

**ILLINOIS EASTERN COMMUNITY COLLEGES**

**BOARD OF TRUSTEES**

**MONTHLY MEETING**

**June 15, 2010**



**Location:**

**Olney Central College  
305 North West Street  
Olney IL 62450**

**Dinner – 6:00 p.m. – Banquet Room  
Meeting – 7:00 p.m. – Banquet Room**

*The mission of Illinois Eastern Community College District 529 is to provide excellence in teaching, learning, public service, and economic development.*

**Illinois Eastern Community Colleges  
Board Agenda**

**June 15, 2010**

**7:00 p.m.**

**Olney Central College**

1. Call to Order & Roll Call..... Chairman Fischer
2. Disposition of Minutes..... CEO Bruce
3. Recognition of Visitors and Guests ..... Bruce
  - A. Visitors and Guests
  - B. IECEA Representative
4. Public Comment
5. Reports
  - A. Trustees
  - B. Presidents
  - C. Cabinet  
Coal Mining Technology/Telecom
6. Public Hearing Concerning the Intent of the College to Sell Funding Bonds and Working Cash Fund Bonds ..... Bruce
7. Policy First Reading (and Possible Approval)..... Bruce
  - A. NonePolicy Second Reading ..... Bruce
  - A. None
8. Staff Recommendations for Approval
  - A. RAMP Document FY2010 ..... Cantwell
  - B. Inter-Funds Loan Resolution ..... Browning
  - C. Building and Maintenance Fund Resolution..... Browning
  - D. Working Cash Fund Resolution..... Browning
  - E. FY 2011 Budget Resolution..... Browning
  - F. Prevailing Wage..... Bruce
  - G. Payment of Accrued Bills ..... Bruce
  - H. Affiliation Agreement with Daviess County Hospital – Phlebotomy ..... Bruce
  - I. Affiliation Agreement with Dr. Rachel Winters – Medical Assistant ..... Bruce
  - J. Affiliation Agreement with Marion VA Center – Medical Office Assistant..... Bruce
  - K. Appointment of Audit Committee ..... Bruce
  - L. FY 2011 General Insurance ..... Bruce
  - M. Agreement with Wabash Valley Youth in Action – WVC Pool ..... Bruce

N. Leases.....	Bruce
OCC Cosmetology	
IECC/FCC Newton Center	
OCC Phlebotomy and Massage Therapy Lease	
IECC and Prairie State Generating Company	
IECC/WVC Foundation Lease	
IECC Business and Industry Training Lease	
IECC/WED Girard Facility Lease	
LTC/City of Robinson Fitness Center Lease	
IECC/FCC Foundation Hall Lease	
IECC/FCC Foundation – U of I Extension Lease	
IECC/WVC Foundation Lease	
IECC/WVC WVJC Tower Land Lease	
IECC/Flora Center Lease	
9. Bid Committee Report .....	Bruce
A. Mobile Maintenance Classroom	
10. District Finance	
A. Financial Report.....	Browning
B. Approval of Financial Obligations.....	Browning
11. Chief Executive Officer’s Report .....	Bruce
12. Executive Session .....	Bruce
13. Approval of Executive Session Minutes	
A. Written Executive Session Minutes .....	Bruce
B. Audio Executive Session Minutes.....	Bruce
C. Semi-Annual Review of Executive Session Minutes.....	Bruce
14. Approval of Personnel Report .....	Bruce
15. Collective Bargaining .....	Bruce
16. Litigation.....	Bruce
17. Acquisition and Disposition of Property.....	Bruce
18. Other Items	
19. Adjournment	

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community College District No. 529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White, and State of Illinois, held at the Lincoln Trail College, 11220 State Highway 1, Robinson, Illinois, in said Community College District at 7:00 o'clock P.M., on the 18<sup>th</sup> day of May, 2010.

**AGENDA #1 – “Call to Order & Roll Call” –**

In the absence of the Chairman, the meeting was called to order by the Vice-Chairman, Marilyn Wolfe, who chaired the meeting, and upon the roll being called, the Vice-Chairman and the following Trustees were physically present at said location: Walter Koertge, Marilyn Wolfe, Brenda Culver, William D. Hudson, Jr., John D. Brooks, Michael Correll and Laurel Pennington (non-voting student trustee).

The following Trustees were allowed by a majority of the Trustees of the Board of Trustees to attend the meeting by video or audio conference: None.

No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: G. Andrew Fischer.

Also present at this meeting, in addition to trustees:

Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.  
Rodney Ranes, Dean of Instruction of Olney Central College.  
Matt Fowler, President of Wabash Valley College.  
Timothy Taylor, President of Frontier Community College.  
Beverly Turkal, President of Lincoln Trail College.  
Roger Browning, Chief Finance Officer/Treasurer.  
Tara Buerster, Director of Human Resources.  
Christine Cantwell, Associate Dean of Academic & Student Support Services.  
Alex Cline, Director of Information & Communications Technology.  
Kathleen Pampe, Associate Dean of Career Education & Economic Development.  
Pamela Schwartz, Associate Dean of Institutional Development.  
Renee Smith, Executive Assistant to CEO.  
George Woods, Dean of Workforce Education.

Abbreviations Used in Minutes:

DO – District Office  
DOC – Department of Corrections  
FCC – Frontier Community College  
HLC – Higher Learning Commission  
ICCB – Illinois Community College Board  
ICCTA – Illinois Community College Trustees Association  
IECC – Illinois Eastern Community Colleges  
IECEA – Illinois Eastern Colleges Education Association

LTC – Lincoln Trail College  
LWIB – Local Workforce Investment Board  
OCC – Olney Central College  
PHS – Protection, Health & Safety  
SAN – Student Advantage Network  
SURS – State Universities Retirement System  
WED – Workforce Education  
WVC – Wabash Valley College

**AGENDA #2 – “Disposition of Minutes”** – Open meeting minutes as prepared for the following meeting were presented for disposition.

A. Regular Meeting, Tuesday, April 20, 2010.

**Board Action to Approve Minutes:** Trustee Brenda Culver made a motion to approve written minutes of the foregoing meeting as prepared. Trustee Walter Koertge seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion carried.

**AGENDA #3 – “Recognition of Visitors & Guests”** –

**#3-A. Visitors & Guests:** Visitors and guests present were recognized, including several college staff members. Instructors and members of IECC’s first graduating class in welding were introduced. The LTC class is taught at the McCoy Building in Robinson.

**#3-B. IECEA Representative:** Rob Mason, President of Illinois Eastern Colleges Education Association, was recognized. Also present were two Past Presidents of IECEA, Dan Tahtinen and Gary Adams.

**AGENDA #4 – “Public Comment”** – Cora Weger and three of her students were present and presented a review of their community project for the current academic year.

**AGENDA #5 – “Reports”** –

**#5-A. Report from Trustees:** Commencement exercises at all colleges were reviewed.

**#5-B. Report from Presidents:** Written reports were presented from each of the colleges. LTC President Beverly Turkal reviewed the recent Community College Lobby Day in Springfield. IECC attendees met with all state legislators from the IECC district.

**#5-C. Report from Cabinet:** None.

**AGENDA #6 – “Policy First Readings (and Possible Approval)”** – None.

**AGENDA #7– “Policy Second Readings”** – None.

**AGENDA #8 – “Staff Recommendations for Approval”** – The following staff recommendations were presented for approval.

**#8-A. Consideration and Action on a Resolution Declaring the Intent of the College to Issue Funding Bonds**

The Chair announced that in view of the current financial condition of the District, the Board of Trustees would consider the adoption of a resolution setting forth and describing in detail outstanding claims against the District, declaring its intention to issue funding bonds to pay claims against the District, and directing that notice of such intention be published.

Whereupon Student Trustee Laurel Pennington presented and the Secretary read by title a resolution as follows, copies of which were available to all in attendance at said meeting who requested a copy:

RESOLUTION setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue bonds for the purpose of paying claims against Illinois Eastern Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White and State of Illinois, and directing that notice of such intention be published as provided by law.

WHEREAS, pursuant to the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended (the “*Act*”), Illinois Eastern Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White and State of Illinois (the “*District*”), is authorized to issue bonds to pay claims against the District; and

WHEREAS, the District has presently outstanding and unpaid claims in the aggregate amount of \$2,125,000 (the “*Claims*”), all of the Claims having been heretofore authorized and allowed for proper community college purposes; and

WHEREAS, there are not sufficient funds on hand and available with which to pay the Claims, and the Board of Trustees of the District (the “*Board*”) has determined and does hereby determine that it is necessary and in the best interests of the District that the Claims be paid from proceeds of bonds in the principal amount of \$2,125,000 (the “*Bonds*”); and

WHEREAS, before the Bonds can be issued pursuant to the Act, the Board must examine and consider the Claims and must adopt a resolution declaring the Claims to be authorized and allowed for proper community college purposes, set forth and describe in detail the Claims, declare its intention to issue the Bonds for the purpose of paying the Claims and direct that notice of such intention to issue the Bonds be given as provided by law; and

WHEREAS, the Board has examined and considered the Claims:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Trustees of Illinois Eastern Community College District No. 529, Counties of Richland, Clark, Clay, Crawford,

Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White and State of Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

*Section 2. The Claims.* The Claims are the District's outstanding BlueCross BlueShield of Illinois invoice (attached hereto as *Exhibit A*), and related costs, and it is hereby found, determined and declared that the Claims are presently outstanding and unpaid, were heretofore authorized and allowed for proper community college purposes and constitute valid and binding obligations of the District.

*Section 3. Declaration of Intent.* The Board hereby declares its intention to (a) avail the provisions of Article 3A of the Act and to issue Bonds in the amount of \$2,125,000 for the purpose of paying the Claims and (b) retain First Midstate Inc., Bloomington, Illinois, as underwriter and Chapman and Cutler LLP, Chicago Illinois, as bond counsel with respect to the proposed issuance of said bonds.

*Section 4. Notice of Intent.* In accordance with the provisions of Section 5 of the Local Government Debt Reform Act of the State of Illinois, as amended, notice of said intention to avail of the provisions of Article 3A of the Act and to issue the Bonds shall be given by publication of such notice once in the *Olney Daily Mail*, the same being a newspaper of general circulation in the District.

*Section 5. Form of Notice.* The notice of intention to issue the Bonds shall be in substantially the following form:

**NOTICE OF INTENTION OF  
ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT NUMBER 529,  
COUNTIES OF RICHLAND, CLARK, CLAY, CRAWFORD, CUMBERLAND, EDWARDS, HAMILTON,  
JASPER, LAWRENCE, WABASH, WAYNE AND WHITE  
AND STATE OF ILLINOIS  
TO ISSUE \$2,125,000 FUNDING BONDS**

PUBLIC NOTICE is hereby given that on the 18th day of May, 2010, the Board of Trustees (the "*Board*") of Illinois Eastern Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White and State of Illinois (the "*District*"), adopted a resolution declaring its intention and determination to issue bonds in the aggregate amount of \$2,125,000 for the purpose of paying presently outstanding and unpaid claims against the District, all of which unpaid claims have been heretofore authorized and allowed for proper community college purposes and it is the intention of the Board to avail of the provisions of Article 3A (Sections 3A-6 to 3A-9, inclusive) of the Public Community College Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and to issue said bonds for the purpose of paying such unpaid claims.

A petition may be filed with the Secretary of the Board (the "*Secretary*") within thirty (30) days after the date of publication of this notice, signed by not less than 8,326 voters of the District, said number of voters being equal to ten per cent (10%) of the registered voters of the District, requesting that the proposition to issue said bonds as authorized by the provisions of said Article 3A be submitted to the voters of the District. If such petition is filed with the Secretary within thirty (30) days after the date of publication of this notice, an election on the proposition to issue said bonds shall be held on the 2nd day of November, 2010. The Circuit

Court may declare that an emergency referendum should be held prior to said election date pursuant to the provisions of Section 2A-1.4 of the Election Code of the State of Illinois, as amended. If no such petition is filed within said thirty (30) day period, then the District shall thereafter be authorized to issue said bonds for the purpose hereinabove provided.

By order of the Board of Trustees of Illinois Eastern Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White and State of Illinois.

DATED this 18th day of May, 2010.

Harry Hillis

Secretary, Board of Trustees,

Illinois Eastern Community College District  
No. 529, Counties of Richland, Clark, Clay,  
Crawford, Cumberland, Edwards, Hamilton,  
Jasper, Lawrence, Wabash, Wayne and  
White and State of Illinois

G. Andrew Fischer

Chairman, Board of Trustees,

Illinois Eastern Community College District  
No. 529, Counties of Richland, Clark, Clay,  
Crawford, Cumberland, Edwards, Hamilton,  
Jasper, Lawrence, Wabash, Wayne and  
White and State of Illinois

*Section 6. Further Proceedings.* If no petition signed by the requisite number of voters is filed with the Secretary of the Board within thirty (30) days after the date of the publication of such notice of intention to issue the Bonds, the Board shall, by appropriate proceedings to be hereafter taken, fix the details concerning the issue of the Bonds and provide for the levy of a direct annual tax to pay the principal and interest on the same.

*Section 7. Severability.* If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

*Section 8. Repealer and Effective Date.* All resolutions and parts of resolutions in conflict herewith be and the same are hereby repealed and that this Resolution be in full force and effect forthwith upon its adoption.

Adopted May 18, 2010.

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Chairman, Board of Trustees

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Secretary, Board of Trustees

**EXHIBIT A**

April 30, 2010

Mr. Roger Browning  
Illinois Eastern Community College  
233 East Chestnut  
Olney, IL. 62540

Group Number: P15234

Re: Fiscal Year (7/1/2010-6/30/2011) Bill

Roger, based on your most current member enrollments and rates, the amount due for the period 7/1/2010-6/30/2011 is \$2,454,854.04, Due and Payable on August 1, 2010.

This \$2,454,854.04 initial bill is for your entire fiscal year. This premium is exclusive of any plan changes, membership changes in coverage including membership additions and deletions, renewal rate changes, regulatory changes or other premium adjustments.

If you have any questions, please contact Curt Carius.

Sincerely,

Martin Morano  
Senior Account Executive  
Blue Cross Blue Shield of Illinois

*Recommendation:* The CEO recommended adoption of the foregoing resolution.

**Board Action:** Student Trustee Laurel Pennington made a motion to adopt the foregoing resolution and all exhibits and attachments thereto as recommended. Trustee William Hudson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-B. Program Review:** Kathy Pampe reviewed the IECC Annual Program Review Report for fiscal year 2010. The report contains transfer and occupational program reviews based on quality, cost, and need. It also includes a review of administrative, academic and support services. The report will be filed with the Illinois Community College Board on August 1, 2010. The Program Review process at IECC is a systematic, ongoing, college-wide and district-wide process that evaluates instructional, student and academic support services, public service, administrative functions, and overall academic productivity relative to program objectives, quality, need, and cost on a 5-year basis. A continuous semester-to-semester and year-to-year review process uses various evaluation methods and processes, documents, and materials to determine IECC's overall institutional effectiveness. These include meetings and workshops with administration, staff, and faculty, and development and review of instructional materials, services, evaluation instruments, and college/district annual reports, surveys, and data.

In summary, a total of 31 career and technical education programs (degrees and certificates) were reviewed, including continued reviews from the previous year. Of the 31 programs reviewed, nine programs will be discontinued and three programs were previously withdrawn. All other programs that were reviewed during 2010 will be continued with minor changes. This year's Program Review Report also includes the following reviews: Vocation Skills courses that are intended for upgrading, retraining, recertification, and/or relicensure; Community-noncredit Education; Humanities and Fine Arts; Assessment of Student Learning; Financial Aid and Scholarships; Marketing and Public Relations; Bookstores; and Food Services.

**Recommendation:** The CEO recommended approval of the FY2010 Annual Program Review Report for submission to the Illinois Community College Board.

**Board Action:** Trustee Walter Koertge made a motion to approve the Annual Program Review Report for submission to the ICCB, as recommended. Student Trustee Laurel Pennington seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-C. Interdistrict Reciprocal Agreement with Southeastern Illinois College:** Kathy Pampe reported that Southeastern Illinois College (SIC) has received approval through a Memorandum of Understanding to work with the Southern Illinois Criminal Justice Training Program – Mobile Unit #15 (MTU 15) with offices located in Carbondale and Harrisburg. MTU 15 offers firearms and use of force simulation training. Under this agreement, SIC will offer firearms training and use of force simulation training for law enforcement officers within IECC's district. SIC will claim credit hour reimbursement and IECC will receive equalization funding. The CEO recommended approval of this interdistrict reciprocal agreement.

**Board Action:** Trustee William Hudson made a motion to approve the foregoing Interdistrict Reciprocal Agreement with Southeastern Illinois College as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-D. Joint Agreement with Kaskaskia College:** Chris Cantwell reviewed the Joint Agreement for Education Cooperation between IECC and Kaskaskia College. Changes to the agreement this year are as follows:

Illinois Eastern Community Colleges:

**Added:** Biofuels, Certificate.

**Removed:** Machine Shop Technology, AAS/Certificate.

**Changed:** Manufacturing Technology to Advanced Manufacturing.

The CEO recommended approval of the revised Joint Agreement with Kaskaskia College as presented.

**Board Action:** Trustee Walter Koertge made a motion to approve the revised Joint Agreement for Education Cooperation with Kaskaskia College as recommended. Trustee William Hudson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-E. College Catalog Change – Basic Nurse Assistant:** The Health Care Worker Background Check Act has been changed to require a complete fingerprint background check effective Fall Semester 2010. The exact language required will be, “The Health Care Worker Background Check Act requires that students complete a fingerprint background check. Fees will be paid by the student. The Basic Nurse Assistant Training Program must comply with Illinois regulations and college policy; therefore requirements are subject to change.” The CEO recommended approval of this change to the college catalog relating to the Basic Nurse Assistant Program.

**Board Action:** Trustee Brenda Culver made a motion to approve the change to the college catalog relating to the Basic Nurse Assistant Program as recommended. Student Trustee Laurel Pennington seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-F. Health Information Management Testing Fee:** In May 2007 the District and Lincoln Trail College were approved as a testing site for the certification exam for the Medical Assistant Program. Lincoln Trail College has requested an extension of this certification to the students enrolled in the Health Information Management Program. To pay for the cost of the exam, Health Information Management students will be assessed a \$150 fee when they register for their internship experience, effective Summer 2010. This fee will allow Health Information Management Program students to take the Health Information Management exam. Successful completion of the exam allows the student to become a Certified Billing & Coding Specialist/Certified Medical Administrative Assistant (CBCS/CMAA). The CEO recommended approval of this fee.

**Board Action:** Student Trustee Laurel Pennington made a motion to approve the Health Information Management testing fee, effective Summer 2010 as recommended. Trustee Walter Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-G. Point of Purchase Software for Bookstores:** In order to establish a more efficient inventory control system and to provide better services to students, the bookstores at LTC, OCC, and WVC would like to implement a point-of-sale system using Booklog software.

These point-of-sale systems will provide up-to-the-minute inventory reporting capabilities for the largest inventory centers within the district. The current cash registers do not have these capabilities and create extra processes for IECC Business Offices, Financial Aid Offices, and Student Services that could be eliminated. Booklog is a Follett partner and the point-of-sale system is designed to integrate with Course Works, the book ordering software currently in use by each bookstore. Adding the Booklog point-of-sale system will provide an automated system for managing book sales and inventory management. The system also has features to allow for better customer tracking that will assist with book buy-backs and should increase sales. The CEO recommended the approval of the Booklog software proposal at a cost of \$17,925.

**Board Action:** Trustee Brenda Culver made a motion to approve purchase of the Booklog software system as recommended. Trustee William Hudson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-H. Restoration of Paid Holidays:** Earlier this fiscal year, upon recommendation of the CEO, the Board of Trustees approved unpaid holidays for all full-time staff and administration. At that time, there was uncertainty about the district's ability to receive state funds and there was a strong likelihood that the district would not receive quarterly payments in a timely fashion, thereby creating a cash flow problem. At the time of the Board action it was stated that if the financial situation of the district improved, there would be a recommendation for the payment of these holidays.

Since the time unpaid holidays were implemented, the district has curbed spending and improved cash flow by terminating the contract with the Department of Corrections, reducing staff, changing the health insurance program, and leaving unfilled more than 20 staff positions.

In addition to a reduction in spending and an improvement in the cash flow situation, the district has been fortunate to receive a significant portion of the promised funding from the state. Unanticipated federal stimulus money was used to fulfill commitments to education. Lottery funds were made available. And there was recognition by the state that seven community colleges, including IECC, had significant financial needs that could only be addressed by the prompt payment of monies due the district.

The CEO asked the Board to retroactively pay seven unpaid holidays so far observed in this fiscal year and restore Memorial Day 2010 as a paid holiday. Eligible employees will receive a lump sum payment for these holidays on May 28, 2010. (The payment for Memorial Day 2010 will be made on the payroll as scheduled.)

The state budget for FY2011 has not yet been determined and the state's financial condition is more uncertain than ever. Therefore, unpaid holidays for FY2011 (July 1, 2010 through June 30, 2011) will remain as unpaid holidays. If the financial situation at the District and state level improves, the CEO will again recommend to the Board that these observed holidays also become paid holidays.

The CEO recommended adoption of the following Resolution.

## RESOLUTION TO REINSTATE FURLOUGH DAYS FOR FY2010

WHEREAS, the Board of Trustees of Illinois Eastern Community Colleges, District Number 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, has the authority to change the holiday calendar for Administrative, Technical, Professional/Non-Faculty, Clerical and Maintenance Staff; and

WHEREAS, the Board had implemented budget-required furlough days for all Administrative, Technical, Professional/Non-Faculty, Clerical and Maintenance Staff.

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT NUMBER 529, COUNTIES OF RICHLAND, CLARK, CLAY, CRAWFORD, CUMBERLAND, EDWARDS, HAMILTON, JASPER, LAWRENCE, WABASH, WAYNE AND WHITE, AND THE STATE OF ILLINOIS; as follows:

1. That the following unpaid holidays shall now be paid holidays for all Administrative, Technical, Professional/Non-Faculty, Clerical and Maintenance Staff for FY2010 and shall be paid May 28, 2010 to all employees still employed as of April 1, 2010 and were eligible to be paid for the holidays:

Labor Day	Martin Luther King Jr. Day
Columbus Day	President's Day
Veteran's Day	Spring Break Day
Friday after Thanksgiving	
2. That the following holiday shall be paid and observed for FY 2010 by Administrative, Technical, Professional/Non-Faculty, Clerical and Maintenance Staff:  
Memorial Day
3. That budget-required furlough days, due to uncertainty in state funding, will continue in FY 2011 causing the following holidays to continue to be unpaid, but observed, for all Administrative, Technical, Professional/Non-Faculty, Clerical and Maintenance Staff for FY2011:

Independence Day	Martin Luther King Jr. Day
Labor Day	President's Day
Columbus Day	Spring Break Day
Veteran's Day	Memorial Day
Friday after Thanksgiving	
4. That the following holidays shall continue to be paid and observed by Administrative, Technical, Professional/Non-Faculty, Clerical and Maintenance Staff for FY2011:  
Thanksgiving Day      Christmas      New Year's Day      Winter Break
5. That this resolution shall be in full force and effective immediately upon its adoption.

**Board Action:** Trustee William Hudson made a motion to adopt the foregoing resolution for restoration of paid holidays, as recommended. Trustee Walter Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-I. Affiliation Agreement with Drs. Sehy and Jones Optometrists – Medical Office**

**Assistant:** IECC wishes to enter into a new Affiliation Agreement with Drs. Sehy and Jones Optometrists, located in Effingham, Illinois. This affiliation agreement is for the Medical Office Assistant Program at OCC and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

**Board Action:** Trustee Brenda Culver made a motion to approve the Affiliation Agreement for the Medical Office Assistant Program with Drs. Sehy and Jones Optometrists, Effingham, Illinois, as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-J. Affiliation Agreement with Ridgeview Care Center – Health Information**

**Management:** IECC wishes to enter into a new Affiliation Agreement with Ridgeview Care Center, located in Oblong, Illinois. This affiliation agreement is for the Health Information Management Program at LTC and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

**Board Action:** Trustee Brenda Culver made a motion to approve the Affiliation Agreement for the Health Information Management Program with Ridgeview Care Center, Oblong, Illinois, as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-K. Affiliation Agreement with Sikorski Chiropractic Clinic – Health**

**Information Management:** IECC wishes to enter into a new Affiliation Agreement with Sikorski Chiropractic Clinic, located in Robinson, Illinois. This affiliation agreement is for the Health Information Management Program at LTC and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

**Board Action:** Trustee Brenda Culver made a motion to approve the Affiliation Agreement for the Health Information Management Program with Sikorski Chiropractic Clinic, Robinson, Illinois, as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-L. Affiliation Agreement with Lathrop Foot & Ankle Comfort – Health**

**Information Management:** IECC wishes to enter into a new Affiliation Agreement with Lathrop Foot & Ankle Comfort, located in Robinson, Illinois. This affiliation agreement is for the Health Information Management Program at LTC and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

**Board Action:** Trustee Brenda Culver made a motion to approve the Affiliation Agreement for the Health Information Management Program with Lathrop Foot & Ankle Comfort, Robinson, Illinois, as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-M. Affiliation Agreement with UAP AP & S Clinic – Medical Assistant Program:** IECC wishes to enter into a new Affiliation Agreement with UAP AP & S Clinic, located in Terre Haute, Indiana. This affiliation agreement is for the Medical Assistant Program at LTC and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

**Board Action:** Trustee Brenda Culver made a motion to approve the Affiliation Agreement for the Medical Assistant Program with UAP AP & S Clinic, Terre Haute, Indiana, as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-N. Affiliation Agreement with Richland Memorial Hospital – Medical Assistant Program:** IECC wishes to enter into a new Affiliation Agreement with Richland Memorial Hospital, located in Olney, Illinois. This affiliation agreement is for the Medical Assistant Program at LTC and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

**Board Action:** Trustee Brenda Culver made a motion to approve the Affiliation Agreement for the Medical Assistant Program with Richland Memorial Hospital, Olney, Illinois, as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-O Affiliation Agreement with Cork Medical Center – Medical Assistant Program:** IECC wishes to enter into a new Affiliation Agreement with Cork Medical Center, located in Marshall, Illinois. This affiliation agreement is for the Medical Assistant Program at LTC and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

**Board Action:** Trustee Brenda Culver made a motion to approve the Affiliation Agreement for the Medical Assistant Program with Cork Medical Center, Marshall, Illinois, as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-P. Affiliation Agreement with Crawford Memorial Hospital – Medical Assistant**

**Program:** IECC wishes to enter into a new Affiliation Agreement with Crawford Memorial Hospital, located in Robinson, Illinois. This affiliation agreement is for the Medical Assistant Program at LTC and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

**Board Action:** Trustee Brenda Culver made a motion to approve the Affiliation Agreement for the Medical Assistant Program with Crawford Memorial Hospital, Robinson, Illinois, as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-Q. Affiliation Agreement with Lathrop Foot & Ankle Comfort – Medical Assistant Program:** IECC wishes to enter into a new Affiliation Agreement with Lathrop Foot & Ankle Comfort, located in Robinson, Illinois. This affiliation agreement is for the Medical Assistant Program at LTC and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

**Board Action:** Trustee Brenda Culver made a motion to approve the Affiliation Agreement for the Medical Assistant Program with Lathrop Foot & Ankle Comfort, Robinson, Illinois, as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-R. Affiliation Agreement with Dr. David Rotman – Medical Assistant Program:** IECC wishes to enter into a new Affiliation Agreement with Dr. David Rotman, located in Robinson, Illinois. This affiliation agreement is for the Medical Assistant Program at LTC and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

**Board Action:** Trustee Brenda Culver made a motion to approve the Affiliation Agreement for the Medical Assistant Program with Dr. David Rotman, Robinson Illinois, as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-S. Affiliation Agreement with The Medicine Shoppe (Marshall) – Pharmacy Tech Program:** IECC wishes to enter into a new Affiliation Agreement with The Medicine Shoppe, located in Marshall, Illinois. This affiliation agreement is for the Pharmacy Technician Program at LTC and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

**Board Action:** Trustee Brenda Culver made a motion to approve the Affiliation Agreement for the Pharmacy Technician Program with The Medicine Shoppe, Marshall, Illinois, as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-T. Affiliation Agreement with Richland Memorial Hospital – Pharmacy Tech Program:** IECC wishes to enter into a new Affiliation Agreement with Richland Memorial Hospital, located in Olney, Illinois. This affiliation agreement is for the Pharmacy Technician Program at LTC and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

**Board Action:** Trustee Brenda Culver made a motion to approve the Affiliation Agreement for the Pharmacy Technician Program with Richland Memorial Hospital, Olney, Illinois, as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-U. Affiliation Agreement with Crawford Memorial Hospital – Pharmacy Tech Program:** IECC wishes to enter into a new Affiliation Agreement with Crawford Memorial Hospital, located in Robinson, Illinois. This affiliation agreement is for the Pharmacy Technician Program at LTC and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

**Board Action:** Trustee Brenda Culver made a motion to approve the Affiliation Agreement for the Pharmacy Technician Program with Crawford Memorial Hospital, Robinson, Illinois, as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-V. Affiliation Agreement with Lawrenceville CVS – Pharmacy Tech Program:** IECC wishes to enter into a new Affiliation Agreement with Lawrenceville CVS, located in Lawrenceville, Illinois. This affiliation agreement is for the Pharmacy Technician Program at LTC and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

**Board Action:** Trustee Brenda Culver made a motion to approve the Affiliation Agreement for the Pharmacy Technician Program with Lawrenceville CVS, Lawrenceville, Illinois, as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea.

Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-W. Affiliation Agreement with Paris Community Hospital – Pharmacy Tech Program:** IECC wishes to enter into a new Affiliation Agreement with Paris Community Hospital, located in Paris, Illinois. This affiliation agreement is for the Pharmacy Technician Program at LTC and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

**Board Action:** Trustee Brenda Culver made a motion to approve the Affiliation Agreement for the Pharmacy Technician Program with Paris Community Hospital, Paris, Illinois, as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-X. Affiliation Agreement with Scott Drugs – Pharmacy Tech Program:** IECC wishes to enter into a new Affiliation Agreement with Scott Drugs, located in Bridgeport, Illinois. This affiliation agreement is for the Pharmacy Technician Program at LTC and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

**Board Action:** Trustee Brenda Culver made a motion to approve the Affiliation Agreement for the Pharmacy Technician Program with Scott Drugs, Bridgeport, Illinois, as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-Y. Affiliation Agreement with The Medicine Shoppe (Newton) – Pharmacy Tech Program:** IECC wishes to enter into a new Affiliation Agreement with The Medicine Shoppe, located in Newton, Illinois. This affiliation agreement is for the Pharmacy Technician Program at LTC and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

**Board Action:** Trustee Brenda Culver made a motion to approve the Affiliation Agreement for the Pharmacy Technician Program with The Medicine Shoppe, Newton, Illinois, as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-Z. Affiliation Agreement with Olney CVS – Pharmacy Tech Program:** IECC wishes to enter into a new Affiliation Agreement with Olney CVS, located in Olney, Illinois. This affiliation agreement is for the Pharmacy Technician Program at LTC and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

**Board Action:** Trustee Brenda Culver made a motion to approve the Affiliation Agreement for the Pharmacy Technician Program with Olney CVS, Olney, Illinois, as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-AA. Affiliation Agreement with Bertram's – Pharmacy Tech Program:** IECC wishes to enter into a new Affiliation Agreement with Bertram's, located in Robinson, Illinois. This affiliation agreement is for the Pharmacy Technician Program at LTC and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

**Board Action:** Trustee Brenda Culver made a motion to approve the Affiliation Agreement for the Pharmacy Technician Program with Bertram's, Robinson, Illinois, as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-BB. Affiliation Agreement with Terre Haute Walgreen's – Pharmacy Tech Program:** IECC wishes to enter into a new Affiliation Agreement with Walgreen's, located in Terre Haute, Indiana. This affiliation agreement is for the Pharmacy Technician Program at LTC and is the standard affiliation agreement utilized by the District. The CEO recommended approval.

**Board Action:** Trustee Brenda Culver made a motion to approve the Affiliation Agreement for the Pharmacy Technician Program with Walgreen's, Terre Haute, Indiana, as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**AGENDA #9– "Bid Committee Report"** – None.

**AGENDA #10 – "District Finance"** – The following district financial matters were presented:

**#10-A. Financial Reports:** The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$6,311,619.27, as of April 30, 2010. The district has expended 75% of the current fiscal year budget.

**#10-B. Approval of Financial Obligations:** District financial obligations (Listing of Board Bills) for May 2010, totaling \$788,827.07, were presented for approval.

**Board Approval for Payment of Financial Obligations:** Trustee John Brooks made a motion to approve payment of district financial obligations for May 2010, in the amounts listed, and payments from the revolving fund for April 2010. Student Trustee Laurel Pennington seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Andrew Fischer. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#10-C. Report on IECC 403(b) Plan:** CFO Roger Browning presented a report on the IECC 403(b) Plan, stating that the 403(b) Committee met recently and that the plan is going well.

**AGENDA #11 – “Chief Executive Officer’s Report”** – CEO Terry Bruce presented Spring Quarter FY2010 Enrollment Comparison Charts. District-wide enrollment is up 4% over last year’s Spring Quarter.

**AGENDA #12 – “Executive Session”** – The Board of Trustees did not hold an executive session at this meeting.

**AGENDA #13 – “Approval of Executive Session Minutes”** – The Board of Trustees did not hold an executive session at the regular meeting, Tuesday, April 20, 2010.

**AGENDA #14 – “Approval of Personnel Report”** – The CEO presented the following amended Personnel Report and recommended approval.

#### **400.1. Employment of Personnel**

A. Administrative

1. Wayne Morris, Interim Dean of Instruction, WVC, effective July 19, 2010.

B. Professional/Non-Faculty

1. Cristina Siegel, Bookstore Manager, OCC, effective July 1, 2010.
2. Kevin Bowers, Interim Head Men’s Baseball Coach, LTC, effective July 1, 2010.

C. Classified

1. Debra Wiedwilt, Program Assistant - Marissa, WED, effective May 20, 2010.

#### **400.2. Change in Status**

A. Administrative

1. Mitch Hannahs, Sports Center Manager/Coach to Interim President, LTC, effective July 1, 2010.
2. Kathryn Harris, Full-Time Faculty to Interim Dean of Instruction, LTC, effective June 14, 2010.

3. Rodney Ranes, Dean of Instruction to Interim President, OCC, effective June 17, 2010.
4. Kristi Urfer, Full-Time Faculty to Interim Dean of Instruction, OCC, effective July 1, 2010.

#### **400.3. Reinstatement of Faculty for the 2010-2011 Academic Year Effective May 18, 2010**

##### A. Continuation of Tenure

1. Shasta Bennett.
2. Amie Mayhall.
3. Brian Wick.

##### B. Non-Tenure

1. Tyler Boyles.
2. Michael Conn.
3. Catherine Ross.
4. Jill Stukenberg.
5. Philip Thorsen.

#### **400.4. Special Assignments**

##### A. Athletics

1. Kevin Bowers, Interim Athletic Director, LTC, \$3,500 per year.

##### B. Extra-Curricular

1. Kent Staley, Temporary O & M Team Leader, \$485 per month, effective May 18, 2010.

#### **400.5. Request for Approval of Proposed Non-College Employment**

##### A. Faculty

Hollie Kelly, Clay County Hospital, approximate time per academic year, 24-48 days.

#### **400.6. Retirements**

##### A. Administrative

1. Beverly Turkal, President, LTC, effective July 1, 2010.

2010.

2. George Kocher, Interim Program Director for Telecom, LTC, effective July 1, 2010.

B. Faculty

1. Lonnie Devin, Faculty, LTC, effective June 1, 2010.
2. Kathleen Nelson, Nursing Faculty, OCC (WVC), effective May 29, 2010.

C. Professional/Non-Faculty

1. Elizabeth Grant, Bookstore Manager, LTC, effective December 1, 2010.

D. Classified

1. Trena Cline, Library Technician, FCC, effective July 1, 2010.

#### **400.7. Resignation**

A. Professional/Non-Faculty

1. Chad Killinger, Head Women's Basketball Coach/Pool Manager, LTC, effective May 22, 2010.

#### **Personnel Report Addendum**

#### **400.8. Retirement**

A. Professional/Non-Faculty

1. Janet Kent, Coordinator of Human Services, FCC, effective July 1, 2010.

**#14-A. Board Action to Amend Personnel Report:** Student Trustee Laurel Pennington made a motion to amend the Personnel Report, to add an addendum containing Section 400.8, as recommended. Trustee John Brooks seconded the motion. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken and the Chair declared that the "Ayes" have it and the motion carried.

**#14-B. Board Action to Approve Amended Personnel Report:** Trustee Brenda Culver made a motion to approve the foregoing amended Personnel Report as recommended. Student Trustee Laurel Pennington seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Michael Correll, Brenda Culver, William Hudson, Walter Koertge, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting

ay: None. Trustees absent: Andrew Fischer. The motion having received 6 yeas and 0 nays, the Chair declared the motion carried.

**AGENDA #15 – “Collective Bargaining”** – A collective bargaining meeting was held Friday, May 14, 2010 and a proposal was discussed. A conference call is scheduled to be held with the College Presidents.

**AGENDA #16 – “Litigation”** – None.

**AGENDA #17 – “Acquisition & Disposition of Property”** – None.

**AGENDA #18– “Other Items”** – Lucille Lance, former Instructor at Olney Central College, passed away May 15, 2010. Don Donnay, former President of Lincoln Trail College, passed away May 15, 2010.

**AGENDA #19 – “Adjournment”** – Trustee Walter Koertge made a motion to adjourn. Trustee John Brooks seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting was adjourned at 8:40 p.m.

Approved:      Chairman: \_\_\_\_\_

Secretary: \_\_\_\_\_

**Agenda Item #1**

**Call to Order and Roll Call**

**Agenda Item #2**

**Disposition of Minutes**

**Agenda Item #3**

**Recognition of Visitors and Guests**

**A. Visitors and Guests**

**B. IECEA Representatives**

**Agenda Item #4**

**Public Comment**

**Agenda Item #5**

**Reports**

**A. Trustees**

**B. Presidents**

**C. Cabinet**

**Coal Mining Technology/Telecom**

**Agenda Item #6**

**Public Hearing Concerning the Intent of the College to Sell Funding Bonds and  
Working Cash Fund Bonds**

MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Bruce

DATE: June 15, 2010

RE: Public Hearing Concerning the Intent of the College to Sell Funding Bonds and Working Cash Fund Bonds

At the May 18<sup>th</sup> Board meeting, the Board issued a notification of the Board's intent to issue Funding Bonds for the purpose of payment of outstanding and unpaid bills of the District. The Board declared that the outstanding bill for health insurance for employees of the District, due on July 1, 2010 in the amount of \$2,125,000.00 payable to Blue Cross Blue Shield of Illinois, would be paid by the issuance of Funding Bonds.

The Board published a notice of the Board's intent to issue Funding Bonds which allowed 30 days for the filing of a petition concerning these bonds. The Board also published a notice of a public hearing for both the issuance Funding Bonds and for the issuance of Working Cash Fund bonds.

At this Board meeting, (June 15, 2010), the Board must conduct a public hearing on the issuance of both Funding Bonds and Working Cash Fund Bonds.

At the Board meeting, a member of the Board of Trustees should make a motion to open the public hearing on the issuance of both Funding Bonds and Working Cash Bonds. The motion would be in substantially the following form:

*"I move that Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White and State of Illinois (the "District"), now hold a public hearing this 15th day of June, 2010, at 7:00 o'clock P.M. at Olney Central College, 305 North West Street, Olney, Illinois. The purpose of the hearing is to receive public comments on the proposal to sell bonds of the District in the amount of \$2,125,000 for the purpose of funding and paying claims against the District and \$2,125,000 for the purpose of increasing the working cash fund of the District."*

If the motion prevails, the Board would conduct a public hearing and receive public comments. Following all public comments, the Board would conclude the hearing.

At the regularly scheduled Board Meeting on July 20, 2010, the Board will establish the details of the issuance of the Funding Bonds and Working Cash Bonds and shall provide for a levy of a direct annual tax to pay the principal and interest of the Funding Bonds and the Working Cash Fund Bonds.

I ask that a Trustee move that the Board conduct a public hearing on the issuance of Funding Bonds and Working Cash Bonds.

TLB/rs

**Agenda Item #7**

**Policy First Reading (and Possible Approval)**

**Policy Second Reading**

**None**

**Agenda Item #8**

**Staff Recommendations for Approval**

**Agenda Item #8A**

**RAMP Document FY2010**

MEMORANDUM

To: Board of Trustees  
From: Terry L. Bruce  
Date: June 15, 2010  
Re: RAMP FY 2012

IECC's RAMP (Resource Allocation and Management Plan) for FY 2012 includes two capital project requests which were approved by the Cabinet on June 2, 2010. The two capital project requests for FY 2012 in ranking order are:

Olney Central College  
Project Name: Applied Technology Center  
District Priority No.: 1 of 2  
Total Building Budget: \$1,990,860

Frontier Community College  
Project Name: Student Education and Support Center  
District Priority No.: 2 of 2  
Total Building Budget: \$2,874,834

LTC's and WVC's RAMP projects are projects identified on the FY2011 Capital Budget Recommendation that is to be funded by the FY2010 Capital Appropriation bill. ICCB will apply the appropriate inflationary amounts to LTC's and WVC's RAMP projects and then they will reflect these revised cost estimates on the FY2012 Capital Budget Recommendations.

I recommend approval of the RAMP document for submission to the Illinois Community College Board.

TLB/rs

**Fiscal Year 2012 Ramp  
Community College Capital Requests  
IECC – Olney Central College**

**PROGRAMMATIC JUSTIFICATION NARRATIVE**

**DISTRICT/COLLEGE:** IECC – Olney Central College

**PROJECT NAME:** Applied Technology Center

**The programmatic justification should clearly describe the project explaining the rationale, the instructional areas affected, and functional relationships between instruction and the project.**

The Applied Technology Center facility would provide much needed instructional and laboratory space for several programs: Associate Degree Nursing (ADN), Licensed Practical Nursing (LPN), Radiography (XRAY), Massage Therapy (MT), Phlebotomy (PHB), and the Basic Nurse Assistant Training Certificate (BAID). We would also like to expand our Allied Health offerings with a Medical Lab Technician program. Currently, we do not have the space to add this program. Faculty office space is also at a premium. The new building would provide additional office space. All nursing faculty are currently sharing small offices. Presently, the ADN, LPN, BAID, and Radiography programs are taught in second-floor classrooms in Wattleworth Hall. Currently, a 20' x 20' classroom serves as the nursing program's one and only laboratory. This creates havoc with course scheduling because the ADN, LPN, and BAID lab courses cannot all be taught during the same time periods. This necessitates one or more of the ADN, LPN, or BAID classes to conduct their lab assignments in classrooms that don't have the proper laboratory materials available. Because the BAID is now required before students can enter the ADN program, this means even more nursing classes are being scheduled in the lab classroom. In addition, radiography students' labs are confined to a small classroom which doesn't have enough room to house the updated equipment they should be practicing with. An energized radiography laboratory would be invaluable in teaching patient positioning to radiography students. Patient positioning is one of the critical skills that x-ray technicians must possess if they reasonably expect to be employable upon graduation. The Massage Therapy and Phlebotomy programs are currently being offered at a rented facility at an off-campus location as there is not room for these additional programs in Wattleworth Hall. These students don't have the benefit of easy access to computer labs, library facilities, and the bookstore. Jobs in the Allied Health field are among the fastest growing and highest paying. OCC needs to be able to provide instructional space for these programs to keep pace with the needs of the community and the state.

In addition, the space being vacated by Nursing and Radiography programs in Wattleworth Hall will provide the college with enough room to install two more much needed computer laboratories or classrooms. Without moving the Nursing and Radiography programs out of

Wattleworth Hall, Olney Central College does not have the classroom space to expand its daytime or nighttime offering of courses. The proposed facility will allow the college to improve instruction in allied health fields and also make the necessary space available to increase computer skills instruction in all disciplines.

**Fiscal Year 2012 Ramp  
Community College Capital Requests  
IECC – Olney Central College**

**SCOPE OF WORK NARRATIVE**

**DISTRICT/COLLEGE:** IECC – Olney Central College

**PROJECT NAME:** Applied Technology Center

**FULL NAME OF BUILDING (IF REMODELING):** Applied Technology Center

**EXACT LOCATION (INCLUDING ADDRESS AND CITY):**

**Olney Central College  
305 North West Street  
Olney, IL 62450**

**The scope of work narrative should explain the nature of the work to be performed, general building conditions, and a site analysis.**

**Nature of Work to be Performed:** The Applied Technology Center will be located directly adjacent to (within 20 feet) the southwestern side of Wattleworth Hall on the Olney Central College campus. The new construction, if approved and funded, would be the first addition to the campus since the original permanent campus was constructed in 1969. The new construction would add 5,916 gross square feet of new space. The new space would allow the college to provide appropriate lecture, laboratory, and faculty office space for all Allied Health Programs—especially Nursing and Radiography.

**General Building Conditions:** The proposed building site is on existing college property located at 305 North West Street, Olney, Illinois, 62450; therefore, no new land is required. The proposed building is new construction consisting of: (a) 2,700 GSF of classroom space; (b) 1,476 GSF of instructional laboratory (dry) space; (c) 1,020 GSF of office space; and (d) 720 GSF of supporting facilities space. It is estimated that the proposed construction would be completed within 13 months. The proposed construction project is not related to any ongoing or proposed projects. It is not a phased project nor are there any known state or federal rules or regulations that may impact the project budget.

**Site Analysis:** The proposed project consists of a single story building that will be connected to the existing water, sewer, and electricity servicing the adjacent Wattleworth Hall. In addition, the college will use existing personnel resources to install the necessary telephone lines to the proposed building to provide voice, computer network, and Internet service. Existing student and staff parking adjacent to Wattleworth Hall is sufficient to meet the needs of students attending classes in the proposed building. In addition, little if any new sidewalks or other landscaping will be required for this construction project.

## TABLE 1 FISCAL YEAR 2012 CAPITAL PROJECT REQUEST

**DISTRICT/COLLEGE:** 529/Illinois Eastern Community Colleges  
Olney Central College

PROJECT NAME AND/OR DESCRIPTION Applied Technology Center

DISTRICT PRIORITY NUMBER 1 OUT OF 2

**Check one:**

NEW FACILITIES CONSTRUCTION/ACQUISITION  (Complete Table 2)  
REMODELING/REHABILITATION PROJECT \_\_\_\_\_ (Complete Table 2)  
OTHER \_\_\_\_\_ (Complete Table 2 or provide additional information per instructions)

**Check one:**

NEW REQUEST \_\_\_\_\_  
REQUESTED PREVIOUSLY

*Dollars rounded to the nearest hundred (for example and per instructions enter \$1,456,789 as \$1,456.8)*

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDGS, ADDITIONS, AND/OR STRUCTURES				1,493.2	497.7	1,990.9				1,493.2	497.7	1,990.9
LAND												
EQUIPMENT												
UTILITIES												
REMODELING & REHABILITATION												
SITE IMPROVEMENTS												
PLANNING												
TOTAL				1,493.2	497.7	1,990.9				1,493.2	497.7	1,990.9

*\* Describe prior year funding and/or future year funding in the scope statement section using the requested format.  
State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits*

TOTAL PROJECT REQUEST (CURRENT YEAR) \$ 1,991  
TOTAL COMPLETED PROJECT COST \$ 1,991  
DESIRED PROJECT START DATE 7/1/2011  
ESTIMATED COMPLETION DATE 6/30/2012  
ESTIMATED OCCUPANCY DATE  
ESTIMATED ANNUAL OPERATING COST \$

**MATCHING CONTRIBUTION** \$  
(See item 10 in Section I of this Manual)

**LOCAL FINANCING SOURCE**

AVAILABLE FUND BALANCE \$

ICCB CONSTRUCTION CREDIT \$  
(if any)

DEBT ISSUE \$  
DATE OF APPROVAL: \_\_\_\_\_

OTHER (please specify) \$ 498  
OCC Foundation/Fundraisers  
TOTAL \$ 498

**COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED**

**TABLE 2  
FY 2012 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE**

		PART A			PART B	
		NET ASSIGNABLE SQUARE FOOTAGE SUMMARY			ACREAGE SUMMARY	Number of Acres
					(Land Acquisition)	Requested in Budget Year
		REQUEST FOR NEW FACILITIES	REDISTRIBUTION OF NASF SPACE			
<u>Space Type</u>	<u>FICM Codes</u>	<u>Net Assignable Square Feet (NASF)</u>	Space Prior to Remodeling	Space After Remodeling	1 Landscaped Ground	
Classrooms	110 thru 115	1,800			2 Physical Education and Athletic Fields	
Laboratory	210 thru 255	900			3 Buildings and Attached Structures	
Office	310 thru 355	600			4 Experimental Plots	
Study	410 thru 455				5 Other Instructional Areas	
Special Use	510 thru 590				6 Parking Lots	
<i>General Use:</i>					7 Roadways	
Assembly and Exhibition	610 thru 625				8 Pond Retention and Drainage	
Other General Use	630 thru 685				9 Other (specify)	
Support Facilities	710 thru 765	600			Total Assigned Area	
Health Care	810 thru 895				Currently Unassigned	
Unclassified					Total Acres	
<b>TOTAL NASF #</b>		3,900				
<b>TOTAL GSF* #</b>		5,916				

\*Gross Square Feet

**COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED**

**TABLE 3**  
**FY 2012 BUILDING BUDGET ESTIMATION FORM**

**District/College** 529/Illinois Eastern Community Colleges  
**Location** Olney Central College  
**Project Name** Applied Technology Center

(cost column rounded to the nearest hundred)

Space Type	NASF	Multiplier		\$/GSF		Cost
		Factor	GSF			
Classroom	1800	1.5	2700	238.94		\$645,138.0
Instructional (Dry Lab)	900	1.64	1476	267.68		\$395,095.7
Office	600	1.7	1020	247.36		\$252,307.2
Supporting Facilities	600	1.2	720	223.16		\$160,675.2

1. Base Total 3900 5916 \$1,453,216.1  
 2. Added Costs (sum of added cost components identified separately below) \$87,193.0  
 LEED design cost up to 6% of line 1 \$87,193.0  
 Green Building Design/LEED Certification Level \_\_\_\_\_ (Silver, Gold, Platinum)

3. Base Cost 3900 5916 \$1,540,409.1

4. Escalation (estimate of cost increase from the time of appropriation to the bid date 33,375.5  
 --insert variables to calculate--assumes appropriation received at July 1).  
 Expected Bid Date: 7/1/2010 Number of Months to Bid Date: 13  
 Annual Percentage (Allowable per annum inflation or less ) 0.02  
 (the monthly rate will be calculated and multiplied by the months to bid)

5. Escalated Building Budget (Line 3 plus Line 4) \$1,573,784.6

6. Escalated Building Budget Plus 10% Contingency (Line 5 multiplied by 1.10) \$1,731,163.1

7. Adds:  
 a. A/E Fee 0.085 \$147,148.9  
 b. On-Site Observation Number of Month 12 Days Per Week 4 @ \$469 \$97,552.0  
 c. Reimbursable Expenses 6.5% of 7b \$6,340.9  
 d. Art in Architecture one-half of one percent (Multiply Line 6 by .005) \$8,655.8  
 e. Other Adds \_\_\_\_\_ (ADA, Asbestos, CDB 3% Admin Fee, etc. specify)  
 f. Sub-total Adds (Lines 7a through 7e) \$259,697.6

8. Total Building Budget (Line 6 plus Line 7f) \$1,990,860.7

OTHER:  
 Estimate of Annual State Supported Operations and Maintenance Expense \_\_\_\_\_

Source of Cost Estimate: ICCB Cost Guidelines  
 Date of Cost Estimate: 40269

**TABLE 4  
FY 2012 MOVEABLE EQUIPMENT LIST**

**District/College:** 529/Illinois Eastern Community Colleges: Olney Central College  
**Project Name:** Applied Technology Center

(cost column rounded to the nearest dollar--please round the grand total equipment cost to the nearest hundred when you transfer to table 1)

<b>Programmatic Unit</b>	<b>Room Use Classification</b>	<b>Name of Equipment</b>	<b>Number of Units</b>	<b>Cost per Unit</b>	<b>Estimated Total Cost</b>
------------------------------	------------------------------------	--------------------------	----------------------------	--------------------------	---------------------------------

None

Grand Total Equipment Costs (this number should be included on the equipment line of table 1)

**COMPLETE ONE SHEET FOR EACH PROJECT REQUESTING MOVEABLE EQUIPMENT**

**Fiscal Year 2012 Ramp  
Community College Capital Requests  
IECC - Frontier Community College**

**PROGRAMMATIC JUSTIFICATION NARRATIVE**

**DISTRICT/COLLEGE:** IECC - Frontier Community College

**PROJECT NAME:** Student Education and Support Center

**The programmatic justification should clearly describe the project explaining the rationale, the instructional areas affected, and functional relationships between instruction and the project.**

The on-campus enrollment of Frontier Community College continues to increase while the commitment to off-campus offerings continues. The growing enrollment on-campus can partially be contributed to the significant increase of traditional age (18-19 year olds) college students. The following factors are also influential to the on-campus enrollment:

1. The existing significant adult enrollment
2. A new vocational program on campus with the possibility of other vocational program development
3. An increase in nursing enrollment
4. A strong non-credit continuing education program

The climate and culture of Frontier Community College is changing and the facilities must grow to accommodate the changes. As a result, Frontier is proposing the addition of a Student Education and Support Center to provide needed space for the following:

1. Space for students to gather/socialize
2. Space for students to study/relax between classes
3. Space for faculty and staff to dine, take breaks, and interact with students
4. Phi Theta Kappa
5. Student Nurse Association
6. Student Advantage Network
7. Student Senate
8. Adequate space for credit and non-credit seminars and classes

Student space is currently restricted to two small vending areas located within the two main classroom buildings. The socialization process is important to the development of all students and cannot occur if an area isn't provided. The new construction will allow for a stand-alone facility with available parking. In addition this new building will serve as an outreach center to the community to host special events.

**Fiscal Year 2012 Ramp  
Community College Capital Requests  
IECC – Frontier Community College**

**SCOPE OF WORK NARRATIVE**

**DISTRICT/COLLEGE:** IECC – Frontier Community College

**PROJECT NAME:** Student Education and Support Center

**FULL NAME OF BUILDING (IF REMODELING):** \_\_\_\_\_

**EXACT LOCATION (INCLUDING ADDRESS AND CITY):**

**Frontier Community College  
2 Frontier Drive  
Fairfield, IL 62837**

The Student Education and Support Center will be located directly south of the Richard L. Mason Building parking lot on the campus of Frontier Community College. No land acquisition is required. The Student Center would be new construction and consist of 9076 GSF and parking spaces for 120 vehicles. The exterior of the building would be of brick construction on a single level. Interior space would include classrooms and a multi-use area for classes/seminars for both credit and non-credit classes or a banquet/dining area. Also included is space for student organizations, a kitchen, catering space, restrooms, one office, storage and mechanical space.

The Student Center would be connected to existing utilities and college district personnel would complete wiring for voice and data. College maintenance staff would be responsible for landscaping the building.

**TABLE 1  
FISCAL YEAR 2012 CAPITAL PROJECT REQUEST**

**DISTRICT/COLLEGE:** Illinois Eastern/Frontier Community College

PROJECT NAME AND/OR DESCRIPTION *Student Education and Support Center*

DISTRICT PRIORITY NUMBER 2 # OUT OF 2

**Check one:**

**Check one:**

NEW FACILITIES CONSTRUCTION/ACQUISITION x (Complete Table 2)

NEW REQUEST \_\_\_\_\_

REMODELING/REHABILITATION PROJECT \_\_\_\_\_ (Complete Table 2)

REQUESTED PREVIOUSLY x \_\_\_\_\_

OTHER \_\_\_\_\_ (Complete Table 2 or provide additional information per instructions)

*Dollars rounded to the nearest hundred (for example and per instructions enter \$1,456,789 as \$1,456.8)*

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDGS, ADDITIONS, AND/OR STRUCTURES				2,156.1	718.7	2,874.8				2,156.1	718.7	2,874.8
LAND												
EQUIPMENT												
UTILITIES												
REMODELING & REHABILITATION												
SITE IMPROVEMENTS												
PLANNING												
<b>TOTAL</b>				2,156.1	718.7	2,874.8				2,156.1	718.7	2,874.8

*\* Describe prior year funding and/or future year funding in the scope statement section using the requested format.  
State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits*

TOTAL PROJECT REQUEST (CURRENT YEAR)	\$	2,875
TOTAL COMPLETED PROJECT COST	\$	2,875
DESIRED PROJECT START DATE		9/1/2011
ESTIMATED COMPLETION DATE		8/1/2012
ESTIMATED OCCUPANCY DATE		8/15/2012
ESTIMATED ANNUAL OPERATING COST	\$	

**MATCHING CONTRIBUTION** \$  
(See item 10 in Section I of this Manual)

**LOCAL FINANCING SOURCE**

AVAILABLE FUND BALANCE \$

ICCB CONSTRUCTION CREDIT \$  
(if any)

DEBT ISSUE \$  
DATE OF APPROVAL: \_\_\_\_\_

OTHER (please specify) \$719  
FCC Foundation/Fundraisers  
TOTAL \$719

**COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED**

**TABLE 2  
FY 2012 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE**

		PART A			PART B	
		NET ASSIGNABLE SQUARE FOOTAGE SUMMARY			ACREAGE SUMMARY (Land Acquisition)	Number of Acres Requested in Budget Year
		REQUEST FOR NEW FACILITIES	REDISTRIBUTION OF NASF SPACE			
<u>Space Type</u>	<u>FICM Codes</u>	<u>Net Assignable Square Feet (NASF)</u>	Space Prior to Remodeling	Space After Remodeling	1 Landscaped Ground	
Classrooms	110 thru 115	4,200			2 Physical Education and Athletic Fields	
Laboratory	210 thru 255				3 Buildings and Attached Structures	
Office	310 thru 355	80			4 Experimental Plots	
Study	410 thru 455				5 Other Instructional Areas	
Special Use	510 thru 590	600			6 Parking Lots	2/3 acre 160 spaces
<i>General Use:</i>					7 Roadways	
Assembly and Exhibition	610 thru 625				8 Pond Retention and Drainage	
Other General Use	630 thru 685				9 Other (specify)	
Support Facilities	710 thru 765	1,300			Total Assigned Area	
Health Care	810 thru 895				Currently Unassigned	
Unclassified					Total Acres	
<b>TOTAL NASF #</b>		6,180				
<b>TOTAL GSF* #</b>		9,076				

\*Gross Square Feet

**COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED**

**TABLE 3  
FY 2012 BUILDING BUDGET ESTIMATION FORM**

**District/College** Illinois Eastern Community Colleges  
**Location** Frontier Community College  
**Project Name** Student Education and Support Center

(cost column rounded to the nearest hundred)

Space Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
Office	80	1.7	136	247.36	\$33,641.0
Special Use	600	1.8	1080	239.06	\$258,184.8
Classroom	4200	1.5	6300	238.94	\$1,505,322.0
Support Facilities	1300	1.2	1560	223.16	\$348,129.6

1. Base Total 6180 9076 \$2,145,277.4  
 2. Added Costs (sum of added cost components identified separately below) \$128,716.6  
 LEED design cost up to 6% of line 1 \$128,716.6  
 Green Building Design/LEED Certification Level\_\_ Silver  
 Other added costs:

3. Base Cost 6180 9076 \$2,273,994.0

4. Escalation (estimate of cost increase from the time of appropriation to the bid date 45,479.9  
 --insert variables to calculate--assumes appropriation received at July 1).  
 Expected Bid Date: 7/1/2011 Number of Months to Bid Date: 12  
 Annual Percentage (Allowable per annum inflation or less ) 0.02  
 (the monthly rate will be calculated and multiplied by the months to bid)

5. Escalated Building Budget (Line 3 plus Line 4) \$2,319,473.9

6. Escalated Building Budget Plus 10% Contingency (Line 5 multiplied by 1.10) \$2,551,421.3

7. Adds:

a. A/E Fee 0.08 \$204,113.7

b. On-Site Observation \$25,000.0  
 Number of Months 12 Days per month 10

c. Reimbursable Expenses \$5,000.0

d. Art in Architecture one-half of one percent (Multiply Line 6 by .005) \$12,757.1

e. Other Adds CDB 3% Admin Fee (ADA, Asbestos, CDB 3% Admin Fee, etc. specify) \$76,542.6

f. Sub-total Adds (Lines 7a through 7e) \$323,413.4

8. Total Building Budget (Line 6 plus Line 7f) \$2,874,834.7

OTHER:  
 Estimate of Annual State Supported Operations and Maintenance Expense

Source of Cost Estimate: ICCB Cost Guidelines  
 Date of Cost Estimate: May-10

**TABLE 4  
FY 2012 MOVEABLE EQUIPMENT LIST**

**District/College:** Illinois Eastern/Frontier  
**Project Name:** Student Education and Support Center

(cost column rounded to the nearest dollar--please round the grand total equipment cost to the nearest hundred when you transfer to table 1)

<b>Programmatic Unit</b>	<b>Room Use Classification</b>	<b>Name of Equipment</b>	<b>Number of Units</b>	<b>Cost per Unit</b>	<b>Estimated Total Cost</b>
None					

Grand Total Equipment Costs (this number should be included on the equipment line of table 1)

**COMPLETE ONE SHEET FOR EACH PROJECT REQUESTING MOVEABLE EQUIPMENT**

**Agenda Item #8B**

**Inter-Funds Loan Resolution**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 15, 2010  
SUBJECT: Inter-Fund Loans Resolution

During each fiscal year, transfers are required to be made between existing designated funds to meet obligations of the District.

Each year the Board of Trustees is asked to approve a resolution authorizing these inter-fund loans and transfers. These inter-fund loans, from any fund to any other fund maintained by the Board, are for the purpose of meeting the ordinary and necessary expenditures of the district.

I ask that the Board adopt the attached resolution which authorizes the Treasurer of the District to make inter-fund loans as required during fiscal year 2011, and that such inter-fund loans be repaid and retransferred to the proper fund no later than June 30, 2011.

TLB/rs

**RESOLUTION OF THE BOARD OF TRUSTEES  
INTER-FUND LOANS**

WHEREAS, the Board of Trustees of Illinois Eastern Community Colleges District No. 529 desires to affect certain inter-fund loans for fiscal year 2011, pursuant to 110 ILCS 805/3-34, and

WHEREAS, these inter-fund loans, from any fund to any other fund maintained by the Board, are for the purpose of disbursing such funds to be used in meeting the ordinary and necessary expenditures of the District.

SO BE IT RESOLVED, that the Board of Trustees hereby authorizes the Treasurer of the District to make inter-fund loans as required for fiscal year 2011, and to make the necessary transfers therefor.

BE IT FURTHER RESOLVED, that each such inter-fund loan must be repaid and retransferred to the proper fund no later than June 30, 2011.

BY ORDER OF THE BOARD OF TRUSTEES,  
ILLINOIS EASTERN COMMUNITY COLLEGES,  
DISTRICT #529

June 15, 2010

\_\_\_\_\_  
Chairman, Board of Trustees

Date

June 15, 2010

\_\_\_\_\_  
Secretary, Board of Trustees

Date

**Agenda Item #8C**

**Building and Maintenance Fund Resolution**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 15, 2010  
SUBJECT: Building and Maintenance Fund Resolution

State statute requires that the Board of Trustees approve by a resolution granting authority to budget and expend funds collected from tax revenues for the purpose of operations and maintenance of the district campuses and properties.

The attached resolution authorizes the Chief Executive Officer of the District to budget and expend funds from a tax levied for operations, building and maintenance purposes, for the payment of salaries of maintenance and grounds workers, custodial employees, or any other operations and maintenance staff, engineers or such other contractors as required, and all costs of fuel, lights, gas, water, and custodial supplies and equipment or the cost of a professional survey of the condition of school buildings or of any one or more of the preceding items.

I ask the Board's approval of the Building and Maintenance Fund Resolution.

TLB/rs

Attachment





**Agenda Item #8D**

**Working Cash Fund Resolution**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 15, 2010  
SUBJECT: Working Cash Fund

The Board of Trustees is required to approve a resolution authorizing the transfer of interest earned on the Working Cash Fund to the General Fund for the purpose of paying general obligations of the District.

The Treasurer of the District has or will transfer \$100,000 from the Working Cash fund to the General Fund prior to June 30, 2010.

Only interest is transferred and the principal of the Working Cash Fund remains intact. If for any reason the principal was spent and the District was unable to repay it, the Working Cash Fund would be depleted. A Working Cash Fund could only be reestablished by approval of a voter referendum.

I recommend that the Board adopt the attached resolution authorizing the Treasurer to permanently transfer approximately \$100,000 Working Cash Fund interest to the General Fund on or before June 30, 2010.

TLB/rs

Attachment

BOARD OF TRUSTEES  
RESOLUTION  
WORKING CASH FUND

WHEREAS, the Board of Trustees approved the permanent transfer of interest earned on the Working Cash Fund monies to the General fund on or before June 30, 2010;

WHEREAS, the Board of Trustees initiated this transfer pursuant to 110 ILCS 805/3-33.6 for the purpose of disbursing such funds to be used in meeting the ordinary and necessary expenditures of the district;

WHEREAS, the Board used these funds for aforesaid purposes and no repayment of this money is required;

SO BE IT RESOLVED that the Board of Trustees authorizes the Treasurer of the District to permanently transfer approximately \$ 100,000 Working Cash Fund interest to the General Fund, said transfer to be made on or before June 30, 2010.

BY ORDER OF THE BOARD OF TRUSTEES,  
ILLINOIS EASTERN COMMUNITY COLLEGES,  
DISTRICT #529

\_\_\_\_\_  
Chairman, Board of Trustees

June 15, 2010

Date

\_\_\_\_\_  
Secretary, Board of Trustees

June 15, 2010

Date

**Agenda Item #8E**

**FY 2011 Budget Resolution**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 15, 2010  
RE: FY 2011 Budget Resolution

The Board is required to establish a budget for each fiscal year. The attached budget resolution is submitted to the Board for its approval.

The resolution sets forth the fiscal year, dates for publication of the notice of a public hearing on the budget, establishes a date by which a tentative budget will be available for public inspection, establishes a public hearing on the budget for September 21st at Lincoln Trail College, and states that the budget will be adopted by the Board on September 21st, 2010 following the hearing.

I ask the Board's approval of the budget resolution.

TLB/rs

Attachment

BOARD OF TRUSTEES  
RESOLUTION  
BUDGET FY2011

BE IT RESOLVED by the Board of Trustees of Illinois Eastern Community College District No. 529 of the State of Illinois, that the following requirements are hereby established relative to the budget for said community college district for the 2011 fiscal year:

1. Date of Fiscal Year: July 1, 2010 - June 30, 2011
2. Publication of Notice of Public Hearing on Budget: On or before August 6, 2010.
3. Tentative Budget to be available for Public Inspection at the District Business Office: On and after August 6, 2010.
4. Mailing Tentative Budget to Board of Trustees: August 6, 2010.
5. Public Hearing on Budget: September 21, 2010 at the hour of 6:00 p.m. to 6:30 p.m., local time, Lincoln Trail College, 11220 State Highway 1, Robinson, IL 62454.
6. Adoption of Budget: September 21, 2010 following the Public Hearing.

BY ORDER OF THE BOARD OF TRUSTEES  
ILLINOIS EASTERN COMMUNITY COLLEGE  
DISTRICT NO. 529

\_\_\_\_\_  
Chairman, Board of Trustees

\_\_\_\_\_  
June 15, 2010  
Date

\_\_\_\_\_  
Secretary, Board of Trustees

\_\_\_\_\_  
June 15, 2010  
Date

./

**Agenda Item #8F**

**Prevailing Wage**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 15, 2010  
RE: Prevailing Rate of Wages

The State of Illinois enacted “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city, or any public body or any political subdivision or by anyone under contract for public works,” on June 26, 1941. This Act is known unofficially as the “Prevailing Wage Act”. The Act requires all public entities to pay pursuant to the prevailing wages as provided by the Illinois Department of Labor. The District complies with this Act.

The Illinois Department of Labor has forwarded the attached prevailing wage rates for the campus counties of Crawford, Richland, Wabash, and Wayne.

I ask the Board’s approval of the prevailing rate of wages as determined by the Illinois Department of Labor for the counties of Crawford, Richland, Wabash, and Wayne.

TLB/rs

Attached

AN ORDINANCE OF THE BOARD OF TRUSTEES  
OF ILLINOIS EASTERN COMMUNITY COLLEGES  
COUNTIES OF CRAWFORD, RICHLAND, WABASH AND WAYNE, ILLINOIS  
ASCERTAINING THE PREVAILING RATE OF WAGES  
FOR LABORERS, MECHANICS AND OTHER WORKERS EMPLOYED  
IN ANY PUBLIC WORKS OF SAID DISTRICT

WHEREAS, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, as amended and

WHEREAS, the aforesaid Act requires that the Board of Trustees of Illinois Eastern Community Colleges District #529, counties of Crawford, Richland, Wabash and Wayne investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said Board of Trustees, employed in performing construction of public works, for said Board of Trustees.

NOW THEREFORE, BE IT ORDAINED BY THE CHIEF EXECUTIVE OFFICER AND BOARD OF TRUSTEES OF ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT #529:

SECTION 1: To the extent and as required by "An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Board of Trustees is hereby ascertained to be the same as the prevailing rate of wages for construction work in Crawford, Richland, Wabash and Wayne Counties as determined by the Department of Labor of the State of Illinois as of **June of 2010**, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the Board of Trustees. The definition of any terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the BOARD OF TRUSTEES to the extent required by the aforesaid Act.

SECTION 3: The Board Secretary shall publicly post or keep available for inspection by any interested party in the main office of the Board of Trustees this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The Board Secretary shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Board Secretary shall promptly file a certified copy of this Ordinance with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6: The Board Secretary shall cause to be published in a newspaper of general circulation within the area a copy of this Ordinance, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

PASSED THIS 15th of June, 2010.

APPROVED: \_\_\_\_\_  
Chairman of the Board of Trustees  
Illinois Eastern Community Colleges

(SEAL)

ATTEST: \_\_\_\_\_  
Board Secretary

STATE OF ILLINOIS )  
COUNTIES OF CRAWFORD, RICHLAND, WABASH, AND WAYNE ) s.s.  
ILLINOIS EASTERN COMMUNITY COLLEGES )

CERTIFICATE

I, Harry Hillis, Jr., DO HEREBY CERTIFY THAT I am the Board Secretary in and for the Board of Trustees; that the foregoing is a true and correct copy of an Ordinance duly passed by the Chief Executive Officer and Board of Trustees of Illinois Eastern Community Colleges being entitled: "AN ORDINANCE OF THE BOARD OF TRUSTEES OF ILLINOIS EASTERN COMMUNITY COLLEGES, COUNTIES OF CRAWFORD, RICHLAND, WABASH AND WAYNE, ILLINOIS ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS, MECHANICS AND OTHER WORKERS EMPLOYED IN ANY PUBLIC WORKS OF SAID DISTRICT," at a regular meeting held on the 15th day of June, 2010, the ordinance being a part of the official records of said Board of Trustees.

DATED: This 15th day of June, 2010.

\_\_\_\_\_  
Board Secretary

(SEAL)

CERTIFICATE

To All To Whom These Presents Shall Come, Greeting:

I, Harry Hillis, Secretary, Board of Trustees do hereby certify that the  
(Name of Certifying Official) (Title of Certifying Official)

attached is a true and correct copy of Ordinance/Resolution adopted by

Illinois Eastern Community Colleges Board of Trustees on June 15th, 2010  
(Name of Public Body) (Date of Adoption)

(SEAL)

\_\_\_\_\_  
(Signature of Official)

## LEGAL NOTICE

The Board of Trustees of Illinois Eastern Community Colleges, District No. 529, State of Illinois, on June 15th, 2010, passed an ordinance establishing the prevailing wage rates for construction on public works, as determined by the Illinois Department of Labor. Anyone wishing to inspect said ordinance may do so at the Business Office of IECC, 233 East Chestnut Street, Olney, Illinois, during normal office hours, Monday through Friday.

By order of the Board of Trustees  
Harry Hillis, Jr., Board Secretary

## Crawford County Prevailing Wage for June 2010

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		23.650	24.100	1.5	1.5	2.0	5.450	8.500	0.000	0.900
ASBESTOS ABT-MEC		BLD		20.800	0.000	2.0	2.0	2.0	5.500	4.200	0.000	0.000
BOILERMAKER		BLD		31.500	34.000	1.5	1.5	2.0	6.820	11.43	1.500	0.350
BRICK MASON		BLD		28.010	29.510	2.0	2.0	2.0	5.900	7.830	0.000	0.630
CARPENTER		BLD		29.000	31.250	1.5	1.5	2.0	7.250	10.30	0.000	0.320
CARPENTER		HWY		26.480	28.230	1.5	1.5	2.0	7.000	9.050	0.000	0.320
CEMENT MASON		BLD		29.480	30.980	1.5	1.5	2.0	5.900	7.880	0.000	0.500
CEMENT MASON		HWY		25.580	27.080	1.5	1.5	2.0	5.900	5.000	0.000	0.300
CERAMIC TILE FNSHER		BLD		27.870	0.000	1.5	1.5	2.0	5.500	7.430	0.000	0.000
COMM SYSTEMS TECH		BLD		23.350	25.700	1.5	1.5	2.0	5.150	4.310	0.000	0.000
ELECTRICIAN		BLD		33.040	35.350	1.5	1.5	2.0	5.250	7.270	0.000	0.290
ELEVATOR CONSTRUCTOR		BLD		37.850	42.580	2.0	2.0	2.0	10.03	9.460	2.270	0.000
GLAZIER		BLD		25.180	26.180	1.5	1.5	2.0	4.700	4.000	0.000	0.250
HT/FROST INSULATOR		BLD		28.920	29.920	1.5	1.5	2.0	4.800	8.160	0.000	0.280
IRON WORKER		ALL		26.200	28.820	1.5	1.5	2.0	6.000	10.50	0.000	0.300
LABORER		BLD		23.650	24.100	1.5	1.5	2.0	5.450	8.500	0.000	0.800
LABORER		HWY		23.650	24.100	1.5	1.5	2.0	5.450	8.450	0.000	0.800
LATHER		BLD		29.000	31.250	1.5	1.5	2.0	7.250	10.30	0.000	0.320
MACHINIST		BLD		42.770	44.770	1.5	1.5	2.0	7.750	8.690	0.650	0.000
MARBLE FINISHERS		BLD		27.870	0.000	1.5	1.5	2.0	5.500	7.430	0.000	0.000
MARBLE MASON		BLD		29.370	0.000	1.5	1.5	2.0	5.500	7.430	0.000	0.000
MILLWRIGHT		BLD		29.020	31.270	1.5	1.5	2.0	7.250	10.74	0.000	0.320
MILLWRIGHT		HWY		29.260	31.010	1.5	1.5	2.0	6.750	9.050	0.000	0.320
OPERATING ENGINEER		ALL	1	33.350	0.000	1.5	1.5	2.0	5.750	7.500	0.000	0.700
OPERATING ENGINEER		ALL	2	21.800	0.000	1.5	1.5	2.0	5.750	7.500	0.000	0.700
PAINTER		ALL		26.000	27.500	1.5	1.5	2.0	7.050	8.230	0.000	0.450
PILEDRIIVER		BLD		29.500	31.750	1.5	1.5	2.0	7.250	10.30	0.000	0.320
PILEDRIIVER		HWY		27.480	29.230	1.5	1.5	2.0	7.000	9.050	0.000	0.320
PIPEFITTER		ALL		33.310	35.810	1.5	1.5	2.0	5.700	5.690	0.000	0.610
PLASTERER		BLD		29.470	31.470	1.5	1.5	2.0	5.900	8.500	0.000	0.500
PLUMBER		ALL		33.310	35.810	1.5	1.5	2.0	5.700	5.690	0.000	0.610
ROOFER		BLD		26.000	29.000	1.5	1.5	2.0	3.950	4.500	0.000	0.350
SHEETMETAL WORKER		BLD		29.650	31.130	1.5	1.5	2.0	6.450	6.500	0.000	0.600
SPRINKLER FITTER		BLD		36.140	38.890	1.5	1.5	2.0	8.200	6.550	0.000	0.250
STONE MASON		BLD		28.010	29.510	2.0	2.0	2.0	5.900	7.830	0.000	0.630
TERRAZZO FINISHER		BLD		27.870	0.000	1.5	1.5	2.0	5.500	7.430	0.000	0.000
TERRAZZO MASON		BLD		29.370	0.000	1.5	1.5	2.0	5.500	7.430	0.000	0.000
TILE LAYER		BLD		27.150	29.150	1.5	1.5	2.0	6.750	6.800	0.000	0.320
TILE MASON		BLD		29.370	0.000	1.5	1.5	2.0	5.500	7.430	0.000	0.000
TRUCK DRIVER		ALL	1	28.955	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	2	29.355	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	3	29.555	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	4	29.805	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		ALL	5	30.555	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		O&C	1	23.160	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		O&C	2	23.480	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		O&C	3	23.640	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		O&C	4	23.840	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER		O&C	5	24.440	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TUCKPOINTER		BLD		28.010	29.510	2.0	2.0	2.0	5.900	7.830	0.000	0.630

Legend:

M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.)

OSA (Overtime is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

## Explanations

### CRAWFORD COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

Oil and chip resealing (O&C) means the application of road oils and liquid asphalt to coat an existing road surface, followed by application of aggregate chips or gravel to coated surface, and subsequent rolling of material to seal the surface.

### EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

### CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by

said crafts. The term "Ceramic" is used for naming the classification only and is in no way a limitation of the product handled. Ceramic takes into consideration most hard tiles.

#### COMMUNICATION SYSTEMS TECHNICIAN

Installation, operation, inspection, maintenance, repair, and service of radio, television, recording, voice sound and vision production and reproduction apparatus, equipment and appliances used for domestic, commercial, education, entertainment and private telephone systems.

#### TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

#### TRUCK DRIVER - OIL AND CHIP RESEALING ONLY.

This shall encompass laborers, workers and mechanics who drive contractor or subcontractor owned, leased, or hired pickup, dump, service, or oil distributor trucks. The work includes transporting materials and equipment (including but not limited to, oils, aggregate supplies, parts, machinery and tools) to or from the job site; distributing oil or liquid asphalt and aggregate; stock piling material when in connection with the actual oil and chip contract. The Truck Driver (Oil & Chip Resealing) wage classification does not include supplier delivered materials.

#### OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer,

Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart-Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifts (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this

determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

## Richland County Prevailing Wage for June 2010

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		23.650	24.100	1.5	1.5	2.0	5.450	8.500	0.000	0.900
ASBESTOS ABT-MEC		BLD		20.800	0.000	2.0	2.0	2.0	5.500	4.200	0.000	0.000
BOILERMAKER		BLD		31.500	34.000	1.5	1.5	2.0	6.820	11.43	1.500	0.350
BRICK MASON		BLD		27.220	28.720	1.5	1.5	2.0	7.950	6.690	0.000	0.430
CARPENTER		BLD		30.490	31.990	1.5	1.5	2.0	6.050	5.750	0.000	0.350
CARPENTER		HWY		30.440	32.190	1.5	1.5	2.0	6.050	5.750	0.000	0.350
CEMENT MASON		BLD		26.750	28.250	1.5	1.5	2.0	5.900	4.800	0.000	0.300
CEMENT MASON		HWY		25.580	27.080	1.5	1.5	2.0	5.900	5.000	0.000	0.300
CERAMIC TILE FNSHER		BLD		25.720	0.000	1.5	1.5	2.0	7.950	6.690	0.000	0.430
COMM SYSTEMS TECH		BLD		23.350	25.700	1.5	1.5	2.0	5.150	4.310	0.000	0.000
ELECTRICIAN		BLD		33.040	35.350	1.5	1.5	2.0	5.250	7.270	0.000	0.290
FLOOR LAYER		BLD		28.930	29.680	1.5	1.5	2.0	6.050	5.750	0.000	0.350
GLAZIER		BLD		25.180	26.180	1.5	1.5	2.0	4.700	4.000	0.000	0.250
HT/FROST INSULATOR		BLD		28.920	29.920	1.5	1.5	2.0	4.800	8.160	0.000	0.280
IRON WORKER		ALL		25.750	27.000	1.5	1.5	2.0	5.780	8.350	0.000	0.345
LABORER		BLD		23.650	24.100	1.5	1.5	2.0	5.450	8.500	0.000	0.800
LABORER		HWY		23.650	24.100	1.5	1.5	2.0	5.450	8.450	0.000	0.800
MACHINIST		BLD		42.770	44.770	1.5	1.5	2.0	7.750	8.690	0.650	0.000
MARBLE FINISHERS		BLD		25.720	0.000	1.5	1.5	2.0	7.950	6.690	0.000	0.430
MARBLE MASON		BLD		27.220	28.720	1.5	1.5	2.0	7.950	6.690	0.000	0.430
MILLWRIGHT		BLD		30.490	31.990	1.5	1.5	2.0	6.050	5.750	0.000	0.350
MILLWRIGHT		HWY		30.940	32.690	1.5	1.5	2.0	6.050	5.750	0.000	0.350
OPERATING ENGINEER		ALL	1	33.350	0.000	1.5	1.5	2.0	5.750	7.500	0.000	0.700
OPERATING ENGINEER		ALL	2	21.800	0.000	1.5	1.5	2.0	5.750	7.500	0.000	0.700
PAINTER		ALL		26.000	27.500	1.5	1.5	2.0	7.050	8.230	0.000	0.450
PILEDRIVER		BLD		30.490	31.990	1.5	1.5	2.0	6.050	5.750	0.000	0.350
PILEDRIVER		HWY		30.940	32.690	1.5	1.5	2.0	6.050	5.750	0.000	0.350
PIPEFITTER		ALL		33.310	35.810	1.5	1.5	2.0	5.700	5.690	0.000	0.610
PLASTERER		BLD		23.500	24.500	1.5	1.5	2.0	5.200	3.550	0.000	0.100
PLUMBER		ALL		33.310	35.810	1.5	1.5	2.0	5.700	5.690	0.000	0.610
ROOFER		BLD		24.550	27.050	1.5	1.5	2.0	7.800	6.050	0.000	0.550
SHEETMETAL WORKER		ALL		28.080	29.580	1.5	1.5	2.0	6.350	5.650	1.690	0.260

SPRINKLER FITTER	BLD	36.140	38.890	1.5	1.5	2.0	8.200	6.550	0.000	0.250
STONE MASON	BLD	27.220	28.720	1.5	1.5	2.0	7.950	6.690	0.000	0.430
TERRAZZO FINISHER	BLD	25.720	0.000	1.5	1.5	2.0	7.950	6.690	0.000	0.430
TILE MASON	BLD	27.220	28.720	1.5	1.5	2.0	7.950	6.690	0.000	0.430
TRUCK DRIVER	ALL 1	28.955	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER	ALL 2	29.355	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER	ALL 3	29.555	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER	ALL 4	29.805	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER	ALL 5	30.555	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TUCKPOINTER	BLD	27.220	28.720	1.5	1.5	2.0	7.950	6.690	0.000	0.430

Legend:

M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.)

OSA (Overtime is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

## Explanations

### RICHLAND COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

### EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

#### CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only, and is in no a limitation of the product handled. Ceramic takes into consideration most hard tiles.

#### COMMUNICATION SYSTEMS TECHNICIAN

Installation, operation, inspection, maintenance, repair, and service of radio, television, recording, voice sound and vision production and reproduction apparatus, equipment and appliances used for domestic, commercial, education, entertainment and private telephone systems.

#### TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

#### OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted,

Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart-Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifts (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

#### Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

## LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

## Wabash County Prevailing Wage for June 2010

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN	ALL			23.650	24.100	1.5	1.5	2.0	5.450	8.500	0.000	0.900
ASBESTOS ABT-MEC	BLD			20.800	0.000	2.0	2.0	2.0	5.500	4.200	0.000	0.000
BOILERMAKER	BLD			31.500	34.000	1.5	1.5	2.0	6.820	11.43	1.500	0.350
BRICK MASON	BLD			27.220	28.720	1.5	1.5	2.0	7.950	6.690	0.000	0.430
CARPENTER	BLD			30.490	31.990	1.5	1.5	2.0	6.050	5.750	0.000	0.350
CARPENTER	HWY			30.440	32.190	1.5	1.5	2.0	6.050	5.750	0.000	0.350
CEMENT MASON	BLD			29.480	30.980	1.5	1.5	2.0	5.900	7.880	0.000	0.500
CEMENT MASON	HWY			25.580	27.080	1.5	1.5	2.0	5.900	5.000	0.000	0.300
CERAMIC TILE FNSHER	BLD			25.720	0.000	1.5	1.5	2.0	7.950	6.690	0.000	0.430
COMMUNICATION TECH	BLD			18.350	19.650	1.5	1.5	2.0	0.000	0.550	0.000	0.000
ELECTRICIAN	BLD			30.510	32.510	1.5	1.5	2.0	5.150	7.080	0.000	0.360
FLOOR LAYER	BLD			28.930	29.680	1.5	1.5	2.0	6.050	5.750	0.000	0.350
GLAZIER	BLD			25.180	26.180	1.5	1.5	2.0	4.700	4.000	0.000	0.250
HT/FROST INSULATOR	BLD			28.920	29.920	1.5	1.5	2.0	4.800	8.160	0.000	0.280
IRON WORKER	ALL			25.750	27.000	1.5	1.5	2.0	5.780	8.350	0.000	0.345
LABORER	BLD			23.650	24.100	1.5	1.5	2.0	5.450	8.500	0.000	0.800
LABORER	HWY			23.650	24.100	1.5	1.5	2.0	5.450	8.450	0.000	0.800
MACHINIST	BLD			42.770	44.770	1.5	1.5	2.0	7.750	8.690	0.650	0.000
MARBLE FINISHERS	BLD			25.720	0.000	1.5	1.5	2.0	7.950	6.690	0.000	0.430
MARBLE MASON	BLD			27.220	28.720	1.5	1.5	2.0	7.950	6.690	0.000	0.430
MILLWRIGHT	BLD			30.490	31.990	1.5	1.5	2.0	6.050	5.750	0.000	0.350
MILLWRIGHT	HWY			30.940	32.690	1.5	1.5	2.0	6.050	5.750	0.000	0.350
OPERATING ENGINEER	ALL	1		33.350	0.000	1.5	1.5	2.0	5.750	7.500	0.000	0.700
OPERATING ENGINEER	ALL	2		21.800	0.000	1.5	1.5	2.0	5.750	7.500	0.000	0.700
OPERATING ENGINEER	O&C			14.570	0.000	1.5	1.5	2.0	4.200	2.200	0.000	0.000
PAINTER	BLD			24.450	25.450	1.5	1.5	2.0	5.850	4.150	0.000	0.300
PAINTER	HWY			25.600	26.600	1.5	1.5	2.0	5.850	4.150	0.000	0.300
PAINTER OVER 30FT	BLD			25.200	26.200	1.5	1.5	2.0	5.850	4.150	0.000	0.300
PAINTER PWR EQMT	BLD			25.450	26.450	1.5	1.5	2.0	5.850	4.150	0.000	0.300
PAINTER PWR EQMT	HWY			26.600	27.600	1.5	1.5	2.0	5.850	4.150	0.000	0.300
PILEDRIVER	BLD			30.490	31.990	1.5	1.5	2.0	6.050	5.750	0.000	0.350
PILEDRIVER	HWY			30.940	32.690	1.5	1.5	2.0	6.050	5.750	0.000	0.350
PIPEFITTER	BLD			31.770	33.680	1.5	1.5	2.0	5.700	7.660	0.000	0.700
PLASTERER	BLD			29.470	31.470	1.5	1.5	2.0	5.900	8.500	0.000	0.500
PLUMBER	BLD			31.770	33.680	1.5	1.5	2.0	5.700	7.660	0.000	0.700
ROOFER	BLD			26.010	28.010	1.5	1.5	2.0	5.810	4.500	0.000	0.260
SHEETMETAL WORKER	ALL			28.080	29.580	1.5	1.5	2.0	6.350	5.650	1.690	0.260
SPRINKLER FITTER	BLD			36.140	38.890	1.5	1.5	2.0	8.200	6.550	0.000	0.250
STONE MASON	BLD			27.220	28.720	1.5	1.5	2.0	7.950	6.690	0.000	0.430
TERRAZZO FINISHER	BLD			25.720	0.000	1.5	1.5	2.0	7.950	6.690	0.000	0.430
TERRAZZO MASON	BLD			27.220	28.720	1.5	1.5	2.0	7.950	6.690	0.000	0.430
TILE MASON	BLD			27.220	28.720	1.5	1.5	2.0	7.950	6.690	0.000	0.430
TRUCK DRIVER	ALL	1		28.955	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER	ALL	2		29.355	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER	ALL	3		29.555	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER	ALL	4		29.805	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER	ALL	5		30.555	0.000	1.5	1.5	2.0	9.300	2.900	0.000	0.250
TRUCK DRIVER	O&C			13.940	0.000	1.5	1.5	2.0	2.550	1.500	0.000	0.000
TUCKPOINTER	BLD			27.220	28.720	1.5	1.5	2.0	7.950	6.690	0.000	0.430

## Legend:

M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.)

OSA (Overtime is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

# Explanations

## WABASH COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

## EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

## CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only, and is in no a limitation of the product handled. Ceramic takes into consideration most hard tiles.

## COMMUNICATIONS TECHNICIAN

Installation, operation, inspection, modification, maintenance and repair of systems used for the transmission and reception of signals of any nature, for any purpose, including but not limited to, sound and voice transmission/transference systems, communication systems that transmit or receive information and/or control systems, television and video systems, micro-processor controlled fire alarm systems, and security systems, and the performance of any task directly related to such installation or service. EXCLUDES installation of electrical power wiring and conduit raceways exceeding fifteen (15) feet in length.

## TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vactor trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

## TRUCK DRIVER - OIL AND CHIP

Encompasses following types of work when participating on public works projects involving oil and chip activities: Ready Mix, Gravel Truck Drivers, Asphalt Distributor Truck and Lowboy Drivers.

## OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders,

Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart-Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifts (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

#### OPERATING ENGINEER - OIL AND CHIP

Encompasses following types of work when participating on public works projects involving oil and chip activities: Spreading and compaction of seal coat aggregate on liquid asphalt or road oil and the preparation for such work for maintenance purposes.

#### Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this

determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

## Wayne County Prevailing Wage for June 2010

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		23.650	24.100	1.5	1.5	2.0	5.450	8.500	0.000	0.900
ASBESTOS ABT-MEC		BLD		20.800	0.000	2.0	2.0	2.0	5.500	4.200	0.000	0.000
BOILERMAKER		BLD		31.500	34.000	1.5	1.5	2.0	6.820	11.43	1.500	0.350
BRICK MASON		BLD		27.220	28.720	1.5	1.5	2.0	7.950	6.690	0.000	0.430
CARPENTER		BLD		30.490	31.990	1.5	1.5	2.0	6.050	5.750	0.000	0.350
CARPENTER		HWY		30.440	32.190	1.5	1.5	2.0	6.050	5.750	0.000	0.350
CEMENT MASON		BLD		26.750	28.250	1.5	1.5	2.0	5.900	4.800	0.000	0.300
CEMENT MASON		HWY		25.580	27.080	1.5	1.5	2.0	5.900	5.000	0.000	0.300
CERAMIC TILE FNSHER		BLD		25.720	0.000	1.5	1.5	2.0	7.950	6.690	0.000	0.430
ELECTRICIAN		ALL		35.750	38.000	1.5	1.5	2.0	5.250	8.220	0.000	0.540
ELECTRONIC SYS TECH		BLD		29.530	31.280	1.5	1.5	2.0	5.250	3.840	0.000	0.250
FLOOR LAYER		BLD		28.930	29.680	1.5	1.5	2.0	6.050	5.750	0.000	0.350
GLAZIER		BLD		25.180	26.180	1.5	1.5	2.0	4.700	4.000	0.000	0.250
HT/FROST INSULATOR		BLD		28.920	29.920	1.5	1.5	2.0	4.800	8.160	0.000	0.280
IRON WORKER		ALL		25.750	27.000	1.5	1.5	2.0	5.780	8.350	0.000	0.345
LABORER		BLD		23.650	24.100	1.5	1.5	2.0	5.450	8.500	0.000	0.800
LABORER		HWY		23.650	24.100	1.5	1.5	2.0	5.450	8.450	0.000	0.800
MACHINIST		BLD		42.770	44.770	1.5	1.5	2.0	7.750	8.690	0.650	0.000
MARBLE FINISHERS		BLD		25.720	0.000	1.5	1.5	2.0	7.950	6.690	0.000	0.430
MARBLE MASON		BLD		27.220	28.720	1.5	1.5	2.0	7.950	6.690	0.000	0.430
MILLWRIGHT		BLD		30.490	31.990	1.5	1.5	2.0	6.050	5.750	0.000	0.350
MILLWRIGHT		HWY		30.940	32.690	1.5	1.5	2.0	6.050	5.750	0.000	0.350
OPERATING ENGINEER		ALL	1	33.350	0.000	1.5	1.5	2.0	5.750	7.500	0.000	0.700
OPERATING ENGINEER		ALL	2	21.800	0.000	1.5	1.5	2.0	5.750	7.500	0.000	0.700
PAINTER		ALL		23.020	23.520	1.5	1.5	2.0	4.950	6.800	0.000	0.430
PAINTER OVER 30FT		ALL		26.120	26.620	1.5	1.5	2.0	4.950	6.800	0.000	0.430
PAINTER PWR EQMT		ALL		26.120	26.620	1.5	1.5	2.0	4.950	6.800	0.000	0.430
PILEDRIVER		BLD		30.490	31.990	1.5	1.5	2.0	6.050	5.750	0.000	0.350
PILEDRIVER		HWY		30.940	32.690	1.5	1.5	2.0	6.050	5.750	0.000	0.350
PIPEFITTER		BLD		32.000	35.200	1.5	1.5	2.0	8.250	8.250	0.000	1.200
PLASTERER		BLD		23.500	24.500	1.5	1.5	2.0	5.200	3.550	0.000	0.100
PLUMBER		BLD		32.000	35.200	1.5	1.5	2.0	8.250	8.250	0.000	1.200
ROOFER		BLD		21.900	22.900	1.5	1.5	2.0	7.250	3.800	0.000	0.000

SHEETMETAL WORKER	ALL	28.080	29.580	1.5	1.5	2.0	6.350	5.650	1.690	0.260
SPRINKLER FITTER	BLD	36.140	38.890	1.5	1.5	2.0	8.200	6.550	0.000	0.250
STONE MASON	BLD	27.220	28.720	1.5	1.5	2.0	7.950	6.690	0.000	0.430
TERRAZZO FINISHER	BLD	25.720	0.000	1.5	1.5	2.0	7.950	6.690	0.000	0.430
TERRAZZO MASON	BLD	28.500	28.800	1.5	1.5	2.0	6.400	5.700	0.000	0.430
TRUCK DRIVER	ALL 1	28.605	0.000	1.5	1.5	2.0	9.050	4.200	0.000	0.250
TRUCK DRIVER	ALL 2	29.005	0.000	1.5	1.5	2.0	9.050	4.200	0.000	0.250
TRUCK DRIVER	ALL 3	29.205	0.000	1.5	1.5	2.0	9.050	4.200	0.000	0.250
TRUCK DRIVER	ALL 4	29.455	0.000	1.5	1.5	2.0	9.050	4.200	0.000	0.250
TRUCK DRIVER	ALL 5	30.205	0.000	1.5	1.5	2.0	9.050	4.200	0.000	0.250
TUCKPOINTER	BLD	27.220	28.720	1.5	1.5	2.0	7.950	6.690	0.000	0.430

## Legend:

M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.)

OSA (Overtime is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

# Explanations

## WAYNE COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

## EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

#### CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only, and is in no a limitation of the product handled. Ceramic takes into consideration most hard tiles.

#### ELECTRONIC SYSTEMS TECHNICIAN

Installation, service and maintenance of low-voltage systems which utilizes the transmission and/or transference of voice, sound, vision, or digital for commercial, education, security and entertainment purposes for the following: TV monitoring and surveillance, background/foreground music, intercom and telephone interconnect, field programming, inventory control systems, microwave transmission, multi-media, multiplex, radio page, school, intercom and sound burglar alarms and low voltage master clock systems.

Excluded from this classification are energy management systems, life safety systems, supervisory controls and data acquisition systems not intrinsic with the above listed systems, fire alarm systems, nurse call systems and raceways exceeding fifteen feet in length.

#### TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vactor trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

#### OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls,

Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart-Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifts (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being

contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

#### LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

**Agenda Item #8G**

**Payment of Accrued Bills**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 15, 2010  
RE: Payment of Accrued Bills

The District's fiscal year ends on June 30<sup>th</sup>, and under general accounting rules, the District pays accrued bills for a short period following the end of FY2010. The accrual period runs from July 1st and ends on July 15<sup>th</sup>. On July 15<sup>th</sup>, all FY2010 obligations received during this run-out period will be paid. Therefore, these accrued bills will be paid before the Board approves them.

At each regular Board meeting, the Board receives an electronic copy of bills for review and payment. At the July Board meeting, that electronic report will include current bills for approval plus all the bills that were paid in the accrual period. Each of these accrual period payments will be designated with an A (for accrual) beside the vendor.

This procedure has been followed in prior years and I request the Board's approval to pay the FY2010 accrued bills prior to Board approval, with the understanding that these bills will be made available electronically for Board review at the July Board meeting.

TLB/rs

**Agenda Item #8H**

**Affiliation Agreement with Daviess County Hospital**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 15, 2010  
RE: Affiliation Agreement – Daviess County Hospital – Phlebotomy

IECC wishes to enter into a new affiliation agreement with Daviess County Hospital located in Washington, Indiana.

This affiliation agreement is for the Phlebotomy Program located at Olney Central College.

I ask the Board's approval of this affiliation agreement.

TLB/rs

Attachment

**AFFILIATION AGREEMENT  
BETWEEN**

**ILLINOIS EASTERN COMMUNITY COLLEGES,  
District # 529**

**Olney Central College Phlebotomy Program**

**AND**

**Daviess County Hospital**

**1314 E Walnut Street**

**PO Box 0760**

**Washington, IN 47501**

THIS AGREEMENT made and entered into this **9<sup>th</sup>** day of **March**, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, Olney Central College, for its Phlebotomy Program (hereinafter referred to as DISTRICT #529) and **Daviess County Hospital d/b/a Daviess County Hospital** (hereinafter referred to as AGENCY):

WITNESSETH THAT:

WHEREAS, DISTRICT #529 desires to make use of the AGENCY'S facilities for clinical laboratory practice by students of the Phlebotomy Program, and

WHEREAS, the AGENCY has agreed to make its facilities available to the phlebotomy students and faculty of DISTRICT #529 for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas related to the medical laboratory for observation and participation by the students and faculty of the DISTRICT #529, Phlebotomy Program subject to the conditions and limitations contained herein.
2. The arrangements for use of said facilities of the AGENCY will be made by the Associate Dean and/or Faculty of the Program on behalf of DISTRICT #529 and the Administrator, and the Director of Laboratory Service on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses.
3. DISTRICT #529 faculty will:
  - be responsible for the teaching the didactic portion of the Phlebotomy Program;
  - work with the staff of the Agency in coordination of the clinical laboratory objectives to be completed at the Agency;
  - coordinate the student clinical assignment with the Agency appointed Clinical Supervisor; and
  - review and evaluate, in cooperation with the Agency, the student's progress within the clinical setting.
5. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY; and the Phlebotomy Program on behalf of DISTRICT #529 will be responsible for maintaining proper standards of care and safeguard of

patients assigned to students. The AGENCY appointed Clinical Supervisor will retain full and final decisions for procedures assigned to phlebotomy students.

5. Supervision of the health of all students making use of any of the AGENCY'S facilities, as contemplated herein; will be the responsibility of DISTRICT #529, and will comply with the policies of the health AGENCY.

Phlebotomy students and Faculty assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

This agreement forbids discrimination against any student on the basis of age, color, race, national origin, gender, religion, or disability unrelated to the reasonable physical requirements of the job.

Prior to the use of any AGENCY facilities, under the contemplated program, DISTRICT #529 will furnish the AGENCY, upon request, a medical record for each participating student showing that said student fully complies with the health requirements required by the AGENCY.

6. The faculty and students of DISTRICT #529 participating in the laboratory clinical experiences will receive an orientation to the AGENCY by the appropriate AGENCY staff. DISTRICT #529 Phlebotomy Faculty participating in the program may be included in demonstrations of new equipment and techniques.

7. DISTRICT #529 will provide orientation for the educational program for the AGENCY staff.

8. The students and instructors will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records.

9. The assigned experiences will be selected for the educational benefit of the student. District #529 will provide the Agency a written set of clinical objectives and evaluation forms to be completed by the Agency appointed Clinical Supervisor;

10. Students are responsible for seeking health care if the need arises. Students are encouraged to carry their own health insurance and are required to pay their own health care fees.

11. Students will not be assigned experiences in a manner that would permit them to replace a regular employee.

12. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Phlebotomy Faculty and phlebotomy students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.

13. An annual review of the agreement will be made each spring. Either party hereto may terminate this AGREEMENT by at least one (1) school calendar year's written notice to the other party. All students enrolled in DISTRICT #529's Phlebotomy Program, and participating in the program contemplated herein at the time that notice to terminate this AGREEMENT is given by either party to the other, shall be permitted to complete their phlebotomy laboratory experience needed for graduation at the AGENCY.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the \_\_\_\_\_ day of \_\_\_\_\_.

AGENCY

ILLINOIS EASTERN COMMUNITY COLLEGES  
DISTRICT #529,  
OLNEY CENTRAL COLLEGE

\_\_\_\_\_  
Director of Medical Laboratory Services

\_\_\_\_\_  
Phlebotomy Instructor

\_\_\_\_\_  
Associate Dean of Nursing & Allied Health

\_\_\_\_\_  
Administrator, Hospital or Agency

\_\_\_\_\_  
President, Olney Central College

\_\_\_\_\_  
Chairman, IECC Board of Trustees

Illinois Eastern Community Colleges, District 529, does not discriminate on the basis of race, color, religion, gender, age, disability, national origin, or veteran status. Illinois Eastern Community Colleges adheres to the Federal Regulations of the Americans with Disabilities Act of 1990 and offers appropriate services or activities with reasonable accommodations to any qualified disabled individual upon request.

Adopted 6-2005

**Agenda Item #8I**

**Affiliation Agreement with Dr. Rachel Winters**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 15, 2010  
RE: Affiliation Agreement – Dr. Rachel Winters – Medical Assistant

IECC wishes to enter into a new affiliation agreement with the office of Dr. Rachel Winters located in Lawrenceville, Illinois.

This affiliation agreement is for the Medical Assistant Program located at Lincoln Trail College.

I ask the Board's approval of this affiliation agreement.

TLB/rs

Attachment

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529  
LINCOLN TRAIL COLLEGE  
MEDICAL ASSISTANT PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this 1 day of June, 2010, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, LINCOLN TRAIL COLLEGE, for its Medical Assistant Program (hereinafter referred to as LTC) and Dr. Rachel Winters, Lawrenceville, IL (hereinafter referred to as AGENCY).

*[Insert: Agency, City, and State Above]*

WITNESSETH THAT:

WHEREAS, LTC desires to make use of the AGENCY's facilities for clinical medical assistant laboratory practice by students of the Medical Assistant Program for the COLLEGE and

WHEREAS, the AGENCY has agreed to make its facilities available to the medical assistant students of LTC for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of patient care that are appropriate educational experiences for observation and participation by the students of LTC'S Medical Assistant Program subject to the conditions and limitations contained herein.
2. The arrangements for use of said facilities of the AGENCY will be made by the Dean of the College on behalf of Lincoln Trail College and the Administrative Supervisor on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses.
3. The AGENCY will be responsible for the supervision and guidance of the students in the clinical medical assistant laboratory practice, and will be available to the medical assistant students.

The specific assignment of learning experiences to specific students will be made and arranged by the Medical Assistant Faculty on behalf of LTC, in consultation with the Administrative Supervisor or Coordinator on behalf of the AGENCY. The Administrative Supervisor assumes full responsibility and supervision of the medical assistant students during their laboratory experience in the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY, and the Administrative Supervisor on behalf of the AGENCY will be responsible for maintaining proper standards of medical assistant care and safeguard of patients assigned to students. The AGENCY personnel will retain full and final decisions for patient care assigned to medical assistant students.
5. Students are responsible for seeking health care if the need arises. Students are encouraged to carry their own health insurance and are required to pay their own health care fees.

Medical assistant students assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

Students who have physical or emotional disabilities which may negate success in medical assistant practice will not be permitted to use the AGENCY'S facilities. Students who have disabilities which may not negate success in medical assistant practice may participate in the contemplated program if approved by the AGENCY.

Prior to the use of any AGENCY facilities, under the contemplated program, LTC will furnish the AGENCY, upon request, a medical record, proof of insurance, and a letter of good standing for each participating student showing that said student fully complies with the requirements required by the AGENCY.

6. The faculty of LTC participating in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff.
7. LTC will provide orientation of the educational program for the AGENCY staff.
8. The students and instructors will safeguard the confidential nature of all information which may come to them with regard to patients and AGENCY records.

9. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Medical Assistant Faculty and medical assistant students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.
10. Automatic renewal of the agreement will be made each summer. Either party hereto may terminate this AGREEMENT with a 90 day written termination notice to the other party.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the \_\_\_\_ day of \_\_\_\_\_, 2010.

AGENCY

LINCOLN TRAIL COLLEGE

\_\_\_\_\_  
Medical Services Director

\_\_\_\_\_  
Medical Assistant Faculty Member

\_\_\_\_\_  
Agency Administrator

\_\_\_\_\_  
College Dean

\_\_\_\_\_  
College President

\_\_\_\_\_  
Chairman, Board of Trustees  
Illinois Eastern Community Colleges

psq:6/26/06

**Agenda Item #8J**

**Affiliation Agreement with Marion VA Medical Center**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 15, 2010  
RE: Affiliation Agreement with VA Medical Center - Medical Office Assistant Program

IECC wishes to enter into a new affiliation agreement with the Department of Veterans Affairs Medical Clinic located in Marion, Illinois.

This affiliation agreement is for the Medical Office Assistant Program at Olney Central College. I ask the Board's approval of this affiliation agreement.

TLB/rs

Attachment



**ASSOCIATED HEALTH EDUCATION AFFILIATION AGREEMENT  
BETWEEN THE DEPARTMENT OF VETERANS AFFAIRS (VA)  
AND AN EDUCATIONAL PROGRAM**

*Use when trainees are enrolled in an educational program approved by an accrediting body recognized by the U.S. Department of Education or by the Council for Higher Education Accreditation (CHEA)*

---

VA NETWORK

---

VA MEDICAL CARE FACILITY (including city and state)

---

NAME OF EDUCATIONAL INSTITUTION (including city and state)

---

PROGRAM/DISCIPLINE AND DEGREE(S)

This agreement, when duly executed and approved by the Department of Veterans Affairs (VA), establishes an affiliation between VA, its Veterans Integrated Service Networks, the listed VA facility or facilities, and the listed educational program for the academic purposes of enhanced patient care, education, and research. VA and the affiliated educational institution have a shared responsibility for the academic enterprise. Ultimate responsibility for the control and operation of VA facilities and programs rests with VA. Ultimate responsibility for academic education rests with the affiliated institution. Additional responsibilities are delineated below.

**TERMS OF AGREEMENT**

Ultimate responsibility for the control and operation of VA facilities and programs rests with VA. Ultimate responsibility for academic education rests with the participating institutions. Through this agreement, a partnership is created to enable enhanced patient care, education, and research.

The participating institutions and VA comply with Title VI of the Civil Rights Act of 1964, section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, Public Law 104-91, and the Age Discrimination Act of 1975, and all related regulations, and assures that they do not, and will not, discriminate against any person on the basis of race, color, sex, disability, or age under any program or activity receiving federal financial assistance.

Nothing in this agreement is intended to be contrary to state or federal laws. In the event of conflict between terms of this agreement and any applicable state or federal law, that state or federal law will supersede the terms of this agreement. In the event of conflict between state and federal law, federal law will govern.

Faculty members and trainees of the sponsoring institutions, when at VA health care facilities or on VA assignment at offsite facilities and while furnishing professional services covered by this agreement, will have personal liability protection by the provisions of the Federal Employees Liability Reform and Tort Compensation Act, 28 U.S.C. 2679 (b)-(d).

## **RESPONSIBILITIES**

### **1. The affiliated educational institution has the following responsibilities:**

A. Operate, manage, and assume overall educational responsibilities for the educational program and maintain accreditation by an agency that is recognized by the U.S. Department of Education or by the Council for Higher Education Accreditation (CHEA).

B. Enable faculty appointments for VA staff.

C. Select trainees that meet qualifications as agreed upon by the school and VA.

D. Evaluate the trainee's performance and conduct in mutual consultation with VA staff and according to the guidelines outlined in the approved curriculum and accepted standards.

E. Develop educational program letters of agreement for each VA health care facility that provides a trainee with educational experience at VA. These agreements must identify faculty, including VA employees, who will teach, supervise, and evaluate trainee performance; outline educational objectives; specify periods and clinical area of assignments.

### **2. VA has the following responsibilities:**

A. Operate and manage the VA facility and maintain accreditation by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) and other accrediting entities.

B. Appoint qualified health care professionals, as appropriate, as full-time or part-time staff of the facility, which will provide supervision of trainees and provide veteran patient care.

C. Participate with the affiliated school in the academic programs of education and research, provide an appropriate learning environment, and supply sufficient resources for appropriate conduct of such programs.

D. Establish minimal qualifications for trainees coming to VA for academic programs.

E. Evaluate the trainee's performance and conduct in mutual consultation with the program director and according to the guidelines outlined in the approved curriculum and accepted standards.

F. Orient trainees and faculty to the VA facility and inform them that they are subject to VA rules and regulations while in a VA facility.

G. Dismiss any trainee from VA assignment in accordance with VA Handbook 5021, Part VI, Paragraph 15 or Paragraph 18, whichever paragraph applies.

H. Ensure that all trainees who will be assigned to VA receive appropriate VA appointments.

I. Assure that staff with appropriate credentials will supervise trainees.

J. Encourage faculty appointments at the sponsoring institution for VA staff.

K. Appoint VA staff and appropriate school program faculty to the VA Partnership Council and its subcommittees. School program faculty will be chosen based on the extent of involvement in the VA training program and geographic proximity to the VA facility.

L. Conduct periodic reviews of academic programs and policies according to VA policies.

## **TERMINATION OF AFFILIATION AGREEMENT**

This affiliation agreement is in force until further notice and supersedes any previous affiliation agreement. It may be terminated in writing at any time by mutual consent with due consideration of patient care and educational commitments, or by written notice by either party 6 months in advance of the next training experience.

## ASSOCIATED HEALTH SIGNATURE PAGE

\_\_\_\_\_  
*Signature of Dean or Equivalent Responsible Official for the Educational Institution or Program*

\_\_\_\_\_  
*Date of Signature*

\_\_\_\_\_  
*Typed Name of Individual Signing Above*

\_\_\_\_\_  
*Typed Title of Individual Signing Above*

\_\_\_\_\_  
*Signature of Responsible VA Official for Educational Program*

\_\_\_\_\_  
*Date of Signature*

\_\_\_\_\_  
*Typed Name of Individual Signing Above*

\_\_\_\_\_  
*Typed Title of Individual Signing Above*

\_\_\_\_\_  
*Signature of VA Designated Education Official*

\_\_\_\_\_  
*Date of Signature*

\_\_\_\_\_  
*Typed Name of Individual Signing Above*

\_\_\_\_\_  
*Typed Title of Individual Signing Above*

\_\_\_\_\_  
*Signature of Director or Equivalent Responsible Official for VA Healthcare Facility*

\_\_\_\_\_  
*Date of Signature*

\_\_\_\_\_  
*Typed Name of Individual Signing Above*

\_\_\_\_\_  
*Typed Title of Individual Signing Above*

\_\_\_\_\_  
*Signature of VISN Director or Designee for Department of Veterans Affairs*

\_\_\_\_\_  
*Date of Signature*

\_\_\_\_\_  
*Typed Name of Individual Signing Above*

\_\_\_\_\_  
*Typed Title of Individual Signing Above*

**Agenda Item #8K**

**Appointment of Audit Committee**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 15, 2010  
RE: Appointment of Audit Committee

The Board has established an Audit Committee comprised of two Board members to review the annual audit with the District's auditors. The Audit Committee submits a report to the Board concerning the annual audit. Following this review, the full audit is presented to the Board for its consideration and approval.

Members of the Audit Committee serve until such time as they are replaced. However, the Board reappoints the Audit Committee members annually. Last year the Board appointed Marilyn Wolfe and John Brooks to be members of the committee.

I would ask that the Board of Trustees appoint two trustees to serve as members of the Audit Committee.

TLB/rs

**Agenda Item #8L**

**FY 2011 General Insurance**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 15, 2010  
RE: FY2011 General Insurance

The District's current general insurance carrier, Wells Fargo/Indiana Insurance, has provided the District with renewal rates for FY2011. These renewal rates represent a \$17,443 increase over the current expiring rates. The expiring rates total \$423,104 and the renewal rates total \$440,547.

The premium for our package coverage for property, general liability, errors and omissions, inland marine, terrorism, broadcast, umbrella liability, cyber liability, boiler coverage, crime, fiduciary, and foreign liability had a net increase of \$3,800. However, the District is insuring more property than last year (the Advanced Manufacturing building and more than a hundred thousand dollars worth of new equipment housed in the building).

The automobile coverage cost increased by \$5,750 because of the increasing value of the District's fleet. (Workforce Education added a Ford F-250 pick-up and a \$288,000 Smoke Truck / Mobile Trainer).

The remaining \$7,900 was caused by an increase in the District's workers' compensation loss ratio.

I recommend that the Board accept the renewal rates as presented.

TLB/rs

**Agenda Item #8M**

**Agreement with Wabash Valley Youth in Action – WVC Pool**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 15, 2010  
RE: Agreement with Wabash Valley Youth in Action – WVC Pool

Since 1981, Wabash Valley College has operated its swimming pool and adjacent areas through a cooperative agreement with the Mt. Carmel YMCA. The Mt. Carmel YMCA has dissolved. In its place has been created a Wabash Valley Youth in Action organization which is comprised of many of the same individuals that worked within the YMCA structure.

Wabash Valley Youth in Action wishes to assume the rights and obligations under the agreement that existed with the Mt. Carmel YMCA. The agreement attached is substantially similar to the agreement under which the College and the YMCA operated successfully.

I would ask that the Board approve the agreement with Wabash Valley Youth in Action.

TLB/rs

Attachment

## AGREEMENT

Illinois Eastern Community College District #529 and Wabash Valley College (hereinafter College) and Wabash Valley Youth in Action do hereby agree as follows:

WHEREAS, College and Wabash Valley Youth in Action wish to establish an ongoing relationship regarding the swimming pool located on the College campus and the mutual use thereof, and

WHEREAS, the College and Mt. Carmel YMCA have terminated their Agreement and Wabash Valley Youth in Action wish to establish a similar working relationship; and

WHEREAS, the College also has a fitness center on its campus which both parties desire to have mutual use of; and

WHEREFORE, College and Wabash Valley Youth in Action have agreed to set forth their understanding for the use and responsibilities of the aforementioned pool and fitness center as follows:

1. The College shall operate, manage, control and maintain the pool facilities in compliance with all Department of Health and other regulatory agencies.

2. The Wabash Valley Youth in Action desires to be able to offer said use of the pool to its membership, and College is in agreement to allow said continued access and use.

3. The College and Wabash Valley Youth in Action also hereby agree to allow its membership the access and use of the College fitness center.

4. That in consideration for the Wabash Valley Youth in Action and its members being able to use the College pool and College fitness center, the Wabash Valley Youth in Action shall pay College One Thousand Dollars (\$1,000.00) per month, commencing on June 1, 2010 and continuing on the first day of the month for every month during the life of this agreement.

5. The College charges its membership a fee for access to the pool and the fitness center. Likewise, the Wabash Valley Youth in Action charges its membership a fee for access to the pool and the fitness center. It is the agreement of the parties that they will work to make these fees identical, and that neither party will change the agreed upon fee without consultation and agreement with the other party. The parties agree that the fees will be identical within 90 days of the effective date of this agreement.

6. This Agreement is effective from June 1, 2010, with a termination date at midnight on June 30, 2011. This contract will be reviewed by the parties on 60 days notice by either party prior to the termination date for review and any amendment. This agreement shall be renewed annually but if it is not renewed by the termination date, the agreement will continue for successive one month periods, until notice of termination is given.

7. The Wabash Valley Youth in Action members will have use of the College fitness center; however, no children under the age of twelve (12) years old will be allowed to work out in the fitness center. In order to help enforce this, the members are to present a membership card to access the fitness center and the pool.

8. The operating hours of the pool shall be by agreement, and at the commencement of this agreement they shall remain significantly the same as in existence prior to June 1, 2010.

9. There will also be access given to the pool by non-members at a per usage charge set by the college.

10. Both College and Wabash Valley Youth in Action will maintain adequate liability insurance coverage and will name the other party as a named insured. The failure of either party to meet this requirement of liability insurance shall be grounds for the immediate termination of this agreement.

DATED this 15<sup>th</sup> day of June, 2010.

Illinois Eastern Community College District #529 and WABASH VALLEY COLLEGE

BY: \_\_\_\_\_  
Chairman of the Board of Trustees

WABASH VALLEY YOUTH IN ACTION

BY: \_\_\_\_\_

**Agenda Item #8N**

**Lease Agreements**

## MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 15, 2010  
RE: Lease Agreements

The following leases are submitted for Board consideration and approval at the June Board meeting.

1. OCC Cosmetology Lease – lease for the Cosmetology program property located at 104 E. Main, Olney, IL to extend the lease through June 30, 2011. Monthly rent remains at \$1,200.00. **Board of Trustee Action is Required.**
2. IECC/Elvan Wallace and A. Carol Wallace – lease for the Frontier Newton Center located at 207 E. Jourdan St., Newton, IL extended to June 30, 2011, at the current monthly rental of \$875.00. **Board of Trustee Action is Required.**
3. OCC Phlebotomy and Massage Therapy Lease – lease for the Phlebotomy and Massage Therapy programs located at 108 East Main Street, Olney, IL. A three year lease began September 1, 2005 and is hereby extended to June 30, 2011. The monthly rent remains at \$1,500.00 per month. **Board of Trustee Action is Required.**
4. IECC and Prairie State Generating Company – lease for the Coal Mining Training Program facility located in Venedy, IL, beginning November 2009 and continuing month to month until terminated by 30 days notice of either party. No monthly rental charge is paid.
5. IECC/WVC Foundation Lease – lease for building located at 310-314 West Third Street, Mt. Carmel, IL for Advanced Manufacturing Training. Lease began on July 25, 2009 and terminates on July 25, 2014. The monthly rental is \$5,091.86 and remains constant throughout the term of the lease.
6. IECC Business and Industry Training Lease – lease for building located at 218 East Main Street, Olney, IL for Business and Industry Training, Small Business Development Center, and LWIA 23 staff. Lease began February 1, 2010 and ends June 30, 2011 at a monthly rental rate of \$2,000.
7. IECC/WED Girard Facility Lease – lease of facility for Workforce Education Staff and classroom space at 170 West Center Street, Girard, IL. Lease begins on July 1, 2010 and ends June 30, 2012 at the current rate of \$800 per month. **Board of Trustees Action is Required.**

8. IECC/LTC and City of Robinson - Intergovernmental Agreement between IECC/LTC and the City of Robinson for the Lease, Operation and Use of a Fitness Center located at 501 South Cross Street.
9. IECC/FCC Foundation Hall Lease – Lease by IECC/FCC of a building commonly known as Foundation Hall owned by Frontier Community College Foundation and located adjacent to the campus of Frontier Community College. Lease began July 1, 2008 with two year extensions and is proposed to be extended to June 30, 2012. In lieu of rent, IECC agrees to provide maintenance to the building’s interior and exterior, provide janitorial services, telephone, insurance, and utility services. **Board of Trustees Action is Required.**
10. IECC/FCC/and Frontier Community College Foundation Extension Building Sublease – The Frontier Community College Foundation currently leases a building located at 2-B Frontier Drive, Fairfield, IL, commonly known as the Extension Building to the University of Illinois Board Of Trustees. IECC subleases from the Foundation reasonable access and use of the facility for college purposes. This sublease began July 1, 2001 and is proposed to be extended to June 30, 2012. In lieu of rent, IECC agrees to provide maintenance to the building’s interior and exterior, provide janitorial services, telephone, insurance, and utility services. **Board of Trustees Action is Required.**
11. IECC/WVC Foundation Lease – Wabash Valley College Administration occupies approximately 1,600 square feet of the Foundation Building at 2201 College Drive. In exchange for this use, the College District provides mowing, snow clearing and routine maintenance of the building. The term of the new lease would be from July 1, 2010 through June 30, 2012, without change in the terms of the lease. **Board of Trustees Action is Required.**
12. IECC/WVC WVJC Radio Tower – Lease of Property – The District leased 1.68 acres in Wabash County for thirty years for the placement of the WVJC antenna from October 1, 1976 to September 30, 2006. The administration is currently in negotiation with the current owner to extend the lease.
13. IECC/FCC Flora Center Lease – New location and lease details are being prepared by the City of Flora.

TLB/rs

**AMENDMENT TO LEASE AGREEMENT  
OCC Cosmetology Lease**

This Amendment to Lease Agreement is entered into this 15th day of June 2010, by and between Tom Fehrenbacher (Lessor) and Illinois Eastern Community Colleges, District #529 (Lessee).

Whereas, the parties hereto entered into a Lease Agreement dated February 15, 1994, and an Amendment to Lease Agreement dated May 18, 1999, pertaining to the leasing of: "Approximately 2,342 square feet of interior space on the ground floor of the building ("the Building") located at 104 East Main Street, Olney, Richland County, IL."

Whereas, the original Lease commenced on February 1, 1994;

Whereas, the paragraph dealing with Rent and Term of the initial Lease provided, in part, as follows:

The initial term of this Lease shall be for a period of one (1) year, and Lessee agrees to pay Lessor as rent the monthly sum of One Thousand Dollars (\$1,000.00). The annual rental payment shall be paid to Lessor on or before the 30th of each month of the initial term and any renewal or extension thereof. Lessee shall have the right to renew this lease for an additional year or years up to a total of three additional years, by giving written notice of same to Lessor no less than ninety days prior to the expiration of the original term or any renewal or extension thereof. Lessee may exercise this option a maximum of three times (i.e., three individual one-year extensions). In no event shall this option of Lessee extend the term of this agreement beyond June 30, 2011.

Whereas, Lessee is current in its Lease payments to Lessor through June 30, 2010.

Now, therefore, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. Lessee desires to extend the current Lease Agreement through June 30, 2011 and Lessor is agreeable with such an extension.
2. The Lessee agrees to pay to Lessor the sum of One Thousand Two Hundred Dollars (\$1,200.00) on or before the 30<sup>th</sup> of each month.
3. The parties hereto agree that in all other respects, paragraphs 2 through 22 shall remain in full force and effect.

\_\_\_\_\_  
Tom Fehrenbacher, Lessor

\_\_\_\_\_  
Chairman, Board of Trustees  
Illinois Eastern Community College  
District #529

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees  
Illinois Eastern Community College  
District #529

## LEASE

This lease is made this 15th day of June 2010, between Elvan Wallace and A. Carol Wallace, LESSOR and Illinois Eastern Community College District #529, LESSEE.

1. LESSOR hereby leases to the LESSEE and LESSEE hereby leases from the LESSOR certain office space of approximately 2,400 square feet in the middle one-third (1/3) of a building located at 207 E. Jourdan St., Newton, Illinois (hereinafter referred to as the "premises"), on terms and conditions as hereinafter set forth. The south part of said building is utilized by LESSOR as a Subway restaurant. The North part of said building is presently not being leased. LESSOR reserves the right to lease such North part in the future.

2.

3. This lease is for a term to commence July 1, 2010 and to end on June 30, 2011 or on such other earlier date as herein provided.

4. The monthly rent shall be the sum of \$560.00 per month payable in advance on or before the 1<sup>st</sup> day of each month, the first payment to be due on or before July 1, 2010. As additional rent and due simultaneously with the monthly rent above provided, LESSEE shall also pay to LESSOR the additional sum of \$315.00 per month to help defray LESSOR's cost of electricity and heating and cooling the premises.

5. The LESSEE agrees to use the premises for college classroom purposes, community purposes, and other college related events and for necessary office space for such classes and shall not use the premises for any other purpose without the express consent of the LESSOR. It is understood that LESSEE may allow portions of the premises to be utilized by the Jasper County Chamber of Commerce and Improvement Association throughout the term of this lease.

6. The LESSOR agrees to pay the cost of trash removal, snow removal from parking lots and sidewalks, and for water and sewerage used by the LESSEE and students attending classes. Such water and sewerage shall be for the use in lavatories only and should the LESSEE conduct any activities requiring substantial amounts of water, said LESSEE shall reimburse LESSOR for the additional cost of such water.

7. The LESSEE agrees to be responsible for janitorial services of the premises it occupies at its expense and to properly carry necessary workman's compensation insurance on any janitor as well as all other employees and to provide proof of such insurance to the LESSOR.

8. The LESSEE further agrees that all employees and students will be directed and authorized to park their automobiles only on the parking lot located to the west of the premises and that the parking lot on the east side of the premises shall be reserved for the LESSOR's customers. Handicapped students and handicapped faculty however, may utilize paved parking spaces so reserved for handicapped.

9. The LESSEE shall be solely responsible for all telephone service to the premises and shall supply all telephone equipment required for the occupancy of the premises and be solely responsible for all costs of such services. The LESSEE may utilize switch equipment presently installed in the building so long as the same is of adequate size to meet its telephone needs and not interfere

with the needs of the LESSOR, but shall install its own telephone lines thereto. Any equipment installed by the LESSEE may be removed upon termination of this lease so long as no material damage to the premises results from such removal. LESSEE shall repair any damages caused by such removal. Any equipment so installed to the equipment of the LESSOR shall be installed by qualified professionals. Any other furniture or fixtures brought onto the premises by the LESSEE shall remain its property and may be removed upon termination of this lease. LESSEE shall have the right to attach chalkboards or other instructional materials to the walls and may remove the same upon termination of the lease but shall restore the walls to their original condition upon removal of such boards.

10. The LESSEE agrees that it will not bring onto the premises or furnish, give away, sell, or allow to be sold, or caused to be delivered to the premises, food, drinks, snacks, or other refreshments; nor allow any portion of the premises to be sublet or used for such sales. No vending machines shall be placed within the premises. Nothing herein contained shall prohibit the LESSEE from bringing food onto the premises or causing food to be brought onto the premises as a part of a class of instruction nor shall the LESSEE be prohibited from bringing food onto the premises or causing food to be brought onto the premises for parties for students, staff, or employees nor shall the staff, employees and students be prohibited from bringing food onto the premises or carry in meals for holidays or other special events. The LESSEE agrees not to compete with the LESSOR in the sale of food on the premises in any way.

11. The LESSOR agrees to allow the LESSEE to attach to the outside sign pole located on the property an adequate sign indicating its use and occupancy of the premises and to assist students and faculty and visitors in identifying the premises occupied by the LESSEE. Any such sign shall be supplied at the expense of the LESSEE and shall be of sufficient craftsmanship as to not detract from the premises and sign of the LESSOR located on the pole. Any such sign shall not be placed or in any way interfere with the sign of the LESSOR presently located on the premises. The LESSEE may also attach appropriate signs on the doors or windows of the premises.

12. The LESSEE acknowledges that the portion of the building adjoining the premises to the South is presently utilized by LESSOR for a Subway restaurant and that no activities will be conducted and no usage of the leased premises will be made which places the LESSOR' Subway franchise in jeopardy and that it will at all times comply with any requirements placed on the LESSOR by the franchisor.

13. The LESSEE acknowledges that it has inspected the premises and accepts the same in their present "as is" condition and that any required changes in the premises will be done at its expense but only with the prior written approval of the LESSOR. No alterations, improvements, or additions to the premises shall be made without the prior written approval of the LESSOR.

14. LESSEE and LESSOR each agree that they will not permit or cause the accumulation of waste or refuse matter on the premises or about the building.

15. LESSEE agrees that it will not conduct or allow any use of the premises which will interfere with the LESSOR's use of the portion of the premises which LESSOR occupies.

16. LESSEE will not do or allow anything to be done on the premises which will increase the rate of fire or other insurance on the building.

17. LESSEE shall not assign, mortgage, pledge, or encumber this lease in whole or in part or sublet the premises or any part thereof, except for the use of the premises by the Jasper County Chamber of Commerce and Improvement Association.

18. LESSEE shall, at its own cost and expense, secure and deliver to LESSOR and maintain during the entire term of this lease a broad form comprehensive coverage policy of public liability insurance issued by an insurance company acceptable to LESSOR and insuring LESSOR against loss or liability caused by or connected with LESSEE's occupation and use of the premises under this lease, including the occupation and use of the premises by LESSEE's agents, servants, employees, contactors or invitees in amounts not less than:

(a) \$1,000,000.00 for injury to or death of one person and, of not less than \$1,000,000.00 for injury to or death of two or more persons as a result of any one accident or incident; and

(b) \$1,000,000.00 for damage to or destruction of any property of others.

19. It is agreed that LESSOR shall not be liable for any damages to property of LESSEE, or that of LESSEE's agents, servants, employees, contractors or invitees from plumbing, gas, water, steam or other pipes or sewerage or the bursting, leaking, or running of any plumbing fixture, wash stand, water closet, or waste pipe; nor for damages occasioned by water, snow, or ice being upon or coming through the roof, skylight, trap door or other wise; nor for any damages arising from acts or neglect of any owners or occupants of adjacent or contiguous property, nor from damages caused by flood, fire, hail, storm, theft or vandalism. LESSEE agrees to carry insurance upon its own personal property located upon the premises and for business interruptions.

19. The LESSOR and its agents, servants and employees shall have the right to enter upon the premises leased to the LESSEE for the purpose of making improvements and repairs to the building and its facilities but shall do so as to minimize the interference with the LESSEE's usage of the premises.

20. LESSOR agrees to maintain the premises in good repair and to do so at its expense. Except that in the event LESSOR shall have been advised by the LESSEE of the necessity of making repairs for which LESSOR is responsible under the terms of this lease and LESSOR shall have failed for a reasonable time after such notice to make such necessary repairs, LESSOR shall not be liable to LESSEE for any damage or injury caused by the failure of LESSOR to make necessary repairs which are the obligation of LESSOR hereunder.

21. Upon termination of this lease, the LESSEE agrees to surrender peaceable possession of the premises in as good a condition as they were at the time of commencement of this lease, ordinary wear and tear excepted. LESSEE shall be responsible for immediate reimbursement to LESSOR for all damages caused by and for all repairs made necessary by its acts or negligence or the acts or negligence of any of its agents, servants, employees, contractors or invitees.

22. LESSOR and LESSEE shall indemnify and save each other harmless from and against any and all liabilities, claims, and costs, including reasonable attorney's fees for death, injury, or damages to persons or property during the term of this lease arising from:

- (a) Any default by each in the performance of its obligations under this lease;
- (b) The manner of each party's use and occupancy of the premises; or
- (c) Any acts, omissions, or negligence of each party or its agents, servants, employees, contractors, or invitees.

If any action or proceeding is brought against the other based upon such claim, the party at fault shall cause such action to be defended, at its expense, by counsel reasonable satisfactory to the other party. This clause shall survive the closing and termination of this lease.

23. LESSEE agrees that it will not permit any hazardous chemicals or substances to be brought onto or used on or about the premises and that all substances, chemicals or materials which qualify as hazardous materials shall be properly disposed of in accordance with State and Federal regulations and shall maintain proper records of such usage and disposal of such materials and indemnify and hold harmless the LESSOR from all claims resulting therefrom. This clause shall survive the termination of this lease.

24. Should the premises be destroyed or damaged in whole or in part, by fire or other casualty, LESSOR shall promptly and diligently repair the premises unless the lease is terminated as provided herein. Rent shall abate until such repairs and restoration are made, or until the lease is terminated, as provided herein. If such fire or other casualty is caused by the fault or negligence of LESSEE, their agents, servants, employees, contractors or invitees, LESSEE shall not be entitled to abatement of rent.

Within thirty (30) days of such damage, LESSOR shall notify LESSEE of its intention to restore the premises and provide LESSEE with LESSOR's anticipated time frame for doing so with a three month period. If the damage renders the premises untenable in whole or in part, and is so extensive the LESSOR cannot restore or repair the premises to pre-casualty condition within a period of three months from the date of such fire or other casualty, either party shall have the right to terminate this lease by notice to the other party and be discharged from all liability under this lease except for clauses which specifically survive the termination of this lease.

Nothing herein contained shall obligate the LESSOR to locate or supply substitute facilities for the LESSEE for the remaining term of this lease.

If the premises can be restored to pre-casualty condition or better within three months of such damage, the LESSOR shall promptly undertake the restoration of the premises.

25. Should the premise be taken by eminent domain, and render the premises unsuitable for the LESSEE, this lease shall terminate and the LESSEE and LESSOR shall be released of further obligation, except for those conditions which survive the termination of this lease, and all damages so paid shall be the property of the LESSOR. The LESSOR shall have no further duty to the LESSEE.

26. The parties agree that the premises have been evaluated by the LESSEE and the same are accepted in their present condition and are believed to comply with necessary regulations of the Americans With Disabilities Act. Any further changes in the building required to comply with that act or any regulations promulgated thereunder and costing no more than \$1,000.00 shall be at the expense of the LESSEE and such modifications which may be removed from the premises shall remain the

property of the LESSEE and may be removed upon termination of the lease should the parties not be able to agree upon a purchase of the modifications by the LESSOR. Modifications costing in excess of \$1,000.00 shall be at the expense of the LESSOR. LESSEE shall first notify the LESSOR of the necessity to comply and shall allow the LESSOR to employ proper contractors to make such modifications to the building in a manner satisfactory to the LESSOR and LESSEE. Should the LESSOR determine that such modifications cannot be made as to be economically feasible, in the sole discretion of the LESSOR, the LESSOR may terminate this agreement or the LESSOR may elect to make such modifications at its expense and increase the monthly rent by an amount which will amortize the cost of such modifications over such term as is allowable for federal income tax purposes. LESSEE shall promptly notify LESSOR of any notices of violations or complaints and shall be responsible for any penalties assessed as a result of such violations upon his failure to so notify the LESSOR of such complaints or violations.

27. The LESSOR may declare the LESSEE in default under this lease upon the happening of any one or more of the following events, and shall give LESSEE written notice of such declaration of default or defaults, and LESSOR may terminate this lease upon LESSEE's failure to remedy the default(s) before the expiration of the thirty (30) days' written notice to the LESSEE (five {5} days in the case of default in the payment of rent).

- (a) The doing or permitting to be done by the LESSEE of any act which creates a mechanics' lien or claim therefore against the land or building of which the premises are a part;
- (b) The failure of the LESSEE to pay any installment of rent when due;
- (c) The failure of the LESSEE to perform any other of its covenants and obligations hereunder.

Upon termination of the lease, as aforesaid, the LESSOR may re-enter upon the premises with or without process of law, using such force as may be necessary, and remove all persons and chattels therefrom, and LESSOR shall not be liable for damages or otherwise by reason of such re-entry or termination of the term of this lease. Notwithstanding such termination, the liability for the rent of the LESSEE provided shall not be extinguished for the balance of the term remaining, provided, however, that LESSOR shall take whatever reasonable steps are available to mitigate LESSEE's remaining rental obligations hereunder.

In the event either the LESSOR or the LESSEE breaches this agreement, the non-breaching party shall be entitled to claim as damages, in addition to any other damages claimed, and whether or not any legal action is instituted by the non-breaching party, its reasonable costs and expenses, including reasonable attorneys fees, incurred as a result of the claimed breach.

All rights and remedies hereunder shall be cumulative and none shall exclude any other right or remedy allowed by law.

28. All notices provided to be given shall be given under this agreement by certified mail or registered mail, addressed to the proper party, at the following addresses:

LESSOR: Elvan Wallace  
A. Carolyn Wallace  
104 South Fourth Street  
Effingham, IL 62401

LESSEE: ILLINOIS EASTERN COMMUNITY COLLEGE  
DISTRICT #529  
ATTN: Chief Executive Officer  
233 East Chestnut Street  
Olney, IL 62450

29. Time is and shall be of the essence of this lease and of each term and provision thereof.

30. Should any term of this lease be found to be unenforceable, the same shall be severed here from and all remaining terms and conditions shall remain in full force and effect as though the severed clause was not a part of this agreement.

31. This lease shall be binding upon the heirs, executors, administrators, and assigns of the parties and each party executing this agreement covenants that he or she has the authority to do so.

32. This lease is executed in duplicate each of which shall be considered an original the day and year above written.

\_\_\_\_\_  
ELVAN WALLACE

\_\_\_\_\_  
A. CAROL WALLACE  
"LESSOR"

ILLINOIS EASTERN COMMUNITY COLLEGE  
DISTRICT #529

By \_\_\_\_\_  
Its Chairman

ATTEST:

\_\_\_\_\_  
Its Secretary  
"LESSEE"

STATE OF ILLINOIS            )  
  ) SS.  
COUNTY OF EFFINGHAM    )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2010, by Elvan Wallace and A. Carolyn Wallace.

\_\_\_\_\_  
Notary Public



**LEASE AGREEMENT**  
Phlebotomy and Massage Therapy

THIS LEASE made the 15th day of June 2010, by and between Tommie D. Fehrenbacher of 1317 E. Scott Street, Olney, Illinois, hereinafter called "Fehrenbacher", and Illinois Eastern Community Colleges, hereinafter called "College".

WITNESSETH: That the parties hereto for the consideration hereinafter mentioned covenant and agree as follows:

Fehrenbacher hereby leases to College premises rooms located at 108 E. Main St., in the City of Olney, Illinois having the following legal description, to wit:

W. Pt. 31.5 ft. of Lot 44 T.W. Lilley's Addition City of Olney, Illinois to be used by College as an instructional area primarily for the teaching of cosmetology and other activities that are required for the successful operation of instructional programs for a term commencing at 8:00 a.m. September 1, 2005 and terminating 5:00 p.m. June 30, 2011. The rental of \$1,500.00 per month will be payable on the first day of each month from July 1, 2010 to June 30, 2011.

College shall have the option to extend the lease for three additional years. The rental from this extension will be agreed upon at the time of the extension.

College hereby takes the lease to the said premises and agrees to pay the rent Provided.

College covenants with Fehrenbacher that at the expiration of the term of this lease, or renewal hereof, Tenant will yield up the premises to Fehrenbacher without further notice in as good condition as when same were entered upon by College, reasonable wear and tear and damage by fire and inevitable accident excepted.

College will arrange for and pay for all deposits for utility services for all utilities to be used on the premises, including but not limited to, water, sewer, natural gas, electricity and telephone.

During the term hereof, or renewal hereof, if any, Fehrenbacher will at his expense maintain the exterior or outside and structural portion of the building and the major plumbing. Fehrenbacher will have all flues kept clean and have any broken exterior glass promptly replaced. Fehrenbacher agrees that if he fails to make any repairs required by this lease within five days after the receipt of written notice from College, the same maybe undertaken by College and Fehrenbacher agrees to reimburse College promptly for the cost of such work. During the term of this lease and any

renewal hereof, College will, at its expense maintain in good repair all other parts of the premises leased and shall keep all toilets and sink traps unstopped. College will pay for all cleaning and redecoration and will pay for all repairs necessary or desirable as a result of the activities and behavior of the occupants and the College's invitees.

The College shall be solely responsible for selecting and installing all fixtures and shall maintain possession of all fixtures and other items installed by College upon the premises (whether or not said additional items are legally classified as fixtures) shall continue to be treated as in the possession of College including the right to remove all of said fixtures and said items so installed by College, upon termination or cancellation of this lease. This shall include, but not be limited to the following fixtures or items installed by the College:

- A. All plumbing materials and fixtures above the floor;
- B. All partitions;
- C. All conduits above the ceiling;
- D. All electrical fixtures purchased by College;
- E. The fire alarm system;
- F. All other appurtenances installed or attached to the premises by College in order to utilize the premises for its intended use.

College represents to Fehrenbacher that College has examined the physical condition of the demised premises prior to the execution and delivery of this lease and has found it to be satisfactory for all purposes hereof, including intended use, and College accepts the condition of the demised premises in its present condition "As Is". Fehrenbacher makes no representation or warranty with respect to the condition of the demised premises or its fitness or availability for any particular use, and Fehrenbacher shall not be liable for any latent or patent defect or deficiency therein.

Fehrenbacher will pay taxes on the premises which fall due during the term of this lease and renewal hereof, if any.

College agrees that it will not assign this lease or renewal hereof nor will it let or sublet the premises during the term of the lease or renewal hereof, without the prior written consent of Fehrenbacher, which will not be unreasonably withheld. College will not make any alterations or additions to the premises without prior written consent of Fehrenbacher; College shall in no event have any power, authority or right to incur or create any obligation in respect to the leased premises which shall create or constitute a lien or claim in favor of College or any third parties as against the right, title or interest of Fehrenbacher in or to the premises leased, and notice is hereby given to all persons furnishing labor or materials for improvements or construction that any liens

therefore shall attach only to the lease hold interest of College hereunder and shall be subject and subordinate to all the rights, title and interest of the Fehrenbacher in and to said premises and building.

Fehrenbacher shall have free access to the premises hereby leased for the purpose of examining or exhibiting same or of making any needful repair; also Fehrenbacher shall have the right to place upon the leased premises notices of "For Sale" or "To Rent". However, Fehrenbacher agrees that he will not exercise his access to said premises and Fehrenbacher will do nothing to violate the confidentiality of the clients of the College.

College shall commit no act of waste and shall take good care of the premises and the fixtures and appurtenances therein; College shall, in the use and occupancy of the described premises, conform to all laws, orders and regulations of the Federal, State and Local Governments, or nay of their respective departments.

The provisions of this lease shall bind and inure to the benefit of the Fehrenbacher and College and their respective heirs, successors, legal representatives and assigns.

If default shall be made in payment of rent or in any of the covenants and agreements herein contained to be kept by College, or if College shall be placed in bankruptcy (voluntary or involuntary) or make assignment for the benefit of creditors, it shall be lawful for Fehrenbacher to enter into and upon the premises hereby leased, either with or without process of law, and repossess the same and distraint for any rent that may be due thereof, at the election of Fehrenbacher; and in order to enforce a forfeiture of nonpayment of rent, it shall not be necessary to make demand on the same day the rent shall become due, but a demand and refusal or failure to pay at any time on the same day the same day or at any time on any subsequent day, shall be sufficient; and after such default Fehrenbacher shall be able to pursue a remedy of forcible entry and detainer entry of the premises under statute and shall further have all rights and remedies and provided by law and under this contract. In the even Fehrenbacher is required to employ an attorney to enforce his rights under this contract, he shall be entitled to receive from College his attorney fees and cost of suit.

Notwithstanding the foregoing, Fehrenbacher agrees to give the College 10 days written notice of default in rent and 30 days written notice of default of any other term or condition of this Lease. Except for rent, bankruptcy, or assignment for benefit of creditors, College shall with reasonable dispatch make efforts to correct said default within the notice period and shall be given additional time if reasonable efforts are being made to cure such default.

If damage by fire or other casualty to the building on demised premises is so extensive as to amount to 50% or more total destruction of said building then College, at its option, may terminate this Lease and rent shall be apportioned and paid to the day of such fire and casualty. In all other cases where the building is damaged by fire or other casualty, Fehrenbacher shall repair the damage with reasonable dispatch and rent shall be apportioned until the damage has been repaired. Delays caused by inability to procure materials and/or labor, riots, national emergency, acts of God, or of a public enemy, governmental laws and/or regulations, or other cause beyond Fehrenbacher's control shall be considered in determining what constitutes "reasonable dispatch".

College shall surrender the demised premises to Fehrenbacher within 5 days after party has given written notice of any termination hereunder to the other, and College shall remove all personnel and personal property from the premises within that time.

College agrees that during the term of this lease at their expense, they will carry liability insurance with a company acceptable to Fehrenbacher providing for a minimum of \$1,000,000.00 per person \$1,000,000.00 per accident \$500, 000, 00.00 for property for occurrence on the demised premises.

Fehrenbacher shall not be liable to the college or any other person for any injury, loss or damage to personal property to any kind that may be on the demised premises or in the building and improvements herein leased to College. Personal property herein referred to shall include, College's fixtures, furniture and equipment, even though the same may be attached or affixed to the building herein leased to College.

College shall not allow any intoxicating beverages or liquors to be served or used on said premises.

In case of default in payment of rent under this lease, Fehrenbacher may distrain to much or all of the personal property that the College may then own situate on the above described real estate as is necessary to satisfy Fehrenbacher for all amounts due under this lease including future rentals. College shall not encumber, sell or otherwise dispose of any personal property that may be situated on the above-described premises unless at the time of such encumbrances, sale or disposal. College is not in default in payment of rent hereunder.

Fehrenbacher covenants that College, on paying the rent and performing all the covenants hereof, shall have and may peaceably and quietly have, hold and enjoy the leased premises for the term herein mentioned and for any renewal hereof in accordance with the terms of this lease.

Any notices to be given by the parties shall be given to the parties at the address shown on page one of this Lease. Either party may amend the address for giving notice at anytime by delivery to the other party in writing a change of address delivered to the last stated address of the party.

A) If the totality of the premises leased under this Lease is taken by public authority pursuant to the power of eminent domain, this Lease shall terminate as of the date possession is taken by the public authority.

B) If less than the totality is taken pursuant to the power of eminent domain and in the opinion of Fehrenbacher is not economically feasible to continue this Lease, Fehrenbacher may terminate this Lease as of the date possession is taken by the public authority. If Fehrenbacher does not elect to terminate this Lease, the Fehrenbacher shall make any changes, alterations, or reconstruction necessary to put the demised premises in a commercially proper condition to use for the purposes herein intended.

A) College shall conduct and cause to be conducted, all operations and activity (except for conduct, operations and activity of Fehrenbacher or his agents) at the premises in compliance with, and shall in all other respects applicable to the premises comply with all applicable federal, state and municipal statutes, ordinances, regulations, orders, directives and other requirements of law or common law concerning: (i) The generation, use, handling, treatment, storage, transportation, release, disposal, remediation or presence of any material including solid waste or hazardous substance in on, under, from and connected with operation and activities at the premises; (ii) the emission of air pollutant; (iii) The presence or discharge of any pollutant in, on or under the premises or into surface or ground water; and (iv). Storage tanks and related facilities and connections; (herein collectively called "environmental statutes"). Colleges shall obtain and maintain all permits, licenses or approval and shall prepare and make, maintain, and/submit all notifications, registrations, records, reports and other documents as required by environmental statutes in a timely manner. College shall at all times comply with the terms and conditions of such permits, licenses, approvals, notifications and registrations.

B) College shall provide to Fehrenbacher copies of any written notice of violation, summons, order, administrative, civil or criminal complaint which will materially adversely affect College's use of the premises.

C) College shall not cause or allow the use, generation, handling or storage of hazardous substances or solid waste in, on or under the premises, except; (i) construction materials including asbestos containing materials, polychloride biphenyl and area-formaldehyde, or any other banned or prohibited substance in construction), office equipment, furnishings and supplies, and office maintenance materials that are or contain hazardous substance may be used, generated, handled or stored on the premises, provided such is incident to and reasonably necessary for the construction, operation or maintenance of the premises for the authorized use set forth herein and is in compliance with applicable laws, (ii) if hazardous substances are required pursuant to the conduct of College's business, that it may be used, handled or stored on the premises if such activity is incident to the authorized use of the premises and provided that such are packaged, labeled, stored or used in accordance with applicable laws and (iii) solid waste may be generated and stored temporarily by College on the premises provided such activities are performed in compliance with applicable law. College shall not cause or allow the release of hazardous substances or solid waste in, on or under the said premises except as provided in the previous sentence. Should any release of hazardous substances or solid waste occur at the premises the College shall immediately take all measures necessary to contain, remove and dispose of the premises all materials released or contaminated by the release and remedy and mitigate all threats to public health or the environment relating to such release all in accordance with applicable. When conducting any such measures, the College shall comply with the environmental requirements.

The parties acknowledge and agree that this lease is the entire agreement between parties h  
Hereto and there are no collateral or oral agreements or understandings. Fehrenbacher and  
College agree that no modification of this agreement shall be binding upon them and each  
of them unless such modification shall be in writing and duly accepted in writing  
by both parties and approved in writing by the parties.

Where necessary or appropriate the masculine, feminine or neuter shall be interchangeable,  
and the singular shall include the plural or vice-versa.

In witness whereof, the parties hereto have executed their hands and signatures at the  
year first above written.

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Tommie D. Fehrenbacher, Lessee

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Board Chairman  
Illinois Eastern Community Colleges

## FACILITIES LICENSE AGREEMENT

THIS FACILITIES LICENSE AGREEMENT ("License") is made this \_\_\_\_ day of November 2009, by and between Prairie State Generating Company, LLC, a Delaware limited liability company, ("Licensor") and Illinois Eastern Community College an educational institution chartered by the State of Illinois ("Licensee").

### WITNESSETH:

In consideration of the payment of Ten Dollars (\$10.00) and other good and valuable consideration the receipt of which is hereby acknowledged, the Licensor and Licensee agree as follows:

1. **Use of the Premises.** Subject to the terms and conditions contained herein, Licensor does hereby grant to Licensee a license to use the following described property (the "Premises"): the "mining portion" ( as identified by Licensor) of the Licensor's training center located at 8955 County Highway 12, Venedy, IL 62214, including the parking facilities adjacent thereto.
2. **Term of License.** The term of this License shall continue from month to month until terminated as hereinafter provided. Either party may at any time terminate this License without penalty, upon 30 days advance written notice to the other party.
3. **Consideration.** In consideration of the use of the Premises, Licensee agrees to abide and cause its invitees and guests to abide by all safety rules, rules of conduct, parking and traffic rules, as well as any rules, codes, and standards of conduct of Licensee and to comply with all federal state and local laws.
4. **Insurance.** Licensee shall provide:
  - (a) Comprehensive commercial general liability and public liability insurance including premises liability with minimum limits of \$2,000,000 per occurrence for bodily injury, and \$2,000,000 per occurrence for property damage.
  - (b) All policies other than those for Worker's Compensation shall be written on an occurrence and not on a claims made basis. Workers compensation coverage in the amounts and with limits as required by applicable law.
  - (c) The coverage amounts set forth above may be met by a combination of underlying and umbrella policies so long as in combination the limits equal or exceed those stated.
  - (d) All policies shall name Licensor as an additional insured on a primary, non-contributory basis.
5. **Condition of the Premises.** Licensee acknowledges that the Premises are leased "as is", "where is" and Licensor shall have no obligations or liability with respect to the condition of the Premises
6. **Indemnity.** Licensee shall indemnify Licensor against and hold, it and its parent company and Premises Owners, and each of their employees, officers, directors, members, representatives, and agents harmless from any and all loss or liability arising by reason of any use or condition of

the Premises of any part thereof by Licensee, its guests, invitees, employees and representatives during the License term.

7. **Alterations, Repairs and Maintenance.** Licensor shall, from time to time and at any time and without liability to Licensee, have right to change, repair, or maintain the Premises and Licensee recognizes that such changes, repairs and maintenance may cause interruption to the use of the designated portion of the Premises. Licensor shall use reasonable efforts to minimize the disruption of the planned activities of Licensor. Licensee shall have no right to alter the Premises or add any fixtures without the prior written consent of the Licensor.

8. **Premises Owners.** As used herein, Premises Owners shall include the following entities:

**Indiana Municipal Power Agency**, a body corporate and politic and a political subdivision of the State of Indiana, having an office at 11610 North College Avenue, Carmel, Indiana 46032, **Missouri Joint Municipal Electric Utility Commission**, a body public and corporate of the State of Missouri, having an office at 2407 West Ash, Columbia, Missouri 65203, **Northern Illinois Municipal Power Agency**, a municipal power agency created and incorporated as a body politic and corporate, municipal corporation and unit of local government of the State of Illinois, having an office at 333 Lincoln Highway, Rochelle, Illinois 62068, **Prairie Power, Inc.**, an Illinois not-for-profit corporation, created and existing under and by the virtue of the laws of the State of Illinois, and duly authorized to transact business in the State of Illinois, having an office at 2103 South Main Street, Jacksonville, Illinois 62651, **Kentucky Municipal Power Agency**, a joint public agency established pursuant to the laws of the Commonwealth of Kentucky, having an office at 1500 Broadway, Paducah, Kentucky 42002, **Lively Grove Energy Partners, LLC**, a Delaware limited liability company, created and existing under and by the virtue of the laws of the State of Delaware, and duly authorized to transact business in the State of Illinois, having an office at 701 Market Street, St. Louis, Missouri 63101, **AMP 369, LLC**, a Delaware limited liability company, created and existing under and by the virtue of the laws of the State of Delaware, and duly authorized to transact business in the State of Illinois, having an office at 701 Market Street, St. Louis, Missouri 63101, **Illinois Municipal Electric Agency**, a municipal power agency created and incorporated as a body politic and corporate, municipal corporation and unit of local government of the State of Illinois, having an office at 3400 Conifer Drive, Springfield, Illinois 62704, **Southern Illinois Power Cooperative**, an Illinois not-for-profit corporation, created and existing under and by the virtue of the laws of the State of Illinois, and duly authorized to transact business in the State of Illinois, having an office at 11543 Lake of Egypt Road, Marion, Illinois 62959, and **Prairie State Energy Campus Management Company**, an Indiana not-for profit corporation.

9. **Notices and Representatives.** All notices, requests, demands, and other communications hereunder shall be in writing and shall be deemed given if personally delivered or mailed, certified mail, return receipt requested, to the following Representatives:

Licensor's Representative: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Licensee's Representative: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. **Assignment.** License shall have no right to assign, license, sublet or sublet the Premises.

IT WITNESS WHEREOF, the parties have executed this License in duplicate, the day and year first above written.

PRAIRIE STATE GENERATING COMPANY, LLC

ILLINOIS EASTERN  
COMMUNITY COLLEGE  
DISTRICT #529

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## LEASE AGREEMENT

THIS LEASE made the \_\_\_\_ th day of July 2009, by and between Wabash Valley College Foundation of \_\_\_\_\_, Mt. Carmel, Illinois, hereinafter called "Foundation", and Illinois Eastern Community College District #529, 233 East Chestnut Street, Olney, Illinois 62450, hereinafter called "District".

WITNESSETH: That the parties hereto for the consideration hereinafter mentioned covenant and agree as follows:

1. Foundation hereby leases to District premises City of Mt. Carmel, Illinois having following legal description, to wit:

310-314 West Third Street in the City of Mt. Carmel, Wabash County, Illinois

to be used by District as an instructional area primarily for teaching and other activities that are required for the successful operation of instructional programs for a term commencing July 25, 2009 and terminating July 25, 2014. The final payment, due July 25, 2014, shall be adjusted to reflect actual payment activity during the course of the contract. No penalty will be charged for prepayments. District is hereby given the option of purchasing the above referenced premises for an additional one dollar (\$1.00) to be paid with the final payment. The rental of \$5,091.86 per month will be payable on the 25th day of each month from July 25, 2009 to July 25, 2014.

District shall have the option to extend the lease for additional years. The rental from this extension will be agreed upon at the time of the extension.

2. District hereby takes the lease to the said premises and agrees to pay the rent Provided.
3. District covenants with Foundation that at the expiration of the term of this lease, or renewal hereof, District will yield up the premises to Foundation without further notice in as good condition as when same were entered upon by District, reasonable wear and tear and damage by fire and inevitable accident excepted.

4. District will arrange for and pay for all deposits and use for utility services for all utilities to be used on the premises, including but not limited to, water, sewer, natural gas, electricity and telephone.
5. During the term hereof, or renewal hereof, if any, District will at its expense maintain the exterior or outside and structural portion of the building and the major plumbing. During the term of this lease and any renewal hereof, District will, at its expense maintain in good repair all parts of the premise leased and shall keep all toilets and sink traps unstopped. District will pay for all cleaning and redecoration and will pay for all repairs necessary or desirable as a result of the activities and behavior of the occupants and the Districts invitees.
6. The District shall be solely responsible for selecting and installing all fixtures and shall maintain possession of all fixtures and other items installed by District upon the premises (whether or not said additional items are legally classified as fixtures) shall continue to be treated as in the possession of District including the right to remove all of said fixtures and said items so installed by District, upon termination or cancellation of this lease. This shall include, but not be limited to the following fixtures or items installed by the District:
  - G. All plumbing materials and fixtures above the floor;
  - H. All partitions;
  - I. All conduits above the ceiling;
  - J. All electrical fixtures purchased by District;
  - K. The fire alarm system;
  - L. All other appurtenances installed or attached to the premises by District in Order to utilize the premises for its intended use.
7. District represents to Foundation that District has examined the physical condition of the demised premises prior to the execution and delivery of this lease and has found it to be satisfactory for all purposes hereof, including intended use, and District accepts the condition of the demised premises in its present condition "As Is". Foundation makes no representation or warranty with respect to the condition of the demised premises or its fitness or availability for any particular use, and Foundation shall not be liable for any latent or patent defect discovered therein.
8. Foundation will pay taxes on the premises which fall due during the term of this lease and renewal hereof, if any.
9. District agrees that it will not assign this lease or renewal hereof nor will it let or sublet the premises during the term of the lease or renewal hereof, without the prior written consent of Foundation, which will not be unreasonably withheld. District will not make any alterations or additions to the premises without prior written consent of Foundation; District shall in no event have any power, authority or right to incur or create any obligation in respect to the leased

premises which shall create or constitute a lien or claim in favor of District or any third parties as against the right, title or interest of Foundation in or to the premises leased, and notice is hereby given to all persons furnishing labor or materials for improvements or construction that any liens therefore shall attach only to the lease hold interest of District hereunder and shall be subject and subordinate to all the rights, title and interest of the Foundation in and to said premises and building.

10. Foundation shall have free access to the premises hereby leased for the purpose of examining for appropriate use. However, Foundation agrees that it will not exercise its access to said premises and Foundation will do nothing to violate the confidentiality of the clients of the District.
11. District shall commit no act of waste and shall take good care of the premises and the fixtures and appurtenances therein; District shall, in the use and occupancy of the described premises, conform to all laws, orders and regulations of the Federal, State and Local Governments, or any of their respective departments.
12. The provisions of this lease shall bind and inure to the benefit of the Foundation and District and their respective heirs, successors, legal representatives and assigns.
13. If default shall be made in payment of rent or in any of the covenants and agreements herein contained to be kept by District, it shall be lawful for Foundation to enter into and upon the premises hereby leased, either with or without process of law, and repossess the same and distrain for any rent that may be due thereof, at the election of Foundation; and in order to enforce a forfeiture of nonpayment of rent, it shall not be necessary to make demand on the same day the rent shall become due, but a demand and refusal or failure to pay at any time on the same day the same day or at any time on any subsequent day, shall be sufficient; and after such default Foundation shall be able to pursue a remedy of forcible entry and detainer entry of the premises under statute and shall further have all rights and remedies and provided by law and under this contract. In the event Foundation is required to employ an attorney to enforce its rights under this contract, it shall be entitled to receive from District his attorney fees and cost of suit.

Notwithstanding the foregoing, Foundation agrees to give the District 10 days written notice of default in rent and 30 days written notice of default of any other term or condition of this Lease. Except for rent, District shall with reasonable dispatch make efforts to correct said default within the notice period and shall be given additional time if reasonable efforts are being made to cure such default.

14. If damage by fire or other casualty to the building on demised premises is so extensive as to amount to 50% or more total destruction of said building then District, at its option, may terminate this Lease and rent shall be apportioned and paid to the day of such fire and casualty. In all other cases where the building is damaged by fire or other casualty, Foundation shall repair the damage

with reasonable dispatch and rent shall be apportioned until the damage has been repaired. Delays caused by inability to procure materials and/or labor, riots, national emergency, acts of God, or of a public enemy, governmental laws and/or regulations, or other cause beyond Foundation's control shall be considered in determining what constitutes "reasonable dispatch".

District shall surrender the demised premises to Foundation within 5 days after party has given written notice of any termination hereunder to the other, and District shall remove all personnel and personal property from the premises within that time.

15. District agrees that during the term of this lease at their expense, they will carry liability insurance with a company acceptable to Foundation providing for a minimum of \$1,000,000.00 per person \$1,000,000.00 per accident \$500, 000, 00.00 for property for occurrence on the demised premises. District shall also provide and pay fire, wind damage and full coverage property insurance; and name the Foundation as an other insured.

Foundation shall not be liable to the District or any other person for any injury, or damage to personal property to any kind that may be on the demised premises or in the building and improvements herein leased to District. Personal property herein referred to shall include, District's fixtures, furniture and equipment, even though the same may be attached or affixed to the building herein leased to District.

16. District shall not allow any intoxicating beverages or liquors to be served or used on said premises.
17. In case of default in payment of rent under this lease, Foundation may retain so much or all of the personal property that the District may then own situated on the above described real estate as is necessary to satisfy Foundation for all amounts due under this lease including future rentals. District shall not encumber, sell or otherwise dispose of any personal property that may be situated on the above-described premises unless at the time of such encumbrances, sale or disposal, the District is not in default in payment of rent hereunder.
18. Foundation covenants that District, on paying the rent and performing all the covenants hereof, shall have and may peaceably and quietly have, hold and enjoy the leased premises for the term herein mentioned and for any renewal hereof in accordance with the terms of this lease.
19. Any notices to be given by the parties shall be given to the parties at the address shown on page one of this Lease. Either party may amend the address for giving notice at any time by delivery to the other party in writing a change of address delivered to the last stated address of the party.

20.. A) If the totality of the premises leased under this Lease is taken by public domain pursuant to the power of eminent domain, this Lease shall terminate as of the date possession is taken by the public authority.

C) If less than the totality is taken pursuant to the power of eminent domain and in the opinion of Foundation is not economically feasible to continue this Lease, Foundation may terminate this Lease as of the date possession is taken by the public authority. If Foundation does not elect to terminate this Lease, the Foundation shall make any changes, alterations, or reconstruction necessary to put the demised premises in a commercially proper condition to use for the purposes herein intended.

21. A) District shall conduct and cause to be conducted, all operations and activity (except for conduct, operations and activity of Foundation or its agents) at the premises in compliance with, and shall in all other respects applicable to the premises comply with all applicable federal, state and municipal statutes, ordinances, regulations, orders, directives and other requirements of law or common law concerning: (i) The generation, use,

handling, treatment, storage, transportation, release, disposal, remediation or presence of any material including solid waste or hazardous substance in on, under, from and connected with operation and activities at the premises; (ii) the emission of air pollutant; (iii) The presence or discharge of any pollutant in, on or under the premises or into surface or ground water; and (iv). Storage tanks and related facilities and connections; (herein collectively called “environmental statutes”). Districts shall obtain and maintain all permits, licenses or approval and shall prepare and make, maintain, and/submit all notifications, registrations, records, reports and other documents as required by environmental statutes in a timely manner. District shall at all times comply with the terms and conditions of such permits, licenses, approvals, notifications and registrations.

B) District shall provide to Foundation copies of any written notice of violation, summons, order, administrative, civil or criminal complaint which will materially adversely affect District’s use of the premises.

C) District shall not cause or allow the use, generation, handling or storage of hazardous substances or solid waste in, on or under the premises, except; (i) construction materials, asbestos containing materials, polychloride biphenyl and area-formaldehyde, or any other banned or prohibited substance in construction), office equipment, furnishings and supplies, office

maintenance materials that are or contain hazardous substance may be used, generated, handled or stored on the premises, provided such is incident to and reasonably necessary for needed construction, operation or maintenance of the premises for the authorized use set forth herein and is in compliance with applicable laws, (ii) if hazardous substances are required pursuant to the conduct of District's business, that it may be used, handled or stored on the premises if such activity is incident to the authorized use of the premises and provided that such are packaged, labeled, stored or used in accordance with applicable laws and (iii) solid waste may be generated and stored temporarily by District on the premises provided such activities are performed in compliance with applicable law. District shall not cause or allow the release of hazardous substances or solid waste in, on or under the said premises except as provided in the previous sentence. Should any release of hazardous substances or solid waste occur at the premises the District shall immediately take all measures necessary to contain, remove and dispose of the premises all materials released or contaminated by the release and remedy and mitigate all threats to public health or the environment relating to such release all in accordance with Federal and State law and regulations. When conducting any such measures, the District shall comply with environmental requirements.

22. The parties acknowledge and agree that this lease is the entire agreement between parties hereto and there are no collateral or oral agreements or understandings. Foundation and District agree that no modification of this agreement shall be binding upon them unless such modification shall be in writing and duly accepted in writing by both parties and approved in writing by the parties.

23. Where necessary or appropriate the masculine, feminine or neuter shall be interchangeable, and the singular shall include the plural or vice-versa.

In witness whereof, the parties hereto have executed their signatures.

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Wabash Valley College Foundation                      Date

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Board Chairman    Date  
Illinois Eastern Community College District #529



Tommie D. Fehrenbacher  
P.O. Box 539  
Olney, IL 62450

## **L E A S E**

THIS LEASE made the \_\_\_\_\_ of \_\_\_\_\_, by and between Tommie D. Fehrenbacher of 1401 Whittle Ave., P.O. Box 539 Olney, Illinois hereinafter called "Landlord" and Illinois Eastern Community Colleges, hereinafter called "Tenant."

WITNESSETH: That the parties hereto for the consideration hereinafter mentioned covenant and agree as follows:

1. The landlord hereby leases to Tenant storefront premises at 218 E. Main St. Olney IL, to be used by tenant for offices. For a term commencing February 1, 2010 and ending June 30, 2011. Rent of \$2,000.00 per month payable on the 1st day of each month at the beginning of the month 1<sup>st</sup> day of the month thereafter.
2. Tenant hereby takes the lease to the said premises and agrees to pay the rent above provided.
3. Tenant covenants with the Landlord that at the expiration of the term of this lease, Tenant will yield up possession of the premises to Landlord without further notice in as good condition as when same were entered upon by Tenant, reasonable wear and tear and damage by fire and inevitable accident excepted.
4. Landlord agrees to furnish an air conditioning unit to the premises and to keep it in serviceable condition.
5. Tenant will arrange for and pay for all utilities to be used on the premises, including the operation of air conditioning.
6. During the term thereof, Landlord will at his expense maintain the exterior or outside and the structural portions of the building and the major plumbing. During the term of this lease and any renewal hereof, Tenant will at his expense maintain in good repair all other parts of the premises leased and will assume liability for any glass breakage due to Tenants misuse. Tenant will pay for all cleaning and redecoration.
7. Landlord will pay real estate taxes on the premises that fall due during the term of this lease and renewal hereof, if any.

8. Tenant will not make any alterations or addition to the premises without prior written consent of Landlord; Tenant shall in no event have any power, authority or right to incur or create or constitute a lien or claim in favor of Tenant or any third parties as against the right, title or interest of Landlord in or to the premises leased and notice is hereby given to all persons furnishing labor or materials for improvements or construction that any liens therefore shall attach only to the leasehold interest of Tenant hereunder and shall be subject and Subordinate to all the rights, title and interest of the Landlord in and to said premises and building.
9. Landlord shall have free access to premises hereby leased for the purpose of examining or exhibiting same or of making any needful repairs; also Landlord shall have the right to place upon the leased premises' notices of "For Sale" or "To rent."
10. Tenant will keep the premises in clean and healthy condition and in accordance with the ordinances of the City of Olney and all Federal, State and Municipal laws and regulations concerning same.
11. The provisions of this lease shall bind and inure to the benefit of the Landlord and Tenant and their respective heirs, successors, legal representatives and assigns.
12. If default shall be made in payment of rent or in any of the covenants and agreements herein contained to be kept by Tenant, it shall be lawful for the Landlord to enter into and upon the premises hereby leased, either with or without process of law, and repossess the same and distrain for any rent that may be due thereon, at the election of Landlord; and in order to enforce a forfeiture for nonpayment of rent, it shall not be necessary to make a demand on the same day the rent shall become due, but a demand and refusal or failure to pay at any time on the same day or at any time on any subsequent day, shall be sufficient; and after such default Tenant and all persons in possession under tenant shall be deemed guilty of forcible detainer of the premises under the statute.
13. Tenant agrees that during the term of this lease at his expense, he will carry liability insurance with a company acceptable to Landlord providing for a minimum of \$300,000.00 per person \$300,000.00 per accident and \$50,000 for property for occurrences on the damaged premises.
14. Tenant shall not allow any intoxicating beverages or liquors to be sold on said premises.

15. Landlord covenants that the Tenant upon paying the rent and performing all covenants hereof, shall have and may peaceably and quietly have, hold and enjoy the leased premises for the term herein mentioned and for any renewal hereof in accordance with the terms of the lease.
16. Lessor understands that Lessee is primarily funded by state and federal government grants and appropriations which are subject to annual adjustment and possible elimination due to government funding priorities. Should Lessee's funding levels be significantly reduced, Lessee will be allowed to reduce the amount of Leased space with ninety (90) days written notice and verification of funding change. Should the great majority of Lessee's funding be eliminated, or funding is completely terminated, Lessee will be allowed to terminate tenancy with ninety (9)) days written notice and verification of funding change.

IN WITNESS WHEREOF, Landlord and Tenant have hereunto set their hands and seals to the foregoing lease executed in duplicate originals at the office of Tom Fehrenbacher, 1401 Whittle Ave. Olney, IL, on the day and year first above stated. Phone 618-395-2306.

Illinois Eastern Community Colleges

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_

Tommie D. Fehrenbacher

Date

## Lease Agreement

Wrightsmen-Musso, Ltd. Hereinafter "Musso" hereby leases to Illinois Eastern Community Colleges Coal Mining Technology, hereinafter "College." College hereby leases from Musso, suite of office space and class room located at 170 West Center Street, Girard, Illinois, for a term of two years commencing on July 1, 2010 for College's use as a professional office suite and classroom.

RENT: College hereby agrees to pay rent for the leased premises as follows:  
Lease to be for two years beginning July 1, 2010 and ending June 30, 2012 at a lease amount of \$800.00.

REPAIRS & MAINTENANCE: Musso will provide routine maintenance and repairs to the building exterior. College will be responsible for all maintenance within office suite and classroom and general maintenance/upkeep of same area.

INSURANCE: College agrees to carry personal injury liability insurance in the amount of not less than \$1,000,000.00 with Musso as an additional insured, copy of certificate of insurance to be mailed to Wrightsmen-Musso, Ltd. Within 30 days from 1-1-07.

UTILITIES: Tennant to be responsible for all utilities.

FIRE: In the event of fire, causing damage which substantially interferes with College's use or occupancy of the premises, College shall have no liability for rent during reconstruction and only pro-rated liability during repair. Musso shall have no obligation to repair, rebuild or furnish alternate quarters. Should Musso repair or rebuild, College shall have first refusal rights to lease said offices at the same rent in effect at the time of the loss for the balance of the term. Musso will make every good faith effort to continue to provide offices for College, but shall not be legally obligated to do so.

RENEWAL: College will have the right to renew said lease subject to an agreement on rent amount. College shall notify Musso in its intent not to renew no less than sixty (60) days before the end of the lease term, otherwise lease will automatically renew for one year periods.

In the event that the College is not allowed to teach classes at this facility by action of Lincoln Land Community College, then Musso agrees to allow a termination of this lease with four months notice.

Dated at Virden, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

WRIGHTSMAN-MUSSO, LTD.      ILLINOIS EASTERN COMMUNITY  
COLLEGES COAL MINING  
TECHNOLOGY

by \_\_\_\_\_

by \_\_\_\_\_

Chairman, Board of Trustees

## INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT is made August 10, 2004, by and between Illinois Eastern Community College District No. 529, hereinafter referred to as the COLLEGE and the City of Robinson, Illinois, an Illinois Municipal Corporation of Robinson, Illinois, hereinafter referred to as the CITY.

WITNESSETH:

WHEREAS, the CITY is the owner of certain real estate located at 501 South Cross Street, Robinson, Illinois; and

WHEREAS, the parties hereto are desirous of developing said premises for the mutual benefit of the student of the COLLEGE and the residents of the CITY'S community as a recreational facility; and

WHEREAS, the COLLEGE and the CITY are desirous of having located upon said premises a health and fitness facility; and

WHEREAS, the parties have determined to fulfill said goal, the COLLEGE and the CITY shall contribute to the cost of developing such health and fitness facility, with such facility to then be owned and managed by the CITY pursuant to the terms of this Agreement:

WHEREAS, Article 8, Section 10 of the Constitution of the State of Illinois authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or by ordinance; and

WHEREAS, the parties have determined that it is in the best interests of the students of the COLLEGE and the residents of the CITY, for the parties to enter into this Agreement with respect to the equipping and operation of said health and fitness facility and to carry out the purposes of this Agreement; and the governing bodies of each party hereto have adopted an ordinance or resolution approving this Intergovernmental Agreement and authorizing its execution.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein and of other good and valuable consideration, the sufficiency and receipt of which is hereby acknowledged, the parties hereto agree as follows:

### **1. Ownership and Equipping**

The COLLEGE shall, at its sole expense, purchase and provide all necessary equipment operate a health and fitness facility. The CITY and the COLLEGE have agreed upon a basic equipment list to be provided by the COLLEGE and it is attached hereto and incorporated herein by reference as Exhibit "A". The COLLEGE shall purchase and install such equipment in the facility. Once the facility has been fully equipped at the cost of the COLLEGE, the CITY shall assume sole cost of the maintenance, repair and replacement of such equipment and reserve the right to make all decisions as to the maintenance, repair or replacement of such equipment. Any COLLEGE provided cardio-equipment replaced within two years shall be returned to LTC/IECC. The COLLEGE, may at its expense, add equipment as it may see fit to enhance its programs at any time with the same stipulations as apply to equipment already installed.

## **2. Operation Expenses**

The CITY shall own and operate the health and fitness facility and shall be responsible for all expenses incurred in the operation of the facility after installation of the equipment is complete. However, the COLLEGE agrees to pay the sum of \$275 (two hundred and seventy-five dollars) per month toward partial payment of utilities.

## **3. Operation and Management of Facility**

The CITY shall provide management and clerical services as it shall deem necessary for the operation of the facility. Budgeting and policy decisions concerning the operation of the health and fitness facility shall be in the sole discretion of the CITY.

The CITY shall have the right to establish user fees and rates, collect such user fees and rates, and those shall become general funds of the CITY.

## **4. Scheduling and Shared Use of the Facility**

Priority shall be given to the use of the health and fitness facility by the COLLEGE and COLLEGE classes. Such use shall be scheduled between the designated representative of the CITY and the designated representative of the COLLEGE. The CITY and COLLEGE shall cooperate as necessary to make scheduling changes and to avoid scheduling conflicts. The COLLEGE shall have a duly certified representative in attendance for purposes of supervision and instruction when the health and fitness facility is used by students enrolled in the COLLEGE classes. When the health and fitness facility is used by the students of the COLLEGE, it shall be the responsibility of the COLLEGE at the end of each daily use, to properly secure the building in accordance with written instructions to be provided to it by the CITY. In the event of a disagreement among the parties as to any matter covered by this paragraph, the decision of the CITY with regard to such issue shall be final.

## **5. Revenues from Operation of Facility**

The CITY shall determine all fee structures for use of the health and fitness facility. The CITY will provide to the COLLEGE forty (40) percent of all collected user fees associated with use of fitness center equipment provided by the COLLEGE. All concessions shall be under the control of the CITY and it shall receive any revenues from those concessions, including vending machines. In the event of a disagreement among the parties as to any matter covered by this paragraph, the decision of the CITY with regard to such issue shall be final.

## **6. Liability Insurance and Indemnification**

Each of the parties hereto shall maintain general liability insurance having liability limits in an amount not less than One Million Dollars (\$1,000,000.00) in force at such party's expense at all times during the term of this agreement and shall name the other party as an additional insured with respect to such policies of insurance. Proof of such insurance shall be given by each party by way of a certificate of insurance to be provided to the other party no less frequently than annually and when otherwise requested by the other party.

The CITY agrees to defend, indemnify and hold harmless the COLLEGE, its officers, agents, contractors and employees harmless of and from all liabilities and claims of liabilities arising out of the CITY'S use by the general public of the facility.

The COLLEGE agrees to defend, indemnify, and hold the CITY, its officers, agents, contractors, and employees harmless of and from all liabilities and claims of liabilities arising out of the use of the facility by the students of Lincoln Trail College when scheduled for use by them.

## **7. Return of Equipment**

In the event the COLLEGE is not able to generate a level of 20 full-time equivalent student yearly enrollment from classes in the health and fitness facility at the conclusion of a 24 month period, then this Agreement shall terminate and the COLLEGE shall regain ownership of the health and fitness equipment described herein, and the COLLEGE shall have no further financial obligation to the CITY.

## **8. Terms of Agreement**

This Agreement shall be effective upon execution hereof by both of the parties hereto and shall continue through and including July 1, 2008. Unless either party notifies the other by January 1 of the year of termination of the initial term, or any renewal term, of its desire not to extend the Agreement, the Agreement shall be extended for additional successive one year terms upon the same terms as then existing. In the event of the termination of this Agreement by either party as above provided, such party shall be responsible for all obligations incurred by it during the term of this Agreement. Upon termination of the Agreement, all real estate and improvements made subject hereof shall be the sole property of the CITY and all health and fitness equipment shall be returned to the COLLEGE.

## **9. Binding Effect**

This Agreement shall be binding upon and inure to the benefit of each of the parties hereto and their respective successors and assigns; provided, however, that neither party shall have the right to assign its interest in this Agreement either voluntarily or by operation of law without the prior written consent and approval of the other party.

## **Amendment**

This Agreement constitutes the entire agreement of the parties and may be altered, modified or amended duly upon the written consent and agreement of both parties after approval by the governing body of each party as required by law.

### **10. Arbitration**

It is hereby agreed that in case of any disagreement or difference shall arise at any time hereafter between the parties hereto, or any person claiming under them, in relation to this Agreement, either as to the construction or operation thereof or the respective rights and liabilities there under, such disagreement or difference shall be submitted to the arbitration of two persons, one to be appointed by each party to this Agreement, and the third to be appointed by the two so appointed. If either party shall refuse or neglect to appoint an arbitrator and served written notice thereof upon the other party requiring it to appoint an arbitrator, then the arbitrator so first appointed shall have the power to proceed to arbitrate and determine the matters of this Agreement or difference as if he were an arbitrator appointed by both the parties hereto for that purpose, and his decision in writing shall be final, provided such decision shall be made within 20 days after the reference of said arbitrators. All decisions of the arbitrators shall be binding upon the parties hereto as if entered by a court of competent jurisdiction.

### **11. Notices**

All notices required hereunder shall be in writing and shall be served personally, be registered or certified mail return receipt requested, or by express delivery service as follows:

If to the City:

Mayor  
300 S. Lincoln  
Robinson, IL 62454

If to the College:

Chief Executive Officer  
233 East Chestnut  
Olney, IL 62450

In the event of the change of either of the above addresses, to the party whose address changes shall notify the other party in writing of such change and the new address.

### **12. Severability**

If for any reason any provision of this Agreement is determined by the Court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed to be severed and this Agreement shall remain in full force and effect with the provision severed or modified by Court Order provided that said provision determined invalid does not substantially impair the intent or substance of this Agreement so that the purposes of this Agreement are not fulfilled and the benefits to the parties hereto are not realized. If said provision does substantially impair the intent or substance, the parties shall attempt to agree on an amendment to this Agreement to address the changes necessary as a result of said Court determination. However, if the parties are unsuccessful in negotiating an amendment, this Agreement shall terminate.

**13. Waiver of Performance**

The waiver by either party of any, term, covenant or condition herein, or the failure of such party to insist upon strict and prompt performances therewith, shall not be deemed or construed to constitute a waiver of such terms, covenant or condition, which shall remain in full force and effect and shall continue to be subject to enforcement.

**14. Governing Law and Exclusive Jurisdiction**

This Agreement shall be construed and interpreted in accordance with the laws of the State of Illinois.

**16. Authority of Officers**

Each of the parties hereto represent and warrant that the officers executing this Agreement for and on behalf of such party are fully authorized and empowered by the governing body of such party to make, execute and deliver this Agreement for and on behalf of such party.

CITY OF ROBINSON, ILLINOIS, AN ILLINOIS MUNICIPAL CORPORATION

BY: \_\_\_\_\_ ATTEST: \_\_\_\_\_  
Mayor City Clerk

ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT NO. 529

BY: \_\_\_\_\_ ATTEST: \_\_\_\_\_  
Board Chairman Board Secretary

## Exhibit "A"

### Current Equipment

1. Nine (9) Trotter Circuit Weight Training Stations, including stacked weights.
2. Six (6) Stationary Bicycles
3. One (1) Recumbent Bicycle
4. One (1) Stair Climber
5. Two (2) Commercial Grade Treadmills.

### Equipment to be Purchased

6. Two (2) Treadmills
7. Two (2) Cross Trainers
8. One (1) Stair Climber
9. Two (2) Recumbent Bicycles

**LEASE**

WHEREAS, the Frontier Community College Foundation, hereinafter Foundation, purchased a facility commonly known as Foundation Hall, located adjacent to the campus of Frontier Community College, for the use of the Foundation and Illinois Eastern Community College District #529/Frontier Community College, hereinafter the College from July 1, 2010 through June 30, 2012.

WHEREAS, the Foundation agrees to allow the College access and usage of the facility for students, staff, and Board of Trustee activities,

WHEREAS, the College agrees to provide maintenance to the building's interior and exterior, and to provide janitorial services, telephone, insurance, gas and electric service to Foundation Hall from the budget at Frontier Community College,

WHEREAS, the College plans to make certain leasehold improvements to the facility, the Foundation agrees that such improvements will remain the property of the College for a period of five (5) years from June 2007, after which time the ownership of the leasehold improvements would revert to the Foundation.

WHEREAS, the Foundation agrees that any fixtures purchased and installed by the College will remain the property of the College. At the termination of this agreement, the College shall be allowed to remove such fixtures if such removal does not cause substantial damage to the facility.

THEREFORE, be it resolved by the College and the Foundation that the parties agree to the conditions set forth above.

\_\_\_\_\_  
Board Chairman  
Illinois Eastern Community College  
District #529

\_\_\_\_\_  
President  
Frontier Community College Foundation

Adopted this 15<sup>th</sup> day of June 2010

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2010

LEASE

Whereas the Frontier Community College Foundation, hereinafter Foundation, constructed a facility in 1993, for the use of the University of Illinois Board of Trustees and its Cooperative Extension Service, hereinafter the Extension Service.

Whereas the Foundation has executed a lease dated July 1, 1993, with the Extension Service.

Whereas the Foundation has agreed to provide maintenance of the building's interior and exterior, janitorial services, and utilities of gas and electric, insurance, and telephone service. The Extension Service is responsible for any telephone long distance charges.

Whereas the Foundation allows Frontier Community College access and usage of the facility for students, staff, and Board of Trustees activities.

Therefore be it resolved that the Board of Trustees for Illinois Eastern Community Colleges, in exchange for such access and usage, agree to provide maintenance to the building's interior and exterior, and shall provide janitorial services, telephone, insurance, gas and electric service to the Extension Service within the budget at Frontier Community College.

Adopted this 15<sup>th</sup> day of June 2010 and extended to June 30, 2012.

\_\_\_\_\_

Board Chairman  
Illinois Eastern Community College District #529

ATTEST: \_\_\_\_\_  
Board Secretary

LEASE

This agreement is made this 17<sup>th</sup> day of June 2008, between the Wabash Valley College Foundation (“Lessor”) and Illinois Eastern Community College District #529 (“Lessee”).

Lessor leases to Lessee approximately 1,600 square feet of interior space on the ground floor of the building located at 2201 College Drive, Mt. Carmel, Illinois, and such other space in the building as may be mutually agreed upon. In exchange for which the College District agrees to provide mowing, snow clearing and routine maintenance of the building, and to keep the building in general good repair during the term of occupancy. The term of the lease is for a period of two years, commencing on July 1, 2010 through June 30, 2012.

Lessee shall occupy and use the premises as an administrative site for offices and programs for Wabash Valley College, and such other activities as the college may choose. Either party may terminate the lease by giving 30 days notice.

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President  
Wabash Valley College Foundation

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Chairman  
Board of Trustees  
Illinois Eastern Community College  
District #529

ATTEST:

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Secretary  
Board of Trustees  
Illinois Eastern Community College  
District #529

**Agenda Item #9**

**Bid Committee Report**

**1. Mobile Maintenance Classroom**

## BID COMMITTEE REPORT

June 15, 2010

### Workforce Education

1. Mobile Maintenance Classroom – Diesel Powered

TO: Board of Trustees  
FROM: Bid Committee  
SUBJECT: Bid Recommendation – Mobile Maintenance Classroom – Diesel Powered  
DATE: June 15, 2010

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

Bid Committee recommends acceptance of the low bid received that meets all specifications from Farber Specialty Vehicles for a total bid of \$ 248,400.00.

Mobile Maintenance Classroom – Diesel Powered Workforce Education	
Vendor	Total Bid
Farber Specialty Vehicles Reynoldsburg, OH	\$248,400.00
Gerling and Associates Sunbury, OH	339,277.00
OBS Canton, OH	213,910.00

NOTE: the low bid from OBS did not meet several of the specifications, including engine size, aluminum exterior body thickness, continuous wall covering, ceiling thickness, no PTO generator, and no 480/3-phase generator.

Respectfully submitted,

Terry Bruce  
Diane Russell  
Harry Hillis, Jr.  
George Woods

Source of Funds: DCEO Coal Grant

Department: Workforce Education

The "Advertisement for Bids" was placed in the Wayne County Press for one (1) day.

## **Mobile Maintenance Classroom – Diesel Powered**

### **OBJECTIVE OF THE ENGAGEMENT**

The Illinois Eastern Community Colleges (hereinafter *The Board or IECC*) is soliciting proposals from qualified vendors to provide a new 2011 specialty vehicle to be outfitted as a mobile maintenance classroom (MMC). The MMC will be a self-contained vehicle equipped with state-of-the-art equipment including wireless internet, 11 computer stations, 40" LCD or LED monitor, a SMART plasma overlay for the interior plasma, LED or LCD screen. Three (3) Programmable Logic Controllers (PLC) mounted and installed. A minimum of 28 feet of interior length should be available to design the classroom. The MMC will be used to train coal mining maintenance personnel. Through the use of the MMC the performance of the mine maintenance staff will be improved and therefore increase production.

### **DESIGN REQUIREMENTS**

The MMC will be 37 to 40 feet in length, 102 inches wide and 12 – 13 feet tall. Interior load space will be no less than 28 feet (back of learning lab to the rear wall), with an interior width of 98 inches (minimum) and interior headroom of no less than 82 inches. The MMC will be designed with an appropriate diesel powered generator capacity to produce 480 3-phase current (constant) for powering a Joy 14CM VFD training panel.

The MMC will be configured for wireless internet access (ISP) so that it can be used with a Smart Screen; and instructors can connect to various internet web sites and training programs. The MMC will be hard wired so that the instructor and 10 additional work stations can be networked for advanced training. All necessary computer equipment and wiring must be of the highest grade, CAT 6 or greater. Overhead cabinets are to be designed into the MMC as well as outside storage compartments.

The MMC must include an automatic rear ramp lift capable of handling 3,300 pounds and must be at least 102 inches long. The rear of the MMC must have two full swinging doors. There will be an additional (1) curbside door with blind, a step well and step well cover and one external electric step well. The Maintenance Lab will include tie downs in the floor and sidewalls for 3 training panels, tie downs must be capable of handling 3,300 pounds each. The MMC must be capable of transporting at least 3,500 lbs of electrical and hydraulic training panels. Appropriate hydraulic leveling jacks are to be installed in the MMC.

Interior to include sound deadening, color coordinated wall carpet, Lonseal flooring and a powered reversible roof vent. Vehicle to be self contained with 20 Kw generator and HVAC systems.

## SPECIFICATIONS

All proposals should meet the following specifications at a minimum. Please use the space on the enclosed response form (Schedule A) to describe both the specifications you will provide and any innovations or exceptions you will make beyond the minimum specifications.

### Basic Specifications and Dimensions

Any dimensions which do not meet the minimum requirements must be listed as exceptions to the specifications on Form Schedule A.

- Overall length: 37 ft. to 40 ft.
- Exterior width: 102 inches
- Overall height: 12Ft
- Interior Floor Length 28 feet minimum
- Interior width: 98 inches minimum
- Interior headroom: 82 inches minimum

### Chassis Specifications

**Chassis Type:** Diesel powered chassis which will adequately handle the weight and load of the vehicle. A 2011 Model M2 106 conventional Freightliner Chassis is preferred.

**Frame:** 7/16" x 3-9/16" x 11-1/8" steel frame

**Engine:** A diesel powered engine shall be located in the front of the chassis, with a minimum of 330 HP at 2,200 RPM, 860 lbs/ft @ 1,200 RPM The engine shall provide power to cruise at 70 miles per hour.

**Transmission:** Transmission shall be a 6 speed RDS automatic type. Size and capacity ratings of unit shall be fully compatible with maximum engine horsepower and torque ratings. Allison 3000 EVS automatic with PTO provision WTEC calibration – 6 speed RDS preferred. Push button, electronic shift control, dash mounted. Water to oil transmission cooler, frame mounted.

**Suspension Rear:** 19,000 lb., 52" variable rate multi-leaf spring suspension, no axle spacers.

**Suspension Front:** 10,000 lb. taperleaf maintenance free rubber bushings. Front sway bar and shock absorbers.

### **AXLES:**

**Front:** 10,000 lb. dropsingle front axle, non asbestos front brake lining, Conet cast iron front brake drums, front brake dust shields, and Meritor automatic front slack adjusters. Or Equivalent.

**Rear:** 19,000 lb, R-series single rear axle, 6.14 rear axle ratio, Trac-Tech full-time no-spin differential, Conet cast iron rear brake drums, rear brake dust shields and Meritor automatic rear slack adjusters. Or Equivalent

**Cooling System:** Heavy duty radiator, with coach fully loaded to maximum G.V.W.R. while climbing a seven mile long, seven percent grade at a minimum speed of 35 mph, cooling system furnished shall be capable of adequately cooling both the engine and transmission at an ambient temperature of 115 degrees F. Anti-freeze protection; ethylene glycol, to -60F

**Alternator:** 12 volt, 200 amp. 4940 pad mount - Minimum

**Fuel Tank:** One 50 (U.S. gallon capacity, aluminum tank left side; one 50 (U.S.) gallon capacity, aluminum tank right side. Alliance fuel filter/water separator with heated bowl and indicator light preferred. Instaheat fuel heater – both tanks.

**GVWR:** *26,000 lbs*

**Batteries:** Two alliance 1131 Group 32, 1900 CCA threaded stud batteries preferred. Battery box frame mounted.

**Brakes:** Air brake package

**Instrumentation:** Engine and trip hour meter, speedometer, odometer, electronic tachometer, voltmeter, electric engine oil pressure gauge, engine coolant temperature gauge, transmission oil pressure gauge, low air pressure light and buzzer, electric fuel gauge, single brake application air gauge, cruise control, digital voltage display, directional signal and high beam indicators, and warning lights.

**Horns:** Dual electric. An electronic type audible backup alarm shall be furnished, designed to automatically activate when the transmission is placed in reverse gear.

**Steering:** Heavy duty power system designed for vehicle weight and application. An adjustable tilt steering wheel shall be furnished. TRW THP 60 power steering pump, 1 quart see through power steering reservoir preferred.

**Tires/Wheels:** 12R 22.5, 14 ply radial, spare tire and wheel provided, shipped loose. 11.5 x 8.25 10 hub pilot aluminum disc preferred. Dual rear wheels, polished front and outer rear.

**Undercoating:** Body, floor, skirt and wheel housing are to be undercoated after assembly.

**Driver's Compartment:** Automatic features shall include: intermittent windshield wipers, cruise control, adjustable sun visors, door activated dome lights, electrical powered cab windows and door lock, two cup holders molded into lower dash, washer fluid level indicator, heater, defroster and air conditioner. Three piece chromed steel front bumper, dual bright heated west coast mirrors w/remote, extreme climate thermal cab insulation, low air pressure light and buzzer, single brake application air gauge, electric fuel gauge, engine and trip hour meters, electric engine oil pressure gauge, electronic tachometer (3000 RPM), digital voltage display, transmission oil pressure gauge and AM/FM/CD radio with two cab speakers. Wing dash preferred. Bostrom Talladega 910 high back, air suspension, driver and passenger seats with dual armrests and 3 point fixed D-ring seatbelts.

**Exhaust:** Stainless steel

**Windshield:** Wipers shall provide intermittent feature with single motor and pantograph arms. All glass furnished shall be automotive approved laminated safety type. Glass is to be tinted.

**Doors: Cab Doors** - shall have a drivers and passengers door with steel recessed step well and assist bar mounted vertical aft of doors to aid in entering and exiting. Doors shall have automatic windows. Common key lock system for doors.

### **Body Specifications:**

#### **Construction:**

- a. Body framework shall be aluminum, with a 102 inch wide exterior dimension. One interior wheel well with heavy duty wheel well cover.
- b. Aluminum exterior body skin, .050 thickness – minimum. Roof to be one- piece aluminum, .040 thickness minimum. Body construction shall maximize smooth surfaces and rounded corners. All glass furnished shall be Automotive Approved Safety type.
- c. Structural members shall be on a spacing of 18” or less on center for side, front and rear posts. Structural members shall be on a spacing of 16” or less on center for the floor and roof.
- d. Door openings shall have structural headers and double wide vertical uprights around the perimeter of each opening. Drip moldings shall be provided above entry doors and compartments.
- e. All front, rear and top body outer surfaces shall be joined with a minimum 3” structural extruded aluminum radius corners. All joints and seams shall be sealed and weather-proofed.
- f. Body shall have a swing out door on the passenger side of the vehicle with 32” opening and one interior step wells, with well cover adequate to hold 300 lbs and one external electric step well. Hinge shall be full length stainless steel. Door to be constructed with extruded aluminum frame. Drop moldings shall be provided above entry doors and compartments. An exterior vertical stainless steel handrail shall be provided, 36” x 1.25” dia. Slam lock hardware to be supplied on all doors. Three sets of keys shall be provided for cab doors, entry door and compartments.
- g. **Lift:** “Tuk-a-way” 3,300 lb capacity standard fixed ramp and true level ride with aluminum platform 102” wide option. Lift must be capable of handling a Joy 14CM VFD Training Panel, weighing 2,500 lbs. Left should be 102 inches long and able to handle 3,000 lbs.
- h. Full body width aluminum rear bumper, body to be fully undercoated and mud flaps with anti-sail brackets on rear axle.
- i. One side sliding window w/aluminum mini blind
- j. Roof mounted air conditioner(s) designed to distribute an even amount of air conditioning to all areas.
- k. A minimum of four (4) hydraulic level jacks.

### **WALLS, CEILING AND FLOOR**

- a. The entire body, sides, ends and roof including doors, shall be completely insulated to enhance the performance of the heating and cooling systems and prevent external noise from

entering the vehicle interior. Insulation shall be non-settling type, vermin-proof, mildew-proof, fire retardant, non-toxic and non-hygroscopic.

- b. Interior body side-posts covered with ¾” plywood sub-wall, sub-wall covered with Kemlite .090” FRP lining, or equivalent. Wall covering to be a continuous piece front to back, no seams.
- c. Interior roof supports covered with ½” plywood, finished ceiling to be sound absorbing, flame retardant, solution dyed polypropylene fiber material, 24 oz. minimum. Class A rated per ASTM-E-84. Continuous run front to rear. All bulkheads to be Kemlite finished.
- d. Minimum of 5/8” exterior grade plywood underlayment for floor. Floor to be covered with Lonseal Loncoin II Fleckstone, or equivalent, non-skid commercial grade PVC flooring. The flooring to be a continuous piece front to back

## **INTERIOR**

- a. Electric forced air heat designed to distribute an even amount of heat to all areas.
- b. One 9V smoke alarm, and two (2) ABC dry chemical fire extinguishers, carbon dioxide detector, minimum 5 pound units with dial type indicator, in quick release brackets to be provided.
- c. Cover load space entry doors with ½” exterior grade plywood and kemlite .090” FRP. Provide .100” bright aluminum treat plate at bottom. Or Equivalent.
- d. Adjustable ergonomic office type chairs with pneumatic height control, swivel pedestal and five (5) caster wheels to be provided for each workstation. Chairs shall be cloth upholstered; seat height and back supports shall be adjustable. Chairs shall be secured in knee space area for travel by a strap or bungee cord. All chairs to have protective plastic edge on rear corners to prohibit damage from countertop edges.
- e. 11 Workstations capable of holding a minimum of 220 lbs each.
- f. Cabinets to be constructed of ¾” exterior grade plywood with laminate finish, no particleboard or fiberboard materials to be used in cabinet construction. All cabinet doors to be finished with dry erase boards. All cabinet doors and drawer fronts to have chrome finished Lamp latches with deadbolt to prevent opening while vehicle is in motion. All cabinets to be glued and screwed, no staples. Shelves are to be constructed of ¾” exterior grade plywood with no voids on sides and have 2” extruded aluminum front lip. All shelving is to be adjustable on ½” increments using zinc-plated track and hardware. All horizontally hinged overhead cabinet doors to be held open with spring loaded lift support cylinders. All drawers are to use heavy-duty, ball bearing, double-action drawer slides. Countertops to be ¾” plywood with laminate finish (color to be determined). All exposed edges to be ¾” x 1 ½’ @oak with beveled top edge to prevent chipping. Lighting must be supplied under all overhead cabinets. Overhead cabinets must be designed to maximize storage opportunities.

## **PAINTING/GRAPHICS**

- a. The final finishing of this vehicle shall be to commercial truck standards. All paint applications shall conform to the paint manufacturers requirements and recommendations. Cab, single color, Freightliner OEM, high gloss white.

- Reflective stripe, 4" wide, provided on sides and rear of vehicle.
- b. Customer computer generated vinyl graphics provided to customer specifications. Optional to bid specs.

### **120/240 V AC ELECTRICAL SYSTEM**

- a. Chassis OEM furnished electrical system interfaces shall be utilized to the maximum extent possible.
- b. Separate 115V AC and 12V DC circuit breaker and control panels shall be provided and located in an area with the generator control panel.
- c. Install a minimum of one (1) Kohler 20Kw commercially rated, water- cooled diesel powered generator. Generator compartment is to be insulated with high density sound absorbing foam and oil resistant foil faced lining. Generator shall be plumbed to draw fuel from chassis fuel tank. Generator must be able to supply constant voltage to the training panels.
- d. All 120/240V AC main wiring is to be stranded, bundled and color coded THHN wire. All 120/240V wiring shall be accessible in ENT conduit, raceways or *Sealtite*.
- e. One (1) 120/240V AC control panel with generator and shore power main breaker. UL listed magnetic/hydraulic branch circuit breakers with LED indicators to show activation.
- f. Install duplex wall outlets at each workstation and appliance locations.
- g. Two (2) exterior GFCI 115V duplex outlets shall be furnished, one on each side.
- h. Install three (3) *Coleman* model 7633 mach 3 P.S. low profile 15,000 BTU air conditioner with 5,600 BTU heat strip.
- i. All electrical circuits and appliances shall conform to applicable national electrical codes.
- j. Surge protectors for all 220 and 110 circuits.

### **12V DC ELECTRICAL SYSTEM**

- a. In addition to the chassis batteries, two (2) Interstate group 31 deep-cycle batteries to be provided. Charging shall be by vehicle alternator and by battery conditioner. These batteries shall be utilized to start the generator.
- b. All 12V wiring THHN stranded, bundled, color coded and numbered.
- c. Two (2) commercial duty fan cooled power converters, 90 amp output, Iota or equal. The converters shall have a minimum of 90 amp 12V output and shall supply power to both the vehicle and auxiliary 12V DC systems whenever 115V AC power is available from either generator or shore power.
- d. Install one (1) Sure Power 2403 isolator to allow alternator to charge the main and auxiliary batteries.
- e. 12V DC control panel with UL listed magnetic/hydraulic circuit breakers with LED indicators to show activation with 12V voltmeter.
- f. Install sixteen (16) 18" white fluorescent light fixtures on ceiling.
- g. Install Federal model LF18ERC, 18" flexible, white/red mini-lights with dimmer control at each workstation, mounted under the overhead cabinets.

## **X. WIRING REQUIREMENTS**

- a. 2-Gauge minimum copper stranded battery cable to be used for 12V DC main supply lines. All cable runs to be full length, no splices. All cable is to be enclosed in convoluted polyethylene tubing and the ends of the cable sealed with color coded shrink wrap identifying the function of the cable.
- b. All added electrical circuits shall be protected from over current by resettable circuit breakers appropriately rated for the load. Circuit breaker functions are to be identified by engraved or printed labels.
- c. All added wiring for load runs shall be AWG 8, 10, 12, 14 and 18 and must conform to MIL-W-1678D type D.
- d. All wiring shall be numbered or lettered on 6" centers minimum.
- e. All wiring is to be protected from chafing and abrasion.
- f. Where wire passes through sheet metal, bulkheads and structural supports plastic grommets shall be used to protect both wiring and wire looms.

## **MISCELLANEOUS STANDARD FEATURES**

- a. Four (4) *Whelen* white quartz halogen model 810 scene lights, with 260 optics on exterior of van body. Two (2) mounted on the passenger side and two (2) mounted on the rear of the vehicle. Or Equivalent
- b. One (1) roof ventilator, powered, reversible, *Fantastic Vent* or equal.
- c. Two (2) *Cole Hersee* M284 master disconnect switches for main battery system and auxiliary battery system.
- d. Install one (1) *Marinco* 50A-125/250V AC waterproof shore power inlet, one(1) 36' 50 amp shore power cord with *Nema* 14P50 connector, 6' 50A pigtail and 50A-to-30A-to-15A adapters.
- e. Install sign on dashboard with vehicle height listed.
- f. Install a payload sticker in cab area with vehicle axle loads and available axle payload as built.

All vehicles to be delivered with a built interior and exterior AutoCad drawings. Complete wiring schematics provided with the vehicle. All pertinent warranty information and documentation on all installed equipment to be provided with the vehicle.

## **MISCELLANEOUS MAINTENANCE LAB FEATURES**

- a. One 3-phase 480 Generator adequate to power a Joy 14CMVFD electrical training panel. Generator must provide constant voltage and the Generator must be quiet
- b. One UPS, 2000 watts, 3000VA, dual output distribution switches w/bypass
- c. Eleven Swivel arm bases for computer monitors
- d. One Buffalo Terastation Pro II 4.0TB network attached storage unit or equivalent
- e. One Color Laser printer, scanner, copier installed w/network card or one color laser printer (installed with network card) and one scanner/copier. Must be able to handle legal size paper (minimum).
- f. One 40" LCD or LED monitor, NEC 4000 or equivalent, wall mounted

- g. One SMART plasma overlay for interior plasma or LCD/LED screen
- h. One Sony SLVD500P, VCR/DVD combo player, cabinet mounted
- i. Sound deadening, color coordinated wall carpet
- j. Indirect wall/ceiling lights w/Halogen direct ceiling lights
- k. Four Scene lights, quartz halogen
- l. One security system, motion detectors with remote control and siren
- m. One Peavey audio amplifier system w/mixer, front and rear speakers
- n. One Cisco Aironet 1140 Series Access Point-Dual-band 802.11a/g/n access point or equivalent
- o. One Nortel 5510 48T Ethernet network switch or equivalent
- p. One External Antenna to enhance wireless internet reception
- q. One Firewall Router (Cisco ASA 5505) or equivalent
- r. One UHF wireless microphone system w/12 hour battery life, 100 meter

Range.

- s. Two exterior weatherproof 120 volt electric outlets
- t. One Exterior plug adapter for 3 phase 480 volt circuit
- u. Four exterior Cat 6 RJ45 Ethernet jacks (2 on each side of the truck)
- v. Four exterior RJ11 telephone jacks (2 on each side of the truck)
- w. Eleven computers to be installed. (Dell Optiplex 960 small form factor computers and Dell 190s 19" LCD monitors will be provided).
- x. One Micro Logic 1000 Processor 1761-L16BWA, installed
- y. One Micro Logic 1500 processor 1764-LRP, installed
- z. Base for ML1500 processor, installed
- aa. One Micro Logic 1100 processor, installed
- bb. One ground rod

**ENGINEERING BLUEPRINTS:** In order to fairly evaluate each vendor's technical ability and design capability, blue prints are to be provided with the bid. CAD prints are preferred. The blueprints should be provided as follows:

- Interior floor plan (overhead)
- Right hand section view interior
- Left hand section view interior

**WARRANTY**

Chassis, motor and drivetrain shall be warranted by the manufacturer for a minimum of three years. All body and interior upfitting warranted for at least one year.

**EVALUATION CRITERIA**

The proposer may be required to make a presentation. Each Proposer will be evaluated against the following criteria to determine their capabilities of meeting the requirements of this proposal in a manner most advantageous to the needs of the Board, price and other factors considered.

- Overall quality of the proposal including adherence to specifications
- The Proposer's qualifications and prior experience. Provide a minimum of six (6) references within the last 12 months.
- The Proposer's ability to comply with the requirements and specifications of this proposal.
- Ability to meet the delivery requirements
- Total cost of the vehicle
- Warranty
- The Proposer's presentation if requested
- The Proposer's blueprints (CAD prints are preferred)

**Every bidder must be able to provide an on-site inspection of a vehicle completed by the vendor. This vehicle must be built in the same general body style as specified and meet or exceed all BID specifications.**

### **DELIVERY**

The vehicle will be required to be completed and delivered in no more than 60 days after issuance of purchase order. The delivery is to be made by a vendor driver who will make any minor adjustments to the vehicle, as well as explain complete operation of vehicle. Provide a schedule date for the start of the construction, final inspection and delivery of the vehicle.

### **ELIGIBLE PROVIDERS**

Who can respond: All businesses that have a demonstrated experience in supplying similar specialty vehicles. Minority and women-owned and operated businesses are encouraged to submit a proposal.

Each proposer is advised that the Board shall hold the contractor totally responsible and accountable for effectively and efficiently providing a specialty vehicle described in this RFP.

**Who cannot respond:** An organization shall not be considered if:

- It has been debarred by an action of any governmental agency;
- It has had a previous contract with any governmental entity terminated for cause;
- It has not complied with an official order of any agency of the State or the United States Government to repay disallowed costs incurred during its conduct of projects or services
- If, at the discretion of the Board, there is good and just cause.

### **BID BOND AND PERFORMANCE BOND**

Each request for proposal must be accompanied by a bid bond from the manufacturer in the penal amount of ten (10%) percent of the maximum amount of the bid, or in lieu thereof, a deposit of cash or a certified check in an amount equal to ten (10%) percent of the maximum amount of the bid, to assure the purchaser of the adherence of the Bidder to his proposal, the execution of the Contract, and the option of the Board to request the manufacturer to furnish a 100% performance bond if the proposal is accepted.

Within thirty (30) days after the opening of proposals, the deposits of all but three (3) of the most advantageous proposals who comply with these specifications will be returned. Within ten (10) days after the award of the contract, if an award is made, the deposits of the remaining two (2) unsuccessful proposals will be returned, or if all proposals are rejected, the deposits of said three (3) of the most advantageous proposals will be returned.

### **DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION**

State regulations require the Board to determine if a contractor is debarred, suspended, ineligible or voluntarily excluded from applying for State funds. Proposer is required to provide with the bid a form signed by an officer of the corporation certifying they are NOT currently debarred, suspended, ineligible or voluntarily excluded from applying for State funds.

### **TERMS AND CONDITIONS**

The RFP does not commit the Board to award a contract. The Board will not pay any costs incurred by the Proposer in the preparation of this proposal. The Board may accept or reject any or all proposals received as a result of this RFP, or cancel in part or in its entirety this RFP if it is in the best interest of The Board to do so.

The Board may request additional information or a personal interview in support of the written proposals.

The Board may award a contract under this RFP without discussion with the Proposer. Therefore, proposals should be submitted on the most favorable terms from both the technical and cost standpoint.

The Board may require the selected proposer to participate in negotiations and submit price, technical or other revisions to the proposal as a result of the negotiations.

All proposals must be signed by the authorized consultant submitting the proposal.

NOTE: Model numbers for individual equipment are subject to change from equipment manufacturers. Lens colors for emergency lighting per customer request. Chassis specifications are subject to model year changes.

### **SCHEDULE A**

**Provide a detailed description of the vehicle specifications that are being proposed. Use this form to describe both the specifications you will provide and any innovations or exceptions you will make beyond the minimum specifications outlined in the RFP. Each section must be addressed.**

<b>Overall Dimensions of the Vehicle</b>
<b>Chassis Brand and Model</b>

<b>Description of the Engine and Transmission</b>
<b>Detail Body Construction</b>
<b>Interior Dimensions</b>
<b>Generator (Specify wattage along with a complete description)</b>
<b>Alternator</b>
<b>GVWR Weight</b>
<b>Front and Rear Axle Capacity</b>
<b>Brakes</b>
<b>Fuel Tanks</b>
<b>Instrumentation</b>

**Horns/Steering**

**Tires/Wheels**

**Under Coating**

**Drivers Compartment Features**

**Bumpers**

**Lighting Inside the Vehicle**

**Heat/Air Conditioning System**

**What are the sizes of the doors and how are they constructed?**

**Describe the steps and step wells (including the exterior electric steps)**

**Exterior Mirrors**

**Exterior Lights – head lights and tail lights**

**Insulation**

**Floor Covering**

**Ceiling**

**Windows**

**Rear View Camera System**

**Vehicle Warranty**

**Back up Camera and Warning Signal**

**MAINTENANCE LAB**

**External antenna to enhance wireless reception**

<b>20 Kw quiet Generator – 3 phase 480 volts – must provide constant voltage</b>
<b>Swivel Arm Bases for Monitors</b>
<b>Laser color printer, scanner, copier or a laser color printer and a scanner/copier. Must be able to handle legal size paper as a minimum.</b>
<b>40” LCD or LED Monitor</b>
<b>Smart plasma overlay for LCD or LED Screen</b>
<b>VCR/DVD Combo player</b>
<b>Surge protector(s)</b>
<b>Wall Carpet</b>
<b>Interior Lighting</b>
<b>Scene Lights - 4</b>
<b>Security System</b>

<b>Amplifier system w/mixer, front and rear speakers</b>
<b>Wireless Access Point WAP54G</b>
<b>Firewall Router 4 port</b>
<b>UHF wireless microphone system</b>
<b>Exterior weatherproof 120 electric outlets</b>
<b>Exterior graphics and paint – Graphics may cover the entire vehicle and lab</b>
<b>Ground Rod</b>
<b>PLCs</b>
<b>One Exterior plug adapter for 3 phase 480 volt circuit</b>

**Wiring to network the computers**

**Rear Ramp lift, automatic, w/door**

**One Exterior plug adapter for 3 phase 480 volt circuit**

**Leveling Jacks**

**Outside Storage Compartments**

**Under Cabinet Lighting**

**11 – 32G USB FLASHDRIVE**

<b>One Firewall Router (Cisco ASA 5505) or equivalent</b>
<b>One Buffalo Terastation Pro II 4.0TB network attached storage unit or equivalent</b>
<b>One Nortel 5510 48T Ethernet network switch or equivalent</b>
<b>One Cisco Aironet 1140 Series Access Point-Dual-band 802.11 a/g/n access point or equivalent</b>
<b>Four exterior Cat 6 RJ45 Ethernet jacks (2 on each side of the truck)</b>
<b>Four exterior RJ11 telephone jacks (2 on each side of the truck)</b>
<b>Eleven computers to be installed. (Dell Optiplex 960 small form factor computers and Dell 190s 19" LCD monitors will be provided).</b>
<b>Internal Storage Cabinets</b>

All freight, shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is opened by Illinois Eastern Community Colleges.

TOTAL BID \_\_\_\_\_

SIGNATURE \_\_\_\_\_

PRINT NAME \_\_\_\_\_

COMPANY \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

TELEPHONE \_\_\_\_\_

FAX NO. \_\_\_\_\_

DATE \_\_\_\_\_

NOTE: PLEASE SUBMIT BID IN DUPLICATE

**Agenda Item #10**

**District Finance**

**A. Financial Report**

**B. Approval of Financial Obligations**

**ILLINOIS EASTERN COMMUNITY COLLEGES  
DISTRICT #529**

**TREASURER'S REPORT May 31, 2010**

<b>FUND</b>	<b>BALANCE</b>
Educational	\$3,663,188.73
Operations & Maintenance	\$881,221.00
Operations & Maintenance (Restricted)	\$407,170.48
Bond & Interest	\$259,476.82
Auxiliary	\$381,203.17
Restricted Purposes	\$285,328.90
Working Cash	\$133,368.77
Trust & Agency	\$179,580.23
Audit	(\$15,512.24)
Liability, Protection & Settlement	\$228,834.13
<b>TOTAL ALL FUNDS</b>	<b>\$6,403,859.99</b>

Respectfully submitted,

Roger Browning, Treasurer

**ILLINOIS EASTERN COMMUNITY COLLEGES**  
**Combined Balance Sheet - All Funds**  
**May 31, 2010**

**ALL FUNDS**

**Fiscal**  
**Year**  
**2010**

ASSETS:

CASH	6,403,860
IMPREST FUND	22,000
CHECK CLEARING	12,500
INVESTMENTS	14,190,800
RECEIVABLES	5,159,356
ACCRUED REVENUE	-
INTERFUND RECEIVABLES	1,500,000
INVENTORY	516,115
OTHER ASSETS	443,842

TOTAL ASSETS AND OTHER DEBITS: 28,248,473

LIABILITIES:

PAYROLL DEDUCTIONS PAYABLE	124,893
ACCOUNTS PAYABLE	22,229
ACCRUED EXPENSES	-
INTERFUND PAYABLES	-
DEFERRED REVENUE	3,300,043
OTHER LIABILITIES	2,436,351

TOTAL LIABILITIES: 5,883,516

EQUITY AND OTHER CREDITS:

INVESTMENT IN PLANT	2,809,387
PR YR BDGTD CHANGE TO FUND BALANCE	205,563

FUND BALANCES:

FUND BALANCE	17,393,753
RESERVE FOR ENCUMBRANCES	1,956,254

TOTAL EQUITY AND OTHER CREDITS 22,364,957

TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS 28,248,473

ILLINOIS EASTERN COMMUNITY COLLEGES  
 Combined Statement of Revenues, Expenses,  
 and Changes in Net Assets  
 As Of May 31, 2010

ALL FUNDS

FY 2010  
 YEAR-TO-DATE

REVENUES:

LOCAL GOVT SOURCES	5,560,933
STATE GOVT SOURCES	13,745,350
STUDENT TUITION & FEES	12,694,894
SALES & SERVICE FEES	3,155,973
FACILITIES REVENUE	8,360
INVESTMENT REVENUE	242,262
OTHER REVENUES	193,491
TOTAL REVENUES:	35,601,263

EXPENDITURES:

INSTRUCTION	11,614,720
ACADEMIC SUPPORT	465,420
STUDENT SERVICES	1,256,696
PUBLIC SERV/CONT ED	62,081
OPER & MAINT PLANT	2,669,935
INSTITUTIONAL SUPPORT	7,200,318
SCH/STUDENT GRNT/WAIVERS	5,195,669
AUXILIARY SERVICES	4,363,318
TOTAL EXPENDITURES:	32,828,157

TRANSFERS AMONG FUNDS:

INTERFUND TRANSFERS	0
TOTAL TRANSFERS AMONG FUNDS:	0

NET INCREASE/DECREASE IN NET ASSETS	2,773,106
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**Illinois Eastern Community Colleges**  
**Operating Fund - Income Statement**  
**CASH BASIS**  
**July 1 -- May 31, 2010**

	<b>Education Fund</b>	<b>O &amp; M Fund</b>	<b>Total Operating Funds</b>
<b>REVENUES:</b>			
Local Government Sources	2,471,920	1,010,513	3,482,433
State Government Sources	11,341,777	2,403,573	13,745,350
Net Tuition and Fees	6,861,553	-	6,861,553
Sales & Service Fees	32,451	-	32,451
Facilities Revenue	-	7,540	7,540
Investment Revenue	115,482	28,266	143,748
Other Revenues	166,861	29	166,890
<b>TOTAL REVENUES:</b>	<b><u>20,990,044</u></b>	<b><u>3,449,921</u></b>	<b><u>24,439,965</u></b>
 <b>EXPENDITURES:</b>			
Salaries	14,215,176	737,020	14,952,196
Employee Benefits	1,843,933	156,878	2,000,811
Contractual Services	336,251	222,470	558,721
Materials	1,057,217	191,101	1,248,318
Travel & Staff Development	168,078	3,810	171,888
Fixed Charges	175,326	201,898	377,224
Utilities	111,776	960,175	1,071,951
Capital Outlay	77,072	97,263	174,335
Other	98,329	92	98,421
<b>TOTAL EXPENDITURES:</b>	<b><u>18,083,158</u></b>	<b><u>2,570,707</u></b>	<b><u>20,653,865</u></b>
 <b>TRANSFERS :</b>			
INTERFUND TRANSFERS	<u>(1,074,142)</u>	<u>                    </u>	<u>(1,074,142)</u>
<b>TOTAL TRANSFERS:</b>	<b><u>(1,074,142)</u></b>	<b><u>-</u></b>	<b><u>(1,074,142)</u></b>
 <b>NET INCREASE/DECREASE IN NET ASSETS</b>	<b><u><u>1,832,744</u></u></b>	<b><u><u>879,214</u></u></b>	<b><u><u>2,711,958</u></u></b>

**OPERATING FUNDS  
COMPARISON REPORT FY08-10**

College	Category	FISCAL YEAR 2008			FISCAL YEAR 2009			FISCAL YEAR 2010			
		Annual Budget	Spent Thru May	% of Bdgt	Annual Budget	Spent Thru May	% of Bdgt	Annual Budget	Spent Thru May	% of Bdgt	% of Year
Frontier	Bills		\$1,902,132			\$2,150,651			\$1,631,977		
	Payroll		1,852,741			1,846,415			1,998,610		
	Totals	\$4,110,970	3,754,873	91%	\$4,457,801	3,997,066	90%	\$4,502,379	3,630,587	81%	92%
Lincoln Trail	Bills		1,366,520			1,793,641			1,309,327		
	Payroll		2,273,221			2,366,265			2,324,084		
	Totals	3,838,754	3,639,741	95%	4,575,110	4,159,906	91%	\$4,620,861	3,633,411	79%	92%
Olney Central	Bills		1,855,154			2,366,957			1,821,982		
	Payroll		3,987,404			4,240,844			4,520,204		
	Totals	6,274,932	5,842,558	93%	7,117,178	6,607,801	93%	\$7,188,350	6,342,186	88%	92%
Wabash Valley	Bills		2,025,403			2,741,443			2,094,186		
	Payroll		2,834,545			3,162,264			2,989,269		
	Totals	5,131,847	4,859,948	95%	6,340,835	5,903,707	93%	\$6,404,243	5,083,455	79%	92%
Workforce Educ.	Bills		1,855,367			2,131,568			2,318,809		
	Payroll		1,266,239			1,301,195			1,564,216		
	Totals	3,203,126	3,121,606	97%	3,687,648	3,432,763	93%	\$4,150,932	3,883,025	94%	92%
District Office	Bills		236,673			242,473			236,017		
	Payroll		843,569			864,442			807,200		
	Totals	1,295,077	1,080,242	83%	1,322,403	1,106,915	84%	\$1,217,108	1,043,217	86%	92%
District Wide	Bills		1,891,331			1,562,425			1,457,543		
	Payroll		790,852			864,417			748,613		
	Totals	4,752,961	2,682,183	56%	4,381,925	2,426,842	55%	4,364,077	2,206,156	51%	92%
<b>GRAND TOTALS</b>		<b>\$28,607,667</b>	<b>\$24,981,151</b>	<b>87%</b>	<b>\$31,882,900</b>	<b>\$27,635,000</b>	<b>87%</b>	<b>\$32,447,950</b>	<b>\$25,822,037</b>	<b>80%</b>	<b>92%</b>

**ILLINOIS EASTERN COMMUNITY COLLEGES**  
**Operating Funds Expense Report**  
**May 31, 2010**

	<b>Amount</b>	<b>% of Total</b>
Salaries	14,952,196	57.90%
Employee Benefits	2,000,811	7.75%
Contractual Services	558,721	2.16%
Materials	1,248,319	4.83%
Travel & Staff Development	171,888	0.67%
Fixed Charges	377,224	1.46%
Utilities	1,071,951	4.15%
Capital Outlay	174,334	0.68%
Other	5,266,593	20.40%
	<u>25,822,037</u>	<u>100.00%</u>

**Agenda Item #11**

**Chief Executive Officer's Report**

**Agenda Item #12**

**Executive Session**

**Agenda Item #13**

**Approval of Executive's Session Minutes**

- A. Written Executive Session Minutes**
- B. Audio Executive Session Minutes**
- C. Semi-Annual Review of Executive Session Minutes**

**Agenda Item #14**

**Approval of Personnel Report**

# MEMORANDUM

**TO:** Board of Trustees  
**FROM:** Terry L. Bruce  
**DATE:** June 11, 2010  
**RE:** Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report. Additional information for items 400.1., 400.2., 400.6., 400.7. and 400.8. will be mailed under separate cover.

# **INDEX**

- 400.1. Employment of Personnel**
- 400.2. Change-in-Status**
- 400.3. Notice of Intent to Renew CEO Contract**
- 400.4. Notice of Intent to Renew President Contracts**
- 400.5. Special Assignments (Attachment)**
- 400.6. Approval of Proposed Non-College Employment (External Report)**
- 400.7. Retirement**
- 400.8. Resignation**

# **PERSONNEL REPORT**

## **400.1. Employment of Personnel**

### **A. Faculty**

1. Christopher Boyd, Process Technology Instructor, effective August 12, 2010

## **400.2. Change-in-Status**

### **A. Classified**

1. Amanda Sharp, Academic Coordinator, Upward Bound, DO/LTC, to Counselor, Upward Bound, DO/LTC, effective September 1, 2010.

## **400.3. Notice of Intent to Renew CEO Contract**

## **400.4. Notice of Intent to Renew President Contracts**

## **400.5. Special Assignments (Attachment)**

## **400.6. Approval of Proposed Non-College Employment (External Report)**

## **400.7. Retirement**

### **A. Classified**

1. Susan Renee Smith, Executive Assistant to the CEO, effective June 30, 2010

## **400.8. Resignation**

### **A. Professional/Non-Faculty**

1. Deana Weber, Program Director of Cosmetology, OCC, effective May 25, 2010.

# ATTACHMENT

## FY10-11 Special Assignments – Frontier Community College

		<b>Recommended 2010-11</b>
<b>Academic</b>		
1. Rodney Maxey	Lead Inst Auto Tech	\$450
2. Steve Rafferty	Lead Inst Electrical Distribution	\$450
<b>Extra-Curricular</b>		
1. TBD	College Bowl Team Advisor	\$400
2. Jeannette Wiles	Phi Theta Kappa Advisor	\$400
<b>Other</b>		
1. Galen Dunn	O & M Team Leader (when returns from leave)	\$5,825
2. Kent Staley	Temp. O & M Team Leader	\$485/month

# ATTACHMENT

## FY10-11 Special Assignments – Lincoln Trail College

		<b>Recommended</b>
<b>Academic</b>		<b>2010-11</b>
1. Travis Matthews	Lead Inst Microcomputer Support Specialist	\$450
2. Paul Stouse	Lead Inst Horticulture	\$450
3. Pauletta Gullett	Lead Inst Health Programs	\$450
4. Chris Boyd	Lead Inst Process Technology	\$450
<b>Athletic</b>		
1. Kevin Bowers	Interim Athletic Director	\$3,500
<b>Extra-Curricular</b>		
1. Carrie Mallard	Student Senate Co-Advisor	\$500
2. Philip Thorsen	Student Senate Co-Advisor	\$500
3. Kim Stevens	Phi Theta Kappa Co-Advisor	\$350
4. Yvonne Newlin	Performing Arts Coordinator	\$1,500
<b>Other</b>		
1. Dan Leggitt	O & M Team Leader	\$5,825

# ATTACHMENT

## FY10-11 Special Assignments – Olney Central College

		<b>Recommended</b>
<b>Academic</b>		<b>2010-11</b>
1. Mark Fitch	Lead Inst Collision Repair Tech	\$450
2. Tyler Boyles	Lead Inst CRT Auto Service Tech	\$450
3. Russ Jausel	Lead Inst Welding	\$450
4. Amie Mayhall	Lead Inst Medical Office Asst	\$500
5. TBD	Lead Inst Accounting	\$450
6. Penny Campbell	Lead Inst Massage Therapy	\$450
<b>Academic - Nursing</b>		
1. Janet Kinkade	Dept Head, Nursing/FCC	\$3,000 + 12 hrs. release time
2. Angelia Williams	Dept Head, Nursing/LTC	\$3,000 + 12 hrs. release time
3. Anne Hustad	Dept Head, Nursing/OCC	\$3,000 + 12 hrs. release time
4. Lori Phillips	Dept Head, Nursing/WVC	\$3,000 + 12 hrs. release time
<b>Athletic</b>		
1. Nicholas Short	Women's Softball Coach	\$6,000

**Extra-Curricular**

1. Carmen Jones	Phi Theta Kappa Advisor	\$300
2. Kelly Payne	Asst. Phi Theta Kappa Advisor	\$200
3. Suzanne Downes	Performing Arts Coordinator	\$1,000
4. Lisa Benson	WYSE Coordinator	\$350
5. Laurel Cutright	Asst WYSE Coordinator	\$200
6. Rob Mason	Asst WYSE Coordinator	\$200

**Other**

1. Larry Gangloff	O & M Team Leader	\$5,825
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# ATTACHMENT

## FY10-11 Special Assignments – Wabash Valley College

		<b>Recommended</b>
<b>Academic</b>		<b>2010-11</b>
1. Judy Neikirk	Lead Inst Social Services	\$450
2. Byford Cook	Lead Inst Advanced Manufacturing	\$550
3. Kyle Peach	Lead Inst Radio/TV	\$450
	Director of Broadcasting	\$8,000
4. Larry Hoeszle	Lead Inst Diesel Equipment Tech	\$500
5. Linda Kolb	Lead Inst Early Childhood Dev	\$450
6. Steve Hnetkovsky	Lead Inst Agriculture Production	\$450
7. Doug Robb	Lead Inst Agriculture Business	\$450
8. David Wilderman	Lead Inst Marketing	\$450
9. Brian Wick	Lead Inst Gunsmithing	\$450
 <b>Extra-Curricular</b>		
1. Brenda Phegley	Phi Theta Kappa Advisor	\$400
2. Lyn Huey	Theater Lighting Technician	\$2,000
 <b>Other</b>		
1. Ron Martin	O & M Team Leader	\$5,825

# ATTACHMENT

## FY10-11 Special Assignments – District Office

<b>Extra-Curricular</b>		<b>Recommended 2010-11</b>
1. Nixie Hnetkovsky	Faculty Director of Student Learning Assessment	\$10,000 + 6 hrs. release time
2. TBD	Faculty Coordinator of Student Learning Assessment – FCC	\$2,000
3. Jill Stukenberg	Faculty Coordinator of Student Learning Assessment – LTC	\$2,000
4. Kelly Payne	Faculty Coordinator of Student Learning Assessment – OCC	\$2,000
5. Scott Balding	Faculty Coordinator of Student Learning Assessment – WVC	\$2,000

**Agenda Item #15**

**Collective Bargaining**

**Agenda Item #16**

**Litigation**

**Agenda Item #17**

**Acquisition and Disposition of Property**

**Agenda Item #18**

**Other Items**

**Agenda Item #19**

**Adjournment**

**TENTATIVE**  
**Protection, Health, Safety and ADA**  
**Projects Schedule**  
**Phase 9 Carryover 2 Projects**

	Estimated Budget										
District Office Roof Replacement	\$167,100										
District Wide Plumbing & Electrical Upgrades	\$367,300										
<b>GRAND TOTAL</b>	<b>\$534,400</b>	<b>Board Approval</b>	<b>Materials</b>	<b>Begin Construction</b>	<b>30% Completed</b>	<b>60% Completed</b>	<b>80% Completed</b>	<b>100% Completed</b>	<b>Partial Accepted</b>	<b>Fully Accepted</b>	

5/31/2010