

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

July 15, 2003



Location:

**Frontier Community College
2 Frontier Drive
Fairfield IL 62837**

**Dinner – 6:00 p.m. – Mason Classroom Building Room 23
Meeting – 7:00 p.m. – University of Illinois Extension Conference Room**

**Illinois Eastern Community Colleges
Board Agenda**

July 15, 2003

7:00 p.m.

Frontier Community College

1. Call to Order & Roll Call.....Chairman Lane
2. Disposition of Minutes.....CEO Bruce
3. Recognition of Visitors and Guests Bruce
 - A. Visitors and Guests
 - B. IECEA Representative
4. Public Comment
5. Reports
 - A. Trustees
 - B. Presidents
 - C. Cabinet
 - Coal Mining Technology/Telecom
6. Policy First Reading (and Possible Approval)..... Bruce
 - A. None
7. Policy Second Reading Bruce
 - A. None
8. Staff Recommendations for Approval
 - A. Increase in International Student Fees..... Bruce
 - B. FY2003-FY2005 IECC Catalog..... Bruce
 - C. Health Insurance Recommendation..... Bruce
 - D. Noel Levitz Contract Bruce
 - E. Special Contract for Construction of WVC Truck Driving Parking Lot Bruce
9. Bid Committee ReportBrowning
 - Illinois Eastern Community Colleges
 1. 2003-2005 Catalog
 2. Desktop & Notebook Computers
 3. Janitorial Equipment & Supplies
 4. Projectors
 5. Servers
 6. Tape Library

10. District Finance
 - A. Financial ReportBrowning
 - B. Approval of Financial ObligationsBrowning
11. Chief Executive Officer's Report Bruce
12. Executive Session Bruce
13. Approval of Executive Session Minutes..... Bruce
14. Approval of Personnel Report Bruce
15. Collective Bargaining Bruce
16. Litigation Bruce
17. Acquisition and Disposition of Property..... Bruce
18. Other Items
19. Adjournment

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges - Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College - Community College District No. 529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White, and State of Illinois, held in the Science Building Room 61, at Wabash Valley College, 2200 College Drive, Mt. Carmel, Illinois, Tuesday, June 17, 2003.

AGENDA #1 – “Call to Order & Roll Call” – Mr. James W. Lane, Jr., Chairman, who chaired the meeting, called the meeting to order at 7:00 p.m. and directed the Board Secretary, Mr. Harry Hillis, Jr., to call the roll.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

Mrs. Brenda K. Culver, Dr. G. Andrew Fischer, Mr. Walter L. Koertge, Mr. James W. Lane, Jr., Mr. Larry Rost, Miss Marilyn J. Wolfe. Also present was Mr. Joseph Kiser, student trustee. Trustees absent at roll call: Mr. Kevin C. Williams. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Mr. Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.
Dr. John Arabatgis, President of Lincoln Trail College.
Dr. Harry Benson, President of Wabash Valley College.
Dr. Jack Davis, President of Olney Central College.
Dr. Michael Dreith, President of Frontier Community College.
Mr. Roger Browning, Chief Finance Officer.
Mrs. Tara Buerster, Director of Personnel.
Ms. Christine Cantwell, Associate Dean of Academic & Student Support Services.
Mr. Alex Cline, Director of Information & Communications Technology.
Mr. George Woods, Dean of Community Development & Workforce Education.

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes of the following meetings were presented for approval.

- A. Regular Meeting, Tuesday, May 20, 2003.
- B. Special Meeting, Thursday, May 22, 2003.
- C. Special Meeting, Thursday, May 29, 2003.
- D. Reconvened Special Meeting, Wednesday, June 4, 2003.

Board Action: Mrs. Culver made a motion to approve the minutes of the foregoing meetings as prepared. Mr. Rost seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion is adopted.

AGENDA #3 – “Recognition of Visitors & Guests” –

#3-A. Visitors & Guests: Visitors & guests present were recognized.

#3-B. IECCEA Representative: Mr. Dan Tahtinen, President of Illinois Eastern Community Colleges Education Association, presented a handout on behalf of the association.

AGENDA #4 – “Public Comment” – None.

AGENDA #5 – “Reports” –

#5-A. Report from Trustees: Trustees James Lane and Andrew Fischer plan to attend the annual meeting of Illinois Community College Trustees Association this week in Chicago.

#5-B. Report from Presidents: Dr. Arabatgis, Dr. Benson, Dr. Davis, Dr. Dreith presented informational reports from each of the four colleges.

#5-C. Report from Cabinet: Mr. Woods presented an informational report on Coal Mining Technology/Telecom.

#5-D. Special Recognition: Two retiring IECC administrators were given special recognition, as follows:

(1) Mr. Wayne Henegar: A plaque of recognition and appreciation was presented to Mr. Wayne Henegar, who is retiring after more than 26 years on the staff at Wabash Valley College, including ten years as Dean of Instruction. Mr. Henegar noted that approximately \$1-million has been raised during his tenure as Dean and enrollment has increased by approximately 1,000 students.

(2) Dr. John Arabatgis: The following resolution was presented by the CEO, with recommendation that it be adopted:

The Board of Trustees of Illinois Eastern Community College District #529 hereby resolves that:
WHEREAS John Arabatgis has served more than 25 years in various aspects of education including inmate educational programming as well as college administration; and

WHEREAS John Arabatgis began service as Interim President of Lincoln Trail College in April 1994 while maintaining his duties as Dean of the College prior to being named President of the College on July 1, 1995; and

WHEREAS during his term of office, John Arabatgis has provided professional guidance and personal respect to the members of the faculty and staff of Lincoln Trail College while committing himself to their success and that of the students of Lincoln Trail College; and

WHEREAS John Arabatgis has worked hard to promote Lincoln Trail College as part of the community, reaching out to community organizations and businesses and involving the college in various community philanthropic projects and events; and

WHEREAS John Arabatgis has served with great distinction during his time at Lincoln Trail College as President until his retirement on July 30, 2003.

THEREFORE the Board of Trustees, Community College District #529 extends their heartfelt thanks for the service provided to this District and to the Board of Trustees and wishes our colleague happiness and health in his retirement.

Board Action: Dr. Fischer made a motion to adopt the foregoing resolution. Mr. Kiser seconded the motion. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken and the Chair declared the "Ayes" have it and the motion is adopted.

AGENDA #6 – "Policy First Readings (and Possible Approval)" –

#6-A. Gramm Leach Bliley (GLB) Act Policy: Under newly enacted federal legislation, the Board must adopt a policy that complies with the federal statute on protection of critical information and data. The CEO recommended approval of the following policy that develops a procedure for an IECC Information Security Plan.

Gramm Leach Bliley (GLB) Act (100.21)

The Board of Trustees and Employees of the Illinois Eastern Community Colleges shall operate in compliance with the Gramm Leach Bliley (GLB) Act, (16 CFR Part 314).

In order to comply with Federal Law and to protect critical information and data, the Chief Executive Officer in conjunction with the Cabinet shall develop a procedure for an Information Security Plan to comply with this regulation.

The goal of this procedure will be to define IECC's Information Security Plan, to provide an outline to assure ongoing compliance with federal regulations related to the Plan, and to position IECC for likely future privacy and security regulations.

GLB mandates that IECC appoint an Information Security Plan Coordinator, conduct a risk assessment of likely security and privacy risks, institute a training program for all employees who have access to covered data and information, oversee service providers and contracts, and evaluate and adjust the Information Security Plan periodically.

The Coordinator must help the relevant offices of IECC identify reasonably foreseeable internal and external risks to the security, confidentiality, and integrity of customer information; evaluate the effectiveness of the current safeguards for controlling these risks; design and implement a safeguards program, and regularly monitor and test the program.

Board Action: Mr. Rost made a motion to waive second reading and approve the Gramm Leach Bliley (GLB) Act Policy (100.21) as outlined. Mr. Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mr. Williams. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #7 – “Policy Second Readings” – None.

AGENDA #8 – “Staff Recommendations for Approval” – The following staff recommendations were presented for approval.

#8-A. FY2003-2004 Budget Resolution: Mr. Browning presented a resolution on budget requirements. The CEO recommended adoption of the following resolution establishing budget requirements for fiscal year 2003-2004.

BE IT RESOLVED by the Board of Trustees of Illinois Eastern Community Colleges District No. 529 of the State of Illinois, that the following requirements are hereby established relative to the budget for said community college district for the 2004 fiscal year:

1. Date of Fiscal Year: July 1, 2003 - June 30, 2004.
2. Publication of Notice of Public Hearing on Budget: On or before August 8, 2003.
3. Tentative Budget to be available for Public Inspection at the District Business Office: On and after August 8, 2003.
4. Mailing Tentative Budget to Board of Trustees: August 8, 2003.
5. Public Hearing on Budget: September 16, 2003 at the hour of 6:00 p.m. to 6:30 p.m., local time, Olney Central College, 305 North West Street, Olney, IL 62450.
6. Adoption of Budget: September 16, 2003 following the Public Hearing.

Board Action: Mr. Koertge made a motion adopt the foregoing resolution establishing budget requirements as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mr. Williams. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-B. Inter-Fund Loans Resolution: Mr. Browning presented a resolution relating to inter-fund loans. State statute requires that the Board of Trustees approve by resolution each year certain inter-fund loans and transfers. The CEO recommended adoption of the following resolution authorizing inter-fund loans during fiscal year 2003-2004.

WHEREAS, the Board of Trustees of Illinois Eastern Community Colleges District No. 529 desires to affect certain inter-fund loans for fiscal year 2004, pursuant to 110 ILCS 805/3-34, and

WHEREAS, these inter-fund loans, from any fund to any other fund maintained by the Board, are for the purpose of disbursing such funds to be used in meeting the ordinary and necessary expenditures of the District.

SO BE IT RESOLVED, that the Board of Trustees hereby authorizes the Treasurer of the District to make inter-fund loans as required for fiscal year 2004, and to make the necessary transfers therefore.

BE IT FURTHER RESOLVED, that each such inter-fund loan must be repaid and retransferred to the proper fund no later than June 30, 2004.

Board Action: Dr. Fischer made a motion adopt the foregoing resolution relating to Inter-Fund Loans as recommended. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mr. Williams. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-C. Building & Maintenance Fund Resolution: Mr. Browning presented a resolution relating to expenditures from the Building and Maintenance Fund. The CEO recommended approval of the following resolution authorizing certain expenditures from the Operations, Building and Maintenance Fund.

WHEREAS, expenses payable from taxes levied for operations, building and maintenance purposes and for the purchase of school grounds are subject to 110 ILCS 805/3-20.3.

WHEREAS, funds expended for obligations incurred for the improvement, maintenance, repair or benefit of buildings and property, including cost of interior decorating and the installation, improvement, repair, replacement and maintenance of building fixtures, for the rental of buildings and property for community college purposes or for the payment of all premiums for insurance upon buildings and building fixtures shall be paid from tax levied for operations, building and maintenance purposes and the purchase of school grounds,

WHEREAS, payment of all salaries for janitors, engineers and for other custodial employees and all costs of fuel, lights, gas, water, and custodial supplies and equipment, or the cost of a professional survey of the conditions of school building, or any one or more of the preceding items may not be paid from tax levied for operations, building and maintenance purposes and the purchase of school grounds without resolution of the Board of Trustees,

SO BE IT RESOLVED, that the Board of Trustees of the Illinois Eastern Community Colleges District No. 529 by resolution authorizes the Chief Executive Officer of the District to budget and expend funds from tax for operations, building and maintenance purposes for the payment of salaries of janitors, engineers or other custodial employees, such other contractors as required, and all costs of fuel, lights, gas, water, and custodial supplies and equipment or the cost of a professional survey of the condition of school buildings or of any one or more of the preceding items.

Board Action: Miss Wolfe made a motion to adopt the foregoing Building and Maintenance Fund Expenditure resolution as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mr. Williams. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-D. Working Cash Fund Resolution: Mr. Browning presented a Working Cash Fund resolution. The CEO recommended adoption of the following resolution authorizing the Treasurer to permanently transfer approximately \$86,259 Working Cash Fund interest to the General Fund on or before June 30, 2003.

WHEREAS, the Board of Trustees affected the permanent transfer of interest earned on the Working Cash Fund monies to the General Fund on or before June 30, 2003.

WHEREAS, the Board of Trustees initiated this transfer which is pursuant to 110 ILCS 805/3-33.6 for the purpose of disbursing such funds to be used in meeting the ordinary and necessary expenditures of the district.

WHEREAS, the Board used these funds for aforesaid purposes and no repayment of this money is required.

SO BE IT RESOLVED, that the Board of Trustees authorizes the Treasurer of the District to permanently transfer approximately \$86,259 Working Cash Fund interest to the General Fund, said transfer to be made on or before June 30, 2003.

Board Action: Dr. Fischer made a motion to adopt the foregoing Working Cash Fund resolution as recommended. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mr. Williams. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-E. Prevailing Rate of Wages: Mr. Browning presented the Ordinance relating to the Prevailing Rate of Wages. The CEO recommended adoption of “An Ordinance of the Board of Trustees of Illinois Eastern Community Colleges Ascertainning the Prevailing Rate of Wages for Laborers, Mechanics and Other Workers Employed in any Public Works of Said District.” The ordinance is the same as adopted one year ago and includes attachments listing the prevailing rate of wages for Crawford, Richland, Wabash and Wayne Counties, Illinois, as determined by the Illinois Department of Labor under date of June 2003. The determination is to be on file in the District Office and available to any interested party, attached to all contract specifications, and copies are to be mailed to the Secretary of State Index Division and Illinois Department of Labor. A notice of the determination must be published.

Board Action: Dr. Fischer made a motion to adopt the Ordinance Ascertainning the Prevailing Rate of Wages as recommended. Mrs. Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mr. Williams. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-F. HIPAA Agreement: The CEO recommended approval of a Health Insurance Portability and Accountability Act (HIPAA) Agreement between Illinois Eastern Community Colleges and Fairfield Memorial Hospital, Fairfield, Illinois.

Board Action: Dr. Fischer made a motion to approve a Health Insurance Portability and Accountability Act (HIPAA) Agreement with Fairfield Memorial Hospital as recommended. Mr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mr. Williams. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-G. FY2005 RAMP Capital Requests: The CEO recommended approval of the Resource Allocation and Management Plan (RAMP) for FY 2005, which includes four capital project requests from FCC, LTC, OCC and WVC, as follows:

Olney Central College
Project Name: Applied Technology Center
District Priority No.: 1 of 4
Total Building Budget: \$1,424,216

Wabash Valley College
Project Name: Technology/Student Support Expansion to Main Hall
District Priority No.: 2 of 4
Total Building Budget: \$5,397,088

Frontier Community College
Project Name: Student Center
District Priority No.: 3 of 4
Total Building Budget: \$2,833,294

Lincoln Trail College
Project Name: Center for Technology
District Priority No.: 4 of 4
Total Building Budget: \$7,026,049

Board Action: Dr. Fischer made a motion to approve IECC's Resource Allocation and Management Plan for FY2005 as recommended. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mr. Williams. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-H. Technology Plan Revisions: The CEO recommended that IECC's five year Technology Plan be revised due to increasing fiscal pressures. The plan is being amended to reduce the network equipment from \$40,000 to \$20,000, the network backup and surge protection from \$20,000 to \$10,000, and the computer projection units from \$50,000 to zero. A district-wide contingency fund of \$80,000 is created that can be utilized to meet pressing needs because of these reductions.

Board Action: Mr. Rost made a motion to approve the amendment to the IECC five-year Technology Plan as recommended. Mr. Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mr. Williams. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-I. LTC Library Renovations: The Lincoln Trail College Foundation has agreed to make major improvements to the Learning Resource Center at Lincoln Trail College. Based upon estimates received, the Foundation would replace the badly worn carpet in the library for \$14,000, repaint the walls for \$2,675, and is currently soliciting proposals to repaint the ceiling tile for a yet undisclosed amount. The CEO recommended approval to proceed with the LTC Foundation request to replace carpeting and paint the walls and ceiling at the LTC Learning Resource Center.

Board Action: Mr. Kiser made a motion to proceed with the LTC Foundation request to replace carpeting and paint the walls and ceiling at the LTC Learning Resource Center as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mr. Williams. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-J. Massage Therapy Student Fees: The CEO recommended approval of the following Cabinet-approved fees for the Olney Central College Massage Therapy Program:

Program Insurance Liability Fee: \$15 per year.
THM 1 210 Massage Therapy Techniques I: \$20.
THM 1215 Massage Therapy Techniques II: \$20.
THM 1220 Massage Therapy Techniques III: \$20.
THM 1250 Massage Therapy Student Clinical I: \$20.
THM 1255 Massage Therapy Student Clinical II: \$20.

Board Action: Dr. Fischer made a motion to approve the foregoing Cabinet-approved fees for the OCC Massage Therapy Program as recommended. Mr. Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mr. Williams. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-K. Remedial Online Communication Student Fee: The CEO recommended approval for a course fee of \$10 per credit hour for remedial online instruction – REM 0430 Basic Online Communication.

Board Action: Dr. Fischer made a motion to approve the foregoing course fee for Remedial Online Communication as recommended. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mr. Williams. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-L. Textbook Rental Fee: The CEO recommended approval for a \$10 per three-hour course textbook rental fee for Frontier Community College.

Board Action: Mr. Rost made a motion to approve the \$10 per three-hour course textbook rental fee for FCC as recommended. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mr. Williams. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-M. Accrual Run-Out: The CEO recommended approval to follow the procedure followed in prior years, to pay the July 11th FY03 “run-out” bills prior to Board approval, with the understanding that these bills will be made available for Board review at the July Board meeting.

Board Action: Miss Wolfe made a motion to approve payment of July 11, FY03 “run-out” bills prior to Board approval as recommended. Mr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mr. Williams. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #9– “Bid Committee Report” – None.

AGENDA #10 – “District Finance” – The following district financial matters were presented:

#10-A. Financial Reports: The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$7,769,348.78, as of May 31, 2003.

#10-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for the month of June 2003, totaling \$655,093.51, were presented for approval.

Board Approval for Payment of Financial Obligations: Miss Wolfe made a motion to approve payment of the district financial obligations for the month of June 2003, in the amounts listed, and payments from the revolving fund for the month of May 2003. Mr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mr. Williams. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #11 – “Chief Executive Officer's Report” - Mr. Bruce presented informational reports relative to the following topics:

1. ICCTA Trustee Education Award – James Lane.
2. HB60 In-State Tuition for Undocumented Immigrants.
3. Legislative Update.
4. Massage Therapy Certificate – Approved for OCC.
5. Automotive Services Technology II Certificate – Approved for FCC.

6. OCC Woodworking Cooperative Program with East Richland High School.
7. Summer Enrollment Report – District Up 5%.

AGENDA #12 – “Executive Session” – The CEO recommended that a closed meeting be held, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district, [including hearing testimony on a complaint lodged against an employee to determine its validity]; and, under Section 2(c)(2) of the Open Meetings Act to consider collective negotiating matters; and, under Section 2(c)(11) of the Open Meetings Act to consider pending litigation against, affecting or on behalf of the District or litigation which is probable or imminent; and, under Section 2(c)(21) of the Open Meetings Act to consider and approve minutes of meetings lawfully closed under the Act; and to conduct the semi-annual review of closed meeting minutes as mandated by Section 2.06 of the Act.

#12-A. Closed Meeting: Dr. Fischer made a motion to hold a closed meeting to consider the matters outlined by the CEO. Mr. Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mr. Williams. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried and a closed meeting was held beginning at 8:30 p.m.

#12-B. Closed Meeting Ended: Dr. Fischer made a motion to reconvene in open session. Mrs. Culver seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted. A quorum being present, the Board of Trustees reconvened in open, public session for the transaction of business at 9:00 p.m.

(Note: Separate minutes have been prepared for the foregoing closed meeting.)

AGENDA #13 – “Executive Session Minutes” –

#13-A. Approval of Executive Session Minutes: The CEO recommended that closed meeting minutes of the following meetings be approved and remain closed at this time.

- A. Closed Meeting held during Regular Meeting, Tuesday, May 20, 2003.
- B. Closed Meeting held during Special Meeting, Thursday, May 22, 2003.
- C. Closed Meeting held during Special Meeting, Thursday, May 29, 2003.
- D. Closed Meeting held during Reconvened Special Meeting, Wednesday, June 4, 2003.

Board Action: Dr. Fischer made a motion to approve, as prepared, minutes of the foregoing closed meetings, but that closed meeting minutes of those dates will remain closed and not be opened to public inspection at this time. Mr. Rost seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion is adopted.

#13-B. Semi-Annual Review of Closed Meeting Minutes: The Board of Trustees having conducted a semi-annual review of closed meeting minutes as mandated by Section 2.06 of the Open Meetings Act, the CEO presented the following recommendations:

Minutes of closed meetings of the following dates will remain closed and not be made a part of the public record because of a need for continued confidentiality at this time:

1. Tuesday, June 20, 1995.
2. Tuesday, August 15, 1995.
3. Tuesday, September 19, 1995.
4. Friday, August 2, 1996.
5. Tuesday, January 20, 1998.
6. Tuesday, June 15, 1999.
7. Tuesday, July 20, 1999.
8. Tuesday, February 20, 2001.
9. Tuesday, March 20, 2001.

10. Tuesday, June 19, 2001.
11. Tuesday, July 17, 2001.
12. Tuesday, September 18, 2001.
13. Tuesday, June 18, 2002.
14. Tuesday, July 16, 2002.
15. Tuesday, August 20, 2002.
16. Tuesday, September 17, 2002.
17. Tuesday, December 10, 2002.
18. Tuesday, February 18, 2003.
19. Tuesday, March 18, 2003.
20. Tuesday, April 15, 2003.

Minutes of a closed meeting of the following date will be opened and made a part of the public record:

1. Tuesday, January 21, 2003.

Board Action: Dr. Fischer made a motion to approve the foregoing recommendations as outlined, for minutes of closed meetings held on the dates listed. Mr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mr. Williams. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #14 – “Approval of Personnel Report” – The CEO presented the following amended Personnel Report and recommended approval.

400.1. Employment of Personnel

A. Faculty

1. Nixie Hnetkovsky, Life Science Instructor.
2. Kathy Ketterman, Nursing Instructor.
3. Sheila Rangel, Nursing Instructor.
4. Phyllis Wells, Nursing Instructor.

400.2. Reduction-in-Force & Adoption of Resolution

A. Classified

1. Jeffery Davenport, Computer Technician (GR), FCC.
2. Nicole Weber, Program Advisor (GR), OCC.

WHEREAS, the Board of Trustees of Illinois Eastern Community Colleges District Number 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, has authority to dismiss any classified personnel employed by the Board; and

WHEREAS, the Board of Trustees has decided to dismiss (Jeffery Davenport, Nicole Weber) as a classified employee in and for this Community College District effective on the 30th day of June, 2003.

Now, Therefore be it and it is hereby resolved by the Board of Trustees of Illinois Eastern Community Colleges District Number 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois; as follows:

1. That the Board of Trustees has decided to and hereby does dismiss (Jeffery Davenport, Nicole Weber) as a classified employee in and for this Community College District effective on the 30th day of June, 2003.
2. That the dismissal of said individual constitutes honorable dismissal.
3. That the Chairman and Secretary of the Board are hereby empowered and directed to give notice to the said individual of the dismissal.
4. That this resolution shall be in full force and effect immediately upon its adoption.

400.3. Change in Status

- A. Professional/Non-Faculty
 - 1. Rick Arp, LTC, Athletic Director/Coach at \$42,270 per fiscal year to Coach at \$40,270 per fiscal year.

400.4. Reemployment of IECC/LTC Correctional Center Employees for FY03-04. Employment is completely dependent upon funding from the Department of Corrections.

- A. Administrative
 - 1. Glen Donaldson – Associate Dean/RCC
 - 2. Tim Watson – Correctional Site Director/LCC
- B. Professional/Non-Faculty
 - 1. Amber Ramsey – Youthful Offender Counselor/RCC
 - 2. Jody Rusk – Youthful Offender Counselor/LCC
- C. Classified
 - 1. Kay Conour – Office Assistant/RCC
 - 2. Beverly Hemrich – Office Assistant/LCC
- D. Faculty
 - 1. Amy Bowler, Food Service Tech Inst/RCC
 - 2. Larry Conour, Computer Tech Inst/RCC
 - 3. Alice Holtzhouser, Business Management Inst/RCC
 - 4. Ida McVaigh, Business Management Inst/LCC
 - 5. Karen Mason, Food Service Tech Inst/LCC
 - 6. Larry Nelson, Commercial Custodial Services Inst/LCC
 - 7. Harvey Ricker, Commercial Custodial Services Inst/RCC
 - 8. Mary Roark, Computer Tech Inst/LCC
 - 9. Paul Stouse, Horticulture Inst/RCC

400.5. Notice of Intent to Renew President Contracts

The Board of Trustees gave notice of intent to renew the contracts of three College Presidents: Dr. Harry Benson, Wabash Valley College; Dr. Jack Davis, Olney Central College; Dr. Michael Dreith, Frontier Community College.

400.6. FY03-04 Special Assignments

Frontier Community College

Academic

- 1. Jeff Cutchin, Lead Inst, Cisco Systems, \$450.
- 2. Kathy Doty, Lead Inst, Office Occupations, \$450.

Extra-Curricular

- 1. Jeff Cutchin, Computer Technician, \$6,000.
- 2. Kathy Doty, College Bowl Team Advisor, \$350.
- 3. Jeannette Wiles, Phi Theta Kappa Advisor, \$300.

Lincoln Trail College

Academic

1. Jason Potts, Lead Inst, Computer/Technology, \$700.

Athletic

1. Mitch Hannahs, Athletic Director, \$3,500.

Extra-Curricular

1. Sandra Burtron, Scholastic Bowl Coordinator, \$700.
2. Diane Reed, Phi Theta Kappa Advisor, \$300.
3. Kathy Harris, Student Senate Advisor, \$1,000.
4. Deanna Chrysler, Pool Manager, \$1,000.
5. Yvonne Newlin, Performing Arts Coordinator, \$1,000.

Olney Central College

Academic

1. Mark Fitch, Lead Inst, Collision Repair Tech, \$450.
2. Johnie Harrell, Lead Inst, CRT Auto Service Tech, \$450.
3. Russ Jausel, Lead Inst, Industrial Maint Tech, \$550.
4. John Kendall, Lead Inst, Sec & Med Ofc Occup, \$450.
5. TBD, Lead Inst, Office Occup/Clerical, \$500.
6. Ryan Roark, Lead Inst, Cisco Systems, \$450.
7. Kristi Urfer, Lead Inst, Accounting, \$450.

Academic - Nursing

1. TBD, Dept Head, Nursing/OCC, \$2,500+12hrs rel time.
2. Nancy Buttry, Dept Head, Nursing/FCC, \$2,500+12hrs rel time.
3. Sandra Burtron, Dept Head, Nursing/LTC, \$2,500+12hrs rel time.
4. Kathleen Nelson, Dept Head, Nursing/WVC, \$2,500+12hrs rel time.

Extra-Curricular

1. Lisa Benson, WYSE Coordinator, \$300.
2. Lucille Lance, Phi Theta Kappa Advisor, \$300.
3. Rob Mason, Asst WYSE Coordinator, \$200.
4. Steve Marrs, Performing Arts Coordinator, \$1,000.
5. Laurel Cutright, Asst WYSE Coordinator, \$200.

Other

1. Ed Wright, Coordinator of Food Services, \$12,000.

Wabash Valley College

Academic

1. Judy Neikirk, Lead Inst, Social Services, \$450.
2. Byford Cook, Lead Inst, Machine Shop, \$450.
3. Dan Edwards, Lead Inst, Radio/TV, \$450.
4. Bob Effland, Lead Inst, Electronics, \$450; WVJC Engineer, \$6,500+½ rel time.
5. Larry Hoeszle, Lead Inst, Diesel Equipment, \$500.
6. Linda Kolb, Lead Inst, Early Child Dev, \$450; Small World, \$2,400.
7. Don Mersinger, Lead Inst, Agriculture, \$500.
8. Cathy Robb, Lead Inst, Office Occup, \$500.
9. Clint Weisgerber, Lead Inst, Manufacturing Tech, \$450.
10. David Wilderman, Lead Inst, Marketing, \$450.

Athletic

1. Paul Schnarre, Athletic Director, \$3,500; Head W Softball Coach, \$6,000.
2. Clyde Buck, Head W Basketball Coach, \$6,000.

Extra-Curricular

1. Jerry Bayne, Community Service Director, ½ rel time; Student Publications Advisor, \$1,000.
2. Brenda Phegley, Phi Theta Kappa Advisor, \$300.
3. Audrey Tice, Art Gallery Coordinator, \$700.

District Office

Extra-Curricular

1. Don Mersinger, Int'l Soccer Coach, \$1,500.

400.7. Resignation

A. Faculty

1. Jason Dockter, English/Speech Instructor, effective June 6, 2003.

Personnel Report Addendum

400.1. Employment of Personnel

A. Administrative

1. Matt Fowler, Dean of Instruction, WVC, effective July 1, 2003.

Board Action to Amend Personnel Report: Dr. Fischer made a motion to amend the Personnel Report as recommended to add the addendum as presented. Mr. Rost seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted.

Board Action to Approve Amended Personnel Report: Mrs. Culver made a motion to approve the foregoing amended Personnel Report as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mr. Williams. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #15 – “Collective Bargaining” – The CEO reported that the District is now in the second year of a three-year contract with the teachers’ union. The contract calls for a reopener on salaries starting September 3, 2003.

AGENDA #16 – “Litigation” – None.

AGENDA #17 – “Acquisition & Disposition of Property” – None.

AGENDA #18 – “Other Items” – None.

AGENDA #19 – “Adjournment” – Mr. Koertge made a motion to adjourn. Mr. Kiser seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting adjourned at 9:10 p.m.

Approved: Chairman: _____

Secretary: _____

Minutes of a special meeting of the Board of Trustees of Illinois Eastern Community Colleges - Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College - Community College District No. 529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White, and State of Illinois, held in the Conference Room at the District Office building, 233 East Chestnut Street, Olney, Illinois, on Wednesday, July 2, 2003.

Notice of Special Meeting: This special meeting was called by Mr. James W. Lane, Jr., Chairman of the Board of Trustees. Notice of the meeting was given at least 48 hours before the meeting, in writing, by mail service to each member of the Board and to news media having requested such notice. A copy of the notice was also posted at the main office of this community college district. The notice did specify the date, time and place of the meeting, and the purpose thereof.

Purpose: To make the final selection of President for Lincoln Trail College.

1. Call to Order & Roll Call: Mr. James W. Lane, Jr., Chairman, who chaired the meeting, called the meeting to order at 7:00 p.m. and directed Mr. Harry Hillis, Jr., Board Secretary, to call the roll. Upon roll call of members present the following trustees answered to their names as called and were found to be present:

Mrs. Brenda K. Culver, Dr. G. Andrew Fischer, Mr. Walter L. Koertge, Mr. James W. Lane, Jr., Mr. Larry Rost, Miss Marilyn J. Wolfe. Also present was Mr. Joseph Kiser, student trustee. Trustees absent at roll call: Mr. Kevin C. Williams. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

Also present at this meeting, in addition to trustees: Mr. Terry L. Bruce, Chief Executive Officer/Chief Operating Officer; Mrs. Tara Buerster, Director of Personnel.

2. Recognition of Visitors & Guests: Mr. Rod Harmon, former LTC faculty member and currently a member of the LTC Foundation, was present. Mr. Harmon was a member of the committee that conducted the on-site visit relative to Dr. Carl Heilman.

3. Public Comment: None.

4. Executive Session: The CEO recommended that a closed meeting be held, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district, [including hearing testimony on a complaint lodged against an employee to determine its validity].

4-A. Closed Meeting: Dr. Fischer made a motion to hold a closed meeting to consider the matters outlined by the CEO. Mr. Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mr. Williams. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried and a closed meeting was held beginning at 7:04 p.m.

4-B. Closed Meeting Ended: Dr. Fischer made a motion to reconvene in open session. Mr. Rost seconded the motion. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken and the Chair declared that the "Ayes" have it and the motion is adopted. A quorum being present, the Board of Trustees reconvened in open, public session for the transaction of business at 7:40 p.m.

(Note: Separate minutes have been prepared for the foregoing closed meeting.)

5. Appoint President for Lincoln Trail College – Carl Heilman: Mrs. Culver made a motion to hire Carl Heilman as President for Lincoln Trail College. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mr. Williams. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

(Communication from Mr. Williams: Mr. Kevin C. Williams, member of the Board of Trustees, in communication with the Chairman and Board stated that if he had been present at this meeting, he would have voted “yea” for appointment of Carl Heilman for LTC President.)

6. Other Items: By consensus and without objection, the Chair directed that the minutes of this meeting reflect an expression of appreciation by the Board of Trustees to every member of the committee that conducted the on-site visit relative to Dr. Carl Heilman and for their reports to the Board.

7. Adjournment: Mr. Koertge made a motion to adjourn. Dr. Fischer seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting adjourned at 7:45 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #1

Call to Order & Roll Call

Agenda Item #2

Disposition of Minutes

Agenda Item #3

Recognition of Visitors and Guests

- A. Visitors and Guests**
- B. IECEA Representatives**

Agenda Item #4

Public Comment

Agenda Item #5

Reports

- A. Trustees**
 - B. Presidents**
 - C. Cabinet**
- Coal Mining Technology/Telecom**

Agenda Item #6

Policy First Reading (and Possible Approval)

Agenda Item #7

Policy Second Reading

Agenda Item #8

Staff Recommendations for Approval

Agenda Item #8A

Increase in International Student Fees

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: July 15, 2003
RE: Increase in International Student Fees

The Board of Trustees annually sets the fees for the International Student Program.

I would propose that the following International Student fees be changed:

	Current	Proposed
Admission Charge	\$10	\$35 one time charge
Transportation Fee	\$50	\$75 per semester charge
2 nd Year	\$135.23	\$150 per hour charge
International Tuition Rate	\$217.45	\$233.18

I recommend Board approval of these increased International Student fees.

TLB/rs

Agenda Item #8B

FY2003-FY2005 IECC Catalog

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: July 15, 2003
RE: FY2003-FY2005 Catalog

The Board must approve the IECC Catalog every two years.

The catalog was mailed to you last week along with a document setting forth the changes that the catalog contained since the last Board approval of a catalog. That document follows.

I ask the Board's approval of the new catalog.

TLB/rs

Attachment

CATALOG ADDITIONS/DELETIONS

Program Additions:

Architectural Drafting (certificate)
Automotive Service Tech II (certificate)
Corrections/Parole Officer (degree)
Corrections/Youth Supervisor (degree)
Cosmetology Teacher (certificate)
Desktop Publishing (certificate)
Food & Restaurant Mgmt (certificate)
Hardware (A+) (certificate)
Massage Therapy (certificate)
Microsoft Computer System Eng – MCSE (certificate)
Office Management (degree)
Paraprofessional Educator (certificate & degree)
Programming (certificate)
Quality Management (certificate)
System Networking (certificate)
Travel & Tourism (certificate)
Web Design (certificate)
Welding Certificate (certificate)

Program Deletions:

FCC – Teacher Assisting
LTC – Air Conditioning/Refrigeration
LTC – Clerical Management
LTC – Data Processing-Programming
LTC – Industrial Engineering Drafting
LTC – Microcomputer Business Systems
LTC – Microcomputer Support Specialist
LTC – Office Careers: Secretarial Management
LTC – Quality Improvement Specialist
LTC – Special Education Paraprofessional
LTC – Total Quality Management
OCC – Electrical Wiring
FLOW – Administrative Support
FLOW – Office Careers: Clerical

Other Revised Sections:

Financial Information
Allied Health
Appendices

Agenda Item #8C

Health Insurance Recommendation

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: July 15, 2003
RE: Health Insurance Recommendation

The Board of Trustees currently provides health, dental, and life insurance through Unicare. Annually, our carrier submits a proposed increase in premium for our coverage. Unicare proposed a 39.2% increase in health insurance and smaller increases in dental and life.

Chief Finance Officer Roger Browning has been working for several months on insurance renewals and proposed changes in our carrier. Mr. Browning established an insurance committee that was comprised of all members of the college family, including faculty. The committee reviewed proposals from third party administrators, pharmaceutical providers, and conventional insurance plans.

The following three pages show the proposals in detail as they relate to Health, Dental, and Life:

- 1) The Health plan options set forth on page one shows the various proposals that could be accepted by the Board of Trustees. After a thorough review of all submissions, the insurance committee has proposed to the Board that a submission by Blue Cross/Blue Shield of Illinois be approved. That proposal contains a 23.9% increase over our current rates, but is in line with increases other colleges and private companies are experiencing.
- 2) Page two details the Dental proposals submitted. It was the recommendation of the insurance committee that the Board adopt the Blue Cross/Blue Shield of Illinois dental proposal which will be a reduction in cost over our current premiums.
- 3) The third page sets forth our Life insurance and Accidental Death and Disability death benefits as well as Supplemental Life insurance rates. It was the recommendation of the insurance committee that the proposal of Blue Cross/Blue Shield of Illinois be accepted. This would be a reduction in our current Life, Supplemental Life, and AD&D premiums.

The following IECC employees served on the Insurance Committee:

Donna Boyd, LTC – Classified
Roger Browning, DO – Administrative
Tara Buerster, DO – Administrative
Bonnie Chaplin, DO – Professiona/Non-Faculty
Carla Gardner, OCC – Classified
John Howard, CMT – Administrative
John Kendall, OCC – Bargaining Unit, Faculty
Jennifer Mathes, OCC – Administrative
LaVonna Miller, FCC – Professional/Non-Faculty
Judy Neikirk, WVC – Bargaining Unit, Faculty
Audrey Tice, WVC – Classified
Chris Raley, Recorder

I would recommend that the Board of Trustees accept the Health, Dental, Life, Supplemental Life, and Accidental Death and Disability proposals submitted by Blue Cross/Blue Shield of Illinois.

TLB/rs

Attachments

ILLINOIS EASTERN COMMUNITY COLLEGES										
BENEFIT RATE SUMMARY										
Date Prepared: July, 2003										
FULLY INSURED PLANS	# OF EE'S	CURRENT UNICARE	RENEWAL UNICARE	BC/BS OF IL	RELIANCE STANDARD	CANADA LIFE	SUN LIFE	CIGNA QUOTE 1	PRINCIPAL	
Life & AD&D Benefit		1 Times Salary	1 Times Salary	1 Times Salary	1 Times Salary	1 Times Salary	1 Times Salary	1 Times Salary	1 Times Salary	
Life Rate \$./\$1,000	324	\$0.22	\$0.22	\$0.140	\$0.160	\$0.180	\$0.200	\$0.195	\$0.200	
AD&D Rate \$./\$1,000	324	\$0.025	\$0.025	\$0.020	\$0.015	\$0.030	\$0.020	\$0.025	\$0.025	
Volume		\$12,698,000	\$12,698,000	\$12,698,000	\$12,698,000	\$12,698,000	\$12,698,000	\$12,698,000	\$12,698,000	
Monthly Cost		\$3,111.01	\$3,111.01	\$2,031.68	\$2,222.15	\$2,666.58	\$2,793.56	\$2,793.56	\$2,857.05	
Annual Cost		\$37,332.12	\$37,332.12	\$24,380.16	\$26,665.80	\$31,998.96	\$33,522.72	\$33,522.72	\$34,284.60	
Rate Guarantee				2 Year	2 Year	2 Year	2 Year	2 Year	2 Year	
Voluntary Life Rates									(smoker rates)	
18 - 24	\$0	0	0.062	0.062	0.24	0.050	0.060	0.063	0.059	0.07
25 - 29	\$131,000	6	0.062	0.062	0.24	0.050	0.070	0.063	0.057	0.07
30 - 34	\$228,000	5	0.098	0.098	0.24	0.060	0.080	0.075	0.062	0.08
35 - 39	\$295,000	10	0.136	0.136	0.24	0.070	0.110	0.100	0.076	0.12
40 - 44	\$597,000	17	0.181	0.181	0.24	0.100	0.170	0.113	0.093	0.21
45 - 49	\$961,000	29	0.294	0.294	0.24	0.150	0.280	0.125	0.130	0.38
50 - 54	\$870,000	20	0.423	0.423	0.24	0.240	0.470	0.288	0.208	0.60
55 - 59	\$593,000	14	0.843	0.843	0.24	0.390	0.770	0.539	0.323	0.89
60 - 64	\$298,000	7	1.016	1.016	0.24	0.510	0.960	0.827	0.561	1.26
65 - 69	\$96,200	2	1.649	1.649	0.24	0.780	1.660	1.591	0.883	2.14
Monthly premium		\$1,790.49	\$1,790.49	\$976.61	\$911.82	\$1,741.71	\$1,212.13	\$849.10	\$2,184.48	
TOTALS		\$39,122.61	\$39,122.61	\$25,356.77	\$27,577.62	\$33,740.67	\$34,734.85	\$34,371.82	\$36,469.08	

ILLINOIS EASTERN COMMUNITY COLLEGES

DENTAL BENEFIT SUMMARY

Date Prepared: July, 2003

	CURRENT PLAN DESIGN		BLUE CROSS/BLUE SHIELD/IL	EPOCH Self-Insured	DELTA DENTAL OF ILLINOIS		
	USE ANY DENTIST		USE ANY DENTIST	USE ANY DENTIST	PREFERRED OPTION	PREMIER OPTION	NON-DELTA DENTIST
Plan Year Deductible	\$50 Per Person		\$50 Per Person	\$50 Per Person	\$50 Per Person	\$50 Per Person	\$50 Per Person
	\$150 Per Family		\$150 Per Family	\$150 Per Family	\$150 Per Family	\$150 Per Family	\$150 Per Family
Plan Year Maximum	\$1,000		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
	----- Combined -----						
Preventive Services	No Deductible		No Deductible	No Deductible	No Deductible	No Deductible	No Deductible
	100%		100%	100%	100%	100%	100%
	Includes 2 dental exams per calendar year, Routine scaling and cleaning, X-rays, For children: Space Maintainers, Sealants, and Topical Fluoride		Blue Cross has indicated duplication of current plan	Epoch has indicated duplication of current plan	Includes Prophylaxis (2 per benefit year), Routine exams, X-rays, For children: Topical Fluoride, Sealants, Space Maintainers		
Basic Services	After Deductible		After Deductible	After Deductible	After Deductible	After Deductible	After Deductible
	80%/20%		80%/20%	80%/20%	90%/10%	80%/20%	80%/20%
	Includes Fillings, Restorative, Oral Surgery, Anesthesia, Extractions, Endodontics, Antibiotic Injections, Periodontics		Blue Cross has indicated duplication of current plan	Epoch has indicated duplication of current plan	Includes Restorative care, Fillings, Endodontics, Oral Surgery, Non-surgical Periodontics		
Major Services	After Deductible		After Deductible	After Deductible	After Deductible	After Deductible	After Deductible
	50%/50%		50%/50%	50%/50%	60%/40%	50%/50%	50%/50%
	Includes Inlays, Onlays, Gold Fillings, Crowns, Dental Implants, Repair and Replacement to Crowns, Bridges, Dentures, TMJ		Blue Cross has indicated duplication of current plan	Epoch has indicated duplication of current plan	Includes Cast restorations where indicated, Prosthodontics, Non-surgical TMJ		
Orthodontia							
Dependent child to age 19	50%/50%		50%/50%	50%/50%	50%/50%	50%/50%	50%/50%
Lifetime Maximum	\$1,000		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Provider	Use Any Dentist		Use Any Dentist	Use Any Dentist	Use Any Dentist,		
	Preferred Providers benefit levels are at a higher percentage				No Balance Billing in Delta Networks		
Monthly Rates	Current	Renewal	Monthly Rates	Monthly Rates	One Year Rate	Two Year Rate	
Employee	\$23.60	\$25.02	\$23.29	\$23.89	\$23.42	\$24.36	
EE/Spouse	\$48.20	\$51.09	\$47.58	\$48.79	\$46.84	\$48.71	
EE/Children	\$60.91	\$64.56	\$60.13	\$64.65	\$49.90	\$51.90	
Family	\$85.12	\$90.23	\$64.27	\$86.15	\$73.32	\$76.25	
Monthly Cost*	\$12,467.71	\$13,216.53	\$11,476.35	\$12,730.86	\$11,483.34	\$11,943.29	
Annual Cost*	\$149,612.52	\$158,598.36	\$137,716.20	\$152,770.32	\$137,800.08	\$143,319.48	
Maximum Cost*	N/A	N/A	N/A	No Maximum	N/A	N/A	

*Based on 218 Single, 31 EE/Spouse, 37 EE/Children, 42 Family

Agenda Item #8D

Noel Levitz Contract

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: July 15, 2003
RE: Noel-Levitz Contract

Noel-Levitz is a major educational research firm. The firm has proposed to do a complete review of our retention strategies, student affairs organization, academic advising procedures, student success and retention outcomes, and to conduct training for individuals who would be involved at IECC in these areas.

The term of the agreement will be for 14 months beginning September 2003, with payments to Noel-Levitz totaling \$48,590 between July 1, 2003 through October 15, 2004.

These contract expenses would be paid out of our Title III grant which is explicitly for institutional advancement; goals clearly met by this research.

I would ask the Board's approval of the Noel-Levitz contract. The contract itself will be available for Board review at the Board meeting.

TLB/rs

Agenda Item #8E

Special Contract for Construction of WVC Truck Driving Parking Lot

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: July 15, 2003
RE: Special Contract for Construction of WVC Truck Driving Parking Lot

The Truck Driving Program at Wabash Valley needs to construct a small parking lot (25 ft. X 50 ft.) directly across from the AA Building.

The lot would be used to park semi trailers. They are currently parked on a road next to the AA Building which places them in the way of traffic and creates a safety hazard.

Dr. Benson has received two estimates, each below the bid requirement of the board. One estimate is from Huff Sealing, Inc. from Albion for \$3,900 and one from Diesel Equipment instructor Larry Hoeszle for \$3,021.50. Other companies were contacted by Dr. Benson but refused to submit an estimate because it is such a small job.

Under current Board policy, business cannot be conducted with District employees unless the Board approves the contract in advance.

I believe that Dr. Benson is correct in wishing to place this work with Larry Hoeszle, even though he is an employee of the District. He is competent to do the work and has submitted a proposal nearly 25% below the other proposal.

I would ask the Board's approval of a contract with Larry Hoeszle to construct a 25 ft. X 50 ft. parking lot.

TLB/rs

Agenda Item #9

Bid Committee Report

BID COMMITTEE REPORT

JULY 2003

Illinois Eastern Community Colleges

2003-2005 Catalog

Desktop & Notebook Computers

Janitorial Equipment & Supplies

Projectors

Servers

Tape Library

TO: Board of Trustees
FROM Bid Committee
SUBJECT: Bid Recommendations – IECC 2003-2005 College Catalogs
DATE: July 15, 2003

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality, and serviceability.

Bid Committee recommends acceptance of the low bid received from Phillips Brothers Printers in Springfield, Illinois for a total of \$16,400.00.

A tabulation sheet is attached.

Respectfully submitted,

Roger Browning
Harry Hillis, Jr.
Pam Schwartz

Source of Funds: College Educational Fund

The "Advertisement for Bids" was placed in the Wayne County Press for one (1) day.

Illinois Eastern Community Colleges

**2003-2005 CATALOG
BID TABULATION**

COMPANY	TOTAL BID	PER PAGE COST	
M & D Printing Henry, IL	50# white offset – 23,706.00	+	774.00
	40# premium 80 – 22,101.00	-	430.00
Moore North American Louisville, KY	40# paper – 36,617.43	+	946.00
	50# paper – 38,453.59	+	1,029.00
Phillips Brothers Printers Springfield, IL	50# Offset – 16,400.00	+	249.50
	45# Greenwood – 13,629.00	-	66.00
Rich Printing Co. Nashville, TN	20,047.00	+	352.00
		-	412.00
Sheridan Books, Inc Ann Arbor, MI	29,793.00	+	1,158.00
		-	493.00
The Papers, Inc. Milford, IN	22,243.00	+	232.00
		-	195.00
Von Hoffmann (Dibble) St. Louis, MO	40# offset – 21,215.00 (add'l – 643)	+	711.00
		-	251.00
	50# offset – 23,875.00 (add'l – 724)	+	797.00
		-	268.00
Wayne County Press Fairfield, IL	50# white offset – 19,345.00	+	100.00
		-	50.00
	50# white opaque off – 22,710.00	+	112.00
		-	56.00
	45# equal offset – 17,605.00	+	92.00
		-	46.00

**Bid Specifications for
Illinois Eastern Community Colleges
2003-2005 Catalog**

General Comments: The following specifications have been developed for bidding on the Illinois Eastern Community Colleges' catalog for the years 2003-2005. Vendor for this bid must be located within a 300-mile radius of the Illinois Eastern Community Colleges' District Office in Olney.

The district coordinator and contact person is Pam Schwartz, Associate Dean of Institutional Development, Illinois Eastern Community Colleges District Office, 233 East Chestnut Street, Olney, IL 62450-2298, 618/393-2982 or toll free: 866/529-4322, ext. 5540.

These bid specifications are being presented for Illinois Eastern Community Colleges; however, each of the four colleges (Frontier Community College, 2 Frontier Drive, Fairfield, IL 62837-2601; Lincoln Trail College, 11220 State Highway 1, Robinson, IL 62454-5707; Olney Central College, 305 North West Street, Olney, IL 62450-1099; and Wabash Valley College, 2200 College Drive, Mt. Carmel, IL 62863-2699) will be billed separately for their portion of the total amount.

The bidder should quote a cost based on 216 pages of text, photos, graphics, and a heavier weight cover.

QUANTITY, SIZE, AND DESCRIPTION: A quantity of 20,000 catalogs will be printed. The catalog size will be 8 1/2 inches by 11 inches. Text will be wordprocessed in-house in a 2-column per page format with headings. The production of the printed text will be done primarily by staff at the District Office. The text provided to the contractor will be approximately 95% camera ready. The text will be set and proofread by the District Office, although a small amount of additional work by the contractor may be required. Pictures will be reduced, enlarged, or edited by the contractor and inserted by the contractor in the proper positions as designated by college layouts. The catalog will include type, selected photographs, light graphics, and artwork.

PAPER: The cover will be 80# white paper with gloss finish. The cover will include a 4-color graphic and photographs. Separate stock is required for the cover. The inside paper stock of the catalog will be printed on 40# or 50# offset stock or groundwood offset. Please provide separate bids for the inside paper. Bidders are to send samples of the paper stocks to be used in the printing of the catalog. The paper should be of "Brilliant" or "Supreme" whiteness. The catalog will be printed using the offset process and all photos must be at least 133 line screen.

TIME FRAME: Once all text and photographs have been delivered to the contractor, delivery will be made to each college within six (6) weeks or forty-two (42) days. The district coordinator must be provided a minimum of three (3) full business days to review the final dylux (blueline with pictures) proof of the printing plates (made up into folded catalog form) before printing. No fax proofs will be accepted. A \$50.00 per day discount will be deducted from the contractor's final bill for each calendar day the project is late on arrival at each campus. There is to be no cost assessed by the contractor for copy alterations on a per line basis, if made on initial photocopy page proofs. Bid should include charges for alterations requested by colleges on blueline copy.

COMPOSITION AND ARTWORK: The district coordinator will submit page proofs, organized to their preference, approximately 95% camera ready. All photographs, along with majority of the artwork and light graphics, will be submitted by the district coordinator. The contractor will be

responsible for reducing, editing, or enlarging the photographs to fit the space indicated. The bid should include costs for producing a total of approximately 13 halftones.

PLATES AND PRESSWORK: The cover will be printed in four (4) Pantone colors (130C = gold, 347C = green, 204-1C = blue, and 485C = red), black and white, hairline registration, including one (1) color photo to be edited, reduced, or enlarged to fit the space indicated by college layouts, with bidder to generate new artwork if necessary. The bidder will furnish color separations 8 1/2 inches by 11 inches or less for the cover. The bidder must allow for full bleed, solid and screen tints that butt each other and allow for some full reversing image area. The final outside cover artwork must be submitted to the district coordinator for approval prior to platemaking. The district coordinator must be provided a minimum of three (3) full business days to review the final outside cover artwork. No fax proofs will be accepted. If proof revisions are necessary, a second proof will be required at no charge to verify the changes.

HEADINGS: Headings of the college sections will be included in the text received by the contractor.

TABS: Contractor will insert side tabs on designated pages.

BINDINGS AND BACKING: Each catalog will be perfect bound with a flat spine that will list the years and district name and will be trimmed per size noted above. Each campus and the District Office will receive spiral bound copies delivered to individual campuses and the District Office. Frontier Community College will receive 20; Lincoln Trail College will receive 30; Olney Central College will receive 80; Wabash Valley College will receive 60; and the District Office will receive 23 for a total of 213 plastic spiral bound copies.

DELIVERY: Bids shall include delivery of catalogs to each individual college. **There will be no allowance or payment for overruns.** An initial delivery of one-half (1/2) of the quantity ordered shall be made within six (6) weeks or forty-two (42) days following submission of final text, photographs, light graphics, and artwork. The balance of the catalogs shall be delivered within twenty (20) days of the initial one-half (1/2) delivery. Boxes of catalogs shall not weigh over forty (40) pounds.

SAMPLE: Please include in your bid packet a sample of catalogs you have produced for other colleges.

BID PER PAGE ESTIMATES AS LISTED UNDER GENERAL COMMENTS:

ILLINOIS EASTERN COMMUNITY COLLEGES _____

Also, the bid shall include a per page cost for each page less or in excess of the number previously listed under General Comments:

ILLINOIS EASTERN COMMUNITY COLLEGES _____

All freight and delivery charges are included in bid. Our quotation as submitted on this form will remain firm for 3 months from the date quotation is received by Illinois Eastern Community Colleges (IECC).

COMPANY _____

ADDRESS _____

TELEPHONE _____

E-MAIL ADDRESS _____

DATE _____

SIGNATURE _____

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Desktop Computers
DATE: July 15, 2003

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

The Bid Committee recommends acceptance of the low bid received that meets all specifications from Charley's located in Robinson, IL for 216 desktop computers with varying upgrade options for a total bid of \$143,377.00.

We also recommend acceptance of the low bids received that meets all specifications for monitors from the vendors listed below:

VENDORS	DESCRIPTION	PRICE	QTY	TOTAL
MPC, Nampa, Idaho	17" CRT	\$101.00	168	\$16,968.00
Gateway, N. Sioux City, SD	17" Flat Panel	\$345.00	19	6,555.00
KOI, Lombard, IL	19" Flat Panel	\$522.00	3	1,566.00
	TOTAL			\$25,089.00

The bid received from Micro Warehouse did not meet specifications because they offered .28 dot pitch and not .26 dot pitch or less as specified.

A bid tabulation sheet is attached.

Respectfully submitted,

Roger Browning
Alex Cline
Harry Hillis, Jr.

The "Advertisement for Bids" was placed in the Wayne County Press for one (1) day.

**Illinois Eastern Community Colleges
DESKTOP COMPUTER
BID TABULATION**

DESCRIPTION	QTY	Charley Robinson, IL	Micro Warehouse Norwalk, CT	MPC Nampa, ID	KOI Computers Lombard, IL	Dell Round Rock, TX	Gateway North Sioux City, SD	Little's Annapolis, IL	CDW Government Vernon Hills, IL
Base Unit	2-50	651.00	649.47	704.50	704.00	825.00	805.00	800.00	916.42
	51-150	633.00	642.71	699.02	704.00	775.00	789.00	790.00	916.42
	151-250	632.00	636.08	693.69	704.00	725.00	765.00	780.00	916.42
	251+	631.00	629.59	688.45	704.00	675.00	765.00	775.00	916.42
Optical Drive Options (amount added to base unit price)									
48x CD-ROM	2-50	23.00	20.00	18.00	17.00	Included	15.00	24.00	48.56
	51-150	22.00	19.79	18.00	17.00		15.00	23.00	48.56
	151-250	22.00	19.59	18.00	17.00		15.00	21.00	48.56
	251+	22.00	19.39	18.00	17.00		15.00	21.00	48.56
DVD	2-50	39.00	37.89	38.00	35.00	21.00	30.00	39.00	82.00
	51-150	38.00	37.50	38.00	35.00	21.00	30.00	38.00	82.00
	151-250	38.00	37.11	38.00	35.00	21.00	30.00	37.00	82.00
	251+	38.00	36.73	38.00	35.00	21.00	30.00	34.00	82.00
CD-RW/DVD	2-50	84.00	66.32	68.00	83.00	56.00	55.00	72.00	129.33
	51-150	82.00	65.63	68.00	83.00	56.00	55.00	68.00	129.33
	151-250	82.00	64.95	68.00	83.00	56.00	55.00	66.00	129.33
	251+	82.00	64.29	68.00	83.00	56.00	55.00	65.00	129.33
Upgrade Options (amount added to base unit price)									
P4 2.8GHz	2-50	116.00	94.74	112.00	102.00	49.00	90.00	118.00	No bid
	51-150	113.00	93.75	112.00	102.00	49.00	90.00	115.00	
	151-250	113.00	92.78	112.00	102.00	49.00	90.00	110.00	
	251+	113.00	91.84	112.00	102.00	49.00	90.00	105.00	
P4 3.0GHz	2-50	280.00	222.11	256.00	207.00	119.00	230.00	254.00	No bid
	51-150	272.00	219.79	256.00	207.00	119.00	230.00	239.00	
	151-250	272.00	217.53	256.00	207.00	119.00	230.00	234.00	
	251+	272.00	215.31	256.00	207.00	119.00	230.00	229.00	
512MB Total Ram	2-50	35.00	28.42	32.00	69.00	49.00	45.00	47.00	79.87
	51-150	34.00	28.13	32.00	69.00	49.00	45.00	45.00	79.87
	151-250	34.00	27.84	32.00	69.00	49.00	45.00	43.00	79.87
	251+	34.00	27.55	32.00	69.00	49.00	45.00	42.00	79.87
1GB Total Ram	2-50	110.00	188.42	111.00	173.00	133.00	145.00	114.00	159.74
	51-150	107.00	186.46	111.00	173.00	133.00	145.00	112.00	159.74
	151-250	107.00	184.54	111.00	173.00	133.00	145.00	111.00	159.74
	251+	107.00	182.65	111.00	173.00	133.00	145.00	109.00	159.74

DESCRIPTION	QTY	Charley Robinson, IL	Micro Warehouse Norwalk, CT	MPC Nampa, ID	KOI Computers Lombard, IL	Dell Round Rock, TX	Gateway North Sioux City, SD	Little's Annapolis, IL	CDW Government Vernon Hills, IL
80GB 7200 rpm Ultra ATA100	2-50	24.00	30.53	25.00	25.00	20.00	20.00	20.00	79.40
	51-150	24.00	30.21	25.00	25.00	20.00	20.00	19.00	79.40
	151-250	24.00	29.90	25.00	25.00	20.00	20.00	18.00	79.40
	251+	24.00	29.59	25.00	25.00	20.00	20.00	17.00	79.40
128MB AGP Video Card	2-50	155.00	89.47	132.00	175.00	35.00	55.00	73.00	111.08
	51-150	151.00	88.54	132.00	175.00	35.00	55.00	71.00	111.08
	151-250	151.00	87.63	132.00	175.00	35.00	55.00	68.00	111.08
	251+	151.00	86.73	132.00	175.00	35.00	55.00	66.00	111.08
Individual Options									
Standard 2 Speaker Set	2-50	6.00	5.26	6.00	17.00	20.00	10.00	10.00	5.25
	51-150	6.00	5.21	6.00	17.00	20.00	10.00	9.50	5.25
	151-250	6.00	5.15	6.00	17.00	20.00	10.00	9.00	5.25
	251+	6.00	5.10	6.00	17.00	20.00	10.00	9.00	5.25
Zip 250 Internal Drive	2-50	99.00	66.32	55.75	50.00	55.00	80.00	84.00	83.99
	51-150	96.00	65.63	55.75	50.00	55.00	80.00	80.00	83.99
	151-250	96.00	64.95	55.75	50.00	55.00	80.00	78.00	83.99
	251+	96.00	64.29	55.75	50.00	55.00	80.00	75.00	83.99
IEEE 1394 (FireWire) Ports	2-50	24.00	5.63	32.00	16.00	82.00	40.00	35.00	28.58
	51-150	24.00	5.57	32.00	16.00	82.00	40.00	34.50	28.58
	151-250	24.00	5.52	32.00	16.00	82.00	40.00	34.00	28.58
	251+	24.00	5.46	32.00	16.00	82.00	40.00	33.00	28.58
Monitor Options									
17" CRT	2-50	146.00	78.95	101.00	136.00	139.00	120.00	143.00	136.33
	51-150	142.00	78.13	101.00	136.00	139.00	120.00	135.00	136.33
	151-250	142.00	77.32	101.00	136.00	104.00	115.00	133.00	136.33
	251+	142.00	76.53	101.00	136.00	104.00	115.00	130.00	136.33
19" CRT	2-50	197.00	155.79	152.00	273.00	173.00	170.00	203.00	203.00
	51-150	191.00	154.17	152.00	273.00	173.00	170.00	190.00	203.00
	151-250	191.00	152.58	152.00	273.00	160.00	170.00	186.00	203.00
	251+	191.00	151.02	152.00	273.00	160.00	170.00	184.00	203.00
15" Flat Panel LCD	2-50	279.00	208.42	265.00	288.00	264.00	249.00	295.00	259.00
	51-150	272.00	206.25	265.00	288.00	264.00	249.00	280.00	259.00
	151-250	272.00	204.12	265.00	288.00	258.00	249.00	275.00	259.00
	251+	272.00	202.04	265.00	288.00	258.00	249.00	265.00	259.00
17" Flat Panel LCD	2-50	430.00	368.42	382.00	400.00	420.00	345.00	443.00	352.00
	51-150	418.00	364.58	382.00	400.00	420.00	345.00	425.00	352.00
	151-250	418.00	360.82	382.00	400.00	420.00	345.00	415.00	352.00
	251+	418.00	357.14	382.00	400.00	420.00	345.00	400.00	352.00
19" Flat Panel LCD	2-50	635.00	568.42	658.00	522.00	612.00	572.00	685.00	659.00
	51-150	617.00	562.50	658.00	522.00	612.00	572.00	674.00	659.00
	151-250	617.00	556.70	658.00	522.00	612.00	572.00	655.00	659.00
	251+	617.00	551.02	658.00	522.00	612.00	572.00	653.00	659.00

DESKTOP COMPUTERS JULY 2003														
	Each Price	\$632.00	\$101.00	\$345.00	\$522.00	\$22.00	\$84.00	\$280.00	\$35.00	\$110.00	\$24.00	\$24.00	\$6.00	TOTAL
		Charley	MPC	Gateway	KOI	Charley	Charley	Charley	Charley	Charley	Charley	Charley	Charley	
		Base Unit Pentium IV 2.4 Ghz	17" CRT	17" FLAT	19" FLAT	48X CD- ROM	CD-RW/ DVD Drive	P4 3.0 Ghz	512 MB Ram	1 GB Ram	80 GB 7200	Fire Wire Ports	Speakers	
Title III Jervaise McGlone To meet the needs of Faculty & Staff Resource Centers	OCC	4	4				4		4				4	\$3,432.00
Chris Cantwell To replace outdated desktop monitors and create more work space. 015-80	DO			2										690.00
Personnel Dept. Flat screen to increase desk space, speakers needed to replace old ones. 015-8040C-41	DO			1										345.00
FCC Upgrade outdated computers 54010F-4010F-4108-401	FCC	1		1										977.00
Institutional Development Office - limited deskspace in Barb Thomas' office 015--8093C-4108-801	DO				1									522.00
Student Advantage Network Update computer for SAN Tutor & Mentor Coordinator, Greta Tracy 66026D-6026D-4108-308	LTC	1		1			1		1				1	1,102.00
WE 54020E-4020E-4108-402	JAL			4										2,486.00
Educational Talent Search Update computers for director and administrative assistant 65183D-5183D-4108-308	OCC	2			2		2			2			2	2,708.00
Replacement PC's for LRC Technology Plan - discretionary fund 018-8079D-4108-808	OCC	4	4			4			4					3,160.00
FCC Technology Plan - discretionary fund 018-8079D-4108-808	FCC	5				5								3,270.00
FCC *15 TO Newton Technology Plan 018-8079D-4108-808	FCC*	45	15	10		45								34,395.00
LTC Technology Plan 018-8079D-4108-808	LTC	45	45			45								33,975.00
OCC Technology Plan 018-8079D-4108-808	OCC	45	45			45								33,975.00
WVC Technology Plan 018-8079D-4108-808	WVC	45	45			45								33,975.00
WE Technology Plan 018-8079D-4108-808	JAL	2				2	2	2		2	2	2	3	2,370.00
AH Technology Plan 018-8079D-4108-808	OCC	10	10			10								7,550.00
DO Technology Plan 018-8079D-4108-808	DO	6				5	1							3,986.00
International Technology Plan 018-8079D-4108-808	OCC	1				1								654.00
TOTAL		216	168	19	3	207	10	2	9	4	2	2	10	\$168,466.00

DESKTOP COMPUTER MINIMUM BASE SPECIFICATIONS

COMPUTER SYSTEM COMPONENT	REQUIRED MINIMUM SPECIFICATION
Processor and Motherboard	Intel Pentium 4, 2.4 GHz processor with 533MHz FSB
Hard Drive	Minimum 40GB 7200 RPM Ultra ATA 100 (NTFS format)
Memory	256 MB RAM with available expansion slots
Video Card	Integrated Graphics with up to 64 MB Dynamic Video Memory or 64 MB AGP video card
Diskette	1.44 MB Diskette Drive
Optical Drive	See Optical Drive Options below
Sound Card	Integrated Sound Blaster compatible audio
Speakers	No speakers (see options below)
Keyboard	USB 104 Key Enhanced with USB port
Mouse	USB Optical with scroll wheel
Network Card	Integrated 10/100 Twisted Pair Ethernet
External Ports	6 USB 2.0 Ports (2 front, 4 rear) 1 Serial, 1 Parallel 1 Headphone jack (front), 1 Microphone jack (front preferred)
Case	Mini-Tower Chassis with an open design for easy serviceability
Operating System	Microsoft Windows XP Professional with most recent Service Packs installed (prefer Windows 2000 installed)

	2-50	51-150	151-250	251+
Base Unit Pricing (monitor not included)	\$	\$	\$	\$
Monitor Options: .26 dot pitch or less, LCD monitors should be supported by the standard or optional video card (indicate amount to add to base unit price)				
17" CRT	\$	\$	\$	\$
19" CRT	\$	\$	\$	\$
15" Flat Panel LCD Monitor	\$	\$	\$	\$
17" Flat Panel LCD Monitor	\$	\$	\$	\$
19" Flat Panel LCD Monitor	\$	\$	\$	\$
Optical Drive Options (indicate amount to add to base unit price)				
48x CD-ROM drive	\$	\$	\$	\$
DVD drive	\$	\$	\$	\$
CD-RW/DVD drive	\$	\$	\$	\$
Upgrade Options (replacing base components, indicate any amount added to base unit price)				
Pentium 4 2.8 GHz	\$	\$	\$	\$
Pentium 4 3.0 GHz	\$	\$	\$	\$
512 MB Total RAM with available slots	\$	\$	\$	\$
1 GB Total RAM with available slots	\$	\$	\$	\$
80 GB 7200 RPM Ultra ATA100 Hard Drive	\$	\$	\$	\$
128 MB AGP Video Card (DVD Capable)	\$	\$	\$	\$
Individual Options (independent of base machine)				
Standard 2 Speaker Set	\$	\$	\$	\$
Zip 250 internal drive	\$	\$	\$	\$
IEEE 1394 (FireWire) ports	\$	\$	\$	\$

Warranty and Support:

Vendor is to be IECC support contact on all warranty issues. Vendor shall have the sole responsibility to contact any and all manufacturers with warranty issues during warranty period. Warranty issues are to be resolved within two weeks or unit(s) will be subject to return for credit or replacement with unit(s) of same or better value. Shipping, delivery, handling, and any restocking fees charges on units(s) returned for credit or replacement shall be the responsibility of the vendor. Vendor shall determine method of shipment. Warranty shall include 30 day unconditional return privilege; 3 year, on-site, next business day warranty; 3 year parts replacement on site; 3 year labor on site provided problem cannot be resolved by phone with technical support. Telephone technical support required 24 hours per day, 7 days per week.

All hardware shall be **Windows 2000/XP** compatible. Current drivers and updates must be applied to the installed OS prior to delivery.

Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system /systems with no restocking charge.

Any exception to warranty & support requirements or failure to provide shall constitute reason for unconditional return of the system/systems with no restocking charge. Any exception to warranty & support requirements or failure to comply will be considered non-responsive.

All freight shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is received by Illinois Eastern Community Colleges.

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Notebook Computers
DATE: July 15, 2003

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

Bid Committee recommends acceptance of the low bid received that meets all specifications from **KOI Computers** in **Lombard, IL** for **29** notebook computers for a total of **\$38,993.00**.

Gateway's bid did not meet specifications because they did not offer 1GB memory expansion as specified.

A bid tabulation sheet is attached.

Respectfully submitted,

Roger Browning
Alex Cline
Harry Hillis, Jr.

The "Advertisement for Bids" was placed in the Wayne County Press for one (1) day.

Illinois Eastern Community Colleges

**NOTEBOOK COMPUTER
BID TABULATION**

DESCRIPTION	QTY	CDW Government Vernon Hills, IL	Charley Robinson, IL	Dell Round Rock, TX	Gateway North Sioux City, SD	KOI Computers Lombard, IL	Liddle's Annapolis, IL	Micro Warehouse Norwalk, CT	MPC Nampa, ID	
SPECIFICATIONS 1:										
<u>Base Unit Configurations</u>										
15" Display, Intel P4 2.0GHz-M	Per Unit	949.33	1376.00	1499.00	N/A	1386.00	2.4GHz	1645.00	1517.89	N/A
	2-10	949.33	1338.00	1499.00		1386.00		1635.00	1502.08	
	11-20	949.33	1338.00	1452.00		1386.00		1605.00	1486.60	
	21+	949.33	1338.00	1452.00		1386.00		1575.00	1471.43	
15" Display, Intel P4 2.2GHz-M	Per Unit	949.33	1430.00	1569.00	1189.00	1386.00	1193.00	1655.00	17.89	1421.00
	2-10	949.33	1391.00	1569.00	1189.00	1386.00		1642.00	17.71	1409.76
	11-20	949.33	1391.00	1519.00	1189.00	1386.00		1610.00	17.53	1399.03
	21+	949.33	1391.00	1519.00	1189.00	1386.00		1580.00	17.35	1388.46
<u>Optical Drive Options (amount added to base unit price)</u>										
CD-ROM	Per Unit	Included	48.00	Included	15.00	29.00	Included (CD- RW/DVD)	Included	Included	Included
	2-10		47.00		15.00	29.00				
	11-20		47.00		15.00	29.00				
	21+		47.00		15.00	29.00				
DVD	Per Unit	Included	79.00	55.00	54.00	53.00	Included (CD- RW/DVD)	N/A	33.68	35.00
	2-10		77.00	55.00	54.00	53.00			33.33	35.00
	11-20		77.00	55.00	54.00	53.00			32.99	35.00
	21+		77.00	55.00	54.00	53.00			32.65	35.00
CD-RW/DVD	Per Unit	Included	79.00	90.00	85.00	84.00	Included	108.00	91.58	79.00
	2-10		77.00	90.00	85.00	84.00		106.00	90.63	79.00
	11-20		77.00	90.00	85.00	84.00		103.00	89.70	79.00
	21+		77.00	90.00	85.00	84.00		102.00	88.76	79.00
<u>Upgrade Options (amount added to base unit price)</u>										
512MB Total Ram	Per Unit	41.37	92.00	49.00	45.00	45.00	48.00	47.00	66.32	38.00
	2-10	41.37	89.00	49.00	45.00	45.00	48.00	46.00	65.63	38.00
	11-20	41.37	89.00	49.00	45.00	45.00	48.00	44.00	64.95	38.00
	21+	41.37	89.00	49.00	45.00	45.00	48.00	42.00	64.29	38.00
1GB Total Ram	Per Unit	245.26	211.00	259.00	N/A	186.00	150.00	245.00	177.89	254.00
	2-10	245.26	205.00	259.00		186.00	150.00	241.00	176.04	254.00
	11-20	245.26	205.00	259.00		186.00	150.00	237.00	174.23	254.00
	21+	245.26	205.00	259.00		186.00	150.00	234.00	172.45	254.00

DESCRIPTION	QTY	CDW Government Vernon Hills, IL	Charley Robinson, IL	Dell Round Rock, TX	Gateway North Sioux City, SD	KOI Computers Lombard, IL	Liddle's Annapolis, IL	Micro Warehouse Norwalk, CT	MPC Nampa, ID		
SPECIFICATIONS 1: (Cont'd)											
40GB Hard Drive	Per Unit	221.99	17.00	35.00	20.00	20.00	Included	27.00	20.00	Included	
	2-10	221.99	17.00	35.00	20.00	20.00		24.00	19.79		
	11-20	221.99	17.00	35.00	20.00	20.00		23.00	19.59		
	21+	221.99	17.00	35.00	20.00	20.00		22.00	19.39		
Extra Modular Lithium Ion Battery	Per Unit	129.00	94.00	90.00	55.00	65.00	76.00	93.00	89.47	44.00	
	2-10	129.00	91.00	90.00	55.00	65.00	76.00	92.00	88.54	44.00	
	11-20	129.00	91.00	90.00	55.00	65.00	76.00	90.00	87.63	44.00	
	21+	129.00	91.00	90.00	55.00	65.00	76.00	88.00	86.73	44.00	
Zip 250 External Drive (USB)	Per Unit	111.00	119.00	195.00	120.00	120.00	136.00	141.00	118.95	119.00	
	2-10	111.00	119.00	195.00	120.00	120.00	136.00	139.00	117.71	119.00	
	11-20	111.00	119.00	195.00	120.00	120.00	136.00	137.00	116.49	119.00	
	21+	111.00	119.00	195.00	120.00	120.00	136.00	135.00	115.31	119.00	
Carrying Case	Per Unit	22.92	N/C	34.00	69.00	30.00	30.00	54.00	Included	Included	13.00
	2-10	22.92		34.00	69.00	30.00	30.00	54.00			13.00
	11-20	22.92		34.00	69.00	30.00	30.00	54.00			13.00
	21+	22.92		34.00	69.00	30.00	30.00	54.00			13.00
				Nylon	Leather						

Illinois Eastern Community Colleges

**NOTEBOOK COMPUTER
BID TABULATION**

DESCRIPTION	QTY	CDW Government Vernon Hills, IL	Charley Robinson, IL	Dell Round Rock, TX	Gateway North Sioux City, SD	KOI Computers Lombard, IL	Liddle's Annapolis, IL	Micro Warehouse Norwalk, CT	MPC Nampa, Idaho	
SPECIFICATIONS 2:										
<u>Base Unit Configurations</u>										
15" Display, Intel P4 2.4GHz-M	Per Unit	2.0 GHz	1782.00	2037.00	1689.00	2.66 GHz	1985.00	1871.58	1853.00	
	2-10		1733.00	2037.00	1689.00		1975.00	1852.08	1838.54	
	11-20		1733.00	1924.00	1689.00		1940.00	1832.99	1824.54	
	21+		1733.00	1924.00	1689.00		1905.00	1814.29	1810.75	
15" Display, Intel P4 2.5GHz-M	Per Unit	1722.67	1921.00	N/A	1810.00	1492.00	2130.00	125.26	1960.00	
	2-10		1867.00		1810.00		2095.00	123.96	1945.54	
	11-20		1867.00		1810.00		2065.00	122.68	1931.54	
	21+		1867.00		1810.00		2030.00	121.43	1917.75	
<u>Upgrade Options (amount added to base unit price)</u>										
Extra Modular Lithium Ion Battery	Per Unit	97.63	94.00	90.00	65.00	76.00	93.00	89.47	44.00	
	2-10	97.63	91.00	90.00	65.00	76.00	92.00	88.54	44.00	
	11-20	97.63	91.00	90.00	65.00	76.00	90.00	87.63	44.00	
	21+	97.63	91.00	90.00	65.00	76.00	88.00	86.73	44.00	
Zip 250 External Drive (USB)	Per Unit	111.00	119.00	195.00	120.00	136.00	141.00	118.95	119.00	
	2-10	111.00	119.00	195.00	120.00	136.00	139.00	117.71	119.00	
	11-20	111.00	119.00	195.00	120.00	136.00	137.00	116.49	119.00	
	21+	111.00	119.00	195.00	120.00	136.00	135.00	115.31	119.00	
Carrying Case	Per Unit	22.92	N/C	34.00	69.00	30.00	54.00	Included	Included	13.00
	2-10	22.92		34.00	69.00	30.00	54.00			13.00
	11-20	22.92		34.00	69.00	30.00	54.00			13.00
	21+	22.92		34.00	69.00	30.00	54.00			13.00
				Nylon	Leather					

SPECS #1 NOTEBOOK COMPUTERS - JULY 2003

		BASE UNIT							
KOI Computers, Lombard, IL		\$1,193.00	\$48.00	\$150.00	\$76.00	\$136.00	\$54.00	TOTAL	
		15.0" Display Intel P4 2.4 Ghz Processor (Includes CD RW/DVD Drive, and 40 GB Hard Drive)	512 MB Total Ram	1GB Total Ram	Lithium battery	Zip 250 Drive	Carrying Case		
Educational Talent Search To meet technology needs of students in ETS program 65183D-5183D-4108-308	OCC	2		2		2	2	\$3,218.00	
Title III Jervaise McGlone To meet the needs of Faculty & Staff Resource Centers	OCC	6	6				6	\$7,770.00	
Workforce Education Diane Lutes 54020E-4020E-4108-402	JAL	4		4			4	\$5,588.00	
Student Advantage Network Carrie Benefield Laptops will be used to loan to SAN Participants	LTC	7	7					\$8,687.00	
Replacement laptop for Dean of Instruction 012-8084O-4108-108	OCC	1		1		1	1	\$1,473.00	
Replacements for LRC - Tech. Plan-discretionary fund 018-8079D-4108-808	OCC	4	4			4		\$5,268.00	
Laptops for Allied Health -Tech.Plan-discretionary fund 018-8079D-4108-808	WVC	1	1			1		\$1,317.00	
Laptops for Allied Health - Tech. Plan -discretionary fund 018-8079D-4108-808	FCC	1	1			1		\$1,317.00	
Laptop for Associate Dean of Nursing - Tech. Plan-discretionary fund 018-8079D-4108-808	OCC	1	1			1	1	\$1,371.00	
TOTAL		27	20	7	10	2	14	\$36,009.00	

SPECS #2 NOTEBOOK COMPUTERS - JULY 2003

KOI Computers, Lombard, IL	Each Price	\$1,492.00	\$76.00	\$136.00	\$54.00	TOTAL
		BASE UNIT	Upgrade Options			
		15.0" Display Intel P4 2.66 Ghz Processor	Lithium battery	Zip 250 Drive	Carrying Case	
Title III Jervaise McGlone To meet the needs of Faculty & Staff Resource Centers 6023DI-66023D-410	OCC	2				\$2,984.00

NOTEBOOK COMPUTER MINIMUM SPECIFICATIONS 1

COMPUTER SYSTEM COMPONENT	REQUIRED MINIMUM SPECIFICATION
Screen	Active matrix color display (see options below)
Processor	Mobile Intel Pentium 4 processor - M (see options below)
Memory	256 MB RAM
Video	Integrated Graphics with Dynamic Video Memory or 16 MB video card
Hard Drive	Minimum 30 GB Ultra ATA hard drive (NTFS format)
Diskette	1.44 MB 3.5" floppy disk drive; integrated design, or modular with open available bay (must have its own bay, not shared with optical drive)
Optical	See options below ; integrated design, or modular with open available bay (must have its own bay, not shared with floppy drive)
Multimedia Package	Integrated sound and stereo speakers, internal microphone, headphone/speaker jack, line-in, and microphone jacks
Keyboard	Full size
Mouse	Touch pad or In-Keyboard Pointing Device and USB external optical mouse with scroll wheel
Operating System	Microsoft Windows XP Professional with most recent Service Pack installed (prefer Windows 2000 installed)
Expansion Slots	Two Type II or One Type III PC Card Slots
Power	Long life Lithium Ion battery with AC pack
External Ports	2 USB 2.0, parallel, serial, VGA, PS/2, IEEE 1394
Modem	V.92 56K, integrated
Network Adapter	Ethernet 10/100, integrated
Certifications	FCC Class B, UL, and CSA Certified

	Per Unit	2-10 Units	11-20 Units	21+ Units
Base Unit Configurations				
15.0" Display, Intel P4 2.0 GHz-M Processor	\$	\$	\$	\$
15.0" Display, Intel P4 2.2 GHz-M Processor	\$	\$	\$	\$
Optical Drive Options (see details above) (indicate amount to add to base unit price)				
CD-ROM drive	\$	\$	\$	\$
DVD drive	\$	\$	\$	\$
CD-RW/DVD drive	\$	\$	\$	\$
Upgrade Options (indicate amount to add to base unit price)				
512 MB Total Ram	\$	\$	\$	\$
1 GB Total Ram	\$	\$	\$	\$
40 GB Hard Drive (replaces existing)	\$	\$	\$	\$
Extra Modular Lithium Ion battery	\$	\$	\$	\$
Zip 250 external drive (USB)	\$	\$	\$	\$
Carrying Case	\$	\$	\$	\$

NOTEBOOK COMPUTER MINIMUM SPECIFICATIONS 2

COMPUTER SYSTEM COMPONENT	REQUIRED MINIMUM SPECIFICATION
Screen	Active matrix color display (see options below)
Processor	Mobile Intel Pentium 4 processor - M (see options below)
Memory	1 GB RAM
Video	Integrated Graphics with 32 MB Dynamic Video Memory or 32 MB video card
Hard Drive	60 GB Ultra ATA hard drive (NTFS format)
Diskette	1.44 MB 3.5" floppy disk drive (Integrated)
Optical	CD-RW/DVD Drive (Integrated)
Multimedia Package	Integrated sound and stereo speakers, internal microphone, headphone/speaker jack, line-in, and microphone jacks
Keyboard	Full size
Mouse	Touch pad or In-Keyboard Pointing Device and USB external optical mouse with scroll wheel
Operating System	Microsoft Windows XP Professional with most recent Service Pack installed (prefer Windows 2000 installed)
Expansion Slots	Two Type II or One Type III PC Card Slots
Power	Long life Lithium Ion battery with AC pack
External Ports	2 USB 2.0, parallel, serial, VGA, PS/2, IEEE 1394
Modem	V.92 56K, integrated
Network Adapter	Ethernet 10/100, integrated
Certifications	FCC Class B, UL, and CSA Certified

	Per Unit	2-10 Units	11-20 Units	21+ Units
Base Unit Configurations				
15.0" Display, Intel P4 2.4 GHz-M Processor	\$	\$	\$	\$
15.0" Display, Intel P4 2.5 GHz-M Processor	\$	\$	\$	\$
Upgrade Options (indicate amount to add to base unit price)				
Extra Modular Lithium Ion battery	\$	\$	\$	\$
Zip 250 external drive (USB)	\$	\$	\$	\$
Carrying Case	\$	\$	\$	\$

Warranty and Support:

Vendor is to be IECC support contact on all warranty issues. Vendor shall have the sole responsibility to contact any and all manufacturers with warranty issues during warranty period. Warranty issues are to be resolved within two weeks or unit(s) will be subject to return for credit or replacement with unit(s) of same or better value. Shipping, delivery, handling, and any restocking fees charges on units(s) returned for credit or replacement shall be the responsibility of the vendor. Vendor shall determine method of shipment. Warranty shall include 30 day unconditional return privilege; 3 year, on-site, next business day warranty; 3 year parts replacement on site; 3 year labor on site provided problem cannot be resolved by phone with technical support. Telephone technical support required 24 hours per day, 7 days per week.

All hardware shall be **Windows 2000/XP** compatible. Current drivers and updates must be applied to the installed OS prior to delivery.

Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system /systems with no restocking charge.

Any exception to warranty & support requirements or failure to provide shall constitute reason for unconditional return of the system/systems with no restocking charge. Any exception to warranty & support requirements or failure to comply will be considered non-responsive.

All freight shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is received by Illinois Eastern Community Colleges.

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

TO: Board of Trustees
 FROM: Bid Committee
 SUBJECT: Bid Recommendation – Janitorial Equipment & Supplies
 DATE: July 15, 2003

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

Bid Committee recommends acceptance of the following low bids to meet specs:
 (See Bid Tabulation Sheet attached)

JANITORIAL SUPPLIES:

<u>Item #</u>	<u>Qty</u>	<u>Description</u>	<u>Bid Amount</u>
Grainger Decatur, IL			
14	6	28 oz. Damp Mop Head	\$44.10
40	8	Weiler 24" Broom	99.20
52	1	Standard-Duty Platform/Folding Truck	74.55
53	1	Tandem Brute Dolly	74.82
			\$292.67
HP Products Indianapolis, IN			
6	48	Brown Jersey Knit Gloves	\$14.68
7	12	Wastebasket, 28 1/8 quart	25.80
9	84	Lambs Wool Duster	338.52
10	48	Brush for Windsor Versamatic VSE	470.40
11	8	Hospital Filter for Windsor Versamatic VSP	146.24
15	6	Rough Surface Mop Head	34.44
17	5	O Cedar Maxi-Angler Broom	45.15
20	1	Medium Duty Scrubbing Sponge	21.60
22	12	8" Chemical-Resistant Spray Maker	13.20
25	6	Hospital Filter for Windsor Versamatic	112.50
26	6	Paper Bag for Windsor Versamatic	60.96
28	3	Motor Filter for Castex 26" Magna Twin	8.85
29	6	Exhaust Filter for Castex 26" Magna Twin	78.30
30	4	Drive Belt for Brush Motor for Magna Filter	14.80
31	2	Cylinder Brush for Castex 26" Magna Twin	57.28
32	4	Brush Bearing for Castex 26" Magna Twin	25.20
33	10	Vacuum Bag for Castex 26" Magna Twin	247.90
34	4	32 oz. Measuring Cups	27.92
35	7	Stretch and Dust Treated Cloths	307.86
44	1	Raymond Table/Sheet Mover	69.70
45	1	Medium Disposable Gloves	47.80
46	1	Large Disposable Gloves	47.80
47	12	Small Flock Lined Latex Gloves	2.56
48	24	Medium Flock Lined Latex Gloves	5.12
49	48	Large Flock Lined Latex Gloves	10.24
50	12	XX-Large Flock Lined Latex Gloves	2.56
			\$2,237.38

JANITORIAL SUPPLIES, cont'd:

<u>Item #</u>	<u>Qty</u>	<u>Description</u>	<u>Bid Amount</u>
Industrial Soap St. Louis, MO			
2	24	24 oz. Round Plastic Spray Bottle	\$16.56
3	1	13" Red Buffing Pads	7.46
4	1	13" Green Light Scrubbing Pads	7.46
8	36	Wastebasket, 40 quart	143.64
13	24	Bowl Mop	9.36
19	6	Time Mist-Ultra Air Freshener Refills	174.00
21	1	Green Scrub Pads/Doodle Bug	10.98
23	1	Brown Scrub Pads/Doodle Bug	10.98
24	10	Par Urinal Deodorizer Blocks	33.30
38	6	Handles for Dust Mop Frame	34.08
39	2	5" x 72" Dust Mop Frame	9.28
41	2	Time Mist Ozium 3000 Air Sanitizer	98.00
42	6	Hardware Handle	9.48
43	4	Dust Mop Handle	22.72
51	2	56 Gallon Container	138.00
54	2	19" Green Light Scrubbing Pads	23.80
			\$749.10

**Lorenz Wholesale
Mattoon, IL**

1	24	5 x 24" Dust Mop Head	\$149.76
16	22	Putty Knife/Stiff	\$30.80
18	3	Paper Towel Dispenser	119.94
			\$300.50

**Royal Wholesale
Mt. Vernon, IL**

5	8	Reusable Rubber Gloves	\$12.00
12	32	Bag Filters for Windsor Versamatic VSP	359.04
27	1	Vacuum Motor for Castex 26" Magna Twin	108.42
36	100	Cotton Washcloths	37.00
			\$516.46

JANITORIAL SUPPLIES TOTAL: \$4,096.11

CONSUMABLES:

<u>Item #</u>	<u>Qty</u>	<u>Description</u>	<u>Bid Amount</u>
HP Products Indianapolis, IN			
2	2	2-Ply Bath Tissue	\$48.72
3	175	Roll Paper Towels	3,809.75
4	14	9 x 13" Wypall Towels	469.42
6	5	Terri Towels	164.75
7	15	46 x 50" Trash Bags	278.55
8	30	33 x 40" Trash Bags	507.60
9	90	38 x 60" Trash Bags	1,583.10
10	12	24 x 33" Trash Bags	158.28
11	5	56 Gallon Trash Bags	60.65
13	5	Double Waxed Paper Bags	53.85
15	8	Hand Cleaner w/ Scrubbers	471.28
18	72	"D" Alkaline Battery	47.46
21	12	9-Volt Alkaline Battery	14.20
23	*18	Urinal Screens	133.92
24	14	Chlorine Bleach	83.72
			\$7,885.25

**Industrial Soap
St. Louis, MO**

14	38	Sani-Fresh Hand Soap	\$836.00
16	16	Wall Mounted Hand Soap Dispenser	58.56
17	3	Concentrated Laundry Detergent	44.70
20	48	Triple "A" Alkaline Battery	16.80
22	80	"C" Alkaline Battery	52.80
25	2	Pink Lotion Anti-Bacterial Soap	35.76
			\$1,044.62

**Prestige Office Products
Hickory Hills, IL**

19	108	Double "A" Alkaline Battery	\$37.80
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**Royal Wholesale
Mt. Vernon, IL**

1	241	Jumbo Junior Toilet Paper	\$5,152.58
5	10	Multi-Fold Towels	169.80
			\$5,322.38

CONSUMABLES TOTAL:**\$14,290.05**

*Quantity has been changed among the campuses, will now be (LTC 9, WVC 9)

Bid Committee recommends rejecting the following bids:

Equipment: Item #1

Supplies: Item #37 (duplicate of #27)

Consumables: Item #12

Totals:	Equipment	\$ <u>0.00</u>
	Supplies	\$ <u>4,096.11</u>
	Consumables	\$ <u>14,290.05</u>

Grand Total: \$ 18,386.16

A tabulation sheet is attached.

Respectfully submitted,

Roger Browning
Galen Dunn
Tim Emmons
Harry Hillis, Jr.
Glen Schwartz
Bob Story

Source of Funds: Operations & Maintenance Fund

Department: Maintenance

The "Advertisement for Bid" was placed in the Wayne County Press for (1) day.

JANITORIAL EQUIPMENT									
Item #	Description	Qty	ChemWorld Buffalo Grove, IL	Grainger, Decatur, IL	HP Products Indianapolis, IN	Industrial Soap St. Louis, MO	Lorenz Wholesale Mattoon, IL	Prestige Office Products Hickory Hills, IL	Royal Wholesale Mt. Vernon, IL
4	UPRIGHT VACUUM W/ HAND ATTACHMENTS	4	--	N/A	2375.60	--	--	--	--
JANITORIAL SUPPLIES									
Item #	Description	Qty	ChemWorld Buffalo Grove, IL	Grainger, Decatur, IL	HP Products Indianapolis, IN	Industrial Soap St. Louis, MO	Lorenz Wholesale Mattoon, IL	Prestige Office Products Hickory Hills, IL	Royal Wholesale Mt. Vernon, IL
1	5 x 24" DUST MOP HEAD	24	--	176.64	--	117.12	149.76	--	249.36
2	24 OZ ROUND PLASTIC SPRAY BOTTLE	24	--	32.16	19.44	16.56	21.60	--	34.08
3	13" RED BUFFING PADS	1	--	11.03	8.16	7.46	7.90	--	--
4	13" GREEN LIGHT SCRUBBING PADS	1	--	12.70	9.40	7.46	7.90	--	--
5	REUSABLE RUBBER GLOVES	8	--	9.12	12.06	7.36	--	--	12.00
6	BROWN JERSEY KNIT GLOVES	48	--	69.60	14.68	21.12	47.04	--	31.20
7	WASTEBASKET, Rubbermaid, 28 1/8 quart	12	--	27.72	25.80	27.48	28.56	--	45.84
8	WASTEBASKET, Rubbermaid, 40 quart	36	--	--	150.12	143.64	165.96	--	264.60
9	LAMBS WOOL DUSTER	84	--	355.32	338.52	325.92	673.68	--	--
10	BRUSH FOR WINDSOR VERSAMATIC VSE	48	--	--	470.40	--	--	--	--
11	HOSPITAL FILTER FOR WINDSOR VERSAMATIC VSP	8	--	--	146.24	--	--	--	--
12	BAG FILTERS FOR WINDSOR VERSAMATIC VSP	32	--	--	375.04	--	--	--	359.04
13	BOWL MOP	24	--	18.24	10.80	9.36	14.16	--	19.20
14	28 OZ. DAMP MOP HEAD	6	--	44.10	73.92	33.90	--	--	--
15	ROUGH SURFACE MOP HEAD	6	--	37.62	34.44	19.98	36.48	--	--
16	PUTTY KNIFE/STIFF	22	--	58.08	44.44	46.20	30.80	--	38.50
17	O CEDAR MAXI-ANGLER BROOM	5	--	--	45.15	9.95	--	--	57.30
18	PAPER TOWEL DISPENSER	3	--	--	--	--	119.94	--	133.89
19	TIME MIST-ULTRA CONCENTRATED METERED AIR FRESHENER REFILLS	6	--	--	197.70	174.00	234.60	--	252.12
20	MEDIUM DUTY SCRUBBING SPONGE	1	--	24.69	21.60	24.00	--	--	84.18

JANITORIAL SUPPLIES, CONT'D

Item #	Description	Qty	ChemWorld Buffalo Grove, IL	Grainger, IL	HP Products Indianapolis, IN	Industrial Soap St. Louis, MO	Lorenz Wholesale Mattoon, IL	Prestige Office Products Hickory Hills, IL	Royal Wholesale Mt. Vernon, IL
21	GREEN SCRUB PADS/DOODLE BUG	1	--	--	--	10.98	--	--	15.78
22	8" CHEMICAL-RESISTANT SPRAY MAKER	12	--	--	13.20	--	15.48	--	17.76
23	BROWN SCRUB PADS/DOODLE BUG	1	--	--	32.95	10.98	18.90	--	15.78
24	PAR URINAL DEODORIZER BLOCKS	10	--	55.20	39.00	33.30	44.20	--	64.70
25	HOSPITAL FILTER FOR WINDSOR VERSAMATIC	6	--	--	112.50	--	--	--	--
26	PAPER BAG FOR WINDSOR VERSAMATIC	6	--	--	60.96	--	--	--	71.88
27	VACUUM MOTOR FOR CASTEX 26" MAGNA TWIN	1	--	--	119.43	--	--	--	108.42
28	MOTOR FILTER FOR CASTEX 26" MAGNA TWIN	3	--	--	8.85	--	--	--	11.52
29	EXHAUST FILTER FOR CASTEX 26" MAGNA TWIN	6	--	--	78.30	--	--	--	94.80
30	DRIVE BELT FOR BRUSH MOTOR FOR MAGNA FILTER	4	--	--	14.80	--	--	--	18.24
31	CYLINDER BRUSH FOR CASTEX 26" MAGNA TWIN	2	--	--	57.28	--	--	--	130.60
32	BRUSH BEARING FOR CASTEX 26" MAGNA TWIN	4	--	--	25.20	--	--	--	28.80
33	VACUUM BAG FOR CASTEX 26" MAGNA TWIN	10	--	--	247.90	--	--	--	282.00
34	32 OZ. MEASURING CUPS	4	--	--	27.92	--	--	--	35.20
35	STRETCH AND DUST TREATED CLOTHS	7	--	398.44	307.86	41.86	--	--	37.10
36	COTTON WASHCLOTHS	100	--	--	--	40.00	--	--	37.00
37	VACUUM MOTOR FOR CASTEX 26" MAGNA TWIN	4	--	--	119.43	--	--	--	108.42
38	HANDLES FOR DUST MOP FRAME	6	--	42.66	39.84	34.08	--	--	70.20
39	5" X 72" DUST MOP FRAME	2	--	--	13.54	9.28	--	--	26.64
40	WEILER 24" BROOM	8	--	99.20	--	55.04	--	--	--
41	TIME MIST OZIU 3000 AIR SANITIZER	2	--	--	--	98.00	102.36	--	110.70
42	HARDWOOD HANDLE	6	--	28.14	14.16	9.48	17.70	--	20.40
43	DUST MOP HANDLE	4	--	--	26.56	22.72	30.00	--	38.08
44	RAYMOND TABLE/SHEET MOVER	1	--	--	69.70	--	--	--	--
45	MEDIUM DISPOSABLE GLOVES	1	--	8.47	47.80	96.00	--	--	73.15
46	LARGE DISPOSABLE GLOVES	1	--	8.47	47.80	96.00	--	--	73.15
47	SMALL FLOCK LINED LATEX GLOVES	12	--	3.60	2.56	3.48	--	--	45.12
48	MEDIUM FLOCK LINED LATEX GLOVES	24	--	7.20	5.12	6.96	--	--	90.24
49	LARGE FLOCK LINED LATEX GLOVES	48	--	14.40	10.24	13.92	--	--	180.48
50	XX-LARGE FLOCK LINED LATEX GLOVES	12	--	3.60	2.56	3.48	--	--	45.12
51	56 GALLON CONTAINER	2	--	--	161.26	138.00	--	--	179.12

JANITORIAL SUPPLIES, CONT'D

Item #	Description	Qty	ChemWorld Buffalo Grove, IL	Grainger, Decatur, IL	HP Products Indianapolis, IN	Industrial Soap St. Louis, MO	Lorenz Wholesale Mattoon, IL	Prestige Office Products Hickory Hills, IL	Royal Wholesale Mt. Vernon, IL
52	STANDARD-DUTY PLATFORM/FOLDING TRUCK	1	--	74.55	79.72	89.00	79.95	--	90.59
53	TANDEM BRUTE DOLLY	1	--	74.82	76.79	79.00	79.25	--	87.23
54	19" GREEN LIGHT SCRUBBING PADS	2	--	48.30	35.06	23.80	79.25	--	--

CONSUMABLES

Item #	Description	Qty	ChemWorld Buffalo Grove, IL	Grainger, Decatur, IL	HP Products Indianapolis, IN	Industrial Soap St. Louis, MO	Lorenz Wholesale Mattoon, IL	Prestige Office Products Hickory Hills, IL	Royal Wholesale Mt. Vernon, IL
1	JUMBO JUNIOR TOILET PAPER	241	--	--	4735.65	4309.00	5465.88	--	5152.58
2	2-PLY BATH TISSUE	2	--	83.26	48.72	52.00	63.90	--	53.00
3	ROLL PAPER TOWELS	175	--	--	3809.75	3829.00	2887.50	--	4474.75
4	9 X 13" WYPALL TOWELS	14	--	407.68	469.42	363.30	--	--	872.20
5	MULTI-FOLD TOWELS	10	--	182.70	178.90	158.80	162.20	--	169.80
6	TERRI TOWELS	5	--	27.85	164.75	--	--	--	278.10
7	46 X 50" TRASH BAGS	15	--	--	278.55	--	336.75	--	295.50
8	33 X 40" TRASH BAGS	30	--	750.30	507.60	419.40	619.50	--	531.30
9	38 X 60" TRASH BAGS	90	--	2712.60	1583.10	1890.00	1935.00	--	2095.20
10	24 X 33" TRASH BAGS	12	--	403.32	158.28	--	227.76	--	258.84
11	56-GALLON TRASH BAGS	5	--	--	60.65	95.00	--	--	111.50
12	48 X 54" TRASH BAGS	40	--	--	226.00	198.00	--	--	416.50
13	DOUBLE WAXED PAPER BAGS	5	--	--	53.85	74.40	--	--	86.80
14	SANI-FRESH HAND SOAP	38	--	--	1151.02	836.00	--	--	958.74
15	HAND CLEANER W/ SCRUBBERS	8	--	--	471.28	472.00	--	--	485.60
16	WALL MOUNTED HAND SOAP DISPENSER	16	--	--	79.20	58.56	--	--	104.64
17	CONCENTRATED LAUNDRY DETERGENT	3	--	99.51	82.41	44.70	--	--	--
18	"D" ALKALINE BATTERY	72	372.96	621.36	47.46	49.68	92.16	50.40	--
19	DOUBLE "A" ALKALINE BATTERY	108	400.96	1100.52	41.00	39.96	88.56	37.80	--
20	TRIPLE "A" ALKALINE BATTERY	48	159.84	385.92	16.98	16.80	39.36	18.24	--
21	9-VOLT ALKALINE BATTERY	12	93.36	100.44	14.20	15.60	29.88	14.64	--
22	"C" ALKALINE BATTERY	80	414.40	628.00	54.32	52.80	102.40	53.60	--
23	URINAL SCREENS	18	--	260.10	133.92	189.90	17.64	--	176.22
24	CHLORINE BLEACH	14	--	223.30	83.72	83.72	125.44	--	135.80
25	PINK LOTION ANTI-BACTERIAL SOAP	2	--	--	45.80	35.76	79.90	--	55.60

SECTION A

JANITORIAL EQUIPMENT

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
1. UPRIGHT VACUUM W/ HAND ATTACHMENTS, 115-120v, 18", 2 motor-vac motor 1,000 watt, brush motor 200 watt, weight to be no more than 21 lbs., cable length no less than 40 ft., bag full light; non-slip timing belt w/ electronic overload protection, brush width-16.25", 80" water lift minimum w/ extension wand and accessory tools (FCC 2, LTC 2) – EACH	<u>4</u>	<u> </u>	<u> </u>

SECTION A GRAND TOTAL \$

SECTION B

JANITORIAL SUPPLIES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
1. 5" x 24" DUST MOP HEAD, synthetic, looped end w/ snap fasteners, keyhole square end, polyester backing and launderable, blue in color (FCC 12, LTC 12) – EACH	<u>24</u>	<u> </u>	<u> </u>
2. 24 OZ. ROUND PLASTIC SPRAY BOTTLE, w/ 1 oz. increments and SPRAYMAKER FOR 24 OZ. POLY BOTTLE (FCC 12, LTC 12) – EACH	<u>24</u>	<u> </u>	<u> </u>
3. 13" RED BUFFING PADS, 3M #5100 or equivalent, 5 per box (FCC 1) – BOX	<u>1</u>	<u> </u>	<u> </u>
4. 13" GREEN LIGHT SCRUBBING PADS, 3M #5000 or equivalent, 5 per box (FCC 1) – BOX	<u>1</u>	<u> </u>	<u> </u>
5. REUSABLE RUBBER GLOVES, nitrile flock lined, chemical & abrasion resistant, 18 mm thickness, x-large (FCC 2, LTC 6) – PAIR	<u>8</u>	<u> </u>	<u> </u>
6. BROWN JERSEY KNIT GLOVES, 9 oz., w/ wrist cuff, one size fits all (FCC 12, LTC 12, WVC 24) – PAIR	<u>48</u>	<u> </u>	<u> </u>

SECTION B, CONT'D

JANITORIAL SUPPLIES

	PER UNIT <u>BID</u>	ITEM TOTAL <u>BID</u>	DISTRICTWIDE <u>QUANTITY</u>
7. WASTEBASKET, rectangular, Rubbermaid #2956 or equivalent, 28 1/8 quart, 11 3/8" x 10 1/4" x 15", brown in color (FCC 12) – EACH	<u>12</u>	<u> </u>	<u> </u>
8. WASTEBASKET, Rubbermaid, 40 quart, 11 1/4" W x 15" D x 20" H, gray in color (OCC 36) – EACH	<u>36</u>	<u> </u>	<u> </u>
9. LAMBS WOOL DUSTER, Duster Cats, part #DUSL360 or equivalent, washable, w/ metal extendable handle to 48" (FCC 18, LTC 6, OCC 48, WVC 12) – EACH	<u>84</u>	<u> </u>	<u> </u>
10. BRUSH FOR WINDSOR VERSAMATIC VSE, part #2046H, must fit & work properly (OCC 24, WVC 24) – EACH	<u>48</u>	<u> </u>	<u> </u>
11. HOSPITAL FILTER FOR WINDSOR VERSAMATIC VSP, part #1875, must fit & work properly (LTC 8) – EACH	<u>8</u>	<u> </u>	<u> </u>
12. BAG FILTERS FOR WINDSOR VERSAMATIC VSP, part #5300, must fit & work properly, 10 per pack (LTC 10, OCC 12, WVC 10) – PACK	<u>32</u>	<u> </u>	<u> </u>
13. BOWL MOP, w/ 12" plastic handle 4 1/2", acid resistant polypropylene mop head (FCC 12, LTC 6, WVC 6) – EACH	<u>24</u>	<u> </u>	<u> </u>
14. 28 OZ. DAMP MOP HEAD, large, 5" headband, blend cotton/synthetic, looped ends, double-sewn tail bands, green in color (LTC 6) – EACH	<u>6</u>	<u> </u>	<u> </u>
15. ROUGH SURFACE MOP HEAD, medium, 5" headband (LTC 6) – EACH	<u>6</u>	<u> </u>	<u> </u>
16. PUTTY KNIFE/STIFF, 1 1/4" to 1 1/2" wide (OCC 12, WVC 10) – EACH	<u>22</u>	<u> </u>	<u> </u>
17.O CEDAR MAXI-ANGLER BROOM, 13" wide, 51" long handle (FCC 5) – EACH	<u>5</u>	<u> </u>	<u> </u>
18. PAPER TOWEL DISPENSER, 8" side rolls, holds one 8 1/2" dia., new roll, one 4" stub roll, metal construction (LTC 3) – EACH	<u>3</u>	<u> </u>	<u> </u>

SECTION B, CONT'D

JANITORIAL SUPPLIES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
19. TIME MIST-ULTRA CONCENTRATED METERED AIR FRESHENER REFILLS, 7 oz., 12 refills per case, TMCA #332960 Mango, must fit Time Mist-Plus Metered Aerosol Dispenser (LTC 6) – CASE	<u>6</u>	<u> </u>	<u> </u>
20. MEDIUM DUTY SCRUBBING SPONGE, sponge encased in polyester mesh, size approx. 3 1/2" x 5 1/2" x 1/2", net 48 per case (LTC 1) – CASE	<u>1</u>	<u> </u>	<u> </u>
21. GREEN SCRUB PADS/DOODLE BUG, 20 per box (WVC 1) – BOX	<u>1</u>	<u> </u>	<u> </u>
22. 8" CHEMICAL-RESISTANT SPRAY MAKER (LTC 12) – EACH	<u>12</u>	<u> </u>	<u> </u>
23. BROWN SCRUB PADS/DOODLE BUG, 6" x 9" x 1/4", 20 per box (LTC 1) – BOX	<u>1</u>	<u> </u>	<u> </u>
24. PAR URINAL DEODORIZER BLOCKS, 4 oz., cherry scent, 12 per box (LTC 5, OCC 5) – BOX	<u>10</u>	<u> </u>	<u> </u>
25. HOSPITAL FILTER FOR WINDSOR VERSAMATIC, model YSE 1-3, part #1435, must fit and work properly (LTC 6) – EACH	<u>6</u>	<u> </u>	<u> </u>
26. PAPER BAG FOR WINDSOR VERSAMATIC, model VSE 1-3, part #2003, must fit and work properly, 10 per pack (LTC 6) – PACK	<u>6</u>	<u> </u>	<u> </u>
27. VACUUM MOTOR FOR CASTEX 26" MAGNA TWIN, part #130483 (LTC 1) – EACH	<u>1</u>	<u> </u>	<u> </u>
28. MOTOR FILTER FOR CASTEX 26" MAGNA TWIN, part #180626 (LTC 3) – EACH	<u>3</u>	<u> </u>	<u> </u>
29. EXHAUST FILTER FOR CASTEX 26" MAGNA TWIN, part #900009 (LTC 6) – EACH	<u>6</u>	<u> </u>	<u> </u>
30. DRIVE BELT FOR BRUSH MOTOR FOR MAGNA FILTER, part #100047 (LTC 4) – EACH	<u>4</u>	<u> </u>	<u> </u>
31. CYLINDER BRUSH FOR CASTEX 26" MAGNA TWIN, part #28843 (LTC 2) – EACH	<u>2</u>	<u> </u>	<u> </u>

SECTION B, CONT'D

JANITORIAL SUPPLIES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
32. BRUSH BEARING FOR CASTEX 26" MAGNA TWIN, part #146125 (LTC 4) – EACH	<u>4</u>	<u> </u>	<u> </u>
33. VACUUM BAG FOR CASTEX 26" MAGNA TWIN, part #900036, 10 per pack (LTC 10) – PACK	<u>10</u>	<u> </u>	<u> </u>
34. 32 OZ. MEASURING CUPS, polycarbonate in construction, with ounce markings (OCC 4) – EACH	<u>4</u>	<u> </u>	<u> </u>
35. STRETCH AND DUST TREATED CLOTHS, 13" x 17", part #0413 (LTC 1, OCC 6) – BUNDLE	<u>7</u>	<u> </u>	<u> </u>
36. COTTON WASHCLOTHS, 11.5" X 11.5" (OCC 100) – EACH	<u>100</u>	<u> </u>	<u> </u>
37. VACUUM MOTOR FOR CASTEX 26" MAGNA TWIN, part #130483 (LTC 1) – EACH	<u>1</u>	<u> </u>	<u> </u>
38. HANDLES FOR DUST MOP FRAME, Rubbermaid, style M116 (OCC 6) – EACH	<u>6</u>	<u> </u>	<u> </u>
39. 5" x 72" DUST MOP FRAME, part #M259, durable, coated metal frame, welded construction (OCC 2) – EACH	<u>2</u>	<u> </u>	<u> </u>
40. WEILER 24" BROOM, part #1A841 (LTC 3, OCC 5) – EACH	<u>8</u>	<u> </u>	<u> </u>
41. TIME MIST OZIUM 3000 AIR SANITIZER, #TMS231, fragrance Citrus, 12 refills per case (OCC 2) – CASE	<u>2</u>	<u> </u>	<u> </u>
42. HARDWOOD HANDLE, with a metal screw in tip for use with push brooms, 56 – 60" length (LTC 6) – EACH	<u>6</u>	<u> </u>	<u> </u>
43. DUST MOP HANDLE, hardwood handle with metal clamp, spring clamp on a swivel head with lock for the swivel, 56 – 60" length (LTC 4) – EACH	<u>4</u>	<u> </u>	<u> </u>
44. RAYMOND TABLE/SHEET MOVER, model 420, load capacity 150 lbs, 12 3/4" W x 55 1/2" H, with 7" wheel (OCC 1) – EACH	<u>1</u>	<u> </u>	<u> </u>

SECTION B, CONT'D

JANITORIAL SUPPLIES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
45. MEDIUM DISPOSABLE POWDER FREE NITRILE GENERAL PURPOSE GLOVES, 4 mil thickness, length 9 1/2", Impact brand #8644 or equivalent, 100 per box/1,000 per case (WVC 1) – CASE	<u>1</u>	<u> </u>	<u> </u>
46. LARGE DISPOSABLE POWDER FREE NITRILE GENERAL PURPOSE GLOVES, 4 mil thickness, length 9 1/2", Impact brand #8644 or equivalent, 100 per box/1,000 per case (WVC 1) – CASE	<u>1</u>	<u> </u>	<u> </u>
47. SMALL FLOCK LINED LATEX GLOVES, 18 mil thickness, length 12", Impact brand #8448 or equivalent, yellow in color (LTC 12) – PAIR	<u>12</u>	<u> </u>	<u> </u>
48. MEDIUM FLOCK LINED LATEX GLOVES, 18 mil thickness, length 12", Impact brand #8448 or equivalent, yellow in color (LTC 24) – PAIR	<u>24</u>	<u> </u>	<u> </u>
49. LARGE FLOCK LINED LATEX GLOVES, 18 mil thickness, length 12", Impact brand #8448 or equivalent, yellow in color (LTC 48) – PAIR	<u>48</u>	<u> </u>	<u> </u>
50. XX-LARGE FLOCK LINED LATEX GLOVES, 18 mil thickness, length 12", Impact brand #8448 or equivalent, yellow in color (LTC 12) – PAIR	<u>12</u>	<u> </u>	<u> </u>
51. 56 GALLON CONTAINER, 25 1/2" x 22 3/4" x 31 1/8", Rubbermaid #256 or equivalent, brown in color (LTC 2) – EACH	<u>2</u>	<u> </u>	<u> </u>
52. STANDARD-DUTY PLATFORM/FOLDING TRUCK, Rubbermaid #4401 or equivalent (LTC 1) – EACH	<u>1</u>	<u> </u>	<u> </u>
53. TANDEM BRUTE DOLLY, 20 1/4" x 45" x 8", Rubbermaid #2646 or equivalent (LTC 1) – EACH	<u>1</u>	<u> </u>	<u> </u>
54. 19" GREEN LIGHT SCRUBBING PADS, 3M #5000 or equivalent, 5 per box (WVC 2) – BOX	<u>2</u>	<u> </u>	<u> </u>

SECTION B GRAND TOTAL \$

SECTION C

CONSUMABLES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
*1. JUMBO JUNIOR TOILET PAPER, must fit & dispense properly w/ Scott dispenser #B9566, 9675, 9666, 9665, 4" x 1,000 ft., 2 ply, must contain at least 30% recycled content, 12 rolls per case (FCC 10, LTC 80, OCC 86, WVC 65) – CASE	<u>241</u>	<u> </u>	<u> </u>
*2. 2-PLY BATH TISSUE, white, 4 1/2" x 3 3/4", 500 sheets per roll, 96 rolls per case (LTC 2) – CASE	<u>2</u>	<u> </u>	<u> </u>
*3. ROLL PAPER TOWELS, must fit and dispense properly w/ Scott dispenser #9721, 7 7/8" x 600 ft., must contain at least 30% recycled content, 12 rolls per case (LTC 60, OCC 70, WVC 45) – CASE	<u>175</u>	<u> </u>	<u> </u>
*4. 9" x 13" WYPALL TOWELS, must contain at least 30% recycled content, 1,008 per package (FCC 2, LTC 2, WVC 10) – PACKAGE	<u>14</u>	<u> </u>	<u> </u>
*5. MULTI-FOLD TOWELS, 10 1/4" x 11", bleached white, 184 towels per package, 12 packages per case, must contain at least 50% recycled content (FCC 10) – CASE	<u>10</u>	<u> </u>	<u> </u>
*6. TERRI TOWELS, 9 1/4" x 15 1/2", 4 ply, reinforced reusable in cardboard dispensing box, 100 towels per box, 8 boxes per case (LTC 3, WVC 2) – CASE	<u>5</u>	<u> </u>	<u> </u>
*7. 46" x 50" TRASH BAGS, 1.5 mil, (min), must be on rolls – not loose, 100 per case (LTC 15) – CASE	<u>15</u>	<u> </u>	<u> </u>
*8. 33" x 40" TRASH BAGS, 20 micron (min), must be on rolls – not loose, 250 per case (LTC 30) – CASE	<u>30</u>	<u> </u>	<u> </u>
*9. 38" x 60" TRASH BAGS, 24 micron (min), must be on rolls – not loose, 150 per case (LTC 40, OCC 20, WVC 30) – CASE	<u>90</u>	<u> </u>	<u> </u>

SECTION C, CONT'D

CONSUMABLES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
*10. 24" x 33" TRASH BAGS, 16 micron (min), must be on rolls – not loose, 1,000 per case (LTC 12) – CASE	<u>12</u>	<u> </u>	<u> </u>
*11. 56-GALLON TRASH BAGS, 23" x 20" x 48", high strength, 50 per case (WVC 5) – CASE	<u>5</u>	<u> </u>	<u> </u>
*12. 48" x 54" TRASH BAGS, 2 mil (min), 100 per case (LTC 10) – CASE	<u>10</u>	<u> </u>	<u> </u>
13. DOUBLE WAXED PAPER BAGS, 9 3/4" x 2 3/4" x 9 7/8", 250 per case (FCC 2, LTC 3) – CASE	<u>5</u>	<u> </u>	<u> </u>
14. SANI-FRESH HAND SOAP, pink, must fit & work properly w/ Sani-Fresh dispenser #91101, 12 per case (FCC 4, LTC 16, OCC 18) – CASE	<u>38</u>	<u> </u>	<u> </u>
15. HAND CLEANER W/ SCRUBBERS, 8-liter size, must fit Sani-Tuff Industrial Hand Care System dispenser, 2 boxes per case (LTC 1, OCC 4, WVC 3) – CASE	<u>8</u>	<u> </u>	<u> </u>
16. WALL MOUNTED HAND SOAP DISPENSER w/ "push action", must be able to accept regular Sani-Fresh hand soap cartridges & pumice type hand soap, must work properly (LTC 16) – EACH	<u>16</u>	<u> </u>	<u> </u>
17. CONCENTRATED LAUNDRY DETERGENT, low suds, 50 lb. box, powder (FCC 1, LTC 1, OCC 1) – EACH	<u>3</u>	<u> </u>	<u> </u>
18. "D" ALKALINE BATTERY (FCC 24, LTC 24, WVC 24) – EACH	<u>72</u>	<u> </u>	<u> </u>
19. DOUBLE "A" ALKALINE BATTERY (FCC 60, OCC 24, WVC 24) – EACH	<u>108</u>	<u> </u>	<u> </u>
20. TRIPLE "A" ALKALINE BATTERY (FCC 24, LTC 12, WVC 12) – EACH	<u>48</u>	<u> </u>	<u> </u>
21. 9-VOLT ALKALINE BATTERY (LTC 12) – EACH	<u>12</u>	<u> </u>	<u> </u>

SECTION C, CONT'D

CONSUMABLES

	<u>DISTRICTWIDE</u> <u>QUANTITY</u>	<u>PER</u> <u>UNIT</u> <u>BID</u>	<u>ITEM</u> <u>TOTAL</u> <u>BID</u>
22. "C" ALKALINE BATTERY (LTC 24, OCC 56) – EACH	<u>80</u>	<u> </u>	<u> </u>
23. URINAL SCREENS, flat, cherry scented, protects & deodorizes, molds to the shape of any urinal, 12 per box (LTC 4, OCC 10, WVC 4) – BOX	<u>18</u>	<u> </u>	<u> </u>
24. CHLORINE BLEACH, gallon jugs, 6 per case (FCC 2, LTC 1, OCC 3, WVC 8) – CASE	<u>14</u>	<u> </u>	<u> </u>
25. PINK LOTION ANTI-BACTERIAL SOAP, liquid, gallon bottles, 4 per case (FCC 2) – CASE	<u>2</u>	<u> </u>	<u> </u>

SECTION C GRAND TOTAL \$

NOTE:

- We reserve the right to award bids to vendor(s) by section, by each item or for total package.
- The college district reserves the right to negotiate any or all janitorial bids. The negotiations will include all costs and will proceed until the Board of Trustees has determined that it has found suitable equipment and supplies. Therefore, the bids received will not be the sole determinate in identifying our janitorial equipment and supplies for the district.
- We require on-site delivery of specified quantity **to each campus**. Quantities by campus are noted in specifications and must be delivered to the following addresses:

(FCC) Frontier Community College
Attn: Galen Dunn
2 Frontier Drive
Fairfield, IL 62837

(LTC) Lincoln Trail College
Attn: Tim Emmons
11220 State Highway 1
Robinson, IL 62454

(OCC) Olney Central College
Attn: Bob Story
305 North West
Olney, IL 62450

(WVC) Wabash Valley College
Attn: Glen Schwartz
2200 College Drive
Mt. Carmel, IL 62863

IMPORTANT: Vendors must ship COMPLETE quantities as specified for each item at the same time- do not ship partial orders.

- Bids submitted must meet specifications; substitutions will not be accepted.
- Please submit descriptive brochures, etc. on items bid
- Vendor(s) are required to **submit with their bid the manufacturer of each item.**
- All products bid must be manufactured within the past 3 years.

***We must receive samples at each location on items #1 – 12 CONSUMABLES at least 7 days prior to bid opening. Samples should be labeled to match bid item number.**

ALL FREIGHT, DELIVERY, AND/OR INSTALLATION CHARGES ARE INCLUDED IN BID. OUR QUOTATION AS SUBMITTED ON THIS FORM WILL REMAIN **FIRM** FOR A PERIOD OF AT LEAST SIX WEEKS FROM THE DATE QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY COLLEGES.

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____ DATE _____

NOTE: Please submit bid in **duplicate.**

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – LCD Projectors
DATE: July 15, 2003

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

Bid Committee recommends rejecting all bids received. We are recommending acceptance of the Dell Projectors in place of these.

Respectfully submitted,

Roger Browning
Alex Cline
Harry Hillis, Jr.

The “Advertisement for Bids” was placed in the Wayne County Press for one (1) day.

**Illinois Eastern Community Colleges
LCD PROJECTOR
BID TABULATION**

DESCRIPTION	QTY	Audio CIM Visual Evansville, IN	CDWG Vernon Hills, IL	Charley Robinson, IL	MCSi Midwest Visual Decatur, IL	Micro Warehouse Norwalk, CT	Klaus Companies Peoria, IL
<u>Item 1</u>	Per Unit		\$1550.00		\$1507.00		\$1559.00
	2-4	No-Bid	1550.00	No-Bid	1481.00	No-Bid	1523.00
	5-9		1550.00		1456.00		1473.00
	10+		1550.00		1438.00		1425.00
Spare Lamp	Per Unit		266.78		347.00		377.00
	2-4		266.78		345.00		368.00
	5-9		266.78		342.00		356.00
	10+		266.78		340.00		330.00
Appropriate Ceiling Mount Kit	Per Unit		143.57		230.00		231.00
	2-4		143.57		230.00		226.00
	5-9		143.57		225.00		218.00
	10+		143.57		225.00		211.00
Audio/Video/15- pin computer cable extension, minimum 50'	Per Unit		No-Bid		137.00		56.00
	2-4				135.00		54.00
	5-9				133.00		52.00
	10+				131.00		51.00
Remote Control w/ mouse (and laser pointer if available)	Per Unit		No-Bid		79.00		Included
	2-4				77.00		
	5-9				75.00		
	10+				73.00		
PS/2 Control Cable	Per Unit		No-Bid		Included		Included
	2-4						
	5-9						
	10+						
Soft Carrying Case	Per Unit		73.21		Included		Included
	2-4		73.21				
	5-9		73.21				
	10+		73.21				
Travel Case w/ wheels	Per Unit		254.83		145.00		176.00
	2-4		254.83		143.00		172.00
	5-9		254.83		139.00		166.00
	10+		254.83		136.00		161.00

DESCRIPTION	QTY	Audio CIM Visual Evansville, IN	CDWG Vernon Hills, IL	Charley Robinson, IL	MCSi Midwest Visual Decatur, IL	Micro Warehouse Norwalk, CT	Klaus Companies Peoria, IL
Item 2	Per Unit	\$1565.00	\$1590.00	\$1723.00	\$1440.00	\$1549.34	Same as Item #1
	2-4	1565.00	1590.00	1690.00	1440.00	1549.34	
	5-9	1565.00	1590.00	1690.00	1425.00	1549.34	
	10+	1565.00	1590.00	1690.00	1425.00	1549.34	

Options

Spare Lamp	Per Unit	\$390.00	*\$343.63	\$391.00	\$281.00	\$352.65	
	2-4	390.00	343.63	380.00	278.00	352.65	
	5-9	390.00	343.63	373.00	275.00	352.65	
	10+	390.00	343.63	373.00	272.00	352.65	
	Appropriate Ceiling Mount Kit	Per Unit	240.00	199.63	229.00	230.00	206.80
2-4		240.00	199.63	223.00	230.00	206.80	
5-9		240.00	199.63	218.00	225.00	206.80	
10+		240.00	199.63	218.00	225.00	206.80	
Audio/Video/15-pin computer cable extension, minimum 50'		Per Unit	114.00		108.00	137.00	Included
	2-4	114.00	No-Bid	107.00	135.00		
	5-9	114.00		106.00	133.00		
	10+	114.00		106.00	131.00		
	Remote Control w/ mouse (and laser pointer if available)	Per Unit	120.00				
2-4		120.00	No-Bid	N/A	Included		
5-9		120.00					
10+		120.00					
PS/2 Control Cable		Per Unit	90.00				Included
	2-4	90.00	No-Bid	N/A	Included		
	5-9	90.00					
	10+	90.00					
	Soft Carrying Case	Per Unit		85.67			
2-4		Included	85.67	Included	Included		
5-9			85.67				
10+			85.67				
Travel Case w/ wheels		Per Unit	198.00	238.91	300.00	145.00	161.68
	2-4	198.00	238.91	291.00	142.00	161.68	
	5-9	198.00	238.91	286.00	139.00	161.68	
	10+	198.00	238.91	286.00	136.00	161.68	

*free if purchased before 6-30-03, ** free if purchased before 9-30-03

DESCRIPTION	QTY	Audio CIM Visual Evansville, IN	CDWG Vernon Hills, IL	Charley Robinson, IL	MCSi Midwest Visual Decatur, IL	Micro Warehouse Norwalk, CT	Klaus Companies Peoria, IL
Item 3	Per Unit	No-Bid	\$4270.52	No-Bid	\$3859.00	No-Bid	\$2942.00
	2-4		4270.52		3793.00		2874.00
	5-9		4270.52		3727.00		2778.00
	10+		4270.52		3662.00		2688.00
Spare Lamp	Per Unit		372.56		350.00		435.00
	2-4		372.56		348.00		426.00
	5-9		372.56		346.00		412.00
	10+		372.56		344.00		398.00
Appropriate Ceiling Mount Kit	Per Unit		No-Bid		238.00		231.00
	2-4				236.00		226.00
	5-9				234.00		218.00
	10+				232.00		217.00
Audio/Video/15-pin computer cable extension, minimum 50'	Per Unit		No-Bid		137.00		56.00
	2-4				135.00		54.00
	5-9				133.00		52.00
	10+				131.00		51.00
Remote Control w/ mouse (and laser pointer if available)	Per Unit		No-Bid		Included		Included
	2-4						
	5-9						
	10+						
PS/2 Control Cable	Per Unit		No-Bid		Included		Included
	2-4						
	5-9						
	10+						
Soft Carrying Case	Per Unit		73.21		Included		Included
	2-4		73.21				
	5-9		73.21				
	10+		73.21				
Travel Case w/ wheels	Per Unit		254.83		210.00		176.00
	2-4		254.83		208.00		172.00
	5-9		254.83		206.00		166.00
	10+		254.83		204.00		161.00

DESCRIPTION	QTY	Audio CIM Visual Evansville, IN	CDWG Vernon Hills, IL	Charley Robinson, IL	MCSi Midwest Visual Decatur, IL	Micro Warehouse Norwalk, CT	Klaus Companies Peoria, IL
<u>Item 4</u>	Per Unit	\$2656.00	\$3388.42	\$4567.00	\$3525.00	\$4203.49	Same as Item #3
	2-4	2656.00	3388.42	4440.00	3465.00	4203.49	
	5-9	2656.00	3388.42	4356.00	3405.00	4203.49	
	10+	2656.00	3388.42	4356.00	3345.00	4203.49	
Spare Lamp	Per Unit	415.00	**	421.00	415.00	379.77	
	2-4	415.00		409.00	413.00	379.77	
	5-9	415.00		402.00	411.00	379.77	
	10+	415.00		402.00	409.00	379.77	
Appropriate Ceiling Mount Kit	Per Unit	240.00	213.00	295.00	243.00	265.84	
	2-4	240.00	213.00	287.00	241.00	265.84	
	5-9	240.00	213.00	281.00	239.00	265.84	
	10+	240.00	213.00	281.00	237.00	265.84	
Audio/Video/15- pin computer cable extension, minimum 50'	Per Unit	114.00		108.00	137.00		
	2-4	114.00	No-bid	107.00	135.00	Included	
	5-9	114.00		107.00	133.00		
	10+	114.00		107.00	131.00		
Remote Control w/ mouse (and laser pointer if available)	Per Unit	120.00					
	2-4	120.00	No-Bid	N/A	Included	Included	
	5-9	120.00					
	10+	120.00					
PS/2 Control Cable	Per Unit	90.00					
	2-4	90.00	No-Bid	N/A	Included	Included	
	5-9	90.00					
	10+	90.00					
Soft Carrying Case	Per Unit	145.00	238.91				
	2-4	145.00	238.91	Included	Included	Included	
	5-9	145.00	238.91				
	10+	145.00	238.91				
Travel Case w/ wheels	Per Unit	198.00	73.21	300.00	193.00		
	2-4	198.00	73.21	291.00	191.00	No-bid	
	5-9	198.00	73.21	286.00	189.00		
	10+	198.00	73.21	286.00	187.00		

LCD PROJECTOR MINIMUM SPECIFICATIONS:

Item 1

Model: Sanyo PLC-XW20 Multimedia Projector or equivalent
Resolution: true XGA (1024x 768), compressed SXGA (1280 x 1024)
Brightness: 1100 Lumens
Compatibilities: XGA, XGA, SVGA, VGA; PAL/PAL-M/PAL-N/SECAM/NTSC/NTSC4.43
Sound Output: 1 watt mono
Projection Lamp: 50W UHP
Warranty: 3 year parts and labor; 90 days lamp, Quick Repair Program

Item 1 Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Options:

Spare Lamp: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Appropriate Ceiling Mount Kit: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Audio/Video/15-pin computer cable extension, minimum 50': Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Remote Control w/Mouse (and Laser Pointer if available): Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

PS/2 Control Cable: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Soft Carrying Case: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Travel Case with Wheels: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Item 2

Model: Mitsubishi XL1U Multimedia Projector or equivalent
Resolution: true XGA (1024x 768), compressed SXGA (1280 x 1024)
Brightness: 1100 Lumens
Compatibilities: SXGA, XGA, SVGA, VGA; PAL/PAL-M/PAL-N/SECAM/NTSC/NTSC4.43
Sound Output: 1 watt mono
Projection Lamp: 150W UHP
Warranty: 3 year parts and labor; 90 days lamp, Emergency Roadside Assistance Program

Item 2 Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Options:

Spare Lamp: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Appropriate Ceiling Mount Kit: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Audio/Video/15-pin computer cable extension, minimum 50': Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Remote Control w/Mouse (and Laser Pointer if available): Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

PS/2 Control Cable: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Soft Carrying Case: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Travel Case with Wheels: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

LCD PROJECTOR MINIMUM SPECIFICATIONS, continued

Item 3

Model: Sanyo PLC-XP40 Multimedia Projector or equivalent
Resolution: true XGA (1024x 768)
Brightness: 2600 Lumens
Compatibilities: XGA, XGA, SVGA, VGA; PAL/PAL-M/PAL-N/SECAM/NTSC/NNTSC4.43
Sound Output: stereo
Projection Lamp: 00W UHP
Warranty: 3 year parts and labor; 90 days lamp, Quick Repair Program

Item 3 Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Options:

Spare Lamp: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Appropriate Ceiling Mount Kit: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Audio/Video/15-pin computer cable extension, minimum 50': Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Remote Control w/Mouse (and Laser Pointer if available): Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

PS/2 Control Cable: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Soft Carrying Case: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Travel Case with Wheels: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Item 4

Model: Mitsubishi X49OU Multimedia Projector or equivalent
Resolution: true XGA (1024x 768)
Brightness: 2600 Lumens
Compatibilities: SXGA, XGA, SVGA, VGA; PAL/PAL-M/PAL-N/SECAM/NTSC/NNTSC4.43
Sound Output: stereo
Projection Lamp: 300W UHP
Warranty: 3 year parts and labor; 90 days lamp, Emergency Roadside Assistance Program

Item 4 Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Options:

Spare Lamp: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Appropriate Ceiling Mount Kit: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Audio/Video/15-pin computer cable extension, minimum 50': Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Remote Control w/Mouse (and Laser Pointer if available): Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

PS/2 Control Cable: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Soft Carrying Case: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Travel Case with Wheels: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

PROJECTORS

Warranty and Support:

Vendor is to be IECC support contact on all warranty issues. Vendor shall have the sole responsibility to contact any and all manufacturers with warranty issues during warranty period. Warranty issues are to be resolved within two weeks or unit(s) will be subject to return for credit or replacement with unit(s) of same or better value. Shipping, delivery, handling, and any restocking fees charges on units(s) returned for credit or replacement shall be the responsibility of the vendor. Vendor shall determine method of shipment. Warranty shall include 30 day unconditional return privilege, 3 Years parts/labor, 90 day lamp warranty and emergency overnight exchange while under warranty.

Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system /systems with no restocking charge.

Any exception to warranty & support requirements or failure to provide shall constitute reason for unconditional return of the system/systems with no restocking charge. Any exception to warranty & support requirements or failure to comply will be considered non-responsive.

All freight shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is received by Illinois Eastern Community Colleges.

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

TO: Board of Trustees
 FROM: Bid Committee
 SUBJECT: Bid Recommendation – Dell LCD Projectors
 DATE: July 15, 2003

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

Bid Committee recommends acceptance of the only bid received that meets all specifications from Dell Computer Corp. located in Round Rock, Texas for a total bid of \$24,694.36 listed below.

The lower bids did not meet specifications because the projectors were heavier and lamp hours were less than 2000 as specified.

Qty.	Title III	LTC	OCC	Item	Dell Computer Corp.	
					Unit	Total
17	8	4	5	Base Unit	\$1,102.00	\$18,734.00
17	8	4	5	Spare Lamp	240.00	4,080.00
17	8	4	5	Remote Control	31.40	533.80
9	0	4	5	Ceiling Mount	60.00	540.00
9	0	4	5	AV Cable	50.30	452.70
13	8	0	5	Control Cable	27.22	353.86
17	8	4	5	Soft Carrying Case	Included	
				TOTAL		\$24,694.36

A bid tabulation sheet is attached.

Respectfully submitted,

Roger Browning
 Alex Cline
 Harry Hillis, Jr.

Source of Funds: Title III \$11,204.96
 LTC Educational Fund \$5,934.80
 OCC Technology Plan-discretionary funds \$7,554.60

Department: Title III, LTC and OCC Classrooms

Rationale for Purchase: Title III -Needed for Faculty & Staff Resource Centers
 LTC – Needed for classroom use
 OCC - Needed for classroom use

The “Advertisement for Bids” was placed in the Wayne County Press for one (1) day.

Illinois Eastern Community Colleges

**DELL LCD PROJECTOR
BID TABULATION**

DESCRIPTION	QTY	Audio CIM Visual Evansville, IN	Dell Round Rock, TX	Klaus Companies Peoria, IL	Gateway N. Sioux City, SD	MCSi Midwest Visual Decatur, IL
Base Unit	Per Unit	\$1045.00	\$1157.00	1212.00	\$1248.00	\$1010.00
	2-4	1045.00	1157.00	1184.00	1099.00	1010.00
	5-9	1045.00	1157.00	1145.00	1028.00	995.00
	10+	1045.00	1102.00	1108.00	1007.00	995.00
Options:						
Spare Lamp	Per Unit	390.00	240.00	377.00	349.00	282.00
	2-4	390.00	240.00	368.00	310.00	279.00
	5-9	390.00	240.00	356.00	320.00	275.00
	10+	390.00	240.00	330.00	330.00	273.00
Appropriate Ceiling Mount Kit	Per Unit	240.00	60.00	231.00	N/A	240.00
	2-4	240.00	60.00	226.00		235.00
	5-9	240.00	60.00	218.00		230.00
	10+	240.00	60.00	211.00		225.00
Audio/Video/15-pin computer cable extension, minimum 50'	Per Unit	114.00	50.30	56.00	137.95	137.00
	2-4	114.00	50.30	54.00	106.58	135.00
	5-9	114.00	50.30	52.00	105.48	133.00
	10+	114.00	50.30	51.00	104.00	131.00
Remote Control w/ mouse (and laser pointer if available)	Per Unit	120.00	31.40	Included	Included	Included
	2-4	120.00	31.40			
	5-9	120.00	31.40			
	10+	120.00	31.40			
PS/2 Control Cable	Per Unit	90.00	27.22	Included	52.95	Included
	2-4	90.00	27.22		40.50	
	5-9	90.00	27.22		40.00	
	10+	90.00	27.22		39.50	
Soft Carrying Case	Per Unit	Included	Included	Included	Included	Included
	2-4					
	5-9					
Travel Case w/ wheels	Per Unit	198.00	118.00	176.00	126.95	142.00
	2-4	198.00	118.00	172.00	118.55	140.00
	5-9	198.00	118.00	166.00	117.32	138.00
	10+	198.00	118.00	161.00	116.00	136.00

Dell 2100MP (OR EQUIVALENT) LCD PROJECTOR MINIMUM SPECIFICATIONS

Model: **Dell 2100MP Multimedia Projector or equivalent**
 Resolution: Auto synchronization technology automatically adjusts VGA to SXGA+ resolution to native SVGA resolution (800 x 600)
 Brightness: 1000 Lumens
 Compatibilities: XGA, XGA, SVGA, VGA; PAL/PAL-M/PAL-N/SECAM/NTSC/NTSC4.43
 Projection Lamp: 2000 hour 150W P-VIP lamp
 Warranty: 3 year parts and labor; 90 days lamp,

Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Options:

Spare Lamp: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Appropriate Ceiling Mount Kit: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Audio/Video/15-pin computer cable extension, minimum 50': Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Remote Control w/Mouse (and Laser Pointer if available): Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

PS/2 Control Cable: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Soft Carrying Case: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Travel Case with Wheels: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Warranty and Support:

Vendor is to be IECC support contact on all warranty issues. Vendor shall have the sole responsibility to contact any and all manufacturers with warranty issues during warranty period. Warranty issues are to be resolved within two weeks or unit(s) will be subject to return for credit or replacement with unit(s) of same or better value. Shipping, delivery, handling, and any restocking fees charges on units(s) returned for credit or replacement shall be the responsibility of the vendor. Vendor shall determine method of shipment. Warranty shall include 30 day unconditional return privilege, 3 Years parts/labor, 90 day lamp warranty and emergency overnight exchange while under warranty.

Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system /systems with no restocking charge.

Any exception to warranty & support requirements or failure to provide shall constitute reason for unconditional return of the system/systems with no restocking charge. Any exception to warranty & support requirements or failure to comply will be considered non-responsive.

All freight shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is received by Illinois Eastern Community Colleges.

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Server
DATE: July 15, 2003

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

Bid Committee recommends acceptance of the low bid received that meets all specifications from KOI Computers located in Lombard, IL for a server and options for a total of \$45,346.48 as listed below. This server will replace our critical email server and we feel that HP/Compaq is the best and most reliable hardware for this application.

The lower bid received from Dell is not “Compaq” brand as specified.

A bid tabulation sheet is attached.

Description	Units	Price/Unit	Total Cost
ML570 G2 Base Unit	1	\$15,602.00	\$15,602.00
Processor option kit	2	4,337.24	8,674.48
1GB Modules (2x512)	1	382.00	382.00
36.4GB HD	2	385.00	770.00
72.8GB HD	10	805.00	8,050.00
146.8GB HD	10	678.00	6,780.00
Remote Insight Lights-out	1	421.00	421.00
Smart Array Cluster Storage	1	4,667.00	4,667.00
TOTAL			\$45,346.48

Respectfully submitted,

Roger Browning
Alex Cline
Harry Hillis, Jr.

Source of Funds: Technology Plan

Department: Information & Communications Technology

Rationale for Purchase: Upgrade e-mail server

The “Advertisement for Bids” was placed in the Wayne County Press for one (1) day.

Illinois Eastern Community Colleges

**COMPAQ SERVER
BID TABULATION**

DESCRIPTION	QTY	CDW Government Vernon Hills, IL	Charley Robinson, IL	Dell Round Rock, TX	KOI Computers Lombard, IL
Base Unit	Per Unit 2-10	\$22407.79 22407.79	\$18987.00 \$18900.00	\$14128.00 13097.00	\$15602.00 15602.00
Intel Xeon MP 2GHz/2MB	Per Unit 2-10	No-Bid	5073.00 5060.00	7700.00 7100.00	4337.24 4337.24
1GB Modules (2x512)	Per Unit 2-10	319.92 319.92	609.00 608.00	560.00 518.00	382.00 382.00
36.4GB Pluggable Ultra 320SCSI 15,000 rpm (1")	Per Unit 2-10	547.35 547.35	544.00 543.00	359.00 359.00	385.00 385.00
72.8GB Pluggable Ultra 320SCSI 15,000 rpm (1")	Per Unit 2-10	1146.77 1146.77	1134.00 1133.00	540.00 540.00	805.00 805.00
146.8GB Pluggable Ultra 320SCSI 15,000 rpm (1")	Per Unit 2-10	No-Bid	1124.00 1123.00	620.00 620.00	678.00 678.00
Remote Insight Lights-Out Edition II	Per Unit 2-10	600.23 600.23	594.00 593.00	Open Manage Included	421.00 421.00
HP StorageWorks Model 4314R	Per Unit 2-10	2718.47 2718.47	2708.00 2707.00	8489.00 8489.00	1964.00 1964.00
HP StorageWorks Model 4354R	Per Unit 2-10	3252.92 3252.92	3229.00 3228.00	Same Same	2342.00 2342.00
HP Smart Array Cluster	Per Unit 2-10	No-Bid	5363.00 5362.00	No-Bid	4667.00 4667.00
HP StorageWorks Modular SAN Array 1000	Per Unit 2-10	4101.37 4101.37	8878.00 8877.00	7469.00 7469.00	7222.00 7222.00
221691-B21 2M LC-SC Channel Cable	Per Unit 2-10	72.88 72.88	72.00 72.00	42.00 42.00	51.00 51.00
221691-B22 5M LC-SC Channel Cable	Per Unit 2-10	78.88 78.88	77.00 77.00	45.00 45.00	55.00 55.00
221691-B23 15M LC-SC Channel Cable	Per Unit 2-10	97.84 97.84	96.00 96.00	51.00 51.00	69.00 69.00
245299-B21 StorageWorks 2GB Adapter	Per Unit 2-10	1658.31 1658.31	1643.00 1643.00	895.00 1790.00	1191.00 1191.00

Compaq ProLiant ML570 G2 Server

SPECIFICATIONS

SYSTEM COMPONENT	DESCRIPTION
Processor	2 Intel Xeon Processors 2.00GHz/2MB
Memory	Base Memory: PC1600MHz SDRAM 2:1 Interleaved. Online Spare Memory is an optional configuration that adds a spare bank of memory. Single Board Mirrored Memory & Hot-plug mirrored memory are optional configurations that offer higher redundancy on memory 3GB Base Memory (6x512) 1GB Online Spare Memory (2x512)
Drive cage	Standard Two 6x1" Drive Cages (Holds Up to 12 1" Hard Drives)
Storage controller	Integrated Dual Wide-Ultra 3 Controller
Additional controller	Smart Array 5302/128 Controller (RAID)
Network card	NC3163 Fast Ethernet 10/100 WOL PCI
Additional network card	NC6136 Gigabit Server Adapter PCI, 64/66 1000-SX
Redundant power protection	Three Redundant 600W Hot Pluggable Power Supplies
Floppy disk drive	1.44MB Floppy Disk Drive
CD-ROM/DVD	48X Tray Load CD ROM Drive
Operating system	Windows Server 2003 Enterprise Edition + 25 CALS (not installed)
Server management	SmartStart & Insight Manager

	Per Unit	2-10 Units
Base Unit Pricing	\$	\$
Options		
Processors		
Intel Xeon Processor MP 2.00GHz/2MB (Option Kit)	\$	\$
Memory		
1GB Modules (2x512)	\$	\$
Hard Drives		
36.4 GB Pluggable Ultra320SCSI 15,000 rpm Universal Hard Drive (1")	\$	\$
72.8 GB Pluggable Ultra320SCSI 15,000 rpm Universal Hard Drive (1")	\$	\$
146.8 GB Pluggable Ultra320SCSI 15,000 rpm Universal Hard Drive (1")	\$	\$
Additional Server Management		
Remote Insight Lights-Out Edition II	\$	\$
Storage Devices		
HP StorageWorks model 4314R storage enclosure – rack-mount	\$	\$
HP StorageWorks model 4354R storage enclosure – rack-mount	\$	\$
HP Smart Array Cluster Storage	\$	\$
HP StorageWorks modular SAN array 1000	\$	\$
221691-B21 2m LC-SC Multi-Mode Fibre Channel Cable	\$	\$
221691-B22 5m LC-SC Multi-Mode Fibre Channel Cable	\$	\$
221691-B23 15m LC-SC Multi-Mode Fibre Channel Cable	\$	\$
245299-B21 StorageWorks 2 Gb 64-Bit/66 MHz PCI to Fibre Channel Host Bus Adapter	\$	\$

Warranty and Support:

Vendor is to be IECC support contact on all warranty issues. Vendor shall have the sole responsibility to contact any and all manufacturers with warranty issues during warranty period. Warranty issues are to be resolved within two weeks or unit(s) will be subject to return for credit or replacement with unit(s) of same or better value. Shipping, delivery, handling, and any restocking fees charges on units(s) returned for credit or replacement shall be the responsibility of the vendor. Vendor shall determine method of shipment. Warranty shall include 30 day unconditional return privilege; 3 year, on-site, next business day warranty; 3 year parts replacement on site; 3 year labor on site provided problem cannot be resolved by phone with technical support. Telephone technical support required 24 hours per day, 7 days per week.

All hardware shall be **Windows 2000/2003/XP** compatible. Current drivers and updates must be provided.

Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system /systems with no restocking charge.

Any exception to warranty & support requirements or failure to provide shall constitute reason for unconditional return of the system/systems with no restocking charge. Any exception to warranty & support requirements or failure to comply will be considered non-responsive.

All freight shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is received by Illinois Eastern Community Colleges.

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Tape Library
DATE: July 15, 2003

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

Bid Committee recommends rejecting all bids received. Bid Committee discovered a better-quality and less expensive tape library is available.

A bid tabulation sheet is attached.

Respectfully submitted,

Roger Browning
Alex Cline
Harry Hillis, Jr.

The “Advertisement for Bids” was placed in the Wayne County Press for one (1) day.

Illinois Eastern Community Colleges

**TAPE LIBRARY
BID TABULATION**

DESCRIPTION	CDW Government Vernon Hills, IL	Charley Robinson, IL	Dell Round Rock, TX	KOI Computers Lombard, IL
Base Model	\$13805.57	\$17934.00	\$6145.00	\$11280.00
MSL 5000 Field Upgrade	No-Bid	8852.00	2800.00	6423.00
MSL 5000 Dual Magazine	381.38	375.00	239.00	272.00
SDLT Media 5-pack	452.31	80.00	560.00	499.00
SDLT Media 10-pack	1264.00	898.00	1120.00	993.00
SDLT Media 20-pack	2431.67	1796.00	1680.00	1988.00
VHDCI/VHDCI Cable, 6-ft	No-Bid	57.00	44.00	38.00
VHDCI/VHDCI Cable, 12-ft	No-Bid	86.00	N/A	57.00
VHDCI/Wide Cable, 6-ft	No-Bid	57.00	44.00	38.00
VHDCI/Wide Cable, 12-ft	No-Bid	99.00	77.00	57.00

TAPE LIBRARY SPECIFICATIONS

HP Storage Works MSL5026S2 Tape Library

- Hot plug drives for on line repair and capacity expansion, without interrupting library operations for minimum downtime
- One expandable to two SDLT 160/320 drives, with a throughput of 16 MB/s (native) per drive for a backup performance of up to 115.2 GB/hr for a single unit
- Ultra 2 LVD SCSI Interface
- Twenty-six data slots for a native capacity of 4.16 TB, giving the highest density in a 5U form factor in the mainstream segment (including one mail slot for quick load/unload and removable magazine)
- Two cPCI slots for added functionality through add-on cards in future
- GUI based touch screen panel for easy library operation
- Available as tabletop configuration
- Qualified behind Windows NT 4.0 and Windows 2000, NetWare 5.1 and 6.0, Tru64 UNIX 4.0G and 5.1A, Linux Red Hat 6.2 and 7.2, and SuSE 7.0
- (HP-UX 11.0 and 11.i, Solaris 7 and 8, AIX 4.3.3, and OpenVMS 7.2 and 7.3 will be qualified in the future) operating systems using industry
- Standard backup and restore software in direct-attached or SAN environments with HP EBS
- Multi-unit modular scalability, up to eight units, for future growth and investment protection
- Supports SCSI Controllers 64-bit/66 MHz Dual Channel Wide Ultra 3 SCSI Adapter and 64-bit/66 MHz Single Channel Wide Ultra 3 SCSI Adapter.
- Supports Fiber Channel Controllers 64 Bit/66 MHZ PCI to FC HBA
- Remote management through Ethernet interface
- Library can optionally configure embedded Fiber to SCSI router to easy connection to a FC SAN, Thus enabling direct Fiber connection to the library.

Base Model	\$
Options:	
MSL5000 field upgrade SDLT 160/320GB tape drive in hot plug	\$
MSL5000 dual magazine pack DLT/SDLT (2*13 slot magazines, left and right)	\$
SDLT Media 5-pack	\$
SDLT Media 10-pack	\$
SDLT Media 20-pack	\$
SCSI Cable, VHDCI/VHDCI, 6 feet	\$
SCSI Cable, VHDCI/VHDCI, 12 feet	\$
SCSI Cable, VHDCI/Wide, 6 feet	\$
SCSI Cable, VHDCI/Wide, 12 feet	\$

HP Storage Works MSL5026S2 Tape Library continued

3 year limited Warranty. 45-day unconditional return privilege; 1-year, next-business-day, on-site service provided problem cannot be resolved by phone with technical support; Warranty issues to be resolved in less than one week. 3-year parts replacement with prepaid freight preferred; lesser terms will be considered; Telephone technical support 18 hour, 6-days-a-week required. Complete documentation for all hardware and software must be provided. All hardware must be Windows 2000 compatible. Failure to provide shall constitute reason for unconditional return of the system or systems with no restocking charge.

NOTE: Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Any exceptions to warranty and support requirements or failure to comply will be considered non-responsive.

ALL FREIGHT, DELIVERY AND/OR INSTALLATION CHARGES ARE INCLUDED IN BID.
YOUR QUOTATION AS SUBMITTED ON THIS FORM WILL REMAIN FIRM FOR EIGHT WEEKS FROM THE DATE QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY COLLEGES.

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE.

Agenda Item #10

District Finance

- A. Financial Report**
- B. Approval of Financial Obligations**

**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529**

TREASURER'S REPORT June 30, 2003

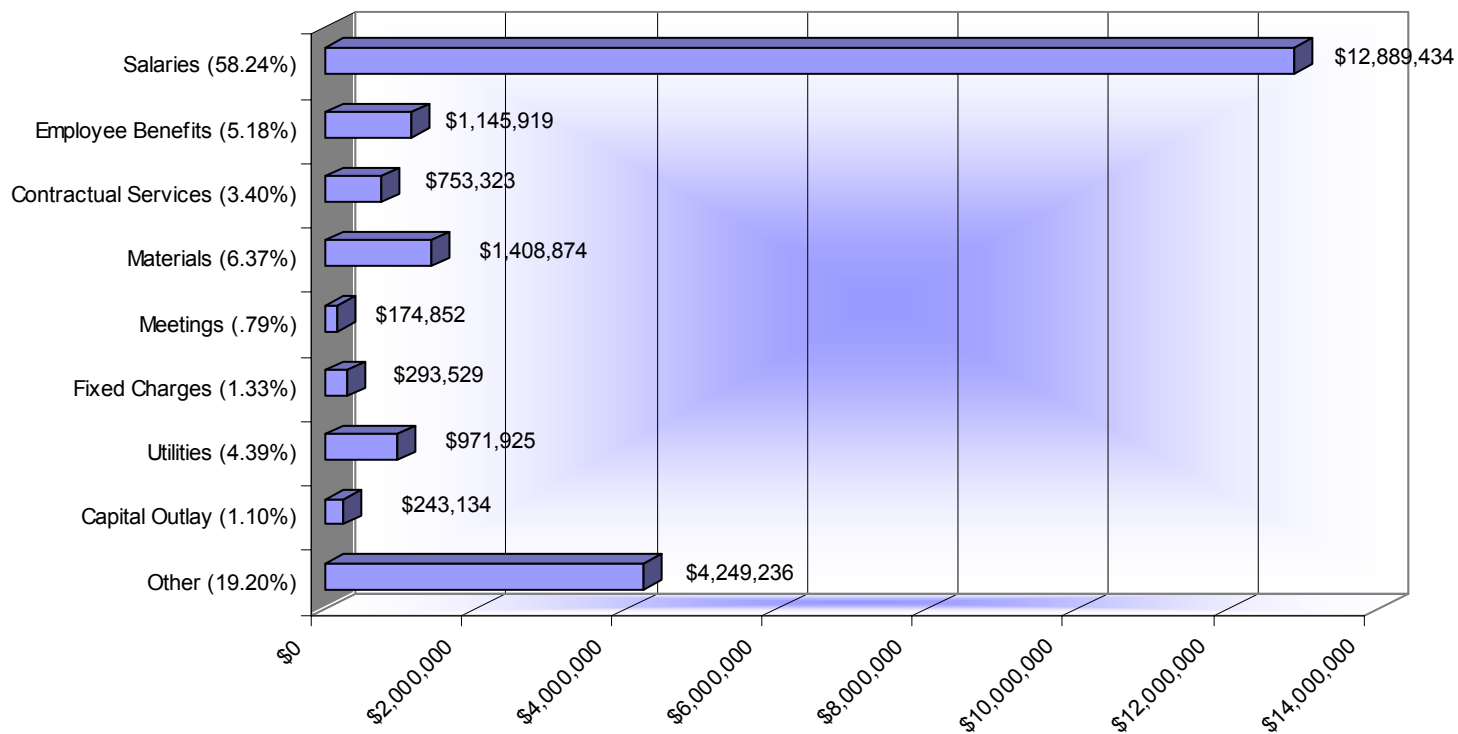
FUND	BALANCE
Educational	\$1,488,731.59
Operations & Maintenance	(\$7,190.17)
Operations & Maintenance (Restricted)	\$587,372.94
Bond & Interest	\$10,726.12
Auxiliary	\$104,884.84
Restricted Purposes	(\$96,359.41)
Working Cash	\$0.00
Trust & Agency	\$52,761.93
Audit	\$40,113.25
Liability, Protection & Settlement	\$177,963.61
TOTAL ALL FUNDS	\$2,359,004.70
Respectfully submitted,	
Marilyn Grove, Treasurer	

LIST OF INVESTMENTS

June 2003

Date Purchased	Maturity Date	Rate of	Bank	Cost	Value	Interest to
Education Fund						
05/07/03	07/07/03	2.00	Old National Bank in Mt. Carmel (CD)	1,000,000	1,003,333	3,333
05/07/03	08/07/03	2.00	Old National Bank in Mt. Carmel (CD)	1,000,000	1,005,000	5,000
Operations & Maintenance						
Operations & Maintenance Fund (Rest)						
06/27/03	08/27/03	0.99	Fairfield National Bank (CD)	1,500,000	1,502,475	2,475
06/27/03	10/27/03	1.00	Fairfield National Bank (CD)	1,500,000	1,505,000	5,000
Bond & Interest						
Auxiliary Fund						
05/07/03	07/07/03	2.00	Old National Bank in Mt. Carmel (CD)	300,000	301,000	1,000
06/27/03	11/27/03	1.01	Fairfield National Bank (CD)	300,000	301,263	1,263
Restricted Purposes						
Working Cash Fund						
01/07/01	07/07/03	4.07	Community Bank & Trust (CD)	1,515,000	1,607,491	92,491
11/18/02	11/18/03	1.80	Trust Bank (CD)	675,000	687,150	12,150
Trust & Agency Fund						
06/27/03	01/27/04	1.02	Fairfield National Bank (CD)	250,000	251,488	1,488
Liability & Protection Fund						
06/27/03	01/27/04	1.02	Fairfield National Bank (CD)	650,000	653,868	3,868
Total				8,690,000		

Illinois Eastern Community Colleges FY2003 Operating Funds



Illinois Eastern Community Colleges Dist. #529
 As of June 30, 2003 - \$22,130,226

Agenda Item #11

Agenda Item #11

Chief Executive Officer's Report

Agenda Item #12

Agenda Item #12

Executive Session

Agenda Item #13

Agenda Item #13

Approval of Executive Session Minutes

Agenda Item #14

Approval of Personnel Report

M E M O R A N D U M

TO: Board of Trustees
FROM: Terry Bruce
DATE: July 10, 2003
RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report. Additional information for items 400.1., 400.4., 400.5., will be mailed under separate cover.

mk

Attachments

INDEX

400.1. Employment of Personnel

**400.2. Approval to Hire Faculty Prior to
Start of Fall Semester**

400.3. FY03-04 Special Assignments

400.4. Resignations

400.5. Retirement

PERSONNEL REPORT

400.1. Employment of Personnel

- A. Professional/Non-Faculty
 - 1. Denise Young, Coach, LTC
- B. Faculty
 - 1. Amie Janssen, Business Instructor
 - 2. Freda Neal, Nursing Instructor
 - 3. Christopher Wendtland, Life Science Instructor

400.2 Approval to Hire Faculty Prior to Start of Fall Semester

400.3. FY03-04 Special Assignments

- A. Olney Central College

<u>Academic</u>		<u>Recommended</u>
1. John Kendall	Lead Inst Office Occup/Clerical	\$550

400.4. Resignations

- A. Faculty
 - 1. Sandra Burtron, Nursing Instructor, effective August 5, 2003.
 - 2. Larry Nelson, Commercial Custodial Inst, Lawrence Correctional Center, effective July 15, 2003.
- B. Professional/Non-Faculty
 - 1. Jody Rusk, Youthful Offender Counselor, Lawrence Correctional Center, effective July 3, 2003.

400.5. Retirement

- A. Faculty
 - 1. G. Dennis Sileven, Coal Mining Technology/Workforce Education Instructor, effective August 31, 2003.

Agenda Item #15

Agenda Item #15

Collective Bargaining

Agenda Item #16

Agenda Item #16

Litigation

Agenda Item #17

Agenda Item #17

Acquisition and Disposition of Property

Agenda Item #18

Agenda Item #18

Other Items

Agenda Item #19

Agenda Item #19

Adjournment

**Protection, Health, and Safety
Projects Schedule
Phase III & IV**

Phase III											
ENVIRONMENTAL BARRIER PROJECTS & MISCELLANEOUS:	Estimated Budget										
Misc. ADA Improvements All campuses & DO	\$505,000										
Exit Door Modifications OCC	\$126,000										
Phase IV											
Environmental Barriers FCC, LTC & WVC	\$366,300										
Exit Modifications WVC	\$61,700										
Roof Replacements OCC & WVC	\$128,400										
6/30/2003			Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted

