

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

July 18, 2006



Location:

**Wabash Valley College
2200 College Drive
Mt. Carmel, Illinois 62863**

**Dinner – 6:00 p.m. – Cafeteria
Meeting – 7:00 p.m. – Cafeteria**

**Illinois Eastern Community Colleges
Board Agenda**

**July 18, 2006
7:00 p.m.
Wabash Valley College**

1. Call to Order & Roll Call.....Chairman Lane
2. Disposition of Minutes..... CEO Bruce
3. Recognition of Visitors and Guests Bruce
 - A. Visitors and Guests
 - B. IECEA Representative
4. Public Comment
5. Reports
 - A. Trustees
 - B. Presidents
 - C. Cabinet
Coal Mining Technology/Telecom
6. Policy First Reading (and Possible Approval)..... Bruce
 - A. None
7. Policy Second Reading Bruce
 - A. None
8. Staff Recommendations for Approval
 - A. 2006-2008 Marketing and Information Plan.....Schwartz
 - B. Accountability & Program Review 2005-2006 Report.....Pampe
 - C. Performance Report.....Pampe
 - D. Radiography Program Application & Admission Revisions Bruce
 - E. Affiliation Agreement with Casey Healthcare Bruce
 - F. Affiliation Agreement with Sikorski Chiropractic Bruce
9. Bid Committee Report Bruce
10. District Finance
 - A. Financial Report.....Browning
 - B. Approval of Financial Obligations.....Browning
11. Chief Executive Officer's Report Bruce
12. Executive Session Bruce

- 13. Approval of Executive Session Minutes
 - A. Written Executive Session Minutes Bruce
 - B. Audio Executive Session Minutes..... Bruce
- 14. Approval of Personnel Report Bruce
- 15. Collective Bargaining Bruce
- 16. Litigation..... Bruce
- 17. Acquisition and Disposition of Property..... Bruce
- 18. Other Items
- 19. Adjournment

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges – Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College – Community College District No. 529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White, and State of Illinois, held in the Banquet Room, at Olney Central College, 305 North West Street, Olney, Illinois, Tuesday, June 20, 2006.

AGENDA #1 – “Call to Order & Roll Call” – Mr. James W. Lane, Jr., Chairman, who chaired the meeting, called the meeting to order at 7:00 p.m. and directed the Board Secretary, Mr. Harry Hillis, Jr., to call the roll.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

Mrs. Brenda K. Culver, Dr. George Andrew Fischer, Mr. Walter L. Koertge, Mr. James W. Lane, Jr., Dr. Larry Rost, Mr. Kevin C. Williams, Miss Marilyn J. Wolfe. Also present was Ms. Jessica Lowe, student trustee. Trustees absent: None. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Mr. Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.

Dr. Jack Davis, President of Olney Central College.

Dr. Michael Dreith, President of Frontier Community College.

Dr. Harry Benson, President of Wabash Valley College.

Ms. Penny Quinn, Dean of Instruction of Lincoln Trail College.

Mr. Roger Browning, Chief Finance Officer & Treasurer.

Mrs. Tara Buerster, Director of Human Resources.

Ms. Christine Cantwell, Associate Dean of Academic & Student Support Services.

Mr. Alex Cline, Director of Information & Communications Technology.

Ms. Kathleen Pampe, Associate Dean, Career Education & Economic Development.

Ms. Pamela Schwartz, Associate Dean of Institutional Development.

Mr. George Woods, Dean of Workforce Education.

Abbreviations Used in Minutes:

BITS – Business Industry Training Services

DO – District Office

DOC – Department of Corrections

DRS – Division of Rehabilitation Services

FCC – Frontier Community College

HLC – Higher Learning Commission

ICCB – Illinois Community College Board

ICCTA – Illinois Community College Trustees Association

IECC – Illinois Eastern Community Colleges

IECCEA – Illinois Eastern Community Colleges Education Association

LCC – Lawrence Correctional Center

LTC – Lincoln Trail College

LWIB – Local Workforce Investment Board

OCC – Olney Central College

PHS – Protection, Health & Safety

RCC – Robinson Correctional Center
SURS – State Universities Retirement System
WED – Workforce Education
WVC – Wabash Valley College

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes of the regular meeting, Tuesday, May 16, 2006, were presented for disposition.

Board Action: Miss Wolfe made a motion to approve minutes of the foregoing meeting as prepared. Mr. Koertge seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion carried.

AGENDA #3 – “Recognition of Visitors & Guests” –

#3-A. Visitors & Guests: Visitors and guests present were recognized.

#3-B. IECCEA Representative: None.

AGENDA #4 – “Public Comment” – None.

AGENDA #5 – “Reports” –

#5-A. Report from Trustees: None.

#5-B. Report from Presidents: Written reports from each of the four colleges were noted.

#5-C. Report from Cabinet: Mr. Woods presented an update on Coal Mining Technology/Telecom.

AGENDA #6 – “Policy First Readings (and Possible Approval)” –

#6-A. Unpaid Leave: Under current Board policy, all unpaid leave must be approved by the Board of Trustees. This policy has caused some difficulties from time to time. Occasionally, District employees have to care for a parent, a child, or have a personal illness that requires intermittent days off for care of others or to take care of their own illness. If an employee has used all sick leave and wants to take unpaid leave, the current policy does not allow for a one or two day leave of absence. The policy change will allow the CEO to grant up to two weeks of unpaid leave for an employee. In most instances, the employee will be requesting a 1-3 day leave for pressing medical problems involving either family or themselves. This revision will add the following sentence to Paragraph E of Policy 400.4: “The CEO may grant up to two week’s leave of absence without pay to a full-time employee.”

Recommendation: An amended copy of the foregoing revised policy was presented and without objection the Chair directed that the amended copy be accepted and made a part of the records of this meeting. The CEO recommended that second reading be waived and the foregoing revised policy be adopted.

Board Action: Mrs. Culver made a motion to waive second reading and adopt the revised Leave and Benefit Policy 400.4 as recommended. Dr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #7 – “Policy Second Readings” – None.

AGENDA #8 – “Staff Recommendations for Approval” – The following staff recommendations were presented for approval.

Change Order of Agenda: Without objection, the Chair directed that the order of the agenda be changed and that Agenda Item #8-Q be considered at this point in the meeting.

#8-Q. Expansion of Robinson Enterprise Zone: The City of Robinson has approached the District requesting an expansion of the existing enterprise zone to cover a proposed new dairy farm, to be operated by Paul Morris at a location just north of Robinson. The property will be granted abatement of local real estate taxes for five years. Mr. Morris was present to explain the proposed dairy farm operation.

Recommendation: The CEO recommended that the request for expansion of the existing Robinson Enterprise Zone to cover a proposed new dairy farm operation be approved.

Board Action: Mr. Williams made a motion to approve expansion of the Robinson Enterprise Zone as recommended. Mrs. Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-A. Agreement with Division of Rehabilitation Services: Illinois Eastern Community Colleges (IECC) currently has an agreement with the Division of Rehabilitation Services (DRS) to clarify relationships between DRS and the four colleges within the IECC system. The agreement clarifies DRS responsibilities for funding disability related services and IECC responsibilities for funding accommodations for students with disabilities. The intent of the agreement is to ensure that students with disabilities receive services needed to complete their course of study and that they can obtain viable employment for independent living. DRS can provide technical assistance including physical accessibility surveys, accommodation consultation, and information on computer assigned real time captioning (CART). This agreement will be effective from July 1, 2006 and will remain in effect until June 30, 2007, unless terminated by either party.

Recommendation: The CEO recommended approval of this agreement.

Board Action: Mr. Koertge made a motion to approve the foregoing agreement with the Division of Rehabilitation Services as recommended. Ms. Lowe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-B. RAMP Document FY2008: Ms. Cantwell reviewed the Resource Allocation and Management Plan (RAMP) for FY 2008, which includes four capital project requests from FCC, LTC, OCC and WVC, as follows:

Olney Central College
Project Name: Applied Technology Center
District Priority No.: 1 of 4
Total Building Budget: \$1,677,486

Wabash Valley College
Project Name: Technology/Student Support Expansion to Main Hall
District Priority No.: 2 of 4
Total Building Budget: \$6,712,145

Lincoln Trail College
Project Name: Center for Technology
District Priority No.: 3 of 4
Total Building Budget: \$8,243,393

Frontier Community College
Project Name: Student Center
District Priority No.: 4 of 4
Total Building Budget: \$3,217,164

Recommendation: The CEO recommended approval of the RAMP document for submission to the Illinois Community College Board.

Board Action: Mr. Koertge made a motion to approve IECC's Resource Allocation and Management Plan for FY2008 as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-C. Inter-Fund Loans Resolution: The CFO presented a resolution relating to inter-fund loans. State statute requires that the Board of Trustees approve by resolution each year certain inter-fund loans and transfers. The CEO recommended adoption of the following resolution authorizing inter-fund loans during fiscal year 2007.

WHEREAS, the Board of Trustees of Illinois Eastern Community Colleges District No. 529 desires to affect certain inter-fund loans for fiscal year 2007, pursuant to 110 ILCS 805/3-34, and

WHEREAS, these inter-fund loans, from any fund to any other fund maintained by the Board, are for the purpose of disbursing such funds to be used in meeting the ordinary and necessary expenditures of the District.

SO BE IT RESOLVED, that the Board of Trustees hereby authorizes the Treasurer of the District to make inter-fund loans as required for fiscal year 2007, and to make the necessary transfers therefore.

BE IT FURTHER RESOLVED, that each such inter-fund loan must be repaid and retransferred to the proper fund no later than June 30, 2007.

Board Action: Miss Wolfe made a motion adopt the foregoing resolution relating to Inter-Fund Loans as recommended. Dr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-D. FY2006-2007 Budget Resolution: The CFO presented a resolution on budget requirements. The CEO recommended adoption of the following resolution establishing budget requirements for fiscal year 2006-2007.

BE IT RESOLVED by the Board of Trustees of Illinois Eastern Community Colleges District No. 529 of the State of Illinois, that the following requirements are hereby established relative to the budget for said community college district for the 2007 fiscal year:

1. Date of Fiscal Year: July 1, 2006 - June 30, 2007.
2. Publication of Notice of Public Hearing on Budget: On or before August 11, 2006.
3. Tentative Budget to be available for Public Inspection at the District Business Office: On and after August 11, 2006.
4. Mailing Tentative Budget to Board of Trustees: August 11, 2006.
5. Public Hearing on Budget: September 19, 2006 at the hour of 6:00 p.m. to 6:30 p.m., local time, Lincoln Trail College, 11220 State Highway 1, Robinson, IL 62454.
6. Adoption of Budget: September 19, 2006 following the Public Hearing.

Board Action: Ms. Lowe made a motion adopt the foregoing resolution establishing budget requirements as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-E. Building & Maintenance Fund Resolution: The CFO presented a resolution relating to expenditures from the Building and Maintenance Fund. The CEO recommended approval of the following resolution authorizing certain expenditures from the Operations, Building and Maintenance Fund.

WHEREAS, expenses payable from taxes levied for operations, building and maintenance purposes and for the purchase of school grounds are subject to 110 ILCS 805/3-20.3.

WHEREAS, funds expended for obligations incurred for the improvement, maintenance, repair or benefit of buildings and property, including cost of interior decorating and the installation, improvement, repair, replacement and maintenance of building fixtures, for the rental of buildings and property for community college purposes or for the payment of all premiums for insurance upon buildings and building fixtures shall be paid from tax levied for operations, building and maintenance purposes and the purchase of school grounds,

WHEREAS, payment of all salaries for maintenance and grounds workers, custodial employees, or any other operations and maintenance staff, engineers, or such other contractors as required, and all costs of fuel, lights, gas, water, and custodial supplies and equipment, or the cost of a professional survey of the conditions of school building, or any one or more of the preceding items may not be paid from tax levied for operations, building and maintenance purposes and the purchase of school grounds without resolution of the Board of Trustees,

SO BE IT RESOLVED, that the Board of Trustees of the Illinois Eastern Community Colleges District No. 529 by resolution authorizes the Chief Executive Officer of the District to budget and expend funds from tax for operations, building and maintenance purposes for the payment of salaries for maintenance and grounds workers, custodial employees, or any other operations and maintenance staff, engineers, or such other contractors

as required, and all costs of fuel, lights, gas, water, and custodial supplies and equipment or the cost of a professional survey of the conditions of school buildings or any one or more of the preceding items.

Board Action: Miss Wolfe made a motion to adopt the foregoing Building and Maintenance Fund Expenditure resolution as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-F. Working Cash Fund Resolution: The CEO presented a Working Cash Fund resolution. The CEO recommended adoption of the following resolution authorizing the Treasurer to permanently transfer approximately \$40,434.05 Working Cash Fund interest to the General Fund on or before June 30, 2006.

WHEREAS, the Board of Trustees affected the permanent transfer of interest earned on the Working Cash Fund monies to the General Fund on or before June 30, 2006.

WHEREAS, the Board of Trustees initiated this transfer which is pursuant to 110 ILCS 805/3-33.6 for the purpose of disbursing such funds to be used in meeting the ordinary and necessary expenditures of the district.

WHEREAS, the Board used these funds for aforesaid purposes and no repayment of this money is required.

SO BE IT RESOLVED, that the Board of Trustees authorizes the Treasurer of the District to permanently transfer approximately \$40,434.05 Working Cash Fund interest to the General Fund, said transfer to be made on or before June 30, 2006.

Board Action: Mr. Williams made a motion to adopt the foregoing Working Cash Fund resolution as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-G. Prevailing Rate of Wages: The CFO presented the Ordinance relating to the Prevailing Rate of Wages. The CEO recommended adoption of "An Ordinance of the Board of Trustees of Illinois Eastern Community Colleges Ascertain the Prevailing Rate of Wages for Laborers, Mechanics and Other Workers Employed in any Public Works of Said District." The ordinance is the same as adopted one year ago and includes attachments listing the prevailing rate of wages for Crawford, Richland, Wabash and Wayne Counties, Illinois, as determined by the Illinois Department of Labor under date of June 2006. The determination is to be on file in the District Office and available to any interested party, attached to all contract specifications, and copies are to be mailed to the Secretary of State Index Division and Illinois Department of Labor. A notice of the determination must be published.

Board Action: Mr. Williams made a motion to adopt the Ordinance Ascertain the Prevailing Rate of Wages as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-H. Blue Cross Blue Shield Insurance Renewal: The CEO recommended approval to renew the contract with Blue Cross Blue Shield of Illinois for health and dental insurance coverage for district employees, with an approximate 4.8% increase in health insurance premiums and an approximate 2.7% decrease in dental premiums, effective August 31, 2006.

Board Action: Dr. Rost made a motion to renew the Blue Cross Blue Shield contract as recommended. Mrs. Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-I. FY07 Property, Automobile and Liability Insurance Renewal: Current carriers have provided renewal rates for FY07 that represent an approximate 2% decrease over expiring premiums. The CEO recommended approval to accept the renewal rates as follows:

Property \$74,480; General Liability \$41,157; School Leader E&O \$22,300; Inland Marine \$12,070; Terrorism \$6,212; Broadcast/Multi Media Liability \$3,357; Automobile \$55,240; Umbrella \$25,661; Workers' Compensation \$150,539; Medical Professional Liability (Nursing, Radiology, Cosmetology, Massage Therapy, Phlebotomy, Medical Assistant & Pharmacy Tech) \$13,576; Boiler & Machinery \$8,933; Crime \$2,649; Fiduciary \$2,788; Foreign Liability \$3,000; Student Athletic/Intercollegiate \$71,580; Student Intramural \$2,700. Total \$496,242.

Board Action: Dr. Fischer made a motion to accept renewal rates as recommended for the district's property, automobile and liability insurance for FY07 as recommended. Mr. Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-J. PHS Project Requested Budget Increase: This recommendation is relative to PHS Project # 529-B-1673-0905, Floor Tile Replacement at Olney Central College. The Board approved a PHS budget for this project in the amount of \$38,400. The application was approved by the Illinois Community College Board. The Board bid and contracted with Kieffer Brothers Construction Co. to perform the work. While removing the existing tile, it was discovered that the tile had been originally set in mortar that varies in thickness from ¾" to 2½". This mortar has deteriorated and is loose and crumbling and it is not possible to install the new ceramic tile over the existing mortar. The crumbling mortar must be removed down to the concrete slab and then a self-leveling high-compressive strength filler must be poured over the existing concrete slab prior to installing the new ceramic tile. The cost for this work is estimated to be approximately \$10,000. The CEO recommended that the Board of Trustees approve a budget modification request to the ICCB, and that this project budget be increased from \$38,400 to \$48,400.

Board Action: Mr. Williams made a motion to approve a budget modification request to the ICCB for the PHS Floor Tile Replacement Project at OCC as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-K. Accrual Run-Out: The CEO recommended approval to follow the procedure followed in prior years, to pay the July 13th FY06 “run-out” bills prior to Board approval, with the understanding that these bills will be made available for Board review at the July Board meeting.

Board Action: Miss Wolfe made a motion to approve payment of July 13, FY06 “run-out” bills prior to Board approval as recommended. Dr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-L. Increase in Transportation Fee: The District provides transportation services for all international students who attend IECC colleges. This transportation service includes pick-up from student residences, transportation to the college, and then a return to their residences. In addition, transportation to special events and tours are provided using IECC vehicles. Currently, the District charges \$100.00 per semester for transportation services. Due to increased fuel costs, the CEO recommended that the fee be increased to \$125.00 per semester effective Fall Semester 2006.

Board Action: Dr. Fischer made a motion to increase the transportation fee for international students to \$125.00 per semester as recommended. Ms. Lowe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-M. Affiliation Agreement with Weber Medical Clinic: IECC wishes to enter into a new affiliation agreement with the Weber Medical Clinic, Olney, Illinois. This new affiliation agreement is the standard affiliation agreement utilized by the District for the Associate Degree Nursing Program. The CEO recommended approval.

#8-N. Affiliation Agreement with Terre Haute Regional Hospital: IECC wishes to enter into a new affiliation agreement with the Terre Haute Regional Hospital, Terre Haute, Indiana. This new affiliation agreement is the standard affiliation agreement utilized by the District for the Pharmacy Technician Program. The CEO recommended approval.

Board Action: Miss Wolfe made a motion to approve affiliation agreements with Weber Medical Clinic for the Associate Degree Nursing Program and with Terre Haute Regional Hospital for the Pharmacy Technician Program as recommended. Mr. Williams seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-O. FY07 DOC Contract with Lawrence Correctional Center: The Illinois Department of Corrections (DOC) has prepared and submitted a proposed contract for LTC to provide educational services at the Lawrence Correctional Center for the contract year July 1, 2006 to June 30, 2007. The DOC proposes to provide the sum of \$285,379.00 for the contract year. This compares favorably to our existing contract with the Department and will allow continuation of all of the existing programs. The CEO recommended approval.

#8-P. FY07 DOC Contract with Robinson Correctional Center: The Illinois Department of Corrections (DOC) has prepared and submitted a proposed contract for LTC to provide educational services at the Robinson Correctional Center for the contract year July 1, 2006 to June 30, 2007. The DOC proposes to provide the sum of \$332,223.00 for the contract year. This compares favorably to our existing contract with the Department and will allow continuation of most of the existing programs with the exception of instruction in computers. The CEO recommended approval.

Board Action: Miss Wolfe made a motion to approve the FY07 Department of Corrections contract for educational services at the Lawrence Correctional Center and Robinson Correctional Center as recommended. Mr. Williams seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-Q. Expansion of Robinson Enterprise Zone: This item was considered earlier in this meeting.

#8-R. Ethics Resolution: The Board of Trustees has adopted all relevant resolutions pertaining to “State Government Officials and Employee Ethics Act” (Ethics Act). An October 2005 opinion of the Illinois Attorney General created confusion as to whether Illinois community colleges would be considered as “units of local government” or would be treated as “state agencies”. The Illinois Community College Trustees Association and the Illinois Council of Community College Presidents has been working to remove this ambiguity. The CEO recommended adoption of the following resolution would request that legal action be taken to clarify the board’s present position that the board of trustees is a unit of local government and not a state agency. The Board of Trustees remains in full compliance with the Ethics Act and only is seeking a clarification under which of the two specifications the board must file.

WHEREAS, in 1965 the Illinois Community College system was established in state law and community colleges were designated as “special districts” under the Illinois Constitution of 1970, and as such, they are considered “units of local government”; and

WHEREAS, in 2003 the Illinois General Assembly approved the “State Government Officials and Employees Ethics Act” (the Ethics Act) which became state law; and

WHEREAS, in October 2005, the Illinois Attorney General issued a legal opinion that states in part “that community college districts are ‘special districts’ under the Illinois Constitution of 1970. As such they are considered ‘units of local government’.” The opinion continues to state “Because community colleges districts constitute ‘public institutions of higher education’ . . . they fall within the definition of ‘State Agency’ as the term is used in the Ethics Act. Because the definition of ‘State Agency’ includes community college districts, it is my opinion that they . . . are not government entities authorized to adopt their own ethics ordinance or resolution. Rather community college districts and their employees must comply with the Ethics Act for State Agencies and State employees and the personnel policies established by the Illinois Community College Board”; and

WHEREAS, initial research reveals that there appears to be no legislative intent to consider community college districts as State Agencies under the Ethics Act; and

WHEREAS, local government autonomy and local control of community college districts could be threatened under the provisions of this opinion; and

WHEREAS, community college districts throughout Illinois have complied with requirements of the Ethics Act as determined by state law pertaining to “units of local government”; and

WHEREAS, community college districts wish to maintain high ethics standards and policies;

THEREFORE, BE IT RESOLVED by the Board of Trustees of the Illinois Eastern Community College District #529 that the Illinois Community College Trustee Association (the Association) work to clarify the intents and applications of the Ethics Act to community colleges;

AND BE IT FURTHER RESOLVED that the Association explore all possible avenues of gathering information;

AND BE IT FURTHER RESOLVED that the Association accept information, make decisions and take actions that it determines to be in the best interest of community colleges; and

AND BE IT FURTHER RESOLVED that the Association shall keep all trustees informed of its decisions;

AND BE IT FURTHER RESOLVED that the Association shall work closely with the Illinois Council of Community College Presidents to achieve the best possible results;

AND BE IT FURTHER RESOLVED that the Association shall coordinate a plan to share the expenses of these efforts among the various participating community colleges.

Board Action: Mrs. Culver made a motion to adopt the foregoing Ethics Resolution as recommended. Ms. Lowe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-S. Building Lease Agreements: The CEO recommended approval of the following leases as detailed in the Board Mailing for this meeting:

1. OCC Cosmetology Lease – amendment to lease for the Cosmetology program property located at 104 E. Main, Olney, IL extends the lease through June 30, 2007, at the current monthly rate of \$1,000.00.

2. IECC Dislocated Worker Program Lease – amendment to lease for the Dislocated Workers office space located at 214 E. Main, Olney, IL extends the lease through June 30, 2007, and the monthly rent shall increase by \$100.00 a month to \$1,100.00.

3. IECC Illinois Employment Training Center (IETC) – updated lease for the IETC space located at 216 E. Main, Olney, IL. The lease is for the period of July 1, 2006 through June 30, 2007, and the monthly rent shall increase by \$100.00 a month to \$960.00.

4. IECC/CMS IDES Sublease – amendment to sublease with Central Management Services for IL Dept. of Employment Security, located at 216 E. Main, Olney, IL to extend the lease through June 30, 2007, at a monthly rent to be determined but not less than the current monthly rate of \$472.00.

5. IECC/Lakeland College Sublease – amendment to sublease with Lakeland College Dislocated Workers Center for property located at 216 E. Main, Olney, IL extending the sublease to June 30, 2007, at a monthly rate to be determined but not less than the current monthly rate of \$772.00.

6. IECC/CEFS Sublease – amendment to sublease with CEFS Economic Opportunity Corporation for property located at 216 E. Main, Olney, IL, extending the sublease to June 30, 2007, at a monthly rate to be determined but not less than the current monthly rate of \$200.00.

7. IECC/IL Rehab Services Sublease – amendment to sublease with State of Illinois Rehabilitation Services for property located at 216 East Main, Olney, IL, to June 30, 2007, at a monthly rate to be determined but not less than the current monthly rate of \$200.00.

8. IECC/ILWIB Sublease – amendment to sublease with Illinois Local Workforce Investment Board for property located at 216 East Main, Olney, IL, to extend to June 30, 2007, at a monthly rate to be determined but not less than the current monthly rate of \$125.00.

9. IECC/Elvan Wallace and A. Carol Wallace – lease for the Frontier Newton Center located at 207 E. Jourdan, Newton, IL expiring on May 31, 2007, the monthly rent remains the same at \$837.00. No Board action required in 2006.

Board Action: Mr. Koertge made a motion to approve the foregoing lease agreements with details as set forth in the lease documents as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-T. Contract with Slover Institute: The CEO recommended approval of a contract with the Slover Institute for Medical Professionals, Marshall, Illinois, for the Phlebotomy Program.

Board Action: Miss Wolfe made a motion to approve a contract with the Slover Institute for the Phlebotomy Program as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #9 – “Bid Committee Report” – None.

AGENDA #10 – “District Finance” – The following District financial matters were presented:

#10-A. Financial Reports: The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$8,118,042.46, as of May 31, 2006.

#10-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for June 2006, totaling \$1,301,715.33, were presented for approval.

Board Approval for Payment of Financial Obligations: Miss Wolfe made a motion to approve payment of district financial obligations for June 2006, in the amounts listed, and payments from the revolving fund for May 2006. Ms. Lowe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #11 – “Chief Executive Officer's Report” – None.

AGENDA #12 – “Executive Session” – The Board of Trustees did not hold an executive session at this meeting.

AGENDA #13 – “Approval of Executive Session Minutes” – The Board of Trustees having conducted a semi-annual review of executive session minutes as mandated by Section 2.06 of the Open Meetings Act, the CEO presented the following recommendations:

A. The following written executive session minutes were reviewed in December 2005 and the decision was made at that time to keep them closed:

1. Tuesday, June 20, 1995.
2. Tuesday, August 15, 1995.
3. Tuesday, September 19, 1995.
4. Friday, August 2, 1996.
5. Tuesday, January 20, 1998.
6. Tuesday, June 15, 1999.
7. Tuesday, July 20, 1999.
8. Tuesday, February 20, 2001.
9. Tuesday, March 20, 2001.
10. Tuesday, June 19, 2001.
11. Tuesday, July 17, 2001.
12. Tuesday, September 18, 2001.
13. Tuesday, June 18, 2002.
14. Tuesday, July 16, 2002.
15. Tuesday, August 20, 2002.
16. Tuesday, September 17, 2002.
17. Tuesday, December 10, 2002.
18. Tuesday, February 18, 2003.
19. Tuesday, June 17, 2003.
20. Tuesday, August 19, 2003.
21. Tuesday, September 16, 2003.
22. Tuesday, August 17, 2004.
23. Tuesday, December 14, 2004.
24. Tuesday, June 21, 2005.
25. Tuesday, July 19, 2005.
26. Tuesday, August 16, 2005.

B. The following written executive session minutes have been approved, but remain closed, and are being subjected to the semi-annual review for the first time in June 2006:

1. Tuesday, April 18, 2006. Recommendation is that these minutes remain closed to the public record at this time.

C. Audio recordings of previously approved executive sessions will remain closed to the public record and these audio executive session recordings will remain in the custody of the Board Secretary until 18 months following the executive session at which the audio recordings were made:

1. Tuesday, August 17, 2004.
2. Tuesday, November 16, 2004.
3. Tuesday, December 14, 2004.
4. Tuesday, January 18, 2005.
5. Tuesday, February 15, 2005.
6. Tuesday, March 15, 2005.
7. Tuesday, April 19, 2005 (special meeting).

8. Tuesday, June 21, 2005.
9. Tuesday, July 19, 2005.
10. Tuesday, August 16, 2005.
11. Tuesday, April 18, 2006.

D. As part of the Board of Trustees semi-annual review of executive sessions, the Board notes that the audio tape recordings of the following meetings have been held by the Secretary for more than the 18 months required, and the Secretary is directed to destroy these recordings after this meeting:

1. Tuesday, August 17, 2004.
2. Tuesday, November 16, 2004.
3. Tuesday, December 14, 2004.

E. As part of the Board of Trustees semi-annual review of executive session minutes, the Board notes that executive sessions were not held on the following dates:

1. Tuesday, December 13, 2005.
2. Tuesday, January 17, 2006.
3. Tuesday, February 21, 2006.
4. Tuesday, March 21, 2006.
5. Tuesday, May 16, 2006.

Board Action: Mrs. Culver made a motion to accept the foregoing report as outlined, for minutes of executive sessions held on the dates listed. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #14 – “Approval of Personnel Report” – The CEO presented the following Personnel Report and recommended approval.

400.1. Request for Approval of Proposed Non-College Employment

A. Faculty

Holly Farley, Marshall Clinic, Effingham, IL, approximate time 50 days/240 hours.

400.2. Reemployment of IECC/LTC Correctional Center Employees for FY07. Employment is completely dependent upon funding from the Department of Corrections.

A. Administrative

1. Glen Donaldson, Associate Dean/RCC
2. Tim Watson, Correctional Site Director/LCC

B. Professional/Non-Faculty

1. John Arabatgis, Academic Counselor/LCC/RCC
2. Ida McVaigh, Youthful Offender Counselor/RCC

3. Karen Miller, Youthful Offender Counselor/LCC
- C. Classified
1. Kay Conour, Office Assistant/RCC
 2. Beverly Hemrich, Office Assistant/LCC
 3. Lori Watts, Records Assistant/LCC/RCC
- D. Faculty
1. Alice Holtzhouser, Business Management Inst/RCC
 2. James Patrick, Commercial Custodial Services Inst/LCC
 3. Harvey Ricker, Commercial Custodial Services Inst/RCC
 4. Lisa Shook, Food Service Tech Inst/LCC
 5. Paul Stouse, Horticulture Inst/RCC
 6. William Waddell, Computer Tech Inst/LCC

400.3. Approval of DOC Stipends

A stipend of 1.5% for FY2006 is recommended for eligible Department of Corrections employees.

400.4. Notice of Intent to Renew President Contracts

The Board of Trustees gave notice of intent to renew the contracts of the College Presidents: Dr. Jack Davis, Olney Central College; Dr. Michael Dreith, Frontier Community College.

400.5. Special Assignments

Frontier Community College FY06-07

Academic

1. Jeff Cutchin, Lead Inst Cisco Systems, \$450.
2. Kathy Doty, Lead Inst Office Occupations, \$450.
3. Rodney Maxey, Lead Inst Auto Tech, \$450.

Extra-Curricular

1. Jeff Cutchin, Computer Technician, \$6,000.
2. Jeff Cutchin, SIFE Advisor, \$400
3. Kathy Doty, College Bowl Team Advisor, \$400.
4. Jeannette Wiles, Phi Theta Kappa Advisor, \$400.

Other

1. Galen Dunn, O & M Team Leader, \$5,500.

Lincoln Trail College FY06-07

Academic

1. Bea Abernathy, Lead Inst Admin Information Tech, \$450.
2. David Johnston, Lead Inst Microcomputer Support Specialist, \$450.

Athletic

1. Mitch Hannahs, Athletic Director, \$3,500.

Extra-Curricular

1. Carrie Mallard, Scholastic Bowl Coordinator, \$350.
2. Carrie Mallard, Student Senate Advisor, \$500.
3. Lonnie Devin, Student Senate Advisor, \$500.
4. Diane Reed, Phi Theta Kappa Advisor, \$175.
5. Susan Polgar, Phi Theta Kappa Advisor, \$175.
6. Yvonne Newlin, Performing Arts Coordinator, \$1,000.

Other

1. Dan Leggitt, O & M Team Leader, \$5,500.

Olney Central College FY06-07

Academic

1. Mark Fitch, Lead Inst Collision Repair Tech, \$475.
2. Johnie Harrell, Lead Inst CRT Auto Service Tech, \$475.
3. Russ Jausel, Lead Inst Industrial Maint Tech, \$550.
4. Amie Mayhall, Lead Inst Office Technology, \$550.
5. Ryan Roark, Lead Inst Cisco Systems, \$450.
6. Kristi Urfer, Lead Inst Accounting, \$450.
7. Nedra Pershing, Lead Inst Massage Therapy, \$450.

Academic - Nursing

1. Anne Hustad, Dept Head, Nursing/OCC, \$3,000+12 hrs rel time.
2. Nancy Buttry, Dept Head, Nursing/FCC, \$3,000+12 hrs rel time.
3. Tamara Fralicker, Dept Head, Nursing/LTC, \$3,000+12 hrs rel time.
4. Kathleen Nelson, Dept Head, Nursing/WVC, \$3,000+12 hrs rel time.
5. Donna Henry, Full-Time Administrative (Health Care Grant), \$3,000.

Extra-Curricular

1. Carmen Allen, Phi Theta Kappa Advisor, \$300.
2. Kelly Payne, Asst Phi Theta Kappa Advisor, \$200.
3. Suzanne Downes, Performing Arts Coordinator, \$1,000.
4. Laurel Cutright, WYSE Coordinator, \$300.
5. Rob Mason, Asst WYSE Coordinator, \$200.
6. Ryan Roark, Asst WYSE Coordinator, \$200.

Other

1. Ed Wright, Coordinator of Food Services, \$12,500.
2. Larry Gangloff, O & M Team Leader, \$5,500.

Wabash Valley College FY06-07

Academic

1. Judy Neikirk, Lead Inst Social Services, \$450.
2. Byford Cook, Lead Inst Industrial Studies, \$450.

3. Kyle Peach, Lead Inst Radio/TV, \$450.
4. Mark Pettigrew, Lead Inst Machine Shop Tech, \$450.
5. Larry Hoeszle, Lead Inst Diesel Equipment, \$500.
6. Linda Kolb, Lead Inst Early Child Dev, \$450; Small World, \$2,400.
7. Don Mersinger, Lead Inst Agriculture, \$500.
8. Cathy Robb, Lead Inst Admin Information Tech, \$500.
9. David Wilderman, Lead Inst Marketing, \$450.
10. Gary Wise, Lead Inst Manufacturing Tech, \$450.
11. Jay Carter, Lead Inst Electronics, \$450.

Athletic

1. Paul Schnarre, Athletic Director, \$3,500; Head W Softball Coach, \$6,000.
2. Clyde Buck, Head W Basketball Coach, \$6,000.

Extra-Curricular

1. Brenda Phegley, Phi Theta Kappa Advisor, \$400.

Other

1. Ron Martin, O & M Team Leader, \$5,500.

District Office FY06-07

Extra-Curricular

1. Don Mersinger, Int'l Soccer Coach, \$2,500.
2. Amie Mayhall, Faculty Director of Student Learning Assessment, \$10,000+6 hrs rel time.
3. Nixie Hnetkovsky, Faculty Coordinator of Student Learning Assessment, FCC, \$1,000.
4. Travis Matthews, Faculty Coordinator of Student Learning Assessment, LTC, \$1,000.
5. Kelly Payne, Faculty Coordinator of Student Learning Assessment, OCC, \$1,000.
6. Mark Pettigrew, Faculty Coordinator of Student Learning Assessment, WVC, \$1,000.

400.6. Retirement

A. Classified

1. Kenneth Hawkins, Maintenance Worker, LTC, effective September 1, 2006.

Personnel Report Addendum

400.7. Authorization to hire IECC/LTC Correctional Center employees for FY07 pending DOC approval. Employment is contingent upon Department of Corrections and Illinois Eastern Community Colleges requirements.

A. Faculty

1. Kenneth Cantu, Food Service Technology Instructor, LTC/RCC.

400.8. Leave Request

A. Classified

1. Lindsay Willis, Upward Bound Student Advisor (GR), DO, Leave of Absence, effective August 8, 2006 through October 20, 2006. The requested leave is unpaid, without benefits, with allowance for substitution of paid leave time.

Change on Face: Without objection, the Chair directed that Personnel Report Item 400.2 be changed on its face to show the reemployment of IECC/LTC Correctional Center Employees is to be for FY07 instead of FY06.

#14-A. Board Action to Amend Personnel Report: Dr. Fischer made a motion to amend the Personnel Report, to add an addendum containing Sections 400.7 and 400.8 as recommended. Miss Wolfe seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion carried.

#14-B. Board Action to Approve Personnel Report: Dr. Rost made a motion to approve the foregoing amended Personnel Report as recommended. Mr. Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #15 – “Collective Bargaining” – None.

AGENDA #16 – “Litigation” – None.

AGENDA #17 – “Acquisition & Disposition of Property” – None.

AGENDA #18 – “Other Items” – None.

AGENDA #19 – “Adjournment” – Mr. Koertge made a motion to adjourn. Mr. Williams seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared the “Ayes” have it, the motion carried, and the meeting adjourned at 8:15 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #1

Call to Order and Roll Call

Agenda Item #2

Disposition of Minutes

Agenda Item #3

Recognition of Visitors and Guests

A. Visitors and Guests

B. IECEA Representatives

Agenda Item #4

Public Comment

Agenda Item #5

Reports

A. Trustees

B. Presidents

C. Cabinet

Coal Mining Technology/Telecom

Agenda Item #6

Policy First Reading (and Possible Approval)

None

Agenda Item #7

Policy Second Reading

None

Agenda Item #8

Staff Recommendations for Approval

Agenda Item #8A

IECC Marketing and Information Plan

Agenda Item #8A

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: July 18, 2006
RE: IECC Marketing and Information Plan

Each year the District prepares a “District-Wide Marketing/Information Plan” and updates it for the following two years.

The Plan is divided by the publications that the District will be preparing, mailing and recruiting efforts of District personnel, the reports that will be prepared to see the effects on enrollment of our marketing and recruiting programs, the training that will be done, and the public relations contacts that will be made with various groups in the District.

Finally, the plan sets forth the advertising program of each of the colleges and the District office and concludes with a page concerning District-wide goals for each of the colleges and the District.

Mr. Chairman, I recommend the Board approve the 2006-2008 IECC Marketing/Information Plan. The Directors of Information and Marketing, Recruitment, and Office of Institutional Development compiled this plan.

Because of its length, the document has been sent to you separately.

TLB/rs

Agenda Item #8B

Accountability & Program Review 2005-2006 Report

Agenda Item #8B

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: July 18, 2006
RE: 2005-2006 Accountability and Program Review Report

The IECC Accountability and Program Review Report contains transfer and occupational program reviews based on quality, cost, and need. This report also includes a review of administrative, academic and support services.

Mr. Chairman, I recommend approval of the 2005-2006 Accountability and Program Review Report. The report was approved by the Cabinet on July 11, 2006 and will be filed with the Illinois Community College Board on August 1, 2006.

The document has been sent to you under separate cover because of its length.

TLB/rs

Agenda Item #8C

Performance Report

Agenda Item #8C

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: July 18, 2006
RE: Performance Report for Fiscal Year 2006

The Performance Report is an annual report prepared for the Illinois Community College Board and the Illinois Board of Higher Education as a District-wide review of how IECC meets the six policy areas of higher education performance as identified in the Illinois Commitment for Higher Education.

Those six policy areas are:

- 1) Higher education will help Illinois sustain strong economic growth through its teaching, service and research activities;
- 2) Higher education will join elementary and secondary education to improve teaching and learning at all levels;
- 3) No Illinois citizen will be denied an opportunity for a college education because of financial need;
- 4) Illinois will increase the number and diversity of citizens completing training and education programs;
- 5) Illinois colleges and universities will be accountable for providing high quality academic programs and the systematic assessment of student learning outcomes while holding students to ever higher expectations for learning and growth;
- 6) Illinois colleges and universities will continually improve productivity, cost-effectiveness, and accountability.

The report sets forth how well each of the colleges has met the six policy areas and includes information on how varying classes and programs have performed.

Because of a delay in receipt of essential information for the report from the Illinois Community College Board, we have been unable to complete the document in time to be included. However, the completed document will be available for your review at the Board meeting.

I recommend approval of the Fiscal Year 2006 Performance Report.

TLB/rs

Agenda Item #8D

Agenda Item #8D

Radiography Program Application & Admission Revisions

Agenda Item #8D

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: July 18, 2006
RE: Radiography Application Requirements

Students seeking admission to the Radiography Program must submit a comprehensive application and meet stringent requirements prior to admission.

The applications process sets forth to prospective students the ranking requirements, the due date for transcripts, the successful completion of a site visit form, and the test scores required on the ASSET/COMPASS Test. The application also sets forth other program requirements dealing with eyesight, hearing, verbal skills, motor skills, and emotional and mental functions.

Once the application process is completed, the procedures set forth the ranking of applicants and clarify the grade point average and course requirements needed for admission and successful completion of the program.

I ask the Board's approval of these Radiography application requirements.

TLB/rs

Attachment

Olney Central College Radiography Application Requirements

This is a rigorous training program with many applicants and a limited number of accepted students. Qualified applicants are ranked for admission based on a composite score derived from the ASSET/COMPASS Test, and GPA of specific high school science, social science and mathematics courses or college level program support courses.

Prospective Students

To qualify for ranking, applicants must meet or exceed the requirements listed below:

1. Complete an application to Olney Central College by March 1 for admission in June. To keep records current, if address or phone number changes from those submitted on application, send changes to Radiography Program Advisor at Olney Central College.
2. Minimum cumulative GPA of 2.5 for all college level courses **OR** if no college coursework has been completed, a cumulative high school GPA of 2.5. Students making application for the same year they graduate from high school must have a 2.5 GPA at the end of the first semester of their senior year to be eligible to apply.
3. ASSET/COMPASS Test (scores **MUST** be at the 34th national percentile or above in accordance with OCC admission standards).
4. LSC 1101 (General Biology I) **OR** equivalent (high school Biology I and II) with a grade of “C” or better. **
5. Math Placement Exam (scoring at College Algebra) **OR** complete Intermediate Algebra in college with a grade of “C” or better. **
6. Successfully complete CIS 1101 or higher level computer class **OR** approved documentation of computer proficiency through work experience **OR** approved high school computer coursework.
7. Register for and successfully complete HEA 2299, which includes a radiography orientation and 8 hours of agency observation.
8. All prospective students **MUST** review the Program Handbook and Clinical Guide, located in all IECC College Libraries or at www.iecc.edu/radtech/. The form, which must be completed to verify the review process, may be obtained at www.iecc.edu/radtech/Clinical_Guide_Review_Form.pdf or from Radiography Program Advisor. Submit the form verifying review to Radiography Program Advisor at Olney Central College by March 1.

Applicants who do not submit the completed form by March 1 will not qualify for the ranking process.

****Candidates not meeting these requirements may qualify for admission contingent upon successful completion of these program requirements prior to beginning Radiography course work.**

I. Transcripts

Official copies submitted by March 1.

1. Official High School or GED equivalent
2. All official post-secondary institutions

II. Site Visit

A site visit form must be completed by the clinical observation site and forwarded to Olney Central College to the attention of Radiography Program Advisor by March 1.

III. ASSET/COMPASS Test Scores

1. Official copies of test results must be submitted by March 1.
2. Test must be taken within two years of application.
3. If ASSET/COMPASS is test taken at another institution, it is the student's responsibility to have test scores submitted to Olney Central College.
4. Applicant may take the ASSET/COMPASS test twice during each year application is made to the program. However, testing dates MUST be 90 days apart.
5. Applicant should contact Radiography Program Advisor in the Student Services Office at OCC to determine if test scores meet application criteria.
6. If remediation is required by test scores, course work must be completed prior to retest.
7. Applicants should consult the college catalog or IECC website (www.iecc.edu) for any applicable fees related to repeating tests.

IV. Other Program Requirements

Technical Standards the student must have:

- a. Sufficient eyesight to observe patients, manipulate equipment, and evaluate radiographic quality.
- b. Sufficient hearing to assess patient needs and communicate verbally with other health care providers.
- c. Satisfactory verbal and written skills to communicate promptly and effectively in English.
- d. Sufficient gross and fine motor coordination to respond promptly, manipulate equipment, lift a minimum of fifty pounds, and insure patient safety.
- e. Satisfactory intellect, emotional, and mental functions to exercise independent judgment and discretion in the safe technical performance of medical imaging procedures.

PROCEDURES FOR RANKING APPLICANTS TO THE OCC RADIOGRAPHY PROGRAM

Scores from the following areas are totaled to determine the ranking score.

A. The three ASSET/COMPASS scores are added together and divided by a numerical constant. This mathematical process converts the ASSET/COMPASS test scores to a number comparable to a GPA.

B. Grade Point Average (See grading procedure, page 23 of the IECC catalog).

A. Grades earned in the college level radiography support courses, listed below, are used to calculate a GPA.

- LSC 2111 **and** LSC 2112
- ENG 1111 **or** SPE 1101
- PSY 1101 **or** SOC 2101 **or** SOC 2104 **or** SOC 2108
- BOC 1225

OR

B. Students who have not completed any college level radiography support courses, will have a GPA calculated based on grades earned in any of the following high school courses:

- Math: Trigonometry, Calculus, Advanced Math
- Science: Biology, Chemistry, Physics, Anatomy
- Sociology/Psychology
- Senior English /Advanced Speech

C. Human Anatomy and Physiology

If the student has completed college level Human Anatomy and Physiology I and/or II with grade of “C” or better, the student will earn extra ranking points for each course as follows:

A = 1.0

B = .75

C = .50

PROCEDURES FOR ADMITTING STUDENTS TO THE OCC RADIOGRAPHY PROGRAM

The Selection Committee which consists of the Associate Dean of Nursing and Allied Health, the Radiography Program Director and Clinical Coordinator meets in March and determines the number of students admitted.

1. Residency of qualified applicants is determined. Eligible applicants are ranked and admitted in the following order: in-district, out-of district, out-of-state and international.
2. Students are ranked from highest to lowest scores within each residency group.
3. Candidates are notified by U.S. Mail of their admission status the first week of

April.

ACCEPTED STUDENTS

Students notified of acceptance must:

1. **Secure his/her position in the class, by contacting the Program Director in writing stating his/her intention to begin the program.** If letter of intent is not received by the date indicated, an alternate will be admitted to the program.
2. Complete physical exam and required immunizations. (fees paid by student). Forms are distributed to students by Program Director.
3. Complete Criminal Background check by May 1* (fees paid by student)
4. Complete drug screening, if required by affiliating agencies. * (fees paid by student)
5. Purchase uniforms, lab jackets, and shoes prior to beginning clinical education in the fall semester. (estimate: \$75.00-\$100.00)
6. Meet with program staff at scheduled time to review program requirements, receive appropriate forms and ask questions regarding Radiography Program requirements/policies. You will be contacted to schedule an appointment at the address of record. **Failure to meet with program staff will result in forfeiture of the student's acceptance in the class and an alternate will be admitted to the program.**

*** An unsatisfactory background check and/or positive drug screening test will negate program admission.**

Students Not Accepted

Students who are not accepted are encouraged to reapply to the program. Students are not placed on a waiting list for the next application year. Students who reapply must repeat the complete application process.

Transfer Students

Advanced placement of a Radiography transfer student could be accommodated if space is available and if the student is at an appropriate educational level as determined by:

1. Transcripts
2. Placement Tests
3. Discussion with previous Program Director
4. Courses completed in previous program in correlation with OCC Radiography Curriculum.
5. Previous program was accredited by either a programmatic or regional accreditation agency.

Agenda Item #8E

Affiliation Agreement with Casey Healthcare

Agenda Item #8E

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: July 18, 2006
RE: Affiliation Agreement with Casey Healthcare

IECC wishes to enter into a new affiliation agreement with Casey Healthcare, located in Casey, Illinois.

This new affiliation agreement for the Medical Assistant Program is our standard affiliation agreement utilized by the District.

I ask the Board's approval of this new affiliation agreement.

TLB/rs

Attachment

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
LINCOLN TRAIL COLLEGE
MEDICAL ASSISTANT PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this 12th day of July, 2006, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, LINCOLN TRAIL COLLEGE, for its Medical Assistant Program (hereinafter referred to as LTC) and Casey Healthcare - - Casey, IL (hereinafter referred to as AGENCY). *[Insert: Agency, City, and State Above]*

WITNESSETH THAT:

WHEREAS, LTC desires to make use of the AGENCY's facilities for clinical medical assistant laboratory practice by students of the Medical Assistant Program for the COLLEGE and

WHEREAS, the AGENCY has agreed to make its facilities available to the medical assistant students of LTC for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of patient care that are appropriate educational experiences for observation and participation by the students of LTC'S Medical Assistant Program subject to the conditions and limitations contained herein.
2. The arrangements for use of said facilities of the AGENCY will be made by the Dean of the College on behalf of Lincoln Trail College and the Administrative Supervisor on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses.
3. The AGENCY will be responsible for the supervision and guidance of the students in the clinical medical assistant laboratory practice, and will be available to the medical assistant students.

The specific assignment of learning experiences to specific students will be made and arranged by the Medical Assistant Faculty on behalf of LTC, in consultation with the Administrative Supervisor or Coordinator on behalf of the AGENCY. The Administrative Supervisor assumes full responsibility and supervision of the medical assistant students during their laboratory experience in the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY, and the

Administrative Supervisor on behalf of the AGENCY will be responsible for maintaining proper standards of medical assistant care and safeguard of patients assigned to students. The AGENCY personnel will retain full and final decisions for patient care assigned to medical assistant students.

5. Students are responsible for seeking health care if the need arises. Students are encouraged to carry their own health insurance and are required to pay their own health care fees.

Medical assistant students assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

Students who have physical or emotional disabilities which may negate success in medical assistant practice will not be permitted to use the AGENCY'S facilities. Students who have disabilities which may not negate success in medical assistant practice may participate in the contemplated program if approved by the AGENCY.

Prior to the use of any AGENCY facilities, under the contemplated program, LTC will furnish the AGENCY, upon request, a medical record, proof of insurance, and a letter of good standing for each participating student showing that said student fully complies with the requirements required by the AGENCY.

6. The faculty of LTC participating in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff.
7. LTC will provide orientation of the educational program for the AGENCY staff.
8. The students and instructors will safeguard the confidential nature of all information which may come to them with regard to patients and AGENCY records.

9. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Medical Assistant Faculty and medical assistant students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.
10. Automatic renewal of the agreement will be made each summer. Either party hereto may terminate this AGREEMENT with a 90 day written termination notice to the other party.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the ____ day of _____, 2006.

AGENCY

LINCOLN TRAIL COLLEGE

Medical Services Director

Medical Assistant Faculty Member

Agency Administrator

College Dean

College President

Chairman, Board of Trustees
Illinois Eastern Community
Colleges

Agenda Item #8F

Affiliation Agreement with Sikorski Chiropractic

Agenda Item #8F

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: July 18, 2006
RE: Affiliation Agreement with Sikorski Chiropractic

IECC wishes to enter into a new affiliation agreement with Sikorski Chiropractic, located in Robinson, Illinois.

This new affiliation agreement for the Medical Assistant Program is our standard affiliation agreement utilized by the District.

I ask the Board's approval of this new affiliation agreement.

TLB/rs

Attachment

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
LINCOLN TRAIL COLLEGE
MEDICAL ASSISTANT PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this 26th day of June, 2006, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, LINCOLN TRAIL COLLEGE, for its Medical Assistant Program (hereinafter referred to as LTC) and Sikorski Chiropractic - - Robinson, IL (hereinafter referred to as AGENCY). [*Insert: Agency, City, and State Above*]

WITNESSETH THAT:

WHEREAS, LTC desires to make use of the AGENCY's facilities for clinical medical assistant laboratory practice by students of the Medical Assistant Program for the COLLEGE and

WHEREAS, the AGENCY has agreed to make its facilities available to the medical assistant students of LTC for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of patient care that are appropriate educational experiences for observation and participation by the students of LTC'S Medical Assistant Program subject to the conditions and limitations contained herein.
2. The arrangements for use of said facilities of the AGENCY will be made by the Dean of the College on behalf of Lincoln Trail College and the Administrative Supervisor on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses.
3. The AGENCY will be responsible for the supervision and guidance of the students in the clinical medical assistant laboratory practice, and will be available to the medical assistant students.

The specific assignment of learning experiences to specific students will be made and arranged by the Medical Assistant Faculty on behalf of LTC, in consultation with the Administrative Supervisor or Coordinator on behalf of the AGENCY. The Administrative Supervisor assumes full responsibility and supervision of the medical assistant students during their laboratory experience in the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY, and the

Administrative Supervisor on behalf of the AGENCY will be responsible for maintaining proper standards of medical assistant care and safeguard of patients assigned to students. The AGENCY personnel will retain full and final decisions for patient care assigned to medical assistant students.

5. Students are responsible for seeking health care if the need arises. Students are encouraged to carry their own health insurance and are required to pay their own health care fees.

Medical assistant students assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

Students who have physical or emotional disabilities which may negate success in medical assistant practice will not be permitted to use the AGENCY'S facilities. Students who have disabilities which may not negate success in medical assistant practice may participate in the contemplated program if approved by the AGENCY.

Prior to the use of any AGENCY facilities, under the contemplated program, LTC will furnish the AGENCY, upon request, a medical record, proof of insurance, and a letter of good standing for each participating student showing that said student fully complies with the requirements required by the AGENCY.

6. The faculty of LTC participating in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff.
7. LTC will provide orientation of the educational program for the AGENCY staff.
8. The students and instructors will safeguard the confidential nature of all information which may come to them with regard to patients and AGENCY records.

9. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Medical Assistant Faculty and medical assistant students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.
10. Automatic renewal of the agreement will be made each summer. Either party hereto may terminate this AGREEMENT with a 90 day written termination notice to the other party.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the ____ day of _____, 2006.

AGENCY

LINCOLN TRAIL COLLEGE

Medical Services Director

Medical Assistant Faculty Member

Agency Administrator

College Dean

College President

Chairman, Board of Trustees
Illinois Eastern Community
Colleges

Agenda Item #9

Bid Committee Report

BID COMMITTEE REPORT

JULY 2006

IECC

1. Janitorial Equipment, Supplies and Office Copy Paper
2. Laptop Computers
3. Projectors

Wabash Valley College

1. Diesel Lawn Mower

TO: Board of Trustees
 FROM: Bid Committee
 SUBJECT: Bid Recommendation – Janitorial Equipment, Supplies and Office Copy Paper
 DATE: July 18, 2006

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

The Bid Committee recommends acceptance of the following bids that meet all specifications:

The grand total of all janitorial bids is **\$28,404.21**.

<u>Item #</u>	<u>Qty</u>	<u>Description</u>	<u>Bid Amount</u>
Black & Company Effingham, IL			
CONSUMABLES:			
14	120	Double "A" Battery	30.00
15	44	Triple "A" Battery	11.00
17	112	"C" Battery	61.60
TOTAL:			\$102.60
Cannon Distributing Herrin, IL			
SUPPLIES:			
64	4	Jumbo Tissue Dispenser	40.00
TOTAL:			\$40.00
Corporate Express St. Louis, MO			
SUPPLIES:			
34	8	Burgundy Nomad Mat	201.52
34A	1	Brown, 3' x 5' Nomad Mat	25.19
34B	2	Brown, 2' x 3' Nomad Mat	23.96
58	10	Swivel Head Flashlight	68.70
61	1	Liners for Sturdy Station	30.05
CONSUMABLES:			
6	16 (250/cs)	33 x 40" Trash Bag	269.12
TOTAL:			\$618.54

<u>Item #</u>	<u>Qty</u>	<u>Description</u>	<u>Bid Amount</u>
HP Products			
Indianapolis, IN			
EQUIPMENT:			
1	2	18" Upright Vacuum	1119.78
2	3	14" Upright Vacuum	1305.63
3	1	Automatic Scrubber	1621.47
SUPPLIES:			
9	8 (5/bx)	3M Topline Autoscrubber Pad	144.96
10	3 (5/bx)	13" Black Stripping Pad	17.70
11	6 (5/bx)	20" 3M White Super Polishing Pad	68.52
13	60	Brown Jersey Knit Glove	14.40
14	2 (1000/cs)	Medium Disposable Glove	89.00
15	3 (1000/cs)	Large Disposable Glove	133.50
18	16	Filter for Windsor Versamatic VSP	252.80
19	18	Bag Filter for Windsor Versamatic	151.92
21	1	Hose for Windsor Versamatic	21.69
22	3	Switch for Windsor VSE	34.26
28	96	Cloth Terri Towel	51.00
30	1	Tandem Brute Dolly	79.24
33	5	25 Gallon Container	455.10
35	6	23 Gallon Container	144.66
36	6	Sanitary Napkin Receptacle	123.66
37	1	Step-on-Container	52.66
38	4	Hose for Windsor VSE	65.00
39	7	Brute RIM Caddy	186.27
41	1 (5/bx)	20" Black Stripping Pad	11.42
42	12	Exhaust Filter for Windsor VSE	81.48
44	36	Reusable Rubber Glove	34.56
48	4	Power Cable for Windsor VSP	66.28
52	10	Pop Up Safety Cone	144.10
53	8	Wet/Dry Spill Pan	128.00
54	2	Squeegee Rubber Replacement	2.58
57	22	Jumbo Tissue Dispenser	236.50
CONSUMABLES:			
2	200 (12/cs)	Roll Paper Towel	3642.00
4	35 (12/cs)	Multi-fold Towel	574.70
5	3 (200/cs)	43 x 48" Trash Bag	56.31
7	120 (150/cs)	38 x 60" Trash Bag	2414.40
8	55 (500/cs)	24 x 33" Trash Bag	757.90
9	20 (96/cs)	Petite Bath Tissue	617.40
10	1 (250/cs)	Double Waxed Paper Bag	9.79
21	3 (24/cs)	Instant Hand Sanitizer	76.65
24	7 (100/cs)	High Strength Trash Bag	137.48
25	4 (100/cs)	43 x 47" Trash Bag on Roll	72.84
26	2 (1000/cs)	17 x 17" Trash Bag on Roll	27.56
27	2 (5000/cs)	Disposable Toilet Seat	50.12
TOTAL:			\$15,275.29

<u>Item #</u>	<u>Qty</u>	<u>Description</u>	<u>Bid Amount</u>
Industrial Soap			
St. Louis, MO			
SUPPLIES:			
2	18	Bowl Mop	7.02
3	48	Damp Mop Head	220.80
4	1 (5/bx)	Green Light Scrubbing Pad	6.64
5	2 (20/bx)	Green Scrub Pads/Doodle Bug	7.12
6	2 (20/bx)	Brown Scrub Pads/Doodle Bug	25.62
7	4 (5/bx)	Brown Stripping Pad	47.16
8	10 (5/bx)	Black Stripping Pad	117.90
12	4	Reusable Rubber Glove, 18mm thick	5.40
16	6	Wastebasket, 28 1/8 qt.	68.94
17	12	Lambs Wool Duster	41.64
20	1	Ext. Tube for Windsor Versamatic	25.11
23	6	O Cedar Broom	17.40
24	16	Lev-R-Matic Dispenser	440.00
25	2 (12/cs)	Time Mist Air Freshener Refill	54.00
26	12	32 oz. Measuring Cup	57.00
27	150	Cotton Washcloth	40.50
29	1 (12/cs)	Time Mist Air Sanitizer	45.34
31	2	32 Gallon Round Container	29.30
32	2	32 Gallon Round Lid	8.74
40	4	Reusable Rubber Glove, 28mm thick	5.40
43	3 (5/bx)	Burnishing Pad	38.25
45	12	Wastebasket, Rectangular, 28 1/8 qt.	123.60
46	5 (10/pk)	Bag Filter for Windsor Versamatic VSE	52.40
47	1	Lower Chasis for Windsor Versamatic VSE	40.10
49	3 (12/cs)	Time Mist-Ultra Concentrated Air Freshener	78.66
50	9	14 Qt. Plastic Bucket	48.06
51	6	Dust Pan	6.24
55	12	Safety Scraper	17.52
56	2 (100/bx)	Blades for Safety Scraper	7.50
62	36	Chemical Sprayer	7.20
CONSUMABLES:			
11	3 (case)	Hand Cleaner/Scrubber	150.15
12	8	Laundry Detergent	115.20
13	48	"D" Battery	28.80
16	12	9-Volt Battery	13.20
18	3 (12/bx)	Urinal Screen	18.21
TOTAL:			\$2,016.12

<u>Item #</u>	<u>Qty</u>	<u>Description</u>	<u>Bid Amount</u>
Pro-Tex-All Evansville, IN			
SUPPLIES:			
59	4	56 Gallon Container w/Lid	506.80
60	1	Baby Changing Table	126.72
63	12	5 Gallon Plastic Bucket	58.80
CONSUMABLES:			
22	24	Optimum Foaming Dispenser	no-charge
23	105 (case)	Optimum Foaming Lotion	3459.75
TOTAL:			\$4,152.07

Royal Wholesale Mt. Vernon, IL			
CONSUMABLES:			
1	225 (12 rls/cs)	Jumbo Toilet Paper	4716.00
3	23 (1008/pkg)	9 x 13 Wypall Towel	1147.70
TOTAL:			\$5,863.70

Schnaible Service & Supply Lafayette, IN			
CONSUMABLES:			
19	6 (6/cs)	Chlorine Bleach	40.80
20	5 (4/cs)	Pink Lotion Soap	36.85
TOTAL:			\$77.65

Universal Inc. Glen Ellyn, IL			
SUPPLIES:			
1	48	Dust Mop Heads	258.24
TOTAL:			\$258.24

COPY PAPER:

The Bid Committee recommends acceptance of the low bid received that meets all specifications from **Corporate Express** located in St. Louis, Missouri for a total of **\$21,957.60**.

Corporate Express St. Louis, MO	\$29.37 per carton (385) = \$11,307.45 \$30.87 per carton (345) = <u>\$10,650.15</u>	(July) (November) (No Bid on March Paper)
\$21,957.60		
HP Products Indianapolis, IN	\$25.18 per carton (1050) = \$26,439.00	(bid is not 30% recycled paper as specified)
Office Connection Vincennes, IN	\$31.99 per carton (1050) = \$33,589.50	

The following companies submitted lower bids but were rejected for the following reasons:

Equipment:

Item #1 18" Upright Vacuum

Industrial Soap – does not meet specs on water lift.

Cannon Distributing – does not meet specs on motor watts and over on weight.

Pro-Tex All – does not meet specs on motor watts and over on weight.

Item #2 14" Upright Vacuum

Industrial Soap – does not meet specs on triple layer filter bag.

Pro-Tex All – does not meet specs on vacuum motor watts and on brush motor.

Equipment:

Item #3 Automatic Scrubber

All-Type Vacuum-

Supplies:

Item #6 Brown Scrub Pads/Doodle Bug

Cannon Distributing-bid 5 pads per box instead of 20 per box as specified.

Consumables:

Item #1 Jumbo Toilet Paper

Cannon Distributing -did not provide sample.

Industrial Soap – did not provide sample.

Royal Wholesale – poor quality.

Item #3 Wypall Towels

Industrial Soap – did not provide sample.

Item #5 43 x 48" Trash Bags

All-Type Vacuum -- did not provide sample.

Industrial Soap – did not provide sample.

Item #6 33 x 40" Trash Bags

Industrial Soap – did not provide sample.

Item #9 Petite Bath Tissue

Black & Co. – did not provide sample.

Cannon Distrib. – did not provide sample.

Industrial Soap – did not provide sample.

Item #10 Waxed Paper Bags

Industrial Soap – did not provide sample.

Item #23 Foaming Pink Lotion Cleanser

Corporate Express- not compatible with dispensers we have.

Industrial Soap – not compatible with dispensers we have.

Item #25 43 x 47" Trash Bags on Roll

Lorenze – did not provide sample.

Item #26 17 x 17" Trash Bags on Roll

Industrial Soap – did not provide sample.

Respectfully submitted,

Terry Bruce
Galen Dunn
Harry Hillis, Jr.
Dan Leggitt
Ron Martin
Carl Sager

Source of Funds: Operations & Maintenance and Educational Fund

Department: Maintenance and Various Offices-(copy paper)

The "Advertisement for Bids" was placed in the Robinson Daily Mail for one (1) day.

Item #	EQUIPMENT	Qty	All-Type Vacuum & Janitorial Supply St. Louis, MO	Black & Company Effingham, IL	Cannon Distributing Herrin, IL	Corporate Express St. Louis, MO	HP Products Indianapolis, IN	Industrial Soap St. Louis, MO	Lorenz Wholesale Mattoon, IL	Office Connection Vincennes, IN	Pro-Tex-All Evansville, IN	Royal Wholesale Mt. Vernon, IL	Schnaible Service & Supply Lafayette, IN	Universal Inc. Glen Ellyn, IL
1	18" UPRIGHT VACUUM	2	1158.00	No-Bid	1058.00	1409.41	1119.78	1062.80	No-bid	No-Bid	1085.64	No-bid	1187.78	No-bid
2	14" UPRIGHT VACUUM	3	1407.00	No-Bid	1317.00	1725.88	1305.63	1221.54	No-bid	No-Bid	996.00	No-bid	1460.25	No-bid
3	14" CORD ELECTRIC AUTOMATIC SCRUBBER	1	1469.00 2151.00 1850.00	No-Bid	3439.00	1763.53	1621.47	2601.21	No-bid	No-Bid	1713.79	No-bid	No-bid	No-bid
Item #	SUPPLIES	Qty												
1	5" x 24" DUST MOP HEAD	48	287.52	No-Bid	407.04	266.40	357.12	261.60	324.00	No-Bid	302.40	No-bid	No-bid	258.24
2	BOWL MOP	18	No-bid	9.18	No-bid	12.42	8.64	7.02	11.52	No-Bid	9.18	17.28	No-bid	No-bid
3	28OZ. DAMP MOP HEAD	48	239.52	223.68	No-bid	452.16	252.96	220.80	No-bid	No-Bid	No-Bid	230.40	No-bid	264.96
4	13" GREEN LIGHT SCRUBBING PADS	1	10.12	10.69	No-bid	17.86	9.57	6.64	No-bid	No-Bid	8.99	11.16 20.12	No-bid	10.10
5	GREEN SCRUB PADS/DOODLE BUG	2	8.14	7.90	14.74	9.36	32.12	7.12	No-bid	No-Bid	24.12	26.70	54.50	26.60
6	BROWN SCRUB PADS/DOODLE BUG	2	11.98	35.98	11.08	34.90	32.12	25.62	No-bid	No-Bid	24.12	26.70	54.50	39.90
7	19" BROWN STRIPPING PAD, 3M #7100	4	66.44	87.24	85.48	107.64	63.88	47.16	No-bid	No-Bid	73.04	52.80 97.08	85.48	68.16
8	19" BLACK STRIPPING PADS, 3M #7300	10	255.20	218.10	159.50	514.70	355.60	117.90	No-bid	No-Bid	200.00	165.70 433.10	398.90	231.00

9	21" 3M TOPLINE AUTOSCRUBBER PAD #5000	8	No-bid	No-Bid	239.60	No-Bid	144.96	176.00	No-bid	No-Bid	155.92	No-bid	249.28	160.56
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Item #	SUPPLIES	Qty	All-Type Vacuum & Janitorial Supply St. Louis, MO	Black & Company Effingham, IL	Cannon Distributing Herrin, IL	Corporate Express St. Louis, MO	HP Products Indianapolis, IN	Industrial Soap St. Louis, MO	Lorenz Wholesale Mattoon, IL	Office Connection Vincennes, IN	Pro-Tex-All Evansville, IN	Royal Wholesale Mt. Vernon, IL	Schnaible Service & Supply Lafayette, IN	Universal Inc. Glen Ellyn, IL
10	13" BLACK STRIPPING PADS	3	30.36	33.45	31.86	44.73	17.70	19.92	No-bid	No-Bid	26.97	33.48 60.36	36.57	30.30
11	20" 3M WHITE SUPER POLISHING PAD	6	100.56	92.10	125.64	171.18	68.52	73.68	No-bid	No-Bid	103.20	95.04 172.02	143.22	111.66
12	REUSABLE RUBBER GLOVES	4	No-bid	No-Bid	No-bid	19.35	10.92	5.40	17.40	No-Bid	No-bid	No-bid	No-bid	No-Bid
13	BROWN JERSEY KNIT GLOVES	60	No-bid	16.80	No-bid	57.55	14.40	19.20	53.40	No-Bid	No-bid	No-bid	No-bid	No-Bid
14	MEDIUM DISPOSABLE POWDER FREE GLOVES	2	No-bid	128.00	No-bid	105.56	89.00	No-bid	127.20	No-Bid	101.14	117.80	150.22	No-Bid
15	LARGE DISPOSABLE POWDER FREE GLOVES	3	No-bid	192.00	No-bid	158.34	133.50	No-bid	190.80	No-Bid	151.71	176.70	225.33	No-Bid
16	WASTEBASKET, RUBBERMAID, 28 1/8 QUART	6	174.96	154.86	170.52	156.78	107.40	68.94	143.58	No-Bid	140.04	144.00	168.00	No-Bid
17	LAMBS WOOL DUSTER	12	No-bid	95.40	No-bid	99.00	42.48	41.64	110.52	No-Bid	92.16	No-bid	No-bid	No-Bid
18	HOSPITAL FILTER FOR WINDSOR VERSAMATIC VSP	16	383.20	No-Bid	No-bid	409.28	252.80	255.36	No-bid	No-Bid	No-bid	No-bid	No-bid	No-Bid
19	BAG FILTERS FOR WINDSOR VERSAMATIC VSP	18	431.82	No-Bid	No-bid	185.94	151.92	197.46	No-bid	No-Bid	No-bid	No-bid	No-bid	No-Bid
20	EXTENSION TUBE FOR WINDSOR VERSAMATIC PLUS	1	39.90	No-Bid	No-bid	47.71	27.35	25.11	No-bid	No-Bid	No-bid	No-bid	No-bid	No-Bid
21	HOSE FOR WINDSOR VERSAMATIC PLUS	1	45.38	No-Bid	No-bid	51.28	21.69	27.22	No-bid	No-Bid	No-bid	No-bid	No-bid	No-Bid
22	SWITCH FOR WINDSOR VSE	3	59.70	No-Bid	No-bid	57.12	34.26	45.12	No-bid	No-Bid	No-bid	No-bid	No-bid	No-Bid
23	O CEDAR MAXI-ANGLER BROOM	6	No-bid	315.84	43.08	24.72	26.82	17.40	51.62	No-Bid	81.30	82.62	No-bid	No-Bid
24	LEV-R-MATIC DISPENSER	16	No-bid	1954.88	No-bid	1356.00	1556.32	440.00	No-bid	No-Bid	528.00	1813.20	No-bid	No-Bid
25	TIME MIST-ULTRA AIR FRESHENER REFILLS	2	No-bid	68.00	No-bid	110.64	60.88	54.00	69.38	No-Bid	No-bid	59.80	83.44	No-Bid

Item #	SUPPLIES	Qty	All-Type Vacuum & Janitorial Supply St. Louis, MO	Black & Company Effingham, IL	Cannon Distributing Herrin, IL	Corporate Express St. Louis, MO	HP Products Indianapolis, IN	Industrial Soap St. Louis, MO	Lorenz Wholesale Mattoon, IL	Office Connection Vincennes, IN	Pro-Tex-All Evansville, IN	Royal Wholesale Mt. Vernon, IL	Schnaible Service & Supply Lafayette, IN	Universal Inc. Glen Ellyn, IL
26	32OZ. MEASURING CUPS	12	No-bid	79.20	No-bid	80.28	71.44	57.00	73.56	No-Bid	73.20	79.80	79.80	No-Bid
27	COTTON WASHCLOTHS	150	No-bid	No-bid	No-bid	No-bid	79.00	40.50	No-bid	No-Bid	No-bid	49.92	No-bid	No-Bid
28	CLOTH TERRI TOWELS	96	No-bid	92.16	No-bid	No-bid	51.00	No-bid	No-bid	No-Bid	No-bid	64.32	No-bid	No-Bid
29	TIME MIST OZIUM 3000 AIR SANITIZER	1	No-bid	54.65	No-bid	63.52	No-bid	45.34	54.75	No-Bid	60.93	57.37	67.24	No-Bid
30	TANDEM BRUTE DOLLY	1	129.34	99.50	113.40	104.26	79.24	87.05	95.48	No-Bid	93.10	95.44	98.85	No-Bid
31	32 GALLON CONTAINER; ROUND, 22" X 27 1/4"	2	65.22	45.00	55.16	46.08	32.18	29.30	42.20	No-Bid	41.16	45.72	42.24	No-Bid
32	32 GALLON ROUND LID, FIT ABOVE ITEM	2	22.54	14.50	17.64	14.68	10.56	8.74	13.46	No-Bid	13.10	15.30.	No-bid	No-Bid
33	25 GALLON CONTAINER, 18" X 42"	5	599.85	605.00	689.50	633.95	455.10	517.40	563.70	No-Bid	564.75	570.55	576.00	No-Bid
34	3M TERRA NOMAD MATS, BURGUNDY	8	No-bid	No-bid	No-bid	201.52	607.44	572.00	No-bid	No-Bid	No-bid	No-bid	No-bid	No-Bid
34A	3M TERRA NOMAD MATS, BROWN, 3' X 5'	1	No-bid	No-bid	No-bid	25.19	75.93	71.50	No-bid	No-Bid	No-bid	No-bid	89.80	No-Bid
34B	3M TERRA NOMAD MATS, BROWN, 2' X 3'	2	No-bid	No-bid	No-bid	23.96	69.90	62.00	No-bid	No-Bid	No-bid	No-bid	No-bid	No-Bid
35	23 GALLON CONTAINER, 20" X 11" X 30", TOP	6	251.82	192.00	242.76	201.60	144.66	146.52	184.62	No-Bid	183.00	320.04	184.80	No-Bid
36	SANITARY NAPKIN RECEPTICAL	6	232.14	174.60	199.08	183.06	123.66	126.06	167.64	No-Bid	163.44	167.58	162.12	No-Bid
37	STEP-ON CONTAINER	1	93.50	72.50	79.80	73.36	52.66	60.90	No-bid	No-Bid	65.52	72.75	66.69	No-Bid

Item #	SUPPLIES	Qty	All-Type Vacuum & Janitorial Supply St. Louis, MO	Black & Company Effingham, IL	Cannon Distributing Herrin, IL	Corporate Express St. Louis, MO	HP Products Indianapolis, IN	Industrial Soap St. Louis, MO	Lorenz Wholesale Mattoon, IL	Office Connection Vincennes, IN	Pro-Tex-All Evansville, IN	Royal Wholesale Mt. Vernon, IL	Schnaible Service & Supply Lafayette, IN	Universal Inc. Glen Ellyn, IL
38	HOSE FOR WINDSOR VSE 1-3	4	139.96	No-bid	No-bid	132.20	65.00	123.16	No-bid	No-Bid	No-bid	No-bid	No-bid	No-Bid
39	BRUTE RIM CADDY	7	333.69	247.80	282.24	259.49	186.27	213.71	237.65	No-Bid	231.70	237.58	237.86	No-Bid
40	REUSABLE RUBBER GLOVES, MED	4	No-bid	No-bid	No-bid	No-bid	10.92	5.40	No-bid	No-Bid	No-bid	No-bid	No-bid	No-Bid
41	20" BLACK STRIPPING PADS	1	19.76	14.45	20.50	29.34	11.42	12.28	13.95	No-Bid	22.44	47.40	23.87	18.61
42	EXHAUST FILTER FOR WINDSOR VSE 1-3	12	201.12	No-bid	No-bid	208.68	81.48	84.72	No-bid	No-Bid	No-bid	No-bid	No-bid	No-Bid
43	20" BURNISHING PADS	3	No-bid	53.70	54.75	85.59	47.91	38.25	No-bid	No-Bid	51.60	86.01	71.61	56.13
44	REUSABLE RUBBER GLOVES, EXTRA LARGE	36	No-bid	No-bid	No-bid	No-bid	34.56	48.60	No-bid	No-Bid	No-bid	No-bid	No-bid	No-Bid
45	WASTEBASKET, RECTANGULAR 28 1/8 QT	12	393.24	No-bid	341.04	313.56	214.80	123.60	No-bid	No-Bid	280.08	265.92	317.16	No-Bid
46	BAG FILTERS FOR WINDSOR VERSAMATIC VSE 1-3	5	99.95	No-bid	No-bid	62.80	60.60	52.40	No-bid	No-Bid	No-bid	No-bid	No-bid	No-Bid
47	LOWER CHASIS FOR WINDSOR VERSAMATIC VSE 1-3	1	69.90	No-bid	No-bid	69.87	47.25	40.10	No-bid	No-Bid	No-bid	No-bid	No-bid	No-Bid
48	POWER CABLE FOR WINDSOR VERSAMATIC VSP	4	115.96	No-bid	No-bid	103.96	66.28	77.84	No-bid	No-Bid	No-bid	No-bid	No-bid	No-Bid
49	TIME MIST-ULTRA CONCENTRATED METERED AIR FRESHENER REFILLS	3	No-bid	102.00	No-bid	147.15	96.09	78.66	104.10	No-Bid	106.53	101.28	No-bid	No-Bid
50	14 QT PLASTIC BUCKET WITH MOLDED IN GRADUATIONS FOR ACCURATE MEASURING	9	112.41	80.10	93.24	81.09	49.32	48.06	74.34	No-Bid	72.45	80.55	No-bid	No-Bid
51	HEAVY DUTY PLASTIC DUST PAN	6	34.50	18.30	20.16	16.92	6.96	6.24	16.98	No-Bid	16.38	18.42	No-bid	No-Bid

Item #	SUPPLIES	Qty	All-Type Vacuum & Janitorial Supply St. Louis, MO	Black & Company Effingham, IL	Cannon Distributing Herrin, IL	Corporate Express St. Louis, MO	HP Products Indianapolis, IN	Industrial Soap St. Louis, MO	Lorenz Wholesale Mattoon, IL	Office Connection Vincennes, IN	Pro-Tex-All Evansville, IN	Royal Wholesale Mt. Vernon, IL	Schnaible Service & Supply Lafayette, IN	Universal Inc. Glen Ellyn, IL
52	POP UP SAFETY CONES	10	246.90	198.50	218.40	200.80	144.10	No-Bid	183.90	No-Bid	179.40	209.60	206.00	No-Bid
53	WET/DRY SPILL PAN WITH HANDLE	8	189.44	158.00	No-bid	159.60	128.00	No-Bid	146.16	No-Bid	142.56	158.32	146.32	No-Bid
54	SOFT REPLACEMENT SQUEEGEE RUBBERS 12" SIZE	2	8.00	3.28	No-bid	2.62	2.58	No-Bid	2.50	No-Bid	2.66	4.20	No-bid	No-Bid
55	SAFETY SCRAPER WITH LOCKING SYSTEM AND NON-SLIP TRIGGER	12	45.48	19.20	No-bid	15.84	13.32	17.52	17.88	No-Bid	16.80	27.12	No-bid	No-Bid
56	BLADES FOR ABOVE LISTED ITEM	2	16.78	21.00	No-bid	19.10	14.78	7.50	18.68	No-Bid	17.84	21.76	No-bid	No-Bid
57	JUMBO JR TWIN TISSUE DISPENSER	22	No-bid	931.70	275.00	735.46	236.50	No-Bid	No-Bid	No-Bid	561.00	788.04	No-bid	No-Bid
58	INDUSTRIAL SWIVEL HEAD FLASHLIGHT	10	No-bid	103.50	No-bid	68.70	No-Bid	No-Bid	No-Bid	No-Bid	No-bid	88.70	No-bid	No-Bid
59	56 GALLON GLUTTON CONTAINER WITH LID	4	No-bid	851.20	No-bid	892.08	640.28	765.72	816.96	No-Bid	397.72 389.76 506.80	849.84	794.04	No-Bid
60	STURDY STATION 2, BABY CHANGING TABLE	1	198.32	187.65	201.60	185.35	133.05	156.96	170.00	No-Bid	126.72	169.65	172.80	No-Bid
61	PROTECTIVE LINERS FOR STURDY STATION 2	1	84.79	68.00	74.90	30.05	52.34	58.32	63.50	No-Bid	60.80	63.04	68.40	No-Bid
62	8" CHEMICAL RESISTANT TRIGGER SPRAYER	36	No-bid	45.36	No-bid	41.04	36.72	7.20	No-Bid	No-Bid	34.92	38.52	21.24	No-Bid
63	5 GALLON PLASTIC BUCKET WITH BALE	12	No-bid	No-bid	No-bid	No-bid	64.44 85.80	60.00	No-Bid	No-Bid	58.80	No-bid	No-bid	No-Bid
64	SINGLE ROLL JUMBO JR TISSUE DISPENSER	4	No-bid	50.00	40.00	339.00	389.08	45.60	No-Bid	No-Bid	76.00	79.80	74.36	No-Bid

Item #	CONSUMABLES	Qty	All-Type Vacuum & Janitorial Supply St. Louis, MO	Black & Company Effingham, IL	Cannon Distributing Herrin, IL	Corporate Express St. Louis, MO	HP Products Indianapolis, IN	Industrial Soap St. Louis, MO	Lorenz Wholesale Mattoon, IL	Office Connection Vincennes, IN	Pro-Tex-All Evansville, IN	Royal Wholesale Mt. Vernon, IL	Schnaible Service & Supply Lafayette, IN	Universal Inc. Glen Ellyn, IL
1	JUMBO JUNIOR TOILET PAPER	225	No-bid	4882.50	4041.00	11938.50	5197.50	4329.00	4853.25	No-Bid	No-bid	4362.75 4716.00	No-Bid	No-Bid
2	ROLL PAPER TOWELS	200	No-bid	5430.00	4300.00	14730.00	3642.00	4872.00	3736.00	No-Bid	No-bid	5694.00	No-Bid	No-Bid
3	9 X 13" WYPALL TOWELS	23	No-bid	No-bid	No-bid	1266.15	1977.54	642.85	No-Bid	No-Bid	No-bid	1147.70	No-Bid	No-Bid
4	MULTI-FOLD TOWELS	35	No-bid	992.25	587.65	877.10	574.70	665.00	733.60	No-Bid	No-bid	592.90	No-Bid	No-Bid
5	43 X 48" TRASH BAGS	3	54.69	89.10	No-bid	60.63	56.31	45.72	83.13	101.88	60.90	68.67	No-Bid	No-Bid
6	33 X 40" TRASH BAGS	16	275.68	No-bid	No-bid	269.12	310.72	32.16	423.84	No-Bid	No-bid	418.08	No-Bid	No-Bid
7	38 X 60" TRASH BAGS	120	2890.80	4074.00	No-bid	2865.60	2414.40	2598.00	3290.40	No-Bid	2779.20	2946.00	No-Bid	No-Bid
8	24 X 33" TRASH BAGS	55	1076.35	No-bid	No-bid	1140.12	757.90	791.45	976.25	No-Bid	No-bid	1165.45	No-Bid	No-Bid
9	PETITE BATH TISSUE, 2 PLY	20	No-bid	615.00	602.40	No-bid	617.40	561.60	628.00	No-Bid	No-bid	619.00	No-Bid	No-Bid
10	DOUBLE WAXED PAPER BAGS	1	No-bid	No-bid	No-bid	19.58	9.79	7.54	No-Bid	No-Bid	17.10	15.14	No-Bid	No-Bid
11	HAND CLEANER /SCRUBBERS	3	No-bid	303.45	No-bid	244.62	221.76	150.15	No-Bid	No-Bid	235.71	213.69	No-Bid	No-Bid
12	CONCENTRATED LAUNDRY DETERGENT	8	No-bid	No-bid	143.60	348.32	141.12	115.20	No-Bid	No-Bid	149.20	168.00	178.15	No-Bid
13	"D" ALKALINE BATTERY	48	No-bid	31.20	No-bid	32.76	30.24	28.80	No-Bid	33.12	79.68	No-bid	No-bid	No-Bid
14	DOUBLE "A" ALKALINE BATTERY	120	No-bid	30.00	No-bid	36.70	38.40	33.60	No-Bid	34.80	111.60	No-bid	No-bid	No-Bid

Item #	CONSUMABLES	Qty	All-Type Vacuum & Janitorial Supply St. Louis, MO	Black & Company Effingham, IL	Cannon Distributing Herrin, IL	Corporate Express St. Louis, MO	HP Products Indianapolis, IN	Industrial Soap St. Louis, MO	Lorenz Wholesale Mattoon, IL	Office Connection Vincennes, IN	Pro-Tex-All Evansville, IN	Royal Wholesale Mt. Vernon, IL	Schmaible Service & Supply Lafayette, IN	Universal Inc. Glen Ellyn, IL
15	TRIPLE "A" ALKALINE BATTERY	44	No-bid	11.00	No-bid	15.82	15.84	12.32	No-Bid	14.96	41.80	No-bid	No-Bid	No-Bid
16	9-VOLT ALKALINE BATTERY	12	No-bid	14.04	No-bid	13.98	13.44	13.20	No-Bid	15.48	18.96	No-bid	No-Bid	No-Bid
17	"C" ALKALINE BATTERY	112	No-bid	61.60	No-bid	649.00	72.00	68.32	No-Bid	77.28	124.32	No-bid	No-Bid	No-Bid
18	URINAL SCREENS	3	No-bid	30.90	42.54	22.23	19.59	18.21	1.08	No-Bid	30.90	23.58	21.66	No-Bid
19	CHLORINE BLEACH	6	No-bid	42.30	50.04	72.00	44.10	44.58	59.88	No-Bid	48.66	59.16	40.80	No-Bid
20	PINK LOTION ANTIBACTERIAL SOAP	5	No-bid	143.75	156.80	81.20	167.85	87.90	171.80	No-Bid	107.00	No-bid	36.85	No-Bid
21	INSTANT HAND SANITIZER	3	No-bid	117.15	107.04	146.07	76.65	77.97	105.15	143.28	103.11	112.14	No-Bid	No-Bid
22	OPTIMUM FOAMING DISPENSER	24	No-bid	1224.00	No-bid	92.40	No-bid	No Charge	No-Bid	No-Bid	No-charge	No-bid	No-Bid	No-Bid
23	OPTIMUM FOAMING PINK LOTION SKIN CLEANSER	105	No-bid	3664.50	No-bid	3063.90	5553.45	3029.25	No-Bid	No-Bid	3459.75	No-bid	No-Bid	No-Bid
24	36 X 58" HIGH STRENGTH TRASH BAG, ON ROLL	7	154.63	No-bid	No-bid	165.62	137.48	147.49	154.00	No-Bid	No-bid	174.44	No-Bid	No-Bid
25	43" X 47' TRASH BAGS, ON ROLL	4	76.92	107.40	No-bid	86.60	72.84	75.40	70.22	No-Bid	No-bid	95.24	No-Bid	No-Bid
26	17" X 17" TRASH BAGS, ON ROLL	2	No-bid	No-bid	No-bid	38.26	27.56	9.26	No-Bid	No-Bid	No-bid	28.58	No-Bid	No-Bid
27	DISPOSABLE TOILET SEAT	2	No-bid	82.00	73.34	89.42	50.12	52.78	78.48	No-Bid	58.76	75.08	No-Bid	No-Bid

SECTION A

JANITORIAL EQUIPMENT

	<u>DISTRICTWIDE</u> <u>QUANTITY</u>	<u>PER</u> <u>UNIT</u> <u>BID</u>	<u>ITEM</u> <u>TOTAL</u> <u>BID</u>
1. 18" UPRIGHT VACUUM with pull out wand with handle and on board accessory tools (upholstery nozzle, crevice nozzle) 120v, 2 motor-vac-1,000 watt vacuum motor, 200 watt brush motor, weight to be no more than 21 lbs., cable length no less than 40 ft., bag full light; non-slip timing belt w/ electronic overload protection, brush width-16.25", 80" water lift minimum. (FCC 2) – EACH	<u>2</u>	_____	_____
2. 14" UPRIGHT VACUUM with pull out wand with handle and on board accessory tools (upholstery nozzle, crevice nozzle), 120 volt, 2 motor vac – 1,000 watt vacuum motor – 200 watt brush motor, triple layer filter bag, non slip drive belt with electronic overload protection, replaceable brush strip, 40' power cable, weight 20 lbs., bag full light. (WVC 3) – EACH	<u>3</u>	_____	_____
3. 14" CORD ELECTRIC AUTOMATIC SCRUBBER, CYLINDRICAL SCRUB BRUSH, 14" cleaning part, with 17" squeegee system, 1.2 hp motor, 0.4 hp brush motor, 75' power cord, 3.2 gallon recovery tank, 1000 rpm (WVC 1) - EACH	<u>1</u>	_____	_____

SECTION A GRAND TOTAL

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SECTION B

JANITORIAL SUPPLIES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
1. 5" x 24" DUST MOP HEADS, high-grade four ply cotton, cut ends, launderable, keyhole square end with snap fasteners, polyester backing for fast drying (OCC 24, WVC 24) – EACH	<u>48</u>	<u> </u>	<u> </u>
2. BOWL MOP, w/ 12" plastic handle 4 1/2", acid resistant polypropylene mop head (FCC 18) – EACH	<u>18</u>	<u> </u>	<u> </u>
3. 28 OZ. DAMP MOP HEAD, large, 5" headband, blend cotton/synthetic, looped ends, double-sewn tail bands, green in color, Zephyr Blend Up #28333 or equivalent, (FCC 12, OCC 36) – EACH	<u>48</u>	<u> </u>	<u> </u>
4. 13" GREEN LIGHT SCRUBBING PADS, 3M #5000 or equivalent, 5 per box (FCC 1) – BOX	<u>1</u>	<u> </u>	<u> </u>
5. GREEN SCRUB PADS/DOODLE BUG, 20 per box (OCC 2) – BOX	<u>2</u>	<u> </u>	<u> </u>
6. BROWN SCRUB PADS/DOODLE BUG, 6" x 9" x 1/4", 20 per box (OCC 2) – BOX	<u>2</u>	<u> </u>	<u> </u>
7. 19" BROWN STRIPPING PAD, 3M #7100 or equivalent, 1" thickness, 5 per box (OCC 4) – CASES	<u>4</u>	<u> </u>	<u> </u>
8. 19" BLACK STRIPPING PAD, 3M HI PRO STRIP PAD, #7300, 0.5" thickness, or equivalent, 5 per box, (FCC 2, OCC 8) – BOX	<u>10</u>	<u> </u>	<u> </u>
9. 21" 3M TOPLINE AUTOSCRUBBER PAD, #5000 or equivalent, 1" thickness, green, 5 per box, (OCC 8) – CASES	<u>8</u>	<u> </u>	<u> </u>
10. 13" BLACK STRIPPING PADS, 3M #7200 or equivalent, 5 per box, (FCC 3) - BOX	<u>3</u>	<u> </u>	<u> </u>
11. 20" 3M WHITE SUPER POLISHING PAD, #4100 or equivalent, 1" thickness, 5 per box, (OCC 6) – CASES	<u>6</u>	<u> </u>	<u> </u>

SECTION B (CONTINUED)

JANITORIAL SUPPLIES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
12. REUSABLE RUBBER GLOVES, nitrile flock lined, chemical & abrasion resistant, 18 mm thickness, x-large (FCC 4) – PAIR	<u>4</u>	_____	_____
13. BROWN JERSEY KNIT GLOVES, 9 oz., w/ wrist cuff, one size fits all (FCC 36, OCC 24) – PAIR	<u>60</u>	_____	_____
14. MEDIUM DISPOSABLE POWDER FREE NITRILE GENERAL PURPOSE GLOVES, 4 mil thickness, length 9 1/2”, Impact brand #8644 or equivalent, 100 per box/1,000 per case (WVC 2) – CASE	<u>2</u>	_____	_____
15. LARGE DISPOSABLE POWDER FREE NITRILE GENERAL PURPOSE GLOVES, 4 mil thickness, length 9 1/2”, Impact brand #8644 or equivalent, 100 per box/1,000 per case (OCC 1, WVC 2) – CASE	<u>3</u>	_____	_____
16. WASTEBASKET, rectangular, Rubbermaid #2543 or equivalent, 28 1/8 quart, 11 3/8” x 10 1/4” x 15”, beige in color (LTC 6) – EACH	<u>6</u>	_____	_____
17. LAMBS WOOL DUSTER, Duster Cats, part #DUSL360 or equivalent, washable, w/ metal extendable handle to 48” (OCC 12) – EACH	<u>12</u>	_____	_____
18. HOSPITAL FILTER FOR WINDSOR VERSAMATIC VSP, part #1875, must fit & work properly (OCC 4, WVC 12) – EACH	<u>16</u>	_____	_____
19. BAG FILTERS FOR WINDSOR VERSAMATIC VSP, (PAPER BAG “SENSOR” FILTERS), part #5300, must fit & work properly, 10 per pack (FCC 3, LTC 10, OCC 5) – PACK	<u>18</u>	_____	_____
20. EXTENSION TUBE FOR Windsor Versamatic Plus, Part #5045 hg, (FCC 1) – EACH	<u>1</u>	_____	_____
21. HOSE for Windsor Versamatic Plus, Part #5040 hg, (FCC 1) – EACH	<u>1</u>	_____	_____

22. SWITCH for Windsor VSE 1-3, part #0517,
(LTC 1, WVC 2) – **EACH**

3 _____

SECTION B (CONTINUED)

JANITORIAL SUPPLIES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
23. O CEDAR MAXI-ANGLER BROOM, 13” wide, 51” long handle (OCC 6) – EACH	<u>6</u>	_____	_____
24. LEV-R-MATIC DISPENSER #09706, KIMBERLY CLARK OR EQUIVALENT, steel housing with grey baked enamel finish and smoked transparent front cover of high impact plastic. Dispenses one 8” and one 3.5” diameter roll with 1.5” diameter cores. Features key- activated spring lock or push-button operation, lever-operated dispensing mechanism with adjustable sheet length, and automatic transfer system. (LTC 6, OCC 6, WVC 4) – EACH	<u>16</u>	_____	_____
25. TIME MIST-ULTRA CONCENTRATED METERED AIR FRESHENER REFILLS, 7 oz., 12 refills per case, TMCA #332960 Mango, must fit Time Mist-Plus Metered Aerosol Dispenser (FCC 2) – CASE	<u>2</u>	_____	_____
26. 32 OZ. MEASURING CUPS, polycarbonate in construction, with ounce markings (FCC 12) – EACH	<u>12</u>	_____	_____
27. COTTON WASHCLOTHS, 11.5” X 11.5” (FCC 50, OCC 100) – EACH	<u>150</u>	_____	_____
28. COTTON CLOTH HEAVYWEIGHT TERRI TOWEL (FCC 48, LTC 36, OCC 12) – EACH	<u>96</u>	_____	_____
29. TIME MIST OZIUM 3000 AIR SANITIZER, #TMS031 REGULAR fragrance, 12 refills per case - (FCC 1) – CASE	<u>1</u>	_____	_____
30. TANDEM BRUTE DOLLY, 20 1/4” x 45” x 8”, Rubbermaid #2646 or equivalent (OCC 1) – EACH	<u>1</u>	_____	_____

31. 32 GALLON CONTAINER; ROUND, SIZE 22"x 27¼" RUBBERMAID #RCP2632GRA or equivalent, (OCC 2)- EACH	<u>2</u>	_____	_____
32. 32 GALLON ROUND LID, must fit above mentioned item, RUBBERMAID #RCP2631GRA or equivalent, (OCC 2) – EACH	<u>2</u>	_____	_____

SECTION B (CONTINUED)

JANITORIAL SUPPLIES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
33 25 GALLON CONTAINER, 18" x 42", with dome lid, approved for fire safety, includes retaining hardware for securing and concealing polyliner bags, textured finish minimizes appearance of surface scratches, RUBBERMAID #8170-88 BLA or equivalent, (OCC 5) – EACH	<u>5</u>	_____	_____
34. 3M TERRA NOMAD MATS, burgundy in color, 3' x 5' (LTC 6, WVC 2) – EACH	<u>8</u>	_____	_____
3M TERRA NOMAD MATS, brown in color, 3' x 5' (WVC 1) – EACH	<u>1</u>	_____	_____
3M TERRA NOMAD MATS, brown in color, 2' x 3' (WVC 2) – EACH	<u>2</u>	_____	_____
35. 23 GALLON CONTAINER, size 20" x 11" x 30", with top, RUBBERMAID #RCP 3540 or equivalent, brown in color (LTC 6)	<u>6</u>	_____	_____
36. SANITARY NAPKIN RECEPTICAL, size 12 ½" x 5 ¼" x 10 ¾", white in color, RUBBERMAID #RCP 6140 or equivalent, (LTC 4, OCC 2) – EACH	<u>6</u>	_____	_____
37. STEP-ON CONTAINER, Rubbermaid #6144, or Equivalent, Light Gray in color, (FCC 1) – EACH	<u>1</u>	_____	_____
38. HOSE for WINDSOR VSE 1-3, part #1516, (WVC 4) – EACH	<u>4</u>	_____	_____

39. BRUTE RIM CADDY, size 32 1/2" x 26 1/2" x 6 3/4", RUBBERMAID #RCP9W87 or equivalent, (FCC 5, LTC 2) – EACH	7		
40. REUSABLE RUBBER GLOVES, nitrile flock-lined, chemical and abrasion resistant, 28mm thickness, medium size, (WVC 4) – EACH	4		
41. 20" BLACK STRIPPING PADS, 1/2" thickness, 3M #7200 or equivalent, 5 per box (FCC 1) – BOX	1		

SECTION B (CONTINUED)
JANITORIAL SUPPLIES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
42. EXHAUST FILTER for WINDSOR VSE 1-3, part #1534, must fit and work properly, (WVC 12) - EACH	12		
43. 20" BURNISHING PADS, 3M #3500 or equivalent, 5 per box (FCC 1, WVC 2) – BOX	3		
44. REUSABLE RUBBER GLOVES, nitrile flock-lined, chemical and abrasion resistant, 28mm thickness, Extra Large (OCC 36) – PAIR	36		
45. WASTEBASKET, RECTANGULAR, RUBBERMAID # 2543 or equivalent, 28 1/8 quart, 11 3/8" x 10 1/4" x 15", brown in color (LTC 6, OCC 6) - EACH	12		
46. BAG FILTERS FOR WINDSOR VERSAMATIC VSE 1-3, PART #2003, must fit and work properly, 10 per pack (WVC 5) – PACK	5		
47. LOWER CHASIS FOR WINDSOR VERSAMATIC VSE 1-3, part #2543 bl, (WVC 1) – EACH	1		
48. POWER CABLE FOR WINDSOR VERSAMTIC VSP, part #23011 (FCC 4) – EACH	4		
49. TIME MIST-ULTRA CONCENTRATED METERED AIR FRESHENER REFILLS, 7 oz., 12 refills per case, cinnamon, must fit Time Mist-plus Metered Aerosol Dispenser, (FCC 1, WVC 2) – CASE	3		

50. 14 QUART PLASTIC BUCKET WITH MOLDED IN GRADUATIONS FOR ACCURATE MEASURING, wide pour spout, Rubbermaid #RCP2614GRA or equivalent. (FCC 5, LTC 4)- EACH	<u>9</u>		
51. HEAVY DUTY PLASTIC DUST PAN, Rubbermaid #RCP2005CHA or equivalent (WVC 6) – EACH	<u>6</u>		
52. POP UP SAFETY CONES, Rubbermaid #RCP9S00yel or equivalent (FCC 4, WVC 6) – EACH	<u>10</u>		

SECTION B (CONTINUED)

JANITORIAL SUPPLIES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
53. WET/DRY SPILL PAN WITH HANDLE, 16 ½” w x 10 5/8” d x 7 1/6” h. Rubbermaid #RCP9M00bla or equivalent. (FCC 4, WVC 4)- EACH	<u>8</u>		
54. SOFT REPLACEMENT SQUEEGEE RUBBERS FOR UNGER, or equivalent, 12” size (LTC 2) – EACH	<u>2</u>		
55. SAFETY SCRAPER WITH LOCKING SYSTEM AND NON-SLIP TRIGGER (FCC 6, LTC 6)- EACH	<u>12</u>		
56. BLADES FOR THE ABOVE LISTED ITEM, 100 #9 BLADES PER BOX (FCC 1, LTC 1)- BOX	<u>2</u>		
57. JUMBO JR. TWIN TISSUE DISPENSER, SEE THROUGH COVER, SLIDING GATE MECHANISM, Georgia Pacific #GPC582-50 or equivalent. (OCC 6, WVC 16) – EACH	<u>22</u>		
58. INDUSTRIAL SWIVEL HEAD FLASHLIGHT, 180 degree swivel action head, non-slip rubber base with spare bulb holder and belt clip twists into base, Eveready #ENEIN421WB-E or equivalent (FCC 6, LTC 4) – EACH	<u>10</u>		

59.	56 GALLON GLUTTON CONTAINER WITH LID, brown in color. Rubbermaid #4CA-31458 or equivalent (LTC 4)- EACH	<u>4</u>		
60.	STURDY STATION 2, BABY CHANGING TABLE, Rubbermaid part #7818 or equivalent. (WVC 1) – EACH	<u>1</u>		
61.	PROTECTIVE LINERS FOR STURDY STATION 2, Rubbermaid part #7817 or equivalent, 320 liners per case. (WVC 1) – CASE	<u>1</u>		
62.	8” CHEMICAL RESISTANT TRIGGER SPRAYER, must fit 24 oz. bottle. (OCC 36) – EACH	<u>36</u>		
63.	5 GALLON PLASTIC BUCKET WITH BALE (FCC 5, LTC 3, OCC 4) - EACH	<u>12</u>		

SECTION B (CONTINUED)

JANITORIAL SUPPLIES

		DISTRICTWIDE TOTAL <u>QUANTITY</u>	PER UNIT <u>BID</u>	ITEM <u>BID</u>
64.	SINGLE ROLL JUMBO JR. TISSUE DISPENSER, Kimberly Clark #09706 or equivalent. (LTC 4) – EACH	<u>4</u>		
SECTION B GRAND TOTAL				\$ <u> </u>

SECTION C
CONSUMABLES

	<u>DISTRICTWIDE</u> <u>QUANTITY</u>	<u>PER</u> <u>UNIT</u> <u>BID</u>	<u>ITEM</u> <u>TOTAL</u> <u>BID</u>
*1. JUMBO JUNIOR TOILET PAPER, must fit & dispense properly w/ Scott dispenser #B9566, 9675, 9666, 9665, 4" x 1,000 ft., 2 ply, must contain at least 30% recycled content, 12 rolls per case (FCC 5, LTC 80, OCC 110, WVC 30) – CASE	<u>225</u>	_____	_____
*2. ROLL PAPER TOWELS, must fit and dispense properly w/ Scott dispenser #9721, 7 7/8" x 600 ft., must contain at least 30% recycled content, 12 rolls per case (FCC 5, LTC 50, OCC 90, WVC 55) – CASE	<u>200</u>	_____	_____
*3. 9" x 13" WYPALL TOWELS, must contain at least 30% recycled content, 1,008 per package (FCC 5, OCC 12, WVC 6) – PACKAGE	<u>23</u>	_____	_____
*4. MULTI-FOLD TOWELS, 10 1/4" x 11", bleached white, 184 towels per package, 12 packages per case, must contain at least 50% recycled content (FCC 35) – CASE	<u>35</u>	_____	_____
*5. 43" x 48" TRASH BAGS, high density, coreless rolls, 200 per case, natural or clear in color, (OCC 3) - CASE	<u>3</u>	_____	_____
*6. 33" x 40" TRASH BAGS, 20 micron (min), must be on rolls – not loose, 250 per case (LTC 10, OCC 6) – CASE	<u>16</u>	_____	_____
*7. 38" x 60" TRASH BAGS, 22 micron (min), must be on rolls – not loose, 150 per case (FCC 15, LTC 20, OCC 60, WVC 25) – CASE	<u>120</u>	_____	_____
*8. 24" x 33" TRASH BAGS, 16 micron (min), must be on rolls – not loose, 500 per case (LTC 10, OCC 30, WVC 15) – CASE	<u>55</u>	_____	_____
*9. PETITE BATH TISSUE, 2-PLY, 500 sheets per roll, 3 3/4" x 4.15", 96 rolls per case, (FCC 20) – CASE	<u>20</u>	_____	_____

SECTION C (CONTINUED)
CONSUMABLES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
*10. DOUBLE WAXED PAPER BAGS, 9 3/4" x 2 3/4" x 9 7/8", 250 per case (FCC 1) - CASE	<u>1</u>	<u> </u>	<u> </u>
11. HAND CLEANER W/ SCRUBBERS, 8-liter size, must fit Sani-Tuff Industrial Hand Care System dispenser, 2 boxes per case (WVC 3) – CASE	<u>3</u>	<u> </u>	<u> </u>
12. CONCENTRATED LAUNDRY DETERGENT, low suds, 40 lb. bucket with bale, powder (FCC 2, OCC 2, WVC 4) – EACH	<u>8</u>	<u> </u>	<u> </u>
13. "D" ALKALINE BATTERY (LTC 12, WVC 36) – EACH	<u>48</u>	<u> </u>	<u> </u>
14. DOUBLE "A" ALKALINE BATTERY (FCC 24, LTC 24, OCC 24, WVC 48) – EACH	<u>120</u>	<u> </u>	<u> </u>
15. TRIPLE "A" ALKALINE BATTERY (FCC 12, OCC 12, WVC 20) – EACH	<u>44</u>	<u> </u>	<u> </u>
16. 9-VOLT ALKALINE BATTERY (OCC 12) – EACH	<u>12</u>	<u> </u>	<u> </u>
17. "C" ALKALINE BATTERY (OCC 112) – EACH	<u>112</u>	<u> </u>	<u> </u>
18. URINAL SCREENS, flat, cherry scented, protects & deodorizes, molds to the shape of any urinal, 12 per box (WVC 3) – BOX	<u>3</u>	<u> </u>	<u> </u>
19. CHLORINE BLEACH, gallon jugs, 6 per case (WVC 6) – CASE	<u>6</u>	<u> </u>	<u> </u>
20. PINK LOTION ANTI-BACTERIAL SOAP, liquid, gallon bottles, 4 per case (FCC 5) – CASE	<u>5</u>	<u> </u>	<u> </u>
21. INSTANT HAND SANITIZER, 4 ounce bottle with flip cap. (24 per case) (FCC 1, LTC 1, WVC 1) – CASE	<u>3</u>	<u> </u>	<u> </u>

SECTION C (CONTINUED)
CONSUMABLES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
22. OPTIMUM FOAMING DISPENSER or equivalent, 1250 ml size, gray in color. (FCC 12, OCC 12) – EACH	<u>24</u>	<u> </u>	<u> </u>
23. OPTIMUM FOAMING PINK LOTION SKIN CLEANSER, 1250 ml size, must fit and work properly with Optimum 1250ml dispenser, 3 units per case (FCC 10, OCC 60, WVC 35) – CASE	<u>105</u>	<u> </u>	<u> </u>
*24. 36” x 58” HIGH STRENGTH TRASH BAG, must be on a roll, 100 per case. (WVC 7) – CASE	<u>7</u>	<u> </u>	<u> </u>
*25. 43” x 47” TRASH BAGS, 24 micron (min), must be on rolls – not loose, 100 per case, (WVC 4) – CASE	<u>4</u>	<u> </u>	<u> </u>
*26. 17” x 17” TRASH BAGS, 8 micron (min), must be on rolls- not loose, 1000 per case, (WVC 2)- CASE	<u>2</u>	<u> </u>	<u> </u>
*27. DISPOSABLE TOLIET SEAT COVERS, ½ fold, 200 per package, 5000 per case, (FCC 1, WVC 1),- CASE	<u>2</u>	<u> </u>	<u> </u>

SECTION C GRAND TOTAL \$

SECTION D
OFFICE COPY PAPER

1. 8.5 X 11” White Copy Paper, 30% recycled content, 20 lb. weight, 500 sheets per ream, 10 reams per case, Brightness of 92. Successful bidder will deliver shipments to each location. There will be deliveries in the following months: July 2006, November 2006, and March 2007.

Listed below are the locations with quantities indicated for each shipment. Send a one (1) ream Sample to each location**.

****Locations**

Frontier Community College Attn: Galen Dunn 2 Frontier Drive Fairfield, IL 62837	
<u>Deliveries to FCC</u>	
July 2006	75 cases
November 2006	75 cases
March 2007	50 cases

Lincoln Trail College Attn: Dan Leggitt 11220 State Highway 1 Robinson, IL 62454	
<u>Deliveries to LTC</u>	
July 2006	80 cases
November 2006	80 cases
March 2007	80 cases

Olney Central College Attn: Carl Sager 305 North West Olney, IL 62450	
<u>Deliveries to OCC</u>	
July 2006	120 cases
November 2006	80 cases
March 2007	80 cases

Wabash Valley College Attn: Ron Martin 2200 College Drive Mt. Carmel, IL 62863	
<u>Deliveries to WVC</u>	
July 2006	80 cases
November 2006	80 cases
March 2007	80 cases

Olney Central College For IECC District Office/Chris Raley 1040 W. St. John’s St. Olney, IL 62450	
<u>Deliveries to OCC</u>	
July 2006	30 cases
November 2006	30 cases
March 2007	30 cases

DISTRICTWIDE	PER	ITEM
<u>QUANTITY</u>	<u>UNIT</u>	<u>TOTAL</u>
	<u>BID</u>	<u>BID</u>
<u>1,050 CASES</u>	_____	_____

SECTION D GRAND TOTAL \$ _____

NOTE:

- We reserve the right to award bids to vendor(s) by section, by each item or for total package.
- The college district reserves the right to negotiate any or all janitorial bids. The negotiations will include all costs and will proceed until the Board of Trustees has determined that it has found suitable equipment and supplies. Therefore, the bids received will not be the sole determinate in identifying our janitorial equipment and supplies for the district.
- We require on-site delivery of specified quantity **to each campus**. Quantities by campus are noted in specifications and must be delivered to the following addresses:

(FCC) Frontier Community College
Attn: Galen Dunn
2 Frontier Drive
Fairfield, IL 62837

(LTC) Lincoln Trail College
Attn: Dan Leggitt
11220 State Highway 1
Robinson, IL 62454

(OCC) Olney Central College
Attn: Carl Sager
305 North West
Olney, IL 62450

(WVC) Wabash Valley College
Attn: Ron Martin
2200 College Drive
Mt. Carmel, IL 62863

IMPORTANT: Vendors must ship COMPLETE quantities as specified for each item at the same time- do not ship partial orders.

- Bids submitted must meet specifications; substitutions will not be accepted.
- Vendors must submit manufacturer's spec sheet on each item bid.
- Please submit descriptive brochures, etc. on items bid
- Vendor(s) are required to **submit with their bid the manufacturer of each item.**
- All products bid must be manufactured within the past 3 years.

***We must receive samples at each location on items #1 – 10 and #24-27 CONSUMABLES at least 14 days prior to bid opening. Samples should be labeled to match bid item number.**

ALL FREIGHT, DELIVERY, AND/OR INSTALLATION CHARGES ARE INCLUDED IN BID. OUR QUOTATION AS SUBMITTED ON THIS FORM WILL REMAIN **FIRM** FOR A PERIOD OF AT LEAST SIX WEEKS FROM THE DATE QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY COLLEGES.

SIGNATURE _____

PRINT NAME _____

COMPANY _____

ADDRESS _____

TELEPHONE _____ DATE _____

FAX NUMBER _____

NOTE: Please submit bid in **duplicate**.

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Laptop Computers
DATE: July 18, 2006

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

The Bid Committee recommends acceptance of the low bid received that meets all specifications from Gateway Computers located in Salt Lake City, UT for (31) laptops @ \$1231.00 each for a total of \$38,161.00. The lower bid received from Dell did not meet specifications because their bid included a 6-cell battery and not an 8-cell battery as specified.

Respectfully submitted,

Terry Bruce
Alex Cline
Harry Hillis, Jr.

Source of Funds: Various

Department: Various

Rationale for Purchase: Replacements/Upgrades

The “Advertisement for Bids” was placed in the Robinson Daily Mail for one (1) day.

**LAPTOP COMPUTERS
BID TABULATION**

QTY	Charley Robinson, IL	Dell Round Rock, TX	Gateway N. Sioux, SD	Grace Computers Salt Lake City, UT	KOI Computers Lombard, IL
Per Unit	\$1627.00	\$1272.70	\$1231.00	\$1606.92	\$1390.00
2-4	1604.00	1272.70	1231.00	1598.92	1390.00
5-9	1551.00	1272.70	1231.00	1474.92	1390.00
>10	1546.00	(Qty. 10) 1145.35	1231.00	1459.92	1390.00

LAPTOP COMPUTER SPECIFICATIONS

<i>COMPUTER SYSTEM COMPONENT</i>	<i>REQUIRED MINIMUM SPECIFICATION</i>	<i>BIDDER PROPOSED</i>		
Screen	15.0" Active matrix color display			
Processor	Intel® Core™ Duo Processor T2400 (1.83 GHz, 667MHz FSB, 2MB L2 Cache)			
Memory	1 GB RAM			
Video	Integrated Graphics with 32 MB Dynamic Video Memory or 32 MB video card			
Hard Drive	80 GB SATA hard drive (NTFS format)			
Optical	CD-RW/DVD Drive (Integrated) with CD creation software and DVD viewing software			
Multimedia Package	Integrated sound and stereo speakers, internal microphone, headphone/speaker jack, line-in, and microphone jacks			
Keyboard	Full size			
Mouse	Touch pad or In-Keyboard Pointing Device and USB external optical mouse with scroll wheel			
Operating System	Microsoft Windows XP Professional with most recent Service Pack installed			
Expansion Slot	One Type II PC Card Slot			
Power	Lithium Ion Primary Battery (8-Cell) with AC pack			
External Ports	4 USB 2.0, VGA			
Modem	V.92 56K, integrated			
Network Adapter	Ethernet 10/100, integrated			
Wireless Network Adapter	54g WLAN, IEEE 802.11b, 802.11g			
Carrying Case	Basic Carrying Case			
Certifications	FCC Class B, UL, and CSA Certified			
Weight	Maximum 7 lbs. total system weight			
Warranty	3 year on-site and accidental damage protection. See Warranty and Support section below			
	Per Unit	2-4	5-9	>10
Base Unit Pricing	\$	\$	\$	\$

Warranty and Support:

Vendor is to be IECC support contact on all warranty issues. Vendor shall have the sole responsibility to contact any and all manufacturers with warranty issues during warranty period. Warranty issues are to be resolved within two weeks or unit(s) will be subject to return for credit or replacement with unit(s) of same or better value. Shipping, delivery, handling, and any restocking fees charges on units(s) returned for credit or replacement shall be the responsibility of the vendor. Vendor shall determine method of shipment. Warranty shall include 30 day unconditional return privilege; 3 year, on-site, next business day warranty; 3 year parts replacement on site; 3 year labor on site provided problem cannot be resolved by phone with technical support. Telephone technical support required 24 hours per day, 7 days per week.

All Laptops must include “accidental damage protection” coverage.

All hardware shall be **Windows XP** compatible. Current drivers and updates must be applied to the installed OS prior to delivery.

Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system /systems with no restocking charge.

Any exception to warranty & support requirements or failure to provide shall constitute reason for unconditional return of the system/systems with no restocking charge. Any exception to warranty & support requirements or failure to comply will be considered non-responsive.

All freight shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is received by Illinois Eastern Community Colleges.

SIGNATURE _____

PRINT NAME _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

FAX NO. _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Projectors
DATE: July 18, 2006

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

The Bid Committee recommends acceptance of the low bid received that meets all specifications from **United Visual, Inc.** located in Itasca, Illinois for a total of **\$27,305.00**.

The lower bid received from Dell did not meet specifications because their bid included a 260 watt lamp instead of a 300 watt bulb as specified.

Respectfully submitted,

Terry Bruce
Alex Cline
Harry Hillis, Jr.

Source of Funds: Various

Department: Various

Rationale for Purchase: Replacements/Upgrades

The "Advertisement for Bids" was placed in the Robinson Daily Mail for one (1) day.

**PROJECTORS
BID TABULATION**

ITEM #	DESCRIPTION	QTY	Audio CIM Visual Columbus, IN	Dell Round Rock, TX	Long's Electronics Irondale, AL	United Visual Itasca, IL
1	Sharp XG-MB65X Multimedia Projector	Per Unit	\$2093.00	\$1240.90	\$3349.63	\$2095.00
	3000 Lumens	2-4	2093.00	1240.90	3349.63	2085.00
	With ceiling mount kit	5-9	2093.00	1240.90	3349.63	1995.00
		>10	2093.00	1137.00	3349.63	1985.00
2	Sharp XG-MB55X Multimedia Projector	Per Unit	1824.00	1240.90	1661.89	1390.00
	2500 Lumens	2-4	1824.00	1240.90	1661.89	1380.00
	With ceiling mount kit	5-9	1824.00	1240.90	1661.89	1370.00
		>10	1824.00	1137.00	3349.63	1361.00
3	Sharp XG-MB65X Multimedia Projector	Per Unit	1990.00	1118.99	2972.05	2050.00
	3000 Lumens	2-4	1990.00	1118.99	2972.05	2040.00
	With travel case	5-9	1990.00	1118.99	2972.05	1870.00
		>10	1990.00	1023.99	2972.05	1855.00
4	Sharp XG-MB55X Multimedia Projector	Per Unit	1740.00	1118.99	1284.27	1294.00
	2500 Lumens	2-4	1740.00	1118.99	1284.27	1284.00
	With travel case	5-9	1740.00	1118.99	1284.27	1274.00
		>10	1740.00	1023.99	1284.27	1265.00

LCD PROJECTOR MINIMUM SPECIFICATIONS:

Item 1

Model: Sharp XG-MB65X Multimedia Projector or equivalent
Resolution: true XGA (1024x 768), compressed SXGA (1280 x 1024)
Brightness: 3000 Lumens
Compatibilities: SXGA, XGA, SVGA, VGA; PAL/PAL-M/PAL-N/SECAM/NTSC/NTSC4.43
Sound Output: 2 watt mono
Remote Control IR Remote
Lamp Life 1500 hours
Inputs (RCA) Computer, Composite Video (RCA), S-Video, Audio
Outputs Computer, Audio,
Other Connections USB, RS 232 Serial,
Projection Lamp: 300W User Replaceable
Warranty: 3 year parts and labor; 90 days lamp, Emergency Roadside Assistance Program

Included Accessories

Appropriate Ceiling Mount Kit
 2'x2' Adjustable False Ceiling Plate
 Ceiling Extension Tubes
 Audio/Video/15-pin computer
 Cable extension, minimum 50'

Total - Item 1 Per Unit _____ 2-4 Units _____ 5-9 Units _____
 >10 _____

Item 2

Model: Sharp – XG-MB55X Multimedia Projector or equivalent
Resolution: true XGA (1024x 768), compressed SXGA (1280 x 1024)
Brightness: 2500 Lumens
Compatibilities: SXGA, XGA, SVGA, VGA; PAL/PAL-M/PAL-N/SECAM/NTSC/NTSC4.43
Sound Output: 2 watt mono
Remote Control IR Remote
Lamp Life 1500 hours
Inputs (RCA) Computer, Composite Video (RCA), S-Video, Audio
Outputs Computer, Audio,
Other Connections USB, RS 232 Serial,
Projection Lamp: 275W User Replaceable
Warranty: 3 year parts and labor; 90 days lamp, Emergency Roadside Assistance Program

Included Accessories

Appropriate Ceiling Mount Kit
 2'x2' Adjustable False Ceiling Plate
 Ceiling Extension Tubes

Item 3

Model: Sharp XG-MB65X Multimedia Projector or equivalent
Resolution: true XGA (1024x 768), compressed SXGA (1280 x 1024)
Brightness: 3000 Lumens
Compatibilities: SXGA, XGA, SVGA, VGA; PAL/PAL-M/PAL-N/SECAM/NTSC/NTSC4.43
Sound Output: 2 watt mono
Remote Control IR Remote
Lamp Life 1500 hours
Inputs Computer, Composite Video (RCA), S-Video, Audio (RCA)
Outputs Computer, Audio,
Other Connections USB, RS 232 Serial,
Projection Lamp: 300W User Replaceable
Warranty: 3 year parts and labor; 90 days lamp, Emergency Roadside Assistance Program

Included Accessories

Travel Case with Wheels

Total - Item 3 **Per Unit** _____ **2-4 Units** _____ **5-9 Units** _____
>10 _____

Item 4

Model: Sharp – XG-MB55X Multimedia Projector or equivalent
Resolution: true XGA (1024x 768), compressed SXGA (1280 x 1024)
Brightness: 2500 Lumens
Compatibilities: SXGA, XGA, SVGA, VGA; PAL/PAL-M/PAL-N/SECAM/NTSC/NTSC4.43
Sound Output: 2 watt mono
Remote Control IR Remote
Lamp Life 1500 hours
Inputs Computer, Composite Video (RCA), S-Video, Audio (RCA)
Outputs Computer, Audio,
Other Connections USB, RS 232 Serial,
Projection Lamp: 275W User Replaceable
Warranty: 3 year parts and labor; 90 days lamp, Emergency Roadside Assistance Program

Included Accessories

Travel Case with Wheels

Total - Item 4: **Per Unit** _____ **2-4 Units** _____ **5-9 Units** _____
>10 _____

PROJECTORS

Warranty and Support:

Vendor is to be IECC support contact on all warranty issues. Vendor shall have the sole responsibility to contact any and all manufacturers with warranty issues during warranty period. Warranty issues are to be resolved within two weeks or unit(s) will be subject to return for credit or replacement with unit(s) of same or better value. Shipping, delivery, handling, and any restocking fees charges on units(s) returned for credit or replacement shall be the responsibility of the vendor. Vendor shall determine method of shipment. Warranty shall include 30 day unconditional return privilege, 3 Years parts/labor, 90 day lamp warranty and emergency overnight exchange while under warranty.

Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system /systems with no restocking charge.

Any exception to warranty & support requirements or failure to provide shall constitute reason for unconditional return of the system/systems with no restocking charge. Any exception to warranty & support requirements or failure to comply will be considered non-responsive.

All freight shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is received by Illinois Eastern Community Colleges.

SIGNATURE _____

PRINT NAME _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

FAX _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Diesel Lawn Mower
DATE: July 18, 2006

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

The Bid Committee recommends acceptance of the low bid received that meets all specifications from **McLean Implement, Inc.** located in Albion, Illinois for a total of **\$14,250.00**.

Company	Bid
Erb Turf Equipment Belleville, IL	\$14,560.00
McLean Implement Albion, IL	14,250.00
Sloan Equipment Co. Effingham, IL	16,364.25
Vincennes Tractor Vincennes, IN	15,800.00

Respectfully submitted,

Terry Bruce
Harry Hillis, Jr.
Matt Fowler
Ron Martin

Source of Funds: Operations & Maintenance

Department: Grounds

Rationale for Purchase: Ground Maintenance

The "Advertisement for Bids" was placed in the Robinson Daily Mail for one (1) day.

DIESEL LAWN MOWER SPECIFICATIONS:

New commercial grade 26 hp Diesel, 72 inch side discharge front mount mower. Tractor must be equipped as follows; 2 wheel drive, individual left and right hand wet disc steering brakes, cast iron axles, deck built out of 7 gauge steel or heavier, 12 volt power outlet, halogen headlights, foldable 2 position roll guard, suspension seat with arm rests.

ALL FREIGHT AND DELIVERY CHARGES ARE INCLUDED IN BID TOTAL. YOUR QUOTATION AS SUBMITTED ON THIS FORM WILL REMAIN FIRM FOR SIX WEEKS FROM THE DATE QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY COLLEGES.

TOTAL BID _____

SIGNATURE _____

PRINT NAME _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

FAX NO. _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE.

Agenda Item #10

District Finance

A. Financial Report

B. Approval of Financial Obligations

ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529

TREASURER'S REPORT June 30, 2006

(Prior to the accrual run and year-end
adjusting journal entries)

<u>FUND</u>	<u>BALANCE</u>
Educational	\$1,619,749.17
Operations & Maintenance	\$604,439.59
Operations & Maintenance (Restricted)	\$622,063.76
Bond & Interest	\$45,515.30
Auxiliary	\$762,150.65
Restricted Purposes	\$50,048.78
Working Cash	\$3.93
Trust & Agency	\$119,081.65
Audit	\$69,523.31
Liability, Protection & Settlement	\$361,174.15
TOTAL ALL FUNDS	\$4,253,750.29

Respectfully submitted,

Roger Browning, Treasurer

ILLINOIS EASTERN COMMUNITY COLLEGES
Combined Balance Sheet - All Funds
June 30, 2006

(Prior to the accrual run and year-end adjusting journal entries)

	ALL FUNDS
	Fiscal
	Year
	2006
ASSETS:	
CASH	4,253,750
IMPREST FUND	21,500
CHECK CLEARING	2,000
INVESTMENTS	10,690,000
RECEIVABLES	3,299,019
ACCRUED REVENUE	-
INTERFUND RECEIVABLES	138,994
INVENTORY	463,200
OTHER ASSETS	438,608
TOTAL ASSETS AND OTHER DEBITS:	19,307,071
 LIABILITIES:	
PAYROLL DEDUCTIONS PAYABLE	4,204
ACCOUNTS PAYABLE	9,074
ACCRUED EXPENSES	-
INTERFUND PAYABLES	139,950
DEFERRED REVENUE	3,217,523
OTHER LIABILITIES	599,194
TOTAL LIABILITIES:	3,969,945
 EQUITY AND OTHER CREDITS:	
INVESTMENT IN PLANT	1,428,160
PR YR BDGTED CHANGE TO FUND BALANCE	290,839
 FUND BALANCES:	
FUND BALANCE	11,828,474
RESERVE FOR ENCUMBRANCES	1,789,653
TOTAL EQUITY AND OTHER CREDITS	15,337,126
 TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	 19,307,071

ILLINOIS EASTERN COMMUNITY COLLEGES
 Combined Statement of Revenues, Expenses,
 and Changes in Net Assets
 AS OF June 30, 2006

(Prior to the accrual run and year-end adjusting journal entries)

ALL FUNDS

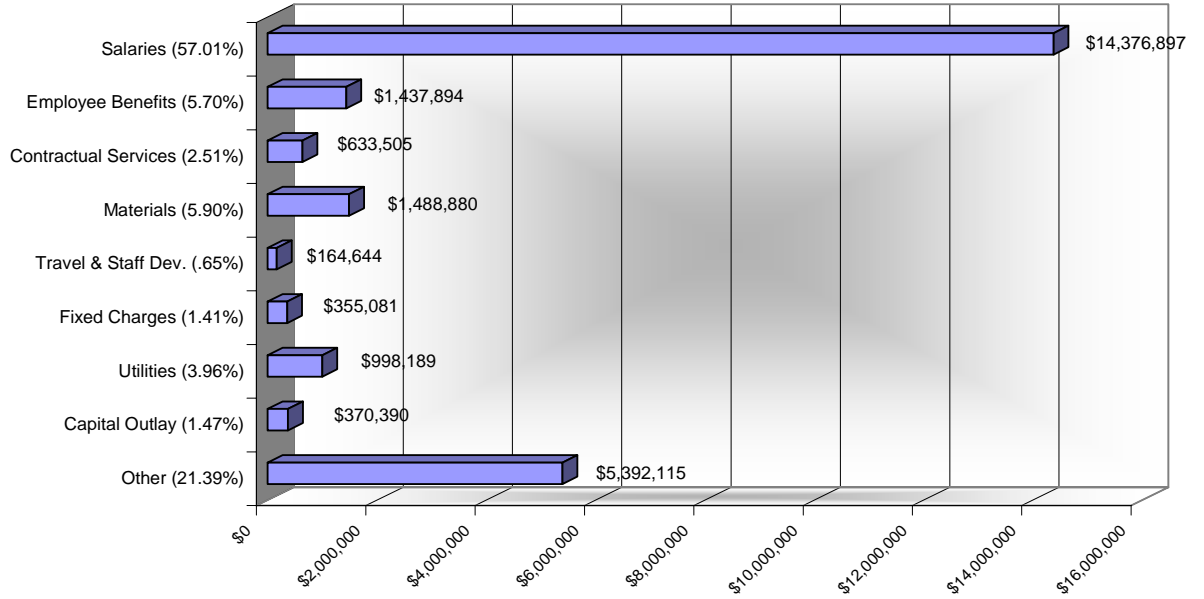
	YEAR-TO-DATE
REVENUES:	
LOCAL GOVT SOURCES	7,984,859
STATE GOVT SOURCES	13,587,318
STUDENT TUITION & FEES	10,344,916
SALES & SERVICE FEES	2,849,215
FACILITIES REVENUE	39,190
INVESTMENT REVENUE	349,603
OTHER REVENUES	<u>217,366</u>
TOTAL REVENUES:	35,372,467
EXPENDITURES:	
INSTRUCTION	10,827,241
ACADEMIC SUPPORT	480,903
STUDENT SERVICES	1,243,067
PUBLIC SERV/CONT ED	53,886
OPER & MAINT PLANT	2,398,604
INSTITUTIONAL SUPPORT	8,170,863
SCH/STUDENT GRNT/WAIVERS	5,346,886
AUXILIARY SERVICES	<u>3,889,424</u>
TOTAL EXPENDITURES:	32,410,874
TRANSFERS AMONG FUNDS:	
INTERFUND TRANSFERS	<u>0</u>
TOTAL TRANSFERS AMONG FUNDS:	0
NET INCREASE/DECREASE IN NET ASSETS	<u>2,961,593</u>

ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS
COMPARISON REPORT FY04-06

College	Category	FISCAL YEAR 2004			FISCAL YEAR 2005			FISCAL YEAR 2006			
		Annual Budget	Spent Thru FY 2004	% of Bdgt	Annual Budget	Spent Thru FY 2005	% of Bdgt	Annual Budget	Spent Thru FY 2006	Spent Thru May	% of Year
Frontier	Bills		\$1,684,087			\$1,708,364			\$1,882,782		
	Payroll		1,950,553			1,977,988			2,021,274		
	Totals	\$3,628,050	3,634,640	100%	\$3,739,618	3,686,352	99%	\$3,835,099	3,904,056	102%	100%
Lincoln Trail	Bills		1,243,834			1,298,011			1,265,467		
	Payroll		2,220,488			2,265,341			2,246,547		
	Totals	3,592,572	3,464,322	96%	3,663,473	3,563,352	97%	3,527,579	3,512,014	100%	100%
Olney Central	Bills		1,920,914			1,833,791			1,889,501		
	Payroll		3,541,058			3,743,576			4,079,919		
	Totals	5,497,192	5,461,972	99%	5,547,557	5,577,367	101%	5,863,445	5,969,420	102%	100%
Wabash Valley	Bills		1,646,281			1,734,758			1,823,186		
	Payroll		2,823,786			2,910,188			2,918,486		
	Totals	4,337,053	4,470,067	103%	4,454,896	4,644,946	104%	4,640,749	4,741,672	102%	100%
Workforce Educ.	Bills		1,318,272			1,426,088			1,887,045		
	Payroll		1,358,981			1,431,394			1,527,276		
	Totals	2,697,665	2,677,253	99%	2,843,784	2,857,482	100%	2,997,567	3,414,321	114%	100%
District Office	Bills		237,761			247,467			227,614		
	Payroll		854,328			876,085			888,056		
	Totals	1,150,891	1,092,089	95%	1,217,781	1,123,552	92%	1,233,158	1,115,670	90%	100%
District Wide	Bills		1,664,874			1,621,233			1,865,103		
	Payroll		612,638			620,896			695,339		
	Totals	2,869,669	2,277,512	79%	2,956,704	2,242,129	76%	3,120,535	2,560,442	82%	100%
O & M	Bills										
	Payroll										
	Totals										
GRAND TOTALS		\$23,773,092	\$23,077,855	97%	\$24,423,813	\$23,695,180	97%	\$25,218,132	\$25,217,595	100%	100%

Excludes DOC

**Illinois Eastern Community Colleges
FY2006
Operating Funds**



Illinois Eastern Community Colleges Dist. #529
 As of June 30, 2006 - \$25,217,595

Agenda Item #11

Chief Executive Officer's Report

Agenda Item #12

Executive Session

Agenda Item #13

Approval of Executive's Session Minutes

- A. Written Executive Session Minutes**
- B. Audio Executive Session Minutes**

Agenda Item #14

Approval of Personnel Report

MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Bruce

DATE: July 13, 2006

RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report. Additional information for items 400.1., 400.4., and 400.5. will be mailed under separate cover.

INDEX

- 400.1. Employment of Personnel**
- 400.2. Approval to Hire Head Women's Basketball Coach prior to August Board meeting.**
- 400.3. Leave of Absence approved by CEO since June 20, 2006**
- 400.4. Resignation**
- 400.5. Retirement**

PERSONNEL REPORT

400.1 Employment of Personnel

A. Faculty

1. Michelle Burgess, Chemistry Instructor, effective August 14, 2006
2. Shirley Smithenry, Nursing Instructor, effective August 14, 2006.
Employment is contingent upon completion of Master's Degree prior to August 14, 2006.
3. Angelia Williams, Nursing Instructor, effective August 14, 2006

B. Classified

1. William Bogard, Maintenance Worker, LTC, effective August 1, 2006
2. Theodore LaVinge, Custodian, LTC, effective August 1, 2006
3. Kerry Pinkstaff, Custodian/Groundskeeper, WVC, effective July 20, 2006

400.2 Approval to hire Head Women's Basketball Coach prior to August Board meeting.

400.3 Leave of Absence approved by CEO since June 20, 2006

A. None

400.4 Resignation

A. Professional/Non-Faculty

1. Denise Young, Women's Basketball Coach, LTC, August 1, 2006

400.5 Retirement

A. Administrative

1. Ted Davis, Director of Learning Resource Center, FCC, effective September 1, 2006

Agenda Item #15

Collective Bargaining

Agenda Item #16

Litigation

Agenda Item #17

Acquisition and Disposition of Property

Agenda Item #18

Other Items

Agenda Item #19

Adjournment

TENTATIVE
Protection, Health, Safety and ADA
Projects Schedule
Phase VIII

	Estimated Budget										
Repair Stairways & Elevators	\$121,460										
Combustible Wall Panel Replacement	\$178,291										
Bleacher Repair & Replacement	\$179,850										
Floor Tile Repair & Replacement	\$38,400										
Replacement of Greenhouse Glass	\$51,400										
ADA - Natatorium Renovations	\$245,000										
Tuckpointing of Exterior Walls	\$37,200										
Other ADA Compliance Work	\$287,400										
Roof Repair and Replacement	\$1,013,755										
Asbestos Survey and Potential Abatement	\$529,507										
Districtwide Upgrade of Plumbing	\$67,200										
HVAC Supplement and Upgrade	\$593,505										
Upgrade of Lighting & Firealarm System	\$154,600										
GRAND TOTAL	\$3,497,568		Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted

6/30/2006

