

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

June 19, 2001



Location:

**Lincoln Trail College
11220 State Highway 1
Robinson, Illinois 62454**

**Dinner – 6 p.m. – Lincoln Room
Meeting – 7 p.m. – Cafeteria**

**Illinois Eastern Community Colleges
Board Agenda**

June 19, 2001

7:00 p.m.

Lincoln Trail College

1. Call to Order & Roll Call.....Chairman Lane
2. Disposition of Minutes..... CEO Bruce
3. Recognition of Visitors and Guests Bruce
 - A. Visitors and Guests
 - B. IECCEA Representative
4. Public Comment
5. Reports
 - A. Trustees
 - B. Presidents
 - C. Cabinet
 - Coal Mining Technology/Telecom
6. Policy First Reading (and Possible Approval).....Bruce
 - A. None
7. Policy Second Reading
 - A. Policy for Filling Board Vacancy
8. Staff Recommendations for Approval
 - A. Prevailing Rate of WagesBruce
 - B. Working Cash Fund.....Bruce
 - C. FY-01-2002 Budget ResolutionBruce
 - D. Building and Maintenance Fund Resolution.....Bruce
 - E. Inter-Fund Loans Resolution.....Bruce
 - F. Building Lease AgreementsBruce
 - OCC Cosmetology Lease
 - IECC Dislocated Worker's Lease
 - IECC/CMS IDES Sublease
 - IECC/Lake Land Sublease
 - IECC/CEFS Sublease
 - G. Nursing Affiliation Agreement with
The Women's Hospital of Newburgh, IN..... Bruce
 - H. Nursing Affiliation Agreement with The Princeton Waters Bruce
 - I. Group Medical, Dental and Life Insurance Proposals Bruce
 - J. Technology Plan.....Cline
 - K. FY2003 RAMP Capital Requests.....Cantwell
 - L. IECC Self-Evaluation Application for ICCB Recognition.....Cantwell

9.	Bid Committee Report	Bruce
	<u>Illinois Eastern Community Colleges</u>	
	Janitorial Equipment and Supplies.....	Bruce
	PHS 6 Protection, Health & Safety Projects.....	Bruce
10.	District Finance	
	A. Financial Report.....	Bruce
	B. Approval of Financial Obligations.....	Bruce
11.	Chief Executive Officer's Report	Bruce
12.	Executive Session	Bruce
13.	Approval of Executive Session Minutes.....	Bruce
14.	Approval of Personnel Report	Bruce
15.	Collective Bargaining	Bruce
16.	Litigation.....	Bruce
17.	Acquisition and Disposition of Property.....	Bruce
18.	Other Items	
19.	Adjournment	

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges - Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College - Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in Classroom West Room 103 & 104, at Frontier Community College, 2 Frontier Drive, Fairfield, Illinois, Tuesday, May 15, 2001.

AGENDA #1 – “Call to Order & Roll Call” - Mr. James W. Lane, Jr., Chairman, called the meeting to order at 7:00 p.m.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

Mrs. Brenda K. Culver, Dr. G. Andrew Fischer, Ms. Karen Marie Jameson, Mrs. Shirley B. Kessler, Mr. James W. Lane, Jr., Mr. Larry Rost, Miss Marilyn J. Wolfe. Also present was Mr. Blake Smith, student trustee. Trustees absent at roll call: None. There being a quorum present, the Chairman declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Mr. Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.
Dr. Hans Andrews, President of Olney Central College.
Dr. John Arabatgis, President of Lincoln Trail College.
Dr. Harry Benson, President of Wabash Valley College.
Ms. LaVonna Miller, Interim Administrator, Frontier Community College.
Mr. George Woods, Dean of Community Development & Workforce Education.
Ms. Christine Cantwell, Associate Dean of Academic & Student Support Services.
Ms. Pamela Schwartz, Associate Dean of Institutional Development.
Ms. Kathleen Vespa, Associate Dean of Education to Careers Program.
Mrs. Marty Novak, Director of Personnel.
Mr. Harry Hillis, Jr., Board Secretary.

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes of the regular meeting, Tuesday, April 17, 2001, were presented for approval.

Board Action: Ms. Jameson made a motion to approve the foregoing open meeting minutes as prepared. Miss Wolfe seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted.

AGENDA #3 – “Recognition” –

#3-A. Visitors & Guests: Visitors & guests present were recognized, including Mr. Michael Dreith, President-designate of Frontier Community College.

#3-B. IECCEA Representative: None.

AGENDA #4 – “Public Comment” – None.

AGENDA #5 – “Reports” –

#5-A. Report from Trustees: Mr. Lane reported on attendance at recent activities of Illinois Community College Trustees Association.

#5-B. Report from Presidents: Informational reports from each of the four colleges were presented by Dr. Andrews, Dr. Arabatgis, Dr. Benson, Ms. Miller.

#5-C. Report from Cabinet:

(1) CMT/Telecom: Mr. Woods presented an informational report on Coal Mining Technology/Telecom.

(2) Presentation to Presidents: Ms. Schwartz presented the college presidents with framed pictures outlining, in college colors, the IECC Mission Statement and Core Values Statement.

(3) Presentation to Ms. Allard: Ms. Nancy Allard, retiring Comptroller, was presented with gifts from the Board of Trustees in recognition of her service to the District.

AGENDA #6 – “Policy First Readings (and Possible Approval)” –

#6-A. Policy for Filling Board Vacancy: The proposed policy for filling a board vacancy was presented for first reading.

AGENDA #7 – “Policy Second Readings” – None.

AGENDA #8 – “Staff Recommendations for Approval” – The following staff recommendations were presented for approval.

#8-A. Approval for Joint Agreement with Southwestern Illinois College: The CEO recommended approval of the Joint Agreement with Southwestern Illinois College as presented.

Under the agreement, Southwestern Illinois College District No. 522, agrees to accept students from Illinois Eastern Community Colleges, District No. 529, in the following programs:

- Aviation Maintenance Technology, AAS Degree
- Aviation Pilot Training, AAS Degree/Certificate
- Construction Management Tech, AAS Degree
- Deckhand Studies, Certificate
- Desktop Publishing, AAS Degree
- Electrical/Electronic Tech Programs, AAS Degree/Certificates
- Engineering Technology, AAS Degree
- Fire Science, AAS Degree/Certificate
- Health Information Technology, AAS Degree
- Horticulture, AAS Degree/Certificate
- Industrial Metalworking, AAS Degree/Certificate
- Industrial Pipefitting, AAS Degree/Certificate
- Major Appliance Technology, AAS Degree/Certificate
- Massage Therapy, Certificate
- Medical Assistant, AAS Degree/Certificate
- Medical Laboratory Technology, AAS Degree
- Paralegal Studies, AAS Degree
- Paramedic, AAS Degree
- Physical Therapist Assistant, AAS Degree
- Process Operations Technology, Certificate
- Respiratory Care Technology, Certificate
- Sign Language/Basic Communication, Certificate
- Sign Language/Interpreter, AAS Degree
- Ward Clerk, Certificate of Completion
- Webmaster, AAS Degree

Illinois Eastern Community Colleges, District No. 529, agrees to accept students from Southwestern Illinois College, District No. 522, in the following programs:

- Professional Ag Applicator, Certificate
- Agricultural Technology/Business, AAS Degree
- Agricultural Technology/Production, AAS Degree
- Diesel Equipment Technology, AAS Degree
- Manufacturing Technologies, AAS Degree
- Radio/TV Broadcasting, AAS Degree
- Telecommunications Technology, AAS Degree
- Telecom Outside Plant/Interconnect, Certificate

Board Action: Dr. Fischer made a motion to approve the Joint Agreement with Southwestern Illinois College as recommended. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-B. Approval for Joint Agreement with Kaskaskia College: The CEO recommended approval of the Joint Agreement with Kaskaskia College.

Under the agreement, Kaskaskia College, District No. 501, agrees to accept students from Illinois Eastern Community Colleges, District No. 529, in the following programs:

Business Management, AAS
Nail Technology, Certificate
Dental Assisting, Certificate
Certified Respiratory Therapy Technician, Certificate
Physical Therapist Assistant, AAS

Illinois Eastern Community Colleges, District No. 529, agrees to accept students from Kaskaskia College, District No. 501, in the following programs:

Coal Mining Technology, AAS/Certificate
Diesel Equipment Technology, AAS
Machine Shop Technology, AAS/Certificate
Radio-TV Broadcasting, AAS
Telecommunications Technology, AAS/Certificate

Board Action: Miss Wolfe made a motion to approve the Joint Agreement with Kaskaskia College as recommended. Mr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-C. Approval of Long Range Plan 2002 & 2003: The CEO recommended approval of the district's Long Range Plan for fiscal years 2002 and 2003. The plan emphasizes improvement in instruction and student support services; also revitalizing facilities, and obtaining state-of-the-art equipment and teaching tools. The document will be used as an ongoing two-year guide with an annual review to allow for revisions and addition of another year.

Board Action: Dr. Fischer made a motion to approve the Long Range Plan 2002 & 2003 as recommended. Mr. Smith seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-D. Approval of 2001 Annual Report Card: The CEO recommended approval of Illinois Eastern Community Colleges' Annual Report Card for fiscal year 2001. The plan describes the district's effectiveness in meeting its stated mission and purpose. Information contained in the report card is used to identify and support modifications that will increase student success. The report card indicates that the district has met or exceeded its established standards.

Board Action: Mrs. Kessler made a motion to approve the 2001 Annual Report Card as recommended. Mrs. Culver seconded the motion. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken and the Chair declared that the "Ayes" have it and the motion is adopted.

#8-E. Change Order for \$15,950 – LTC Natatorium: The CEO recommended approval of a change order in the amount of \$15,950, to replace the electrical conduit in the pool area at Lincoln Trail College. The conduit has become corroded, creating a dangerous situation, and needs to be replaced.

Board Action: Miss Wolfe made a motion to approve a change order for the LTC Natatorium in an amount of up to \$15,950 as recommended. Mr. Smith seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #9 – “Bid Committee Report” –

#9-A. IECC – Liability, Auto and General Insurance Package: The Bid Committee recommended acceptance of the following low bids for the district’s liability, auto and general insurance package:

Liability, Auto & General Insurance Package (excludes Worker’s Compensation): IRM/Acorida, Champaign, IL, and Arthur J. Gallagher, Itasca, IL, in the amount of \$144,838.88. This coverage includes general liability, auto/garage liability, crime, fiduciary, foreign liability, umbrella, school board, boiler & machinery, property.

Worker’s Compensation: IPMG/The Insurance Store, Mt. Vernon, IL, in the amount of \$70,745.

Board Action: Ms. Jameson made a motion to accept the bid of IRM/Acorida and Arthur J. Gallagher for the liability, auto and general insurance package, and to accept the bid of IPMG/The Insurance Store for Worker’s Compensation insurance as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#9-B. IECC – Student Intercollegiate & Intramural Insurance: The Bid Committee recommended acceptance of the low bid received that meets specifications, from First Agency, Inc., Kalamazoo, MI, as follows: Intercollegiate - \$48,291. Intramural - \$2,700.

Board Action: Dr. Fischer made a motion to accept the bid of First Agency, Inc. for student intercollegiate and intramural insurance as recommended. Mr. Smith seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #10– “District Finance” – The following district financial matters were presented:

#10-A. Financial Reports: The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$2,578,615.93, as of April 30, 2001. The reports were accepted.

#10-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for the month of May, 2001, totaling \$633,732.38, were presented for approval.

Board Approval for Payment of Financial Obligations: Miss Wolfe made a motion to approve payment of the district financial obligations for the month of May, 2001, in the amounts listed, and payments from the revolving fund for the month of April, 2001. Mr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #11 – “Chief Executive Officer's Report” - Mr. Bruce presented informational reports relative to the following topics:

1. WVC Students Excel.
2. New Directions for Community Colleges’ Publication.
3. Career Clothing Closet.

4. SBDC News.
5. Developmental Support Testing.
6. Clay County Opportunities - Recycling.
7. ICCB Audit Report.
8. Faculty Contract Negotiations.
9. Success Network Grant Funded.
10. Governor's Commission on School Code Rewrite.
11. Davis Article Published.
12. Enrollment Report Final for Spring Semester – Up 1.56%.
13. Update on Chief Financial Officer Search.
14. Trustee Events in Springfield.

AGENDA #12 – “Executive Session” – The CEO recommended that a closed meeting be held, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district, [including hearing testimony on a complaint lodged against an employee to determine its validity]; and, under Section 2(c)(2) of the Open Meetings Act to consider collective negotiating matters; and, under Section 2(c)(6) of the Open Meetings Act for setting of a price for sale or lease of property; and, under Section 2(c)(11) of the Open Meetings Act to consider pending litigation against, affecting or on behalf of the District or litigation which is probable or imminent; and, under Section 2(c)(21) of the Open Meetings Act to consider and approve minutes of meetings lawfully closed under the Act.

#12-A. Closed Meeting: Miss Wolfe made a motion to hold a closed meeting to consider the matters outlined by the CEO. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Mrs. Kessler, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: Mrs. Culver, Ms. Jameson. Trustees absent: None. The motion having received 5 yea votes and 2 nay votes, the Chair declared the motion carried. A closed meeting was held, beginning at 9:00 p.m.

#12-B. Closed Meeting Ended: Dr. Fischer made a motion to reconvene in open session. Miss Wolfe seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted. A quorum being present, the Board of Trustees reconvened in open, public session for the transaction of business at 9:35 p.m.

(Note: Separate minutes have been prepared for the foregoing closed meeting.)

AGENDA #13 – “Approval of Executive Session Minutes” – Miss Wolfe made a motion to approve, as prepared, minutes of a closed meeting held Tuesday, April 17, 2001, but that closed meeting minutes of that date remain closed and not be opened to public inspection at this time. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #14 – “Approval of Personnel Report” – The CEO presented the following amended Personnel Report and recommended it be approved.

Personnel Report - Addendum

400.6. Resignation

- A. Professional/Non-Faculty
 1. Jim Chambers, Coach, LTC, effective May 25, 2001.

400.1. Adoption of Resolution and Reemployment of Full-Time Staff

It is recommended that the following resolution be adopted. The employment of personnel whose wages are supported by Department of Corrections, grant, or auxiliary funds is completely dependent upon continued funding from those sources. Should the account terminate or revenues cease, employment is null and void and the rights of both parties are at an end.

Resolution

WHEREAS, effective July 1, 2001, the Board of Trustees desires to employ administrative, professional/non-faculty, and classified employees whose names are set forth on Appendix A, and

WHEREAS, the Board of Trustees desires to establish certain terms and conditions of employment with respect to said employees that will be in effect during the 2001-2002 fiscal year.

NOW, THEREFORE, BE IT RESOLVED:

1. Effective July 1, 2001, the employees whose names are set forth on Appendix A shall be reemployed and during their continued employment, they shall be employees-at-will and either the Board of Trustees or the employee can terminate this at-will relationship with or without cause, with or without notice, at any time. No supervisor, managerial employee, administrator or representative of Illinois Eastern Community Colleges has the authority to enter into any agreement with any employee for employment for any specified period or to make any promises contrary to the employment-at-will policy. Only the Board of Trustees has such authority.

2. The appropriation to cover the salaries of said employees does not constitute an express or implied contract and shall not create any right on the part of any such employee to demand continuous employment or compensation by reason of such appropriation if the Board determines that the employment of any such employee is no longer needed or necessary.

3. If any vacancy occurs in any of the positions held by any of the individuals listed on Appendix A, there shall be no requirement to fill any such vacancy if it is determined that there is no need or necessity to fill such vacancy.

4. Any past resolution, policy, authority or any action of the Board inconsistent with the instant Resolution is hereby amended so as to conform with this Resolution.

5. This Resolution shall be in full force and effective from and after its adoption. In the event that any past, current or future policies or procedures conflict with this Agreement, this Agreement shall govern.

Appendix A

Administrative

FRONTIER COMMUNITY COLLEGE

Ted Davis, Director of LRC
Blenda Demaret, Assistant to the Dean of the College
Jerry Hefley, Dean of the College
Carroll Hilliard, Director of Financial Assistance & Community Services
LaVonna Miller, Director of Business
Stacey Vinson, Director of Public Info & Marketing

LINCOLN TRAIL COLLEGE

Debbie Kull, Director of Financial Aid
Gayle Saunders, Dean of the College
Lydia Williams, Director of Business

ROBINSON CORRECTIONAL CENTER

** Glen Donaldson, Associate Dean (DOC)

OLNEY CENTRAL COLLEGE

Jack Davis, Dean of Instruction
Donna Henry, Assoc Dean, Nursing & Allied Health
Doug Shipman, Director of Business
Fran Stencil, Director of LRC
Chris Webber, Assistant Dean for Student Services

WABASH VALLEY COLLEGE

Louise Acree, Director of Public Information & Marketing
Wayne Henegar, Dean of Instruction
Diana Spear, Assistant Dean of Student Services
Cynthia Walls, Director of Business

WORKFORCE EDUCATION

John Howard, Associate Dean, CMT
George Woods, Dean of Workforce Education

DISTRICT OFFICE

Chris Cantwell, Assoc Dean, Academic & Student Support Services
Alex Cline, Director of Information & Communications Technology

- Marty Novak, Director of Personnel
Pam Schwartz, Assoc Dean, Institutional Development
* Kathleen Vespa, Assoc Dean, Career Education & Economic Dev (Grant)

Professional/Non-Faculty

FRONTIER COMMUNITY COLLEGE

- * Jim Beers, Dir Human Serv & Job Dev/Retention (Grant)
Robert Boyles, Program Director, Adult & Continuing Ed
Suzanne Brooks, Coordinator of Registration & Records
Galen Dunn, Supervisor of Building & Grounds
* Brenda Helm, Director of Ad Education Recruitment & Advisement (Grant)
* Lawrence Houston, Director of Admissions & Special Populations (Grant)
Janice Tucker, Director of Recruitment & Advisement
Wesley Weber, Program Director, Emergency Prep & Industrial Quality Management
Jeannette Wiles, Coordinator of Student Success

LINCOLN TRAIL COLLEGE

- * Rick Arp, Athletic Director/Coach (Auxiliary)
* James Chambers, Coach (Auxiliary)
* Liz Grant, Manager of Bookstore (Auxiliary)
Danelle Hevron, Coordinator, Public Information & Marketing
Richard Kent, Building Superintendent
* Mike McLaury, Sports Center Mgr/Head Baseball Coach (Auxiliary)
* Donna Meadows, Manager of Food Services (Auxiliary)
Becky Mikeworth, Director of Admissions
Brad Musgrave, Director of Recruitment & Advisement
Kristina Zane, Career Advisor

ROBINSON CORRECTIONAL CENTER

- ** Tim Watson, Youthful Offender Counselor (DOC)

OLNEY CENTRAL COLLEGE

- Judy Burroughs, Director of the Cosmetology Program
* Dennis Conley, Athletic Director/Coach (Auxiliary)
* Kristi Crawford, Coord, Comm Programming & Student Activities (Auxiliary)
* James Glash, Coach (Auxiliary)
* Donita Kaare, Director of LSC (Grant)
* Jervaise McGlone, Director of Transition Center (Grant)
* Jessica Morris, Coach (Auxiliary)
Deanna Ratts, Coordinator of Public Information & Marketing
J. Robert Story, Building Superintendent
Vicki Stuckey, Financial Aid Coordinator
* Ed Wright, Manager of Bookstore (Auxiliary)

WABASH VALLEY COLLEGE

- Elaine Brown, Coordinator, Academic Assistance Center
James Cox, Director, Radio/TV Broadcasting
* Greg Goldman, Manager of Bookstore (Auxiliary)
* Glenda Raber, Coordinator Radio Information Services (Grant)
* Judy Riggs, Manager of Food Services (Auxiliary)
Melinda Silvernale, Financial Aid Coordinator
* Stephanie Smith, Coach (Auxiliary)
Tim Zimmer, Director of Academic Advising

WORKFORCE EDUCATION

- John Highhouse, Prog Dir, Telecommunications Training
Diane Lutes, Director of Admissions & Financial Aid

DISTRICT OFFICE

- Rita Adams, Program Director, College Support Services
* Byron Brumfiel, Program Director, SBDC (Grant)
Tara Buerster, District Student Recruiter Coordinator
Bonnie Chaplin, Director of Business Services

- Jack Dunn, Communications Specialist
- John Frazier, Asst Program Director, Hainan Project
- Marilyn Grove, Treasurer
- * LeAnn Hartleroad, Director, Upward Bound (Grant)
- * Peggy Jausel, Director of Dislocated Worker Program (Grant)
- Pam Madden, Prog Dir, International Students/Dir, District Student Recruitment
- * David McKimmy, Director, Business & Industry Training (Grant)
- * Susan Polgar, Project Dir, Success Network Title IV (Grant)
- * Rodney Ranes, Director of Educ Talent Search (Grant)
- * Kathy Swinson, Director, Welfare to Work (Grant)

Classified

FRONTIER COMMUNITY COLLEGE

- Barbara Bennett, Administrative Assistant
- Karen Bryant, Office Assistant
- Trena Cline, Library Assistant
- * Jeffery Davenport, Computer Technician (Grant)
- Debra Dawkins, Office Assistant
- Tara Farleigh, Clerk
- * Janet Herman, Literacy Development Center Tech (Grant)
- Denise Hilliard, Administrative Assistant
- Freda Hoffman, Administrative Assistant
- Janie Lake, Administrative Assistant
- * Amy Loss, Clerk (Grant)
- Andy Pottorff, Custodian
- Renee Smith, Administrative Assistant to President
- Scott Talbert, Textbook Library/Equipment Technician

LINCOLN TRAIL COLLEGE

- Sheri Bayne, Office Assistant
- Donna Boyd, Administrative Assistant
- Deanna Chrysler, Administrative Assistant to President
- Carolyn DiBeasi, Office Assistant
- Douglas Edwards, Lead Custodian
- Sharon Hanson, Clerk
- Kenneth Hawkins, Maintenance Worker
- Jamie Henry, Office Assistant
- Julie Higginbotham, Office Assistant
- * Laura Johnson, Computer Technician (Grant)
- Freda Kelley, Custodian
- Albert Miller, Custodian
- Ricky Rich, Groundskeeper
- Gary Upton, Custodian

ROBINSON CORRECTIONAL CENTER

- ** Kay Conour, Office Assistant (DOC)

OLNEY CENTRAL COLLEGE

- Timothy Bower, Custodian
- Karen Devall, Library Assistant
- Jean Duckworth, Administrative Assistant
- Jaye Fehrenbacher, Administrative Assistant
- Kathy Fehrenbacher, Office Assistant
- Larry Gangloff, Maintenance Worker
- Carla Gardner, Administrative Assistant to the President
- Lawrence Harbaugh, Custodian
- Tammy Harmon, Administrative Assistant
- Carla Heckenbach, Administrative Assistant
- Linda Horn, Office Assistant
- Larry Johnson, Groundskeeper
- Cheryl Knight, Administrative Assistant
- Sara Kocher, Office Assistant
- Damona Nease, Custodian

- * Joyce Nix, Special Needs/Academic Advisor (Grant)
Carl Sager, Lead Custodian
Reba Stanfield, Office Assistant
John Stoll, Custodian
Betty Stout, Administrative Assistant
- * Rose Teel, Job Developer/Intake Processor (Grant)
Christine Weber, Jobs Advisor
Kim Wilson, Office Assistant
Olivia Zwilling, Career Advisor

WABASH VALLEY COLLEGE

Karissa Anderson, Office Assistant
Darla Brooke, Computer Lab Assistant
Sandra Craig, Library Assistant
Margaret Donahoo, Custodian
Lisa Fortner, Custodian
Kathryn Head, Lead Custodian
Pamela Henegar, Administrative Assistant
Betty Hocking, Office Assistant
Cindy Kruse, Administrative Assistant
Ron Martin, Groundskeeper
Kay Meier, Custodian
Barbara Minniear, Office Assistant
Bobby Moyes, Computer Technician
Jane Owen, Office Assistant
Dwight Piper, Maintenance Worker
Cathy Seaton, Administrative Assistant
Julie Tennis, Custodian
Audrey Tice, Administrative Assistant to the President
Judy Wilkinson, Office Assistant

WORKFORCE EDUCATION

Kay Brown, Program Assistant – Carterville
Shirley Buche, Program Assistant – Harrisburg
Becky Coomer, Program Assistant – Robinson
Mary Kay Enrietta, Program Assistant – Springfield
Lynda Price, Program Assistant – Marissa
Sibyl Janello, Office Assistant – Carterville
Gina Sinclair, Telecom Recruiter/Advisor - Robinson

DISTRICT OFFICE

- * Shelly Allensworth, Case Worker (Grant)
- * Marla Bayler, College Academic Advisor, Ed Talent Search (Grant)
Charles Bennett, Systems Technician
- * Melissa Chapman, Office Assistant (Grant)
- * Kathy Corry, Administrative Assistant (Grant)
- * Ada Fleeharty, Student Advisor, Success Network (Grant) (OCC)
Cynde Frost, Payroll Clerk
- * Jeff Gumbel, Webmaster (Grant)
Terri Harris, International Student Liaison
Chris Heindselman, Research Technician
- * Beverly Hemrich, Office Assistant, Success Network (Grant) (LTC)
Eva Hubble, Administrative Assistant
Amy Johnson, Clerk
Melanie Kent, Administrative Assistant
- * Sarah Kincaid, Office Assistant (Grant)
- * Carole Kirk, Upward Bound Student Advisor (Grant)
Janet Lane, International Student Liaison
- * Robert Long, Student Advisor, Success Network (Grant) (FCC)
Barbara McGuire, Computer Lab Assistant
Maria Michels, Accounts Payable Clerk
- * Judy Neikirk, Student Advisor, Success Network (Grant) (WVC)
- * Andrea Pampe, Office Assistant, Ed Talent Search (Grant)
Lona Peavler, Business Office Clerk

- Chris Raley, Administrative Assistant
- * Carol Redman, Program Advisor, Ed Talent Search (Grant)
- * Laurie Rist, Office Assistant (Grant)
- Jan Robards, Bookkeeper
- * Michael Robinson, Network/Web Technician (Grant)
- * Jill Sapp, Resource Room Advisor (Grant)
- * Wilma Seiler, Case Worker (Grant)
- Jackie Shamhart, Office Assistant
- Rebecca Shultz, Computer Operator
- * Kathy Slichenmyer, Office Assistant (Grant)
- Rhoda Slichenmyer, International Student Liaison
- Paul Tait, Networking Technician
- Barbara Thomas, Administrative Technician
- * Ruth Trowbridge, Case Worker (Grant)
- * Cora Weger, Student Advisor, Success Network (Grant) (LTC)
- * Lisa Weiler, Case Worker (Grant)
- Lucinda Wingert, Database Technician

Faculty

ROBINSON CORRECTIONAL CENTER

- ** Amy Bowler, Food Service Technology Instructor (DOC)
- ** Larry Conour, Computer Technology Instructor (DOC)
- ** Alice Holtzhouser, Business Management Instructor (DOC)
- ** Harvey Ricker, Commercial Custodial Service Instructor (DOC)
- ** Paul Stouse, Horticulture Instructor (DOC)

*Employment is completely dependent upon continued funding from a grant or profitable operation of the auxiliary fund object account.

**Employment is completely dependent upon funding from the Department of Corrections.

400.2. Employment of Personnel

A. Classified

1. Julie Robinson: Initial full-time employment as Upward Bound Student Advisor for the District Office. Amount: Based upon \$19,845 per fiscal year. Effective: May 17, 2001. Employment is contingent upon continued funding from the grant.

B. Professional/Non-Faculty

1. Kelvin Cessna: Initial full-time employment as Assistant Program Director, SBDC. Amount: Based upon \$31,395 per fiscal year. Effective: May 18, 2001. Employment is contingent upon continued funding from the grant.

2. Mark Nelson: Initial full-time employment as Coach for Wabash Valley College. Amount: Based upon \$32,500 per fiscal year. Effective: April 24, 2001.

C. Faculty

1. Mark Fitch: Initial full-time employment as Collision Repair Instructor. Amount: Based upon \$29,463 per academic year. Effective: August 13, 2001.

2. Raza Khan: Initial full-time employment as Chemistry Instructor. Amount: Based upon \$39,603 per academic year. Effective: August 13, 2001.

3. Kenneth Mager: Initial full-time employment as Life Science Instructor. Amount: Based upon \$36,614 per academic year. Effective: August 13, 2001.

4. Katherine Overstreet: Initial full-time employment as ABE-GED Instructor. Amount: Based upon \$27,991 per academic year. Effective: August 13, 2001.

400.3. Change in Status

A. Professional/Non-Faculty

1. Tara Buerster: Change from District Student Recruiter Coordinator to Coordinator, Personnel Services at the District Office. Amount: Based upon \$25,800 per fiscal year. Effective: July 1, 2001.

2. Janet Herman: Change from Literacy Development Center Technician to Coordinator of the Literacy Development Center Program at FCC. Amount: Based upon \$22,500 per fiscal year. Effective: May 16, 2001. Employment is contingent upon continued funding from the grant.

400.4. FY01-02 Wage Increases for Robinson Correctional Center Employees

Glen Donaldson, Associate Dean, (3.5% Increase), \$50,385
Kay Conour, Office Assistant, (4% Increase), \$25,617
Tim Watson, Youthful Offender Counselor, (4% Increase), \$32,448
Amy Bowler, Food Service Instructor, (4% Increase), \$27,560
Larry Conour, Computer Tech Instructor, (4.84% Increase), \$30,210
Alice Holtzhouser, Business Management Instructor, (4% Increase), \$35,481
Harvey Ricker, Commercial Custodial Instructor, (4% Increase), \$32,264
Paul Stouse, Horticulture Instructor, (4% Increase), \$36,041

400.5. Leave of Absence

A. Faculty

1. Michael Bucknum, Chemistry Instructor, from April 12, 2001, through May 4, 2001. Unpaid leave begins May 7, 2001, through resignation date of August 10, 2001.

400.6. Resignations

A. Faculty

1. William Martin, Computer Networking Specialist Instructor, effective May 11, 2001.
2. Paul McCombs, Math Instructor, effective August 10, 2001.
3. Matt Swinford, Computer Networking Specialist Instructor, effective August 10, 2001.

400.7. Retirement

A. Classified

1. Betty Stout, Administrative Assistant, Nursing WVC/OCC, effective May 31, 2001.

Board Action to Amend Personnel Report: Ms. Jameson made a motion to amend the Personnel Report as recommended to add the Addendum, 400.6, Resignation of Jim Chambers, and to remove the names of Karen Coleman, LTC, and Jo Wachtel, LTC, from 400.1, Reemployment of Full-Time Staff. Dr. Fischer seconded the motion. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken and the Chair declared that the "Ayes" have it and the motion is adopted.

Board Action: Ms. Jameson made a motion to approve the amended Personnel Report as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #15 – "Collective Bargaining" – None.

AGENDA #16 – "Litigation" – None.

AGENDA #17 – "Acquisition & Disposition of Property" – None.

AGENDA #18 – “Other Items” – None.

AGENDA #19 – “Adjournment” – Miss Wolfe made a motion to adjourn. Mrs. Culver seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared that the “Ayes” have it, the motion is adopted, and the meeting adjourned at 9:45 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #1

Agenda Item #1

Call to Order & Roll Call

Agenda Item #2

Disposition of Minutes

Agenda Item #3

Recognition of Visitors and Guests

- A. Visitors and Guests**
- G. IECCEA Representative**

Agenda Item #4

Public Comment

Agenda Item #5

Reports

- A. Trustees**
- B. Presidents**
- C. Cabinet**
 - Coal Mining Technology/Telecom**

Agenda Item #6

Policy First Reading (and Possible Approval) - None

Agenda Item #7

Policy Second Reading – Policy for Filling a Board Vacancy

Policy for Filling Board Vacancy

Members of Board of Trustees should timely notify the Chairman of any intention to resign from the Board. Within 10 days of such notification, the Chairman shall notify the other trustees and the CEO. If requested, the Chairman shall convene a special meeting of the Board to begin the process of filling the vacancy. Once the vacancy occurs, the remaining members shall fill the vacancy within 60 days, and the person so appointed shall serve until a successor is elected at the next regular election for Board members. If the vacancy occurs with less than four months remaining before the next scheduled Trustee election, and the term of office of the Board member vacating the position is not scheduled to expire at that election, then the term of the person so appointed shall extend through that election and until the succeeding Trustee election.

Agenda Item #8

Staff Recommendations for Approval

Agenda Item #8A

Prevailing Rate of Wages

MEMORANDUM

TO: Terry Bruce
FROM: Bonnie Chaplin
DATE: June 4, 2001
RE: Prevailing Rate of Wages

Each year the Illinois Department of Labor forwards to us the attached prevailing wage rates for the campus counties of Crawford, Richland, Wabash, and Wayne.

The State of Illinois has enacted “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city, or any public body or any political subdivision or by any one under contract for public works,” approved June 26, 1941, codified as amended, 820 ILCS 130/1 et seq. Illinois Compiled Statutes, Chapter 820 ILCS, Section 130.

The Board is advised that official action is required on this recommendation. If approved action is not taken, this could be a class “B” misdemeanor.

I recommend that the prevailing rate of wages determined by the Illinois Department of Labor be approved for the counties of Crawford, Richland, Wabash, and Wayne.

BC/cr

**AN ORDINANCE OF THE BOARD OF TRUSTEES
OF ILLINOIS EASTERN COMMUNITY COLLEGES
COUNTIES OF CRAWFORD, RICHLAND, WABASH AND WAYNE, ILLINOIS
ASCERTAINING THE PREVAILING RATE OF WAGES
FOR LABORERS, MECHANICS AND OTHER WORKERS EMPLOYED
IN ANY PUBLIC WORKS OF SAID DISTRICT**

WHEREAS, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, codified as amended, 820 ILCS 130/1 et seq. Illinois Compiled Statutes, Chapter 820 ILCS, Section 130 and

WHEREAS, the aforesaid Act requires that the Board of Trustees of Illinois Eastern Community Colleges District #529, counties of Crawford, Richland, Wabash and Wayne investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said Board of Trustees, employed in performing construction of public works, for said Board of Trustees.

NOW THEREFORE, BE IT ORDAINED BY THE CHIEF EXECUTIVE OFFICER AND BOARD OF TRUSTEES OF ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT #529:

SECTION 1: To the extent and as required by "An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Board of Trustees is hereby ascertained to be the same as the prevailing rate of wages for construction work in Crawford, Richland, Wabash and Wayne Counties as determined by the Department of Labor of the State of Illinois as of **June of 2001**, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the Board of Trustees. The definition of any terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the BOARD OF TRUSTEES to the extent required by the aforesaid Act.

SECTION 3: The Board Secretary shall publicly post or keep available for inspection by any interested party in the main office of the Board of Trustees this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The Board Secretary shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Board Secretary shall promptly file a certified copy of this Ordinance with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6: The Board Secretary shall cause to be published in a newspaper of general circulation within the area a copy of this Ordinance, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

PASSED THIS 19th day of June, 2001.

APPROVED: _____
Chief Executive Officer of the Board of Trustees
Illinois Eastern Community Colleges

(SEAL)

ATTEST: _____
Board Secretary

STATE OF ILLINOIS)
COUNTIES OF CRAWFORD, RICHLAND, WABASH, AND WAYNE) s.s.
ILLINOIS EASTERN COMMUNITY COLLEGES)

CERTIFICATE

I, Harry Hillis, Jr., DO HEREBY CERTIFY THAT I am the Board Secretary in and for the Board of Trustees; that the foregoing is a true and correct copy of an Ordinance duly passed by the Chief Executive Officer and Board of Trustees of Illinois Eastern Community Colleges being entitled: "AN ORDINANCE OF THE BOARD OF TRUSTEES OF ILLINOIS EASTERN COMMUNITY COLLEGES, COUNTIES OF CRAWFORD, RICHLAND, WABASH AND WAYNE, ILLINOIS ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS, MECHANICS AND OTHER WORKERS EMPLOYED IN ANY PUBLIC WORKS OF SAID DISTRICT," at a regular meeting held on the 19th day of June, 2001, the ordinance being a part of the official records of said Board of Trustees.

DATED: This 19th day of June, 2001.

Board Secretary

(SEAL)

CERTIFICATE

To All To Whom These Presents Shall Come, Greeting:

I, Harry Hillis, Secretary, Board of Trustees do hereby certify that the
(Name of Certifying Official) (Title of Certifying Official)

attached is a true and correct copy of Ordinance/Resolution _____

adopted by Illinois Eastern Community Colleges Board of Trustees on
(Name of Public Body)

June 19, 2001
(Date of Adoption)

(SEAL)

(Signature of Official)

Crawford County Prevailing Wage for June 2001

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
ASBESTOS ABT-GEN	ALL			18.600	19.050	1.5	1.5	2.0	3.150	4.250	0.000	0.400
ASBESTOS ABT-MEC	BLD			20.800	0.000	2.0	2.0	2.0	2.000	2.980	0.000	0.000
BOILERMAKER	BLD			24.200	26.700	1.5	1.5	2.0	3.800	7.040	0.000	0.150
BRICK MASON	BLD			21.750	23.000	2.0	2.0	2.0	2.450	3.050	0.000	0.525
CARPENTER	BLD			23.790	25.540	1.5	1.5	2.0	2.550	5.120	0.000	0.250
CARPENTER	HWY			22.570	24.070	1.5	1.5	2.0	2.450	4.120	0.000	0.250
CEMENT MASON	BLD			23.730	24.980	1.5	1.5	2.0	2.550	5.000	0.000	0.200
CEMENT MASON	HWY			20.100	21.600	1.5	1.5	2.0	2.550	3.650	0.000	0.200
COMM SYSTEMS TECH	BLD			17.950	19.750	1.5	1.5	2.0	3.300	0.540	0.000	0.000
ELECTRICIAN	BLD			24.950	26.200	1.5	1.5	2.0	3.000	4.450	0.000	0.290
ELEVATOR CONSTRUCTOR	BLD			24.835	27.940	2.0	2.0	2.0	4.325	2.460	1.490	0.000
GLAZIER	BLD			19.610	0.000	1.5	1.5	2.0	2.250	2.000	0.000	0.000
HT/FROST INSULATOR	BLD			23.550	24.550	1.5	1.5	2.0	2.800	5.710	0.000	0.090
IRON WORKER	ALL			22.100	23.400	1.5	1.5	2.0	4.000	6.400	0.000	0.330
LABORER	ALL			18.600	19.050	1.5	1.5	2.0	3.150	4.250	0.000	0.300
LATHER	BLD			23.790	25.540	1.5	1.5	2.0	2.550	5.120	0.000	0.250
MACHINIST	BLD			29.300	31.050	2.0	2.0	2.0	3.200	2.100	2.020	0.000
MARBLE MASON	BLD			25.400	0.000	1.5	1.5	2.0	0.000	4.000	0.000	0.000
MILLWRIGHT	BLD			23.450	25.200	1.5	1.5	2.0	3.000	5.470	0.000	0.250
MILLWRIGHT	HWY			16.450	17.700	1.5	1.5	2.0	2.800	3.000	0.000	0.000
OPERATING ENGINEER	ALL	1		23.750	0.000	1.5	1.5	2.0	3.350	5.200	0.000	0.500
OPERATING ENGINEER	ALL	2		15.700	0.000	1.5	1.5	2.0	3.350	5.200	0.000	0.500
PAINTER	ALL			21.900	22.900	1.5	1.5	2.0	3.250	2.500	0.000	0.180
PILEDRIVER	BLD			24.290	26.040	1.5	1.5	2.0	2.550	5.120	0.000	0.250
PILEDRIVER	HWY			23.070	24.570	1.5	1.5	2.0	2.450	4.120	0.000	0.250
PIPEFITTER	ALL			25.160	27.080	1.5	1.5	2.0	3.700	4.600	0.000	0.450
PLASTERER	BLD			22.890	24.390	1.5	1.5	2.0	2.550	5.100	0.000	0.200
PLUMBER	ALL			25.160	27.080	1.5	1.5	2.0	3.700	4.600	0.000	0.450
ROOFER	BLD			19.100	21.600	1.5	1.5	2.0	2.750	3.000	0.000	0.000
SHEETMETAL WORKER	BLD			23.890	25.080	1.5	1.5	2.0	3.300	3.360	0.000	0.370
SPRINKLER FITTER	BLD			27.540	29.040	1.5	1.5	2.0	3.400	2.850	0.000	0.150
STONE MASON	BLD			21.750	23.000	2.0	2.0	2.0	2.450	3.050	0.000	0.525
TELECOM WORKER	ALL			21.900	23.400	1.5	1.5	2.0	3.000	2.650	1.430	0.000
TERRAZZO MASON	BLD			25.400	0.000	1.5	1.5	2.0	0.000	4.000	0.000	0.000
TILE LAYER	BLD			23.790	25.540	1.5	1.5	2.0	2.550	5.120	0.000	0.250
TILE MASON	BLD			25.400	0.000	1.5	1.5	2.0	0.000	4.000	0.000	0.000
TRUCK DRIVER	ALL	1		23.340	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER	ALL	2		23.740	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER	ALL	3		23.940	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER	ALL	4		24.190	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER	ALL	5		24.940	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TUCKPOINTS	BLD			21.750	23.000	2.0	2.0	2.0	2.450	3.050	0.000	0.525

Legend:

- M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.)
- OSA (Overtime is required for every hour worked on Saturday)
- OSH (Overtime is required for every hour worked on Sunday and Holidays)
- H/W (Health & Welfare Insurance)
- Pensn (Pension)
- Vac (Vacation)
- Trng (Training)

Explanations

CRAWFORD COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

COMMUNICATION SYSTEMS TECHNICIAN

Installation, operation, inspection, maintenance, repair, and service of radio, television, recording, voice sound and vision production and reproduction apparatus, equipment and appliances used for domestic, commercial, education, entertainment and private telephone systems.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment,

Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinky Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart- Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifes (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If there is no such definition on file, the Bureau of Labor Statistics SIC list will be used. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. Further, if no such neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 618/993-7271 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

Richland County Prevailing Wage for June 2001

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		18.600	19.050	1.5	1.5	2.0	3.150	4.250	0.000	0.400
ASBESTOS ABT-MEC		BLD		20.800	0.000	2.0	2.0	2.0	2.000	2.980	0.000	0.000
BOILERMAKER		BLD		24.200	26.700	1.5	1.5	2.0	3.800	7.040	0.000	0.150
BRICK MASON		BLD		21.340	22.340	1.5	1.5	2.0	3.250	4.700	0.000	0.425
CARPENTER		BLD		20.880	22.130	1.5	1.5	2.0	4.100	4.250	0.000	0.250
CARPENTER		HWY		20.790	22.290	1.5	1.5	2.0	4.100	4.250	0.000	0.250
CEMENT MASON		BLD		22.750	23.250	1.5	1.5	2.0	2.550	2.000	0.000	0.100
CEMENT MASON		HWY		21.750	23.250	1.5	1.5	2.0	0.000	4.550	0.000	0.200
COMM SYSTEMS TECH		BLD		17.950	19.750	1.5	1.5	2.0	3.300	0.540	0.000	0.000
ELECTRICIAN		BLD		24.950	26.200	1.5	1.5	2.0	3.000	4.450	0.000	0.290
GLAZIER		BLD		19.610	0.000	1.5	1.5	2.0	2.250	2.000	0.000	0.000
HT/FROST INSULATOR		BLD		23.550	24.550	1.5	1.5	2.0	2.800	5.710	0.000	0.090
IRON WORKER		ALL		22.300	23.300	1.0	1.5	2.0	2.850	6.550	0.000	0.250
LABORER		ALL		18.600	19.050	1.5	1.5	2.0	3.150	4.250	0.000	0.300
MACHINIST		BLD		29.300	31.050	2.0	2.0	2.0	3.200	2.100	2.020	0.000
MARBLE MASON		BLD		21.340	22.340	1.5	1.5	2.0	3.250	4.700	0.000	0.425
MILLWRIGHT		BLD		20.880	22.130	1.5	1.5	2.0	4.100	4.250	0.000	0.250
MILLWRIGHT		HWY		20.790	22.290	1.5	1.5	2.0	4.100	4.250	0.000	0.250
OPERATING ENGINEER		ALL	1	23.750	0.000	1.5	1.5	2.0	3.350	5.200	0.000	0.500
OPERATING ENGINEER		ALL	2	15.700	0.000	1.5	1.5	2.0	3.350	5.200	0.000	0.500
PAINTER		ALL		21.900	22.900	1.5	1.5	2.0	3.250	2.500	0.000	0.180
PILEDRIVER		BLD		20.880	22.130	1.5	1.5	2.0	4.100	4.250	0.000	0.250
PILEDRIVER		HWY		20.790	22.290	1.5	1.5	2.0	4.100	4.250	0.000	0.250
PIPEFITTER		ALL		25.160	27.080	1.5	1.5	2.0	3.700	4.600	0.000	0.450
PLASTERER		BLD		22.750	23.250	1.5	1.5	2.0	2.550	2.000	0.000	0.100
PLUMBER		ALL		25.160	27.080	1.5	1.5	2.0	3.700	4.600	0.000	0.450
ROOFER		BLD		19.500	22.000	1.5	1.5	2.0	3.050	4.000	0.000	0.250
SHEETMETAL WORKER		ALL		24.350	25.350	1.5	1.5	2.0	3.550	3.170	1.460	0.040
SPRINKLER FITTER		BLD		27.540	29.040	1.5	1.5	2.0	3.400	2.850	0.000	0.150
STONE MASON		BLD		21.340	22.340	1.5	1.5	2.0	3.250	4.700	0.000	0.425
TELECOM WORKER		ALL		21.900	23.400	1.5	1.5	2.0	3.000	2.650	1.430	0.000
TILE LAYER		BLD		20.880	22.130	1.5	1.5	2.0	4.100	4.250	0.000	0.250
TILE MASON		BLD		21.340	22.340	1.5	1.5	2.0	3.250	4.700	0.000	0.425
TRUCK DRIVER		ALL	1	23.340	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	2	23.740	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	3	23.940	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	4	24.190	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	5	24.940	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TUCKPOINTER		BLD		21.340	22.340	1.5	1.5	2.0	3.250	4.700	0.000	0.425

Legend:

- M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.)
- OSA (Overtime is required for every hour worked on Saturday)
- OSH (Overtime is required for every hour worked on Sunday and Holidays)
- H/W (Health & Welfare Insurance)
- Pensn (Pension)
- Vac (Vacation)
- Trng (Training)

Explanations

RICHLAND COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

COMMUNICATION SYSTEMS TECHNICIAN

Installation, operation, inspection, maintenance, repair, and service of radio, television, recording, voice sound and vision production and reproduction apparatus, equipment and appliances used for domestic, commercial, education, entertainment and private telephone systems.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or

Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinky Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart- Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifes (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If there is no such definition on file, the Bureau of Labor Statistics SIC list will be used. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. Further, if no such neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 618/993-7271 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

Wabash County Prevailing Wage for June 2001

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		18.600	19.050	1.5	1.5	2.0	3.150	4.250	0.000	0.400
ASBESTOS ABT-MEC		BLD		20.800	0.000	2.0	2.0	2.0	2.000	2.980	0.000	0.000
BOILERMAKER		BLD		24.200	26.700	1.5	1.5	2.0	3.800	7.040	0.000	0.150
BRICK MASON		BLD		21.340	22.340	1.5	1.5	2.0	3.250	4.700	0.000	0.425
CARPENTER		BLD		20.880	22.130	1.5	1.5	2.0	4.100	4.250	0.000	0.250
CARPENTER		HWY		20.790	22.290	1.5	1.5	2.0	4.100	4.250	0.000	0.250
CEMENT MASON		BLD		23.730	24.980	1.5	1.5	2.0	2.550	5.000	0.000	0.200
CEMENT MASON		HWY		20.100	21.600	1.5	1.5	2.0	2.550	3.650	0.000	0.200
COMMUNICATION TECH		BLD		18.350	19.650	1.5	1.5	2.0	0.000	0.550	0.000	0.000
ELECTRICIAN		BLD		24.440	25.440	1.5	1.5	2.0	2.800	4.400	0.000	0.000
GLAZIER		BLD		19.610	0.000	1.5	1.5	2.0	2.250	2.000	0.000	0.000
HT/FROST INSULATOR		BLD		23.550	24.550	1.5	1.5	2.0	2.800	5.710	0.000	0.090
IRON WORKER		ALL		22.300	23.300	1.0	1.5	2.0	2.850	6.550	0.000	0.250
LABORER		ALL		18.600	19.050	1.5	1.5	2.0	3.150	4.250	0.000	0.300
MACHINIST		BLD		29.300	31.050	2.0	2.0	2.0	3.200	2.100	2.020	0.000
MARBLE MASON		BLD		21.340	22.340	1.5	1.5	2.0	3.250	4.700	0.000	0.425
MILLWRIGHT		BLD		20.880	22.130	1.5	1.5	2.0	4.100	4.250	0.000	0.250
MILLWRIGHT		HWY		20.790	22.290	1.5	1.5	2.0	4.100	4.250	0.000	0.250
OPERATING ENGINEER		ALL	1	23.750	0.000	1.5	1.5	2.0	3.350	5.200	0.000	0.500
OPERATING ENGINEER		ALL	2	15.700	0.000	1.5	1.5	2.0	3.350	5.200	0.000	0.500
PAINTER		BLD		20.300	21.050	1.5	1.5	2.0	3.450	3.250	0.000	0.180
PAINTER		HWY		20.650	21.400	1.5	1.5	2.0	3.150	2.550	0.000	0.180
PAINTER OVER 30FT		BLD		21.050	21.800	1.5	1.5	2.0	3.450	3.250	0.000	0.180
PAINTER PWR EQMT		BLD		21.300	22.050	1.5	1.5	2.0	3.450	3.250	0.000	0.180
PAINTER PWR EQMT		HWY		21.650	22.400	1.5	1.5	2.0	3.150	2.550	0.000	0.180
PILEDRIVER		BLD		20.880	22.130	1.5	1.5	2.0	4.100	4.250	0.000	0.250
PILEDRIVER		HWY		20.790	22.290	1.5	1.5	2.0	4.100	4.250	0.000	0.250
PIPEFITTER		BLD		24.980	26.480	1.5	1.5	2.0	3.000	4.700	0.000	0.450
PLASTERER		BLD		22.890	24.390	1.5	1.5	2.0	2.550	5.100	0.000	0.200
PLUMBER		BLD		24.980	26.480	1.5	1.5	2.0	3.000	4.700	0.000	0.450
ROOFER		BLD		20.930	21.930	1.5	1.5	2.0	3.350	3.000	0.000	0.000
SHEETMETAL WORKER		ALL		24.350	25.350	1.5	1.5	2.0	3.550	3.170	1.460	0.040
SPRINKLER FITTER		BLD		27.540	29.040	1.5	1.5	2.0	3.400	2.850	0.000	0.150
STONE MASON		BLD		21.340	22.340	1.5	1.5	2.0	3.250	4.700	0.000	0.425
TELECOM WORKER		ALL		21.900	23.400	1.5	1.5	2.0	3.000	2.650	1.430	0.000
TERRAZZO MASON		BLD		21.340	22.340	1.5	1.5	2.0	3.250	4.700	0.000	0.425
TILE LAYER		BLD		20.880	22.130	1.5	1.5	2.0	4.100	4.250	0.000	0.250
TILE MASON		BLD		21.340	22.340	1.5	1.5	2.0	3.250	4.700	0.000	0.425
TRUCK DRIVER		ALL	1	23.340	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	2	23.740	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	3	23.940	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	4	24.190	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	5	24.940	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TUCKPOINTER		BLD		21.340	22.340	1.5	1.5	2.0	3.250	4.700	0.000	0.425

Legend:

- M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.)
- OSA (Overtime is required for every hour worked on Saturday)
- OSH (Overtime is required for every hour worked on Sunday and Holidays)
- H/W (Health & Welfare Insurance)
- Pensn (Pension)
- Vac (Vacation)
- Trng (Training)

Explanations

WABASH COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

COMMUNICATIONS TECHNICIAN

Installation, operation, inspection, modification, maintenance and repair of systems used for the transmission and reception of signals of any nature, for any purpose, including but not limited to, sound and voice transmission/transference systems, communication systems that transmit or receive information and/or control systems, television and video systems, micro-processor controlled fire alarm systems, and security systems, and the performance of any task directly related to such installation or service. EXCLUDES installation of electrical power wiring and conduit raceways exceeding fifteen (15) feet in length.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar

Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart- Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifes (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If there is no such definition on file, the Bureau of Labor Statistics SIC list will be used. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. Further, if no such neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 618/993-7271 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

Wayne County Prevailing Wage for June 2001

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		18.600	19.050	1.5	1.5	2.0	3.150	4.250	0.000	0.400
ASBESTOS ABT-MEC		BLD		20.800	0.000	2.0	2.0	2.0	2.000	2.980	0.000	0.000
BOILERMAKER		BLD		24.200	26.700	1.5	1.5	2.0	3.800	7.040	0.000	0.150
BRICK MASON		BLD		21.340	22.340	1.5	1.5	2.0	3.250	4.700	0.000	0.425
CARPENTER		BLD		20.880	22.130	1.5	1.5	2.0	4.100	4.250	0.000	0.250
CARPENTER		HWY		20.790	22.290	1.5	1.5	2.0	4.100	4.250	0.000	0.250
CEMENT MASON		BLD		22.750	23.250	1.5	1.5	2.0	2.550	2.000	0.000	0.100
CEMENT MASON		HWY		21.750	23.250	1.5	1.5	2.0	0.000	4.550	0.000	0.200
ELECTRICIAN		ALL		27.310	29.470	1.5	1.5	2.0	3.000	4.920	0.000	0.410
ELECTRONIC SYS TECH		BLD		18.250	18.750	1.5	1.5	2.0	3.800	0.550	0.000	0.000
GLAZIER		BLD		19.610	0.000	1.5	1.5	2.0	2.250	2.000	0.000	0.000
HT/FROST INSULATOR		BLD		23.550	24.550	1.5	1.5	2.0	2.800	5.710	0.000	0.090
IRON WORKER		ALL		22.300	23.300	1.0	1.5	2.0	2.850	6.550	0.000	0.250
LABORER		ALL		18.600	19.050	1.5	1.5	2.0	3.150	4.250	0.000	0.300
MACHINIST		BLD		29.300	31.050	2.0	2.0	2.0	3.200	2.100	2.020	0.000
MARBLE MASON		BLD		21.340	22.340	1.5	1.5	2.0	3.250	4.700	0.000	0.425
MILLWRIGHT		BLD		20.880	22.130	1.5	1.5	2.0	4.100	4.250	0.000	0.250
MILLWRIGHT		HWY		20.790	22.290	1.5	1.5	2.0	4.100	4.250	0.000	0.250
OPERATING ENGINEER		ALL	1	23.750	0.000	1.5	1.5	2.0	3.350	5.200	0.000	0.500
OPERATING ENGINEER		ALL	2	15.700	0.000	1.5	1.5	2.0	3.350	5.200	0.000	0.500
PAINTER		ALL		18.050	18.550	1.5	1.5	1.5	2.200	1.900	0.000	0.250
PAINTER OVER 30FT		ALL		20.650	21.150	1.5	1.5	1.5	2.200	1.300	0.000	0.250
PAINTER PWR EQMT		ALL		21.150	21.650	1.5	1.5	1.5	2.200	1.900	0.000	0.250
PILEDRIVER		BLD		20.880	22.130	1.5	1.5	2.0	4.100	4.250	0.000	0.250
PILEDRIVER		HWY		20.790	22.290	1.5	1.5	2.0	4.100	4.250	0.000	0.250
PIPEFITTER		BLD		25.700	27.200	1.5	1.5	2.0	3.650	5.750	0.000	0.300
PLASTERER		BLD		22.750	23.250	1.5	1.5	2.0	2.550	2.000	0.000	0.100
PLUMBER		BLD		25.700	27.200	1.5	1.5	2.0	3.650	5.750	0.000	0.300
ROOFER		BLD		16.450	17.250	1.5	1.5	2.0	3.200	3.250	0.000	0.000
SHEETMETAL WORKER		ALL		24.350	25.350	1.5	1.5	2.0	3.550	3.170	1.460	0.040
SPRINKLER FITTER		BLD		27.540	29.040	1.5	1.5	2.0	3.400	2.850	0.000	0.150
STONE MASON		BLD		21.340	22.340	1.5	1.5	2.0	3.250	4.700	0.000	0.425
TELECOM WORKER		ALL		21.900	23.400	1.5	1.5	2.0	3.000	2.650	1.430	0.000
TERRAZZO MASON		BLD		26.500	26.800	1.5	1.5	2.0	0.000	2.950	0.000	0.000
TILE LAYER		BLD		20.880	22.130	1.5	1.5	2.0	4.100	4.250	0.000	0.250
TRUCK DRIVER		ALL	1	23.340	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	2	23.740	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	3	23.940	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	4	24.190	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	5	24.940	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TUCKPOINTER		BLD		21.340	22.340	1.5	1.5	2.0	3.250	4.700	0.000	0.425

Legend:

M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.)
 OSA (Overtime is required for every hour worked on Saturday)
 OSH (Overtime is required for every hour worked on Sunday and Holidays)
 H/W (Health & Welfare Insurance)
 Pensn (Pension)
 Vac (Vacation)
 Trng (Training)

Explanations

WAYNE COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

ELECTRONIC SYSTEMS TECHNICIAN

Installing, assembling and maintaining sound and intercom, protection alarm (security), master antenna television, closed circuit television, computer hardware and software programming and installation to the network's outlet and input (EXCLUDING all cabling, power and cable termination work historically performed by wiremen), door monitoring and control, nurse and emergency call programming and installation to the system's outlet and input (EXCLUDING all cabling, power and cable termination work historically performed by wiremen), clock and timing; and the installation and maintenance of transmit and receive antennas, transmitters, receivers, and associated apparatus which operates in conjunction with the above systems. All work associated with these system installations will be included EXCEPT (1) installation of protective metallic conduit, excluding less than ten-foot runs strictly for protection of cable, and (2) 120 volt AC (or higher) power wiring and associated hardware.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart- Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifes (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If there is no such definition on file, the Bureau of Labor Statistics SIC list will be used. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. Further, if no such neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 618/993-7271 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

Agenda Item #8B

Working Cash Fund Resolution

MEMORANDUM

TO: Terry Bruce
FROM: Bonnie Chaplin
DATE: June 12, 2001
SUBJECT: Working Cash Fund

State statute requires that the Board of Trustees approve by resolution the transfer of interest earned on the Working Cash Fund to the General Fund for the purpose of paying general obligations of the District. Attached is a resolution to comply with that requirement.

Each year the principal of the Working Cash Fund remains intact. If for some reason the principal was spent and the District was unable to repay it, the Working Cash Fund would be gone. The only way for reestablishment is through voter referendum.

It is recommended that the attached resolution be adopted authorizing the treasurer to permanently transfer approximately \$148,424 Working Cash Fund interest to the General Fund on or before June 30, 2001.

Thank you.

BC/cr

Attachment

Agenda Item #8C

FY01-2002 Budget Resolution

MEMORANDUM

TO: Terry Bruce
FROM: Bonnie Chaplin
SUBJECT: FY01-2002 Budget Resolution
DATE: May 18, 2001

Attached is the budget resolution that requires approval by the Board of Trustees. It outlines the schedule for the publication notice of a tentative budget, the budget hearing, and the adoption of the budget.

Thank you.

BC/cr

Attachment

RESOLUTION ESTABLISHING BUDGET REQUIREMENTS

BE IT RESOLVED by the Board of Trustees of Illinois Eastern Community Colleges District No. 529 of the State of Illinois, that the following requirements are hereby established relative to the budget for said community college district for the 2001-2002 fiscal year:

1. Date of Fiscal Year: July 1, 2001 - June 30, 2002
2. Publication of Notice of Public Hearing on Budget: On or before July 13, 2001
3. Tentative Budget to be available for Public Inspection at the District Business Office: On and after July 13, 2001.
4. Mailing Tentative Budget to Board of Trustees: July 13, 2001
5. Public Hearing on Budget: August 21, 2001 at the hour of 6:00 p.m. to 6:30 p.m., local time, Wabash Valley College, 2200 College Drive, Mt. Carmel, IL 62863.
6. Adoption of Budget: August 21, 2001 following the Public Hearing

BY ORDER OF THE BOARD OF TRUSTEES
ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT NO. 529

Chairman, Board of Trustees

Date

Secretary, Board of Trustees

Date

Agenda Item #8D

Building and Maintenance Fund Expenditure Resolution

Agenda Item #8E

Inter-Fund Loans Resolution

RESOLUTION OF THE BOARD OF TRUSTEES
INTER-FUND LOANS

WHEREAS, the Board of Trustees of Illinois Eastern Community Colleges District No. 529 desires to affect certain inter-fund loans for fiscal year 2001-2002, pursuant to 110 ILCS 805/3-34, and

WHEREAS, these inter-fund loans, from any fund to any other fund maintained by the Board, are or the purpose of disbursing such funds to be used in meeting the ordinary and necessary expenditures of the District.

SO BE IT RESOLVED, that the Board of Trustees hereby authorizes the Treasurer of the District to make inter-fund loans as required for fiscal year 2001-2002, and to make the necessary transfers therefore.

BE IT FURTHER RESOLVED, that each such inter-fund loan must be repaid and retransferred to the proper fund within one year.

BY ORDER OF THE BOARD OF TRUSTEES,
ILLINOIS EASTERN COMMUNITY COLLEGES,
DISTRICT #529

Chairman, Board of Trustees

June 19, 2001
Date

Secretary, Board of Trustees

June 19, 2001
Date

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 8, 2001
RE: Lease Agreements

The following leases are submitted for Board consideration and approval at the June Board meeting.

1. OCC Cosmetology Lease – amendment to lease for the Cosmetology program property located at 202 E. Main, Olney, IL extends the lease through June 30, 2002, annual rent remains the same at \$5,757.
2. IECC Dislocated Worker’s Lease – amendment to lease for the Dislocated Workers office space located at 214 E. Main, Olney, IL increased the monthly rent from \$900.00 to \$1000.00 beginning July 1, 2001 and ending June 30, 2002.
3. IECC/ CMS IDES Sublease – agreement with Central Management Services for IL Dept. of Employment Security, located at 216 E. Main, Olney, IL extends the lease through June 30, 2002, monthly rent remains the same at \$472.
4. IECC/Lakeland College Sublease – amendment to sublease with Lakeland College Dislocated Workers Center for property located at 216 E. Main, Olney, IL extends lease through June 30, 2002, monthly rent remains the same at \$672.
5. IECC/CEFS Sublease – amendment to sublease with CEFS Economic Opportunity Corporation for property located at 216 E. Main in Olney, IL, extends lease through June 30, 2002, monthly rent remains the same at \$175.

TLB/cr

Agenda Item #8F

**AMENDMENT TO LEASE AGREEMENT
OCC Cosmetology Lease**

This Amendment to Lease Agreement is entered into this 19th day of June, 2001, by and between Tom Fehrenbacher (Lessor) and Illinois Eastern Community College, District #529 (Lessee).

Whereas, the parties hereto entered into a Lease Agreement dated February 15, 1994, and an Amendment to Lease Agreement dated May 18, 1999, pertaining to the leasing of: "Approximately 2,342 square feet of interior space on the ground floor of the building ("the Building") located at 202 East Main Street, Olney, Richland County, IL."

Whereas, the original Lease commenced on February 1, 1994;

Whereas, paragraph 1, Rent and Term of the initial Lease provided, in part, as follows:

The initial term of this Lease shall be for a period of two (2) years, and Lessee agrees to pay Lessor as rent the annual sum of Four Thousand Seven Hundred Twenty-three Dollars (\$4,723.00). The annual rental payment shall be paid to Lessor on or before July 25 of each year of the initial term and any renewal or extension thereof. Lessee shall have the right to renew this lease for an additional year or years up to a total of three additional years, by giving written notice of same to Lessor no less than ninety days prior to the expiration of the original term or any renewal or extension thereof. Lessee may exercise this option a maximum of three times (i.e., three individual one-year extensions). In no event shall this option of Lessee extend the term of this agreement beyond June 30, 1998. In the event of extension or renewal as above, then the rent specified herein may be increased for the additional term of no more than: the lesser of four percent (4%) or the increase in the U.S. Government's official Consumer Price Index for the calendar year immediately preceding the exercise of the option.

Whereas, Lessee is current in its Lease payments to Lessor through June 30, 2000.

Now, therefore, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. Lessee desires to extend the current Lease Agreement through June 30, 2002 and Lessor is agreeable with such an extension.
2. The Lessee agrees to pay to Lessor the sum of Five Thousand Seven Hundred Fifty-seven Dollars (\$5,757.00) as the rent for the period from July 1, 2001, through and including June 30, 2002. Said payment shall be made on or before July 1, 2001.
3. The parties hereto agree that in all other respects, paragraphs 2 through 22 shall remain in full force and effect.

Tom Fehrenbacher, Lessor

James Lane, Chairman
Board of Trustees

Illinois Eastern Community College
District #529

ATTEST:

Harry Hillis, Jr., Secretary
Board of Trustees
Illinois Eastern Community College
District #529

Agenda Item #8F
MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 8, 2001
RE: IECC Dislocated Worker's Lease

The following lease is being submitted for Board consideration and approval at the June Board meeting.

IECC Dislocated Worker's Lease – amendment to lease for the Dislocated Workers office space located at 214 E. Main, Olney, IL, increased the monthly rent from \$900.00 to \$1000.00 beginning July 1, 2001 and ending June 30, 2002.

TLB/cr

Agenda Item #8F

IECC Dislocated Worker's Lease

THIS LEASE made the 19th day of June 2001, by and between Tommie D. Fehrenbacher of 1401 Whittle Avenue, PO Box 539, Olney, IL, hereinafter called "Landlord," and Illinois Eastern Community College District 529, hereinafter called "Tenant."

WITNESSETH: That the parties hereto for the consideration hereinafter mentioned covenant and agree as follows:

1. The Landlord hereby leases to Tenant storefront premises at 214 East Main Street, Olney, IL, to be used by Tenant for offices. For a term commencing July 1, 2001 and ending June 30, 2002. First month rent to be prorated. Rent of \$1,000 per month payable on the 1st day of each month thereafter.
2. Tenant hereby takes the lease to the said premises and agrees to pay the rent above provided.
3. Tenant covenants with the Landlord that at the expiration of term of this lease, Tenant will yield up possession of the premises to Landlord without further notice in as good condition as when same were entered upon by Tenant, reasonable wear and tear and damage by fire and inevitable accident excepted.
4. Landlord agrees to furnish an air conditioning unit to the premises and to keep it in serviceable condition.
5. Tenant will arrange for and pay for all utilities to be used on the premises, including the operation of air conditioning.
6. During the term thereof, Landlord will at his expense maintain the exterior or outside and the structural portions of the building and the major plumbing. During the term of this lease and any renewal hereof, Tenant will at his expense maintain in good repair all other parts of the premises leased and will assume liability for any glass breakage due to Tenants use. Tenant will pay for all cleaning and redecoration.
7. Landlord will pay real estate taxes on the premises that fall due during the term of this lease and renewal hereof, if any.
8. Tenant will not make any alterations or addition to the premises without prior written consent of Landlord; Tenant shall in no event have any power, authority or right to incur or create any obligation in respect to the leased premises which shall create or constitute a lien or claim in favor of Tenant or any third parties as against the right, title or interest of Landlord in or to the premises leased and notice is hereby given to all persons furnishing labor or materials for improvements or construction that any liens therefore shall attach only to the leasehold interest of Tenant hereunder and shall be subject and Subordinate to all the rights, title and interest of the Landlord in and to said premises and building.
9. Landlord shall have free access to premises hereby leased for the purpose of examining or exhibiting same or of making any needful repairs; also Landlord shall have the right to place upon the leased premises' notices of "For Sale" or "To Rent."

10. Tenant will keep the premises in clean and healthy condition and in accordance with the ordinances of the City of Olney and all Federal, State and Municipal laws and regulations concerning same.
11. The provisions of this lease shall bind and inure to the benefit of the Landlord and Tenant and their respective heirs, successors, legal representatives and assigns.
12. If default shall be made in payment of rent or in any of the covenants and agreements herein contained to be kept by Tenant, it shall be lawful for the Landlord to enter into and upon the premises hereby leased, either with or without process of law, and repossess the same and distrain for any rent that may be due thereon, at the election of Landlord; and in order to enforce a forfeiture for nonpayment of rent, it shall not be necessary to make a demand on the same day the rent shall become due, but a demand and refusal or failure to pay at any time on the same day or at any time and any subsequent day, shall be sufficient; and after such default Tenant and all persons in possession under Tenant shall be deemed guilty of forcible detainer of the premises under the statute.
13. Tenant agrees that during the term of this lease at his expense, he will carry liability insurance with a company acceptable to Landlord providing for a minimum of \$100,000 per person, \$300,000 per accident and \$50,000 for property for occurrences on the damaged premises.
14. Tenant shall not allow any intoxicating beverages or liquors to be sold on said premises.
15. If Tenant shall pay the rent herein provided and perform all agreements and covenants herein contained to be kept and performed by Tenant, this lease shall continue from year to year unless the Landlord or the Tenant shall notify the other party in writing of desire to terminate the Lease arrangement at least 60 days prior to the end of the lease term. Said continuation shall be on the same terms, covenants and conditions herein contained excepting that of rent. During the term of continuation, the rental for the premises shall be computed as follows:

The rental of \$1,000 per month shall be multiplied by a fraction, the numerator of which shall be the consumer's price index as hereinafter defined for the 1st day of April prior to the end of any term and the denominator of which shall be the consumer's price index on the July 1, 2001. The product of such multiplication shall be the fixed monthly rental for the continuation term. The "Consumer's Price Index" shall mean consumer's price index for urban wage earners and clerical workers, St. Louis, MO, published by the U.S. Bureau of Labor Statistics and computed on or adjusted to the 1967 base.

16. Landlord covenants that the Tenant on paying the rent performing all the covenants hereof, shall have and may peaceably and quietly have, hold and enjoy the leased premises for the term herein mentioned and for any renewal hereof in accordance with the terms of this lease.

IN WITNESS WHEREOF, the Landlord and Tenant have hereunto set their hands and seals to the foregoing lease executed in duplicate originals at the office of Tommie D. Fehrenbacher, 1401 Whittle Avenue, Olney, IL, 618-395-2306, on the day and year first above stated.

ILLINOIS EASTERN COMMUNITY COLLEGE
District #529
Tenant

By _____

Tommie D. Fehrenbacher, Landlord _____

Agenda Item #8F

**AMENDMENT TO SUBLEASE
IECC/Lakeland College**

This Amendment to Sublease is entered into this 19th day of June, 2001, by and between Illinois Eastern Community College, District #529, Olney, IL, hereinafter called "Landlord" and Lake Land College Dislocated Workers Center, 1420 Wabash Avenue, Mattoon, IL 61939, hereinafter called "Tenant".

Whereas, the parties hereto entered into Sublease dated May 19, 1998, and an Amendment to Sublease Agreement dated May 18, 1999, pertaining to the leasing of:

Premises consisting of 988 square feet located at 216 East Main Street, Olney, IL, to be used by Tenant for an office facility, with non-exclusive access to restrooms and conference room.

Whereas, the original Sublease commenced on July 1, 1998;

Whereas, both parties desire to extend said Sublease;

Now, therefore, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. Tenant desires to extend the current lease agreement through June 30, 2002.
2. The Tenant agrees to pay to Landlord the sum of Six Hundred Seventy-two Dollars (\$672.00) per month as the rent for the period from July 1, 2001, through and including June 30, 2002. Said payment shall be made on the 1st day of each month beginning July 1, 2001.
3. The parties hereto agree that in all other respects, paragraphs 1 through 15 shall remain in fully force and effect.

ILLINOIS EASTERN COMMUNITY COLLEGE
DISTRICT #529

By_____

LAKE LAND COLLEGE DISLOCATED
WORKERS CENTER

By_____

Agenda Item #8F

**AMENDMENT TO SUBLEASE
IECC/CEFS Economic Opportunity Corporation**

This Amendment to Sublease is entered into this 19th day of June, 2001, by and between Illinois Eastern Community College, District #529, Olney, IL, hereinafter called "Landlord" and CEFS Economic Opportunity Corporation of PO Box 928, Effingham, IL 62401, hereinafter called "Tenant".

Whereas, the parties hereto entered into Sublease dated July 1, 1998, and an Amendment to Sublease Agreement dated May 18, 1999, pertaining to the leasing of:

Premises consisting of 256 square feet located at 216 East Main Street, Olney, IL, to be used by Tenant for an office facility, with non-exclusive access to restrooms and conference room.

Whereas, the original Sublease commenced on July 1, 1998;

Whereas, both parties desire to extend said Sublease;

Now, therefore, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

4. Tenant desires to extend the current lease agreement through June 30, 2002.
5. The Tenant agrees to pay to Landlord the sum of One Hundred Seventy-five Dollars (\$175.00) per month as the rent for the period from July 1, 2001, through and including June 30, 2002. Said payment shall be made on the 1st day of each month beginning July 1, 2001.
6. The parties hereto agree that in all other respects, paragraphs 1 through 15 shall remain in fully force and effect.

ILLINOIS EASTERN COMMUNITY COLLEGE
DISTRICT #529

By _____

CEFS ECONOMIC OPPORTUNITY
CORPORATION

By _____

Agenda Item #8G

**Nursing Affiliation Agreement with
The Women's Hospital of Newburgh, IN**

MEMORANDUM

TO: Board of Trustees
FROM: Terry Bruce
SUBJECT: The Women's Hospital of Newburgh Nursing Affiliation Agreement
DATE: June 19, 2001

The attached Women's Hospital of Newburgh Nursing Affiliation Agreement is being submitted for Board consideration and approval at the June Board meeting.

The Women's Hospital of Newburgh, Indiana is owned by Deaconess Hospital. We currently have an affiliation agreement with Deaconess. A contract is, however required for this new facility. The last paragraph (5) of the Addendum to the Affiliation Agreement is an edition to what was previously agreed to with Deaconess.

IECC's attorney has reviewed this agreement.

TB/cr

Attachment

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
OLNEY CENTRAL COLLEGE
ASSOCIATE DEGREE NURSING PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this 19th day of June, 2001,
by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, FRONTIER
COMMUNITY COLLEGE, LINCOLN TRAIL COLLEGE, OLNEY CENTRAL COLLEGE and
WABASH VALLEY COLLEGE, for its Associate Degree Nursing Program (hereinafter referred to as
DISTRICT #529) and The Women's Hospital of Newburg, IN (hereinafter referred to as AGENCY:

WITNESSETH THAT:

WHEREAS, DISTRICT #529 desires to make use of the AGENCY'S facilities for clinical nursing
laboratory practice by students of the Nursing Program for the DISTRICT, and

WHEREAS, the AGENCY has agreed to make its facilities available to the nursing students and
faculty of DISTRICT #529 for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed
by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of patient care for
observation and participation by the students and faculty of the DISTRICT #529, Associate Degree Nursing
Program subject to the conditions and limitations contained herein.

2. The arrangements for use of said facilities of the AGENCY will be made by the Associate
Dean and/or Department Head of the Associate Degree Nursing Program on behalf of District #529 and the
Administrator, and the Director of Nursing Service on behalf of the AGENCY. The plan and program will
be organized and agreed to by said persons prior to the commencement of the course.

3. DISTRICT #529 will be responsible for the teaching and guidance of the students in the
clinical nursing laboratory practice, and will be available to the nursing students.

The specific assignment of learning experiences to specific students will be made and arranged by
the Nursing Faculty on behalf of DISTRICT #529, in consultation with the Head Nurse, Supervisor or
Coordinator on behalf of the AGENCY. Nursing Faculty assumes full responsibility and supervision of the
nursing students during their laboratory experience in the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY; and the Nursing Faculty on behalf of DISTRICT #529 will be responsible for maintaining proper standards of nursing care and safeguard of patients assigned to students. The AGENCY nursing personnel will retain full and final decisions for patient care assigned to nursing students.

5. Supervision of the health of all students making use of any of the AGENCY'S facilities, as contemplated herein; will be the responsibility of DISTRICT #529, and will comply with the policies of the health AGENCY.

Nursing students and Nursing Faculty assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

This agreement forbids discrimination against any student on the basis of race, sex, religion, national origin, marital status, age or handicap unrelated to the reasonable physical requirements of the job.

Prior to the use of any AGENCY facilities, under the contemplated program, DISTRICT #529 will furnish the AGENCY, upon request, a medical record for each participating student showing that said student fully complies with the health requirements required by the AGENCY.

6. The faculty of DISTRICT #529 participating in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff. DISTRICT #529 Nursing Faculty participating in the program may be included in demonstrations of new equipment and techniques. Each new Nursing Faculty member of DISTRICT #529 participating in the program will arrange with the Director of Nursing Services, on behalf of the AGENCY, for an orientation prior to the assignment of the new Nursing Faculty member to any clinical area.

7. DISTRICT #529 will provide orientation for the educational program for the AGENCY staff.

8. The AGENCY'S facilities may be available for DISTRICT #529 continuing educational program on a pre-planned project basis; the arrangements for such to be made with the Director of Nursing Service, on behalf of the AGENCY, and by the A. D. Department Head and/or Associate Dean, on behalf of DISTRICT #529.

9. The students and instructors will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records.

10. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Nursing Faculty and nursing students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.

11. The AGENCY will supply dressing rooms and space for storage of clothing not in use while students are practicing at the AGENCY, and conference room facilities for use of faculty and students.

12. An annual review of the agreement will be made each spring. Either party hereto may terminate this AGREEMENT by at least one (1) school calendar years written notice to the other party. All students enrolled in DISTRICT #529's Associate Degree Nursing Program, and participating in the program contemplated herein at the time that notice to terminate this AGREEMENT is give by either party to the other, shall be permitted to complete their nursing laboratory experience needed for graduation at the AGENCY.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the 19th day of June, 2001.

AGENCY

ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529

WABASH VALLEY COLLEGE

Department Head of Nursing, ADNP

Vice President or
Director of Nursing Services

Associate Dean of Nursing & Allied Health

Administrator, Hospital or Agency

President, Olney Central College

Illinois Eastern Community Colleges, District #529, does not discriminate on the basis of age, color, race, national origin, sex, religion or disability.

Revised: 08/02/89; 8/25/92;
08/17/94; 10/05/94;
12/12/94;

Reviewed: 04/28/97

ADDENDUM TO AFFILIATION AGREEMENT
BETWEEN ILLINOIS EASTERN COMMUNITY COLLEGES, AND DEACONESS HOSPITAL

THIS ADDENDUM is by and between Illinois Eastern Community Colleges, District #529, Frontier Community College, Lincoln Trail College, Olney Central College and Wabash Valley College (District #529) and Deaconess Hospital, Evansville, Indiana, (“Agency”) to that certain Affiliation Agreement dated the 19th day of June, 2001.

In consideration of the mutual covenants contained herein and in the Agreement, the parties agree as follows:

1. District #529 agrees to send only students who are, to the District #529’s knowledge, in good health at the time of reporting for clinical education experience. District #529 will retain the health requirement data on each student assigned to the facility, and will submit a letter to the facility at the beginning of each school year to verify that all assigned students have met the requirements. District #529 agrees to insure that students assigned to the Hospital will have:
 - a. Documentation of a nonsignificant “tuberculin skin test” within three (3) months of the affiliation with the facility; OR, for tuberculin skin test reactors, medical documentation of the significant reaction accompanied either by documentation of completion of an adequate course of therapy, or a medical statement, dated within three (3) months prior to the affiliation with the facility, indicating that the Student is free of signs and symptoms of tuberculosis.
 - b. Documented immunity to rubella (German, or 3-day measles), which is defined as the presence of any detectable rubella antibody as determined by serologic testing; OR, documented history of rubella vaccination at one year of age or older.
 - c. Documented immunity to rubeola (red measles) which is defined as a documentation of two doses of live measles vaccine after the first birthday, no less than one (1) month apart; OR, documentation of physician-diagnosed measles disease; OR, laboratory evidence of measles immunity; OR, birth before January 1, 1957.
 - d. Documented history of immunization for Pertussis.
 - e. Documentation of vaccination series for Hepatitis B; OR, documentation of declination by the Student.
 - f. Documented immunity (reactive titer or documented history) to varicella; OR, two doses of live chicken pox vaccine (Varivax immunization), unless contraindicated by the Student’s personal physician or other factors.
 - g. Documented immunity to Tetanus.
2. Each party to the Agreement respectively assumes responsibility for liability, real or alleged, arising from their respective activities performed pursuant to this Agreement, or the activities of their respective agents, servants or employees shall be liable to any third parties for any act or omission of the other party, its agents, servants or employees.
3. Both parties agree to obtain and maintain in full force and effective during:
 - a. Professional Liability Insurance with limits of not less than \$1,000,000 per claim, \$2,000,000 annual aggregate, for incidents, claims and suits arising from activities performed pursuant to this Agreement during the Agreement period, as well as those claims and suits arising pursuant to this Agreement reported after such Agreement has been terminated. Such coverage will also extend to cover liability incurred by contract doctors, nurses, instructors, employees and faculty members of the institution employing them and students.
 - b. Comprehensive General Liability Insurance, including personal injury liability and broad-form contractual liability coverages, with limits of not less than \$1,000,000 per person, \$1,000,000 per occurrence for bodily injury liability and \$1,000,000 per occurrence property damage liability.

- c. Worker's Compensation Insurance covering any liability incurred under the Indiana Worker's Compensation Act and the Indiana Occupational Disease Act and including not less than \$100,000 Employer's Liability Coverage.
 - d. Each party agrees to furnish the other party certificates in formal evidence of the coverage outlined in this paragraph, which certificates shall include a provision that not less than thirty (30) days prior written notice will be given to the certificate holder in the event of cancellation or material change.
4. District #529 agrees that it will cause each nursing student enrolled in its nursing program to obtain and maintain in force during the term of their clinical education experience at the facility personal professional liability insurance in an insurer satisfactory to the facility for limits not less than \$1,000,000 per claim, \$3,000,000 in the aggregate annually. District #529 agrees that a certificate in evidence of such insurance protection will be on file with District #529 prior to the time that the nursing student commences activities pursuant to this Agreement and the certificate so filed will specify that thirty (30) days prior written notice will be give the facility in the event of cancellation or material change in the insurance coverage.
 5. The Hospital shall provide necessary emergency medical and nursing care to District #529's faculty members and Nursing Students while such faculty and students are participating in the clinical education experience provided for herein, but such care will not be given without charge.

Dated this 19th day of June 2001.

AGENCY

 Vice President or
 Director of Nursing Services

 Administrator, Hospital or Agency

ILLINOIS EASTERN COMMUNITY COLLEGES
 DISTRICT #529

WABASH VALLEY COLLEGE

 Department Head of Nursing, ADN

 Associate Dean of Nursing & Allied Health

 President, Olney Central College

Illinois Eastern Community Colleges, District #529, does not discriminate on the basis of age, color, race, national origin, sex, religion or disability.

Agenda Item 8H

Nursing Affiliation Agreement with The Princeton Waters

MEMORANDUM

TO: Board of Trustees

FROM: Terry Bruce

SUBJECT: The Princeton Waters Nursing Affiliation Agreement (formerly Forest Del Health Rehab Center)

DATE: June 7, 2001

The following Princeton Waters affiliation agreement is being submitted for Board consideration and approval at the June Board meeting. This facility, The Princeton Waters formerly Forest Del Health Rehab Center, is now part of another corporation. They are requesting we amend the affiliation agreement with the name "The Princeton Waters" and also include the following two items.

Agency shall indemnify and hold District #529 harmless from and against any and all claims, demands, costs, expenses, liabilities and losses including attorneys' fees which may result against District #529 as a consequences of any act or omission by the Agency, its employees or agents.

District #529 shall indemnify and hold Agency harmless from and against any and all claims, demands, costs, expenses, liabilities and losses including attorneys' fees which; may result against Agency as a consequence of any act or omission by the #529, its employees or agents in connection with the performance of Services pursuant to this Agreement.

IECC's attorney has reviewed this agreement.

TB/cr

Attachment

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
OLNEY CENTRAL COLLEGE
ASSOCIATE DEGREE NURSING PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this 19th day of June, 2001,

by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, FRONTIER
COMMUNITY COLLEGE, LINCOLN TRAIL COLLEGE, OLNEY CENTRAL COLLEGE and
WABASH VALLEY COLLEGE, for its Associate Degree Nursing Program (hereinafter referred to as
DISTRICT #529) and The Princeton Waters , Princeton, IN (hereinafter referred to as AGENCY:

WITNESSETH THAT:

WHEREAS, DISTRICT #529 desires to make use of the AGENCY'S facilities for clinical nursing
laboratory practice by students of the Nursing Program for the DISTRICT, and

WHEREAS, the AGENCY has agreed to make its facilities available to the nursing students and
faculty of DISTRICT #529 for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed
by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of patient care for
observation and participation by the students and faculty of the DISTRICT #529, Associate Degree Nursing
Program subject to the conditions and limitations contained herein.

2. The arrangements for use of said facilities of the AGENCY will be made by the Associate
Dean and/or Department Head of the Associate Degree Nursing Program on behalf of District #529 and the
Administrator, and the Director of Nursing Service on behalf of the AGENCY. The plan and program will
be organized and agreed to by said persons prior to the commencement of the course.

3. DISTRICT #529 will be responsible for the teaching and guidance of the students in the
clinical nursing laboratory practice, and will be available to the nursing students.

The specific assignment of learning experiences to specific students will be made and arranged by
the Nursing Faculty on behalf of DISTRICT #529, in consultation with the Head Nurse, Supervisor or
Coordinator on behalf of the AGENCY. Nursing Faculty assumes full responsibility and supervision of the
nursing students during their laboratory experience in the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY; and the Nursing Faculty on behalf of DISTRICT #529 will be responsible for maintaining proper standards of nursing care and safeguard of patients assigned to students. The AGENCY nursing personnel will retain full and final decisions for patient care assigned to nursing students.

5. Supervision of the health of all students making use of any of the AGENCY'S facilities, as contemplated herein; will be the responsibility of DISTRICT #529, and will comply with the policies of the health AGENCY.

Nursing students and Nursing Faculty assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

This agreement forbids discrimination against any student on the basis of race, sex, religion, national origin, marital status, age or handicap unrelated to the reasonable physical requirements of the job.

Prior to the use of any AGENCY facilities, under the contemplated program, DISTRICT #529 will furnish the AGENCY, upon request, a medical record for each participating student showing that said student fully complies with the health requirements required by the AGENCY.

6. The faculty of DISTRICT #529 participating in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff. DISTRICT #529 Nursing Faculty participating in the program may be included in demonstrations of new equipment and techniques. Each new Nursing Faculty member of DISTRICT #529 participating in the program will arrange with the Director of Nursing Services, on behalf of the AGENCY, for an orientation prior to the assignment of the new Nursing Faculty member to any clinical area.

7. DISTRICT #529 will provide orientation for the educational program for the AGENCY staff.

8. The AGENCY'S facilities may be available for DISTRICT #529 continuing educational program on a pre-planned project basis; the arrangements for such to be made with the Director of Nursing Service, on behalf of the AGENCY, and by the A. D. Department Head and/or Associate Dean, on behalf of DISTRICT #529.

9. The students and instructors will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records.

10. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Nursing Faculty and nursing students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.

11. The AGENCY will supply dressing rooms and space for storage of clothing not in use while students are practicing at the AGENCY, and conference room facilities for use of faculty and students.

12. An annual review of the agreement will be made each spring. Either party hereto may terminate this AGREEMENT by at least one (1) school calendar years written notice to the other party. All students enrolled in DISTRICT #529's Associate Degree Nursing Program, and participating in the program contemplated herein at the time that notice to terminate this AGREEMENT is give by either party to the other, shall be permitted to complete their nursing laboratory experience needed for graduation at the AGENCY.

13. Agency shall indemnify and hold District #529 harmless from and against any and all claims, demands, costs, expenses, liabilities and losses including attorneys' fees which may result against District #529 as a consequences of any act or omission by the Agency, its employees or agents.

14. District #529 shall indemnify and hold Agency harmless from and against any and all claims, demands, costs, expenses, liabilities and losses including attorneys' fees which; may result against Agency as a consequence of any act or omission by the #529, its employees or agents in connection with the performance of Services pursuant to this Agreement.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the 19th day of June, 2001.

AGENCY

ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529

WABASH VALLEY COLLEGE

Department Head of Nursing, ADNP

Vice President or
Director of Nursing Services

Associate Dean of Nursing & Allied Health

Administrator, Hospital or Agency

President, Olney Central College

Illinois Eastern Community Colleges, District #529, does not discriminate on the basis of age, color, race, national origin, sex, religion or disability.

Revised: 08/02/89; 8/25/92;
08/17/94; 10/05/94;
12/12/94;

Reviewed: 04/28/97

Agenda Item #8I

Group Medical, Dental and Life Insurance Proposals

MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Bruce

DATE: June 19, 2001

RE: Bid Recommendation – Group Medical, Dental and Life Insurance

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality, and serviceability. This recommendation also provides an employer cost savings.

I believe the Board should accept the recommendation of Scott James, Benefits Consultant, Gallagher Benefit Services. His recommendation is to award the bid received for our group medical, dental and life insurance to Unicare.

A detailed summary of the insurance proposals has been sent under separate cover for your review.

TLB/rs

Agenda #8J

Technology Plan

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2001
RE: Technology Plan

Mr. Chairman, I recommend approval of the Technology Plan for FY2002. The Technology Plan has been sent to you under separate cover for your review prior to tonight's meeting. Please bring your copy with you for reference.

TLB/rs

Agenda Item #8K

RAMP FY 2003

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2001
RE: RAMP 2003

Mr. Chairman, I recommend approval of the Resource Allocation and Management Plan for FY2003 which includes 5 capital project requests from FCC, LTC, OCC, and WVC. The RAMP manual has been sent to you under separate cover for your perusal prior to tonight's meeting. Please bring your copy with you for reference.

TLB/rs

MEMORANDUM

To: Terry Bruce

From: Chris Cantwell

Date: June 7, 2001

Re: RAMP FY 2003

IECC's RAMP (Resource Allocation and Management Plan) for FY 2003 includes 5 capital project requests from FCC, LTC, OCC, and WVC. The 5 capital project requests for FY 2003 are:

Lincoln Trail College
Project Name: Center for Technology
District Priority No.: 1 of 5
Total Building Budget: \$6,674,410

Olney Central College
Project Name: Applied Technology Center
District Priority No.: 2 of 5
Total Building Budget: \$1,785,569

Wabash Valley College
Project Name: Technology/Student Support Expansion to Main Hall
District Priority No.: 3a of 5
Total Building Budget: \$4,815,882

Wabash Valley College
Project Name: Main Hall Renovation
District Priority No.: 3b of 5
Total Building Budget: \$234,423

Frontier Community College
Project Name: Technology Center
District Priority No.: 4 of 5
Total Building Budget: \$2,630,960

Lincoln Trail College
Project Name: Scene Shop/Addition to the Theater
District Priority No.: 5 of 5
Total Building Budget: \$808,020

Attachments

Agenda Item #8L

IECC Self-Evaluation Application for ICCB Recognition

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 19, 2001
RE: IECC Self-Evaluation Application for ICCB Recognition

Mr. Chairman, I recommend approval of the IECC Self-Evaluation Application for Illinois Community College Board Recognition.

TLB/rs

**Illinois Eastern Community Colleges
District 529**

**SELF-EVALUATION
AND APPLICATION FOR RECOGNITION
FY 2001-2005**

**Illinois Community College Board
June, 2001**

**Approved by the Cabinet: 6/7/01
Approved by the Board:_____**

**Illinois Community College Board
Recognition Standards
Fiscal Years 2001-2005**

Self Evaluation by Illinois Eastern Community Colleges

STANDARD 1: ACCOUNTABILITY

1a. Reporting Requirements. Complete and accurate reports shall be submitted by the district/college to the ICCB in accordance with ICCB requirements, on forms provided by the ICCB, where applicable.

Authority: ICCB Rule 1501.201

Procedure: District data submissions for FY 97, FY 98, FY 99, FY 00, and FY 01 were examined to determine if they were submitted timely and substantially correct.

Indicators of Compliance:

- a) Annually, over thirty reports are submitted to the ICCB in accordance with ICCB requirements on forms provided by the ICCB. IECC reviewed the data submissions of these reports for FY 97, FY 98, FY 99, FY 00 and FY 01 and determined that these submissions were consistently submitted timely and substantially correct. Therefore, the District's data submissions/reports have been received on time. A minimal number of data submissions were submitted late which required corrections and had to be retransmitted after the due date.
- b) The District reviewed the data submissions of these reports for FY97-FY01 and determined that these submissions were consistently completed accurately and in the required format.
- c) The data in different submissions were reviewed and determined to be consistent, timely and substantially correct for FY97-FY01

Action: Every effort will be made to submit reports prior to due dates as if corrections are required, the district can then make corrections and resubmit to ICCB prior to the due date.

1b. Program Review/PQP/Results.

Part A:

Each college shall have a systematic, college-wide program review process for evaluating all of its instructional, student services, and academic support programs at least once within a 5-year cycle. The minimum criteria for program review shall be program need, program cost, and program quality, as defined by each college. Occupational programs shall be scheduled in the year following their inclusion in the ICCB follow-up study unless the college obtains an exception in writing from the ICCB. Each college shall submit to the ICCB by August 1 each year a summary report of its previous year's program review results in a format designed by the ICCB and a copy of its current five-year schedule of program reviews.

Authority: ICCB Rules 1501.303d (Review and Evaluation of Programs)
ICCB "Community College PQP/Program Review Guide"

Procedure: Accountability/Program Review Reports (formerly PQP) and Result Reports were examined from FY 97, FY 98, FY 99, and FY 00 to determine that IECC has completed a timely and accurate systematic, college-wide program review process each year to ICCB by August 1 in the format designed by the ICCB along with a copy of IECC's current five-year schedule of program reviews. The Accountability/Program Review Report and Results Report for FY01 are currently in progress and will be submitted to ICCB before the 8-1-01 due date. The college catalog, the ICCB curriculum, individual program reviews, and course master files were also reviewed. The District's five-year schedule of program review was examined for FY97 – FY01.

Indicators of Compliance:

- a) A copy of the written process description and instrumentation of the review and evaluation of programs is on file in the office of the Associate Dean, Academic & Student Support Services which documents IECC's systematic, college-wide process for the review and evaluation of the District's instructional, student services, and academic support programs. A copy of the individual program reviews and evaluation reports are on file. A schedule of programs to be reviewed, both instructional and non-instructional, are also on file.
- b) IECC's systematic, college-wide program review process ensures that the instructional programs, student and academic support services are evaluated according to program need, program cost, and program quality as defined by the District.
- c) IECC's five-year schedule of programs to be reviewed includes all instructional, student services, and academic programs over a five-year cycle that demonstrates a college-wide review process.
- d) IECC's Accountability/Program Review Reports and Results Reports examined the overall academic productivity, administrative productivity, and public services productivity according to the schedule designed by ICCB/IBHE.
- e) IECC's defined criteria of need, quality and cost are used in the review of each program examined in the written process description to ensure that programs are of high and continuing quality and accountable for program quality to students and others.

- f) IECC's program review schedule for FY97 – FY01 matches the schedule for occupational program review as designated in the ICCB Program Review/Results Manual and has been submitted annually as part of the District's annual report.
- g) IECC's Accountability/Program Review Reports and Results Reports for FY97 – FY01 have been submitted in the appropriate designated ICCB format.

Part B:

The goals of Illinois Commitment are to help Illinois business and industry sustain strong economic growth; join elementary and secondary education to improve teaching and learning at all levels; to eliminate financial barriers to a college education; increase the number and diversity of citizens completing training and education programs; hold students to even higher expectations for learning and be accountable for the quality of academic programs and the assessment of learning; and improve productivity, cost-effectiveness, and accountability. Directly connected to these commitments is the process of reviewing all programs offered by higher education institutions.

Authority: ICCB "Community College Results Report/Program Review Guide"

Procedure: Results Reports and Accountability/Program Review Reports (formerly PQP) were examined from FY 97, FY 98, FY 99, and FY 00 which provide evidence that IECC is pursuing the statewide goals set forth in the *Illinois Commitment* in ways that fit the needs of the District's citizens. The college catalog, the ICCB curriculum, individual program reviews, and curriculum and course master files were also reviewed. The District's five-year schedule of program review was examined for FY97 – FY01.

Indicators of Quality:

- a) **General:** IECC annually evaluates the District's programs through a systematic, college-wide review process of our instructional, student services, and academic support programs. District staff, Deans of the Colleges and faculty and staff at each college review the program need, cost-effectiveness and quality indicators. Trend data and college-wide comparisons are collected and analyzed to determine if like programs are consistent and if program costs are appropriate. IECC's Program Review/Results Report process is tied to IECC's Long Range Plan and is a collaborative process that includes District staff, Deans of the College and faculty and staff at each college. IECC's Program Review/Results Report incorporates key issues and factors into its process to keep abreast of emerging trends and appropriately addresses identified weaknesses and necessary modifications and updates that emerge from the review process.
- b) **Program Need:** IECC makes effective use of labor market information, including a review of local, regional and statewide data to determine the net demand for the District's area. IECC annually analyzes enrollments and completions and evaluates and addresses programs with less than 10 students officially enrolled. Job placement data, graduation surveys, follow-up surveys, and completion reports are also used as key indicators for program need and continuity.
- c) **Program Quality:** Occupational skills standards, work-based learning experiences, articulation, integration of academic and technical instruction, faculty qualifications, and faculty and staff professional development in emerging trends and teaching techniques are all considerations in IECC's assessment of the District's occupational program quality. IECC, under the auspices of workforce preparation, is planning, developing, and/or

implementing a number of programs and initiatives designed to meet the needs of the District's communities. The incorporation and implementation of the Occupational Skill Standards throughout the occupational curricula is the primary focus of the District's Plan and serves as the foundation of the District's program review process for workforce development degree and certificates. Coupled with the skill standards implementation is the input from business advisory committees to assess program quality, determine if modifications are necessary, and determine the need to identify and develop new curricula that meet community and business/industry needs. IECC has a Technical Degree/Certificate Educational Guarantee Policy that guarantees to the public the educational effectiveness of the technical programs of instruction and provides feedback to our program review process to help determine if program improvements and modifications might be warranted.

d) Program Cost-Effectiveness: IECC uses trend data, labor market information, unit cost analysis, cost/revenue analysis, and cost per program enrollee and completer data to determine the cost-effectiveness of operating a quality program. IECC's program review process includes the examination and analysis of whether program cost levels are appropriate for programs with low student demand, low student/faculty ratios, and/or those that are subject to frequent technological changes. IECC would take advantage of regional collaboration to deliver low-need/high cost programs should this become necessary. Currently, IECC is involved in a number of consortia that coordinate and collaborate on programs, funding, and facilities. IECC works closely with business and industry and K-12 systems for the delivery of programs and services that better serve the District's residents.

Action: The Accountability/Program Review Process will continue to be IECC's program accountability effort to maintain programs viable in meeting the needs of our District. IECC will continue to conduct a review of all of the District's programs at least once every five years. IECC's program review process will ensure that the District's instructional programs and student and academic support services are evaluated according to need, cost and quality, and will also provide a means of being accountable for program quality to students and others. IECC's program review process will also address the state-level accountability requirements for colleges and universities and the six statewide goals for higher education in Illinois as introduced in *The Illinois Commitment* initiative.

STANDARD 2: FINANCE/FACILITIES

2a. Credit Hour Claim Verification. ICCB credit hour grants shall be based on the number of credit hours, or equivalent, of students who have been certified as being in attendance at midterm.

Authority: Section 2-16 for the Act and ICCB Rule 1501.507c1

Procedure: ICCB staff conducted an interim audit visit at IECC on November 2, 2000. ICCB staff reviewed approximately 130 courses sections in the Spring 1999, Summer 1999, and Fall 1999 semesters. The audit report submitted to IECC revealed no recommendations.

Indicators of Compliance: The audit report submitted to IECC revealed no recommendations.

- a) The audit visit indicated that there is agreement between IECC's state grant claim (S3) records and information provided on certified mid-term class lists. IECC uses the Banner system with internal modification and has a process in place, which properly reports students generated credit hours on the S3 instructional credit hour claim. Evidence of student residency is maintained in student files. S3 reports submitted to ICCB accurately indicate students' residency status. IECC's Residency Policy is concurrent with ICCB's definition of Illinois and district residency rules.
- b) The audit visit indicated that IECC has a good process in place to properly report students credit hours to ICCB according to their residency. A detailed description of student residency classification and required documentation is published in the IECC catalog and in the Board approved policy 500.15.

Action: No action required.

2b. Financial Planning. Financial planning for current and future operations shall provide for both a sound educational program and the prudent use of public funds.

Authority: ICCB Rule 1501.502 (Financial Planning)
Sections 3-33.5, 33.6 of the Act (Working Cash)

Procedure: The IECC Long Range Plan, ICCB Data and Characteristics reports, Board minutes, the Uniform Financial Statement, and the Facilities Master plan were reviewed.

Indicators of Compliance:

- a) The IECC Long Range Plan is sent to the IECC Board each June for review and approval. Each college and District Office contributes to the Long Range Plan, which includes Improvement in Instruction, Improvement of Student Support Services, and Improvement of Facilities and Operations.
- b) The working cash fund principal is not used for current revenue.
- c) The interest from the working cash fund is transferred to the educational fund and is authorized each June by a resolution approved by the IECC Board.

Indicators of Quality:

- a) In reviewing FY 97, FY 98, FY 99 and FY 00 operating fund balances, IECC has been consistently ranked in the middle (18th - 20th of 40) in comparison of all Community Colleges in Illinois.
- b) In reviewing FY 97 - FY 00, IECC's indebtedness was less than .084% of the allowable legal debt margin. The only bonds issued during the review period were Public Health and Safety Bonds. At the time of reporting, the Uniform Financial Statements are unavailable for a statewide comparison review. The EAV for the IECC District has increased each year since FY 97.
- c) IECC annually reviews the District's Long Range Financial Plans, the Long Range Plan, and the Budget Planning Cycle for objectives completed and the integration of upcoming objectives into the overall college mission.
- d) IECC reviews the integration of the Facilities Master Plan into the overall District mission and strategic planning process.

Action: No action required.

2c. Financial Compliance

Part A: Annual External Audit. The District shall complete an annual external audit and file it with the ICCB by October 15 following the end of the fiscal year (6/30).

Authority: ILCS 805/3-22.1
ICCB Rule 1501.503

Procedure: The external audits from FY 97 to FY 00 were reviewed.

Indicators of Compliance:

- a) For FY97 – FY00, the Annual External Audit Reports were filed with ICCB as scheduled and by the due dates except for FY 98 when the District asked for an extension and filed the report on 10-21-98.
- b) For FY97 – FY00, the Annual External Audit Reports were filed in the acceptable format to ICCB by the scheduled due dates.

Indicators of Quality: The IECC Board Audit Committee meets annually with the auditors to hear and review the annual external audit report.

Action: No action taken.

Part B: Unit Cost Study The District shall complete an annual unit cost study and file it with the ICCB by September 15 following the end of the fiscal year (6/30).

Authority: ICCB Rule 1501.510b
ICCB Rule 1501.510d

Procedure: Reviewed filing dates of annual unit cost data for FY 97, FY 98, FY 99, and FY 00.

Indicators of Compliance:

- a) For FY97 – FY00, the Unit Cost Data Reports were filed on time and by the due dates except for FY 00, which was filed on 11/2/00, as a correction was required.

Indicators of Quality:

- a) In five years of reporting, only one report of a correction being required was documented.

Action: No action required

Part C: College Budget. The District shall adopt its annual budget by September 30 and file with the ICCB by October 15.

Authority: ILCS 805/3-20.1, 20.2 and ICCB Rule 1501.504

Procedure: Reviewed IECC Board minutes, report filing dates, and Certification of Public Hearing dates for FY 97, FY 98, FY 99, FY 00, and FY 01. The district budget was filed each year in accordance to the ICCB rule 1501.504.

Indicators of Compliance:

- a) For FY97-01, the IECC budget was filed annually by the due date.
- b) For FY97-01, the IECC budget was filed in the prescribed ICCB format.
- c) For FY97-01, the IECC budget was annually adopted by the due date.
- d) For FY97-01, the IECC budget hearing was appropriately advertised.

Action: No action required.

Part D: Published Financial Statements. The District shall publish an annual financial statement by November 15 and file it with the ICCB by December 1.

Authority: ILCS 805/3-222
ICCB Rule 1501.504

Procedure: Reviewed yearly publication dates of FY97, FY98, FY99, and FY00, IECC Financial Statement in five district area newspapers.

Indicators of Compliance: Reports were submitted on time and financial statements were published yearly.

- a) For FY97-00, the IECC annual financial statement was published by the due date.
- b) For FY97-00, the IECC annual financial statement was published in the prescribed format in five district newspapers.
- c) For FY97-00, the IECC annual financial statement was filed with the ICCB by the December 1 due date. It is anticipated that the FY01 annual financial statement will also be filed with ICCB by the December 1, 2001, due date.

Action: No action required.

Part E: Financial Investments. Community college funds are public funds within the meaning of the Public Funds Investment Act and may be invested by the Board as provided in that Act.

Authority: Sect 3-47 of the Act Public Funds Investment Act (30 ILCS 235)

Procedure: Review of Board Investment Policy and monthly reports to the Board on District investments.

Indicators of Compliance:

- a) IECC Board policy 300.12 adopted in 1989 and updated in 2001, addresses investments, as well as outlines procedure to be followed regarding investments.

Indicators of Compliance:

- a) IECC Board adopted an Investment policy on December 19, 1989, and the policy was updated on April 17, 2001. Revised policy requires a statement of pledged securities or a Letter of Credit from the Federal Home Loan Bank in the amount of the uninsured portions of the invested funds.
- b) The IECC Board reviews the Investment report monthly.

Action: No action required.

Part F: Tax Levy. The District shall adopt its annual tax levy and file with the appropriate county clerk(s) by the last Tuesday of December and with the ICCB by January 31. It shall comply with all applicable statutes including publication notices.

Authority: ILCS 805/3-20.5
ILCS 805/3-14.2, 14.3
ILCS 866
ICCB Rule 1501.510d

Procedure: Reviewed dates of the filing of the tax levy with county clerks from FY 97 to FY 01, as well as publication dates in twelve district area newspapers.

Indicators of Compliance:

- a) In FY97 – FY01, the tax levy was filed by the due date in October each year.

- b) In FY97 – FY01, the District performed the required publication notices in twelve district area newspapers.

Action: No action required.

2d. Facilities.

Part A: Approval of Construction Projects. The expenditure of funds for the purchase, construction, remodeling or rehabilitation of physical facilities shall have prior ICCB approval.

Authority: ICCB Rule 1501.602

Procedure: Reviewed the ICCB capital project records, IECC Board minutes, the District construction project files and financial records, RAMP, and the Facilities Master Plan.

Indicators of Compliance: The reports and minutes reviewed indicated all IECC construction projects had received local board and ICCB approval prior to construction, as required.

Indicators of Quality:

- a) IECC construction projects are listed in the District's Long Range Plan and in the Facilities Master Plan and are reviewed and updated by the District administration and the Board of Trustees.
- b) IECC's Long Range Plan is updated annually and reviewed for adequacy by the District administration and Board of Trustees.

Action: No action required.

Part B: Protection, Health, or Safety Projects. A district may levy a tax or issue bonds, which provides for alterations or repairs determined by the local community college board to be necessary for health and safety environmental protection, ADA accessibility, or energy conservation purposes.

Authority: Section 2-30.3.01 of the Act
ICCB Rule 1501.608a

Procedure: Reviewed district budgets, external audits, district project records and files, and IECC Board minutes.

Indicators of Compliance: All proceeds of Protection, Health, and Safety Project monies are expended for approved Protection, Health, and Safety Projects only.

Indicators of Quality: IECC Board receives a monthly report on status of PH&S projects indicating expenditures, completion status of the project, and the identification of excess PH&S funds in the O & M restricted fund.

Action: No action required.

STANDARD 3: INSTRUCTION

3a. Degrees and Certificates. A college shall award associate degrees and certificates in accordance with units of instruction approved by the ICCB. The criteria for approval of new units of instruction also are required for existing programs offered by community colleges. When a college no longer offers an approved unit of instruction to additional new students, that unit of instruction shall be reported to the ICCB and shall be removed from the college catalog and other documents advertising the program offerings to the public.

Authority: ICCB Rule 1501.303b (Program Requirements)
ICCB Rule 1501.302 (Units of Instruction, Research & Public Service)
ICCB Goals and Objectives

Procedure: The college catalog, curriculum master file and student transcripts were reviewed.

Indicators of Compliance: The ICCB Curriculum Master File printout matches the college catalog for all degree and certificate titles and number of credits. Student transcripts reviewed reflected completion of necessary course work for the degree or certification awarded.

- a) IECC awards associates degrees and certificates in accordance with units of instruction approved by the ICCB.
- b) All IECC degrees and certificates meet credit hour ranges and general education requirements for new programs.
- c) The majority of IECC programs that are not in the catalog or in programs that the District is not enrolling new students are classified as inactive or withdrawn on the ICCB Curriculum Master File. Programs that may need to be placed on inactive or withdrawn status will be evaluated immediately, and appropriate Form 22s will be completed and forwarded to ICCB after board approval. The District catalog will be revised to exclude these programs if necessary.

Indicators of Quality:

- a) On April 19, 1994, the IECC Board of Trustees formally adopted as policy the transfer degree educational guarantee and technical degree/certificate educational guarantee to ensure the quality and transferability of the District's programs. The rules and procedures regarding the educational guarantees are described in detail in IECC's 2001-2003 catalog on page 184.

Action: Appropriate Form 22s will be completed and forwarded to ICCB after Board approval for the IECC programs that need to be placed on inactive or withdrawn status.

3b. Articulation. Courses designed to meet lower-division baccalaureate degree requirements shall be applicable to associate transfer degrees.

Authority: ICCB Rule 1501.309d1
ICCB Goals and Objectives

Procedure: IECC's course master file, college catalog, curriculum master file, student transcripts, articulation criteria, articulation agreements, and degree requirements and procedures were reviewed and evaluated.

Indicators of Compliance:

IECC's Associate in Arts, Associate in Science, Associate in Science and Arts, and Associate in Fine Arts degree courses have been articulated for transfer.

Indicators of Quality:

- a) IECC has adopted the general education core for baccalaureate transfer degrees.
- b) IECC has adopted the major-specific curriculum models for baccalaureate/transfer degree majors to facilitate transfer to corresponding baccalaureate programs.

IECC lower-division baccalaureate courses have been articulated with at least 3 major universities and virtually every course will transfer at least as an elective course with several courses articulated into a major field to meet general education and/or major requirements. IECC has made an effort to secure a significant number of approvals through IAI and meet the IAI General Education Core Curriculum requirement.

Action: IECC will continue to work closely with the IAI panels, four-year colleges, university transfer counselors, and faculty to ensure that the lower-division baccalaureate courses meet all students' needs.

STANDARD 4: WORKFORCE DEVELOPMENT

4a. Welfare-to-Work. The Welfare-to-Work component of the Workforce Development Grant is used to fund the infrastructure for working with welfare recipients and the working poor at each community college. These funds help provide support for the existing Advancing Opportunities Program at the college and support the educational components, which are allowable under the Illinois Welfare-to-Work law. Funds provide for a welfare-to-work liaison at each college to interface with all existing entities that are interacting with welfare recipients. They also work with business and industry to identify skill upgrading and career choices where jobs are available.

Authority: ICCB Rule 1501.519
Policy Guidelines for Restricted Grant Expenditures and Reporting

Procedure: Illinois Eastern Community Colleges has conducted a Welfare-to-Work Program since the summer of 1998. The first Director for the Welfare-to-Work Program was hired on September 15, 1998. The Director serves as a liaison for the four Illinois Eastern Community Colleges, the Department of Human Services, Office of Rehabilitation Services, the Illinois Employment and Training Centers, and other social services agencies and organizations. The local Human Services' offices refer clients to the Director for advisement and counseling of educational programs and services. The Program is ending its third year. A new Director was hired approximately one year ago. Strong collaboration with Human Services continues, which expands services and resources to clients. IECC has not been involved in the "Advancing Opportunities" Program.

The WTW funds have paid for the Director position. The Director recruits, advises, counsels, and provides advocacy to clients/students. The Director develops and builds relationships with social service agencies, governmental agencies, and business and industry. The Director visits weekly with the local human services offices, working with staff and meeting with clients. The Director also works closely with other IECC programs such as the Illinois Employment and Training Center, Single Parent/Displaced Homemakers, Special Populations, Adult Education, Small Business Development Center, and Business/Industry Training Services. WTW funds are also used to provide programs and services to the unemployed, underemployed, and welfare recipients. Educational programs and services include:

Occupational Knowledge/Job Skills classes; ABE/GED; Job Clubs; Certified Nurse Assistant Training; career assessments; occupational degree and certificate programs; job coaching; job mentoring. Program brochures and instructional materials were developed explaining various educational programs and services including financial aid, childcare, and the special programs and services of the colleges' learning resource centers.

Indicators of Compliance: Illinois Eastern Community Colleges has complied with ICCB rules and the scope of activities as outlined in the Policy Guidelines for the Welfare-to-Work Program. Funds have been expended and documented according to the allowable expenditures for the program, such as paid Director, part time support services staff, computer for the director, assessment and testing, travel expenses for director, transportation allowances for clients, staff development, and educational support such as eye glasses, tutoring, lunch vouchers, etc. Annual reports describing the program, services, partnerships, expenditures, and future plans have been submitted to the ICCB on the due dates.

Action: No action required.

4b. Education-to-Careers In keeping with the special education-to-careers initiative, the community college system will develop a fully integrated education/employment system that is necessary for students to move easily from education to work and to continue their education while employed. Community college districts will use Workforce Preparation-Education-to-Careers Grants to develop and sustain local education-to-careers partnerships, institutionalize the integration of academic and technical instruction and integration of school-based and work-based learning, implement seamless programs of study, implement work-based and work-site learning experiences, provide professional development for faculty and staff and develop and implement a process to help students through a course of study and into the world of work. Activities conducted under the grants and corresponding expenditures shall be in accordance with ICCB Rules and the scope of activities specified in ICCB guidelines.

Authority: ICCB Rule 1501.519 (Special Initiative Grants)
Policy Guidelines for Restricted Grant Expenditures and Reporting

Procedure: Illinois Eastern Community Colleges began operation of the ICCB Education-to-Careers Grant Program in December 1996. Also in December 1996, the Associate Dean for Education-to-Careers was hired to serve as a liaison for Illinois Eastern's ETC initiative with the four Illinois Eastern community colleges, two ROEs, three regional vocational systems, two ETC Partnerships and business and industry. In 1997, the Associate Dean also became the ETC Coordinator for Southeast Workforce Development System (ETC Partnership) serving the northern region of IECC District 529 – two community colleges, 13 K-12 Community Unit School Districts, two regional vocational systems, and ROE 12 as fiscal agent. The Southeast Workforce Development System and the Ohio & Wabash Valley Education-to-Careers Partnership, which incorporates the two “southern” IE colleges, collaborate on all programs, grants, meetings, etc.

The ICCB ETC funds have been used primarily for the four Illinois Eastern colleges to promote partnerships with the K-12 systems, development and redesign of occupational programs, career awareness and exploration, recruitment, and dual credit. The funds have also been used to help the colleges create innovative programs and practices that promote higher education goals for all students. The availability of these ETC funds for the colleges enabled the ISBE federal STW funds to be used for the K-12 system/schools. The coordination and collaboration of these funds have developed a strong ETC system for Southeastern Illinois.

The ICCB ETC funds have been used to pay the Associate Dean position and support staff. The Associate Dean administers Illinois Eastern's workforce programs, including Welfare-to-Work, Small Business Development Center, Business and Industry Training Services, the Illinois Employment Training Center (One-Stop) and two satellite centers, Education-to-Careers, Tech Prep, and is responsible for occupational programs and courses. The combination of all these workforce programs provides strong collaboration/coordination of programs, services, and resources.

Funds have also been used to develop and implement new programs such as CISCO, Work Keys, WIN, The Hella Regional Training Academy (Industrial Maintenance Program), Web Design, and dual credit was developed and implemented with all 17 high school districts. IECC has been able to expand recruitment and career awareness activities through the collaborative efforts of a district-wide job fair and technology fair. Stronger relationships have been developed between the K-12 systems and the community colleges, and between the District/colleges and businesses and industries throughout the District, and the Illinois Occupational Skills Standards have been (and continue to be) incorporated into relevant IECC occupational programs.

Indicators of Compliance: Illinois Eastern Community Colleges has complied with ICCB rules and the scope of activities as outlined in the Policy Guidelines for the Education-to-Careers Program. Funds have been expended and documented according to the allowable expenditures for the program, such as staffing and support services, equipment for the ETC office, development of programs and innovative projects, travel expenses for the associate dean, staff and faculty development, the purchase of instructional supplies and materials, software, and CISCO labs. Annual reports describing the program, services, partnerships, expenditures, and future plans have been submitted to the ICCB on the due dates.

Action: No action required.

STANDARD 5: TECHNOLOGY/TELECOMMUNICATIONS

5a. Technology Support Initiative The technology support initiative recognizes the community college system's critical need for technological advances in all areas of their operations, as well as the need for more efficient operations of institutions. The funds are dedicated to technology support and are to help defray the costs of expenditures related to infrastructure, transmission, and maintenance costs associated with technology support.

Authority: ICCB Rule 1501.519
Policy Guidelines for Restricted Grant and Expenditures and Reporting

Procedure: The Technology Support Initiative funds are a key factor in upgrading and maintaining technology resources at Illinois Eastern Community Colleges. The funds support technology related personnel, equipment, and software.

Personnel: The Technology Support Initiative supports salaries for a Webmaster and a Network/Web Technician located at the IECC District Office and 4 Computer Technicians, one located at each college. These positions are critical to the advancement of technology at IECC.

Equipment: The funds also support various technology equipment needs throughout the district including: computers, networking switches and routers, servers and server upgrades, and uninterruptible power supplies.

Software: Various software licenses were also purchased to support both academic and administrative needs.

IECC Staff reviewed the Advanced Technology Support Grant expenditures for grant policy guidelines compliance.

Indicators of Compliance: All expenditures were reviewed and meet the grant policy guidelines.

IECC utilizes an electronic approval system for all purchase requisitions that allows the appropriate staff to review and sign off on all purchases. This system provides the means to ensure grant purchase requisitions meet the set guidelines before the purchase order is created and mailed to the vendor.

Action: No action required.

5b. Staff Technical Skills The staff technical skills initiative recognizes the community college system's need for enhancing the technical skills of community college faculty and staff. Grants support the improvement of faculty and staff skills in utilization of computers, computer systems, computerized machinery, and instructional technologies.

Authority: ICCB Rule 1501.519
Policy Guidelines for Restricted Grant Expenditures and Reporting

Procedure: The Staff Technical Skills funds were used to provide technical training to IECC staff in the following areas: WebCT software for the delivery of online courses, Microsoft Office and Outlook, Citrix software, and Windows 2000 software

IECC staff reviewed the Advanced Technology Skills Enhancement Grant expenditures for grant policy guidelines compliance.

Indicators of Compliance: All expenditures were reviewed and meet the grant policy guidelines.

Action: No action required.

Agenda Item #9

Bid Committee Report

**Bid Committee Report
June 19, 2001**

Illinois Eastern Community Colleges

1. Janitorial Equipment & Supplies
2. PHS 6 Protection, Health & Safety Projects

TO: Board of Trustees
 FROM: Bid Committee
 SUBJECT: Bid Recommendation – Janitorial Equipment & Supplies
 DATE: June 8, 2001

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

Bid Committee recommends acceptance of the following low bids to meet specs:

JANITORIAL EQUIPMENT:

<u>Item #</u>	<u>Qty</u>	<u>Description</u>	<u>Bid Amount</u>
HP Products Indianapolis, IN			
1	9	Upright Vacuums	\$3,884.58
JANITORIAL EQUIPMENT TOTAL:			\$3,884.58

JANITORIAL SUPPLIES:

<u>Item #</u>	<u>Qty</u>	<u>Description</u>	<u>Bid Amount</u>
All-Type Vacuum St. Louis, MO			
29	56	Brushes for Windsor Versamatic VSE	\$240.80
32	18	Belts for Windsor Versamatic VSE	76.50
36	6	Belt for Windsor Versamatic VSP	25.50
*39	6	Paper Bags for Windsor Versamatic VSE	47.10
			\$389.90
Grainger Indianapolis, IN			
14	2	Heavy Duty 4" High Overshoe, medium	\$66.52
*15	11	Heavy Duty 4" High Overshoe, large	365.86
*16	6	Heavy Duty 4" High Overshoe, x-large	199.56
*17	4	Heavy Duty 4" High Overshoe, xx-large	133.04
37	32	Wall Mount Sanitary Napkin Receptacle	588.16
			\$1,353.14

JANITORIAL SUPPLIES, cont'd:

<u>Item #</u>	<u>Qty</u>	<u>Description</u>	<u>Bid Amount</u>
HP Products Indianapolis, IN			
3	24	24 oz. Plastic Spray Bottles	\$6.48
5	2	19" Carpet Cleaning Pads	27.40
19	9	42" Upright Broom	28.89
21	36	Brown Jersey Knit Gloves	12.96
22	5	Synthetic Blend Mop Head	232.70
23	12	Wastebasket, 2956	23.04
24	6	Wastebasket, 2957	22.50
25	8	Wastebasket, 3540	151.12
26	8	Lid for Wastebasket	96.24
28	14	Wool Duster	53.20
30	12	Hospital Filter for Windsor Versamatic VSE	163.56
31	10	Exhaust Filter for Windsor Versamatic VSE	68.10
33	6	Hospital Filter for Windsor Versamatic VSP	90.36
34	8	Exhaust Filter for Windsor Versamatic VSP	34.48
38	36	Bowl Mop	<u>16.20</u>
			\$1,027.23
Industrial Soap St. Louis, MO			
4	48	Spraymakers for 24 oz. Poly Bottle	\$14.88
6	2	17" Black Stripping Pads	19.36
7	3	17" Red Buffing Pads	29.04
8	3	17" Green Light Scrubbing Pads	29.04
10	5	13" Red Buffing Pads	34.20
18	12	Stretch & Dust Treated Polishing Cloth	35.10
20	6	Heavy Duty 5-Gallon Plastic Bucket	28.50
27	18	15/16 x 60" Screw in Broom Handles	<u>25.74</u>
			\$215.86
Lorenz Wholesale Mattoon, IL			
12	6	Reusable Rubber Gloves, large	\$20.40
13	30	Reusable Rubber Gloves, x-large	<u>102.00</u>
			\$122.40
OK Vacuum Valley Park, MO			
2	6	Wooden Dust Mop Handles	\$31.74
9	4	13" Black Stripping Pads	28.00
11	3	13" Green Light Scrubbing Pads	21.00
*35	27	Bag Filter for Windsor Versamatic VSP	<u>302.94</u>
			\$383.68
JANITORIAL SUPPLIES TOTAL:			\$3,492.21

JANITORIAL CONSUMABLES:

<u>Item #</u>	<u>Qty</u>	<u>Description</u>	<u>Bid Amount</u>
All-Type Vacuum St. Louis, MO			
2	195	Roll Paper Towels	\$6,025.50
21	4	Toilet Tissue 2-roll Dispenser	<u>78.60</u>
			\$6,104.10
E-Z Clean Terre Haute, IN			
1	221	Jumbo Junior Toilet Paper	\$5,518.37
HP Products Indianapolis, IN			
5	100	38 x 60" Trash Bags	\$1,825.00
6	22	24 x 33" Trash Bags	312.40
7	6	56-Gallon Trash Bags	86.34
8	6	43 x 48" Trash Bags	117.12
9	8	30 x 37" Trash Bags	95.36
11	1	Double Waxed Paper Bags	9.63
13	15	9 x 13" Wypall Towels	669.90
14	424	"D" Alkaline Batteries	262.88
15	148	Double "A" Alkaline Batteries	47.36
16	48	Triple "A" Alkaline Batteries	15.84
17	60	9-Volt Alkaline Batteries	66.00
18	48	"C" Alkaline Batteries	28.80
23	3	Lemon Scented Chlorine Bleach	19.53
24	4	Terri Towels	<u>33.52</u>
			\$3,589.68
Industrial Soap St. Louis, MO			
12	37	Sani-Fresh Hand Soap	\$912.42
19	2	120 Grit Sanding Screens	64.66
22	5	Concentrated Laundry Detergent	74.50
25	3	#4 Gards Maxi Pads	68.07
26	1	Tampax Tampons	44.94
28	1	Premium Toilet Seat Covers	<u>31.88</u>
			\$1,196.47
Lorenz Wholesale Mattoon, IL			
4	20	33 x 40" Trash Bags	\$354.00
10	4	24 x 24" Trash Bags	<u>40.52</u>
			\$394.52

JANITORIAL CONSUMABLES, cont'd:

<u>Item #</u>	<u>Qty</u>	<u>Description</u>	<u>Bid Amount</u>
		Royal Wholesale Mt. Vernon, IL	
3	6	46 x 50" Trash Bags	\$94.92
20	52	Wall Mounted Hand Soap Dispenser	215.80
27	15	C-Fold Towels	<u>226.65</u>
			\$537.37
JANITORIAL CONSUMABLES TOTAL:			\$17,340.51

*Bid Committee recommends the following changes:

- #15 Supplies - increasing the quantity from 6 to 11
- #16 Supplies - decreasing the quantity from 11 to 6
- #17 Supplies - decreasing the quantity from 8 to 4
- #35 Supplies - increasing the quantity from 17 to 27
- #39 Supplies - decreasing the quantity from 12 to 6 (bid 10/pk)

Bid Committee recommends rejecting the following bids:

Equipment: #2
Supplies: #1

Totals:	Equipment	\$3,884.58
	Supplies	\$3,492.21
	Consumables	\$17,340.51

Grand Total: \$24,717.30

A tabulation sheet is attached.

Respectfully submitted,

Terry Bruce
Galen Dunn
Harry Hillis, Jr.
Richard Kent
Bob Story

Source of Funds: Operations & Maintenance Fund

Department: Maintenance

The "Advertisement for Bid" was placed in the Daily Republican Register for (1) day.

Janitorial Equipment

Ite m #	Description	Qty	ALL-TYPE VACUUM St. Louis, MO	E-Z CLEAN Terre Haute, IN	GRAINGER Indianapolis, IN	HILLYARD Effingham, IL	HP PRODUCTS Indianapolis, IN	INDUSTRIAL SOAP St. Louis, MO	LORENZ WHOLESALE Mattoon, IL	MOORE RESEARCH St. Louis, MO	OK VACUUM Valley Park, MO	ROYAL PAPERS St. Louis, MO	ROYAL WHOLESALE Mt. Vernon, IL	UNIVERSAL Glen Ellyn, IL
1	UPRIGHT VACUUMS	9	\$3,411.00	\$3,370.50	\$2,863.17	\$4,221.00	\$3,884.58	\$3,203.37	\$3,321.00	\$2,646.90	\$2,925.00	\$3,375.00	\$3,994.65	No Bid
										\$2,872.80				
										\$3,283.20				
										\$3,419.10				
										\$3,553.20				
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL			\$4,406.00	\$3,370.50	\$3,110.07	\$4,865.41	\$3,884.58	\$4,146.19	\$4,246.00	\$3,458.00	\$3,685.87	\$3,375.00	\$3,994.65	\$666.00 \$826.00
										\$3,683.90				
										\$4,094.30				
										\$4,230.20				
										\$4,364.30				

Janitorial Supplies

Ite m #	Description	Qty	ALL-TYPE VACUUM St. Louis, MO	E-Z CLEAN Terre Haute, IN	GRAINGER Indianapolis, IN	HILLYARD Effingham, IL	HP PRODUCTS Indianapolis, IN	INDUSTRIAL SOAP St. Louis, MO	LORENZ WHOLESALE Mattoon, IL	MOORE RESEARCH St. Louis, MO	OK VACUUM Valley Park, MO	ROYAL PAPERS St. Louis, MO	ROYAL WHOLESALE Mt. Vernon, IL	UNIVERSAL Glen Ellyn, IL
+	5 x 24" DUST MOP HEADS	72	\$666.00	No Bid	\$544.32	\$536.40	\$241.20	\$285.12	\$439.92	\$385.92	\$547.20	No Bid	\$615.60	No Bid
2	WOODEN DUST MOP HANDLES	6	43.50	62.64	39.18	47.40	46.56	38.40	41.46	38.40	31.74	No Bid	40.92	No Bid
3	24 OZ PLASTIC SPRAY BOTTLES	24	9.60	No Bid	27.36	6.72	6.48	10.32	9.12	9.84	7.20	No Bid	8.88	No Bid
4	SPRAYMAKERS FOR 24 OZ POLY BOTTLE	48	26.40	No Bid	72.96	24.48	25.44	14.88	29.76	20.64	24.00	No Bid	31.20	No Bid
5	19" CARPET CLEANING PADS	2	151.40	No Bid	No Bid	168.70	27.40	102.92	116.16	106.00	107.80	No Bid	50.70	No Bid
6	17" BLACK STRIPPING PADS	2	33.16	26.46	27.86	30.10	23.12	19.36	23.32	21.90	21.00	No Bid	21.44	No Bid
										25.40				
										31.60				
7	17" RED BUFFING PADS	3	49.74	39.69	39.99	45.15	34.68	29.04	34.98	32.85	31.50	No Bid	32.16	No Bid
										38.10				
										47.40				
8	17" GREEN LIGHT SCRUBBING PADS	3	56.85	39.69	47.40	45.15	34.68	29.04	34.98	32.85	31.50	No Bid	32.16	No Bid
										38.10				
										47.40				
9	13" BLACK STRIPPING PADS	4	45.00	38.28	37.92	41.00	30.92	30.04	31.12	33.40	28.00	No Bid	28.96	No Bid
										37.00				
										45.20				
10	13" RED BUFFING PADS	5	56.25	47.85	47.00	51.25	38.65	34.20	38.90	41.75	35.00	No Bid	36.20	No Bid
										46.25				
										56.50				
11	13" GREEN LIGHT SCRUBBING PADS	3	38.85	28.71	86.56	30.75	23.19	22.53	23.34	25.05	21.00	No Bid	21.72	No Bid
										27.75				
										33.90				
12	REUSABLE RUBBER GLOVES, large	6	No Bid	No Bid	7.98	1.56	1.68	6.54	20.40	No Bid	No Bid	No Bid	No Bid	No Bid

Janitorial Supplies, cont'd

Ite m #	Description	Qty	ALL-TYPE VACUUM St. Louis, MO	E-Z CLEAN Terre Haute, IN	GRAINGER Indianapolis, IN	HILLYARD Effingham, IL	HP PRODUCTS Indianapolis, IN	INDUSTRIAL SOAP St. Louis, MO	LORENZ WHOLESALE Mattoon, IL	MOORE RESEARCH St. Louis, MO	OK VACUUM Valley Park, MO	ROYAL PAPERS St. Louis, MO	ROYAL WHOLESALE Mt. Vernon, IL	UNIVERSAL Glen Ellyn, IL
13	REUSABLE RUBBER GLOVES, x-large	30	No Bid	No Bid	39.99	7.80	7.50	32.70	102.00	No Bid	No Bid	No Bid	No Bid	No Bid
14	HEAVY DUTY 4" HIGH OVERSHOE, medium	2	No Bid	No Bid	66.52	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
15	HEAVY DUTY 4" HIGH OVERSHOE, large	11	No Bid	No Bid	365.86	481.27	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
16	HEAVY DUTY 4" HIGH OVERSHOE, x-large	6	No Bid	No Bid	199.56	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
17	HEAVY DUTY 4" HIGH OVERSHOE, xx-large	4	No Bid	No Bid	133.04	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
18	STRETCH & DUST TREATED POLISHING CLOTH	12	No Bid	No Bid	No Bid	74.16	40.97	35.10	51.48	90.00	56.76	No Bid	No Bid	No Bid
19	42" UPRIGHT BROOM	9	60.30	No Bid	No Bid	No Bid	28.89	69.93	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
20	HEAVY DUTY 5-GAL PLASTIC BUCKET	6	No Bid	No Bid	No Bid	No Bid	No Bid	28.50	53.10	No Bid	No Bid	No Bid	50.10	No Bid
21	BROWN JERSEY KNIT GLOVES	36	38.52	37.80	55.08	15.12	12.96	17.64	21.24	28.80	32.76	No Bid	No Bid	No Bid
22	SYNTHETIC BLEND MOP HEAD	5	357.00	426.65	No Bid	297.00	232.70	23.40	241.85	282.60	301.80	No Bid	283.65	No Bid
23	WASTEBASKET, 2956	12	40.56	38.16	28.32	26.88	23.04	33.84	27.00	29.88	27.24	No Bid	32.16	No Bid
24	WASTEBASKET, 2957	6	42.00	35.88	25.62	26.16	22.50	26.46	25.98	28.20	26.58	No Bid	31.38	No Bid
25	WASTEBASKET, 3540	8	298.64	225.28	174.80	220.08	151.12	229.44	189.04	187.60	187.76	No Bid	217.84	No Bid
26	LID FOR WASTEBASKET	8	181.44	154.80	112.48	140.56	96.24	140.32	124.64	121.28	119.60	No Bid	138.80	No Bid
27	15/16 X 60" SCREW IN BROOM HANDLES	18	45.54	45.00	79.02	50.04	27.72	25.74	35.64	51.84	29.34	No Bid	46.44	No Bid
28	WOOL DUSTER	14	No Bid	No Bid	60.62	95.20	53.20	61.88	No Bid	No Bid	73.50	No Bid	162.82	No Bid
29	BRUSHES FOR WINDSOR VERSAMATIC VSE	56	240.80	No Bid	No Bid	483.28	321.44	No Bid	638.40	451.92	444.08	No Bid	299.04	No Bid
30	HOSPITAL FILTER FOR WINDSOR VERSAMATIC VSE	12	210.00	No Bid	No Bid	171.00	163.56	No Bid	230.40	246.96	172.80	No Bid	266.76	No Bid
31	EXHAUST FILTER FOR WINDSOR VERSAMATIC VSE	10	90.00	No Bid	No Bid	71.90	68.10	No Bid	95.00	117.00	68.40	No Bid	120.00	No Bid
32	BELTS FOR WINDSOR VERSAMATIC VSE	18	76.50	No Bid	No Bid	107.82	103.32	No Bid	138.24	172.62	103.68	No Bid	94.68	No Bid
33	HOSPITAL FILTER FOR WINDSOR VERSAMATIC VSP	6	114.00	No Bid	No Bid	94.44	90.36	No Bid	157.98	132.60	118.44	No Bid	No Bid	No Bid

Janitorial Supplies, cont'd														
Ite m #	Description	Qty	ALL-TYPE VACUUM St. Louis, MO	E-Z CLEAN Terre Haute, IN	GRAINGER Indianapolis, IN	HILLYARD Effingham, IL	HP PRODUCTS Indianapolis, IN	INDUSTRIAL SOAP St. Louis, MO	LORENZ WHOLESALE Mattoon, IL	MOORE RESEARCH St. Louis, MO	OK VACUUM Valley Park, MO	ROYAL PAPERS St. Louis, MO	ROYAL WHOLESALE Mt. Vernon, IL	UNIVERSAL Glen Ellyn, IL
34	EXHAUST FILTER FOR WINDSOR VERSAMATIC VSP	8	44.00	No Bid	No Bid	36.00	34.48	No Bid	46.08	64.56	34.56	No Bid	No Bid	No Bid
35	BAG FILTER FOR WINDSOR VERSAMATIC VSP	27	195.50	No Bid	No Bid	198.56	194.65	No Bid	259.76	290.87	302.94	No Bid	204.85	No Bid
36	BELT FOR WINDSOR VERSAMATIC VSP	6	25.50	No Bid	No Bid	35.94	34.44	No Bid	46.08	59.40	34.56	No Bid	31.56	No Bid
37	WALL MOUNT SANITARY NAPKIN RECEPTACLE	32	876.16	766.40	588.16	726.40	656.32	722.24	663.68	659.84	616.64	No Bid	685.44	No Bid
38	BOWL MOP	36	24.12	54.36	87.48	19.44	16.20	21.96	20.88	16.56	18.36	No Bid	24.48	No Bid
39	PAPER BAGS FOR WINDSOR VERSAMATIC VSE	6	47.10	No Bid	No Bid	136.92	105.00	No Bid	158.40	No Bid	105.36	No Bid	116.52	No Bid
	TOTAL		\$4,184.43	\$2,067.65	\$2,995.08	\$4,544.63	\$3,018.71	\$2,091.54	\$4,170.33	\$3,781.13 \$3,805.93 \$3,855.33	\$3,761.10	\$0.00	\$3,726.46	\$0.00

Janitorial Consumables														
Ite m #	Description	Qty	ALL-TYPE VACUUM St. Louis, MO	E-Z CLEAN Terre Haute, IN	GRAINGER Indianapolis, IN	HILLYARD Effingham, IL	HP PRODUCTS Indianapolis, IN	INDUSTRIAL SOAP St. Louis, MO	LORENZ WHOLESALE Mattoon, IL	MOORE RESEARCH St. Louis, MO	OK VACUUM Valley Park, MO	ROYAL PAPERS St. Louis, MO	ROYAL WHOLESALE Mt. Vernon, IL	UNIVERSAL Glen Ellyn, IL
1	JUMBO JUNIOR TOILET PAPER	221	\$5,690.75	\$5,518.37	No Bid	No Bid	\$5,989.10	\$5,262.01	\$6,234.41	No Bid	No Bid	\$5,304.00	\$4,530.50	No Bid
2	ROLL PAPER TOWELS	195	6,025.50	No Bid	No Bid	No Bid	12,249.90	5,032.95	4,344.60	No Bid	No Bid	5,070.00	4,783.35	No Bid
3	46 X 50" TRASH BAGS	6	No Bid	No Bid	No Bid	113.04	120.78	No Bid	97.56	No Bid	No Bid	414.00	94.92	No Bid
4	33 X 40" TRASH BAGS	20	479.00	No Bid	622.00	398.40	352.20	278.40	354.00	283.80	No Bid	406.00	446.20	No Bid
5	38 X 60" TRASH BAGS	100	2,385.00	No Bid	2,261.00	2,284.00	1,825.00	2,369.00	1,832.00	1,995.00	No Bid	1,950.00	2,485.00	No Bid
6	24 X 33" TRASH BAGS	22	No Bid	No Bid	1,988.80	285.56	312.40	No Bid	340.34	No Bid	No Bid	408.10	503.58	No Bid
7	56-GAL TRASH BAGS	6	132.00	No Bid	42.46	105.78	86.34	140.82	98.94	44.70	No Bid	80.85	87.72	No Bid
8	43 X 48" TRASH BAGS	6	135.00	No Bid	130.56	78.12	117.12	No Bid	98.94	107.40	No Bid	113.64	129.12	No Bid
9	30 X 37" TRASH BAGS	8	148.00	No Bid	184.32	No Bid	95.36	126.40	94.96	121.60	No Bid	127.44	140.88	No Bid
10	24 X 24" TRASH BAGS	4	67.00	No Bid	83.08	51.72	55.72	41.64	40.52	58.80	No Bid	59.16	61.92	No Bid
11	DOUBLE WAXED PAPER BAGS	1	19.50	No Bid	13.89	22.28	9.63	15.14	15.06	17.00	16.07	No Bid	13.80	No Bid
12	SANI-FRESH HAND SOAP	37	No Bid	No Bid	1,384.17	No Bid	1,367.52	912.42 841.75	867.28	836.20	1,234.80	No Bid	1,080.03	No Bid
13	9 X 13" WYPALL TOWELS	15	1,125.00	No Bid	No Bid	No Bid	669.90	432.75	556.05	868.20	No Bid	No Bid	700.20	No Bid
14	"D" ALKALINE BATTERIES	424	No Bid	No Bid	314.65	No Bid	262.88	292.56	No Bid	No Bid	No Bid	424.00	407.04	No Bid
15	DOUBLE "A" ALKALINE BATTERIES	148	No Bid	No Bid	59.82	No Bid	47.36	47.36	No Bid	No Bid	No Bid	111.00	84.36	No Bid

Janitorial Consumables, cont'd

Ite m #	Description	Qty	ALL-TYPE VACUUM St. Louis, MO	E-Z CLEAN Terre Haute, IN	GRAINGER Indianapolis, IN	HILLYARD Effingham, IL	HP PRODUCTS Indianapolis, IN	INDUSTRIAL SOAP St. Louis, MO	LORENZ WHOLESALE Mattoon, IL	MOORE RESEARCH St. Louis, MO	OK VACUUM Valley Park, MO	ROYAL PAPERS St. Louis, MO	ROYAL WHOLESALE Mt. Vernon, IL	UNIVERSAL Glen Ellyn, IL
16	TRIPLE "A" ALKALINE BATTERIES	48	No Bid	No Bid	27.99	No Bid	15.84	22.08	No Bid	No Bid	No Bid	36.00	46.56	No Bid
17	9-VOLT ALKALINE BATTERIES	60	No Bid	No Bid	71.92	No Bid	66.00	75.00	No Bid	No Bid	No Bid	No Bid	90.00	No Bid
18	"C" ALKALINE BATTERIES	48	No Bid	No Bid	35.96	No Bid	28.80	29.28	No Bid	No Bid	No Bid	48.00	45.60	No Bid
19	120 GRIT SANDING SCREENS	2	152.00	No Bid	715.00	93.60	97.90	64.66	No Bid	No Bid	No Bid	No Bid	78.74	No Bid
20	WALL MOUNTED HAND SOAP DISPENSER	52	No Bid	No Bid	No Bid	No Bid	971.36	207.48	243.88	No charge w/ purchase of #12	263.12	No Bid	215.80	No Bid
21	TOILET TISSUE 2-ROLL DISPENSER	4	78.60	No Bid	No Bid	No Bid	141.96	116.60	115.56	99.96	No Bid	No Bid	108.96	No Bid
22	CONCENTRATED LAUNDRY DETERGENT	5	No Bid	107.50	157.55	98.70	131.90	74.50	90.30	No Bid	No Bid	No Bid	No Bid	No Bid
23	LEMON SCENTED CHLORINE BLEACH	3	No Bid	No Bid	No Bid	22.68	19.53	No Bid	No Bid	46.80	No Bid	No Bid	No Bid	No Bid
24	TERRI TOWELS	4	258.00	No Bid	151.36	183.20	33.52	149.80	153.68	No Bid	No Bid	No Bid	186.72	No Bid
25	#4 GARDS MAXI PADS	3	151.80	102.87	82.35	123.42	82.47	68.07	84.27	95.97	88.02	No Bid	96.75	No Bid
26	TAMPAX TAMPONS	1	78.50	56.75	49.46	71.05	47.33	44.94	51.40	55.00	52.17	No Bid	53.19	No Bid
27	C-FOLD TOWELS	15	585.00	No Bid	250.65	254.85	228.75	254.85	235.95	No Bid	No Bid	No Bid	226.65	No Bid
28	PREMIUM TOILET SEAT COVERS	*1	58.00	85.70	38.86	98.66	40.68	31.88	No Bid	49.60	No Bid	No Bid	44.76	No Bid
	TOTAL		\$17,568.65	\$5,871.19	\$8,665.85	\$4,285.06	\$25,467.25	\$16,090.59 \$16,019.92	\$15,949.70	\$4,680.03	\$1,654.18	\$14,552.19	\$16,742.35	\$0.00

*(Specified 2 cases 2500 each, bid was for 1 case of 5000)

**SECTION A
JANITORIAL EQUIPMENT**

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
1 UPRIGHT VACUUMS W/ HAND ATTACHMENTS 115-120v, 60 cycle, 14", 2 motor: vac motor, 1,000 watt, brush motor, 150 watt, weight to be no more than 20 lbs., cable length no less than 40 ft., bag full light; non slip timing belt w/ safety clutch on the brush drive w/ extension wand & tool kit (FCC-3 ea), (OCC-6 ea)	<u>9 each</u>	X \$ _____	= \$ _____
2 WET/DRY VACUUM, minimum 16 gallon, w/ pump out feature & front squeegee attachment, 2 stage bypass motor of at least 1 ½ h.p., minimum static water lift of 100", 60 ft. 3 conductor cable length w/ hospital grade plug, 120v, 60 cycle w/ all attachments & 2-10" rear transport wheels & one 4" caster wheel (FCC-1 ea)	<u>1 each</u>	_____	_____

SECTION A GRAND TOTAL \$ _____

**SECTION B
JANITORIAL SUPPLIES**

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
1 5" x 24" DUST MOP HEADS, synthetic, looped end, w/ snap fasteners, keyhole square end, polyester backing and launderable (FCC-12 ea), (LTC-12 ea), (OCC-24 ea), (WVC-24 ea)	<u>72 each</u>	_____	_____
2 WOODEN DUST MOP HANDLE, 15/16" (min) x 60", must have metal clip to attach to the dust mop frame, 180 degree swivel head w/ sliding nylon lock (FCC-2 ea), (LTC-4 ea)	<u>6 each</u>	_____	_____
3 24 OZ PLASTIC SPRAY BOTTLES w/ 1 oz increments (FCC-12 ea), (LTC-12 ea)	<u>24 each</u>	_____	_____
4 SPRAYMAKERS FOR 24 OZ. POLY BOTTLE (FCC-12 ea), (LTC-12 ea), (OCC-12 ea), (WVC-12 ea)	<u>48 each</u>	_____	_____

SECTION B, continued
JANITORIAL SUPPLIES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
5 19" CARPET CLEANING PADS, 5 per box (FCC-1 bx), (LTC-1 bx)	<u>2 boxes</u>	_____	_____
6 17" BLACK STRIPPING PADS, 3M #7200 or equivalent, 5 per box (FCC-1 bx), (LTC-1 bx)	<u>2 boxes</u>	_____	_____
7 17" RED BUFFING PADS, 3M #5100 or equivalent, 5 per box (FCC-1 bx), (LTC-2 bxs)	<u>3 boxes</u>	_____	_____
8 17" GREEN LIGHT SCRUBBING PADS, 3M #5000 or equivalent, 5 per box (FCC-1 bx), (LTC-2 bxs)	<u>3 boxes</u>	_____	_____
9 13" BLACK STRIPPING PADS, 3M #7200 or equivalent, 5 per box (FCC-2 bxs), (LTC-2 bxs)	<u>4 boxes</u>	_____	_____
10 13" RED BUFFING PADS, 3M #5100 or equivalent, 5 per box (FCC-2 bxs), (LTC-3 bxs)	<u>5 boxes</u>	_____	_____
11 13" GREEN LIGHT SCRUBBING PADS, 3M #5000 or equivalent, 5 per box (FCC-1 bx), (LTC-2 bxs)	<u>3 boxes</u>	_____	_____
12 REUSABLE RUBBER GLOVES, nitrile flock lined, chemical & abrasion resistant, 18mm thickness, large (FCC-2 pr), (LTC-4 pr)	<u>6 pair</u>	_____	_____
13 REUSABLE RUBBER GLOVES, nitrile flock lined, chemical & abrasion resistant, 18mm thickness, x-large (FCC-2 pr), (LTC-4 pr), (OCC-24 pr)	<u>30 pair</u>	_____	_____
14 HEAVY DUTY 4" HIGH OVERSHOE, black rubber, toe & heel reinforcement, w/ pull on & kick off lugs, medium (OCC-2 pr)	<u>2 pair</u>	_____	_____
15 HEAVY DUTY 4" HIGH OVERSHOE, black rubber, toe & heel reinforcement, w/ pull on & kick off lugs, large (FCC-2 pr), (OCC-4 pr)	<u>6 pair</u>	_____	_____
16 HEAVY DUTY 4" HIGH OVERSHOE, black rubber, toe & heel reinforcement, w/ pull on & kick off lugs, x-large (FCC-2 pr), (LTC-5 pr), (OCC-4 pr)	<u>11 pair</u>	_____	_____

SECTION B, continued
JANITORIAL SUPPLIES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
17 HEAVY DUTY 4" HIGH OVERSHOE, black rubber, toe & heel reinforcement, w/ pull on & kick off lugs, xx-large (FCC-2 pr), (LTC-2 pr), (OCC-4 pr)	<u>8 pair</u>	_____	_____
18 STRETCH & DUST TREATED POLISHING CLOTH, 24 per bundle (OCC-4 bndl), (WVC-8 bndl)	<u>12 bundles</u>	_____	_____
19 42" UPRIGHT BROOM w/ stiff plastic chemical resistant bristles (FCC-4 ea), (LTC-5 ea)	<u>9 each</u>	_____	_____
20 HEAVY DUTY 5-GALLON PLASTIC BUCKET, w/ bale & snap on lid (LTC-6 ea)	<u>6 each</u>	_____	_____
21 BROWN JERSEY KNIT GLOVES, 9 oz., w/ wrist cuff, one size fits all (FCC-12 pr), (LTC-12 pr), (OCC-12 pr)	<u>36 pair</u>	_____	_____
22 SYNTHETIC BLEND MOP HEAD, 4 ply, 20 oz., looped end w/ fan band & wide mesh head band in selected colors, 12 per case (FCC-2 cs-blue), (LTC-1 cs-green), (OCC-2 cs-blue)	<u>5 cases</u>	_____	_____
23 WASTEBASKET, rectangular, Rubbermaid #2956 or equivalent, 28 1/8 quart, 11 3/8 x 10 1/4 x 15", brown (LTC-12 ea)	<u>12 each</u>	_____	_____
24 WASTEBASKET, rectangular, Rubbermaid #2957 or equivalent, 41 1/4" quart, 15 1/4 x 11 x 19", brown (LTC-6 ea)	<u>6 each</u>	_____	_____
25 WASTEBASKET, Slim Jim, Rubbermaid #3540 or equivalent, 20 x 11 x 30", brown (LTC-8 ea)	<u>8 each</u>	_____	_____
26 LID FOR WASTEBASET (#25 above), Rubbermaid #2673 or equivalent, 20 3/8 x 11 3/8 x 4 3/4", brown (LTC-8 ea)	<u>8 each</u>	_____	_____
27 15/16" x 60" SCREW IN BROOM HANDLES, wooden w/ metal threaded end (LTC-12 ea), (OCC-6 ea)	<u>18 each</u>	_____	_____
28 WOOL DUSTER, washable, w/ metal extendable handle to 48" (LTC-8 ea), (OCC-6 ea)	<u>14 each</u>	_____	_____

SECTION B, continued
JANITORIAL SUPPLIES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
29 BRUSHES FOR WINDSOR VERSAMATIC VSE, part #2046H, must fit & work properly (FCC-20 ea), (LTC-12 ea), (OCC-24 ea)	<u>56 each</u>	_____	_____
30 HOSPITAL FILTER FOR WINDSOR VERSAMATIC VSE, part #1435, must fit & work properly (LTC-6 ea), (OCC-6 ea)	<u>12 each</u>	_____	_____
31 EXHAUST FILTER FOR WINDSOR VERSAMATIC VSE, part #1534, must fit & work properly (FCC-6 ea), (LTC-4 ea)	<u>10 each</u>	_____	_____
32 BELTS FOR WINDSOR VERSAMATIC VSE, part #4024, must fit & work properly (FCC-3 ea), (LTC-3 ea), (OCC-12 ea)	<u>18 each</u>	_____	_____
33 HOSPITAL FILTER FOR WINDSOR VERSAMATIC VSP, part #1875, must fit & work properly (LTC-6 ea)	<u>6 each</u>	_____	_____
34 EXHAUST FILTER FOR WINDSOR VERSAMATIC VSP, part #1878, must fit & work properly (FCC-5 ea), (LTC-3 ea)	<u>8 each</u>	_____	_____
35 BAG FILTER FOR WINDSOR VERSAMATIC VSP, part #5300, must fit & work properly, 10 per pack (FCC-5 pk), (LTC-12 pk)	<u>17 packs</u>	_____	_____
36 BELT FOR WINDSOR VERSAMATIC VSP, part #4024, must fit & work properly (FCC-3 ea), (LTC-3 ea)	<u>6 each</u>	_____	_____
37 WALL MOUNT SANITARY NAPKIN RECEPTACLE, white plastic w/ removable rigid liner, 12 ½ x 5 ¼ x 10 ¾, Rubbermaid part #6140 or equivalent (FCC-4 ea), (LTC-28 ea)	<u>32 each</u>	_____	_____
38 BOWL MOP, w/ 12" plastic handle, 4 ½", acid resistant polypropylene mop head (FCC-12 ea), (LTC-12 ea), (OCC-12 ea)	<u>36 each</u>	_____	_____
39 PAPER BAGS FOR WINDSOR VERSAMATIC VSE, part #2003, 10 per pack (OCC-12 pks)	<u>12 packs</u>	_____	_____

SECTION B GRAND TOTAL \$

SECTION C CONSUMABLES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
*1. JUMBO JUNIOR TOILET PAPER, must fit & dispense properly with Scott dispenser #B9566, 9675, 9666, 9665, 4" x 1,075 ft, 2 ply, must contain at least 30% recycled content, 12 rolls per case (FCC-25 cs), (LTC-60 cs), (OCC-86 cs), (WVC-50 cs)	<u>221 cases</u>	_____	_____
*2 ROLL PAPER TOWELS, must fit & dispense properly w/ Scott dispenser #9721, 7 7/8" x 625 ft, must contain at least 30% recycled content, 12 rolls/cs (FCC-20 cs), (LTC-60 cs), (OCC-70 cs), (WVC-45 cs)	<u>195 cases</u>	_____	_____
*3 46 x 50" TRASH BAGS, 100 per case, 1.5 mil, (min) must be on rolls – not loose (LTC-6 cs)	<u>6 cases</u>	_____	_____
*4 33 x 40" TRASH BAGS, 250 per case, 20 micron (min), must be on rolls – not loose (LTC-20 cs)	<u>20 cases</u>	_____	_____
*5 38 x 60" TRASH BAGS, 150 per case, 24 micron (min), must be on rolls – not loose (FCC-20 cs), (LTC-25 cs), (OCC-30 cs), (WVC-25cs)	<u>100 cases</u>	_____	_____
*6 24 x 33" TRASH BAGS, 16 micron (min), must be on rolls – not loose, 1,000 per case (LTC-10 cs), (WVC-12 cs)	<u>22 cases</u>	_____	_____
*7 56-GALLON TRASH BAGS, 23 x 20 x 48", high strength, 50 per case (WVC-6 cs)	<u>6 cases</u>	_____	_____
*8 43 x 48" TRASH BAGS, 22 micron (min), must be on roll –not loose, 150 per case (OCC-6 cs)	<u>6 cases</u>	_____	_____
*9 30 x 37" TRASH BAGS, 10 micron (min), must be on roll – not loose, 500 per case (FCC-8 cs)	<u>8 cases</u>	_____	_____
*10 24 x 24" TRASH BAGS, 8 micron (min), must be on roll – not loose, 1,000 per case (OCC-4 cs)	<u>4 cases</u>	_____	_____
11 DOUBLE WAXED PAPER BAGS, 9 ¾" x 2 ¾" x 9 7/8", 250 per case (OCC-1 cs)	<u>1 case</u>	_____	_____
12 SANI-FRESH HAND SOAP, pink, must fit & work properly w/ Sani-Fresh dispenser #91101, 12 per case (FCC-2 cs), (LTC-6 cs), (OCC-14 cs), (WVC-15 cs)	<u>37 cases</u>	_____	_____

SECTION C, continued
CONSUMABLES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
*13 9 x 13" WYPALL TOWELS, 1,008 per case, 18 packages w/ 56 towels per package, must contain at least 30% recycled content (FCC-5 cs), (OCC-4 cs), (WVC-6 cs)	<u>15 cases</u>	_____	_____
14 "D" ALKALINE BATTERIES, each (FCC-24 ea), (OCC-200 ea), (WVC-200 ea)	<u>424 each</u>	_____	_____
15 DOUBLE "A" ALKALINE BATTERIES, each (FCC-48 ea), (WVC-100 ea)	<u>148 each</u>	_____	_____
16 TRIPLE "A" ALKALINE BATTERIES, each (FCC-24 ea), (WVC-24 ea)	<u>48 each</u>	_____	_____
17 9-VOLT ALKALINE BATTERIES, each (LTC-30 ea), (WVC-30 ea)	<u>60 each</u>	_____	_____
18 "C" ALKALINE BATTERIES, each (WVC-48 ea)	<u>48 each</u>	_____	_____
19 120 GRIT SANDING SCREENS (WVC-2 bxs)	<u>2 boxes</u>	_____	_____
20 WALL MOUNTED HAND SOAP DISPENSER w/ "push action", must be able to accept regular Sani-Fresh hand soap cartridges & pumice type hand soap, must work properly (FCC-12 ea), (LTC-16 ea), (OCC-12 ea), (WVC-12 ea)	<u>52 each</u>	_____	_____
21 TOLIET TISSUE 2-ROLL DISPENSER, smoked finish to accommodate jumbo jr. toilet tissue (FCC-2 ea), (OCC-2 ea)	<u>4 each</u>	_____	_____
22 CONCENTRATED LAUNDRY DETERGENT, low suds, 50 lb. box, powder (OCC-1 bx), (WVC-4 bxs)	<u>5 boxes</u>	_____	_____
23 LEMON SCENTED CHLORINE BLEACH, 1-gallon containers, 6 per case (FCC-1 cs), (WVC-2 cs)	<u>3 cases</u>	_____	_____
24 TERRI TOWELS, 9 ¼ x 15 ½", 4 ply, reinforced, reusable in cardboard dispensing box, 100 towels per box, 8 boxes per case (WVC-4 cs)	<u>4 cases</u>	_____	_____
25 #4 GARDS MAXI PADS, folded into 4" long box, 250 per case (LTC-1 cs), (OCC-2 cs)	<u>3 cases</u>	_____	_____

**SECTION C, continued
CONSUMABLES**

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
26 TAMPAX TAMPONS, packaged into vending tube, 500 per case (OCC-1 cs)	<u>1 case</u>	_____	_____
*27 C-FOLD TOWELS, 10 ¼ x 13 ¼", bleached white, 10 packages per case, 240 towels per package, must contain at least 50% recycled content (FCC-15 cs)	<u>15 cases</u>	_____	_____
28 PREMIUM TOILET SEAT COVERS, half-fold, must be flushable, 250 covers per pack, 10 packs per case (FCC-2 cs)	<u>2 cases</u>	_____	_____

SECTION C GRAND TOTAL \$

***We must receive samples at each location on items #1-10, 13 & 27 at least 7 days prior to bid opening.**

NOTE:

- We reserve the right to award bids to vendor(s) by section, by each item or for total package.
- We require on-site delivery of specified quantity **to each campus**. Quantities by campus are noted in specifications and must be delivered to the following addresses:

(FCC) Frontier Community College
Attn: Galen Dunn
2 Frontier Drive
Fairfield, IL 62837

(LTC) Lincoln Trail College
Attn: Richard Kent
11220 State Highway 1
Robinson, IL 62454

(OCC) Olney Central College
Attn: Bob Story
305 North West
Olney, IL 62450

(WVC) Wabash Valley College
Attn: Harry Benson
2200 College Drive
Mt. Carmel, IL 62863

- Please submit descriptive brochures, etc. on items bid.
- Vendor(s) are required to **submit with their bid the manufacturer** of each item.
- **All products bid should be manufactured within the past 3 years.**

ALL FREIGHT, DELIVERY, AND/OR INSTALLATION CHARGES ARE INCLUDED IN BID. OUR QUOTATION AS SUBMITTED ON THIS FORM WILL REMAIN **FIRM** FOR A PERIOD OF AT LEAST SIX WEEKS FROM THE DATE QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY COLLEGES.

SIGNATURE_____

COMPANY_____

ADDRESS_____

TELEPHONE_____ DATE_____

NOTE: Please submit bid in **duplicate**

TO: Board of Trustees
FROM: Nancy Allard
SUBJECT: Protection, Health & Safety Phase 6 Projects
DATE: June 14, 2001

Attached is the recommendation-received from Marion Poggas, Image Architects for the above reference projects for general and HVAC work.

The bid tabulation is listed on the attached sheet.

Source of Funds: Protection, Health & Safety

The "Advertisement for Bids" was placed in the Robinson Daily News for (1) day.

Attachments

IMAGE ARCHITECTS INC.

**PHASE 6
PROTECTION, HEALTH & SAFETY COMPLIANCE WORK
ALL CAMPUSES
ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT NO. 529
OLNEY, ILLINOIS
Bid Tabulation**

Thursday, June 14, 2001 @ 2:00 p.m.

DIVISION I – GENERAL WORK

BIDDER	BID SECURITY	BASE BID
E.H. Montgomery Construction Co., Inc. Vincennes, IN	5% Bid Bond	\$174,328
Kieffer Bros. Construction Co., Inc. Mt. Carmel, IL	5% Bid Bond	\$112,000
Richter-Taylor Construction Specialist Brownstown, IL	5% Bid Bond	\$120,000

DIVISION II – HVAC WORK

BIDDER	BID SECURITY	BASE BID
Nogle & Black Mechanical, Inc. Urbana, IL	5% Bid Bond	\$1,642,000
Swan Sheet Metal, Inc. Mt. Vernon, IL	5% Bid Bond	\$1,528,499
Merz A/C & Heating, Inc. Effingham, IL		NO BID
J & R Mechanical Nashville, IL		NO BID
Air Masters Corp. St. Louis, MO		NO BID

June 14, 2001

Ms. Nancy Allard, Comptroller
Illinois Eastern Community Colleges
233 East Chestnut
Olney, Illinois 62450

Re: Phase 6
Protection, Health & Safety Compliance Work
Illinois Eastern Community Colleges
Olney, Illinois

Dear Ms. Allard:

We have reviewed the submitted bids for the work on the referenced project. We find no reason to prevent awards of the base bid as follows:

General Work	Kieffer Bros. Construction Co., Inc.	Base Bid \$ 112,000.00
HVAC Work	Swan Sheet Metal, Inc.	Base Bid \$1,528,499.00

If you have any questions, please feel free to contact our office.

Sincerely,

IMAGE ARCHITECTS INC.

Marion J. Poggas, AIA
President

MJP/lh

PROJECT SCOPE:

Work consists of selective demolition, hollow metal doors and frames, metal clad casement windows, finish hardware, glass and glazing, gypsum drywall, painting, acoustical ceiling tile, and rough carpentry. Work also consists of heating, ventilating and air conditioning work.

Agenda Item #10

District Finance

- A. Financial Report**
- B. Approval of Financial Obligations**

**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529**

TREASURER'S REPORT May 31, 2001

FUND	BALANCE
Educational	\$1,191,147.38
Operations & Maintenance	(\$31,125.87)
Operations & Maintenance (Restricted)	(\$280,858.01)
Bond & Interest	(\$54,904.60)
Auxiliary	\$198,269.73
Restricted Purposes	(\$27,044.24)
Working Cash	\$10,903.62
Trust & Agency	\$173,447.46
Audit	\$9,453.22
Liability, Protection & Settlement	\$165,984.39
 TOTAL ALL FUNDS	 \$1,355,273.08

Respectfully submitted,

Marilyn Grove, Treasurer

LIST OF INVESTMENTS

May, 2001

Date Purchased	Maturity Date	Rate of Interest	Bank	Cost	Value	Interest to be Earned
Education Fund						
*04/04/01	04/04/02	5.25	Citizens National Bank of Albion (CD)	100,000	105,250	5,250
*04/04/01	04/04/02	4.83	First National Bank of Allendale (CD)	100,000	104,830	4,830
01/12/01	07/13/01	6.25	First Crawford State Bank (CD)	1,500,000	1,546,875	46,875
05/16/01	06/16/01	4.33	Fairfield National Bank (CD)	1,750,000	1,756,315	6,315
05/16/01	09/16/01	4.41	Fairfield National Bank (CD)	500,000	507,350	7,350
Operations & Maintenance Fund						
01/10/01	06/10/01	5.80	Fairfield National Bank (CD)	302,000	309,298	7,298
Operations & Maintenance Fund (Rest)						
08/30/00	06/30/01	7.10	Fifth Third Bank (CD)	300,000	317,750	17,750
01/10/01	06/10/01	5.80	Fairfield National Bank (CD)	500,000	512,083	12,083
02/22/01	08/23/01	5.91	Community Bank & Trust (CD)	800,000	823,640	23,640
02/22/01	12/21/01	5.63	Community Bank & Trust (CD)	1,000,000	1,046,917	46,917
02/22/01	03/22/02	5.64	Community Bank & Trust (CD)	500,000	530,550	30,550
02/22/01	06/21/02	5.67	Community Bank & Trust (CD)	800,000	860,480	60,480
Auxiliary Fund						
08/30/00	06/30/01	7.10	Fifth Third Bank (CD)	150,000	158,875	8,875
04/06/01	04/06/02	5.42	First Crawford State Bank (CD)	500,000	527,100	27,100
Restricted Purposes						
03/14/01	06/13/01	5.11	Peoples National Bank in Fairfield (CD)	300,000	303,822	3,822
Working Cash Fund						
06/20/00	12/20/01	6.94	Community Bank & Trust (CD)	1,515,000	1,672,712	157,712
01/10/01	06/10/01	5.80	Fairfield National Bank (CD)	73,000	74,764	1,764
04/06/01	06/05/01	5.15	First Crawford State Bank (CD)	36,000	36,305	305
04/23/01	10/23/02	4.84	Fairfield National Bank (CD)	675,000	724,005	49,005
Trust & Agency Fund						
01/12/01	07/13/01	6.25	First Crawford State Bank (CD)	100,000	103,125	3,125
Liability & Protection Fund						
01/10/01	06/10/01	5.80	Fairfield National Bank (CD)	500,000	512,083	12,083

*Community Development Investments

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 June 30, 2001
 (With comparative totals for June 30, 2000)
 (amounts expressed in dollars)

Governmental Fund Types

	GENERAL FUNDS	GRANTS	AUDIT	LPS	BOND AND INTEREST	OBM RESTRICTED
ASSETS and OTHER DEBITS:						
ASSETS:						
CASH	1,160,022	-27,044	9,453	165,984	-54,905	-280,858
IMPREST FUND	1,000	--	--	--	--	--
CHECK CLEARING	2,000	--	--	--	--	--
INVESTMENTS	4,252,000	300,000	--	500,000	--	3,900,000
RECEIVABLES	1,431,426	350,899	--	--	--	--
ACCRUED REVENUE	--	--	--	--	--	--
INTERFUND RECEIVABLES	-8,715	--	--	--	--	1,291
INVENTORY	--	--	--	--	--	--
TOTAL ASSETS AND OTHER DEBITS:	6,837,733	623,855	9,453	665,984	-54,905	3,620,433
Liabilities, equity and other credits						
LIABILITIES:						
PAYROLL DEDUCTIONS PAYABLE	3,446	--	--	--	--	--
CURRENT OBLIGATIONS PAYABLE	--	--	--	--	--	--
ACCOUNTS PAYABLE	52,374	-1,353	--	-644	--	--
ACCRUED EXPENSE	--	--	--	--	--	--
INTERFUND PAYABLES	--	--	--	--	--	--
DEFERRED REVENUE	--	--	--	--	--	--
OTHER LIABILITIES	623,802	-8,715	--	--	--	--
TOTAL LIABILITIES:	679,621	-10,068	--	-644	--	--
EQUITY AND OTHER CREDITS:						
INVESTMENT IN PLANT	--	--	--	--	--	--
PR YR BDGTD CHANGE TO FUND	--	--	--	--	--	--
BALANCE						
Fund Balances:						
FUND BALANCE	5,491,504	448,262	9,453	531,084	-54,905	2,540,898
RESERVE FOR ENCUMBRANCES	666,607	185,661	--	135,545	--	1,079,535
TOTAL EQUITY AND OTHER CREDITS:	6,158,111	633,923	9,453	666,628	-54,905	3,620,433
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	6,837,733	623,855	9,453	665,984	-54,905	3,620,433
=====						

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 June 30, 2001
 (With comparative totals for June 30, 2000)
 (amounts expressed in dollars)

Governmental Fund Types

	Current Year 2001	Prior Year 2000
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	972,652	2,099,449
IMPREST FUND	1,000	1,000
CHECK CLEARING	2,000	2,000
INVESTMENTS	8,952,000	5,100,000
RECEIVABLES	1,782,325	2,162,069
ACCRUED REVENUE		30,210
INTERFUND RECEIVABLES	-7,424	42,037
TOTAL ASSETS AND OTHER DEBITS:	11,702,554	9,436,766
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	3,446	21,185
CURRENT OBLIGATIONS PAYABLE		
ACCOUNTS PAYABLE	50,377	285,778
ACCRUED EXPENSE		41,422
INTERFUND PAYABLES		
DEFERRED REVENUE		1,455,078
OTHER LIABILITIES	615,087	612,903
TOTAL LIABILITIES:	668,910	2,416,364
EQUITY AND OTHER CREDITS:		
Fund Balances:		
FUND BALANCE	8,966,297	5,822,182
RESERVE FOR ENCUMBRANCES	2,067,347	1,198,219
TOTAL EQUITY AND OTHER CREDITS:	11,033,644	7,020,401
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	11,702,554	9,436,766

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 June 30, 2001
 (With comparative totals for June 30, 2000)
 (amounts expressed in dollars)

Proprietary Fund Types

AUXILIARY FUNDS	Current Year 2001	Prior Year 2000
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	198,270	459,402
IMPREST FUND	20,500	20,500
CHECK CLEARING		
INVESTMENTS	650,000	300,000
RECEIVABLES	49,820	66,890
ACCRUED REVENUE		
INTERFUND RECEIVABLES		
INVENTORY	379,712	379,712
TOTAL ASSETS AND OTHER DEBITS:	1,298,302	1,226,505
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE		
CURRENT OBLIGATIONS PAYABLE		
ACCOUNTS PAYABLE	-14,549	-12,030
ACCRUED EXPENSE		24,169
INTERFUND PAYABLES		
DEFERRED REVENUE		
OTHER LIABILITIES		
TOTAL LIABILITIES:	-14,549	12,139
EQUITY AND OTHER CREDITS:		
INVESTMENT IN PLANT	1,205,431	725,408
PR YR BDGTD CHANGE TO FUND	107,420	488,958
BALANCE		
Fund Balances:		
FUND BALANCE		
RESERVE FOR ENCUMBRANCES		
TOTAL EQUITY AND OTHER CREDITS:	1,312,851	1,214,366
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	1,298,302	1,226,505
=====	=====	=====

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 June 30, 2001
 (With comparative totals for June 30, 2000)
 (amounts expressed in dollars)

Fiduciary Fund Types

	WORKING CASH	TRUST AND AGENCY	Current Year 2001	Prior Year 2000
ASSETS and OTHER DEBITS:				
ASSETS:				
CASH	10,904	173,447	184,351	160,994
IMPREST FUND		--		
CHECK CLEARING		--		
INVESTMENTS	2,299,000	100,000	2,399,000	2,373,000
RECEIVABLES		2,652	2,652	2,847
ACCRUED REVENUE		--		
INTERFUND RECEIVABLES		--		
INVENTORY		--		
TOTAL ASSETS AND OTHER DEBITS:	2,309,904	276,099	2,586,003	2,536,841
Liabilities, equity and other credits				
LIABILITIES:				
PAYROLL DEDUCTIONS PAYABLE		--		
CURRENT OBLIGATIONS PAYABLE		--		
ACCOUNTS PAYABLE		--		5,392
ACCRUED EXPENSE		--		104
INTERFUND PAYABLES		139,950	139,950	139,950
DEFERRED REVENUE		--		
OTHER LIABILITIES		--		
TOTAL LIABILITIES:		139,950	139,950	145,446
EQUITY AND OTHER CREDITS:				
INVESTMENT IN PLANT		--		
PR YR BDGTED CHANGE TO FUND BALANCE		--		
Fund Balances:				
FUND BALANCE	2,309,904	129,854	2,439,757	2,381,160
RESERVE FOR ENCUMBRANCES		6,295	6,295	10,234
TOTAL EQUITY AND OTHER CREDITS:	2,309,904	136,149	2,446,053	2,391,394
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	2,309,904	276,099	2,586,003	2,536,841
	=====	=====	=====	=====

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 June 30, 2001
 (With comparative totals for June 30, 2000)
 (amounts expressed in dollars)

Memorandum Only

	Current Year 2001	Prior Year 2000
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	1,355,273	2,719,845
IMPREST FUND	21,500	21,500
CHECK CLEARING	2,000	2,000
INVESTMENTS	12,001,000	7,773,000
RECEIVABLES	1,834,797	2,231,806
ACCRUED REVENUE		30,210
INTERFUND RECEIVABLES	-7,424	42,037
INVENTORY	379,712	379,712
TOTAL ASSETS AND OTHER DEBITS:	15,586,858	13,200,111
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	3,446	21,185
CURRENT OBLIGATIONS PAYABLE		
ACCOUNTS PAYABLE	35,828	279,140
ACCRUED EXPENSE		65,695
INTERFUND PAYABLES	139,950	139,950
DEFERRED REVENUE		1,455,078
OTHER LIABILITIES	615,087	612,903
TOTAL LIABILITIES:	794,310	2,573,949
EQUITY AND OTHER CREDITS:		
INVESTMENT IN PLANT	1,205,431	725,408
PR YR BDGTED CHANGE TO FUND	107,420	488,958
BALANCE		
Fund Balances:		
FUND BALANCE	11,406,054	8,203,342
RESERVE FOR ENCUMBRANCES	2,073,643	1,208,453
TOTAL EQUITY AND OTHER CREDITS:	14,792,548	10,626,161
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	15,586,858	13,200,111

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-MAY-2001
Percentage of time remaining through the Budget: 8.219

GENERAL FUNDS

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	2,460,000.00	2,490,894.27	30,894.27	1.256
STATE GOVT SOURCES	12,158,156.00	12,024,630.53	-133,525.47	-1.098
STUDENT TUITION & FEES	6,550,094.00	7,409,506.82	859,412.82	13.121
SALES & SERVICE FEES	.00	56,022.72	56,022.72	#####
FACILITIES REVENUE	30,000.00	27,506.00	-2,494.00	-8.313
INVESTMENT REVENUE	50,000.00	192,791.10	142,791.10	285.582
OTHER REVENUES	110,750.00	106,315.28	-4,434.72	-4.004
DUMY	.00	.00	.00	.000
	-----	-----	-----	-----
TOTAL REVENUES:	21,359,000.00	22,307,666.72	948,666.72	4.442
EXPENDITURES:				
INSTRUCTION	8,919,096.86	8,527,538.37	-391,558.49	-4.390
ACADEMIC SUPPORT	558,600.61	503,530.54	-55,070.07	-9.859
STUDENT SERVICES	1,056,971.87	959,295.41	-97,676.46	-9.241
PUBLIC SERV/CONT ED	69,494.00	62,080.60	-7,413.40	-10.668
AUXILIARY SERV	.00	.00	.00	.000
OPER & MAINT PLANT	2,455,968.91	2,203,608.16	-252,360.75	-10.275
INSTITUTIONAL SUPPORT	4,929,699.75	3,986,508.32	-943,191.43	-19.133
SCH/STUDENT GRNT/WAIVERS	3,365,000.00	3,103,439.23	-261,560.77	-7.773
	-----	-----	-----	-----
TOTAL EXPENDITURES:	21,354,832.00	19,346,000.63	-2,008,831.37	-9.407
TRANSFERS AMONG FUNDS:				
INTERFUND TRANSFERS	678,657.00	798,657.00	120,000.00	17.682
	-----	-----	-----	-----
TOTAL TRANSFERS AMONG FUNDS:	678,657.00	798,657.00	120,000.00	17.682
NET INCREASE/DECREASE IN NET ASSETS	-674,489.00	2,163,009.09	2,837,498.09	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-MAY-2001
Percentage of time remaining through the Budget: 8.219

OBM RESTRICTED

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	2,388,200.00	2,351,752.83	-36,447.17	-1.526
STATE GOVT SOURCES	240,655.00	239,596.86	-1,058.14	-.440
INVESTMENT REVENUE	.00	93,053.51	93,053.51	#####
OTHER REVENUES	.00	32,809.37	32,809.37	#####
	-----	-----	-----	-----
TOTAL REVENUES:	2,628,855.00	2,717,212.57	88,357.57	3.361
EXPENDITURES:				
OPER & MAINT PLANT	148,190.00	88,208.43	-59,981.57	-40.476
INSTITUTIONAL SUPPORT	4,096,673.00	569,282.29	-3,527,390.71	-86.104
	-----	-----	-----	-----
TOTAL EXPENDITURES:	4,244,863.00	657,490.72	-3,587,372.28	-84.511
NET INCREASE/DECREASE IN NET ASSETS	-1,616,008.00	2,059,721.85	3,675,729.85	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-MAY-2001
Percentage of time remaining through the Budget: 8.219

BOND AND INTEREST

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	1,398,410.00	1,340,015.55	-58,394.45	-4.176
INVESTMENT REVENUE	.00	3,489.85	3,489.85	#####
TOTAL REVENUES:	----- 1,398,410.00	----- 1,343,505.40	----- -54,904.60	----- -3.926
EXPENDITURES:				
INSTITUTIONAL SUPPORT	1,398,410.00	1,398,410.00	.00	.000
TOTAL EXPENDITURES:	----- 1,398,410.00	----- 1,398,410.00	----- .00	----- .000
NET INCREASE/DECREASE IN NET ASSETS	.00	-54,904.60	-54,904.60	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-MAY-2001
Percentage of time remaining through the Budget: 8.219

AUXILIARY FUNDS

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
STUDENT TUITION & FEES	563,435.00	268,720.53	-294,714.47	-52.307
SALES & SERVICE FEES	2,954,307.00	2,175,889.76	-778,417.24	-26.349
FACILITIES REVENUE	1,800.00	3,078.00	1,278.00	71.000
INVESTMENT REVENUE	.00	62,108.99	62,108.99	#####
OTHER REVENUES	550,350.00	60,678.88	-489,671.12	-88.974
	-----	-----	-----	-----
TOTAL REVENUES:	4,069,892.00	2,570,476.16	-1,499,415.84	-36.842
 AUXILIARY ENTERPRISES:				
SALARIES	1,285,685.00	926,227.68	-359,457.32	-27.958
EMPLOYEE BENEFITS	79,649.00	52,650.17	-26,998.83	-33.897
CONTRACTUAL SERVICES	332,508.00	127,103.95	-205,404.05	-61.774
GEN. MATERIAL & SUPPLIES	2,461,484.00	1,613,212.14	-848,271.86	-34.462
CONF/TRAVEL MEETING EXPENSE	505,351.00	197,301.47	-308,049.53	-60.958
FIXED CHARGES	60,562.00	39,081.12	-21,480.88	-35.469
UTILITIES	33,402.00	7,194.43	-26,207.57	-78.461
CAPITAL OUTLAY	381,190.00	176,295.28	-204,894.72	-53.751
INTERFUND TRANSFERS	798,657.00	-798,657.00	-1,597,314.00	#####
OTHER EXPENDITURES	164,106.00	122,646.67	-41,459.33	-25.264
	-----	-----	-----	-----
TOTAL AUXILIARY ENTERPRISES:	6,102,594.00	2,463,055.91	-3,639,538.09	-59.639
 NET INCREASE/DECREASE IN NET ASSETS	-2,032,702.00	107,420.25	2,140,122.25	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-MAY-2001
Percentage of time remaining through the Budget: 8.219

WORKING CASH

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
INVESTMENT REVENUE	120,000.00	119,903.62	-96.38	-.080
	-----	-----	-----	-----
TOTAL REVENUES:	120,000.00	119,903.62	-96.38	-.080
TRANSFERS AMONG FUNDS:				
INTERFUND TRANSFERS	-120,000.00	.00	120,000.00	100.000
	-----	-----	-----	-----
TOTAL TRANSFERS AMONG FUNDS:	-120,000.00	.00	120,000.00	100.000
NET INCREASE/DECREASE IN NET ASSETS	240,000.00	119,903.62	-120,096.38	-50.040

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-MAY-2001
Percentage of time remaining through the Budget: 8.219

AUDIT

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	20,000.00	19,328.39	-671.61	-3.358
INVESTMENT REVENUE	.00	260.67	260.67	#####
	-----	-----	-----	-----
TOTAL REVENUES:	20,000.00	19,589.06	-410.94	-2.055
EXPENDITURES:				
INSTITUTIONAL SUPPORT	23,188.00	15,623.51	-7,564.49	-32.622
	-----	-----	-----	-----
TOTAL EXPENDITURES:	23,188.00	15,623.51	-7,564.49	-32.622
NET INCREASE/DECREASE IN NET ASSETS	-3,188.00	3,965.55	7,153.55	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-MAY-2001
Percentage of time remaining through the Budget: 8.219

LPS

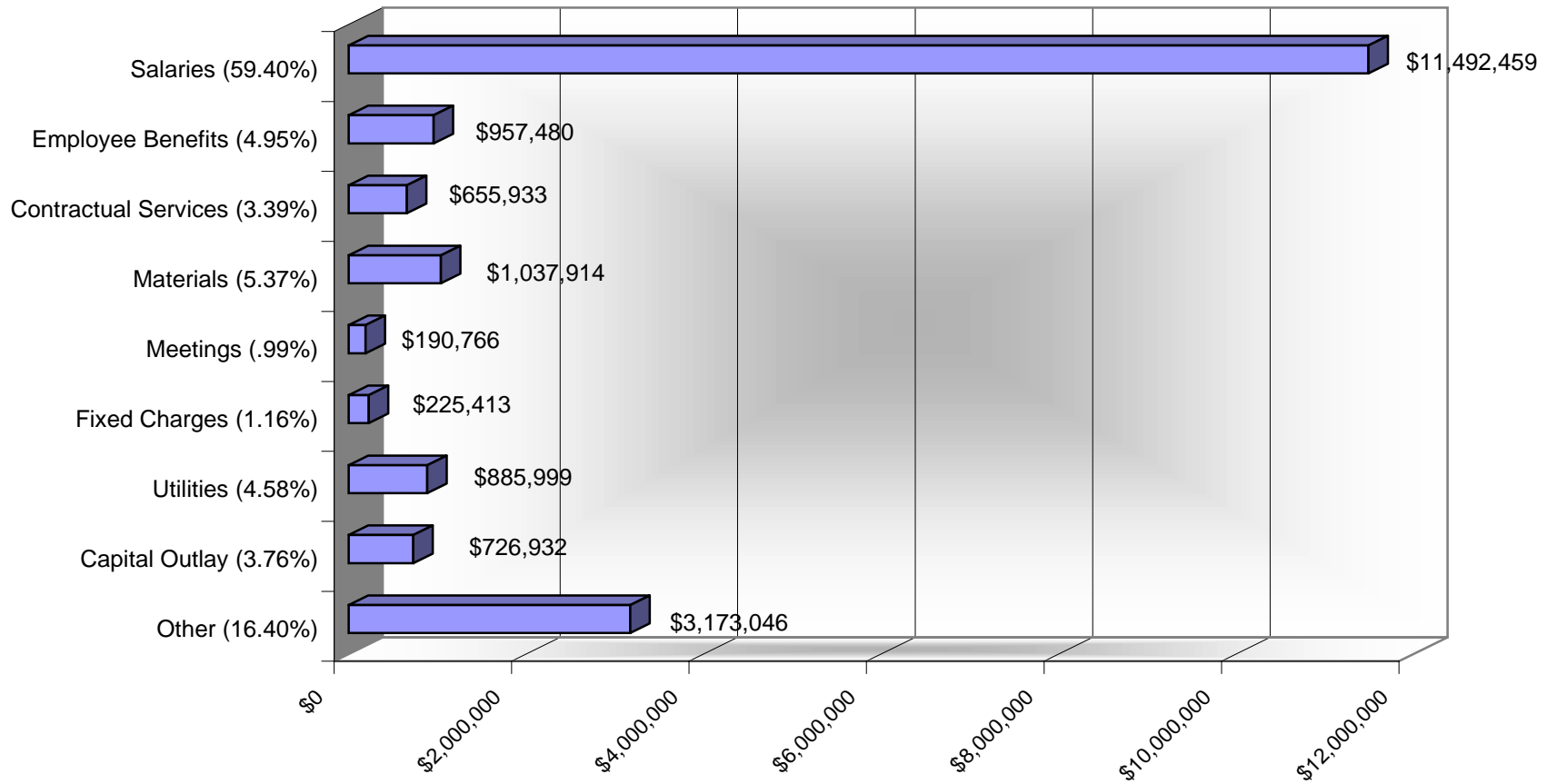
	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	435,000.00	417,159.93	-17,840.07	-4.101
INVESTMENT REVENUE	.00	19,771.17	19,771.17	#####
TOTAL REVENUES:	----- 435,000.00	----- 436,931.10	----- 1,931.10	----- .444
EXPENDITURES:				
INSTITUTIONAL SUPPORT	834,605.00	169,908.01	-664,696.99	-79.642
TOTAL EXPENDITURES:	----- 834,605.00	----- 169,908.01	----- -664,696.99	----- -79.642
NET INCREASE/DECREASE IN NET ASSETS	-399,605.00	267,023.09	666,628.09	#####

ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS
COMPARISON REPORT FY99-01

College	Category	FISCAL YEAR 1999			FISCAL YEAR 2000			FISCAL YEAR 2001				Summer & Fall Hours	Cost per Semester Hour
		Annual Budget	Spent Thru May	% of Bdgt	Annual Budget	Spent Thru May	% of Bdgt	Annual Budget	Spent Thru May	% of Bdgt	% of Year		
Frontier	Bills		\$610,475			\$1,047,405		\$1,160,734					
	Payroll		1,397,021			1,560,536		1,547,232					
	Totals	\$2,077,018	2,007,496	97%	\$2,620,195	2,607,941	100%	\$3,172,980	2,707,966	85%	92%	13,798	\$196.26
Lincoln Trail	Bills		798,139			981,554		1,109,315					
	Payroll		1,711,583			2,042,874		2,165,618					
	Totals	2,697,681	2,509,722	93%	3,250,689	3,024,428	93%	3,499,900	3,274,933	94%	92%	12,620	259.50
Olney Central	Bills		875,989			1,302,915		1,511,799					
	Payroll		2,533,180			2,875,064		3,023,712					
	Totals	3,761,268	3,409,169	91%	4,484,872	4,177,979	93%	4,703,754	4,535,511	96%	92%	20,397	222.36
Wabash Valley	Bills		764,243			1,136,685		1,269,578					
	Payroll		1,999,512			2,295,114		2,455,953					
	Totals	2,944,978	2,763,755	94%	3,694,006	3,431,799	93%	3,967,821	3,725,531	94%	92%	15,460	240.98
Workforce Educ.	Bills		645,978			982,955		1,029,860					
	Payroll		1,225,046			976,898		1,060,282					
	Totals	1,769,316	1,871,024	106%	1,619,930	1,959,853	121%	2,394,245	2,090,142	87%	92%	13,589	153.81
District Office	Bills		220,878			224,922		235,386					
	Payroll		600,629			671,187		733,209					
	Totals	924,251	821,507	89%	1,086,064	896,109	83%	1,130,151	968,595	86%	92%		
District Wide	Bills		685,057			886,288		1,536,871					
	Payroll		251,440			469,807		506,452					
	Totals	1,407,496	936,497	67%	2,018,560	1,356,095	67%	2,485,981	2,043,323	82%	92%		
O & M	Bills												
	Payroll												
	Totals												
GRAND TOTALS		15,582,008	14,319,170	92%	18,774,316	17,454,204	93%	21,354,832	19,346,001	91%	92%	75,864	255.01

Excludes DOC

Illinois Eastern Community Colleges FY2001 Operating Funds



Illinois Eastern Community Colleges Dist. #529
As of May 31, 2001 - \$19,346,001

Agenda Item #11

Agenda Item #11

Chief Executive Officer's Report

Agenda Item #12

Agenda Item #12

Executive Session

Agenda Item #13

Approval of Executive Session Minutes

Agenda Item #14

Approval of Personnel Report

MEMORANDUM

TO: Board of Trustees
FROM: Terry Bruce
DATE: June 14, 2001
RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report.

mk

Attachment

PERSONNEL REPORT

INDEX

- 400.1. Employment of Personnel**
- 400.2. Change in Status**
- 400.3. Temporary Reemployments**
- 400.4. Employment of Chief Finance Officer**
- 400.5. President Contract Renewals**
- 400.6. Special Assignments for FY01-02**
- 400.7. Resignation**
- 400.8. Retirements**

PERSONNEL REPORT

400.1. Employment of Personnel

A. Faculty

1. Jeff Cutchin: Initial full-time employment as Computer Networking Instructor. Amount: Based upon \$30,041 per academic year. Effective: August 13, 2001. Code: 014-4701F-1301-103
2. Tamara Halterman: Initial full-time employment as Nursing Instructor. Amount: Based upon \$40,309 per academic year. Effective: August 13, 2001. Code: 012-5116O-1301-104
3. Michael McKern: Initial full-time employment as Industrial Maintenance Instructor. Amount: Based upon \$28,642 per academic year. Effective: August 13, 2001. Code: 012-4703O-1301-103
4. Ryan Roark: Initial full-time employment as Computer Networking Instructor. Amount: Based upon \$26,966 per academic year. Effective: August 13, 2001. Employment is contingent upon successfully completing Cisco I & II training. Code: 012-4701O-1301-103
5. Gary Spraggins: Initial full-time employment as Industrial Maintenance Instructor. Amount: Based upon \$30,041 per academic year. Effective: August 13, 2001. Code: 012-4703O-1301-103
6. Joe Wilson: Initial full-time employment as Chemistry Instructor. Amount: Based upon \$37,799 per academic year. Effective: August 13, 2001. Code: 012-4005O-1301-101
7. Nicole Zeller: Initial full-time employment as Nursing Instructor. Amount: Based upon \$31,686 per academic year. Effective: August 13, 2001. Employment is contingent upon receipt of transcripts. Code: 012-5116O-1301-104

B. Professional/Non-Faculty

1. Tony Hill: Initial full-time employment as Women's Head Basketball/Softball Coach at Lincoln Trail College. Amount: \$32,500 per fiscal year. Effective: June 20, 2001. Code: 53615L-3615L-1201-604
53614L-3614L-1201-604

2. Jill Winter: Initial full-time employment as District Student Recruiter Coordinator. Amount: Based upon \$23,500 per fiscal year. Effective: July 1, 2001. Code: 018-8117D-1201-302

C. Classified

1. Stacey Bradbury: Initial full-time employment as Computer Technician at Olney Central College. Amount: Based upon \$22,600 per fiscal year. Effective: June 21, 2001. Employment is contingent upon continued funding of a grant. Code: 65044O-5044O-1201-109
2. Terry Chapman: Initial full-time employment as Emergency Preparedness Technician at Frontier Community College. Amount: Based upon \$18,716 per fiscal year. Effective: July 2, 2001. Code: 014-5109F-1201-104
3. Vavette Sexton: Initial full-time employment as Administrative Assistant for the OCC/WVC Nursing Department at Wabash Valley College. Amount: Based upon \$17,775 per fiscal year. Effective: June 21, 2001. Code: 012-5116O-1601-104

400.2. Change in Status

A. Classified

1. Renee Smith: Change from Administrative Assistant to the President, FCC, wages \$31,409 per fiscal year, to Executive Assistant to the Chief Executive Office, DO, wages \$36,761 per fiscal year, effective June 21, 2001. Code: 015-8010C-1601-801

400.3. Temporary Reemployments

A. Lincoln Trail College/Learning Resource Center

1. Karen Coleman, Director of Learning Resource Center, effective July 1, 2001, through August 31, 2001.
2. Paul Lange, Audio/Visual Technician, effective July 1, 2001, through August 31, 2001.
3. Jo Wachtel, Office Assistant, effective July 1, 2001, through August 31, 2001.

400.4. Employment of Chief Finance Officer

400.5. President Contract Renewals

400.6. Special Assignments for 2001-02 (Attachment)

400.7. Resignation

A. Faculty

1. Greta Skogseth, English Instructor, effective June 1, 2001.

400.8. Retirements

A. Faculty

1. John Arview, Workforce Education Instructor, effective August 1, 2001.
2. Darlene Gifford, Nursing Instructor, effective August 1, 2001
3. Ken Paddick, English Instructor, effective August 1, 2001.

**400.6.Special Assignments
Frontier Community College**

Academic			2000-01	Recommended 2001-02
1.	Jeff Cutchin	Lead Inst, CISCO Systems	\$ 0	\$ 450
2.	Kathy Doty	Lead Inst, Office Occupations	0	450
 Extra-curricular				
1.	Kathy Doty	College Bowl Team Advisor	\$ 300	\$ 350

6-19-01

400.6.Special Assignments Lincoln Trail College

Academic		2000-01	Recommended 2001-02
1. Linda Branch	Lead Inst, Office Occup.	\$ 550	\$ 550
2. Lonnie Devin	Lead Inst, QIS	450	450
3. Paul Jenkins	Lead Inst, ACR	450	450
4. Jason Potts	Lead Inst, Drafting Tech	450	450
Extra Curricular			
1. Lonnie Devin	Scholastic Bowl Coordinator	\$ 350	\$ 350
2. TBD	Scholastic Bowl Coordinator	350	350
3. Searoba Mascher	Phi Theta Kappa Advisor	300	300
4. Linda Branch	Student Senate Advisor	500	1,000
5. Kathy Harris	Pool Manager	1,000	1,000
6. Yvonne Newlin	Performing Arts Coordinator	1,000	1,000

400.6.Special Assignments Olney Central College

Academic		2000-01	Recommended 2001-02
1. Johnie Harrell	Lead Inst, CRT Auto Service Tech	\$ 500	\$ 500
2. Russ Jausel	Lead Inst, Industrial Maint Tech	500	550
3. Art Miller	Lead Inst, Office Occup/Clerical	500	500
4. Kristi Urfer	Lead Inst, Accounting	450	450
5. Joyce Rusk	Lead Inst, Sec & Med Ofc Occup	450	450
6. Ryan Roark	Lead Inst, CISCO Systems	450	450
Academic - Nursing			
1. TBD	Dept Head, Nursing/OCC	\$ 2,500+ 12hrs rel time	\$ 2,500 + 12hrs rel time
2. Genevieve Bruce	Dept Head, Nursing/FCC	\$ 2,500 + 6hrs rel time	\$ 2,500 + 12hrs rel time
3. Sandra Burtron	Dept Head, Nursing/LTC	\$ 2,500 + 12hrs rel time	\$ 2,500 + 12hrs rel time
4. Kathleen Nelson	Dept Head, Nursing/WVC	\$ 2,500 + 12hrs rel time	\$ 2,500 + 12hrs rel time
Athletic			
1. Jessica Morris	W Volleyball Coach	\$ 3,000	\$ 3,000
Extra Curricular			
1. Lisa Benson	WYSE Coordinator	\$ 100	\$ 100
2. Lucille Lance	Phi Theta Kappa Advisor	300	300
3. Rob Mason	WYSE Coordinator	100	100
4. Steve Marrs	Performing Arts Coordinator	1,000	1,000
Other			
1. Ed Wright	Coordinator of Food Services	\$ 12,000	\$ 12,000

400.6.Special Assignments Wabash Valley College

Academic		2000-01	Recommended 2001-02
1. Judy Brewster	Lead Inst, Social Services	\$ 450	\$ 450
2. Byford Cook	Lead Inst, Machine Shop	500	500
3. Clint Weisgerber	Lead Inst, Manufacturing Tech	450	450
4. Dan Edwards	Lead Inst, Radio/TV	450	450
5. Bob Effland	Lead Inst, Electronics	500	500
	WVJC Engineer	6,500 +	6,500 +
		1/2 rel time	1/2 rel time
6. Larry Hoeszle	Lead Inst, Diesel Equipment	500	500
7. Linda Kolb	Lead Inst, Early Child Dev	450	450
	Small World	2,400	2,400
8. Cathy Robb	Lead Inst, Office Occup	500	500
9. Don Mersinger	Lead Inst, Agriculture	500	500
10. David Wilderman	Lead Inst, Marketing	450	450
 Athletic			
1. Paul Schnarre	Athletic Director	\$ 3,500	\$ 3,500
	Head W Softball Coach	3,000	3,000
2. Clyde Buck	Asst M Basketball Coach	1,000	2,000
 Extra Curricular			
1. Jerry Bayne	Community Service Director	1/2 rel time	1/2 rel time
	Student Publications Advisor	1,000	1,000
2. James Cox	Theatre House Manager	5,000	5,000
3. Brenda Phegley	Phi Theta Kappa Advisor	300	300
4. Audrey Tice	Art Gallery Coordinator	700	700
5. Greg Goldman	Sports Info Officer	2,000	2,000

400.6.Special Assignments District Office

		2000-01	Recommended 2001-02
Academic			
1. Susan Rhine	TOEFL Testing & ESL	\$ 450	\$ 450
Athletic			
1. Don Mersinger	Int'l Soccer Coach	\$ 1,500	\$ 1,500

Agenda Item #15
Collective Bargaining Report

Agenda Item #16

Litigation

Agenda Item #17

Acquisition and Disposition of Property

Agenda Item #18

Other Items

Agenda Item #19

Adjournment

