed.

It is agreed that District will pay an upfront fee of \$7,000 for proposal development. It is also agreed that should the proposal be successful as a result of the joint efforts of RMA and the District, the District will pay RMA a fee equal to ten percent (10%) of the Title III funds received by the District each year during the term of the grant. It is understood that the upfront fee will be deducted from the payment due during the first quarter. Payment of RMA’s fee will be made in equal, quarter-annual installments, commencing with the date the grant(s) begin (October 1).

It is further agreed that until the Title III grant application is funded, the District will not submit or participate in another Title III individual or cooperative grant application unless RMA and the District mutually agree that no conflict exists with the application developed under this agreement.

In the event that the joint efforts of the District and RMA are unsuccessful after four annual cycles, and unless this Memorandum is renewed by joint agreement, the District and RMA are released from further obligations of one to the other.

It is agreed that RMA will serve only in a consultant or advisory capacity and that the District retains its decision-making powers in both the preparation of the proposal and grant management.

It is agreed that RMA shall not assert any claim against the District and the District shall not assert any claim against RMA for any act, omission, or error by the other which results in the failure to obtain a grant or a reduction or termination of funding under a grant.

If the District accepts the terms of this agreement, this will be indicated by the signature of the CEO of the District on this Memorandum of Understanding. The signature of the President of RMA indicates that RMA has also agreed to these terms for working with the District.

**RAMONA MUNSELL & ASSOCIATES
CONSULTING, INC.**

**ILLINOIS EASTERN COMMUNITY
COLLEGE DISTRICT #529**

by: _____
Ramona Munsell, President

by: _____
Terry Bruce, CEO

Date

Date

Agenda Item #8I

Prevailing Wage

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2012
RE: Prevailing Rate of Wages

The State of Illinois enacted “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city, or any public body or any political subdivision or by anyone under contract for public works,” on June 26, 1941. This Act is known unofficially as the “Prevailing Wage Act”. The Act requires all public entities to pay pursuant to the prevailing wages as provided by the Illinois Department of Labor. The District complies with this Act.

The Illinois Department of Labor has forwarded the attached prevailing wage rates for the campus counties of Crawford, Richland, Wabash, and Wayne.

I ask the Board’s approval of the prevailing rate of wages as determined by the Illinois Department of Labor for the counties of Crawford, Richland, Wabash, and Wayne.

TLB/cr

Attachment

AN ORDINANCE OF THE BOARD OF TRUSTEES
OF ILLINOIS EASTERN COMMUNITY COLLEGES
COUNTIES OF CRAWFORD, RICHLAND, WABASH AND WAYNE, ILLINOIS
ASCERTAINING THE PREVAILING RATE OF WAGES
FOR LABORERS, MECHANICS AND OTHER WORKERS EMPLOYED
IN ANY PUBLIC WORKS OF SAID DISTRICT

WHEREAS, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, as amended and

WHEREAS, the aforesaid Act requires that the Board of Trustees of Illinois Eastern Community Colleges District #529, counties of Crawford, Richland, Wabash and Wayne investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said Board of Trustees, employed in performing construction of public works, for said Board of Trustees.

NOW THEREFORE, BE IT ORDAINED BY THE CHIEF EXECUTIVE OFFICER AND BOARD OF TRUSTEES OF ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT #529:

SECTION 1: To the extent and as required by "An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Board of Trustees is hereby ascertained to be the same as the prevailing rate of wages for construction work in Crawford, Richland, Wabash and Wayne Counties as determined by the Department of Labor of the State of Illinois as of **June of 2012**, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the Board of Trustees. The definition of any terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the BOARD OF TRUSTEES to the extent required by the aforesaid Act.

SECTION 3: The Board Secretary shall publicly post or keep available for inspection by any interested party in the main office of the Board of Trustees this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The Board Secretary shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Board Secretary shall promptly file a certified copy of this Ordinance with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6: The Board Secretary shall cause to be published in a newspaper of general circulation within the area a copy of this Ordinance, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

PASSED THIS 19th day of June, 2012.

APPROVED: _____
Chairman of the Board of Trustees
Illinois Eastern Community Colleges

(SEAL)

ATTEST: _____
Board Secretary

STATE OF ILLINOIS)
COUNTIES OF CRAWFORD, RICHLAND, WABASH, AND WAYNE) s.s.
ILLINOIS EASTERN COMMUNITY COLLEGES)

CERTIFICATE

I, Harry Hillis, Jr., DO HEREBY CERTIFY THAT I am the Board Secretary in and for the Board of Trustees; that the foregoing is a true and correct copy of an Ordinance duly passed by the Chief Executive Officer and Board of Trustees of Illinois Eastern Community Colleges being entitled: "AN ORDINANCE OF THE BOARD OF TRUSTEES OF ILLINOIS EASTERN COMMUNITY COLLEGES, COUNTIES OF CRAWFORD, RICHLAND, WABASH AND WAYNE, ILLINOIS ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS, MECHANICS AND OTHER WORKERS EMPLOYED IN ANY PUBLIC WORKS OF SAID DISTRICT," at a regular meeting held on the 19th day of June, 2012, the ordinance being a part of the official records of said Board of Trustees.

DATED: This 19th day of June, 2012.

Board Secretary

(SEAL)

CERTIFICATE

To All To Whom These Presents Shall Come, Greeting:

I, Harry Hillis, Secretary, Board of Trustees do hereby certify that the
(Name of Certifying Official) (Title of Certifying Official)

attached is a true and correct copy of Ordinance/Resolution adopted by

Illinois Eastern Community Colleges Board of Trustees on June 19, 2012
(Name of Public Body) (Date of Adoption)

(SEAL)

(Signature of Official)

LEGAL NOTICE

The Board of Trustees of Illinois Eastern Community Colleges, District No. 529, State of Illinois, on June 19, 2012 passed an ordinance establishing the prevailing wage rates for construction on public works, as determined by the Illinois Department of Labor. Anyone wishing to inspect said ordinance may do so at the Business Office of IECC, 233 East Chestnut Street, Olney, Illinois, during normal office hours, Monday through Friday.

By order of the Board of Trustees
Harry Hillis, Jr., Board Secretary

Crawford County Prevailing Wage for June 2012

(See explanation of column headings at bottom of wages)

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		25.300	25.750	1.5	1.5	2.0	5.750	10.35	0.000	0.900
ASBESTOS ABT-MEC		BLD		20.800	0.000	2.0	2.0	2.0	6.250	5.000	0.000	0.000
BOILERMAKER		BLD		31.500	34.000	1.5	1.5	2.0	7.070	18.73	1.000	0.350
BRICK MASON		BLD		29.000	30.500	2.0	2.0	2.0	6.600	9.730	0.000	0.630
CARPENTER		BLD		29.600	31.850	1.5	1.5	2.0	7.350	11.50	0.000	0.420
CARPENTER		HWY		27.530	29.280	1.5	1.5	2.0	7.350	11.50	0.000	0.420
CEMENT MASON		BLD		29.510	31.010	1.5	1.5	2.0	6.400	8.100	0.000	0.500
CEMENT MASON		HWY		26.080	27.580	1.5	1.5	2.0	6.400	5.470	0.000	0.300
CERAMIC TILE FNSHER		BLD		28.400	0.000	1.5	1.5	2.0	6.600	7.930	0.000	0.000
COMM SYSTEMS TECH		BLD		25.620	28.200	1.5	1.5	2.0	5.350	5.420	0.000	0.290
ELECTRIC PWR EQMT OP		ALL	1	34.400	0.000	1.5	1.5	2.0	5.000	9.630	0.000	0.260
ELECTRIC PWR EQMT OP		ALL	2	30.680	0.000	1.5	1.5	2.0	5.000	8.590	0.000	0.230
ELECTRIC PWR GRNDMAN		ALL		25.210	0.000	1.5	1.5	2.0	5.000	7.060	0.000	0.190
ELECTRIC PWR LINEMAN		ALL		43.200	46.130	1.5	1.5	2.0	5.000	12.10	0.000	0.320
ELECTRICIAN		BLD		34.350	36.750	1.5	1.5	2.0	5.350	8.270	0.000	0.290
ELEVATOR CONSTRUCTOR		BLD		40.250	45.280	2.0	2.0	2.0	11.03	11.96	2.415	0.000
GLAZIER		BLD		26.780	28.030	1.5	1.5	2.0	5.570	5.200	0.000	0.300
HT/FROST INSULATOR		BLD		28.920	29.920	1.5	1.5	2.0	4.800	8.160	0.000	0.280
IRON WORKER		ALL		27.900	30.690	1.5	1.5	2.0	6.450	11.00	0.000	0.300
LABORER		BLD		25.300	25.750	1.5	1.5	2.0	5.750	10.35	0.000	0.800
LABORER		HWY		25.300	25.750	1.5	1.5	2.0	5.750	10.35	0.000	0.800
LATHER		BLD		29.600	31.850	1.5	1.5	2.0	7.350	11.50	0.000	0.420
MACHINIST		BLD		43.160	45.160	1.5	1.5	2.0	7.980	8.950	0.000	0.000
MARBLE FINISHERS		BLD		28.400	0.000	1.5	1.5	2.0	6.600	7.930	0.000	0.000
MARBLE MASON		BLD		29.900	0.000	1.5	1.5	2.0	6.600	7.930	0.000	0.000
MILLWRIGHT		BLD		29.620	31.870	1.5	1.5	2.0	7.350	11.94	0.000	0.420
MILLWRIGHT		HWY		31.220	32.970	1.5	1.5	2.0	7.350	12.25	0.000	0.420
OPERATING ENGINEER		ALL	1	34.550	0.000	1.5	1.5	2.0	6.350	8.000	0.000	0.750
OPERATING ENGINEER		ALL	2	22.450	0.000	1.5	1.5	2.0	6.350	8.000	0.000	0.750
PAINTER		ALL		26.000	27.500	1.5	1.5	2.0	7.400	8.230	0.000	0.450
PILEDRIVER		BLD		30.100	32.350	1.5	1.5	2.0	7.350	11.50	0.000	0.420
PILEDRIVER		HWY		28.530	30.280	1.5	1.5	2.0	7.350	11.50	0.000	0.420
PIPEFITTER		ALL		35.470	38.130	1.5	1.5	2.0	5.950	6.630	0.000	0.610
PLASTERER		BLD		29.970	31.970	1.5	1.5	2.0	6.400	9.300	0.000	0.500
PLUMBER		ALL		35.470	38.130	1.5	1.5	2.0	5.950	6.630	0.000	0.610
ROOFER		BLD		26.500	29.500	1.5	1.5	2.0	4.200	4.750	0.000	0.350
SHEETMETAL WORKER		BLD		31.220	32.780	1.5	1.5	2.0	7.050	7.390	0.000	0.910
SPRINKLER FITTER		BLD		36.140	38.890	1.5	1.5	2.0	8.100	8.200	0.000	0.350
STONE MASON		BLD		29.000	30.500	2.0	2.0	2.0	6.600	9.730	0.000	0.630
TERRAZZO FINISHER		BLD		28.400	0.000	1.5	1.5	2.0	6.600	7.930	0.000	0.000
TERRAZZO MASON		BLD		29.900	0.000	1.5	1.5	2.0	6.600	7.930	0.000	0.000
TILE LAYER		BLD		29.600	31.850	1.5	1.5	2.0	7.350	11.50	0.000	0.420
TILE MASON		BLD		29.900	0.000	1.5	1.5	2.0	6.600	7.930	0.000	0.000
TRUCK DRIVER		ALL	1	28.955	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	2	29.355	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	3	29.555	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	4	29.805	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	5	30.555	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		O&C	1	23.160	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		O&C	2	23.480	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		O&C	3	23.640	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250

TRUCK DRIVER	O&C 4	23.840	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER	O&C 5	24.440	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TUCKPOINTER	BLD	29.000	30.500	2.0	2.0	2.0	6.600	9.730	0.000	0.630

Legend:

RG (Region)

TYP (Trade Type - All,Highway,Building,Floating,Oil & Chip,Rivers)

C (Class)

Base (Base Wage Rate)

FRMAN (Foreman Rate)

M-F>8 (OT required for any hour greater than 8 worked each day, Mon through Fri.

OSA (Overtime (OT) is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

Explanations

CRAWFORD COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

Oil and chip resealing (O&C) means the application of road oils and liquid asphalt to coat an existing road surface, followed by application of aggregate chips or gravel to coated surface, and subsequent rolling of material to seal the surface.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only and is in no way a limitation of the product handled. Ceramic takes into consideration most hard tiles.

COMMUNICATION SYSTEMS TECHNICIAN

Installation, operation, inspection, maintenance, repair, and service of radio, television, recording, voice sound and vision production and reproduction apparatus, equipment and appliances used for domestic, commercial, education, entertainment and private telephone systems.

ELECTRIC POWER LINEMAN

Construction, maintenance and dismantling of overhead and underground electric power lines, including high voltage pipe type cable work, and associated structures and equipment.

ELECTRIC POWER EQUIPMENT OPERATOR - CLASS 1

Operation of all crawler type equipment D-4 and larger from the ground to assist the Electric Power Linemen in performing their duties.

ELECTRIC POWER EQUIPMENT OPERATORS - CLASS 2

Operation of all other equipment from the ground to assist the Electric Power Linemen in performing their duties.

ELECTRIC POWER GROUNDMAN

Applies to workers who assist the Electric Power Lineman from the ground.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic

helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

TRUCK DRIVER - OIL AND CHIP RESEALING ONLY.

This shall encompass laborers, workers and mechanics who drive contractor or subcontractor owned, leased, or hired pickup, dump, service, or oil distributor trucks. The work includes transporting materials and equipment (including but not limited to, oils, aggregate supplies, parts, machinery and tools) to or from the job site; distributing oil or liquid asphalt and aggregate; stock piling material when in connection with the actual oil and chip contract. The Truck Driver (Oil & Chip Resealing) wage classification does not include supplier delivered materials.

OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart-

Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifts (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

Richland County Prevailing Wage for June 2012

(See explanation of column headings at bottom of wages)

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		25.300	25.750	1.5	1.5	2.0	5.750	10.35	0.000	0.900
ASBESTOS ABT-MEC		BLD		20.800	0.000	2.0	2.0	2.0	6.250	5.000	0.000	0.000
BOILERMAKER		BLD		31.500	34.000	1.5	1.5	2.0	7.070	18.73	1.000	0.350
BRICK MASON		BLD		28.620	30.120	1.5	1.5	2.0	8.200	7.030	0.000	0.430
CARPENTER		BLD		31.140	32.640	1.5	1.5	2.0	6.300	6.250	0.000	0.400
CARPENTER		HWY		31.140	32.890	1.5	1.5	2.0	6.300	6.250	0.000	0.400
CEMENT MASON		BLD		28.200	29.700	1.5	1.5	2.0	6.600	5.400	0.000	0.500
CEMENT MASON		HWY		26.080	27.580	1.5	1.5	2.0	6.400	5.470	0.000	0.300
CERAMIC TILE FNLSHR		BLD		27.120	0.000	1.5	1.5	2.0	8.200	7.030	0.000	0.430
COMM SYSTEMS TECH		BLD		25.620	28.200	1.5	1.5	2.0	5.350	5.420	0.000	0.290
ELECTRIC PWR EQMT OP		ALL	1	34.400	0.000	1.5	1.5	2.0	5.000	9.630	0.000	0.260
ELECTRIC PWR EQMT OP		ALL	2	30.680	0.000	1.5	1.5	2.0	5.000	8.590	0.000	0.230
ELECTRIC PWR GRNDMAN		ALL		25.210	0.000	1.5	1.5	2.0	5.000	7.060	0.000	0.190
ELECTRIC PWR LINEMAN		ALL		43.200	46.130	1.5	1.5	2.0	5.000	12.10	0.000	0.320
ELECTRICIAN		BLD		34.350	36.750	1.5	1.5	2.0	5.350	8.270	0.000	0.290
FLOOR LAYER		BLD		29.080	29.830	1.5	1.5	2.0	6.300	6.250	0.000	0.400
GLAZIER		BLD		26.780	28.030	1.5	1.5	2.0	5.570	5.200	0.000	0.300
HT/FROST INSULATOR		BLD		28.920	29.920	1.5	1.5	2.0	4.800	8.160	0.000	0.280
IRON WORKER		ALL		27.020	28.270	1.5	1.5	2.0	6.510	8.850	0.000	0.345
LABORER		BLD		25.300	25.750	1.5	1.5	2.0	5.750	10.35	0.000	0.800
LABORER		HWY		25.300	25.750	1.5	1.5	2.0	5.750	10.35	0.000	0.800
MACHINIST		BLD		43.160	45.160	1.5	1.5	2.0	7.980	8.950	0.000	0.000
MARBLE FINISHERS		BLD		27.120	0.000	1.5	1.5	2.0	8.200	7.030	0.000	0.430
MARBLE MASON		BLD		28.620	30.120	1.5	1.5	2.0	8.200	7.030	0.000	0.430
MILLWRIGHT		BLD		31.140	32.640	1.5	1.5	2.0	6.300	6.250	0.000	0.400
MILLWRIGHT		HWY		31.640	33.390	1.5	1.5	2.0	6.300	6.250	0.000	0.400
OPERATING ENGINEER		ALL	1	34.550	0.000	1.5	1.5	2.0	6.350	8.000	0.000	0.750
OPERATING ENGINEER		ALL	2	22.450	0.000	1.5	1.5	2.0	6.350	8.000	0.000	0.750
PAINTER		ALL		26.000	27.500	1.5	1.5	2.0	7.400	8.230	0.000	0.450
PILEDRIIVER		BLD		31.140	32.640	1.5	1.5	2.0	6.300	6.250	0.000	0.400
PILEDRIIVER		HWY		31.640	33.390	1.5	1.5	2.0	6.300	6.250	0.000	0.400
PIPEFITTER		ALL		35.470	38.130	1.5	1.5	2.0	5.950	6.630	0.000	0.610
PLASTERER		BLD		27.250	28.750	1.5	1.5	2.0	6.400	5.400	0.000	0.500
PLUMBER		ALL		35.470	38.130	1.5	1.5	2.0	5.950	6.630	0.000	0.610
ROOFER		BLD		25.400	27.900	1.5	1.5	2.0	8.900	6.280	0.000	0.550
SHEETMETAL WORKER		ALL		31.690	33.190	1.5	1.5	2.0	7.130	6.730	1.910	0.360
SPRINKLER FITTER		BLD		36.140	38.890	1.5	1.5	2.0	8.100	8.200	0.000	0.350
STONE MASON		BLD		28.620	30.120	1.5	1.5	2.0	8.200	7.030	0.000	0.430
TERRAZZO FINISHER		BLD		27.120	0.000	1.5	1.5	2.0	8.200	7.030	0.000	0.430
TILE MASON		BLD		28.620	30.120	1.5	1.5	2.0	8.200	7.030	0.000	0.430
TRUCK DRIVER		ALL	1	28.955	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	2	29.355	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	3	29.555	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	4	29.805	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	5	30.555	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TUCKPOINTER		BLD		28.620	30.120	1.5	1.5	2.0	8.200	7.030	0.000	0.430

Legend:

RG (Region)

TYP (Trade Type - All,Highway,Building,Floating,Oil & Chip,Rivers)

C (Class)

Base (Base Wage Rate)

FRMAN (Foreman Rate)

M-F>8 (OT required for any hour greater than 8 worked each day, Mon through Fri.

OSA (Overtime (OT) is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

Explanations

RICHLAND COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only, and is in no a limitation of the product handled. Ceramic takes into consideration most hard tiles.

COMMUNICATION SYSTEMS TECHNICIAN

Installation, operation, inspection, maintenance, repair, and service of radio, television, recording, voice sound and vision production and reproduction apparatus, equipment and appliances used for domestic, commercial, education, entertainment and private telephone systems.

ELECTRIC POWER LINEMAN

Construction, maintenance and dismantling of overhead and underground electric power lines, including high voltage pipe type cable work, and associated structures and equipment.

ELECTRIC POWER EQUIPMENT OPERATOR - CLASS 1

Operation of all crawler type equipment D-4 and larger from the ground to assist the Electric Power Linemen in performing their duties.

ELECTRIC POWER EQUIPMENT OPERATORS - CLASS 2

Operation of all other equipment from the ground to assist the Electric Power Linemen in performing their duties.

ELECTRIC POWER GROUNDMAN

Applies to workers who assist the Electric Power Lineman from the ground.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working

forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart-Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifts (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver,

Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

Wabash County Prevailing Wage for June 2012

(See explanation of column headings at bottom of wages)

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		25.300	25.750	1.5	1.5	2.0	5.750	10.35	0.000	0.900
ASBESTOS ABT-MEC		BLD		20.800	0.000	2.0	2.0	2.0	6.250	5.000	0.000	0.000
BOILERMAKER		BLD		31.500	34.000	1.5	1.5	2.0	7.070	18.73	1.000	0.350
BRICK MASON		BLD		28.620	30.120	1.5	1.5	2.0	8.200	7.030	0.000	0.430
CARPENTER		BLD		31.140	32.640	1.5	1.5	2.0	6.300	6.250	0.000	0.400
CARPENTER		HWY		31.140	32.890	1.5	1.5	2.0	6.300	6.250	0.000	0.400
CEMENT MASON		BLD		29.510	31.010	1.5	1.5	2.0	6.400	8.100	0.000	0.500
CEMENT MASON		HWY		26.080	27.580	1.5	1.5	2.0	6.400	5.470	0.000	0.300
CERAMIC TILE FNSHER		BLD		27.120	0.000	1.5	1.5	2.0	8.200	7.030	0.000	0.430
COMMUNICATION TECH		BLD		18.350	19.650	1.5	1.5	2.0	0.000	0.550	0.000	0.000
ELECTRIC PWR EQMT OP		ALL	1	34.400	0.000	1.5	1.5	2.0	5.000	9.630	0.000	0.260
ELECTRIC PWR EQMT OP		ALL	2	30.680	0.000	1.5	1.5	2.0	5.000	8.590	0.000	0.230
ELECTRIC PWR GRNDMAN		ALL		25.210	0.000	1.5	1.5	2.0	5.000	7.060	0.000	0.190
ELECTRIC PWR LINEMAN		ALL		43.200	46.130	1.5	1.5	2.0	5.000	12.10	0.000	0.320
ELECTRICIAN		BLD		33.470	35.470	1.5	1.5	2.0	5.350	7.760	0.000	0.490
FLOOR LAYER		BLD		29.080	29.830	1.5	1.5	2.0	6.300	6.250	0.000	0.400
GLAZIER		BLD		26.780	28.030	1.5	1.5	2.0	5.570	5.200	0.000	0.300
HT/FROST INSULATOR		BLD		28.920	29.920	1.5	1.5	2.0	4.800	8.160	0.000	0.280
IRON WORKER		ALL		27.020	28.270	1.5	1.5	2.0	6.510	8.850	0.000	0.345
LABORER		BLD		25.300	25.750	1.5	1.5	2.0	5.750	10.35	0.000	0.800
LABORER		HWY		25.300	25.750	1.5	1.5	2.0	5.750	10.35	0.000	0.800
MACHINIST		BLD		43.160	45.160	1.5	1.5	2.0	7.980	8.950	0.000	0.000
MARBLE FINISHERS		BLD		27.120	0.000	1.5	1.5	2.0	8.200	7.030	0.000	0.430
MARBLE MASON		BLD		28.620	30.120	1.5	1.5	2.0	8.200	7.030	0.000	0.430
MILLWRIGHT		BLD		31.140	32.640	1.5	1.5	2.0	6.300	6.250	0.000	0.400
MILLWRIGHT		HWY		31.640	33.390	1.5	1.5	2.0	6.300	6.250	0.000	0.400
OPERATING ENGINEER		ALL	1	34.550	0.000	1.5	1.5	2.0	6.350	8.000	0.000	0.750
OPERATING ENGINEER		ALL	2	22.450	0.000	1.5	1.5	2.0	6.350	8.000	0.000	0.750
OPERATING ENGINEER		O&C		14.570	0.000	1.5	1.5	2.0	4.200	2.200	0.000	0.000
PAINTER		BLD		24.450	25.450	1.5	1.5	2.0	6.250	5.550	0.000	0.300
PAINTER		HWY		25.600	26.600	1.5	1.5	2.0	6.250	5.550	0.000	0.300
PAINTER OVER 30FT		BLD		25.200	26.200	1.5	1.5	2.0	6.250	5.550	0.000	0.300
PAINTER PWR EQMT		BLD		25.450	26.450	1.5	1.5	2.0	6.250	5.550	0.000	0.300
PAINTER PWR EQMT		HWY		26.600	27.600	1.5	1.5	2.0	6.250	5.550	0.000	0.300
PILEDRIVER		BLD		31.140	32.640	1.5	1.5	2.0	6.300	6.250	0.000	0.400
PILEDRIVER		HWY		31.640	33.390	1.5	1.5	2.0	6.300	6.250	0.000	0.400
PIPEFITTER		BLD		33.220	35.210	1.5	1.5	2.0	5.950	8.310	0.000	0.800
PLASTERER		BLD		29.970	31.970	1.5	1.5	2.0	6.400	9.300	0.000	0.500
PLUMBER		BLD		33.220	35.210	1.5	1.5	2.0	5.950	8.310	0.000	0.800
ROOFER		BLD		26.870	28.870	1.5	1.5	2.0	6.590	5.000	0.000	0.460
SHEETMETAL WORKER		ALL		31.690	33.190	1.5	1.5	2.0	7.130	6.730	1.910	0.360
SPRINKLER FITTER		BLD		36.140	38.890	1.5	1.5	2.0	8.100	8.200	0.000	0.350
STONE MASON		BLD		28.620	30.120	1.5	1.5	2.0	8.200	7.030	0.000	0.430
TERRAZZO FINISHER		BLD		27.120	0.000	1.5	1.5	2.0	8.200	7.030	0.000	0.430
TERRAZZO MASON		BLD		28.620	30.120	1.5	1.5	2.0	8.200	7.030	0.000	0.430
TILE MASON		BLD		28.620	30.120	1.5	1.5	2.0	8.200	7.030	0.000	0.430
TRUCK DRIVER		ALL	1	28.955	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	2	29.355	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	3	29.555	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	4	29.805	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	5	30.555	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250

TRUCK DRIVER	O&C	13.940	0.000	1.5	1.5	2.0	2.550	1.500	0.000	0.000
TUCKPOINTER	BLD	28.620	30.120	1.5	1.5	2.0	8.200	7.030	0.000	0.430

Legend:

RG (Region)

TYP (Trade Type - All,Highway,Building,Floating,Oil & Chip,Rivers)

C (Class)

Base (Base Wage Rate)

FRMAN (Foreman Rate)

M-F>8 (OT required for any hour greater than 8 worked each day, Mon through Fri.

OSA (Overtime (OT) is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

Explanations

WABASH COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the

removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only, and is in no a limitation of the product handled. Ceramic takes into consideration most hard tiles.

COMMUNICATIONS TECHNICIAN

Installation, operation, inspection, modification, maintenance and repair of systems used for the transmission and reception of signals of any nature, for any purpose, including but not limited to, sound and voice transmission/transference systems, communication systems that transmit or receive information and/or control systems, television and video systems, micro-processor controlled fire alarm systems, and security systems, and the performance of any task directly related to such installation or service. EXCLUDES installation of electrical power wiring and conduit raceways exceeding fifteen (15) feet in length.

ELECTRIC POWER LINEMAN

Construction, maintenance and dismantling of overhead and underground electric power lines, including high voltage pipe type cable work, and associated structures and equipment.

ELECTRIC POWER EQUIPMENT OPERATOR - CLASS 1

Operation of all crawler type equipment D-4 and larger from the ground to assist the Electric Power Linemen in performing their duties.

ELECTRIC POWER EQUIPMENT OPERATORS - CLASS 2

Operation of all other equipment from the ground to assist the Electric Power Linemen in performing their duties.

ELECTRIC POWER GROUNDMAN

Applies to workers who assist the Electric Power Lineman from the ground.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

TRUCK DRIVER - OIL AND CHIP

Encompasses following types of work when participating on public works projects involving oil and chip activities: Ready Mix, Gravel Truck Drivers, Asphalt Distributor Truck and Lowboy Drivers.

OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart-Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifts (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

OPERATING ENGINEER - OIL AND CHIP

Encompasses following types of work when participating on public works projects involving oil and chip activities: Spreading and compaction of seal coat aggregate on liquid asphalt or road oil and the preparation for such work for maintenance purposes.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

Wayne County Prevailing Wage for June 2012

(See explanation of column headings at bottom of wages)

Trade Name	RG TYP C Base	FRMAN *M-F>8	OSA OSH H/W	Pensn	Vac	Trng
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ASBESTOS ABT-GEN	ALL		25.300	25.750	1.5	1.5	2.0	5.750	10.35	0.000	0.900
ASBESTOS ABT-MEC	BLD		20.800	0.000	2.0	2.0	2.0	6.250	5.000	0.000	0.000
BOILERMAKER	BLD		31.500	34.000	1.5	1.5	2.0	7.070	18.73	1.000	0.350
BRICK MASON	BLD		28.620	30.120	1.5	1.5	2.0	8.200	7.030	0.000	0.430
CARPENTER	BLD		31.140	32.640	1.5	1.5	2.0	6.300	6.250	0.000	0.400
CARPENTER	HWY		31.140	32.890	1.5	1.5	2.0	6.300	6.250	0.000	0.400
CEMENT MASON	BLD		28.200	29.700	1.5	1.5	2.0	6.600	5.400	0.000	0.500
CEMENT MASON	HWY		26.080	27.580	1.5	1.5	2.0	6.400	5.470	0.000	0.300
CERAMIC TILE FNSHER	BLD		27.120	0.000	1.5	1.5	2.0	8.200	7.030	0.000	0.430
ELECTRIC PWR EQMT OP	ALL	1	34.400	0.000	1.5	1.5	2.0	5.000	9.630	0.000	0.260
ELECTRIC PWR EQMT OP	ALL	2	30.680	0.000	1.5	1.5	2.0	5.000	8.590	0.000	0.230
ELECTRIC PWR GRNDMAN	ALL		25.210	0.000	1.5	1.5	2.0	5.000	7.060	0.000	0.190
ELECTRIC PWR LINEMAN	ALL		43.200	46.130	1.5	1.5	2.0	5.000	12.10	0.000	0.320
ELECTRICIAN	ALL		37.930	40.180	1.5	1.5	2.0	5.350	9.110	0.000	0.760
ELECTRONIC SYS TECH	BLD		31.870	33.620	1.5	1.5	2.0	5.350	4.150	0.000	0.400
FLOOR LAYER	BLD		29.080	29.830	1.5	1.5	2.0	6.300	6.250	0.000	0.400
GLAZIER	BLD		26.780	28.030	1.5	1.5	2.0	5.570	5.200	0.000	0.300
HT/FROST INSULATOR	BLD		28.920	29.920	1.5	1.5	2.0	4.800	8.160	0.000	0.280
IRON WORKER	ALL		27.020	28.270	1.5	1.5	2.0	6.510	8.850	0.000	0.345
LABORER	BLD		25.300	25.750	1.5	1.5	2.0	5.750	10.35	0.000	0.800
LABORER	HWY		25.300	25.750	1.5	1.5	2.0	5.750	10.35	0.000	0.800
MACHINIST	BLD		43.160	45.160	1.5	1.5	2.0	7.980	8.950	0.000	0.000
MARBLE FINISHERS	BLD		27.120	0.000	1.5	1.5	2.0	8.200	7.030	0.000	0.430
MARBLE MASON	BLD		28.620	30.120	1.5	1.5	2.0	8.200	7.030	0.000	0.430
MILLWRIGHT	BLD		31.140	32.640	1.5	1.5	2.0	6.300	6.250	0.000	0.400
MILLWRIGHT	HWY		31.640	33.390	1.5	1.5	2.0	6.300	6.250	0.000	0.400
OPERATING ENGINEER	ALL	1	34.550	0.000	1.5	1.5	2.0	6.350	8.000	0.000	0.750
OPERATING ENGINEER	ALL	2	22.450	0.000	1.5	1.5	2.0	6.350	8.000	0.000	0.750
PAINTER	ALL		23.190	23.690	1.5	1.5	2.0	5.000	6.840	0.000	0.480
PAINTER OVER 30FT	ALL		26.290	26.790	1.5	1.5	2.0	5.000	6.840	0.000	0.480
PAINTER PWR EQMT	ALL		26.290	26.790	1.5	1.5	2.0	5.000	6.840	0.000	0.480
PILEDRIVER	BLD		31.140	32.640	1.5	1.5	2.0	6.300	6.250	0.000	0.400
PILEDRIVER	HWY		31.640	33.390	1.5	1.5	2.0	6.300	6.250	0.000	0.400
PIPEFITTER	BLD		34.800	38.280	1.5	1.5	2.0	8.250	8.950	0.000	1.300
PLASTERER	BLD		27.250	28.750	1.5	1.5	2.0	6.400	5.400	0.000	0.500
PLUMBER	BLD		34.800	38.280	1.5	1.5	2.0	8.250	8.950	0.000	1.300
ROOFER	BLD		23.000	24.000	1.5	1.5	2.0	8.300	3.800	0.000	0.000
SHEETMETAL WORKER	ALL		31.690	33.190	1.5	1.5	2.0	7.130	6.730	1.910	0.360
SPRINKLER FITTER	BLD		36.140	38.890	1.5	1.5	2.0	8.100	8.200	0.000	0.350
STONE MASON	BLD		28.620	30.120	1.5	1.5	2.0	8.200	7.030	0.000	0.430
TERRAZZO FINISHER	BLD		27.120	0.000	1.5	1.5	2.0	8.200	7.030	0.000	0.430
TERRAZZO MASON	BLD		28.620	30.120	1.5	1.5	2.0	8.200	7.030	0.000	0.430
TRUCK DRIVER	ALL	1	30.460	0.000	1.5	1.5	2.0	10.05	4.775	0.000	0.250
TRUCK DRIVER	ALL	2	30.890	0.000	1.5	1.5	2.0	10.05	4.775	0.000	0.250
TRUCK DRIVER	ALL	3	31.120	0.000	1.5	1.5	2.0	10.05	4.775	0.000	0.250
TRUCK DRIVER	ALL	4	31.380	0.000	1.5	1.5	2.0	10.05	4.775	0.000	0.250
TRUCK DRIVER	ALL	5	32.200	0.000	1.5	1.5	2.0	10.05	4.775	0.000	0.250
TUCKPOINTER	BLD		28.620	30.120	1.5	1.5	2.0	8.200	7.030	0.000	0.430

Legend:

RG (Region)

TYP (Trade Type - All,Highway,Building,Floating,Oil & Chip,Rivers)

C (Class)

Base (Base Wage Rate)

FRMAN (Foreman Rate)

M-F>8 (OT required for any hour greater than 8 worked each day, Mon through Fri.)

OSA (Overtime (OT) is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

Explanations

WAYNE COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only, and is in no a limitation of the product handled. Ceramic takes into consideration most hard tiles.

ELECTRIC POWER LINEMAN

Construction, maintenance and dismantling of overhead and underground electric power lines, including high voltage pipe type cable work, and associated structures and equipment.

ELECTRIC POWER EQUIPMENT OPERATOR - CLASS 1

Operation of all crawler type equipment D-4 and larger from the ground to assist the Electric Power Linemen in performing their duties.

ELECTRIC POWER EQUIPMENT OPERATORS - CLASS 2

Operation of all other equipment from the ground to assist the Electric Power Linemen in performing their duties.

ELECTRIC POWER GROUNDMAN

Applies to workers who assist the Electric Power Lineman from the ground.

ELECTRONIC SYSTEMS TECHNICIAN

Installation, service and maintenance of low-voltage systems which utilizes the transmission and/or transference of voice, sound, vision, or digital for commercial, education, security and entertainment purposes for the following: TV monitoring and surveillance, background/foreground music, intercom and telephone interconnect, field programming, inventory control systems, microwave transmission, multi-media, multiplex, radio page, school, intercom and sound burglar alarms and low voltage master clock systems.

Excluded from this classification are energy management systems, life safety systems, supervisory controls and data acquisition systems not intrinsic with the above listed systems, fire alarm systems, nurse call systems and raceways exceeding fifteen feet in length.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart-Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifts (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt

Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

Agenda Item #8J

Payment of Accrued Bills

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2012
RE: Payment of Accrued Bills

The District's fiscal year ends on June 30th, and under general accounting rules, the District must pay bills accrued in June, but received in July, as expenses for FY2012. By July 13th all FY2012 accrued bills received during this run-out period will be paid. Therefore, these accrued bills will be paid before the Board approves them.

At each regular Board meeting, the Board receives an electronic copy of bills for review and payment. At the July Board meeting, that electronic report will include current bills for approval plus all the bills that were paid in the accrual period. Each of these accrual period payments will be designated with an A (for accrual) beside the vendor.

This procedure has been followed in prior years and I request the Board's approval to pay the FY2012 accrued bills prior to Board approval.

TLB/rs

Agenda Item #8K

Ameren Property Tax Appeal Resolution

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2012
RE: Ameren Property Tax Appeal Resolution

The Jasper County Board of Review (BOR) and Ameren Energy Generating Company are in a dispute over the assessment of property in Jasper County. The BOR assessed the property for assessment year 2009 at \$59,795,180.00. Ameren has appealed and asked for a property tax assessment of \$44,897,495.00.

The Board of Trustees of Illinois Eastern Community Colleges, a taxing body within Jasper County, has the right to intervene before the Illinois Property Tax Appeal Board (PTAB) with other taxing bodies in Jasper County. Fred Lane, attorney, has represented the District in the past and would handle the appeal. The fees involved will be equally split between the taxing bodies based upon their percent of funds collected from the Ameren property. In the past, the cost to the District has been less than \$8,000.00.

I ask the Board's approval to intervene on the Ameren Energy Generating Company assessment matter before the Property Tax Appeal Board.

TLB/rs

Attachment

Resolution

In the Matter of: STATE PROPERTY TAX APPEAL - AMEREN ENERGY GENERATING CO.,
PROPERTY INDEX NUMBER 83-11-23-300-001 (SEE ATTACHMENT)

WHEREAS, AMEREN ENERGY GENERATING CO. has filed an appeal of the Decision of the Jasper County Board of Review to the State of Illinois Property Tax Appeal Board; and

WHEREAS, it is in the best interests of the citizens of ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT that the BOARD intervenes in this appeal.

NOW, THEREFORE, THE ILLINOIS EASTERN COMMUNITY COLLEGE 529 BOARD OF TRUSTEES DOES HEREBY RESOLVE AS FOLLOWS:

The ILLINOIS EASTERN COMMUNITY COLLEGE 529 BOARD OF TRUSTEES shall intervene in the AMEREN ENERGY GENERATING CO. Property Tax Appeal. The law firm of Robbins Schwartz Nicholas Lifton & Taylor, Ltd., Fred Lane Attorney, is hereby authorized to file the necessary paperwork with State of Illinois Property Tax Appeal Board.

PASSED AND ADOPTED THIS 19 DAY OF June , 2012

NAME G. Andrew Fischer	TITLE Chairman, Board of Trustees Illinois Eastern Community Colleges
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ATTEST:

NAME Harry Hillis	TITLE Secretary, Board of Trustees Illinois Eastern Community Colleges
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I, Harry Hillis , Secretary of the ILLINOIS EASTERN COMMUNITY COLLEGE 529 BOARD OF TRUSTEES, at a regular meeting thereof assembled this 19 day of June , 2012, by the following vote, to wit:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Secretary to the Board of Trustees
Illinois Eastern Community Colleges

Agenda Item #8L

Leases

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2012
RE: Lease Agreements

The following leases are submitted for Board consideration and action as requested on each individual lease.

1. OCC Cosmetology Lease – lease for the Cosmetology program property located at 104 E. Main, Olney, IL to extend the lease through June 30, 2013. Monthly rent remains at \$1,200.00.
Board of Trustee Action is Required.
2. IECC/Elvan Wallace and A. Carol Wallace – lease for the Frontier Newton Center located at 207 E. Jourdan St., Newton, IL extended to June 30, 2012, at the current monthly rental of \$875.00.
Board of Trustee Action Recommended: Non-Renewal.
3. OCC Phlebotomy and Massage Therapy Lease – lease for the Phlebotomy and Massage Therapy programs located at 108 East Main Street, Olney, IL extended to June 30, 2013, at the current monthly rental of \$1,500.00. **Board of Trustee Action is Required.**
4. IECC and Prairie State Generating Company – lease for the Coal Mining Training Program facility located in Venedy, IL, beginning November 2009 and continuing month to month until terminated by 30 days notice of either party. No monthly rental charge is paid.
5. IECC/WVC Foundation Lease – lease for building located at 310-314 West Third Street, Mt. Carmel, IL for Advanced Manufacturing Training. Lease began on July 25, 2009 and was amended by Board action on January 17, 2012 to extend the lease to March 1, 2022. The monthly rental is \$1,401.75 and remains constant throughout the term of the lease.
6. IECC Business and Industry Training Lease – lease for building located at 218 East Main Street, Olney, IL for Business and Industry Training, Small Business Development Center, and LWIA 23 staff. The lease is hereby extended to June 30, 2013 at a monthly rental rate of \$2,000.
Board of Trustees Action is Required.
7. IECC/WED Girard Facility Lease – lease of facility for Workforce Education Staff and classroom space at 170 West Center Street, Girard, IL. Lease commenced on January 1, 2007 at \$700 per month. On January 1, 2009 lease increased to current \$800 per month. Current lease expires June 30, 2012, and is hereby extended to June 30, 2013, at which time the lease will terminate. **Board of Trustee Action is Required.**

8. IECC/LTC and City of Robinson - Intergovernmental Agreement between IECC/LTC and the City of Robinson, as amended by Board action on February 21, 2012, for the Lease, Operation and Use of a Fitness Center located at 501 South Cross Street until July 1, 2016.
9. IECC/FCC Foundation Hall Lease – Lease by IECC/FCC of a building commonly known as Foundation Hall owned by Frontier Community College Foundation and located adjacent to the campus of Frontier Community College. Lease began July 1, 2008 and expires on June 30, 2012. The lease should be extended to June 30, 2015. In lieu of rent, IECC agrees to provide maintenance to the building's interior and exterior, provide janitorial services, telephone, insurance, and utility services. **Board of Trustees Action is Required.**
10. IECC/FCC/and Frontier Community College Foundation Extension Building Sublease – The Frontier Community College Foundation conveyed a building located at 2-B Frontier Drive, Fairfield, IL, commonly known as the Extension Building utilized by University of Illinois Board Of Trustees. By agreement between the District and the Foundation, in lieu of payment for the building, the District agreed to convey any rent received to the Foundation. This agreement is proposed to be extended to June 30, 2015. **Board of Trustees Action is Required.**
11. IECC/WVC Foundation Lease – Wabash Valley College Administration occupies approximately 1,600 square feet of the Foundation Building at 2201 College Drive. In exchange for this use, the College District provides mowing, snow clearing and routine maintenance of the building. The lease expires June 30, 2012, and should be extended to June 30, 2015, without change in the terms of the lease. **Board of Trustees Action is Required.**
12. IECC/WVC WVJC Radio Tower – Lease of Property – The District leased 1.68 acres in Wabash County for thirty years for the placement of the WVJC antenna from October 1, 1976 to September 30, 2006. The administration is currently in negotiation with the current owner to extend the lease.
13. IECC/OCC Oil Derrick Lease of Property – The District leases a 47 square foot piece of property, including access thereto, located at the North West corner of the intersection of Illinois Route 130 and St. John Street. The City of Olney has erected an oil derrick on this property for which the City pays the District rent of \$1.00 per year. The lease was extended on August 18, 2009 for twenty years to August 17, 2029.
14. LWIA 23 Lease with Lake Land College – As fiscal agent and grant recipient for Local Workforce Investment Area 23, 932 square feet is rented from Lake Land College at a building located at 305 Richmond Avenue East, Mattoon, IL 61938. The lease began July 1, 2012 and ends June 30, 2013, at a quarterly payment of \$6,052.16. Lease payments are paid with LWIA funds. **Board of Trustees Action is Required.**
15. LWIA 23 Lease with Illinois Department of Central Management Services (CMS) – As fiscal agent and grant recipient for Local Workforce Investment Area 23, 820 square feet is rented from CMS at an office building located at 2311 Hoffman Drive, Effingham, IL at a monthly rate of \$1,018.16. The Lease began July 1, 2012 and ends June 30, 2013. Lease payments are paid with LWIA funds. **Board of Trustees Action is Required.**

16. LWIA 23 Lease with Kaskaskia College – As fiscal agent and grant recipient for Local Workforce Investment Area 23, space totaling 38 square feet is rented from Kaskaskia College at office buildings located at Centralia, Illinois at a monthly rate of \$464.58. The lease began July 1, 2012 and ends June 30, 2014. Lease payments are paid with LWIA funds. **Board of Trustees Action is Required.**

TLB/rs

AMENDMENT TO LEASE AGREEMENT
OCC Cosmetology Lease

This Amendment to Lease Agreement is entered into this 19th day of June 2012, by and between Tom Fehrenbacher (Lessor) and Illinois Eastern Community Colleges, District #529 (Lessee).

Whereas, the parties hereto entered into a Lease Agreement dated February 15, 1994, and an Amendment to Lease Agreement dated May 18, 1999, pertaining to the leasing of: "Approximately 2,342 square feet of interior space on the ground floor of the building ("the Building") located at 104 East Main Street, Olney, Richland County, IL."

Whereas, the original Lease commenced on February 1, 1994;

Whereas, the paragraph dealing with Rent and Term of the initial Lease provided, in part, as follows:

The initial term of this Lease shall be for a period of one (1) year, and Lessee agrees to pay Lessor as rent the monthly sum of One Thousand Dollars (\$1,000.00). The annual rental payment shall be paid to Lessor on or before the 30th of each month of the initial term and any renewal or extension thereof. Lessee shall have the right to renew this lease for an additional year or years up to a total of three additional years, by giving written notice of same to Lessor no less than ninety days prior to the expiration of the original term or any renewal or extension thereof. Lessee may exercise this option a maximum of three times (i.e., three individual one-year extensions). In no event shall this option of Lessee extend the term of this agreement beyond June 30, 2013.

Whereas, Lessee is current in its Lease payments to Lessor through June 30, 2012.

Now, therefore, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. Lessee desires to extend the current Lease Agreement through June 30, 2013 and Lessor is agreeable with such an extension.
1. The Lessee agrees to pay to Lessor the sum of One Thousand Two Hundred Dollars (\$1,200.00) on or before the 30th of each month.
2. The parties hereto agree that in all other respects, paragraphs 2 through 22 shall remain in full force and effect.

Tom Fehrenbacher, Lessor

Chairman
Board of Trustees
Illinois Eastern Community College
District #529

ATTEST:

Secretary
Board of Trustees
Illinois Eastern Community College
District #529

LEASE

This lease is made this 19th day of June 2011, between Elvan Wallace and A. Carol Wallace, LESSOR and Illinois Eastern Community College District #529, LESSEE.

1. LESSOR hereby leases to the LESSEE and LESSEE hereby leases from the LESSOR certain office space of approximately 2,400 square feet in the middle one-third (1/3) of a building located at 207 E. Jourdan St., Newton, Illinois (hereinafter referred to as the "premises"), on terms and conditions as hereinafter set forth. The south part of said building is utilized by LESSOR as a Subway restaurant. The North part of said building is presently not being leased. LESSOR reserves the right to lease such North part in the future.

2. This lease is for a term to commence July 1, 2011 and to end on June 30, 2012 or on such other earlier date as herein provided.

3. The monthly rent shall be the sum of \$560.00 per month payable in advance on or before the 1st day of each month, the first payment to be due on or before July 1, 2011. As additional rent and due simultaneously with the monthly rent above provided, LESSEE shall also pay to LESSOR the additional sum of \$315.00 per month to help defray LESSOR's cost of electricity and heating and cooling the premises.

4. The LESSEE agrees to use the premises for college classroom purposes, community purposes, and other college related events and for necessary office space for such classes and shall not use the premises for any other purpose without the express consent of the LESSOR. It is understood that LESSEE may allow portions of the premises to be utilized by the Jasper County Chamber of Commerce and Improvement Association throughout the term of this lease.

5. The LESSOR agrees to pay the cost of trash removal, snow removal from parking lots and sidewalks, and for water and sewerage used by the LESSEE and students attending classes. Such water and sewerage shall be for the use in lavatories only and should the LESSEE conduct any activities requiring substantial amounts of water, said LESSEE shall reimburse LESSOR for the additional cost of such water.

6. The LESSEE agrees to be responsible for janitorial services of the premises it occupies at its expense and to properly carry necessary workman's compensation insurance on any janitor as well as all other employees and to provide proof of such insurance to the LESSOR.

7. The LESSEE further agrees that all employees and students will be directed and authorized to park their automobiles only on the parking lot located to the west of the premises and that the parking lot on the east side of the premises shall be reserved for the LESSOR's customers. Handicapped students and handicapped faculty however, may utilize paved parking spaces so reserved for handicapped.

8. The LESSEE shall be solely responsible for all telephone service to the premises and shall supply all telephone equipment required for the occupancy of the premises and be solely responsible for all costs of such services. The LESSEE may utilize switch equipment presently installed in the building so long as the same is of adequate size to meet its telephone needs and not interfere with the needs of the LESSOR, but shall install its own telephone lines thereto. Any equipment installed by the LESSEE may be removed upon termination of this lease so long as no material damage to the premises results from such removal. LESSEE shall repair any damages caused by such removal. Any equipment so installed to the equipment of the LESSOR shall be installed by qualified professionals. Any other furniture or fixtures brought onto the premises by the LESSEE shall remain its property and may be removed upon termination of this lease. LESSEE shall have the right to attach chalkboards or other instructional materials to the walls and may remove the same upon termination of the lease but shall restore the walls to their original condition upon removal of such boards.

9. The LESSEE agrees that it will not bring onto the premises or furnish, give away, sell, or allow to be sold, or caused to be delivered to the premises, food, drinks, snacks, or other refreshments; nor allow any portion of the premises to be sublet or used for such sales. No vending machines shall be placed within the premises. Nothing herein contained shall prohibit the LESSEE from bringing food onto the premises or causing food to be brought onto the premises as a part of a class of instruction nor shall the LESSEE be prohibited from bringing food onto the premises or causing food to be brought onto the premises for parties for students, staff, or employees nor shall the staff, employees and students be prohibited from bringing food onto the premises or carry in meals for holidays or other special events. The LESSEE agrees not to compete with the LESSOR in the sale of food on the premises in any way.

10. The LESSOR agrees to allow the LESSEE to attach to the outside sign pole located on the property an adequate sign indicating its use and occupancy of the premises and to assist students and faculty and visitors in identifying the premises occupied by the LESSEE. Any such sign shall be supplied at the expense of the LESSEE and shall be of sufficient craftsmanship as to not detract from the premises and sign of the LESSOR located on the pole. Any such sign shall not be placed or in any way interfere with the sign of the LESSOR presently located on the premises. The LESSEE may also attach appropriate signs on the doors or windows of the premises.

11. The LESSEE acknowledges that the portion of the building adjoining the premises to the South is presently utilized by LESSOR for a Subway restaurant and that no activities will be conducted and no usage of the leased premises will be made which places the LESSOR' Subway franchise in jeopardy and that it will at all times comply with any requirements placed on the LESSOR by the franchisor.

12. The LESSEE acknowledges that it has inspected the premises and accepts the same in their present "as is" condition and that any required changes in the premises will be done at its expense but only with the prior written approval of the LESSOR. No alterations, improvements, or additions to the premises shall be made without the prior written approval of the LESSOR.

13. LESSEE and LESSOR each agree that they will not permit or cause the accumulation of waste or refuse matter on the premises or about the building.

14. LESSEE agrees that it will not conduct or allow any use of the premises which will interfere with the LESSOR's use of the portion of the premises which LESSOR occupies.

15. LESSEE will not do or allow anything to be done on the premises which will increase the rate of fire or other insurance on the building.

16. LESSEE shall not assign, mortgage, pledge, or encumber this lease in whole or in part or sublet the premises or any part thereof, except for the use of the premises by the Jasper County Chamber of Commerce and Improvement Association.

17. LESSEE shall, at its own cost and expense, secure and deliver to LESSOR and maintain during the entire term of this lease a broad form comprehensive coverage policy of public liability insurance issued by an insurance company acceptable to LESSOR and insuring LESSOR against loss or liability caused by or connected with LESSEE's occupation and use of the premises under this lease, including the occupation and use of the premises by LESSEE's agents, servants, employees, contactors or invitees in amounts not less than:

- (a) \$1,000,000.00 for injury to or death of one person and, of not less than \$1,000,000.00 for injury to or death of two or more persons as a result of any one accident or incident; and
- (b) \$1,000,000.00 for damage to or destruction of any property of others.

18. It is agreed that LESSOR shall not be liable for any damages to property of LESSEE, or that of LESSEE's agents, servants, employees, contractors or invitees from plumbing, gas, water, steam or other pipes or sewerage or the bursting, leaking, or running of any plumbing fixture, wash stand, water closet, or waste pipe; nor for damages occasioned by water, snow, or ice being upon or coming through the roof, skylight, trap door or other wise; nor for any damages arising from acts or neglect of any owners or occupants of adjacent or contiguous property, nor from damages caused by flood, fire, hail, storm, theft or vandalism. LESSEE agrees to carry insurance upon its own personal property located upon the premises and for business interruptions.

19. The LESSOR and its agents, servants and employees shall have the right to enter upon the premises leased to the LESSEE for the purpose of making improvements and repairs to the building and its facilities but shall do so as to minimize the interference with the LESSEE's usage of the premises.

20. LESSOR agrees to maintain the premises in good repair and to do so at its expense. Except that in the event LESSOR shall have been advised by the LESSEE of the necessity of making repairs for which LESSOR is responsible under the terms of this lease and LESSOR shall have failed for a reasonable time after such notice to make such necessary repairs, LESSOR shall not be liable to LESSEE for any damage or injury caused by the failure of LESSOR to make necessary repairs which are the obligation of LESSOR hereunder.

21. Upon termination of this lease, the LESSEE agrees to surrender peaceable possession of the premises in as good a condition as they were at the time of commencement of this lease, ordinary wear and tear excepted. LESSEE shall be responsible for immediate reimbursement to LESSOR for all damages caused by and for all repairs made necessary by its acts or negligence or the acts or negligence of any of its agents, servants, employees, contractors or invitees.

22. LESSOR and LESSEE shall indemnify and save each other harmless from and against any and all liabilities, claims, and costs, including reasonable attorney's fees for death, injury, or damages to persons or property during the term of this lease arising from:

- (a) Any default by each in the performance of its obligations under this lease;
- (b) The manner of each party's use and occupancy of the premises; or
- (c) Any acts, omissions, or negligence of each party or its agents, servants, employees, contractors, or invitees.

If any action or proceeding is brought against the other based upon such claim, the party at fault shall cause such action to be defended, at its expense, by counsel reasonable satisfactory to the other party. This clause shall survive the closing and termination of this lease.

23. LESSEE agrees that it will not permit any hazardous chemicals or substances to be brought onto or used on or about the premises and that all substances, chemicals or materials which qualify as hazardous materials shall be properly disposed of in accordance with State and Federal regulations and shall maintain proper records of such usage and disposal of such materials and indemnify and hold harmless the LESSOR from all claims resulting therefrom. This clause shall survive the termination of this lease.

24. Should the premises be destroyed or damaged in whole or in part, by fire or other casualty, LESSOR shall promptly and diligently repair the premises unless the lease is terminated as provided herein. Rent shall abate until such repairs and restoration are made, or until the lease is terminated, as provided herein. If such fire or other casualty is caused by the fault or negligence of LESSEE, their agents, servants, employees, contractors or invitees, LESSEE shall not be entitled to abatement of rent.

Within thirty (30) days of such damage, LESSOR shall notify LESSEE of its intention to restore the premises and provide LESSEE with LESSOR's anticipated time frame for doing so with a three month period. If the damage renders the premises untenable in whole or in part, and is so extensive the LESSOR cannot restore or repair the premises to pre-casualty condition within a period of three months from the date of such fire or other casualty, either party shall have the right to terminate this lease by notice to the other party and be discharged from all liability under this lease except for clauses which specifically survive the termination of this lease.

Nothing herein contained shall obligate the LESSOR to locate or supply substitute facilities for the LESSEE for the remaining term of this lease.

If the premises can be restored to pre-casualty condition or better within three months of such damage, the LESSOR shall promptly undertake the restoration of the premises.

25. Should the premise be taken by eminent domain, and render the premises unsuitable for the LESSEE, this lease shall terminate and the LESSEE and LESSOR shall be released of further obligation, except for those conditions which survive the termination of this lease, and all damages so paid shall be the property of the LESSOR. The LESSOR shall have no further duty to the LESSEE.

26. The parties agree that the premises have been evaluated by the LESSEE and the same are accepted in their present condition and are believed to comply with necessary regulations of the Americans With Disabilities Act. Any further changes in the building required to comply with that act or any regulations promulgated thereunder and costing no more than \$1,000.00 shall be at the expense of the LESSEE and such modifications which may be removed from the premises shall remain the property of the LESSEE and may be removed upon termination of the lease should the parties not be able to agree upon a purchase of the modifications by the LESSOR. Modifications costing in excess of \$1,000.00 shall be at the expense of the LESSOR. LESSEE shall first notify the LESSOR of the necessity to comply and shall allow the LESSOR to employ proper contractors to make such modifications to the building in a manner satisfactory to the LESSOR and LESSEE. Should the LESSOR determine that such modifications cannot be made as to be economically feasible, in the sole discretion of the LESSOR, the LESSOR may terminate this agreement or the LESSOR may elect to make such modifications at its expense and increase the monthly rent by an amount which will amortize the cost of such modifications over such term as is allowable for federal income tax purposes. LESSEE shall promptly notify LESSOR of any notices of violations or complaints and shall be responsible for any penalties assessed as a result of such violations upon his failure to so notify the LESSOR of such complaints or violations.

27. The LESSOR may declare the LESSEE in default under this lease upon the happening of any one or more of the following events, and shall give LESSEE written notice of such declaration of default or defaults, and LESSOR may terminate this lease upon LESSEE's failure to remedy the default(s) before the expiration of the thirty (30) days' written notice to the LESSEE (five {5} days in the case of default in the payment of rent).

- (a) The doing or permitting to be done by the LESSEE of any act which creates a mechanics' lien or claim therefore against the land or building of which the premises are a part;
- (b) The failure of the LESSEE to pay any installment of rent when due;
- (c) The failure of the LESSEE to perform any other of its covenants and obligations hereunder.

Upon termination of the lease, as aforesaid, the LESSOR may re-enter upon the premises with or without process of law, using such force as may be necessary, and remove all persons and chattels therefrom, and LESSOR shall not be liable for damages or otherwise by reason of such re-entry or termination of the term of this lease. Notwithstanding such termination, the liability for the rent of the LESSEE provided shall not be

extinguished for the balance of the term remaining, provided, however, that LESSOR shall take whatever reasonable steps are available to mitigate LESSEE's remaining rental obligations hereunder.

In the event either the LESSOR or the LESSEE breaches this agreement, the non-breaching party shall be entitled to claim as damages, in addition to any other damages claimed, and whether or not any legal action is instituted by the non-breaching party, its reasonable costs and expenses, including reasonable attorneys fees, incurred as a result of the claimed breach.

All rights and remedies hereunder shall be cumulative and none shall exclude any other right or remedy allowed by law.

28. All notices provided to be given shall be given under this agreement by certified mail or registered mail, addressed to the proper party, at the following addresses:

LESSOR: Elvan Wallace
A. Carolyn Wallace
104 South Fourth Street
Effingham, IL 62401

LESSEE: ILLINOIS EASTERN COMMUNITY COLLEGE
DISTRICT #529
ATTN: Chief Executive Officer
233 East Chestnut Street
Olney, IL 62450

29. Time is and shall be of the essence of this lease and of each term and provision thereof.

30. Should any term of this lease be found to be unenforceable, the same shall be severed here from and all remaining terms and conditions shall remain in full force and effect as though the severed clause was not a part of this agreement.

31. This lease shall be binding upon the heirs, executors, administrators, and assigns of the parties and each party executing this agreement covenants that he or she has the authority to do so.

32. This lease is executed in duplicate each of which shall be considered an original the day and year above written.

ELVAN WALLACE

A. CAROL WALLACE

“LESSOR”

ILLINOIS EASTERN COMMUNITY COLLEGE
DISTRICT #529

By _____
Its Chairman

ATTEST:

Its Secretary

“LESSEE”

STATE OF ILLINOIS)
) SS.
COUNTY OF EFFINGHAM)

The foregoing instrument was acknowledged before me this _____ day of _____, 2011, by Elvan Wallace and A. Carolyn Wallace.

Notary Public

STATE OF ILLINOIS)
)
COUNTY OF RICHLAND) SS.

I, the undersigned, a Notary Public, in and for said County, in the state aforesaid do hereby certify that the Chairman, Board of Trustees, of ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529, and Harry Hillis, Jr., personally known to me to be the Secretary of said ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529, and personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such officials, they signed and delivered the said instrument as Chairman and Secretary, of said ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529, and caused the seal of said ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529 to be there affixed, pursuant to authority given by the Board of Trustees of said ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529, as their free and voluntary act and deed of said ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529, for the uses and purposes therein set forth.

Given under my hand and nortarial seal this ____day of _____, A.D. 2011.

Notary Public

LEASE AGREEMENT
Phlebotomy and Massage Therapy

THIS LEASE made the 21st day of June 2011, by and between Tommie D. Fehrenbacher of 1317 E. Scott Street, Olney, Illinois, hereinafter called "Fehrenbacher", and Illinois Eastern Community Colleges, hereinafter called "College".

WITNESSETH: That the parties hereto for the consideration hereinafter mentioned covenant and agree as follows:

Fehrenbacher hereby leases to College premises rooms located at 108 E. Main St., in the City of Olney, Illinois having the following legal description, to wit:

W. Pt. 31.5 ft. of Lot 44 T.W. Lilleys Addition City of Olney, Illinois to be used by College as an instructional area primarily for the teaching of cosmetology and other activities that are required for the successful operation of instructional programs for a term commencing at 8:00 a.m. September 1, 2005 and terminating 5:00 p.m. June 30, 2013. The rental of \$1,500.00 per month will be payable on the first day of each month from July 1, 2012 to June 30, 2013.

College shall have the option to extend the lease for three additional years. The rental from this extension will be agreed upon at the time of the extension.

College hereby takes the lease to the said premises and agrees to pay the rent Provided.

College covenants with Fehrenbacher that at the expiration of the term of this lease, or renewal hereof, Tenant will yield up the premises to Fehrenbacher without further notice in as good condition as when same were entered upon by College, reasonable wear and tear and damage by fire and inevitable accident excepted.

College will arrange for and pay for all deposits for utility services for all utilities to be used on the premises, including but not limited to, water, sewer, natural gas, electricity and telephone.

During the term hereof, or renewal hereof, if any, Fehrenbacher will at his expense maintain the exterior or outside and structural portion of the building and the major plumbing. Fehrenbacher will have all flues kept clean and have any broken exterior glass promptly replaced. Fehrenbacher agrees that if he fails to make any repairs required by this lease within five days after the receipt of written notice from College, the same may be undertaken by College and Fehrenbacher agrees to reimburse College promptly for the cost of such work. During the term of this lease and any renewal hereof, College will, at is expense maintain in good repair all other parts of the premise leased and shall keep all toilets and sink traps unstopped. College will pay for all cleaning and redecoration and will pay for all repairs necessary or desirable as a result of the activities and behavior of the occupants and the Colleges invitees.

The College shall be solely responsible for selecting and installing all fixtures and shall maintain possession of all fixtures any fixtures and other items installed by College upon the premises (whether or not said additional items are legally classified as fixtures) shall continue to be treated as in the possession

of College including the right to remove all of said fixtures and said items so installed by College, upon termination or cancellation of this lease. This shall include, but not be limited to the following fixtures or items installed by the College:

- A. All plumbing materials and fixtures above the floor;
- B. All partitions;
- C. All conduits above the ceiling;
- D. All electrical fixtures purchased by College;
- E. The fire alarm system;
- F. All other appurtenances installed or attached to the premises by College in Order to utilize the premises for its intended use.

College represents to Fehrenbacher that College has examined the physical condition of the demised premises prior to the execution and delivery of this lease and has found it to be satisfactory for all purposes hereof, including intended use, and College accepts the condition of the demised premises in its present condition "As Is". Fehrenbacher makes no representation or warranty with respect to the condition of the demised premises or its fitness or availability for any particular use, and Fehrenbacher shall not be liable for any latent or patent defect or deficiency therein.

Fehrenbacher will pay taxes on the premises which fall due during the term of this lease and renewal hereof, if any.

College agrees that it will not assign this lease or renewal hereof nor will it let or sublet the premises during the term of the lease or renewal hereof, without the prior written consent of Fehrenbacher, which will not be unreasonably withheld. College will not make any alterations or additions to the premises without prior written consent of Fehrenbacher; College shall in no event have any power, authority or right to incur or create any obligation in respect to the leased premises which shall create or constitute a lien or claim in favor of College or any third parties as against the right, title or interest of Fehrenbacher in or to the premises leased, and notice is hereby given to all persons furnishing labor or materials for improvements or construction that any liens therefore shall attach only to the lease hold interest of College hereunder and shall be subject and subordinate to all the rights, title and interest of the Fehrenbacher in and to said premises and building.

Fehrenbacher shall have free access to the premises hereby leased for the purpose of examining or exhibiting same or of making any needful repair; also Fehrenbacher shall have the right to place upon the leased premises notices of "For Sale" or "To Rent". However, Fehrenbacher agrees that he will not exercise his access to said premises and Fehrenbacher will do nothing to violate the confidentiality of the clients of the College.

College shall commit no act of waste and shall take good care of the premises and the fixtures and appurtenances therein; College shall, in the use and occupancy of the described premises, conform to all

laws, orders and regulations of the Federal, State and Local Governments, or any of their respective departments.

The provisions of this lease shall bind and inure to the benefit of the Fehrenbacher and College and their respective heirs, successors, legal representatives and assigns.

If default shall be made in payment of rent or in any of the covenants and agreements herein contained to be kept by College, or if College shall be placed in bankruptcy (voluntary or involuntary) or make assignment for the benefit of creditors, it shall be lawful for Fehrenbacher to enter into and upon the premises hereby leased, either with or without process of law, and repossess the same and distraint for any rent that may be due thereof, at the election of Fehrenbacher; and in order to enforce a forfeiture of nonpayment of rent, it shall not be necessary to make demand on the same day the rent shall become due, but a demand and refusal or failure to pay at any time on the same day or at any time on any subsequent day, shall be sufficient; and after such default Fehrenbacher shall be able to pursue a remedy of forcible entry and detainer entry of the premises under statute and shall further have all rights and remedies and provided by law and under this contract. In the event Fehrenbacher is required to employ an attorney to enforce his rights under this contract, he shall be entitled to receive from College his attorney fees and cost of suit.

Notwithstanding the foregoing, Fehrenbacher agrees to give the College 10 days written notice of default in rent and 30 days written notice of default of any other term or condition of this Lease. Except for rent, bankruptcy, or assignment for benefit of creditors, College shall with reasonable dispatch make efforts to correct said default within the notice period and shall be given additional time if reasonable efforts are being made to cure such default.

If damage by fire or other casualty to the building on demised premises is so extensive as to amount to 50% or more total destruction of said building then College, at its option, may terminate this Lease and rent shall be apportioned and paid to the day of such fire and casualty. In all other cases where the building is damaged by fire or other casualty, Fehrenbacher shall repair the damage with reasonable dispatch and rent shall be apportioned until the damage has been repaired. Delays caused by inability to procure materials and/or labor, riots, national emergency, acts of God, or of a public enemy, governmental laws and/or regulations, or other cause beyond Fehrenbacher's control shall be considered in determining what constitutes "reasonable dispatch".

College shall surrender the demised premises to Fehrenbacher within 5 days after party has given written notice of any termination hereunder to the other, and College shall remove all personnel and personal property from the premises within that time.

College agrees that during the term of this lease at their expense, they will carry liability insurance with a company acceptable to Fehrenbacher providing for a minimum of \$1,000,000.00 per person \$1,000,000.00 per accident \$500,000.00 for property for occurrence on the demised premises.

Fehrenbacher shall not be liable to the college or any other person for any injury, loss or damage to personal property to any kind that may be on the demised premises or in the building and improvements herein leased to College. Personal property herein referred to shall include, College's fixtures, furniture and equipment, even though the same may be attached or affixed to the building herein leased to College. College shall not allow any intoxicating beverages or liquors to be served or used on said premises.

In case of default in payment of rent under this lease, Fehrenbacher may diststrain to much or all of the personal property that the College may then own situate on the above described real estate as is necessary to satisfy Fehrenbacher for all amounts due under this lease including future rentals. College shall not encumber, sell or otherwise dispose of any personal property that may be situated on the above-described premises unless at the time of such encumbrances, sale or disposal. College is not in default in payment of rent hereunder.

Fehrenbacher covenants that College, on paying the rent and performing all the covenants hereof, shall have and may peaceably and quietly have, hold and enjoy the leased premises for the term herein mentioned and for any renewal hereof in accordance with the terms of this lease.

Any notices to be given by the parties shall be given to the parties at the address shown on page one of this Lease. Either party may amend the address for giving notice at anytime by delivery to the other party in writing a change of address delivered to the last stated address of the party.

A) If the totality of the premises leased under this Lease is taken by public authority pursuant to the power of eminent domain, this Lease shall terminate as of the date possession is taken by the public authority.

B) If less than the totality is taken pursuant to the power of eminent domain and in the opinion of Fehrenbacher is not economically feasible to continue this Lease, Fehrenbacher may terminate this Lease as of the date possession is taken by the public authority. If Fehrenbacher does not elect to terminate this Lease, the Fehrenbacher shall make any changes, alterations, or reconstruction necessary to put the demised premises in a commercially proper condition to use for the purposes herein intended.

A) College shall conduct and cause to be conducted, all operations and activity (except for conduct, operations and activity of Fehrenbacher or his agents) at the premises in compliance with, and shall in all other respects applicable to the premises comply with all applicable federal, state and municipal statues, ordinances, regulations, orders, directives and other requirements of law or common law concerning: (i) The generation, use, handling, treatment, storage, transportation, release, disposal, remediation or presence of any material including solid waste or hazardous substance in on, under, from and connected with operation and activities at the premises; (ii) the emission of air pollutant; (iii) The presence or discharge of any pollutant in, on or under the premises or into surface or ground water; and (iv). Storage tanks and related facilities and connections; (herein collectively called "environmental statutes"). Colleges shall obtain and maintain

all permits, licenses or approval and shall prepare and make, maintain, and/submit all notifications, registrations, records, reports and other documents as required by environmental statutes in a timely manner. College shall at all times comply with the terms and conditions of such permits, licenses, approvals, notifications and registrations.

B) College shall provide to Fehrenbacher copies of any written notice of violation, summons, order, administrative, civil or criminal complaint which will materially adversely affect College's use of the premises.

C) College shall not cause or allow the use, generation, handling or storage of hazardous substances or solid waste in, on or under the premises, except; (i) construction materials including asbestos containing materials, polychloride biphenyl and area-formaldehyde, or any other banned or prohibited substance in construction), office equipment, furnishings and supplies, and office maintenance materials that are or contain hazardous substance may be used, generated, handled or stored on the premises, provided such is incident to and reasonably necessary for the construction, operation or maintenance of the premises for the authorized use set forth herein and is in compliance with applicable laws, (ii) if hazardous substances are required pursuant to the conduct of College's business, that it may be used, handled or stored on the premises if such activity is incident to the authorized use of the premises and provided that such are packaged, labeled, stored or used in accordance with applicable laws and (iii) solid waste may be generated and stored temporarily by College on the premises provided such activities are performed in compliance with applicable law. College shall not cause or allow the release of hazardous substances or solid waste in, on or under the said premises except as provided in the previous sentence. Should any release of hazardous substances or solid waste occur at the premises the College shall immediately take all measures necessary to contain, remove and dispose of the premises all materials released or contaminated by the release and remedy and mitigate all threats to public health or the environment relating to such release all in accordance with applicable. When conducting any such measures, the College shall comply with the environmental requirements.

The parties acknowledge and agree that this lease is the entire agreement between parties h
Hereto and there are no collateral or oral agreements or understandings. Fehrenbacher and
College agree that no modification of this agreement shall be binding upon them and each
of them unless such modification shall be in writing and duly accepted in writing
by both parties and approved in writing by the parties.

Where necessary or appropriate the masculine, feminine or neuter shall be interchangeable,
and the singular shall include the plural or vice-versa.

In witness whereof, the parties hereto have executed their hands and signatures at the
year first above written.

Tommie D. Fehrenbacher, Lessee

Board Chairman
Illinois Eastern Community Colleges

FACILITIES LICENSE AGREEMENT

THIS FACILITIES LICENSE AGREEMENT ("License") is made this ____ day of November 2009, by and between Prairie State Generating Company, LLC, a Delaware limited liability company, ("Licensor") and Illinois Eastern Community College an educational institution chartered by the State of Illinois ("Licensee").

WITNESSETH:

In consideration of the payment of Ten Dollars (\$10.00) and other good and valuable consideration the receipt of which is hereby acknowledged, the Licensor and Licensee agree as follows:

1. **Use of the Premises.** Subject to the terms and conditions contained herein, Licensor does hereby grant to Licensee a license to use the following described property (the "Premises"): the "mining portion" (as identified by Licensor) of the Licensor's training center located at 8955 County Highway 12, Venedy, IL 62214, including the parking facilities adjacent thereto.
2. **Term of License.** The term of this License shall continue from month to month until terminated as hereinafter provided. Either party may at any time terminate this License without penalty, upon 30 days advance written notice to the other party.
3. **Consideration.** In consideration of the use of the Premises, Licensee agrees to abide and cause its invitees and guests to abide by all safety rules, rules of conduct, parking and traffic rules, as well as any rules, codes, and standards of conduct of Licensee and to comply with all federal state and local laws.
4. **Insurance.** Licensee shall provide:
 - (a) Comprehensive commercial general liability and public liability insurance including premises liability with minimum limits of \$2,000,000 per occurrence for bodily injury, and \$2,000,000 per occurrence for property damage.
 - (b) All policies other than those for Worker's Compensation shall be written on an occurrence and not on a claims made basis. Workers compensation coverage in the amounts and with limits as required by applicable law.
 - (c) The coverage amounts set forth above may be met by a combination of underlying and umbrella policies so long as in combination the limits equal or exceed those stated.
 - (d) All policies shall name Licensor as an additional insured on a primary, non-contributory basis.
5. **Condition of the Premises.** Licensee acknowledges that the Premises are leased "**as is**", "**where is**" and Licensor shall have no obligations or liability with respect to the condition of the Premises
6. **Indemnity.** Licensee shall indemnify Licensor against and hold, it and its parent company and Premises Owners, and each of their employees, officers, directors, members, representatives, and agents harmless from any and all loss or liability arising by reason of any use or condition of the Premises of any part thereof by Licensee, its guests, invitees, employees and representatives during the License term.
7. **Alterations, Repairs and Maintenance.** Licensor shall, from time to time and at any time and without liability to Licensee, have right to change, repair, or maintain the Premises and Licensee recognizes that such changes, repairs and maintenance may cause interruption to the use of the designated portion of the Premises. Licensor shall use reasonable efforts to minimize the disruption of the planned activities of Licensor. Licensee

shall have no right to alter the Premises or add any fixtures without the prior written consent of the Licensor.

8. **Premises Owners.** As used herein, Premises Owners shall include the following entities: **Indiana Municipal Power Agency**, a body corporate and politic and a political subdivision of the State of Indiana, having an office at 11610 North College Avenue, Carmel, Indiana 46032, **Missouri Joint Municipal Electric Utility Commission**, a body public and corporate of the State of Missouri, having an office at 2407 West Ash, Columbia, Missouri 65203, **Northern Illinois Municipal Power Agency**, a municipal power agency created and incorporated as a body politic and corporate, municipal corporation and unit of local government of the State of Illinois, having an office at 333 Lincoln Highway, Rochelle, Illinois 62068, **Prairie Power, Inc.**, an Illinois not-for-profit corporation, created and existing under and by the virtue of the laws of the State of Illinois, and duly authorized to transact business in the State of Illinois, having an office at 2103 South Main Street, Jacksonville, Illinois 62651, **Kentucky Municipal Power Agency**, a joint public agency established pursuant to the laws of the Commonwealth of Kentucky, having an office at 1500 Broadway, Paducah, Kentucky 42002, **Lively Grove Energy Partners, LLC**, a Delaware limited liability company, created and existing under and by the virtue of the laws of the State of Delaware, and duly authorized to transact business in the State of Illinois, having an office at 701 Market Street, St. Louis, Missouri 63101, **AMP 369, LLC**, a Delaware limited liability company, created and existing under and by the virtue of the laws of the State of Delaware, and duly authorized to transact business in the State of Illinois, having an office at 701 Market Street, St. Louis, Missouri 63101, **Illinois Municipal Electric Agency**, a municipal power agency created and incorporated as a body politic and corporate, municipal corporation and unit of local government of the State of Illinois, having an office at 3400 Conifer Drive, Springfield, Illinois 62704, **Southern Illinois Power Cooperative**, an Illinois not-for-profit corporation, created and existing under and by the virtue of the laws of the State of Illinois, and duly authorized to transact business in the State of Illinois, having an office at 11543 Lake of Egypt Road, Marion, Illinois 62959, and **Prairie State Energy Campus Management Company**, an Indiana not-for profit corporation.

9. **Notices and Representatives.** All notices, requests, demands, and other communications hereunder shall be in writing and shall be deemed given if personally delivered or mailed, certified mail, return receipt requested, to the following Representatives:

Licensor's Representative: _____

Licensee's Representative: _____

10. **Assignment.** License shall have no right to assign, license, sublet or sublet the Premises.

IT WITNESS WHEREOF, the parties have executed this License in duplicate, the day and year first above written.

PRAIRIE STATE GENERATING COMPANY, LLC

ILLINOIS EASTERN
COMMUNITY COLLEGE
DISTRICT #529

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

LEASE AGREEMENT

THIS LEASE made the ____ th day of July 2009, by and between Wabash Valley College Foundation of _____, Mt. Carmel, Illinois, hereinafter called "Foundation", and Illinois Eastern Community College District #529, 233 East Chestnut Street, Olney, Illinois 62450, hereinafter called "District".

WITNESSETH: That the parties hereto for the consideration hereinafter mentioned covenant and agree as follows:

1. Foundation hereby leases to District premises City of Mt. Carmel, Illinois having following legal description, to wit:

310-314 West Third Street in the City of Mt. Carmel, Wabash County, Illinois

to be used by District as an instructional area primarily for teaching and other activities that are required for the successful operation of instructional programs for a term commencing July 25, 2009 and terminating July 25, 2014. The final payment, due July 25, 2014, shall be adjusted to reflect actual payment activity during the course of the contract. No penalty will be charged for prepayments. District is hereby given the option of purchasing the above referenced premises for an additional one dollar (\$1.00) to be paid with the final payment. The rental of \$5,091.86 per month will be payable on the 25th day of each month from July 25, 2009 to July 25, 2014.

District shall have the option to extend the lease for additional years. The rental from this extension will be agreed upon at the time of the extension.

2. District hereby takes the lease to the said premises and agrees to pay the rent Provided.
3. District covenants with Foundation that at the expiration of the term of this lease, or renewal hereof, District will yield up the premises to Foundation without further notice in as good condition as when same were entered upon by District, reasonable wear and tear and damage by fire and inevitable accident excepted.
4. District will arrange for and pay for all deposits and use for utility services for all utilities to be used on the premises, including but not limited to, water, sewer, natural gas, electricity and telephone.
5. During the term hereof, or renewal hereof, if any, District will at its expense maintain the exterior or outside and structural portion of the building and the major plumbing. During the term of this lease and any renewal hereof, District will, at its expense maintain in good repair all parts of the premise leased and shall keep all toilets and sink traps unstopped. District will pay for all cleaning and redecoration and will pay for all repairs necessary or desirable as a result of the activities and behavior of the occupants and the Districts invitees.

6. The District shall be solely responsible for selecting and installing all fixtures and shall maintain possession of all fixtures and other items installed by District upon the premises (whether or not said additional items are legally classified as fixtures) shall continue to be treated as in the possession of District including the right to remove all of said fixtures and said items so installed by District, upon termination or cancellation of this lease. This shall include, but not be limited to the following fixtures or items installed by the District:
 - G. All plumbing materials and fixtures above the floor;
 - H. All partitions;
 - I. All conduits above the ceiling;
 - J. All electrical fixtures purchased by District;
 - K. The fire alarm system;
 - L. All other appurtenances installed or attached to the premises by District in Order to utilize the premises for its intended use.
7. District represents to Foundation that District has examined the physical condition of the demised premises prior to the execution and delivery of this lease and has found it to be satisfactory for all purposes hereof, including intended use, and District accepts the condition of the demised premises in its present condition "As Is". Foundation makes no representation or warranty with respect to the condition of the demised premises or its fitness or availability for any particular use, and Foundation shall not be liable for any latent or patent defect discovered therein.
8. Foundation will pay taxes on the premises which fall due during the term of this lease and renewal hereof, if any.
9. District agrees that it will not assign this lease or renewal hereof nor will it let or sublet the premises during the term of the lease or renewal hereof, without the prior written consent of Foundation, which will not be unreasonably withheld. District will not make any alterations or additions to the premises without prior written consent of Foundation; District shall in no event have any power, authority or right to incur or create any obligation in respect to the leased premises which shall create or constitute a lien or claim in favor of District or any third parties as against the right, title or interest of Foundation in or to the premises leased, and notice is hereby given to all persons furnishing labor or materials for improvements or construction that any liens therefore shall attach only to the lease hold interest of District hereunder and shall be subject and subordinate to all the rights, title and interest of the Foundation in and to said premises and building.

10. Foundation shall have free access to the premises hereby leased for the purpose of examining for appropriate use. However, Foundation agrees that it will not exercise its access to said premises and Foundation will do nothing to violate the confidentiality of the clients of the District.
11. District shall commit no act of waste and shall take good care of the premises and the fixtures and appurtenances therein; District shall, in the use and occupancy of the described premises, conform to all laws, orders and regulations of the Federal, State and Local Governments, or any of their respective departments.
12. The provisions of this lease shall bind and inure to the benefit of the Foundation and District and their respective heirs, successors, legal representatives and assigns.
13. If default shall be made in payment of rent or in any of the covenants and agreements herein contained to be kept by District, it shall be lawful for Foundation to enter into and upon the premises hereby leased, either with or without process of law, and repossess the same and distrain for any rent that may be due thereof, at the election of Foundation; and in order to enforce a forfeiture of nonpayment of rent, it shall not be necessary to make demand on the same day the rent shall become due, but a demand and refusal or failure to pay at any time on the same day the same day or at any time on any subsequent day, shall be sufficient; and after such default Foundation shall be able to pursue a remedy of forcible entry and detainer entry of the premises under statute and shall further have all rights and remedies and provided by law and under this contract. In the event Foundation is required to employ an attorney to enforce its rights under this contract, it shall be entitled to receive from District his attorney fees and cost of suit.

Notwithstanding the foregoing, Foundation agrees to give the District 10 days written notice of default in rent and 30 days written notice of default of any other term or condition of this Lease. Except for rent, District shall with reasonable dispatch make efforts to correct said default within the notice period and shall be given additional time if reasonable efforts are being made to cure such default.

14. If damage by fire or other casualty to the building on demised premises is so extensive as to amount to 50% or more total destruction of said building then District, at its option, may terminate this Lease and rent shall be apportioned and paid to the day of such fire and casualty. In all other cases where the building is damaged by fire or other casualty, Foundation shall repair the damage with reasonable dispatch and rent shall be apportioned until the damage has been repaired. Delays caused by inability to procure materials and/or labor, riots, national emergency, acts of God, or of a public enemy, governmental laws and/or regulations, or other cause beyond Foundation's control shall be considered in determining what constitutes "reasonable dispatch".

District shall surrender the demised premises to Foundation within 5 days after party has given written notice of any termination hereunder to the other, and District shall remove all personnel and personal property from the premises within that time.

15. District agrees that during the term of this lease at their expense, they will carry liability insurance with a company acceptable to Foundation providing for a minimum of \$1,000,000.00 per person \$1,000,000.00 per accident \$500, 000, 00.00 for property for occurrence on the demised premises. District shall also provide and pay fire, wind damage and full coverage property insurance; and name the Foundation as an other insured.

Foundation shall not be liable to the District or any other person for any injury, or damage to personal property to any kind that may be on the demised premises or in the building and improvements herein leased to District. Personal property herein referred to shall include, District's fixtures, furniture and equipment, even though the same may be attached or affixed to the building herein leased to District.

16. District shall not allow any intoxicating beverages or liquors to be served or used on said premises.
17. In case of default in payment of rent under this lease, Foundation may retain so much or all of the personal property that the District may then own situated on the above described real estate as is necessary to satisfy Foundation for all amounts due under this lease including future rentals. District shall not encumber, sell or otherwise dispose of any personal property that may be situated on the above-described premises unless at the time of such encumbrances, sale or disposal, the District is not in default in payment of rent hereunder.
18. Foundation covenants that District, on paying the rent and performing all the covenants hereof, shall have and may peaceably and quietly have, hold and enjoy the leased premises for the term herein mentioned and for any renewal hereof in accordance with the terms of this lease.
18. Any notices to be given by the parties shall be given to the parties at the address shown on page one of this Lease. Either party may amend the address for giving notice at any time by delivery to the other party in writing a change of address delivered to the last stated address of the party.
19. A) If the totality of the premises leased under this Lease is taken by public domain pursuant to the power of eminent domain, this Lease shall terminate as of the date possession is taken by the public authority.
C) If less than the totality is taken pursuant to the power of eminent domain and in the opinion of Foundation is not economically feasible to continue this Lease, Foundation may terminate this Lease as of the date possession is taken by the public authority. If Foundation does not elect to terminate

this Lease, the Foundation shall make any changes, alterations, or reconstruction necessary to put the demised premises in a commercially proper condition to use for the purposes herein intended.

20. A) District shall conduct and cause to be conducted, all operations and activity (except for conduct, operations and activity of Foundation or its agents) at the premises in compliance with, and shall in all other respects applicable to the premises comply with all applicable federal, state and municipal statutes, ordinances, regulations, orders, directives and other requirements of law or common law concerning: (i) The generation, use, handling, treatment, storage, transportation, release, disposal, remediation or presence of any material including solid waste or hazardous substance in on, under, from and connected with operation and activities at the premises; (ii) the emission of air pollutant; (iii) The presence or discharge of any pollutant in, on or under the premises or into surface or ground water; and (iv). Storage tanks and related facilities and connections; (herein collectively called "environmental statutes"). Districts shall obtain and maintain all permits, licenses or approval and shall prepare and make, maintain, and/submit all notifications, registrations, records, reports and other documents as required by environmental statutes in a timely manner. District shall at all times comply with the terms and conditions of such permits, licenses, approvals, notifications and registrations.
- B) District shall provide to Foundation copies of any written notice of violation, summons, order, administrative, civil or criminal complaint which will materially adversely affect District's use of the premises.
- C) District shall not cause or allow the use, generation, handling or storage of hazardous substances or solid waste in, on or under the premises, except; (i) construction materials, asbestos containing materials, polychloride biphenyl and area-formaldehyde, or any other banned or prohibited substance in construction), office equipment, furnishings and supplies, office maintenance materials that are or contain hazardous substance may be used, generated, handled or stored on the premises, provided such is incident to and reasonably necessary for needed construction, operation or maintenance of the premises for the authorized use set forth herein and is in compliance with applicable laws, (ii) if hazardous substances are required pursuant to the conduct of District's business, that it may be used, handled or stored on the premises if such activity is incident to the authorized use of the premises and provided that such are packaged, labeled, stored or used in accordance with applicable laws and (iii) solid waste may be generated and stored temporarily by District on the premises provided such activities are performed in compliance with applicable law. District shall not cause or allow the release of hazardous substances or solid waste in, on or under the said premises except as provided in the previous sentence. Should any release of hazardous substances or solid waste occur at the premises the District shall immediately take all measures necessary to contain, remove and dispose of the premises all materials released or contaminated by the release and remedy and mitigate all threats to public health or the environment relating to such

release all in accordance with Federal and State law and regulations. When conducting any such measures, the District shall comply with environmental requirements.

21. The parties acknowledge and agree that this lease is the entire agreement between parties hereto and there are no collateral or oral agreements or understandings. Foundation and District agree that no modification of this agreement shall be binding upon them unless such modification shall be in writing and duly accepted in writing by both parties and approved in writing by the parties.

22. Where necessary or appropriate the masculine, feminine or neuter shall be interchangeable, and the singular shall include the plural or vice-versa.

In witness whereof, the parties hereto have executed their signatures.

Wabash Valley College Foundation Date

Board Chairman Date
Illinois Eastern Community College District #529

Attest: _____
Secretary, Board of Trustees Date
Illinois Eastern Community College District #529

I, Harry Hillis, Secretary to the Board of Trustees of Illinois Eastern Community College District #529, attest and affirm that on July 21, 2009 the Board of Trustees of Illinois Eastern Community College District #529 authorized the lease of the property as described above.

AMENDMENT TO LEASE AGREEMENT

Wabash Valley College Foundation, Mt. Carmel, Illinois, hereinafter called "Foundation" and Illinois Eastern Community College District #529, 233 East Chestnut Street, Olney, Illinois, hereinafter called "District" entered into a lease for premises located at 310-314 West Third Street, in the City of Mt. Carmel, Wabash County, Illinois on the 25th day of July, 2009.

Under the terms of the lease, the District would occupy the premises from July 25, 2009 to July 25, 2014 and the District, after payment of \$1.00, would become the owner of the premises.

The District was to pay the sum of \$5,091.86 per month on the 25th of each month and the District has made such payments since the inception of the lease.

The Foundation and the District have agreed to amend the existing lease agreement as follows:

The lease period will be from March 1, 2012 to March 1, 2020.

The monthly lease payment due shall be \$1,486.14 due on the 25th of each month.

All other terms and conditions of the existing lease shall remain in effect.

The Foundation has taken appropriate action to approve this lease amendment. The Board of Trustees of the District approved this amendment on January 17, 2012.

Wabash Valley College Foundation

Chairman, Board of Trustees
Illinois Eastern Community Colleges

Date

Date

Tommie D. Fehrenbacher
P.O. Box 539
Olney, IL 62450

L E A S E

THIS LEASE made the _____ of _____, by and between Tommie D. Fehrenbacher of 1401 Whittle Ave., P.O. Box 539 Olney, Illinois hereinafter called "Landlord" and Illinois Eastern Community Colleges, hereinafter called "Tenant."

WITNESSETH: That the parties hereto for the consideration hereinafter mentioned covenant and agree as follows:

1. The landlord hereby leases to Tenant storefront premises at 218 E. Main St. Olney IL, to be used by tenant for offices. For a term commencing February 1, 2010 and ending June 30, 2013 at the current monthly rental of \$2,000.00 payable on the 1st day of each month at the beginning of the month 1st day of the month thereafter.
2. Tenant hereby takes the lease to the said premises and agrees to pay the rent above provided.
3. Tenant covenants with the Landlord that at the expiration of the term of this lease, Tenant will yield up possession of the premises to Landlord without further notice in as good condition as when same were entered upon by Tenant, reasonable wear and tear and damage by fire and inevitable accident excepted.
4. Landlord agrees to furnish an air conditioning unit to the premises and to keep it in serviceable condition.
5. Tenant will arrange for and pay for all utilities to be used on the premises, including the operation of air conditioning.
6. During the term thereof, Landlord will at his expense maintain the exterior or outside and the structural portions of the building and the major plumbing. During the term of this lease and any renewal hereof, Tenant will at his expense maintain in good repair all other parts of the premises leased and will assume liability for any glass breakage due to Tenants misuse. Tenant will pay for all cleaning and redecoration.
7. Landlord will pay real estate taxes on the premises that fall due during the term of this lease and renewal hereof, if any.
8. Tenant will not make any alterations or addition to the premises without prior written consent of Landlord; Tenant shall in no event have any power, authority or right to incur or create or constitute a lien or claim in favor of Tenant or any third parties as against the right, title or interest of Landlord in or to the premises leased and notice is hereby given to all persons furnishing labor or materials for improvements or construction that any liens therefore shall attach only to the leasehold interest of Tenant hereunder and shall be subject

and Subordinate to all the rights, title and interest of the Landlord in and to said premises and building.

9. Landlord shall have free access to premises hereby leased for the purpose of examining or exhibiting same or of making any needful repairs; also Landlord shall have the right to place upon the leased premises' notices of "For Sale" or "To rent."
10. Tenant will keep the premises in clean and healthy condition and in accordance with the ordinances of the City of Olney and all Federal, State and Municipal laws and regulations concerning same.
11. The provisions of this lease shall bind and inure to the benefit of the Landlord and Tenant and their respective heirs, successors, legal representatives and assigns.
12. If default shall be made in payment of rent or in any of the covenants and agreements herein contained to be kept by Tenant, it shall be lawful for the Landlord to enter into and upon the premises hereby leased, either with or without process of law, and repossess the same and distraint for any rent that may be due thereon, at the election of Landlord; and in order to enforce a forfeiture for nonpayment of rent, it shall not be necessary to make a demand on the same day the rent shall become due, but a demand and refusal or failure to pay at any time on the same day or at any time on any subsequent day, shall be sufficient; and after such default Tenant and all persons in possession under tenant shall be deemed guilty of forcible detainer of the premises under the statute.
13. Tenant agrees that during the term of this lease at his expense, he will carry liability insurance with a company acceptable to Landlord providing for a minimum of \$300,000.00 per person \$300,000.00 per accident and \$50,000 for property for occurrences on the damaged premises.
14. Tenant shall not allow any intoxicating beverages or liquors to be sold on said premises.
15. Landlord covenants that the Tenant upon paying the rent and performing all covenants hereof, shall have and may peaceably and quietly have, hold and enjoy the leased premises for the term herein mentioned and for any renewal hereof in accordance with the terms of the lease.
16. Lessor understands that Lessee is primarily funded by state and federal government grants and appropriations which are subject to annual adjustment and possible elimination due to government funding priorities. Should Lessee's funding levels be significantly reduced, Lessee will be allowed to reduce the amount of Leased space with ninety (90) days written notice and verification of funding change. Should the great majority of Lessee's funding be eliminated, or funding is completely terminated, Lessee will be allowed to terminate tenancy with ninety (9) days written notice and verification of funding change.

IN WITNESS WHEREOF, Landlord and Tenant have hereunto set their hands and seals to the foregoing lease executed in duplicate originals at the office of Tom Fehrenbacher, 1401 Whittle Ave. Olney, IL, on the day and year first above stated. Phone 618-395-2306.

Illinois Eastern Community Colleges

By _____

Title _____

Date _____

Tommie D. Fehrenbacher Date

Lease Agreement

Wrightsmen-Musso, Ltd. Hereinafter "Musso" hereby leases to Illinois Eastern Community Colleges Coal Mining Technology, hereinafter "College." College hereby leases from Musso, suite of office space and class room located at 170 West Center Street, Girard, Illinois, for a term of one (1) year commencing on July 1, 2012 for College's use as a professional office suite and class room.

RENT: College hereby agrees to pay rent for the leased premises as follows:
Lease to be for one (1) year starting July 1, 2012 to June 30, 2013 at a lease amount of \$800.00 per month.

REPAIRS & MAINTENANCE: Musso will provide routine maintenance and repairs to the building exterior. College will be responsible for all maintenance within office suite and class room and general maintenance/upkeep of same area.

INSURANCE: College agrees to carry personal injury liability insurance in the amount of not less than \$1,000,000.00 with Musso as an additional insured, copy of certificate of insurance to be mailed to Wrightsmen-Musso, Ltd. Within 30 days from 1-1-07.

UTILITIES: Tennant to be responsible for all utilities.

FIRE: In the event of fire, causing damage which substantially interferes with College's use or occupancy of the premises, College shall have no liability for rent during reconstruction and only prorated liability during repair. Musso shall have no obligation to repair, rebuild or furnish alternate quarters. Should Musso repair or rebuild, College shall have first refusal rights to lease said offices at the same rent in effect at the time of the loss for the balance of the term. Musso will make every good faith effort to continue to provide offices for College, but shall not be legally obligated to do so.

RENEWAL: Notice is hereby given that this lease will terminate June 30, 2013.

In the event that the College is not allowed to teach classes at this facility by action of Lincoln Land Community College, then Musso agrees to allow a termination of this lease with four months' notice.

Dated at Virden, Illinois, this _____ day of _____, 2012.

WRIGHTSMAN-MUSSO, LTD.

ILLINOIS EASTERN COMMUNITY
COLLEGES COAL MINING TECHNOLOGY

by _____ by _____

INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT is made February 21, 2012, by and between Illinois Eastern Community College District No. 529, hereinafter referred to as the COLLEGE and the City of Robinson, Illinois, an Illinois Municipal Corporation of Robinson, Illinois, hereinafter referred to as the CITY.

WITNESSETH:

WHEREAS, the CITY is the owner of certain real estate located at 501 South Cross Street, Robinson, Illinois; and

WHEREAS, the parties hereto are desirous of developing said premises for the mutual benefit of the student of the COLLEGE and the residents of the CITY'S community as a recreational facility; and

WHEREAS, the COLLEGE and the CITY are desirous of having located upon said premises a health and fitness facility; and

WHEREAS, the parties have determined to fulfill said goal, the COLLEGE and the CITY shall contribute to the cost of developing such health and fitness facility, with such facility to then be owned and managed by the CITY pursuant to the terms of this Agreement:

WHEREAS, Article 8, Section 10 of the Constitution of the State of Illinois authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or by ordinance; and

WHEREAS the parties have determined that it is in the best interests of the students of the COLLEGE and the residents of the CITY, for the parties to enter into this Agreement with respect to the equipping and operation of said health and fitness facility and to carry out the purposes of this Agreement; and the governing bodies of each party hereto have adopted an ordinance or resolution approving this Intergovernmental Agreement and authorizing its execution.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein and of other good and valuable consideration, the sufficiency and receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. Ownership and Equipping

The COLLEGE shall, at its sole expense, purchase and provide all necessary equipment operate a health and fitness facility. The CITY and the COLLEGE have agreed upon a basic equipment list to be provided by the COLLEGE and it is attached hereto and incorporated herein by reference as Exhibit "A". The COLLEGE shall purchase and install such equipment in the facility. Once the facility has been fully equipped at the cost of the COLLEGE, the CITY shall assume sole cost of the maintenance, repair and replacement of such equipment and reserve the right to make all decisions as to the maintenance, repair or replacement of such equipment. Any COLLEGE provided cardio-equipment replaced within two years shall be returned to LTC/IECC. The COLLEGE, may at its expense, add equipment

as it may see fit to enhance its programs at any time with the same stipulations as apply to equipment already installed.

2. Operation Expenses

The CITY shall own and operate the health and fitness facility and shall be responsible for all expenses incurred in the operation of the facility after installation of the equipment is complete. However, the COLLEGE agrees to pay the sum of \$275.00 (two hundred seventy-five dollars) per month toward partial payment of utilities, \$81.49 per month in internet lease, and \$200 per month for janitorial services and supplies.

3. Operation and Management of Facility

The CITY shall provide management and clerical services as it shall deem necessary for the operation of the facility. Budgeting and policy decisions concerning the operation of the health and fitness facility shall be in the sole discretion of the CITY.

The CITY shall have the right to establish user fees and rates, collect such user fees and rates, and those shall become general funds of the CITY.

4. Scheduling and Shared Use of the Facility

Priority shall be given to the use of the health and fitness facility by the COLLEGE and COLLEGE classes. Such use shall be scheduled between the designated representative of the CITY and the designated representative of the COLLEGE. The CITY and COLLEGE shall cooperate as necessary to make scheduling changes and to avoid scheduling conflicts. The COLLEGE shall have a duly certified representative in attendance for purposes of supervision and instruction when the health and fitness facility is used by students enrolled in the COLLEGE classes. When the health and fitness facility is used by the students of the COLLEGE, it shall be the responsibility of the COLLEGE at the end of each daily use, to properly secure the building in accordance with written instructions to be provided to it by the CITY. In the event of a disagreement among the parties as to any matter covered by this paragraph, the decision of the CITY with regard to such issue shall be the final, but the CITY shall give due deference to the COLLEGE in decisions involving students. All other disagreements are covered by Paragraph 1 of this Agreement.

5. Revenues from Operation of Facility

The CITY shall determine all fee structures for use of the health and fitness facility. The CITY will provide to the COLLEGE thirty (30) percent of all collected user fees associated with use of fitness center equipment provided by the COLLEGE to be paid on June 30 and December 31 of each year or as soon thereafter as possible. All concessions shall be under the control of the CITY and it shall receive any revenues from those concessions, including vending machines. In the event of a disagreement among the parties as to any matter covered by this paragraph, the decision of the CITY with regard to such issue shall be final.

6. Liability Insurance and Indemnification

Each of the parties hereto shall maintain general liability insurance having liability limits in an amount not less than One Million Dollars (\$1,000,000.00) in force at such party's expense at all times during the term of this agreement and shall name the other party as an additional insured with respect to such policies of insurance. Proof of such insurance shall be given by each party by way of a certificate of insurance to be provided to the other party no less frequently than annually and when otherwise requested by the other party.

The CITY agrees to defend, indemnify and hold harmless the COLLEGE, its officers, agents, contractors and employees harmless of and from all liabilities and claims of liabilities arising out of the CITY'S use by the general public of the facility.

The COLLEGE agrees to defend, indemnify, and hold the CITY, its officers, agents, contractors, and employees harmless of and from all liabilities and claims of liabilities arising out of the use of the facility by the students of Lincoln Trail College when scheduled for use by them.

~~7. Return of Equipment~~

~~In the event the College is not able to generate a level of 20 full-time equivalent student yearly enrollment from classes in the health and fitness facility at the conclusion of a 24-month period, then this Agreement shall terminate and the COLLEGE shall regain ownership of the health and fitness equipment described herein, and the COLLEGE shall have no further financial obligation to the CITY.~~

8. Terms of Agreement

This Agreement shall be effective upon execution hereof by both of the parties hereto and shall continue through and including July 1, 2016. Unless either party notifies the other within ninety (90) days of the year of termination of the initial term, or any renewal term, of its desire not to extend the Agreement, the Agreement shall be extended for additional successive one year terms upon the same terms as then existing. In the event of the termination of this Agreement by either party as above provided, such party shall be responsible for all obligations incurred by it during the term of this Agreement. Upon termination of the Agreement, all real estate and improvements made subject hereof shall be the sole property of the CITY and all health and fitness equipment shall be returned to the COLLEGE.

9. Binding Effect

This Agreement shall be binding upon and inure to the benefit of each of the parties hereto and their respective successors and assigns; provided, however, that neither party shall have the right to assign its interest in this Agreement either voluntarily or by operation of law without the prior written consent and approval of the other party.

10. Amendment

This Agreement constitutes the entire agreement of the parties and may be altered, modified or amended duly upon the written consent and agreement of both parties after approval by the governing body of each party as required by law.

11. Arbitration

It is hereby agreed that in case of any disagreement or difference shall arise at any time hereafter between the parties hereto, or any person claiming under them, in relation to this Agreement, either as the construction or operation thereof or the respective rights and liabilities there under, such disagreement or difference shall be submitted to the arbitration of two persons, one to be appointed by each party to this Agreement, and the third to be appointed by the two so appointed. If either party shall refuse or neglect to appoint an arbitrator and served written notice thereof upon the other party requiring it to appoint an arbitrator, then the arbitrator so first appointed shall have the power to proceed to arbitrate and determine the matters of this Agreement or difference as if he were the an arbitrator appointed by both the parties hereto for that purpose, and his decision in writing shall be final, provided such decision shall be made within twenty (20) days after the reference of said arbitrators. All decisions of the arbitrators shall be binding upon the parties hereto as if entered by a court of competent jurisdiction.

12. Notices

All notices required hereunder shall be in writing and shall be served personally, be registered or certified mail return receipt requested, or by express delivery service as follows:

If to the CITY:

Mayor
300 S. Lincoln
Robinson, IL 62454

If to the COLLEGE:

Chief Executive Officer
233 East Chestnut Street
Olney, IL 62450

In the event of the change of either of the above addresses, to the party whose address changes shall notify the other party in writing of such change and the new address.

13. Severability

If for any reason any provision of this Agreement is determined by the Court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed to be severed and this Agreement shall remain in full force and effect with the provision severed or modified by Court Order provided that said provision determined invalid does not substantially impair the intent or substance of this Agreement so that the purposes of this Agreement are

not fulfilled and the benefits to the parties hereto are not realized. If said provision does substantially impair the intent or substance, the parties shall attempt to agree on an amendment to this Agreement to address the changes necessary as a result of said Court determination. However, if the parties are unsuccessful in negotiating an amendment, this Agreement shall terminate.

14. Waiver of Performance

The waiver by either party of any term, covenant or condition herein, or the failure of such party to insist upon strict and prompt performances therewith, shall not be deemed or construed to constitute a waiver of such terms, covenant or condition, which shall remain in full force and effect and shall continue to be subject to enforcement.

15. Governing Law and Exclusive Jurisdiction

This Agreement shall be construed and interpreted in accordance with the laws of the State of Illinois.

16. Authority of Officers

Each of the parties hereto represent and warrant that the officers executing this Agreement for and on behalf of such party are fully authorized and empowered by the governing body of such party to make, execute and deliver this Agreement for and on behalf of such party.

CITY OR ROBINSON, ILLINOIS, AN ILLINOIS MUNICIPAL CORPORATION

BY: _____ ATTEST: _____
Mayor City Clerk

ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT NO. 529

BY: _____ ATTEST: _____
Board Chairman Board Secretary

EXHIBIT "A"

Current Equipment

1. Nine (9) Trotter Circuit Weight Training Stations, including stacked weights
2. Six (6) Stationary Bicycles
3. One (1) Recumbent Bicycle
4. One (1) Stair Climber
5. Two (2) Commercial Grade Treadmills

Equipment to be Purchased

6. Two (2) Treadmills
7. Two (2) Cross Trainers
8. One (1) Stair Climber
9. Two (2) Recumbent Bicycles

LEASE

WHEREAS, the Frontier Community College Foundation, hereinafter Foundation, purchased a facility commonly known as Foundation Hall, located adjacent to the campus of Frontier Community College, for the use of the Foundation and Illinois Eastern Community College District #529/Frontier Community College, hereinafter the College from July 1, 2010 through June 30, 2015.

WHEREAS, the Foundation agrees to allow the College access and usage of the facility for students, staff, and Board of Trustee activities,

WHEREAS, the College agrees to provide maintenance to the building's interior and exterior, and to provide janitorial services, telephone, insurance, gas and electric service to Foundation Hall from the budget at Frontier Community College,

WHEREAS, the College plans to make certain leasehold improvements to the facility, the Foundation agrees that such improvements will remain the property of the College for a period of five (5) years from June 2007, after which time the ownership of the leasehold improvements would revert to the Foundation.

WHEREAS, the Foundation agrees that any fixtures purchased and installed by the College will remain the property of the College. At the termination of this agreement, the College shall be allowed to remove such fixtures if such removal does not cause substantial damage to the facility.

THEREFORE, be it resolved by the College and the Foundation that the parties agree to the conditions set forth above.

Board Chairman
Illinois Eastern Community College
District #529

President
Frontier Community College Foundation

Adopted this 19th day of June 2012

Adopted this ____ day of _____, 2012

LEASE

Whereas the Frontier Community College Foundation, hereinafter Foundation, constructed a facility in 1993, for the use of the University of Illinois Board of Trustees and its Cooperative Extension Service, hereinafter the Extension Service.

Whereas the Foundation has executed a lease dated July 1, 1993, with the Extension Service.

Whereas the Foundation conveyed a building located at 2-B Frontier Drive, Fairfield, IL, commonly known as the Extension Building utilized by University of Illinois Board of Trustees. And whereas, by agreement between the District and the Foundation, in lieu of payment for the building, the District agrees to convey any rent received to the Foundation.

Whereas the College has agreed to provide maintenance of the building's interior and exterior, janitorial services, and utilities of gas and electric, insurance, and telephone service. The Extension Service is responsible for any telephone long distance charges.

Adopted this 19th day of June 2012 and is extended to June 30, 2015.

President
Frontier Community College Foundation

Board Chairman
Illinois Eastern Community College District #529

ATTEST: _____
Board Secretary

LEASE

This agreement is made this 19th day of June 2012, between the Wabash Valley College Foundation (“Lessor”) and Illinois Eastern Community College District #529 (“Lessee”).

Lessor leases to Lessee approximately 1,600 square feet of interior space on the ground floor of the building located at 2201 College Drive, Mt. Carmel, Illinois, and such other space in the building as may be mutually agreed upon. In exchange for which the College District agrees to provide mowing, snow clearing and routine maintenance of the building, and to keep the building in general good repair during the term of occupancy. The term of the lease is for a period of three years, commencing on July 1, 2012 through June 30, 2015.

Lessee shall occupy and use the premises as an administrative site for offices and programs for Wabash Valley College, and such other activities as the college may choose. Either party may terminate the lease by giving 30 days notice.

President
Wabash Valley College Foundation

Chairman
Board of Trustees
Illinois Eastern Community College
District #529

ATTEST:

Secretary
Board of Trustees
Illinois Eastern Community College
District #529

LEASE

This agreement is made this 18th day of August, 2009, between the **Illinois Eastern Community College District No. 529**, as Lessor, and the **City of Olney, Illinois**, a municipal corporation, as Lessee:

The Lessor leases to the Lessee the following described premises situated in the City of Olney, County of Richland and State of Illinois:

The circle drive, median, and access road located near the Northwest corner of the intersection of Illinois Route 130 and St. John Street in the City of Olney, and a tract of land forty-seven feet (47') square located immediately west of said circle drive, as more particularly shown on the aerial photograph attached hereto and incorporated herein by reference.

To hold these premises unto the Lessee for a term of twenty (20) years beginning on the date of execution of this agreement, subject to the following terms and conditions:

1. **Renewal and Termination:** Lessor and Lessee each have the right to terminate this lease by giving the other party six months' written notice of the election to terminate. Lessee has the right to renew this lease for a further period of twenty (20) years on the same terms and rental by giving the Lessor six months' written notice of the election to renew. Any notice to the Lessor may be served by mailing a copy of the notice to the Lessor at 233 East Chestnut Street, Olney, Illinois 62450, or at such other place as the Lessor from time to time in writing may appoint. Any notice to the Lessee may be served by mailing a copy of the notice to the Lessee at 300 S. Whittle Avenue, Olney, Illinois 62450.

2. **Rental:** Lessee shall pay rent for the premises during the continuance of this lease at the rate of One Dollar (\$1.00) per year payable on the 1st day of January of each year during the term of this lease.

3. **Use of Premises:** The property shall be used by the Lessee for a park which shall include the location of an oil derrick thereon. The Lessee shall use the property only as permitted by the Zoning Ordinance and any other regulations of the City of Olney or any other governmental authorities. The Lessee shall keep the property in good order and repair as is required for other city parks. The Lessee shall have the right to make such alterations, additions and improvements on the premises as it shall deem necessary, provided that the Lessee shall not construct or allow to continue anything that is an eyesore or is in a dilapidated state.

3. **Assignment of Lease:** The Lessee shall not assign this lease or sublet the premises or any part thereof without the written consent of the Lessor.

5. **Surrender of Premises:** Upon the termination of this lease, the Lessee shall surrender the premises to the Lessor in as good condition as at the beginning of the term of this lease. All additions and improvements made during the term of this lease shall be regarded as removable fixtures which shall be removed prior to the termination of this lease. The Lessee specifically agrees to remove the oil derrick and any other additions and improvements at its own cost and without any obligation on the part of the Lessor to pay any of the costs of removal.

6. **Insurance:** The oil derrick and any other buildings or structures placed on the leased premises shall be insured by Lessee and the Lessee shall be solely responsibility for the normal maintenance and repair of the buildings and structures. The Lessee shall provide general liability insurance for the protection of the public. The Lessee agrees to indemnify and hold the Lessor harmless from any and all liability as a result of the placement of the oil derrick and any other structures on the leased premises and the use of the leased premises for a city park.

IN WITNESS WHEREOF, the parties hereto set their hands and seals this 18th day of August, 2009.

LESSOR:
ILLINOIS EASTERN
COMMUNITY
COLLEGE DISTRICT NO. 529

By: _____
IECC Board Chairman

ATTEST:

IECC Board Secretary

City of Olney Mayor

ATTEST:

City of Olney Clerk

LESSEE:
CITY OF OLNEY, ILLINOIS

By: _____

Facility Lease Agreement

This lease, made this 19th Day of June, 2012, in Mattoon, Illinois, by and between Lake Land College of Mattoon, Illinois, hereinafter referred to as Lessor, and Illinois Eastern Community College, hereinafter referred to as Lessee.

WITNESSETH:

1. Lessor hereby leases to the Lessee space in the described attached office buildings at 305 Richmond Avenue East, Mattoon, Illinois 61938. The area consists of approximately 932 square feet.

The term of this Lease to be one (1) year, commencing 1 July 2012 and ending 30 June 2013. Lessee may be allowed to terminate for lack of federal funding.

2. Lessee agrees to use and occupy the premises for the purpose of operating a Workforce Investment Act and Trade Adjustment Assistance.

3. Lessee agrees to pay to Lessor as rent for the premises the sum of \$6,052.16 per quarter, payable on the first day of every quarter of the term herein, the time of each such rental payment being of the essence of this agreement. Payment of rent is to be made to 5001 Lake Land Boulevard, Mattoon, Illinois 61938 or at such other place as Lessor may from time to time direct.

4. All cost of maintaining of the interior of the office building, including the furnace, air conditioner, plumbing and light fixtures shall be paid by the Lessor.

5. Lessor shall be responsible for janitorial service, trash removal, and snow removal.

6. Lessor shall be responsible for utilities, including gas, electricity, water and sewer.

7. All expense of maintenance of the exterior of the building, including lawn care, shall be the responsibility of the Lessor.

8. Lessee accepts "premises" with their appurtenances and fixtures in their present condition, and, upon termination of its Lease, will surrender the "premises" in as good order and condition, as when received, reasonable wear and tear, damage from the elements, fire, acts of God, or other casualty accepted.

9. Should a substantial portion of the leased premises, or of the property of which it is a part, be substantially damaged by fire or other casualty or be taken by eminent domain, the Lessor, may elect to terminate this Lease. When such fire, casualty, or taking renders the leased premises substantially unsuitable for the intended use, a just and proportionate abatement of rent shall be made, and the Lessee may elect to terminate this lease if:

(a) the Lessor fails to give written notice within thirty (30) days of intention to restore leased premises, or

(b) the Lessor fails to restore the leased premises to the condition substantially suitable for their intended use within ninety (90) days of said fire, casualty, or taking.

The Lessor reserves, and the Lessee grants to Lessor, all rights which the Lessee may have for damages or injury to the leased premises for damages or injury to the leased premises for any taking by eminent domain, except for damage to the Lessee's fixtures, property, or equipment.

10. Lessee agrees not to assign this Lease nor sublet the "premises" or any part thereof without the prior written consent of the Lessor, which consent may be granted or withheld in Lessor's absolute discretion. The ban as to subleasing the subject "premises" does not apply to the sublease to the Lessor by the Lessee attached hereto and incorporated herein by reference and dated that same date herein. Subletting or assignment of this lease by Lessee shall not release Lessee from any part of his obligations under this Lease and acceptance of an assignment of this Lease, or sublease of the "premises", by any person, shall be construed as a promise on the part of such assignee or Sub-Lessor to be bound by and perform all of the agreements of Lessee herein contained.

11. Lessee agrees not to make any contract for the construction, repair, or improvement of, or, to, the "premises", or any part thereof, or for any work to be done or materials furnished on or to the "premises", or any part thereof, without the prior written consent of Lessor, and without providing in such contract or agreement that no lien of mechanics or materialman shall be created or shall arise against the leased "premises", building, or improvements at any time located on said "premises".

12. This Lease may be terminated by either party at their election in the event of the breach by the other party of any of the agreements herein contained, unless said breaching party cures such breach within thirty (30) days of notice thereof from the other, except that Lessor may terminate this Lease for non-payment of rent on thirty (30) days written notice to Lessee.

13. A waiver by Lessor of any one instance of default by Lessee in the performance of any provision of its Lease shall not be construed as a waiver of any other prior or subsequent default, nor a relinquishment by Lessor of Lessor's right hereunder to have Lessee perform this Lease in strict accordance with its provisions, time being of the essence of this Lease. Without limiting the foregoing, the acceptance of rent after it falls due, or after knowledge of any breach hereof by Lessee, whether required by law or not, shall not constitute, nor be construed as, a waiver by Lessor of any right or remedy arising out of any prior or subsequent default by Lessee, nor a waiver of Lessor's right to insist on Lessee's performance of all of his obligations hereunder in strict accordance of the provisions of this Lease.

14. The rights and remedies of the Parties under this Lease are not exclusive, but shall be cumulative, and to exercise of any right or remedy by a Party shall not prevent the exercise of any other right or remedy by the Party, whether provided for by this Lease or by law.

15. All of the agreements, conditions and undertakings herein contained shall extend to and be binding on the representatives, heirs, executors, administrators, and permitted successors and assigns pursuant to paragraph 14 above, of the respective Parties hereto.

16. This Lease shall be executed in duplicate, each such executed copy to be considered an original.

17. Lessee agrees, at the expiration, or earlier termination, of this Lease, and without notice or demand, to give peaceable possession of the premises to Lessor.

18. In the event of default by either party, in the terms of this Lease, the defaulting party shall pay the other parties reasonable attorney fees and Court costs necessarily incurred for enforcement of the terms of the Lease.

IN WITNESS WHEREOF, the Parties hereto have set their hands and seals the day and year first above written.

Lake Land College

Illinois Eastern Community College

Print Authorized Agent of Lessor

Print Authorized Agent of Lessee

Title

Title

Signature

Signature

**INTERGOVERNMENTAL AGREEMENT
for
UTILIZATION OF LEASED SPACE**

ESLO44****

Lease No. 4644

(Street Address) 2311 Hoffman Drive

(City, State) Effingham IL

The Illinois Department of Employment Security (IDES) with the approval of the Illinois Department of Central Management Services (CMS), makes this Agreement with Illinois Eastern Community Colleges to utilize approximately 820 square feet of office space at the leasehold located at 2311 Hoffman Drive in the City of Effingham, County of Effingham, State of Illinois.

1. **Premises:** 6220 square feet of office space.
2. **Term:** The term of this Agreement shall be from July 1, 2012 to(a) June 30, 2013 or (b) as long as the Department of Employment Security's leasehold under Lease No. 4644 is in force.
3. **Renewal/Termination:** The parties may renew or terminate this Agreement by giving 60 days written notice to the other of its intention to exercise this option, with notice to and approval by the Department of Central Management Services and subject to the terms of Lease No. 4644.
4. **Notices:** All notices shall be addressed as follows:

CMS Director

ATTN: Real Estate Division
721 Stratton Office Building
Springfield, Illinois 62706

IDES Director

ATTN: Manager/Property Services
Subdivision
33 South State - 10th Floor
Chicago, Illinois 60605

PARTNER

ATTN: Illinois Eastern Community Colleges

Attn: Terry Bruce
80 Broadway Avenue
Mattoon, IL 61938

5. **Use of Premises:** Illinois Eastern Community Colleges agrees to use the premises as office space for the conduct of their statutory duties, responsibilities and obligations under Lease No. 4644 and IDES agrees to Local Workforce Investment 23 Board's right to quiet enjoyment.

6. **Alterations:** Illinois Eastern Community Colleges shall not make any alterations or additions to the premises without the permission of IDES, Lessor and CMS. Permission will not be unreasonably withheld. The costs (direct and indirect) of such modification to the premises shall be borne solely by Illinois Eastern Community Colleges which shall be paid directly to the Lessor or its designee. By signing this document, Lessor, its assigns and/or successors agrees that it will look only to Illinois Eastern Community Colleges for payment(s) of these charges. If such alteration or addition is terminated by Illinois Eastern Community Colleges prior to completion, it further agrees to reimburse IDES, at IDES discretion, for any and all costs, direct and indirect, associated with the restoration of such premises to the condition and configuration as existed prior to the execution of this Agreement.

7. **Operation and Programs:** The parties agree that each parties program and operation are to function as completely separate entities with no overlap of authority or duties other than operational agreements agreed to by local parties.

8. **Space Payment Provision:**

As consideration of occupancy Illinois Eastern Community Colleges agrees as follows:

For the period of July 1, 2012 to June 30, 2013 the Illinois Eastern Community Colleges is to compensate the Illinois Department of Employment Security in a manner that is consistent with the Office of Management and Budget Circular A-87. This compensation shall be at the rate of \$ 1018.16 per month for general use.

9. **Use of Premises:** At all times, the use of these premises is subject to the rights and obligations of Lessee under Lease No. 4644.

10. **Indemnification:** To the extent permitted by law, Illinois Eastern Community Colleges hereby assumes all risk of loss and agrees to indemnify and hold harmless IDES, its officers, agents and employees from and against any and all liabilities, demands, claims, suits, losses, damages, causes of action, fines or judgments, witness fees and other incidental expenses) for the death of or injury to any person (including but not limited to officers, employees and agents of the parties) and for loss of or destruction of or damage to property (including but not limited to property of the parties) if such death, injury, or destruction or damages arises out of Illinois Eastern Community Colleges activities or activities of its officers, employees, or agents in furtherance of their duties as such or otherwise, unless such death, injury, loss, destruction or damage shall be due solely to IDES' negligence.

11. **Disclosure:** Illinois Eastern Community Colleges will not utilize the services of a subgrantee to fulfill any of its obligations while using the IDES premises under this agreement unless written authorization is given by IDES and CMS.

12. **Confidentiality:** In the context of this Agreement Illinois Eastern Community Colleges will or may have access to documents, files, records or other information that is confidential within the meaning of Section 1900 of the Unemployment Insurance Act (820 ILCS 405/1900) and agrees to comply with all provisions set forth in that Section regarding nondisclosure of any such information, including penalties for non-compliance. Failure to comply with Section 1900 at all times during the period of this Agreement shall be grounds for immediate cancellation.

Department of Employment Security
Jillian VanZandt, Southern Region Manager

IECC
Terry Bruce,

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Department of Central Management Services LESSOR
[to be signed only if alterations
under §6 and §8(c)]

By: _____

By:

Title: _____

Title:

Date: _____

Date:

APPROVED as LEGAL FORM:

LEASE AGREEMENT

This Lease is made between Kaskaskia Community College, District #501, Centralia, IL, hereinafter referred to as "Lessor" and Illinois Eastern Community College District #529, hereinafter referred to as "Lessee".

WITNESSETH:

The parties, for and in consideration of the rents and covenants contained herein, agree that Lessor hereby leases unto Lessee the premises more particularly described on Schedule A, which includes 38 square feet, upon the following terms and conditions. Lessee will also be entitled to the use of facility as outlined in other agreements in connection with the use of the above facility:

1. RENTAL. Lessee agrees to pay a monthly rental of \$464.58 payable in monthly installments, payable in advance, with the first installment of the monthly rent due July 1, 2012, and payable at such place as Lessor may designate. This rental amount is in addition to any other amounts that are being made to other entities in connection with the use of the above facility.
2. TERM and TERMINATION BASED ON FUNDING. The Lease term shall be for a period of five (5) years, beginning on July 1, 2012 and ending on June 30, 2014. In the event that Lessee is not allocated adequate funding to continue the lease arrangement, Lessee may terminate the lease by giving Lessor sixty (60) days written notice of its intent to end the Lease. At the end of the original lease term, the parties may extend the Lease upon mutual written agreement.
3. GENERAL CONDITIONS. Lessee agrees to accept full responsibility for and liability for any and all damages to the premises, which result from the negligence or willful conduct of Lessee, Lessee's employees, Lessee's agents, or Lessee's invitees. This section does not pertain to normal wear and tear.
4. CARE AND REPAIR OF PREMISES. Lessee shall commit no act of waste and shall take care of the premises and the fixtures and appurtenances therein, and shall, in the use and occupancy of the premises, conform to all laws, orders, and regulations of the Federal, State, and municipal governments. Lessee shall not dispose of nor store upon the premises any hazardous waste nor do any act which might make the premises subject to any environment disclosure law. Improvements made by Lessee to the premises which were so attached to the premises that they cannot be removed without material injury to the premises shall become the property of Lessor upon installation. Not later than the last day of the term, Lessee shall, at Lessee's expense, remove all of Lessee's personal property and those improvements made by Lessee which have not become the property of Lessor, including trade fixtures, cabinet work, moveable paneling, partitions, and the like; repair all injury done by or in connection with the installation or removal of such property and improvements and surrender the

premises in as good a condition as they were at the beginning of the term, reasonable wear, and tear excepted.

5. ALTERATIONS, ADDITIONS, OR IMPROVEMENTS. Lessee shall not make or cause any alterations, additions, or improvements in to on or about the premises without Lessor's prior written consent, which consent shall not be unreasonably withheld.

6. MAINTENANCE BY LESSOR. Lessor shall at all times maintain the building and premises and Lessee agrees to promptly notify Lessor of any maintenance needs that arise.

7. LIABILITY INSURANCE. The Lessee shall at its sole cost and expense, but for the mutual benefit of the Lessor and Lessee maintain general public liability insurance, such insurance to afford protection to the limit of not less than \$1,000,000 with respect to injury or death of a single person, to the limit of not less than \$1,000,000 with respect to any one accident, and to not less than \$100,000 with respect to property damage, with Lessor specifically provided as an additional insured under such policy or policies of insurance. All policies of insurance, to the extent obtainable, shall provide that any coverage afforded to Lessor shall continue notwithstanding any act or negligence of the Lessee which might otherwise result in a forfeiture of said insurance. Lessee shall provide Lessor certificates of insurance showing Lessor to be an additional insured and Lessor shall be provided 30 days notice by the insurance carrier before any such insurance may be cancelled. All insurance shall be carried by companies licensed to do business in the State of Illinois.

8. INDEMNIFICATION BY LESSOR. Lessor agrees to indemnify and hold Lessee harmless against any and all liability, damages, claims, costs and expenses in any manner whatsoever arising from Lessor's duties and obligations hereunder as to the leased premises insofar only as to the same arising from the negligent or intentional acts of Lessor or Lessor's agents.

9. INDEMNIFICATION BY LESSEE. The Lessee agrees to indemnify and hold Lessor harmless against any and all liability, damages, claims, costs and expenses in any matter whatsoever arising from the Lessee's use or possession of the premises, insofar only as to the same arising from the claimed or asserted negligent or intentional acts of Lessee, Lessee's agents, employees, or invitees.

10. RIGHT TO INSPECT AND REPAIR. Lessor may, but shall not be obligated to, enter the premises at any reasonable time, for the purpose of inspection or the making of such repairs, replacements, or additions in, to, on and about the premises or the building, as Lessor deems necessary or desirable. Lessee shall have no claim or cause of action against Lessor by reason of Lessor's exercise of access rights granted in this paragraph, nor by reason of repairs, maintenance or improvements

except as may by law exist for negligent or willful acts occasioning damages to Lessee or Lessee's property.

11. UTILITIES. Lessor covenants and agrees to pay all water, sewer, trash collection, gas, telephone, electric and cable television utility bills for services provided to the leased premises.

12. PROPERTY INSURANCE. Lessee shall be responsible to insure its own property located within the premises.

13. PARKING LOT. Lessor shall maintain the parking area sufficient for Lessee's use. Lessor covenants that it owns the parking lot accompanying the building. The use and occupation by the Lessee of the leased premises shall include the use in common with others entitled thereto of the common areas, parking areas, entrances, alley ways, driveways, and other facilities as may be designated from time to time by Lessor, subject, however, to the terms and conditions of this Agreement and to reasonable rules and regulations for the use thereof as prescribed from time to time by Lessor.

14. SIGNAGE. Lessor will erect signs on the building indicating the occupancy and use of the premises. Lessor must approve the weight, size and location of any additional signs on the exterior or interior of the building prior to their installation.

15. ASSIGNMENT. Lessor has the full right to assign this Lease at Lessor's discretion provided that no such assignment shall be binding upon the Lessee until Lessor has provided Lessee with written notice of such assignment.

16. LESSEE'S DEFAULT. In the event Lessee fails to pay the rental herein, and after Lessor's written notice of such default to Lessee which is not cured within 21 days of such notice, Lessor, at his election, may terminate this Lease. In the event that Lessor notifies Lessee of its failure to perform any other obligation under this lease, and within 45 days of the date of such notice Lessee fails to cure, Lessor may, at his election, terminate this lease. In the event of default, Lessor has the Right to reenter the premises which shall be in addition to Lessor's right to recover all past due rent and all future due rent for the remaining term of this lease.

17. LESSOR'S DEFAULT. In the event that Lessor defaults in any of its obligations under this Lease, and after 60 days written notice given to Lessor by Lessee stating the default and demanding correction of the default (the period of cure), Lessee may, at its election, terminate the lease and vacate the premises, or sue Lessor or bring an action against Lessor for the failed performance of the conditions leading to the default.

18. AMENDMENTS. The parties to this Lease may amend this Lease in writing so long as the writing which amends this Lease is signed by all parties to this Lease.

19. LAW. This Lease is entered into under and shall be construed in accordance with the laws of the State of Illinois. The parties agree that proper venue lies in Marion County, Illinois.

20. APPLICABILITY TO HEIRS AND ASSIGNS. The provisions of this lease shall apply to, bind, and insure to the benefit of Lessor and Lessee, and their respective heirs, successors, legal representatives, and assigns. It is understood that the term "Lessor" as used in this lease means only the owner or mortgagee in possession of the premises, the Lessor named herein shall be and hereby is entirely freed and relieved of all covenants and obligations of Lessor hereunder accruing after the effective conveyance concluding such sale or the legally effective conveyance concluding such sale or the legally effective date of taking possession by a mortgagee.

21. TAXES ON PROPERTY. Lessor shall be responsible for and shall pay all taxes assessed during the term of this lease against the Leasehold.

22. DESTRUCTION OF THE LEASED PREMISES. If the leased premise shall be damaged by fire, the elements, unavoidable accident or other casualty, in whole or in part, lease payments shall be suspended until the premises can be returned to satisfactory condition within a reasonable time period which shall be defined as no less than 180 days.

23. ENTIRE AGREEMENT. This lease expresses the entire agreement between the parties with respect to the subject matter hereof and supersedes and cancels any prior agreements, oral or written. No amendment, modification or supplement hereto shall be valid unless in writing and signed by the parties.

24. LESSOR'S COVENANT. Upon payment by Lessee of the rents herein provided, and upon the observance and performance of all the covenants, terms and conditions on Lessee's part to be observed and performed, Lessee shall peaceably and quietly hold and enjoy the leased premises for the term hereby demised without hindrance or interruption by Lessor or any other person or persons lawfully or equitably claiming by, through or under the Lessor, subject, nevertheless, to the terms and conditions of this Lease.

25. NOTICES. Any notice or other communication required or permitted to be given hereunder shall be deemed to have been properly given if mailed by certified mail, postage pre-paid, addressed as follows for to such other addresses as the parties may specify due notice to others.

LESSOR:
Vice President of Administrative Services
Kaskaskia College
27210 College Road
Centralia, IL 62801

LESSEE:
Illinois Eastern Community College District #529
233 East Chestnut
Olney IL 62450

By the signatures below, both parties agree to the foregoing terms and conditions and certify that the individuals signing on behalf of the parties have the full authority to enter into this Agreement on behalf of their respective organizations.

Kaskaskia Community College
District #501

Illinois Eastern Community College
District #529

Print Authorized Agent of Lessor

Print Authorized Agent of Lessee

Title

Title

Signature

Signature

Agenda Item #8M

Affiliation Agreement with Mt. Carmel CVS – Pharmacy Technician

Agenda Item #8M

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2012
RE: Affiliation Agreement with Mt. Carmel CVS – Pharmacy Technician

IECC wishes to enter into an affiliation agreement with the Mt. Carmel CVS Pharmacy, located in Mt. Carmel, Illinois.

This affiliation agreement is for the LTC Pharmacy Technician Program.

I ask the Board's approval of this affiliation agreement.

TLB/rs

Attachment

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
LINCOLN TRAIL COLLEGE
PHARMACY TECHNICIAN PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this 14 day of May, 2012, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, LINCOLN TRAIL COLLEGE, for its Pharmacy Technician Program (hereinafter referred to as LTC) and CVS, Mt. Carmel, IL (hereinafter referred to as AGENCY).

[Identify Above: Agency, City, and State]

WITNESSETH THAT:

WHEREAS, LTC desires to make use of the AGENCY's facilities for clinical pharmacy technician laboratory practice by students of the Pharmacy Technician Program for the COLLEGE and

WHEREAS, the AGENCY has agreed to make its facilities available to the pharmacy technician students and faculty of LTC for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of pharmacy service for observation and participation by the students and faculty of LTC'S Pharmacy Technician Program subject to the conditions and limitations contained herein.
2. The arrangements for use of said facilities of the AGENCY will be made by the Dean of the College on behalf of Lincoln Trail College. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses.
3. The AGENCY will be responsible for the supervision and guidance of the students in the clinical pharmacy technician laboratory practice, and will be available to the pharmacy technician students.

The specific assignment of learning experiences to specific students will be made and arranged by the Pharmacy Technician Faculty on behalf of LTC, in consultation with the Supervisor or Coordinator on behalf of the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY, and the AGENCY supervisor or coordinator will be responsible for maintaining proper standards of pharmacy technician services and safeguard of clients served by students. The AGENCY will retain full and final decisions for client care assigned to pharmacy technician students.
5. Supervision of the health of all students making use of any of the AGENCY'S facilities, as contemplated herein; will be the responsibility of the AGENCY, and will comply with the policies of the health AGENCY.

Pharmacy technician students assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

Students who have physical or emotional disabilities which may negate success in pharmacy technician practice will not be permitted to use the AGENCY'S facilities. Students who have disabilities which may not negate success in pharmacy technician practice may participate in the contemplated program if approved by the AGENCY.

Prior to the use of any AGENCY facilities, under the contemplated program, LTC will furnish the AGENCY, upon request, a medical record for each participating student showing that said student fully complies with the health requirements required by the AGENCY.

6. The Pharmacy Technician faculty of LTC overseeing students in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff.
7. LTC will provide orientation to the educational program for the AGENCY staff.
8. The students and instructors will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records.
9. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Pharmacy Technician students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.

10. The AGENCY will supply space for storage of student personal items not in use while students are practicing at the AGENCY, and conference room facilities for use of faculty and students as needed.
11. An annual review of the agreement will be made each summer. Either party hereto may terminate this AGREEMENT by at least one (1) school calendar year's written notice to the other party.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the ____ day of _____, 2012.

AGENCY

LINCOLN TRAIL COLLEGE

Pharmacy Director

Pharmacy Technician Faculty Member

Pharmacy Administrator

College Dean

College President

Chairman, Board of Trustees
Illinois Eastern Community Colleges

psq:6/13/06

Agenda Item #8N

Affiliation Agreement with Lawrenceville CVS – Pharmacy Technician

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2012
RE: Affiliation Agreement with Lawrenceville CVS – Pharmacy Technician

IECC wishes to enter into an affiliation agreement with the Lawrenceville CVS Pharmacy, located in Lawrenceville, Illinois.

This affiliation agreement is for the LTC Pharmacy Technician Program.

I ask the Board's approval of this affiliation agreement.

TLB/rs

Attachment

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
LINCOLN TRAIL COLLEGE
PHARMACY TECHNICIAN PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this 14 day of May, 2012, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, LINCOLN TRAIL COLLEGE, for its Pharmacy Technician Program (hereinafter referred to as LTC) and CVS, Lawrenceville, IL (hereinafter referred to as AGENCY).
[Identify Above: Agency, City, and State]

WITNESSETH THAT:

WHEREAS, LTC desires to make use of the AGENCY's facilities for clinical pharmacy technician laboratory practice by students of the Pharmacy Technician Program for the COLLEGE and

WHEREAS, the AGENCY has agreed to make its facilities available to the pharmacy technician students and faculty of LTC for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of pharmacy service for observation and participation by the students and faculty of LTC'S Pharmacy Technician Program subject to the conditions and limitations contained herein.
2. The arrangements for use of said facilities of the AGENCY will be made by the Dean of the College on behalf of Lincoln Trail College. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses.
3. The AGENCY will be responsible for the supervision and guidance of the students in the clinical pharmacy technician laboratory practice, and will be available to the pharmacy technician students.

The specific assignment of learning experiences to specific students will be made and arranged by the Pharmacy Technician Faculty on behalf of LTC, in consultation with the Supervisor or Coordinator on behalf of the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY, and the AGENCY supervisor or coordinator will be responsible for maintaining proper standards of pharmacy technician services and safeguard of clients served by students. The AGENCY will retain full and final decisions for client care assigned to pharmacy technician students.
5. Supervision of the health of all students making use of any of the AGENCY'S facilities, as contemplated herein; will be the responsibility of the AGENCY, and will comply with the policies of the health AGENCY.

Pharmacy technician students assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

Students who have physical or emotional disabilities which may negate success in pharmacy technician practice will not be permitted to use the AGENCY'S facilities. Students who have disabilities which may not negate success in pharmacy technician practice may participate in the contemplated program if approved by the AGENCY.

Prior to the use of any AGENCY facilities, under the contemplated program, LTC will furnish the AGENCY, upon request, a medical record for each participating student showing that said student fully complies with the health requirements required by the AGENCY.

6. The Pharmacy Technician faculty of LTC overseeing students in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff.
7. LTC will provide orientation to the educational program for the AGENCY staff.
8. The students and instructors will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records.
9. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Pharmacy Technician students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.

10. The AGENCY will supply space for storage of student personal items not in use while students are practicing at the AGENCY, and conference room facilities for use of faculty and students as needed.
11. An annual review of the agreement will be made each summer. Either party hereto may terminate this AGREEMENT by at least one (1) school calendar year's written notice to the other party.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the ____ day of _____, 2012.

AGENCY

LINCOLN TRAIL COLLEGE

Pharmacy Director

Pharmacy Technician Faculty Member

Pharmacy Administrator

College Dean

College President

Chairman, Board of Trustees
Illinois Eastern Community Colleges

psq:6/13/06

Agenda Item #80

Affiliation Agreement with Southern Illinois Healthcare Foundation – ADN

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2012
RE: Affiliation Agreement with Southern Illinois Health Care Foundation - ADN

IECC wishes to enter into an affiliation agreement with the Southern Illinois Health Care Foundation, located in Olney, Illinois.

This affiliation agreement is for the Associate Degree Nursing Program.

I ask the Board's approval of this affiliation agreement.

TLB/rs

Attachment

**ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
OLNEY CENTRAL COLLEGE ASSOCIATE DEGREE NURSING PROGRAM
FCC - LTC - OCC - WVC**

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this 1st day of March, 2012,
by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529,
FRONTIER COMMUNITY COLLEGE, LINCOLN TRAIL COLLEGE, OLNEY CENTRAL
COLLEGE and WABASH VALLEY COLLEGE, for its Associate Degree Nursing Program
(hereinafter referred to as DISTRICT #529) and Southern IL Healthcare Foundation, Inc.
(hereinafter referred to as AGENCY:

WITNESSETH THAT:

WHEREAS, DISTRICT #529 desires to make use of the AGENCY'S facilities for clinical
nursing laboratory practice by students of the Nursing Program for the DISTRICT, and

WHEREAS, the AGENCY has agreed to make its facilities available to the nursing students
and faculty of DISTRICT #529 for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and
performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of patient care for
observation and participation by the students and faculty of the DISTRICT #529, Associate
Degree Nursing Program subject to the conditions and limitations contained herein.

2. The arrangements for use of said facilities of the AGENCY will be made by the
Associate Dean and/or Department Head of the Associate Degree Nursing Program on behalf of
DISTRICT #529 and the Administrator, and the Director of Nursing Service on behalf of the
AGENCY. The plan and program will be organized and agreed to by said persons prior to the
commencement of the courses.

3. DISTRICT #529 will be responsible for the teaching and guidance of the students in
the clinical nursing laboratory practice, and will be available to the nursing students.

The specific assignment of learning experiences to specific students will be made and arranged by the Nursing Faculty on behalf of DISTRICT #529, in consultation with the Head Nurse, Supervisor or Coordinator on behalf of the AGENCY. Nursing Faculty assumes full responsibility and supervision of the nursing students during their laboratory experience in the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY; and the Nursing Faculty on behalf of DISTRICT #529 will be responsible for maintaining proper standards of nursing care and safeguard of patients assigned to students. The AGENCY nursing personnel will retain full and final decisions for patient care assigned to nursing students.

5. Supervision of the health of all students making use of any of the AGENCY'S facilities, as contemplated herein; will be the responsibility of DISTRICT #529, and will comply with the policies of the health AGENCY.

Nursing students and Nursing Faculty assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

This agreement forbids discrimination against any student on the basis of age, color, race, national origin, gender, religion, or disability unrelated to the reasonable physical requirements of the job.

Prior to the use of any AGENCY facilities, under the contemplated program, DISTRICT #529 will furnish the AGENCY, upon request, a medical record for each participating student showing that said student fully complies with the health requirements required by the AGENCY.

6. The faculty of DISTRICT #529 participating in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff. DISTRICT #529 Nursing Faculty participating in the program may be included in demonstrations of new equipment and techniques. Each new Nursing Faculty member of DISTRICT #529 participating in the program will arrange with the Director of Nursing Service, on behalf of the AGENCY, for an orientation prior to the assignment of the new Nursing Faculty member to any clinical area.

7. DISTRICT #529 will provide orientation for the educational program for the AGENCY staff.

8. The AGENCY'S facilities may be available for DISTRICT #529 continuing educational program on a pre-planned project basis; the arrangements for such to be made with the Director of Nursing Service, on behalf of the AGENCY, and by the A.D. Department Head and/or Associate Dean, on behalf of DISTRICT #529.

9. The students and instructors will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records.

10. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Nursing Faculty and nursing students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.

11. The AGENCY will supply dressing rooms and space for storage of clothing not in use while students are practicing at the AGENCY, and conference room facilities for use of faculty and students.

12. An annual review of the agreement will be made each spring. Either party hereto may terminate this AGREEMENT by at least one (1) school calendar year's written notice to the other party. All students enrolled in DISTRICT #529's Associate Degree Nursing Program, and participating in the program contemplated herein at the time that notice to terminate this AGREEMENT is given by either party to the other, shall be permitted to complete their nursing laboratory experience needed for graduation at the AGENCY.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the _____ day of _____.

AGENCY

ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529, OLNEY CENTRAL COLLEGE

OLNEY CENTRAL COLLEGE

Vice President or
Director of Nursing Services

Department Head of Nursing, ADNP

Associate Dean of Nursing & Allied Health

Administrator, Hospital or Agency

President, Olney Central College

Chairperson, IECC Board of Trustees

Illinois Eastern Community Colleges, District 529, does not discriminate on the basis of race, color, religion, gender, age, disability, national origin, or veteran status. Illinois Eastern Community Colleges adheres to the Federal Regulations of the Americans with Disabilities Act of 1990 and offers appropriate services or activities with reasonable accommodations to any qualified disabled individual upon request.

Revised: 08/02/89; 8/25/92
08/17/94; 10/05/94;
12/12/94; 10/2000; 7/04
Reviewed: 04/28/97

Agenda Item #8P

Affiliation Agreement with Timber Creek Village – Medical Office Assistant

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2012
RE: Affiliation Agreement with Timber Creek Village – Medical Office Assistant

IECC wishes to enter into an affiliation agreement with the Timber Creek Village, located in Robinson, Illinois.

This affiliation agreement is for the Medical Office Assistant Program, located at Olney Central College.

I ask the Board's approval of this affiliation agreement.

TLB/rs

Attachment

**ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
OLNEY CENTRAL COLLEGE
MEDICAL OFFICE ASSISTANT PROGRAM**

AGENCY AGREEMENT

THIS AGREEMENT made and entered into this _____ day of _____, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529: OLNEY CENTRAL COLLEGE for its Medical Office Assistant Program. (hereinafter referred to as OLNEY CENTRAL COLLEGE) and TIMBER CREEK VILLAGE (hereinafter referred to as AGENCY):

WITNESSETH THAT:

WHEREAS, OLNEY CENTRAL COLLEGE desires to make use of the AGENCY'S facilities for Internships by students of the Medial Office Assistant Program, and

WHEREAS, the AGENCY has agreed to make its facilities available to the students and faculty of OLNEY CENTRAL COLLEGE for the purpose of gaining knowledge and experience in the field of Office Technologies,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available for medical office assistant internship training subject to the conditions and limitations contained herein.
2. The arrangements for use of said facilities of the AGENCY will be made by the Coordinator of the Medical Office Assistant Program on behalf of OLNEY CENTRAL COLLEGE and the Sponsoring Department on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the training.
3. OLNEY CENTRAL COLLEGE Program Coordinator will provide faculty contact information to the student(s) and AGENCY supervisor of the student(s). The specific assignment of learning experiences will be made and arranged by the AGENCY Supervisor, in consultation with the OLNEY CENTRAL COLLEGE Program Coordinator. The Program

Coordinator will periodically visit the AGENCY for the purpose of evaluation and discussion with the AGENCY Supervisor.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY. The student(s) will be given the same consideration as employees in regard to safety, health and general employment conditions. The AGENCY will retain full and final decisions for assignments made to the student(s). The OLNEY CENTRAL COLLEGE Program Coordinator will be notified of any concerns or issues during the internship. The student(s) shall be subject to discharge at any time because of inefficiency or because of conditions within the AGENCY. This process will be cleared through the OLNEY CENTRAL COLLEGE Program Coordinator who will remove the student(s) from the internship.

5. If a physical exam or TB test is required, these will be scheduled through AGENCY with no cost to the student.

This agreement forbids discrimination against any student on the basis of age, color, race, national origin, gender, religion, or disability unrelated to the reasonable physical requirements of the job.

6. The student(s) and Program Coordinator will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records.

7. The status of the student intern(s) should be that of student learner(s). Any schedule of compensation shall be agreed on by the AGENCY, OLNEY CENTRAL COLLEGE Program Coordinator and student(s). Compensation is not a requirement. Neither OLNEY CENTRAL COLLEGE nor AGENCY hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Student(s) shall be covered by professional liability insurance through OLNEY CENTRAL COLLEGE prior to any assignment at the AGENCY.

8. An annual review of the agreement may be made in December of each year, as requested by facility, if either party requests the review. If AGENCY wants to continue with

agreement, no action should be taken. If AGENCY wishes to review and modify AGREEMENT, contact should be made with OLNEY CENTRAL COLLEGE. Either party hereto may terminate this AGREEMENT by at least one (1) school calendar year's written notice to the other party. All students enrolled in OLNEY CENTRAL COLLEGE's Medical Office Assistant Program, and participating in the program contemplated herein at the time that notice to terminate this AGREEMENT is given by either party to the other, shall be permitted to complete their experience needed for graduation at the AGENCY.

9. AGENCY may require the removal of a student, if this is deemed necessary by the AGENCY in the interest of patient care.

The students subject to this agreement are not agents or employees of the AGENCY.

OLNEY CENTRAL COLLEGE will maintain for each Student and faculty member assigned to AGENCY professional liability insurance in minimum amounts of One Million Dollars (\$1,000,000.00) per occurrence, Three Million Dollars (\$3,000,000.00) annual aggregate. If OLNEY CENTRAL COLLEGE procures professional liability coverage that is not on an "occurrence basis," OLNEY CENTRAL COLLEGE or Student shall, at all times, maintain insurance coverage for medical professional liability directly or indirectly resulting from acts or omissions of OLNEY CENTRAL COLLEGE or OLNEY CENTRAL COLLEGE's employees and agents (including Student), occurring in whole or in part during the term of this Agreement ("Continuing Coverage"). In addition, OLNEY CENTRAL COLLEGE shall maintain general liability insurance on an occurrence basis for OLNEY CENTRAL COLLEGE and all its Students, employees and faculty members participating in training programs at AGENCY. The limits for general liability shall be One Million Dollars (\$1,000,000.00) per occurrence, Two Million Dollars (\$2,000,000.00) annual aggregate. OLNEY CENTRAL COLLEGE shall also maintain workers' compensation insurance for any employees of OLNEY CENTRAL COLLEGE performing services under this Agreement. OLNEY CENTRAL COLLEGE shall furnish AGENCY with a certificate of insurance before the beginning date of each Student's assignment at the AGENCY. Such certificate of insurance shall provide that AGENCY shall receive thirty (30) days' written notice prior to the effective date of any cancellation of such insurance.

OLNEY CENTRAL COLLEGE agrees that it and its students and faculty will comply with the purpose and standards recommended by The Joint Commission.

OLNEY CENTRAL COLLEGE shall obtain and provide verification of a criminal background check as provided by Illinois law for health care workers for each Student and faculty member prior to that person's assignment at AGENCY. In the event adverse information is obtained from the criminal background check, OLNEY CENTRAL COLLEGE shall provide the information to Affiliate after obtaining an Authorization and Release from the Student or faculty member, as necessary. In the event such Authorization and Release are not given, the Student or faculty member shall be disqualified from participation at AGENCY. The results of the check must be satisfactory to AGENCY."

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials on the _____ day of _____.

AGENCY
TIMBER CREEK VILLAGE
Robinson, IL

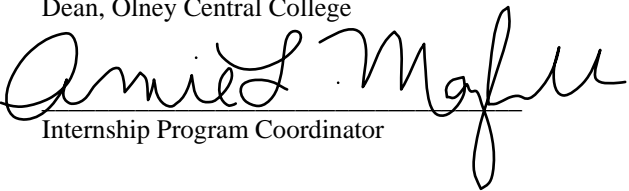
OLNEY CENTRAL COLLEGE

Chair, IECC Board of Trustees

President, Olney Central College

Dean, Olney Central College

Administrator, Hospital or Agency



Internship Program Coordinator

Chief Executive Officer,
Illinois Eastern Community Colleges

Illinois Eastern Community Colleges, District 529, does not discriminate on the basis of race, color, religion, gender, age, disability, national origin, or veteran status. Illinois Eastern Community Colleges adheres to the Federal Regulations of the Americans with Disabilities Act of 1990 and offers appropriate services or activities with reasonable accommodations to any qualified disabled individual upon request.

Agenda Item #8Q

Affiliation Agreement with Clay County Hospital – Emergency Response

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2012
RE: Affiliation Agreement with Clay County Hospital – Emergency Response

IECC wishes to enter into an affiliation agreement with the Clay County Hospital, located in Flora, Illinois.

This affiliation agreement is for the Emergency Response Program, located at Frontier Community College.

I ask the Board's approval of this affiliation agreement.

TLB/rs

Attachment

AFFILIATION AGREEMENT

Between
ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529
FRONTIER COMMUNITY COLLEGE
and
CLAY COUNTY HOSPITAL
for
EMERGENCY RESPONSE TRAINING

THIS AGREEMENT made and entered into this 1st day of June, 2012, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529: FRONTIER COMMUNITY COLLEGE (hereinafter referred to as DISTRICT), for its EMERGENCY RESPONSE TRAINING Programs (hereinafter referred to as PROGRAM) and CLAY COUNTY HOSPITAL, Flora, Illinois (hereinafter referred to as AGENCY). WITNESSETH THAT:

WHEREAS, the DISTRICT desires to make use of AGENCY's facilities for clinical laboratory practice by students of the PROGRAM, and

WHEREAS, the AGENCY has agreed to make its facilities available to the PROGRAM students and faculty of the DISTRICT for the desired purpose,

NOW, THEREFORE, for and in consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas related to the PROGRAM for observation and participation by the students and faculty of the DISTRICT's PROGRAM, subject to the conditions and limitations contained herein;
2. The arrangements for use of said facilities of the AGENCY will be made by the Program Director of the Emergency Preparedness & Industrial Quality Management Program on behalf of the DISTRICT and the EMS Education Director on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses;
3. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY; and the PROGRAM on behalf of the DISTRICT will be responsible for maintaining proper standards of care and safeguard of patients assigned to students. The AGENCY's EMS Education Director will retain full authority and make final decisions for procedures assigned to PROGRAM students;
4. The care of the patient will at all times remain the full responsibility of the AGENCY;
5. DISTRICT will be responsible for the administration of the program, including admissions, academic guidance, and registration of students; supervision of program students; supervising program faculty; curriculum quality; and ensuring that the program stays in compliance with State and National accrediting agency guidelines;

6. The DISTRICT will maintain on file, copies of the following student information, that shall be made available to the AGENCY upon request: valid Illinois driver's license, current CPR certification, current Illinois EMT-B licensure (applicable to Paramedic students), background screen results, drug screen results, immunization record, health examination record, proof of seasonal flu vaccination administered since August of the current academic year, and documentation by the DISTRICT instructor confirming that the student has completed and passed specific, required competencies prior to AGENCY clinical rotation.
7. Persons enrolled and provided instruction at AGENCY shall be DISTRICT students and shall be entitled to all benefits and privileges and subject to all obligations contained in DISTRICT catalog, which is included by reference and made a part of this contract;
8. The DISTRICT shall coordinate with the AGENCY to identify the exact number of students to be enrolled in the PROGRAM. Admission is subject to all obligations contained in the DISTRICT's and AGENCY's admission policies and procedures, which is included by reference and made part of this contract;
9. DISTRICT faculty will:
 - a. be responsible for guiding students and teaching the PROGRAM;
 - b. work with the staff of the AGENCY in coordination of the clinical laboratory objectives to be completed at the AGENCY;
 - c. coordinate the student clinical assignment with the Agency appointed Clinical Supervisor; and
 - d. review and evaluate, in cooperation with the Agency, the student's progress in the clinical setting;
10. The AGENCY's EMS Education Director will coordinate with the DISTRICT and the AGENCY's preceptor to ensure that specific assignment of learning experiences to specific students is consistent with PROGRAM outcomes/objectives. Assigned experiences will be selected for the educational benefit of the student. The District will provide the AGENCY a written set of clinical outcomes/objectives and evaluation forms to be completed by the AGENCY appointed Clinical Supervisor;
11. Students will not be assigned experiences in a manner that would permit them to replace a regular employee;
12. Supervision of the health of all students making use of any of the AGENCY's facilities, as contemplated herein; will be the responsibility of the DISTRICT, and will comply with the policies of the AGENCY;
13. PROGRAM students and Faculty assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY;
14. Students are responsible for seeking health care if the need arises. Students are encouraged to carry their own health insurance and are required to pay their own health care fees;
15. This agreement forbids discrimination against any student on the basis of age, color, race, national origin, gender, religion, or disability unrelated to the reasonable physical requirements of the job;
16. Prior to the use of any AGENCY facilities, under the contemplated program, the DISTRICT will furnish the AGENCY, upon request, a medical record for each participating student

showing that said student fully complies with the health requirements required by the AGENCY;

17. The faculty and students of the DISTRICT participating in the laboratory clinical experiences will receive an orientation to the AGENCY by the appropriate AGENCY staff. DISTRICT PROGRAM faculty may be included in demonstrations of new equipment and techniques;
18. The DISTRICT will provide a PROGRAM orientation for the AGENCY staff;
19. PROGRAM students and faculty will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records;
20. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. PROGRAM Faculty and students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY (See attached Certificate of Insurance);
21. AGENCY will not request monetary reimbursement from PROGRAM students and faculty assigned to, or making use of any clinical facilities of the AGENCY under the contemplated program.
22. An annual review may be requested by either party by June 1 of each calendar year. A formal review shall be made every three years. Either party hereto may terminate this agreement provided all currently enrolled students have adequate time to complete PROGRAM requirements. Upon request for termination by either party, no new students shall be assigned to the AGENCY;
23. This Agreement supersedes all previous contracts or agreements between the parties with respect to the subject matter hereof and constitutes the entire agreement between the parties.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by duly authorized officials of the DISTRICT and AGENCY this 1st day of June, 2012.

CLAY COUNTY HOSPITAL

ILLINOIS EASTERN COMMUNITY
COLLEGE DISTRICT #529, FRONTIER
COMMUNITY COLLEGE

President/CEO

Chairman, IECC Board of Trustees

ER Director

CEO, Illinois Eastern Community Colleges

President, Frontier Community College

Agenda Item #8R

Affiliation Agreement with Wabash General Hospital – Emergency Response

Agenda Item #8R

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2012
RE: Affiliation Agreement with Wabash General Hospital – Emergency Response

IECC wishes to enter into an affiliation agreement with the Wabash General Hospital, located in Mt. Carmel, Illinois.

This affiliation agreement is for the Emergency Response Program, located at Frontier Community College.

I ask the Board's approval of this affiliation agreement.

TLB/rs

Attachment

AFFILIATION AGREEMENT

Between
ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT #529
FRONTIER COMMUNITY COLLEGE
and
WABASH GENERAL HOSPITAL
for
EMERGENCY RESPONSE TRAINING

THIS AGREEMENT made and entered into this 25th day of April, 2012, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529: FRONTIER COMMUNITY COLLEGE (hereinafter referred to as DISTRICT), for its EMERGENCY RESPONSE TRAINING Programs (hereinafter referred to as PROGRAM) and WABASH GENERAL HOSPITAL, Mt. Carmel, Illinois (hereinafter referred to as AGENCY). WITNESSETH THAT:

WHEREAS, the DISTRICT desires to make use of AGENCY's facilities for clinical laboratory practice by students of the PROGRAM, and

WHEREAS, the AGENCY has agreed to make its facilities available to the PROGRAM students and faculty of the DISTRICT for the desired purpose,

NOW, THEREFORE, for and in consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas related to the PROGRAM for observation and participation by the students and faculty of the DISTRICT's PROGRAM, subject to the conditions and limitations contained herein;
2. The arrangements for use of said facilities of the AGENCY will be made by the Program Director of the Emergency Preparedness & Industrial Quality Management Program on behalf of the DISTRICT and the EMS Medical Director on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses;
3. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY; and the PROGRAM on behalf of the DISTRICT will be responsible for maintaining proper standards of care and safeguard of patients assigned to students. The AGENCY's EMS Medical Director will retain full authority and make final decisions for procedures assigned to PROGRAM students;
4. The care of the patient will at all times remain the full responsibility of the AGENCY;
5. DISTRICT will be responsible for the administration of the program, including admissions, academic guidance, and registration of students; supervision of program students; supervising program faculty; curriculum quality; and ensuring that the program stays in compliance with State and National accrediting agency guidelines;

6. The DISTRICT will maintain on file, copies of the following student information, that shall be made available to the AGENCY upon request: valid Illinois driver's license, current CPR certification, current Illinois EMT-B licensure (applicable to Paramedic students), background screen results, drug screen results, immunization record, health examination record, proof of seasonal flu vaccination administered since August of the current academic year, and documentation by the DISTRICT instructor confirming that the student has completed and passed specific, required competencies prior to AGENCY clinical rotation.
7. Persons enrolled and provided instruction at AGENCY shall be DISTRICT students and shall be entitled to all benefits and privileges and subject to all obligations contained in DISTRICT catalog, which is included by reference and made a part of this contract;
8. The DISTRICT shall coordinate with the AGENCY to identify the exact number of students to be enrolled in the PROGRAM. Admission is subject to all obligations contained in the DISTRICT's and AGENCY's admission policies and procedures, which is included by reference and made part of this contract;
9. DISTRICT faculty will:
 - a. be responsible for guiding students and teaching the PROGRAM;
 - b. work with the staff of the AGENCY in coordination of the clinical laboratory objectives to be completed at the AGENCY;
 - c. coordinate the student clinical assignment with the Agency appointed Clinical Supervisor; and
 - d. review and evaluate, in cooperation with the Agency, the student's progress in the clinical setting;
10. The AGENCY's EMS Medical Director will coordinate with the DISTRICT and the AGENCY's preceptor to ensure that specific assignment of learning experiences to specific students is consistent with PROGRAM outcomes/objectives. Assigned experiences will be selected for the educational benefit of the student. The District will provide the AGENCY a written set of clinical outcomes/objectives and evaluation forms to be completed by the AGENCY appointed Clinical Supervisor;
11. Students will not be assigned experiences in a manner that would permit them to replace a regular employee;
12. Supervision of the health of all students making use of any of the AGENCY's facilities, as contemplated herein; will be the responsibility of the DISTRICT, and will comply with the policies of the AGENCY;
13. PROGRAM students and Faculty assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY;
14. Students are responsible for seeking health care if the need arises. Students are encouraged to carry their own health insurance and are required to pay their own health care fees;
15. This agreement forbids discrimination against any student on the basis of age, color, race, national origin, gender, religion, or disability unrelated to the reasonable physical requirements of the job;
16. Prior to the use of any AGENCY facilities, under the contemplated program, the DISTRICT will furnish the AGENCY, upon request, a medical record for each participating student

showing that said student fully complies with the health requirements required by the AGENCY;

17. The faculty and students of the DISTRICT participating in the laboratory clinical experiences will receive an orientation to the AGENCY by the appropriate AGENCY staff. DISTRICT PROGRAM faculty may be included in demonstrations of new equipment and techniques;
18. The DISTRICT will provide a PROGRAM orientation for the AGENCY staff;
19. PROGRAM students and faculty will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records;
20. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. PROGRAM Faculty and students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY (See attached Certificate of Insurance);
21. AGENCY will not request monetary reimbursement from PROGRAM students and faculty assigned to, or making use of any clinical facilities of the AGENCY under the contemplated program.
22. An annual review may be requested by either party by June 1 of each calendar year. A formal review shall be made every three years. Either party hereto may terminate this agreement provided all currently enrolled students have adequate time to complete PROGRAM requirements. Upon request for termination by either party, no new students shall be assigned to the AGENCY;
23. This Agreement supersedes all previous contracts or agreements between the parties with respect to the subject matter hereof and constitutes the entire agreement between the parties.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by duly authorized officials of the DISTRICT and AGENCY this 25th day of April, 2012.

WABASH GENERAL HOSPITAL

ILLINOIS EASTERN COMMUNITY
COLLEGE DISTRICT #529, FRONTIER
COMMUNITY COLLEGE

CEO/Administrator, WABASH GENERAL
HOSPITAL

Chairman, IECC Board of Trustees

ER Nurse Manager, WABASH GENERAL
HOSPITAL

CEO, Illinois Eastern Community Colleges

President, Frontier Community College

Agenda Item #8S

Affiliation Agreement with Bertram's Pharmacy – Pharmacy Technician

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2012
RE: Affiliation Agreement with Bertram's - Pharmacy Technician

IECC wishes to enter into an affiliation agreement with the Bertram's Pharmacy, located in Robinson, Illinois.

This affiliation agreement is for the LTC Pharmacy Technician Program.

I ask the Board's approval of this affiliation agreement.

TLB/rs

Attachment

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
LINCOLN TRAIL COLLEGE
PHARMACY TECHNICIAN PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this 14 day of May, 2012, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, LINCOLN TRAIL COLLEGE, for its Pharmacy Technician Program (hereinafter referred to as LTC) and Bertram's Pharmacy, Robinson, IL (hereinafter referred to as AGENCY). *[Identify Above: Agency, City, and State]*

WITNESSETH THAT:

WHEREAS, LTC desires to make use of the AGENCY's facilities for clinical pharmacy technician laboratory practice by students of the Pharmacy Technician Program for the COLLEGE and

WHEREAS, the AGENCY has agreed to make its facilities available to the pharmacy technician students and faculty of LTC for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of pharmacy service for observation and participation by the students and faculty of LTC'S Pharmacy Technician Program subject to the conditions and limitations contained herein.
2. The arrangements for use of said facilities of the AGENCY will be made by the Dean of the College on behalf of Lincoln Trail College. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses.
3. The AGENCY will be responsible for the supervision and guidance of the students in the clinical pharmacy technician laboratory practice, and will be available to the pharmacy technician students.

The specific assignment of learning experiences to specific students will be made and arranged by the Pharmacy Technician Faculty on behalf of LTC, in consultation with the Supervisor or Coordinator on behalf of the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY, and the AGENCY supervisor or coordinator will be responsible for maintaining proper standards of pharmacy technician services and safeguard of clients served by students. The AGENCY will retain full and final decisions for client care assigned to pharmacy technician students.
5. Supervision of the health of all students making use of any of the AGENCY'S facilities, as contemplated herein; will be the responsibility of the AGENCY, and will comply with the policies of the health AGENCY.

Pharmacy technician students assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

Students who have physical or emotional disabilities which may negate success in pharmacy technician practice will not be permitted to use the AGENCY'S facilities. Students who have disabilities which may not negate success in pharmacy technician practice may participate in the contemplated program if approved by the AGENCY.

Prior to the use of any AGENCY facilities, under the contemplated program, LTC will furnish the AGENCY, upon request, a medical record for each participating student showing that said student fully complies with the health requirements required by the AGENCY.

6. The Pharmacy Technician faculty of LTC overseeing students in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff.
7. LTC will provide orientation to the educational program for the AGENCY staff.
8. The students and instructors will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records.
9. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Pharmacy Technician students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.

10. The AGENCY will supply space for storage of student personal items not in use while students are practicing at the AGENCY, and conference room facilities for use of faculty and students as needed.
11. An annual review of the agreement will be made each summer. Either party hereto may terminate this AGREEMENT by at least one (1) school calendar year's written notice to the other party.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the ____ day of _____, 2012.

AGENCY

LINCOLN TRAIL COLLEGE

Pharmacy Director

Pharmacy Technician Faculty Member

Pharmacy Administrator

College Dean

College President

Chairman, Board of Trustees
Illinois Eastern Community Colleges

psq:6/13/06

Agenda Item #8T

Affiliation Agreement with Sikorski Chiropractic Clinic

Agenda Item #8T

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2012
RE: Affiliation Agreement with Sikorski Chiropractic – HIM

IECC wishes to enter into an affiliation agreement with Sikorski Chiropractic Clinic, located in Robinson, Illinois.

This affiliation agreement is for the Health Information Management Program at Lincoln Trail College.

I ask the Board's approval of this affiliation agreement.

TLB/rs

Attachment

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
LINCOLN TRAIL COLLEGE
HEALTH INFORMATION MANAGEMENT PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this 5 day of June, 2012, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, LINCOLN TRAIL COLLEGE, for its Health Information Management (HIM) Program (hereinafter referred to as LTC) and Sikorski Chiropractic Clinic, Robinson, IL . (hereinafter referred to as AGENCY). *[Insert: Agency, City, and State Above]*

WITNESSETH THAT:

WHEREAS, LTC desires to make use of the AGENCY's facilities for practice by students of the HIM Program for the COLLEGE and

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of patient care that are appropriate educational experiences for observation and participation by the students of LTC'S HIM Program subject to the conditions and limitations contained herein.
2. The arrangements for use of said facilities of the AGENCY will be made by the Dean of the College on behalf of Lincoln Trail College and the Administrative Supervisor on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses.
3. The AGENCY will be responsible for the supervision and guidance of the students in the HIM practice, and will be available to the HIM students.

The specific assignment of learning experiences to specific students will be made and arranged by the HIM Faculty on behalf of LTC, in consultation with the Administrative Supervisor or Coordinator on behalf of the AGENCY. The Administrative Supervisor assumes full responsibility and supervision of the HIM students during their experience in the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY, and the Administrative Supervisor on behalf of the AGENCY will be responsible for maintaining proper standards of care and safeguard of patients and information assigned to students. The AGENCY personnel will retain full and final decisions for patient care assigned to HIM students.
5. Students are responsible for seeking health care if the need arises. Students are encouraged to carry their own health insurance and are required to pay their own health care fees.

HIM students assigned to, or making use of any area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

Students who have physical or emotional disabilities which may negate success in HIM practice will not be permitted to use the AGENCY'S facilities. Students who have disabilities which may not negate success in HIM practice may participate in the contemplated program if approved by the AGENCY.

Prior to the use of any AGENCY facilities, under the contemplated program, LTC will furnish the AGENCY, upon request, a medical record, proof of insurance, and a letter of good standing for each participating student showing that said student fully complies with the requirements required by the AGENCY.

6. The faculty of LTC participating in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff.
7. LTC will provide orientation of the educational program for the AGENCY staff.
8. The students and instructors will safeguard the confidential nature of all information which may come to them with regard to patients and AGENCY records.
9. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will

have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. HIM Faculty and HIM students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.

10. Automatic renewal of the agreement will be made each summer. Either party hereto may terminate this AGREEMENT with a 90 day written termination notice to the other party.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the ____ day of _____, 2012.

AGENCY

LINCOLN TRAIL COLLEGE

Medical Services Director

Health Information Management
Faculty Member

Agency Administrator

College Dean

College President

Chairman, Board of Trustees
Illinois Eastern Community Colleges

psq:6/26/06

Agenda Item #8U

Affiliation Agreement with United Life Care Ambulance

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2012
RE: Affiliation Agreement with United Life Care Ambulance - CMA

IECC wishes to enter into an affiliation agreement with United Life Care Ambulance, located in Robinson, Illinois.

This affiliation agreement is for the Certified Medical Assistant Program at Lincoln Trail College.

I ask the Board's approval of this affiliation agreement.

TLB/rs

Attachment

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
LINCOLN TRAIL COLLEGE
CERTIFIED MEDICAL ASSISTANT PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this 14 day of May, 2012, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, LINCOLN TRAIL COLLEGE, for its Certified Medical Assistant Program (CMA) (hereinafter referred to as LTC) and United Life Care Ambulance, Robinson, IL (hereinafter referred to as AGENCY). *[Insert: Agency, City, and State Above]*

WITNESSETH THAT:

WHEREAS, LTC desires to make use of the AGENCY's facilities for clinical medical assistant laboratory practice by students of the Certified Medical Assistant Program for the COLLEGE and

WHEREAS, the AGENCY has agreed to make its facilities available to the medical assistant students of LTC for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of patient care that are appropriate educational experiences for observation and participation by the students of LTC'S Certified Medical Assistant Program subject to the conditions and limitations contained herein.
2. The arrangements for use of said facilities of the AGENCY will be made by the Dean of the College on behalf of Lincoln Trail College and the Administrative Supervisor on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses.
3. The AGENCY will be responsible for the supervision and guidance of the students in the clinical medical assistant laboratory practice, and will be available to the CMA students.

The specific assignment of learning experiences to specific students will be made and arranged by the Certified Medical Assistant Faculty on behalf of LTC, in consultation with the Administrative Supervisor or Coordinator on behalf of the AGENCY. The Administrative Supervisor assumes full responsibility and supervision of the medical assistant students during their laboratory experience in the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY, and the Administrative Supervisor on behalf of the AGENCY will be responsible for maintaining proper standards of medical assistant care and safeguard of patients assigned to students. The AGENCY personnel will retain full and final decisions for patient care assigned to medical assistant students.
5. Students are responsible for seeking health care if the need arises. Students are encouraged to carry their own health insurance and are required to pay their own health care fees.

Certified Medical Assistant students assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

Students who have physical or emotional disabilities which may negate success in medical assistant practice will not be permitted to use the AGENCY'S facilities. Students who have disabilities which may not negate success in CMA practice may participate in the contemplated program if approved by the AGENCY.

Prior to the use of any AGENCY facilities, under the contemplated program, LTC will furnish the AGENCY, upon request, a medical record, proof of insurance, and a letter of good standing for each participating student showing that said student fully complies with the requirements required by the AGENCY.

6. The faculty of LTC participating in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff.
7. LTC will provide orientation of the educational program for the AGENCY staff.
8. The students and instructors will safeguard the confidential nature of all information which may come to them with regard to patients and AGENCY records.

9. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Certified Medical Assistant Faculty and CMA students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.
10. Automatic renewal of the agreement will be made each summer. Either party hereto may terminate this AGREEMENT with a 90 day written termination notice to the other party.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the ____ day of _____, 2012.

AGENCY

LINCOLN TRAIL COLLEGE

Medical Services Director

Certified Medical Assistant
Faculty Member

Agency Administrator

College Dean

College President

Chairman, Board of Trustees
Illinois Eastern Community Colleges

psq:6/26/06

Agenda Item #9

Bid Committee Report

None

Agenda Item #10

District Finance

A. Financial Report

B. Approval of Financial Obligations

**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529**

**TREASURER'S REPORT
May 31, 2012**

FUND	BALANCE
Educational	\$4,503,122.57
Operations & Maintenance	\$569,233.12
Operations & Maintenance (Restricted)	(\$3,653.26)
Bond & Interest	\$323,183.04
Auxiliary	\$99,711.98
Restricted Purposes	(\$260,521.55)
Working Cash	\$202,053.38
Trust & Agency	\$366,160.77
Audit	(\$8,488.05)
Liability, Protection & Settlement	\$191,243.00
TOTAL ALL FUNDS	\$5,982,045.00

Respectfully submitted,

Roger Browning, Treasurer

ILLINOIS EASTERN COMMUNITY COLLEGES
Combined Balance Sheet - All Funds
May 31, 2012

	ALL FUNDS
	Fiscal Year 2012
ASSETS:	
CASH	5,982,045
IMPREST FUND	21,900
CHECK CLEARING	12,500
INVESTMENTS	21,690,000
RECEIVABLES	3,987,626
ACCRUED REVENUE	-
INTERFUND RECEIVABLES	-
INVENTORY	577,237
OTHER ASSETS	469,422
TOTAL ASSETS AND OTHER DEBITS:	32,740,730
LIABILITIES:	
PAYROLL DEDUCTIONS PAYABLE	179,451
ACCOUNTS PAYABLE	91,896
ACCRUED EXPENSES	-
INTERFUND PAYABLES	-
DEFERRED REVENUE	3,183,623
OTHER LIABILITIES	951,768
TOTAL LIABILITIES:	4,406,738
EQUITY AND OTHER CREDITS:	
INVESTMENT IN PLANT	3,097,988
PR YR BDGTD CHANGE TO FUND BALANCE	153,874
FUND BALANCES:	
FUND BALANCE	23,711,195
RESERVE FOR ENCUMBRANCES	1,370,935
TOTAL EQUITY AND OTHER CREDITS	28,333,992
TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	32,740,730

ILLINOIS EASTERN COMMUNITY COLLEGES
Combined Statement of Revenues, Expenses,
and Changes in Net Assets
As Of May 31, 2012

ALL FUNDS

FY 2012
YEAR-TO-DATE

REVENUES:	
LOCAL GOVT SOURCES	6,086,429
STATE GOVT SOURCES	9,388,614
STUDENT TUITION & FEES	14,094,875
SALES & SERVICE FEES	2,799,373
FACILITIES REVENUE	4,810
INVESTMENT REVENUE	161,744
OTHER REVENUES	560,328
TOTAL REVENUES:	<u>33,096,173</u>
EXPENDITURES:	
INSTRUCTION	11,506,882
ACADEMIC SUPPORT	426,618
STUDENT SERVICES	1,288,359
PUBLIC SERV/CONT ED	68,254
OPER & MAINT PLANT	2,665,709
INSTITUTIONAL SUPPORT	8,103,372
SCH/STUDENT GRNT/WAIVERS	6,480,563
AUXILIARY SERVICES	4,004,492
TOTAL EXPENDITURES:	<u>34,544,249</u>
TRANSFERS AMONG FUNDS:	
INTERFUND TRANSFERS	<u>0</u>
TOTAL TRANSFERS AMONG FUNDS:	<u>0</u>
NET INCREASE/DECREASE IN NET ASSETS	<u>-1,448,076</u>

Illinois Eastern Community Colleges
Operating Fund - Income Statement
CASH BASIS
July 1, 2011 -- May 31, 2012

	Education Fund	O & M Fund	Total Operating Funds
REVENUES:			
Local Government Sources	2,588,214	1,109,232	3,697,446
State Government Sources	7,127,592	2,261,022	9,388,614
Net Tuition and Fees	6,912,133	-	6,912,133
Sales & Service Fees	66,614	-	66,614
Facilities Revenue	-	3,915	3,915
Investment Revenue	97,501	24,628	122,129
Other Revenues	180,519	25	180,544
TOTAL REVENUES:	<u>16,972,573</u>	<u>3,398,822</u>	<u>20,371,395</u>
 EXPENDITURES:			
Salaries	13,988,656	764,771	14,753,427
Employee Benefits	1,834,932	137,782	1,972,714
Contractual Services	377,270	261,376	638,646
Materials	1,407,775	250,973	1,658,748
Travel & Staff Development	225,504	5,295	230,799
Fixed Charges	173,818	209,737	383,555
Utilities	87,936	888,003	975,939
Capital Outlay	541,083	65,813	606,896
Other	109,427	3,099	112,526
TOTAL EXPENDITURES:	<u>18,746,401</u>	<u>2,586,849</u>	<u>21,333,250</u>
 TRANSFERS :			
Interfund Transfers	<u>(1,079,137)</u>	<u>-</u>	<u>(1,079,137)</u>
TOTAL TRANSFERS:	<u>(1,079,137)</u>	<u>-</u>	<u>(1,079,137)</u>
 NET INCREASE/DECREASE IN NET ASSETS	 <u><u>(2,852,965)</u></u>	 <u><u>811,973</u></u>	 <u><u>(2,040,992)</u></u>

**OPERATING FUNDS
COMPARISON REPORT FY10-12**

College	Category	FISCAL YEAR 2010			FISCAL YEAR 2011			FISCAL YEAR 2012			
		Estimated Budget	Spent Thru May	% of Bdgt	Estimated Budget	Spent Thru May	% of Bdgt	Estimated Budget	Spent Thru May	% of Bdgt	% of Year
Frontier	Bills		\$1,631,977			\$1,611,585			\$1,775,818		
	Payroll		\$1,998,610			1,891,726			1,901,413		
	Totals	\$ 4,502,379	3,630,587	81%	\$ 4,352,051	3,503,311	80%	\$ 4,378,358	3,677,231	84%	92%
Lincoln Trail	Bills		\$1,309,327			1,328,737			1,730,654		
	Payroll		\$2,324,084			2,074,938			2,273,106		
	Totals	\$ 4,620,861	3,633,411	79%	\$ 4,436,027	3,403,675	77%	\$ 4,566,700	4,003,760	88%	92%
Olney Central	Bills		\$1,821,982			1,898,482			1,888,051		
	Payroll		\$4,520,204			4,309,326			4,483,437		
	Totals	\$ 7,188,350	6,342,186	88%	\$ 7,257,531	6,207,808	86%	\$ 7,434,923	6,371,488	86%	92%
Wabash Valley	Bills		\$2,094,186			1,993,865			2,128,293		
	Payroll		\$2,989,269			2,772,847			2,960,312		
	Totals	\$ 6,404,243	5,083,455	79%	\$ 5,907,806	4,766,712	81%	\$ 6,115,012	5,088,605	83%	92%
Workforce Educ.	Bills		\$2,318,809			2,994,649			3,248,616		
	Payroll		\$1,564,216			1,544,056			1,565,444		
	Totals	\$ 4,150,932	3,883,025	94%	\$ 4,731,642	4,538,705	96%	\$ 5,377,687	4,814,060	90%	92%
District Office	Bills		\$236,017			212,904			216,447		
	Payroll		\$807,200			775,985			818,708		
	Totals	\$ 1,217,108	1,043,217	86%	\$ 1,168,424	988,889	85%	\$ 1,285,431	1,035,155	81%	92%
District Wide	Bills		\$1,457,543			1,283,792			2,033,132		
	Payroll		\$748,613			685,993			751,007		
	Totals	\$ 4,364,077	2,206,156	51%	\$ 2,538,417	1,969,785	78%	\$ 3,519,446	2,784,139	79%	92%
GRAND TOTALS		\$32,447,950	\$25,822,037	80%	\$30,391,898	\$25,378,885	84%	\$32,677,557	\$27,774,438	85%	92%

ILLINOIS EASTERN COMMUNITY COLLEGES
Operating Funds Expense Report
May 31, 2012

	<u>FY 2012</u>		<u>FY 2011</u>		<u>Increase</u>
	<u>Amount</u>	<u>% of Total</u>	<u>Amount</u>	<u>% of Total</u>	<u>(Decrease)</u>
Salaries	14,753,427	53.12%	14,054,871	55.38%	698,556
Employee Benefits	1,972,714	7.10%	1,810,903	7.14%	161,811
Contractual Services	638,646	2.30%	623,338	2.46%	15,308
Materials	1,658,748	5.97%	1,221,475	4.81%	437,273
Travel & Staff Development	230,799	0.83%	195,432	0.77%	35,367
Fixed Charges	383,555	1.38%	424,081	1.67%	(40,526)
Utilities	975,939	3.51%	1,070,004	4.22%	(94,065)
Capital Outlay	606,896	2.19%	162,518	0.64%	444,378
Other	6,553,714	23.60%	5,816,263	22.92%	737,451
	<u>27,774,438</u>	<u>100.00%</u>	<u>25,378,885</u>	<u>100.00%</u>	<u>2,395,553</u>

Agenda Item #11

Chief Executive Officer's Report

Agenda Item #12

Executive Session

Agenda Item #13

Approval of Executive Session Minutes

- A. Written Executive Session Minutes**
- B. Audio Executive Session Minutes**
- C. Semi-Annual Review of Executive Session Minutes**

Agenda Item #14

Approval of Personnel Report

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 15, 2012
RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report. Additional information for items 400.1., 400.2., 400.4., 400.5, and 400.6. will be mailed under separate cover.

INDEX

- 400.1. Employment of Personnel**
- 400.2. Change-In-Status**
- 400.3. Special Assignments (Attachment)**
- 400.4. Approval of Proposed Non-College Employment (External Report)**
- 400.5. Resignation**
- 400.6. Retirements**

PERSONNEL REPORT

400.1. Employment of Personnel

A. Faculty

1. Susan Stover, Early Childhood Education Instructor, effective August 9, 2012.

B. Classified

1. Crystal McDaniels, Administrative Assistant, WVC, effective June 25, 2012.
2. Kim Merrick, Office Assistant, WVC, effective July 1, 2012.
3. Brenda Halbin, Office Assistant, FCC, effective July 1, 2012.
4. Patricia Hilliard, Office Assistant, FCC, effective July 9, 2012.
5. Stephanie Greifzu, Custodian, OCC, effective June 21, 2012.
6. Chad Noble, Information Systems Technician, FCC, effective June 21, 2012.

400.2. Change-In-Status

A. Professional/Non-Faculty

1. Dana Hart, Administrative Assistant, HR, DO to Coordinator, Employment & Benefits, DO, effective July 1, 2012.

400.3. Special Assignments (Attachment)

400.4. Approval of Proposed Non-College Employment (External Report)

400.5. Resignation

A. Faculty

1. Hollie Kelly, Nursing Instructor, effective August 1, 2012.

B. Professional/Non-Faculty

1. Stacey White, Head Women's Basketball Coach, LTC, effective June 6, 2012.

C. Classified

1. Betty Jo Noll, Program Assistant, WED, effective June 30, 2012.

400.6. Retirements

A. Administration

1. Wayne Morris, Interim Dean of Instruction, WVC, effective June 15, 2012.

B. Faculty

1. David Goodson, Telecommunications Instructor, effective June 30, 2012.

ATTACHMENT

FY11-12 Special Assignments – Frontier Community College

		Recommended 2012-13
Academic		
1. Rodney Maxey	Lead Inst Auto Tech	\$450
2. Steve Rafferty	Lead Inst Electrical Distributions	\$450
3. Heather Kirkwood	Lead Inst Health Informatics	\$450
Extra-Curricular		
1. TBD	College Bowl Team Advisor	\$400
2. Eric Resor	Phi Theta Kappa Advisor	\$400
Other		
1. Galen Dunn	O & M Team Leader	\$5,825

ATTACHMENT

FY11-12 Special Assignments – Lincoln Trail College

		Recommended 2012-13
Academic		
1. Chris Boyd	Lead Inst Process Technology	\$450
2. Pauletta Gullett	Lead Inst Health Programs Lead Inst Microcomputer Support	\$450
3. Travis Matthews	Specialist	\$450
4. Paul Stouse	Lead Inst Horticulture	\$450
5. Chris Teague	Lead Inst Telecommunications	\$550
6. Reno Bemont	Lead Inst Welding	\$450
Athletic		
1. Kevin Bowers	Athletic Director	\$3,500
Extra-Curricular		
1. Carrie Mallard	Student Senate Co-Advisor	\$500
2. Philip Thorsen	Student Senate Co-Advisor	\$500
3. Lisa Maple	Phi Theta Kappa Co-Advisor	\$200
4. Kimberley Stevens	Phi Theta Kappa Co-Advisor	\$200
5. TBD	Performing Arts Coordinator	\$1,500
Other		
1. Dan Leggitt	O & M Co-Team Leader	\$2,912
2. Doug Edwards	O & M Co-Team Leader	\$2,912

ATTACHMENT

FY11-12 Special Assignments – Olney Central College

		Recommended 2012-13
Academic		
1. Mark Fitch	Lead Inst Collision Repair Tech	\$450
2. Tyler Boyles	Lead Inst CRT Auto Service Tech	\$450
3. Curtis Marshall	Lead Inst Welding	\$450
4. Amie Mayhall	Lead Inst Medical Office Assistant	\$500
5. Penny Campbell	Lead Inst Massage Therapy	\$450
6. Kristi Urfer	Lead Inst Accounting	\$500
Academic - Nursing		
1. Theresa Marcotte	Dept Head, Nursing/FCC	\$3,000 + 12 hrs. release time
2. Angelia Williams	Dept Head, Nursing/LTC	\$3,000 + 12 hrs. release time
3. Anne Hustad	Dept Head, Nursing/OCC	\$3,000 + 12 hrs. release time
4. Kathleen Hudson	Dept Head, Nursing/WVC	\$3,000 + 12 hrs. release time
Athletic		
1. Nicholas Short	Women's Softball Coach	\$6,000
Extra-Curricular		
1. Carmen Jones	Phi Theta Kappa Advisor	\$300
2. Kelly Payne	Asst. Phi Theta Kappa Advisor	\$200
3. Suzanne Downes	Performing Arts Coordinator	\$1,000
4. Laurel Cutright	WYSE Coordinator	\$350
5. Tammie Bohnhoff	Asst WYSE Coordinator	\$200
6. Rob Mason	Asst WYSE Coordinator	\$200
Other		
1. Larry Gangloff	O & M Team Leader	\$5,825

ATTACHMENT

FY11-12 Special Assignments – Wabash Valley College

		Recommended 2012-13
Academic		
1. Judy Neikirk	Lead Inst Social Services	\$450
2. Byford Cook	Lead Inst Advanced Manufacturing	\$550
3. Kyle Peach	Lead Inst Radio/TV	\$450
	Director of Broadcasting	\$8,000
4. Scott Balding	Lead Inst Diesel Equipment Tech	\$500
5. Susan Stover	Lead Inst Early Childhood Dev	\$450
	Small World	\$200/month
6. Steve Hnetkovsky	Lead Inst Agriculture Production	\$450
7. Doug Robb	Lead Inst Agriculture Business	\$450
8. David Wilderman	Lead Inst Marketing	\$450
9. Brian Wick	Lead Inst Gunsmithing	\$450
Extra-Curricular		
1. Brenda Phegley	Phi Theta Kappa Advisor	\$400
2. Lyn Huey	Theater Lighting Technician	\$2,000
Other		
1. Ron Martin	O & M Team Leader	\$5,825

**Special Assignments
District Office**

		Recommended 2012-13
Extra-Curricular		
1. Nixie Hnetkovsky	Faculty Director of Student Learning Assessment	\$10,000 + 6 hrs. release time
2. Jason Hortin	Faculty Coordinator of Student Learning Assessment – OCC	\$2,000
3. Philip Thorsen	Faculty Coordinator of Student Learning Assessment – LTC	\$2,000
4. Kelly Payne	Faculty Coordinator of Student Learning Assessment – OCC	\$2,000
5. Scott Balding	Faculty Coordinator of Student Learning Assessment – WVC	\$2,000
6. Kristi Urfer	Director of Online Learning	\$10,000 + 6 hrs. release time
Athletic		
1. Zach Loll	Athletics Compliance Coordinator	\$6,000

Agenda Item #15

Litigation




Agenda Item #16

Other Items

Agenda Item #17

Adjournment

**Locally Funded, CDB, & PHS Projects
Projects Schedule**

	Funding Source	Estimated Budget								
FCC Parking Lot	CDB	\$207,300								
FY 2012 Capital Renewal @ LTC, OCC, & WVC	CDB	\$397,900								
OCC - Collision Repair Tech Center	CDB	\$1,500,000								
GRAND TOTAL		\$2,105,200	Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Fully Accepted

5/31/2012