

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

June 18, 2002



Location:

**Olney Central College
305 North West Street
Olney, Illinois 62450**

**Dinner – 6 p.m. – Banquet Room
Meeting – 7 p.m. – Banquet Room**

**Illinois Eastern Community Colleges
Board Agenda**

June 18, 2002

7:00 p.m.

Olney Central College

1. Call to Order & Roll Call Chairman Lane
2. Disposition of Minutes CEO Bruce
3. Recognition of Visitors and Guests Bruce
 - A. Visitors and Guests
 - B. IECEA Representative
4. Public Comment
5. Reports
 - A. Trustees
 - B. Presidents
 - C. Cabinet
 - Coal Mining Technology/Telecom
6. Policy First Reading (and Possible Approval) Bruce
 - A. None
7. Policy Second Reading Bruce
 - A. None
8. Staff Recommendations for Approval
 - A. Prevailing Rate of Wages..... Browning
 - B. Working Cash Fund Resolution..... Browning
 - C. FY2002-2003 Budget Resolution Browning
 - D. Building and Maintenance Fund Resolution..... Browning
 - E. Inter-Fund Loans Resolution Browning
 - F. FY2004 RAMP Capital Requests Cantwell
 - G. Nursing Student Handbook Changes Davis
 - H. Technology Plan Bruce
 - I. LTC Foundation Vehicle Lease..... Bruce
 - J. Corrections Contracts FY03 Bruce
9. Bid Committee Report..... Browning
 - Illinois Eastern Community Colleges
 - Property, Automobile and Liability Insurance Package
 - Student Intercollegiate and Intramural Insurance
 - Janitorial Equipment and Supplies

10.	District Finance	
	A. Financial Report	Bruce
	B. Approval of Financial Obligations	Bruce
11.	Chief Executive Officer's Report	Bruce
12.	Executive Session	Bruce
13.	Approval of Executive Session Minutes	Bruce
14.	Approval of Personnel Report	Bruce
15.	Collective Bargaining	Bruce
16.	Litigation	Bruce
17.	Acquisition and Disposition of Property	Bruce
18.	Other Items	
19.	Adjournment	

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges - Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College - Community College District No. 529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White, and State of Illinois, held in the Banquet Room, at Lincoln Trail College, 11220 Highway 1, Robinson, Illinois, Tuesday, May 21, 2002.

AGENDA #1 – “Call to Order & Roll Call” – The meeting was called to order at 7:00 p.m. by Mr. James W. Lane, Jr., Chairman, who chaired the meeting.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

Mrs. Brenda K. Culver, Dr. G. Andrew Fischer, Mr. Walter L. Koertge, Mr. James W. Lane, Jr., Mr. Larry Rost, Mr. Kevin C. Williams, Miss Marilyn J. Wolfe. Also present was Mr. Cory Musgrave, student trustee. Trustees absent at roll call: None. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Mr. Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.
Dr. Hans Andrews, President of Olney Central College.
Dr. John Arabatgis, President of Lincoln Trail College.
Dr. Harry Benson, President of Wabash Valley College.
Dr. Michael Dreith, President of Frontier Community College.
Mr. Roger Browning, Chief Finance Officer.
Mr. George Woods, Dean of Community Development & Workforce Education.
Ms. Christine Cantwell, Associate Dean of Academic & Student Support Services.
Ms. Pamela Schwartz, Associate Dean of Institutional Development.
Ms. Kathleen Pampe, Associate Dean of Education to Careers Program.
Mr. Harry Hillis, Jr., Board Secretary.

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes of the regular meeting, Tuesday, April 16, 2002, were presented for approval.

Board Action: Mr. Williams made a motion to approve the foregoing open meeting minutes as prepared. Mr. Rost seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion is adopted.

AGENDA #3 – “Recognition of Visitors & Guests” –

#3-A. Visitors & Guests: Visitors & guests present were recognized.

#3-B. IECCEA Representative: None.

AGENDA #4 – “Public Comment” – The following individuals, having requested placement on the agenda for this meeting, were recognized.

#4-A. Lincoln Land AgriEnergy: Norma Carder and Randall Mathering, representing Lincoln Land AgriEnergy, reviewed plans for a value added cooperative to construct and operate an ethanol production plant west of Palestine in Crawford County, Illinois. A request will be made for the site to be annexed to the Robinson Enterprise Zone followed by a request for tax abatement for 10 years.

AGENDA #5 – “Reports” –

#5-A. Report from Trustees: None.

#5-B. Report from Presidents: Informational reports from each of the four colleges were presented by Dr. Andrews, Dr. Arabatgis, Dr. Benson, Dr. Dreith.

#5-C. Report from Cabinet: Mr. Woods presented an informational report on Coal Mining Technology/Telecom.

AGENDA #6 – “Policy First Readings (and Possible Approval)” – None.

AGENDA #7 – “Policy Second Readings” – None.

AGENDA #8 – “Staff Recommendations for Approval” – The following staff recommendations were presented for approval.

#8-A. Long Range Plan: Ms. Cantwell reviewed the district’s Long Range Plan for fiscal years 2003 and 2004. The plan emphasizes improvement in instruction and student support services; also revitalizing facilities, and obtaining state-of-the-art equipment and teaching tools. The document will be used as an ongoing two-year guide with an annual review to allow for revisions and addition of another year. The CEO recommended approval.

Board Action: Miss Wolfe made a motion to approve the Long Range Plan for fiscal years 2003-2004 as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-B. Annual Report Card: Ms. Cantwell reviewed Illinois Eastern Community Colleges’ Annual Report Card for fiscal year 2002, which describes the district’s effectiveness in meeting its stated mission and purpose. Information contained in the report card is used to identify and support modifications that will increase student success. The report card indicates that the district has met or exceeded its established standards. The CEO recommended approval.

Board Action: Mrs. Culver made a motion to approve the 2002 Annual Report Card as recommended. Mr. Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-C. Cooperative Agreements: Ms. Cantwell reviewed revised Joint Agreements for Education Cooperation between Illinois Eastern Community Colleges and John A. Logan College, Southwestern Illinois College and Kaskaskia College. Under the agreements, the colleges agree to accept students in certain programs that are not offered by their home district, thus providing additional educational programs to the students of each district involved in the agreements. The following programs are offered:

Agreement with John A. Logan College

Under the agreement, Illinois Eastern Community Colleges District No. 529 agrees to accept students from John A. Logan College District No. 530 in the following programs:

- Agricultural Technology/Production, AAS Degree
- Diesel Equipment Technology, AAS Degree
- Radio-TV Broadcasting, AAS Degree
- Radiography, AAS Degree
- Telecommunications Technology, AAS Degree/Certificate
- All mutually approved interactive courses in the distance learning program and all Department of Corrections and Fire Science training courses.

Under the agreement, John A. Logan College District No. 530 agrees to accept students from Illinois Eastern Community Colleges District No. 529 in the following programs:

- Cardiac Medical Sonography, Certificate
- Construction Management Technology, AAS Degree
- Dental Hygiene, AAS Degree
- All mutually approved interactive courses in the distance learning program and all Department of Corrections and Fire Science training courses.

Agreement with Southwestern Illinois College

Under the agreement, Illinois Eastern Community Colleges District No. 529 agrees to accept students from Southwestern Illinois College District No. 522 in the following programs:

- Professional Ag Applicator, Certificate
- Agricultural Technology/Business, AAS Degree
- Agricultural Technology/Production, AAS Degree
- Diesel Equipment Technology, AAS Degree
- Manufacturing Technologies, AAS Degree
- Radio-TV Broadcasting, AAS Degree
- Telecommunications Technology, AAS Degree
- Telecom Outside Plant/Interconnect, Certificate

Under the agreement, Southwestern Illinois College District No. 522 agrees to accept students from Illinois Eastern Community Colleges District No. 529 in the following programs:

- Aviation Maintenance Technology, AAS Degree
- Aviation Pilot Training, AAS Degree/Certificate
- Construction Management Tech, AAS Degree
- Deckhand Studies, Certificate
- Engineering Technology, AAS Degree
- Fire Science, AAS Degree/Certificate
- Health Information Technology, AAS Degree
- Horticulture, AAS Degree/Certificate
- Industrial Metalworking, AAS Degree/Certificate
- Industrial Pipefitting, AAS Degree/Certificate
- Massage Therapy, Certificate
- Medical Assistant, AAS Degree/Certificate
- Medical Laboratory Technology, AAS Degree
- Paralegal Studies, AAS Degree
- Paramedic, AAS Degree
- Physical Therapist Assistant, AAS Degree
- Process Operations Technology, Certificate
- Respiratory Care Technology, AAS Degree
- Sign Language/Basic Communication, Certificate
- Sign Language/Interpreter, AAS Degree
- Ward Clerk, Certificate of Completion

Agreement with Kaskaskia College

Under the agreement, Illinois Eastern Community Colleges District No. 529 agrees to accept students from Kaskaskia College District No. 501 in the following programs:

- Coal Mining Technology, AAS Degree/Certificate
- Diesel Equipment Technology, AAS Degree
- Machine Shop Technology, AAS Degree/Certificate
- Radio-TV Broadcasting, AAS Degree
- Telecommunications Technology, AAS Degree/Certificate

Under the agreement, Kaskaskia College District No. 501 agrees to accept students from Illinois Eastern Community Colleges District No. 529 in the following programs:

- Basic Construction Occupations, Certificate
- Business Management, AAS Degree

Nail Technology, Certificate
Dental Assisting, Certificate
Respiratory Therapy, AAS Degree
Physical Therapist Assistant, AAS Degree

Recommendation: The CEO recommended approval of the Cooperative Agreements with John A. Logan College, Southwestern Illinois College and Kaskaskia College as presented.

Board Action: Mrs. Culver made a motion to approve the foregoing Joint Agreements for Education Cooperation as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-D. 2004 Pulaski Day: The CEO recommended that the Pulaski Day holiday in the spring of 2004 be observed on Monday, March 8, instead of the traditional date, which will be Monday, March 1. This change, made in agreement with Dan Tahtinen, IECCEA President, will allow midterm to fall on March 5, followed by Spring break March 9-12. The IECCEA has been presented the 2004 calendar with this proposed change and no objections or comments have been made.

Board Action: Dr. Fischer made a motion to approve changing the Pulaski Day holiday for one year only, from Monday, March 1, 2004 to Monday, March 8, 2004 as recommended. Mr. Musgrave seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-E. Catalog Revision – Nursing Lab & Internet Course Fee Increase: The CEO recommended an increase in nursing lab fees from \$45.00 to \$50.00 reflecting a \$5.00 increase and a \$2.00 increase in on-line Internet courses from \$40.00 to \$42.00, both increases effective Summer Term 2002.

Board Action: Mr. Williams made a motion to approve the Catalog revision to reflect an increase in Nursing Lab and Internet course fees as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-F. Increase In Renewal Cap on Health Insurance: The IECC district is experiencing a problem with an existing Unicare requirement for prior authorization for certain prescription drugs. In exchange for a removal of this restriction, Unicare asks that the existing cap of 15% on any increase in premium be increased to 15.5%. Cost of such an amendment would be approximately \$7,000, based on current enrollment. The CEO recommended the Board of Trustees approve modifying the existing contract with Unicare to discontinue this prior authorization requirement for prescription drugs and to approve modifying the cap for health insurance renewal from 15% to 15.5%. The cap will remain at 15% for existing dental and life insurance coverages.

Board Action: Mr. Williams made a motion to approve modifying the existing contract with Unicare as recommended. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-G. Safe Deposit Box Resolutions: Illinois Eastern Community Colleges maintains two safe deposit boxes located at the First Community Bank N.A. located at 240 East Chestnut Street, Olney, Illinois. Because of reorganization of the Board of

Trustees, it is necessary to revise the list of required signatures for safe deposit box #619 and safe deposit box #721. The CEO recommended approval of the following safe deposit box resolutions.

Corporate Authorization Resolution

By: Illinois Eastern Community Colleges
Community College District No. 529
233 East Chestnut Street
Olney, IL 62450

A. I, Harry Hillis, Jr., certify that I am Secretary, Board of Trustees of the above named Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, a body politic and corporate entity organized under the laws of the State of Illinois, Federal I.D. Number 37-0906196, engaged in business under the name of Illinois Eastern Community Colleges, Community College District Number 529, and that the following is a correct copy of a resolution adopted by the said Board of Trustees duly and properly called on May 21, 2002. These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

B. Be it resolved that,

Two persons A & B listed below to be authorized to:

(1) Enter into written lease for the purpose of renting and maintaining Safe Deposit Box #619 in the following financial institution: First Community Bank N.A., located at 240 East Chestnut Street, Olney, Illinois.

Name and Title	Signature
(A) Terry Bruce, Chief Executive Officer	_____
(B) James Lane, Chairman, Board of Trustees	_____
(C) Walter Koertge, Board of Trustees	_____

Two authorized persons required to gain access and/or to terminate the lease.

C. I further certify that the Board of Trustees has, and at the time of adoption of this resolution, had, full power and lawful authority to adopt the foregoing resolution and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

Corporate Authorization Resolution

By: Illinois Eastern Community Colleges
Community College District No. 529
233 East Chestnut Street
Olney, IL 62450

A. I, Harry Hillis, Jr., certify that I am Secretary, Board of Trustees of the above named Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, a body politic and corporate entity organized under the laws of the State of Illinois, Federal I.D. Number 37-0906196, engaged in business under the name of Illinois Eastern Community Colleges, Community College District Number 529, and that the following is a correct copy of a resolution adopted by the said Board of Trustees duly and properly called on May 21, 2002. These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

B. Be it resolved that,

Two persons A & B listed below to be authorized to:

(1) Enter into written lease for the purpose of renting and maintaining Safe Deposit Box #721 in the following financial institution: First Community Bank N.A., located at 240 East Chestnut Street, Olney, Illinois.

Name and Title	Signature
(A) Terry Bruce, Chief Executive Officer	_____
(B) Roger Browning, Chief Finance Officer	_____
(C) Rebecca Shultz, Computer Operator	_____
(D) Alex Cline, Director of Information & Communications Technology	_____
(E) Lucinda Wingert, Database Technician	_____
(F) Paul Tait, Networking Technician	_____

One authorized person required to gain access to said Safe Deposit Box. Two authorized persons required to terminate the lease.

C. I further certify that the Board of Trustees has, and at the time of adoption of this resolution, had, full power and lawful authority to adopt the foregoing resolution and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

Board Action: Mr. Williams made a motion to adopt the foregoing safe deposit box resolutions as recommended. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #9 – “Bid Committee Report” –

#9-A. IECC – District Office – HVAC Work: Mr. Browning presented the recommendation of Marion Poggas, Image Architects, for the heating, ventilating and air conditioning modifications at the District Office, to accept the base bid of Richardson’s Heating, A/C & Electric Inc, Olney, Illinois, in the amount of \$20,512.00. The work consists of installation of fan coil units in existing spaces and associated miscellaneous electrical work. Source of Funds: Operating.

Board Action: Mr. Williams made a motion to accept the bid of Richardson’s Heating A/C & Electric for HVAC work at the District Office as recommended. Mr. Musgrave seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #10 – “District Finance” – The following district financial matters were presented:

#10-A. Financial Reports: The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$3,706,072.54, as of April 30, 2002.

#10-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for the month of May, 2002, totaling \$958,314.91, were presented for approval.

Board Approval for Payment of Financial Obligations: Miss Wolfe made a motion to approve payment of the district financial obligations for the month of May, 2002, in the amounts listed, and payments from the revolving fund for the month of April, 2002. Mr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #11 – “Chief Executive Officer's Report” - Mr. Bruce presented informational reports relative to the following topics:

1. South East Work Force Development System Meeting.
2. Education to Careers Extension.
3. FY03 Corrections Budget – Robinson/Lawrence.
4. Bachelor's Degree Program Courses at Robinson Correctional Center.
5. Robinson Correctional Center Graduation – The Everlasting Gift of Education.
6. Memorandum of Understanding – Robinson & Lawrence Correctional Centers.
7. Grant Expenditures & Restricted Purposes Fund – Now Tracking.
8. Update on International Students.
9. Campus Pipeline Status.
10. Illinois Community College Board Draft Report.
11. Department of Corrections Contracts – Payments.
12. Leadership Training Successes.
13. Radiologic Technology Program Reduction of Accreditation – 8 Years to 5 Years.
14. Illinois Community College Trustees Association Executive Assistant's Seminar.
15. Unit Cost Comparison – Districtwide \$143.75.
16. Every Penny Relief Fund – FCC – One Million Pennies to Help Tornado Victims.
17. Association of Community College Trustees Survey.
18. Wayne County Tax Exempt Hearing – June 4, 2002.
19. Retirement Reception for Dr. Hans Andrews – May 23, 2002.
20. Grand Entrance.

AGENDA #12 – “Executive Session” – The CEO recommended that a closed meeting be held, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district, [including hearing testimony on a complaint lodged against an employee to determine its validity]; and, under Section 2(c)(2) of the Open Meetings Act to consider collective negotiating matters; and, under Section 2(c)(11) of the Open Meetings Act to consider pending litigation against, affecting or on behalf of the District or litigation which is probable or imminent; and, under Section 2(c)(21) of the Open Meetings Act to consider and approve minutes of meetings lawfully closed under the Act.

#12-A. Closed Meeting: Miss Wolfe made a motion to hold a closed meeting to consider the matters outlined by the CEO. Mr. Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: Mrs. Culver. Trustees absent: None. The motion having received 6 yea votes and 1 nay vote, the Chair declared the motion carried and a closed meeting was held beginning at 9:00 p.m.

#12-B. Closed Meeting Ended: Mr. Williams made a motion to reconvene in open session. Dr. Fischer seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted. A quorum being present, the Board of Trustees reconvened in open, public session for the transaction of business at 10:25 p.m.

(Note: Separate minutes have been prepared for the foregoing closed meeting.)

AGENDA #13 – “Approval of Executive Session Minutes” – Mr. Williams made a motion to approve, as prepared, minutes of a closed meeting held Tuesday, April 16, 2002, but that closed meeting minutes of that date remain closed and not be opened to public inspection at this time. Miss Wolfe seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion is adopted.

AGENDA #14 – “Approval of Personnel Report” – The CEO presented the following amended Personnel Report and recommended approval.

400.1. Employment of Personnel

- A. Faculty
 - 1. Roger Chapman – Social Science Instructor
 - 2. John Kendall – Office Careers Instructor
- B. Classified
 - 1. Kristi Renshaw – Academic Support Specialist – District Office

400.2. Change in Employment Status

- A. Administrative
 - 1. Jamie Henry – Interim Director of Business – Lincoln Trail College

400.3. Reinstatement of Faculty for the 2002-2003 Academic Year Effective 5-10-02

- A. Continuation of Tenure
 - 1. Jason Potts
- B. Non-Tenure
 - 1. Michael McKern
 - 2. Clint Weisgerber
- C. Extension of Probationary Non-Tenure Status
 - 1. Randall Hargis

400.4. Resignation

- A. Professional/Non-Faculty
 - 1. Kelvin Cessna, Assistant Program Director, Small Business Development Center, effective May 17, 2002.

400.5. Retirements

- A. Faculty
 - 1. Judy Brewster, Social Services Instructor, effective July 31, 2002.
 - 2. Bonnie Burns, Mathematics Instructor, effective May 31, 2002.

PERSONNEL REPORT ADDENDUM

400.6. Family & Medical Leave

- A. Classified
 - 1. Jill Meeks, Resource Room Advisor, family and medical leave, effective May 1, 2002, for twelve weeks. The requested leave is unpaid.

#14-A. Board Action to Amend Personnel Report: Mr. Koertge made a motion to amend the Personnel Report to insert the word “Interim” before “Director of Business – Lincoln Trail College” in Section 400.2. Mr. Rost seconded the motion. The Chair

asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion is adopted.

#14-B. Board Action to Adopt Addendum to Personnel Report: Mr. Williams made a motion to amend the Personnel Report to add the Addendum, family and medical leave for Jill Meeks, as presented. Miss Wolfe seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion is adopted.

#14-C - Board Action to Approve Amended Personnel Report: Dr. Fischer made a motion to approve the amended and addended Personnel Report as recommended, and that the retirements of Judy Brewster and Bonnie Burns be acknowledged with regret. Mrs. Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #15 – “Collective Bargaining” – None.

AGENDA #16 – “Litigation” – None.

AGENDA #17 – “Acquisition & Disposition of Property” – None.

AGENDA #18 – “Other Items” – None.

AGENDA #19 – “Adjournment” – Dr. Fischer made a motion to adjourn. Mr. Musgrave seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting adjourned at 10:30 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #1

Agenda Item #1

Call to Order & Roll Call

Agenda Item #2

Disposition of Minutes

Agenda Item #3

Recognition of Visitors and Guests

- A. Visitors and Guests**
- G. IECEA Representative**

Agenda Item #4

Public Comment

Agenda Item #5

Reports

- A. Trustees**
- B. Presidents**
- C. Cabinet**
 - Coal Mining Technology/Telecom**

Agenda Item #6

Policy First Reading (and Possible Approval) - None

Agenda Item #7

Policy Second Reading - None

Agenda Item #8

Staff Recommendations for Approval

Agenda Item #8A

Prevailing Rate of Wages

MEMORANDUM

TO: Terry Bruce
FROM: Roger Browning
DATE: June 12, 2002
RE: Prevailing Rate of Wages

Each year the Illinois Department of Labor forwards to us the attached prevailing wage rates for the campus counties of Crawford, Richland, Wabash, and Wayne.

The State of Illinois has enacted “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city, or any public body or any political subdivision or by any one under contract for public works,” approved June 26, 1941, codified as amended, 820 ILCS 130/1 et seq. Illinois Compiled Statutes, Chapter 820 ILCS, Section 130.

Please be advised that official action is required by the Board on this recommendation.

I recommend that the prevailing rate of wages determined by the Illinois Department of Labor be approved for the counties of Crawford, Richland, Wabash, and Wayne.

RB/cr

**AN ORDINANCE OF THE BOARD OF TRUSTEES
OF ILLINOIS EASTERN COMMUNITY COLLEGES
COUNTIES OF CRAWFORD, RICHLAND, WABASH AND WAYNE, ILLINOIS
ASCERTAINING THE PREVAILING RATE OF WAGES
FOR LABORERS, MECHANICS AND OTHER WORKERS EMPLOYED
IN ANY PUBLIC WORKS OF SAID DISTRICT**

WHEREAS, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, codified as amended, 820 ILCS 130/1 et seq. Illinois Compiled Statutes, Chapter 820 ILCS, Section 130 and

WHEREAS, the aforesaid Act requires that the Board of Trustees of Illinois Eastern Community Colleges District #529, counties of Crawford, Richland, Wabash and Wayne investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said Board of Trustees, employed in performing construction of public works, for said Board of Trustees.

NOW THEREFORE, BE IT ORDAINED BY THE CHIEF EXECUTIVE OFFICER AND BOARD OF TRUSTEES OF ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT #529:

SECTION 1: To the extent and as required by "An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Board of Trustees is hereby ascertained to be the same as the prevailing rate of wages for construction work in Crawford, Richland, Wabash and Wayne Counties as determined by the Department of Labor of the State of Illinois as of **June of 2002**, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the Board of Trustees. The definition of any terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the BOARD OF TRUSTEES to the extent required by the aforesaid Act.

SECTION 3: The Board Secretary shall publicly post or keep available for inspection by any interested party in the main office of the Board of Trustees this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The Board Secretary shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Board Secretary shall promptly file a certified copy of this Ordinance with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6: The Board Secretary shall cause to be published in a newspaper of general circulation within the area a copy of this Ordinance, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

PASSED THIS 18th day of June, 2002.

APPROVED: _____
Chief Executive Officer of the Board of Trustees
Illinois Eastern Community Colleges

(SEAL)

ATTEST: _____
Board Secretary

STATE OF ILLINOIS)
COUNTIES OF CRAWFORD, RICHLAND, WABASH, AND WAYNE) s.s.
ILLINOIS EASTERN COMMUNITY COLLEGES)

CERTIFICATE

I, Harry Hillis, Jr., DO HEREBY CERTIFY THAT I am the Board Secretary in and for the Board of Trustees; that the foregoing is a true and correct copy of an Ordinance duly passed by the Chief Executive Officer and Board of Trustees of Illinois Eastern Community Colleges being entitled: "AN ORDINANCE OF THE BOARD OF TRUSTEES OF ILLINOIS EASTERN COMMUNITY COLLEGES, COUNTIES OF CRAWFORD, RICHLAND, WABASH AND WAYNE, ILLINOIS ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS, MECHANICS AND OTHER WORKERS EMPLOYED IN ANY PUBLIC WORKS OF SAID DISTRICT," at a regular meeting held on the 18th day of June, 2002, the ordinance being a part of the official records of said Board of Trustees.

DATED: This 18th day of June, 2002.

Board Secretary

(SEAL)

CERTIFICATE

To All To Whom These Presents Shall Come, Greeting:

I, Harry Hillis, Secretary, Board of Trustees do hereby certify that the
(Name of Certifying Official) (Title of Certifying Official)

attached is a true and correct copy of Ordinance/Resolution _____

adopted by Illinois Eastern Community Colleges Board of Trustees on
(Name of Public Body)

June 18, 2002
(Date of Adoption)

(SEAL)

(Signature of Official)

Richland County Prevailing Wage for June 2002

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		18.600	19.050	1.5	1.5	2.0	3.150	4.250	0.000	0.400
ASBESTOS ABT-MEC		BLD		20.800	0.000	2.0	2.0	2.0	2.000	2.980	0.000	0.000
BOILERMAKER		BLD		25.000	27.500	1.5	1.5	2.0	3.800	7.840	0.000	0.150
BRICK MASON		BLD		22.590	24.090	1.5	1.5	2.0	4.250	4.900	0.000	0.425
CARPENTER		BLD		21.530	22.780	1.5	1.5	2.0	4.250	4.600	0.000	0.250
CARPENTER		HWY		21.490	22.990	1.5	1.5	2.0	4.250	4.600	0.000	0.250
CEMENT MASON		BLD		23.500	24.000	1.5	1.5	2.0	2.550	2.000	0.000	0.100
CEMENT MASON		HWY		22.650	24.150	1.5	1.5	2.0	0.000	4.550	0.000	0.200
COMM SYSTEMS TECH		BLD		17.950	19.750	1.5	1.5	2.0	3.300	0.540	0.000	0.000
ELECTRICIAN		BLD		25.250	26.500	1.5	1.5	2.0	3.200	4.560	0.000	0.290
GLAZIER		BLD		21.060	0.000	1.5	1.5	2.0	3.000	3.400	0.000	0.090
HT/FROST INSULATOR		BLD		24.350	25.350	1.5	1.5	2.0	2.950	5.710	0.000	0.090
IRON WORKER		ALL		23.050	24.050	1.5	1.5	2.0	3.100	6.550	0.000	0.250
LABORER		BLD		18.600	19.050	1.5	1.5	2.0	3.150	4.250	0.000	0.300
LABORER		HWY		19.050	19.500	1.5	1.5	2.0	3.350	4.500	0.000	0.300
MACHINIST		BLD		30.610	32.360	2.0	2.0	2.0	3.200	2.600	2.110	0.000
MARBLE MASON		BLD		22.590	24.090	1.5	1.5	2.0	4.250	4.900	0.000	0.425
MILLWRIGHT		BLD		21.990	23.490	1.5	1.5	2.0	4.250	4.600	0.000	0.250
MILLWRIGHT		HWY		21.490	22.990	1.5	1.5	2.0	4.250	4.600	0.000	0.250
OPERATING ENGINEER		ALL	1	24.100	0.000	1.5	1.5	2.0	3.750	5.600	0.000	0.500
OPERATING ENGINEER		ALL	2	15.850	0.000	1.5	1.5	2.0	3.750	5.600	0.000	0.500
PAINTER		ALL		21.450	22.450	1.5	1.5	1.5	3.250	3.050	0.000	0.180
PILEDRIVER		BLD		21.990	23.490	1.5	1.5	2.0	4.250	4.600	0.000	0.250
PILEDRIVER		HWY		21.490	22.990	1.5	1.5	2.0	4.250	4.600	0.000	0.250
PIPEFITTER		ALL		25.160	27.080	1.5	1.5	2.0	3.700	4.600	0.000	0.450
PLASTERER		BLD		23.500	24.000	1.5	1.5	2.0	2.550	2.000	0.000	0.100
PLUMBER		ALL		25.160	27.080	1.5	1.5	2.0	3.700	4.600	0.000	0.450
ROOFER		BLD		19.900	22.400	1.5	1.5	2.0	3.350	4.150	0.000	0.400
SHEETMETAL WORKER		ALL		25.200	26.200	1.5	1.5	2.0	3.550	3.270	1.510	0.040
SPRINKLER FITTER		BLD		29.040	30.540	1.5	1.5	2.0	3.400	2.900	0.000	0.150
STONE MASON		BLD		22.590	24.090	1.5	1.5	2.0	4.250	4.900	0.000	0.425
TELECOM WORKER		ALL		21.900	23.400	1.5	1.5	2.0	3.000	2.650	1.430	0.000
TILE LAYER		BLD		21.530	22.780	1.5	1.5	2.0	4.250	4.600	0.000	0.250
TILE MASON		BLD		22.590	24.090	1.5	1.5	2.0	4.250	4.900	0.000	0.425
TRUCK DRIVER		ALL	1	23.340	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	2	23.740	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	3	23.940	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	4	24.190	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	5	24.940	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TUCKPOINTER		BLD		22.590	24.090	1.5	1.5	2.0	4.250	4.900	0.000	0.425

Legend :

M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.)

OSA (Overtime is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Explanations

RICHLAND COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

COMMUNICATION SYSTEMS TECHNICIAN

Installation, operation, inspection, maintenance, repair, and service of radio, television, recording, voice sound and vision production and reproduction apparatus, equipment and appliances used for domestic, commercial, education, entertainment and private telephone systems.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls,

Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch

Richland County Prevailing Wage for June 2002

Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart- Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifts (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If there is no such definition on file, the Bureau of Labor Statistics SIC list will be used. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist

by reference in this document. Further, if no such neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires

Richland County Prevailing Wage for June 2002

these, or any classification not listed, please contact IDOL at 618/993-7271 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

Crawford County Prevailing Wage for June 2002

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		19.050	19.500	1.5	1.5	2.0	3.350	4.500	0.000	0.400
ASBESTOS ABT-MEC		BLD		20.800	0.000	2.0	2.0	2.0	2.000	2.980	0.000	0.000
BOILERMAKER		BLD		25.000	27.500	1.5	1.5	2.0	3.800	7.840	0.000	0.150
BRICK MASON		BLD		21.850	23.350	2.0	2.0	2.0	2.550	4.050	0.000	0.525
CARPENTER		BLD		24.640	26.390	1.5	1.5	2.0	2.550	5.470	0.000	0.250
CARPENTER		HWY		22.670	24.170	1.5	1.5	2.0	2.550	5.120	0.000	0.250
CEMENT MASON		BLD		23.730	24.980	1.5	1.5	2.0	2.550	6.250	0.000	0.200
CEMENT MASON		HWY		21.000	22.500	1.5	1.5	2.0	2.550	3.650	0.000	0.200
COMM SYSTEMS TECH		BLD		17.950	19.750	1.5	1.5	2.0	3.300	0.540	0.000	0.000
ELECTRICIAN		BLD		25.250	26.500	1.5	1.5	2.0	3.200	4.560	0.000	0.290
ELEVATOR CONSTRUCTOR		BLD		25.725	28.940	2.0	2.0	2.0	4.425	2.610	1.540	0.000
GLAZIER		BLD		21.060	0.000	1.5	1.5	2.0	3.000	3.400	0.000	0.090
HT/FROST INSULATOR		BLD		24.350	25.350	1.5	1.5	2.0	2.950	5.710	0.000	0.090
IRON WORKER		ALL		22.100	23.400	1.5	1.5	2.0	4.000	6.400	0.000	0.330
LABORER		BLD		19.050	19.500	1.5	1.5	2.0	3.350	4.500	0.000	0.300
LABORER		HWY		19.050	19.500	1.5	1.5	2.0	3.350	4.500	0.000	0.300
LATHER		BLD		24.640	26.390	1.5	1.5	2.0	2.550	5.470	0.000	0.250
MACHINIST		BLD		30.610	32.360	2.0	2.0	2.0	3.200	2.600	2.110	0.000
MARBLE MASON		BLD		25.400	0.000	1.5	1.5	2.0	0.000	4.000	0.000	0.000
MILLWRIGHT		BLD		24.400	26.150	1.5	1.5	2.0	3.250	5.470	0.000	0.250
MILLWRIGHT		HWY		16.450	17.700	1.5	1.5	2.0	2.800	3.000	0.000	0.000
OPERATING ENGINEER		ALL 1		24.100	0.000	1.5	1.5	2.0	3.750	5.600	0.000	0.500
OPERATING ENGINEER		ALL 2		15.850	0.000	1.5	1.5	2.0	3.750	5.600	0.000	0.500
PAINTER		ALL		21.450	22.450	1.5	1.5	1.5	3.250	3.050	0.000	0.180
PILEDRIVER		BLD		25.140	26.890	1.5	1.5	2.0	2.550	5.470	0.000	0.250
PILEDRIVER		HWY		23.170	24.670	1.5	1.5	2.0	2.550	5.120	0.000	0.250
PIPEFITTER		ALL		25.160	27.080	1.5	1.5	2.0	3.700	4.600	0.000	0.450
PLASTERER		BLD		22.890	24.390	1.5	1.5	2.0	2.550	6.450	0.000	0.200
PLUMBER		ALL		25.160	27.080	1.5	1.5	2.0	3.700	4.600	0.000	0.450
ROOFER		BLD		20.250	21.750	1.5	1.5	2.0	3.000	3.000	0.000	0.000
SHEETMETAL WORKER		BLD		25.020	26.270	1.5	1.5	2.0	4.050	3.610	0.000	0.380
SPRINKLER FITTER		BLD		29.040	30.540	1.5	1.5	2.0	3.400	2.900	0.000	0.150
STONE MASON		BLD		21.850	23.350	2.0	2.0	2.0	2.550	4.050	0.000	0.525
TELECOM WORKER		ALL		21.900	23.400	1.5	1.5	2.0	3.000	2.650	1.430	0.000
TERRAZZO MASON		BLD		25.400	0.000	1.5	1.5	2.0	0.000	4.000	0.000	0.000
TILE LAYER		BLD		24.640	26.390	1.5	1.5	2.0	2.550	5.470	0.000	0.250
TILE MASON		BLD		25.400	0.000	1.5	1.5	2.0	0.000	4.000	0.000	0.000
TRUCK DRIVER		ALL 1		23.340	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL 2		23.740	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL 3		23.940	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL 4		24.190	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL 5		24.940	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		O&C 1		18.670	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		O&C 2		18.990	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		O&C 3		19.150	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		O&C 4		19.350	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		O&C 5		19.950	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TUCKPOINTER		BLD		21.850	23.350	2.0	2.0	2.0	2.550	4.050	0.000	0.525

Legend :

M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.)

OSA (Overtime is required for every hour worked on Saturday)

Crawford County Prevailing Wage for June 2002

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

Explanations

CRAWFORD COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

COMMUNICATION SYSTEMS TECHNICIAN

Installation, operation, inspection, maintenance, repair, and service of radio, television, recording, voice sound and vision production and reproduction apparatus, equipment and appliances used for domestic, commercial, education, entertainment and private telephone systems.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes.

Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more.

Crawford County Prevailing Wage for June 2002

Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

TRUCK DRIVER - OIL AND CHIP RESEALING ONLY. Oil and chip resealing (O&C) means the application of road oils and liquid asphalt to coat an existing road surface, followed by application of aggregate chips or gravel to coated surface, and subsequent rolling of material to seal the surface. This shall encompass laborers, workers and mechanics who drive contractor or subcontractor owned, leased, or hired pickup, dump, service, or oil distributor trucks. The work includes transporting materials and equipment (including but not limited to, oils, aggregate supplies, parts, machinery and tools) to or from the job site; distributing oil or liquid asphalt and aggregate; stock piling material; and maintaining trucks at job site related to oil and chip resealing. The Truck Driver (Oil & Chip Resealing) wage classification does not include supplier delivered materials.

OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart- Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip

Spreader, Mud Cat, Sull-Air, Fork Lifts (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking

Crawford County Prevailing Wage for June 2002

Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment). Other

Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If there is no such definition on file, the Bureau of Labor Statistics SIC list will be used. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. Further, if no such neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 618/993-7271 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

Wabash County Prevailing Wage for June 2002

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		18.600	19.050	1.5	1.5	2.0	3.150	4.250	0.000	0.400
ASBESTOS ABT-MEC		BLD		20.800	0.000	2.0	2.0	2.0	2.000	2.980	0.000	0.000
BOILERMAKER		BLD		25.000	27.500	1.5	1.5	2.0	3.800	7.840	0.000	0.150
BRICK MASON		BLD		22.590	24.090	1.5	1.5	2.0	4.250	4.900	0.000	0.425
CARPENTER		BLD		21.530	22.780	1.5	1.5	2.0	4.250	4.600	0.000	0.250
CARPENTER		HWY		21.490	22.990	1.5	1.5	2.0	4.250	4.600	0.000	0.250
CEMENT MASON		BLD		23.730	24.980	1.5	1.5	2.0	2.550	6.250	0.000	0.200
CEMENT MASON		HWY		21.000	22.500	1.5	1.5	2.0	2.550	3.650	0.000	0.200
COMMUNICATION TECH		BLD		18.350	19.650	1.5	1.5	2.0	0.000	0.550	0.000	0.000
ELECTRICIAN		BLD		24.440	25.440	1.5	1.5	2.0	2.800	4.400	0.000	0.000
GLAZIER		BLD		21.060	0.000	1.5	1.5	2.0	3.000	3.400	0.000	0.090
HT/FROST INSULATOR		BLD		24.350	25.350	1.5	1.5	2.0	2.950	5.710	0.000	0.090
IRON WORKER		ALL		23.050	24.050	1.5	1.5	2.0	3.100	6.550	0.000	0.250
LABORER		BLD		18.600	19.050	1.5	1.5	2.0	3.150	4.250	0.000	0.300
LABORER		HWY		19.050	19.500	1.5	1.5	2.0	3.350	4.500	0.000	0.300
MACHINIST		BLD		30.610	32.360	2.0	2.0	2.0	3.200	2.600	2.110	0.000
MARBLE MASON		BLD		22.590	24.090	1.5	1.5	2.0	4.250	4.900	0.000	0.425
MILLWRIGHT		BLD		21.990	23.490	1.5	1.5	2.0	4.250	4.600	0.000	0.250
MILLWRIGHT		HWY		21.490	22.990	1.5	1.5	2.0	4.250	4.600	0.000	0.250
OPERATING ENGINEER		ALL	1	24.100	0.000	1.5	1.5	2.0	3.750	5.600	0.000	0.500
OPERATING ENGINEER		ALL	2	15.850	0.000	1.5	1.5	2.0	3.750	5.600	0.000	0.500
PAINTER		BLD		20.300	21.050	1.5	1.5	2.0	4.050	3.450	0.000	0.230
PAINTER		HWY		20.300	21.050	1.5	1.5	2.0	4.050	3.450	0.000	0.230
PAINTER OVER 30FT		BLD		21.050	21.800	1.5	1.5	2.0	4.050	3.450	0.000	0.230
PAINTER PWR EQMT		BLD		21.300	22.050	1.5	1.5	2.0	4.050	3.450	0.000	0.230
PAINTER PWR EQMT		HWY		21.300	22.050	1.5	1.5	2.0	4.050	3.450	0.000	0.230
PILEDRIVER		BLD		21.990	23.490	1.5	1.5	2.0	4.250	4.600	0.000	0.250
PILEDRIVER		HWY		21.490	22.990	1.5	1.5	2.0	4.250	4.600	0.000	0.250
PIPEFITTER		BLD		26.530	28.030	1.5	1.5	2.0	3.700	4.800	0.000	0.550
PLASTERER		BLD		22.890	24.390	1.5	1.5	2.0	2.550	6.450	0.000	0.200
PLUMBER		BLD		26.530	28.030	1.5	1.5	2.0	3.700	4.800	0.000	0.550
ROOFER		BLD		21.580	22.580	1.5	1.5	2.0	3.350	3.250	0.000	0.000
SHEETMETAL WORKER		ALL		25.200	26.200	1.5	1.5	2.0	3.550	3.270	1.510	0.040
SPRINKLER FITTER		BLD		29.040	30.540	1.5	1.5	2.0	3.400	2.900	0.000	0.150
STONE MASON		BLD		22.590	24.090	1.5	1.5	2.0	4.250	4.900	0.000	0.425
TELECOM WORKER		ALL		21.900	23.400	1.5	1.5	2.0	3.000	2.650	1.430	0.000
TERRAZZO MASON		BLD		22.590	24.090	1.5	1.5	2.0	4.250	4.900	0.000	0.425
TILE LAYER		BLD		21.530	22.780	1.5	1.5	2.0	4.250	4.600	0.000	0.250
TILE MASON		BLD		22.590	24.090	1.5	1.5	2.0	4.250	4.900	0.000	0.425
TRUCK DRIVER		ALL	1	23.340	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	2	23.740	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	3	23.940	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	4	24.190	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	5	24.940	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TUCKPOINTER		BLD		22.590	24.090	1.5	1.5	2.0	4.250	4.900	0.000	0.425

Legend:

M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.)

OSA (Overtime is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

Wabash County Prevailing Wage for June 2002

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

Explanations

WABASH COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

COMMUNICATIONS TECHNICIAN

Installation, operation, inspection, modification, maintenance and repair of systems used for the transmission and reception of signals of any nature, for any purpose, including but not limited to, sound and voice transmission/transference systems, communication systems that transmit or receive information and/or control systems, television and video systems, micro-processor controlled fire alarm systems, and security systems, and the performance of any task directly related to such installation or service. EXCLUDES installation of electrical power wiring and conduit raceways exceeding fifteen (15) feet in length.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials,

tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector

Wabash County Prevailing Wage for June 2002

trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart- Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifts (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching

Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack,

Wabash County Prevailing Wage for June 2002

Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If there is no such definition on file, the Bureau of Labor Statistics SIC list will be used. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. Further, if no such neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 618/993-7271 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

Wayne County Prevailing Wage for June 2002

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		18.600	19.050	1.5	1.5	2.0	3.150	4.250	0.000	0.400
ASBESTOS ABT-MEC		BLD		20.800	0.000	2.0	2.0	2.0	2.000	2.980	0.000	0.000
BOILERMAKER		BLD		25.000	27.500	1.5	1.5	2.0	3.800	7.840	0.000	0.150
BRICK MASON		BLD		22.590	24.090	1.5	1.5	2.0	4.250	4.900	0.000	0.425
CARPENTER		BLD		21.530	22.780	1.5	1.5	2.0	4.250	4.600	0.000	0.250
CARPENTER		HWY		21.490	22.990	1.5	1.5	2.0	4.250	4.600	0.000	0.250
CEMENT MASON		BLD		23.500	24.000	1.5	1.5	2.0	2.550	2.000	0.000	0.100
CEMENT MASON		HWY		22.650	24.150	1.5	1.5	2.0	0.000	4.550	0.000	0.200
ELECTRICIAN		ALL		28.030	30.190	1.5	1.5	2.0	3.450	5.040	0.000	0.410
ELECTRONIC SYS TECH		BLD		18.250	18.750	1.5	1.5	2.0	3.800	0.550	0.000	0.000
GLAZIER		BLD		21.060	0.000	1.5	1.5	2.0	3.000	3.400	0.000	0.090
HT/FROST INSULATOR		BLD		24.350	25.350	1.5	1.5	2.0	2.950	5.710	0.000	0.090
IRON WORKER		ALL		23.050	24.050	1.5	1.5	2.0	3.100	6.550	0.000	0.250
LABORER		BLD		18.600	19.050	1.5	1.5	2.0	3.150	4.250	0.000	0.300
LABORER		HWY		19.050	19.500	1.5	1.5	2.0	3.350	4.500	0.000	0.300
MACHINIST		BLD		30.610	32.360	2.0	2.0	2.0	3.200	2.600	2.110	0.000
MARBLE MASON		BLD		22.590	24.090	1.5	1.5	2.0	4.250	4.900	0.000	0.425
MILLWRIGHT		BLD		21.990	23.490	1.5	1.5	2.0	4.250	4.600	0.000	0.250
MILLWRIGHT		HWY		21.490	22.990	1.5	1.5	2.0	4.250	4.600	0.000	0.250
OPERATING ENGINEER		ALL	1	24.100	0.000	1.5	1.5	2.0	3.750	5.600	0.000	0.500
OPERATING ENGINEER		ALL	2	15.850	0.000	1.5	1.5	2.0	3.750	5.600	0.000	0.500
PAINTER		ALL		18.500	19.000	1.5	1.5	1.5	2.700	2.100	0.000	0.250
PAINTER OVER 30FT		ALL		21.600	22.100	1.5	1.5	1.5	2.700	2.100	0.000	0.250
PAINTER PWR EQMT		ALL		21.600	22.100	1.5	1.5	1.5	2.700	2.100	0.000	0.250
PILEDRIVER		BLD		21.990	23.490	1.5	1.5	2.0	4.250	4.600	0.000	0.250
PILEDRIVER		HWY		21.490	22.990	1.5	1.5	2.0	4.250	4.600	0.000	0.250
PIPEFITTER		BLD		26.500	28.620	1.5	1.5	2.0	3.900	6.050	0.000	0.300
PLASTERER		BLD		23.500	24.000	1.5	1.5	2.0	2.550	2.000	0.000	0.100
PLUMBER		BLD		26.500	28.620	1.5	1.5	2.0	3.900	6.050	0.000	0.300
ROOFER		BLD		17.050	17.850	1.5	1.5	2.0	3.450	3.400	0.000	0.000
SHEETMETAL WORKER		ALL		25.200	26.200	1.5	1.5	2.0	3.550	3.270	1.510	0.040
SPRINKLER FITTER		BLD		29.040	30.540	1.5	1.5	2.0	3.400	2.900	0.000	0.150
STONE MASON		BLD		22.590	24.090	1.5	1.5	2.0	4.250	4.900	0.000	0.425
TELECOM WORKER		ALL		21.900	23.400	1.5	1.5	2.0	3.000	2.650	1.430	0.000
TERRAZZO MASON		BLD		28.500	28.800	1.5	1.5	2.0	0.000	2.950	0.000	0.000
TILE LAYER		BLD		21.530	22.780	1.5	1.5	2.0	4.250	4.600	0.000	0.250
TRUCK DRIVER		ALL	1	23.340	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	2	23.740	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	3	23.940	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	4	24.190	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TRUCK DRIVER		ALL	5	24.940	0.000	1.5	1.5	2.0	4.360	2.225	0.000	0.000
TUCKPOINTER		BLD		22.590	24.090	1.5	1.5	2.0	4.250	4.900	0.000	0.425

Legend :

M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.)

OSA (Overtime is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Wayne County Prevailing Wage for June 2002

Pensn (Pension)

Vac (Vacation)

Trng (Training)

Explanations

WAYNE COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

ELECTRONIC SYSTEMS TECHNICIAN

Installing, assembling and maintaining sound and intercom, protection alarm (security), master antenna television, closed circuit television, computer hardware and software programming and installation to the network's outlet and input (EXCLUDING all cabling, power and cable termination work historically performed by wiremen), door monitoring and control, nurse and emergency call programming and installation to the system's outlet and input (EXCLUDING all cabling, power and cable termination work historically performed by wiremen), clock and timing; and the installation and maintenance of transmit and receive antennas, transmitters, receivers, and associated apparatus which operates in conjunction with the above systems. All work associated with these system installations will be included EXCEPT (1) installation of protective metallic conduit, excluding less than ten-foot runs strictly for protection of cable, and (2) 120 volt AC (or higher) power wiring and associated hardware.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials,

tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Wayne County Prevailing Wage for June 2002

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vactor trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart- Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifts (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching

Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on

Wayne County Prevailing Wage for June 2002

Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If there is no such definition on file, the Bureau of Labor Statistics SIC list will be used. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. Further, if no such neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 618/993-7271 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

Agenda Item #8B

Working Cash Fund Resolution

MEMORANDUM

TO: Terry Bruce
FROM: Roger Browning
DATE: June 18, 2002
SUBJECT: Working Cash Fund

State statute requires that the Board of Trustees approve by resolution the transfer of interest earned on the Working Cash Fund to the General Fund for the purpose of paying general obligations of the District. Attached is a resolution to comply with that requirement.

Each year the principal of the Working Cash Fund remains intact. If for some reason the principal was spent and the District was unable to repay it, the Working Cash Fund would be gone. The only way for reestablishment is through voter referendum.

It is recommended that the attached resolution be adopted authorizing the treasurer to permanently transfer approximately \$104,282 Working Cash Fund interest to the General Fund on or before June 30, 2002.

Thank you.

RB/cr

Attachment

Agenda Item #8C

FY2002-2003 Budget Resolution

MEMORANDUM

TO: Terry Bruce
FROM: Roger Browning
SUBJECT: FY 2002-2003 Budget Resolution
DATE: June 18, 2002

Attached is the budget resolution that requires approval by the Board of Trustees. It outlines the schedule for the publication notice of a tentative budget, the budget hearing, and the adoption of the budget.

RB/cr

Attachment

RESOLUTION ESTABLISHING BUDGET REQUIREMENTS

BE IT RESOLVED by the Board of Trustees of Illinois Eastern Community Colleges District No. 529 of the State of Illinois, that the following requirements are hereby established relative to the budget for said community college district for the 2002-2003 fiscal year:

1. Date of Fiscal Year: July 1, 2002 - June 30, 2003.
2. Publication of Notice of Public Hearing on Budget: On or before August 9, 2002.
3. Tentative Budget to be available for Public Inspection at the District Business Office: On and after August 9, 2002.
4. Mailing Tentative Budget to Board of Trustees: On or before August 9, 2002.
5. Public Hearing on Budget: September 17, 2002 at the hour of 6:00 p.m. to 6:30 p.m., local time, Lincoln Trail College, 11220 State Highway 1, Robinson, IL 62454.
6. Adoption of Budget: September 17, 2002, at 7:00 p.m., following the Public Hearing.

BY ORDER OF THE BOARD OF TRUSTEES
ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT NO. 529

Chairman, Board of Trustees

June 18, 2002
Date

Secretary, Board of Trustees

June 18, 2002
Date

Agenda Item #8D

Building and Maintenance Fund Expenditure Resolution

MEMORANDUM

TO: Terry Bruce
FROM: Roger Browning
DATE: June 18, 2002
SUBJECT: Building and Maintenance Fund Resolution

State statute requires that the Board of Trustees appoint by resolution the authority to budget and expend funds collected from tax revenues for the purpose of operations and maintenance of the district campuses and properties.

It is recommended that the attached resolution be adopted by the Board authorizing the Chief Executive Officer of the District to budget and expend funds from tax for operations, building and maintenance purposes for the payment of salaries of janitors, engineers or other custodial employees, such other contractors as required, and all costs of fuel, lights, gas, water, and custodial supplies and equipment or the cost of a professional survey of the condition of school buildings or of any one or more of the preceding items.

Thank you.

RB/cr

**RESOLUTION OF THE BOARD OF TRUSTEES
BUILDING AND MAINTENANCE FUND EXPENDITURE**

WHEREAS, expenses payable from taxes levied for operations, building and maintenance purposes and for the purchase of school grounds are subject to the Illinois Compiled Statutes, Chapter 110, Paragraph 805/3-20.3.

WHEREAS, funds expended for obligations incurred for the improvement, maintenance, repair or benefit of buildings and property, including cost of interior decorating and the installation, improvement, repair, replacement and maintenance of building fixtures, for the rental of buildings and property for community college purposes or for the payment of all premiums for insurance upon buildings and building fixtures shall be paid from tax levied for operations, building and maintenance purposes and the purchase of school grounds,

WHEREAS, payment of all salaries for janitors, engineers and for other custodial employees and all costs of fuel, lights, gas, water, and custodial supplies and equipment, or the cost of a professional survey of the conditions of school building, or any one or more of the preceding items may not be paid from tax levied for operations, building and maintenance purposes and the purchase of school grounds without resolution of the Board of Trustees,

SO BE IT RESOLVED, that the Board of Trustees of the Illinois Eastern Community College District No. 529 by resolution authorizes the chief executive officer of the District to budget and expend funds from tax for operations, building and maintenance purposes for the payment of salaries of janitors, engineers or other custodial employees, such other contractors as required, and all costs of fuel, lights, gas, water, and custodial supplies and equipment or the cost of a professional survey of the condition of school buildings or of any one or more of the preceding items.

BY ORDER OF THE BOARD OF TRUSTEES
ILLINOIS EASTERN COMMUNITY COLLEGES,
DISTRICT #529

Chairman, Board of Trustees June 18, 2002
Date

Secretary, Board of Trustees June 18, 2002
Date

Agenda Item #8E

Inter-Fund Loans Resolution

MEMORANDUM

TO: Terry Bruce
FROM: Roger Browning
DATE: June 18, 2002
SUBJECT: Inter-Fund Loans Resolution

State statute requires that the Board of Trustees approve by resolution each year certain inter-fund loans and transfers. These inter-fund loans, from any fund to any other fund maintained by the Board are for the purpose of meeting the ordinary and necessary expenditures of the district.

It is recommended that the Board adopt the attached resolution authorizing the Treasurer of the District to make inter-fund loans as required for fiscal year 2002-2003, and to make necessary transfers.

RB/cr

**RESOLUTION OF THE BOARD OF TRUSTEES
INTER-FUND LOANS**

WHEREAS, the Board of Trustees of Illinois Eastern Community Colleges District No. 529 desires to affect certain inter-fund loans for fiscal year 2002-2003, pursuant to 110 ILCS 805/3-34, and

WHEREAS, these inter-fund loans, from any fund to any other fund maintained by the Board, are or the purpose of disbursing such funds to be used in meeting the ordinary and necessary expenditures of the District.

SO BE IT RESOLVED, that the Board of Trustees hereby authorizes the Treasurer of the District to make inter-fund loans as required for fiscal year 2002-2003, and to make the necessary transfers therefor.

BE IT FURTHER RESOLVED, that each such inter-fund loan must be repaid and retransferred to the proper fund within one year.

BY ORDER OF THE BOARD OF TRUSTEES,
ILLINOIS EASTERN COMMUNITY COLLEGES,
DISTRICT #529

Chairman, Board of Trustees

June 18, 2002
Date

Secretary, Board of Trustees

June 18, 2002
Date

Agenda #8F

FY2004 RAMP Capital Requests

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 18, 2002
RE: RAMP 2004

Mr. Chairman, I recommend approval of the Resource Allocation and Management Plan for FY2004 which includes 5 capital project requests from FCC, LTC, OCC, and WVC. The RAMP manual has been sent to you under separate cover for your perusal prior to tonight's meeting. Please bring your copy with you for reference.

TLB/rs

MEMORANDUM

To: Terry Bruce
From: Chris Cantwell
Date: June 5, 2002
Re: RAMP FY 2004

IECC's RAMP (Resource Allocation and Management Plan) for FY 2004 includes 5 capital project requests from FCC, LTC, OCC, and WVC, which were approved by the Cabinet on Wednesday, June 5, 2002.

The 5 capital project requests for FY 2004 are:

Olney Central College
Project Name: Applied Technology Center
District Priority No.: 1 of 5
Total Building Budget: \$1,663,165

Wabash Valley College
Project Name: Main Hall Renovation
District Priority No.: 2 of 5
Total Building Budget: \$241,456

Lincoln Trail College
Project Name: Center for Technology
District Priority No.: 3 of 5
Total Building Budget: \$6,547,681

Wabash Valley College
Project Name: Technology/Student Support Expansion to Main Hall
District Priority No.: 4 of 5
Total Building Budget: \$6,504,139

Frontier Community College
Project Name: Technology Center
District Priority No.: 5 of 5
Total Building Budget: \$2,679,381

Attachments

Agenda Item #8G

Nursing Student Handbook Changes

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 18, 2002
RE: Changes to Nursing Student Handbook

The Nursing Student Handbook is the guideline text for students enrolled in our nursing program. Dean Donna Henry and her staff have reviewed this handbook and have made the following requested changes.

- 1) Critical Areas of Concern. For some time, the faculty has wished to update “Critical Areas of Concern” to meet increasingly stringent requirements of the facilities in which our faculty and students conduct clinical training. These changes are outlined on the first page of the attachment.
- 2) Petition for Readmission. Dean Henry and the faculty wish to clarify that certain students who receive an unsafe or unsatisfactory lab evaluation can be dismissed and must apply for readmission. The changes also clarify who may apply for readmission to the program. Further, the handbook changes make clear that readmission petitions can consider performance not just academic deficiencies.
- 3) Examinations and Quizzes. The handbook is changed to clarify when make-up exams and quizzes may be scheduled and empowers the instructor to make designation of the time and place of the examination. Further, examination reviews are clarified.

These changes have been reviewed and approved by Olney Central College and the Cabinet. I ask the Board’s approval of these handbook changes.

TLB/rs

Attachment

8. Transfers prior learning only with maximal guidance; demonstrates no progress toward meeting nursing laboratory objectives of the course.

Critical Areas of Concern

Critical areas of concern include any actions or inactions on the part of the student that increase the risk of or exposure to loss, harm, death or injury of the client. Critical concerns include, but are not limited to, the following:

1. ~~Physical and/or Emotional Jeopardy: any action or inaction on the part of the student which threatens the client's physical or emotional well-being.~~

~~There are no predetermined criteria for jeopardy. Because of the vast number of possibilities, the critical elements depend on the situation as judged by the instructor. Documentation will be done by the instructor.~~

~~Physical and/or emotional jeopardy will result in the student being relieved of the nursing laboratory assignment, faculty review and possibly dismissal from the nursing program.~~

2. ~~Confidentiality: Breach of confidentiality of the client, significant others, or the nursing laboratory agency will result in faculty review and possible dismissal from the nursing program.~~

1. Theft from clients, visitors or agency employees, or the unauthorized removal of supplies, drugs or other property from the premises of the agency.
2. Alteration, falsification or destruction of any agency records.
3. Refusal to perform assignment or follow directions of the instructor or appropriate agency personnel.
4. Reporting to laboratory or performing at laboratory while under the influence of alcohol and/or controlled substances, drugs, or having possession of same on agency property.
5. Departure from the assigned department or unit, or the facility during scheduled laboratory hours without authorization.
6. Willful conduct which could endanger clients, visitors or others.
7. Making false, vicious, or malicious statements concerning the agency, its employees or its services.
8. Use of abusive, threatening, or profane language, or gestures on agency premises.
9. Willful, deliberate, violation of or disregard for the agency's safety and security, and its rules and policies.
10. Solicitation or acceptance of gifts or gratuities from clients, their significant others or vendors.
11. Neglect of duty or incompetence either in quantity or quality of work.
12. Breach of confidentiality of the client, significant others, or of the agency and its employees.
13. Evidence of disregard or disrespect of the rights of clients or others, or of the agency and its employees.

Such actions or inactions will result in the student being immediately relieved of the nursing laboratory assignment, followed by a faculty review and possible dismissal from the nursing program.

Unsafe or unsatisfactory laboratory evaluation and/or dismissal from the nursing program, whether culminating in receiving a failing grade or withdrawal, may prevent readmission.

The student has the right to appeal according to the college policy. Refer to the College Catalog.

PETITION AND READMISSION

Nursing students who leave the college or program by reason of academic deficiency or ~~misconduct~~ dismissal may petition for readmission to the program no sooner than one semester following official notification of ~~dismissal~~ status. Such petition will be reviewed by an Academic Standards Committee. This statement applies as follows.

1. Any student who withdraws from a required nursing or concurrent general education course will be considered for readmission one time without filing a petition. After the second withdrawal, the student must petition for re-entry into the program.
2. Any student who achieves less than "C" in a nursing course or concurrent general education course must petition for re-entry. The student may not petition for reentry more than one time.***
3. Any student who receives an unsafe or unsatisfactory laboratory competency evaluation or is dismissed from the college or program, whether culminating in failure or withdrawal, must petition for readmission.
4. Any student ~~dismissed from the program~~ who left the college or program by reason of academic deficiency or dismissal prior to spring 1987 will be allowed to petition once, irrespective of the number of past entries.

Readmission will be granted only if it is shown that the student possesses the requisite ability and that the prior ~~academic deficiency~~ performance ~~does~~ did not indicate a lack of capacity to complete the course of study in the program and/or college. The burden of making such a showing rests with the petitioning student. In general, a petition for readmission must include a description of circumstances which adversely affected the petitioner's ability to meet the academic standards of the program and/or the college. Petitioners must resubmit all the admission materials required for a first-time admission unless this requirement is waived by the chief student personnel officer. Petitioners must meet the current college and nursing program admission requirements and ranking requirements. Petition approval does not guarantee readmittance to the nursing program. Petitioners must have all requirements completed, including the petitioning process, at least sixty (60) days prior to the semester of readmission.

If a written petition is denied by the Academic Standards Committee, the petitioners shall be granted a personal appearance upon timely request before the Academic Standards Committee. A petitioner for readmission whose petition has been denied by

the committee may request a rehearing before the President of the College. A request for a hearing before the President of the College must affirmatively show:

1. That there are new or extraordinary circumstances, not known by or available to the petitioner at the time of the original petition for readmission, which adversely affected the petitioner's ability to meet the academic standards, or
2. That the procedures employed by the Committee failed to give the petitioner a fair hearing.

The decision of the president is final and is not subject to review.

A student in the nursing program who has been denied readmission may petition no sooner than three calendar years from the date of his/her original petition. If the student is readmitted and withdraws or fails, he/she will not be allowed to petition again.

***The Academic Standards Committee has the right to review the admission status of any student based on faculty recommendation and documentation of extraordinary circumstances that adversely impacted student performance.

***IECC nursing students may reapply to the second year of the program one time after three years from the last program exit, without regard to prior academic performance, subject to the following criteria:

1. Successful completion of the Practical Nurse curriculum.
2. Licensure as a Practical Nurse.
3. Employment as a Licensed Practical Nurse with documentation of at least 2000 hours of work from the time of the last exit from the nursing program.

If readmitted, the student progression/retention will follow the guidelines of a first-time student.

Approved by the IECC Board of Trustees, April 1993. Revised April 24, 2000 and May 2002 to meet IECC Board of Trustees' approval of changes.

Computer Laboratory Requirement

Computer hours are required each semester (minimum of 10% lab hours for course). It is expected that students will complete one-half of those hours no later than midterm. It is mandatory that all computer time be completed by the final day of scheduled classes for the semester. The student's progress will be documented during midterm and final laboratory evaluations. Incomplete required computer time will not be excused as it can be made up on an individual basis. Failure to meet the requirements will result in an anecdotal being written and may result in an unsatisfactory on the laboratory evaluation or an incomplete course grade. (See Laboratory Performance Evaluation in Course Syllabus.)

Use of the Anecdotal Forms

Anecdotal forms are used by faculty in the nursing program to assist students in improving their performance.

To support the performance of students in the nursing program, the anecdotal forms will be used by all faculty in the following circumstances:

1. Behavior that does not meet classroom or laboratory behavioral criteria.
2. Evaluation of S- or U- in a laboratory performance evaluation area:
 - a. behaviors will be documented.
 - b. a remediation plan will be developed with student.
3. ~~Failures at midterm be the failure theory, laboratory, or both.~~
Failures at midterm, which could be the result of failure in theory, laboratory, or both.
4. Absences—the anecdotal will be used for counseling in the case of student absences for more than 10% of either lecture or nursing laboratory hours. Absences are cumulative only for the semester.

If a student refuses to sign, or cannot sign an anecdotal, a copy of the anecdotal shall be mailed to that student with a return receipt requested. The receipt shall be placed on the student's file indicating why it was used. Anecdotal forms are retained in the student's file.

ASSIGNMENTS

Assignments must be turned in on date due as written or announced by faculty. Late assignments without faculty permission will receive a failing grade. All assignments must be typewritten or written in ink legibly, using correct grammar, spelling, sentence structure, and prepared on appropriate form only.

References used for written assignments may not be more than five years old except with permission of instructor.

EXAMINATIONS AND QUIZZES

Quizzes may be given during classes or skills labs at the discretion of the instructor. Make-up quizzes may be given at the discretion of the instructor.

Attendance at examinations and feedback sessions is imperative unless previously negotiated with instructor. ~~Make-up examinations are to be taken at the next student attendance day following their absence or at the discretion of the instructor. The nursing faculty expect all examinations to be taken as scheduled.~~ All exams and quizzes are to be taken as scheduled. Exam results will be provided no sooner than the next class attendance date.

If absence is necessary, the instructor must be notified prior to the scheduled exam or quiz time. Make-ups are to be taken at the next attendance day unless otherwise designated by the instructor. A different exam may be administered whenever a student takes a make-up exam.

The student has the responsibility to contact the instructor who gave the exam and/or quiz and make arrangements to make it up. Patterns of absence in relation to the exam schedule are studied. After the second missed exam, the student will be counseled and a plan of action will be provided. ~~A different exam may be administered whenever a student takes a make-up exam.~~

Exam reviews will be conducted after all students have been tested over the content. Students are expected to review exams and to direct questions to the instructor(s) at the time of the review. All questions concerning the exam must be brought forward at the review. No further consideration of test questions will be allowed following the review. If an exam review is missed, the student must review the exam within the next three attendance days following the return of the scheduled exam. The student is responsible for contacting the instructor to set up a time for the review. No review of exams will be allowed following the final exam.

TESTING PHILOSOPHY

The faculty believe testing is an integral part of the curriculum. Testing is an observable measurable activity from which inference of learning can be made. Testing requires the student to behave in a predefined way, write on paper or perform a task while the teacher observes. By testing, the student demonstrates competencies necessary to obtain the associate degree in nursing and therefore is eligible to take the licensure exam.

In addition to measuring student competency, the faculty believe tests can be utilized to evaluate teaching methods. Tests are also viewed as tools faculty and students can utilize to differentiate individual strengths and concerns. The faculty believe students have the right and the responsibility to participate in a timely test review and to direct questions to the content instructor. The review is an opportunity for the student to reinforce learning, to evaluate problem solving and critical thinking in responding to simulated situations and to enhance test-taking skills. The faculty value student input as a part of the process improvement faculty utilize to enhance student outcomes.

Testing reflects curriculum objectives and progresses from simple to complex. Test blueprinting serves as a guide to insure that the tests are congruent with the course objectives and similar in format to the manner in which the objectives are presented.

The faculty has the responsibility of developing valid tests. Tests are valid when they show relevance and reliability. Tests are relevant when they cover the intended content. They are reliable when they are not influenced by factors other than the knowledge being tested. Test blueprinting and test analysis are utilized to evaluate validity and reliability of written tests.

~~The faculty utilize uniform criteria for evaluation of skills performance.~~

The faculty are responsible for providing a testing environment that is comfortable and free of distractions. The manner in which tests are administered is consistent. Guidelines for record keeping are congruent with IECC District 529 Retention Policy.

If a test question has two correct choices, credit will be given for either choice.

If a question is deemed to be invalid by analysis, the question will be deleted from the total number of points so there is no unjust gain or loss.

The faculty believe return demonstration and implementation of skills is another observable measurable activity from which inference of learning can be made. The faculty utilize uniform criteria for evaluation of skills performance.

CRITERIA FOR MATH TESTING

Achievement of satisfactory on the skills performance check list requires students to achieve a 85% or greater on a math test consisting of approximately 25 questions prior to the last day of scheduled classes for NUR 1201. Math problems shall not be in multiple choice form for the skills performance criteria tests. Calculators may be used in testing. The student is required to show the process used to achieve the answer. Credit will be given for a correct answer and correct calculation work. Inability to meet this requirement will result in an unsatisfactory lab performance for the semester. Testing for a satisfactory on the skills performances checklist of NUR 1201 shall not be calculated as part of the student's theory grade.

After the module entitled "Nursing Process Applied to Administration of Drugs" is presented in NUR 1201 math problems may be added to tests or quizzes as part of theory grades at the discretion of the instructor in order to maintain student proficiency through the unit in Nursing.

COMPUTERIZED ASSISTED TESTING FOR NCLEX PREPARATION

A mandatory assessment test will be given during exit courses, Practical Nurse and Associate Degree. Students will be charged fees for these tests.

ATTENDANCE POLICY

Regular class attendance is necessary if a student is to receive maximum benefits from instruction.

Classroom Attendance

1. Regular class attendance is necessary if a student is to receive maximum benefits from work. Regular attendance is the responsibility of the student.
2. All absences and arrangements for makeup work are arranged directly with the instructor. If absence is necessary due to illness, the student should notify the instructor as soon as

possible.

3. When the quality of work has been affected by absences or tardiness, the instructor may recommend that the student be dropped from the course. The student will be notified of the administrative withdrawal.
4. Instructors will permit students to make up work missed because of field trips and activities approved by the college.

Makeup work for illness and other absences may be accepted at the discretion of the instructor.

Agenda Item #8H

Technology Plan

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 18, 2002
RE: Technology Plan

Mr. Chairman, I recommend approval of the attached Technology Plan for FY2003-2007.

TLB/rs

Attachment

Illinois Eastern Community Colleges

TECHNOLOGY PLAN FY 2003 - 2007



Frontier Community College



Lincoln Trail College



Olney Central College



Wabash Valley College

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The IECC staff and students wish to express a special thank you to the Technology Committee members.

TECHNOLOGY COMMITTEE MEMBERS

Bob Boyles

Roger Browning

Chris Cantwell

Alex Cline, Chairperson

Jim Cox

Galen Dunn

John Highhouse

Laura Johnson

Doug Shipman

George Woods

Submitted to Cabinet: June 5, 2002

Submitted to Board of Trustees:

MISSION STATEMENT

of

ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT 529

The mission of Illinois Eastern Community Colleges District 529 is to provide educational opportunities and public services to the citizens of southeastern Illinois. IECC is a system of four public institutions of higher education supported by a district office.

The educational mission is achieved by offering associate degree programs in transfer, technical, and general fields of study, along with developmental instruction, adult education, and customer-centered student services. Public services are provided to the citizens, businesses, and industries of the district through community education and community service programs.

By offering quality educational and public service programs, the colleges work together to better the cultural, social, and economic futures of the citizens of southeastern Illinois.

**ILLINOIS EASTERN COMMUNITY COLLEGES
TECHNOLOGY PLAN FY 2003 – FY 2007**

EXECUTIVE SUMMARY

With the support and commitment of the Board of Trustees, staff, faculty and administration, IECC continues to improve the technological resources available throughout the district. The FY 2003 – FY 2007 Technology Plan serves as a review of FY 2002 technology projects and outlines current and future technological needs. The goal of the plan is to improve technological services for faculty, staff, and students within the projected budget.

A Technology Committee comprised of employees throughout the IECC District provided input and guidance for the plan. This Committee identified technological resources needed to better serve the citizens of District 529 and developed a Technology Plan that:

- is supported by the four campuses, workforce education, and district office and includes their full commitment to the implementation of the adopted plan.
- is cost-effective, with regard given to present and anticipated financial resources.
- is developed with input from key officers from each campus and the district office with full consideration given to the American Disabilities Act and the need to accommodate access for the physically challenged.
- ensures investments in technologies that will provide a sound, reliable infrastructure.
- focuses on major technology needs outside of the normal operating budget and grant funds.

TECHNOLOGY VISION FOR ILLINOIS EASTERN COMMUNITY COLLEGES

IECC has actively built a substantial technology foundation; rapidly adopting a significant amount of technology. The district now must accomplish the task of utilizing the power of the new technology in order to maximize the educational benefits to the citizens of District 529.

Technology changes on a regular basis, therefore, the Technology Plan is a “living” document that will be updated on an annual basis. The plan is a blueprint for tomorrow that sets forth IECC’s information technology vision, strategic directions, and action plans for achieving the empowerment of the district’s community through information technology. Empowering IECC through information technology entails supporting the academic experience for students, strengthening the mission of faculty and staff, and expanding the district’s ability to serve the community.

FISCAL YEAR 2002 TECHNOLOGY PLAN ACCOMPLISHMENTS

The Technology Plan projects are grouped in the following categories: administrative systems, network infrastructure, telecommunications, software, and instructional technology resources. Below are status updates for the FY 2002 projects.

STATUS UPDATE

Administrative Systems

There were no projects funded in the Administrative Systems category during FY 2002.

Network Infrastructure

<i>PROJECT</i>	<i>STATUS</i>	<i>NOTES</i>
Upgrade networking equipment throughout the IECC district.	✓ Completed	Network switches were purchased and installed.
Upgrade the Citrix server hardware.	✓ Completed	A more powerful Citrix server was purchased and installed.

Telecommunications

There were no projects funded in the Telecommunications category during FY 2002.

Software

<i>PROJECT</i>	<i>STATUS</i>	<i>NOTES</i>
Purchase desktop computer software licenses.	✓ Completed	District-wide licenses were purchased the following software: Norton Antivirus, WebCT, Backup Exec, Deepfreeze, and web development tools

Instructional Technology Resources

<i>PROJECT</i>	<i>STATUS</i>	<i>NOTES</i>
Replace 120 desktop computers per year.	✓ Completed	Purchased and installed 118 desktop computers.
Purchase high-speed network printers to allow faculty to print and collate tests, handouts, and other instructional materials.	✓ Completed	Purchased and installed a network printer for Wabash Valley College.
Purchase computer projection units for classrooms to display computer images on a large screen.	✓ Completed	Purchased and installed six computer projection units.
Purchase plotters and scanners for the Instructional Technology Support Lab at Wabash Valley College.	✓ Canceled/Re-allocated	Funds were re-allocated to support DS3 data circuit between OCC and District Office.
Replace the radio station broadcast transmitter at Wabash Valley College	✓ Completed	Replaced radio transmitter and related equipment to restore WVCJ to 50,000-watt signal.

**FIVE YEAR TECHNOLOGY GOALS
FY 2003 – FY 2007**

The improvements and recommendations established through the Technology Plan are listed below as goals in the areas of administrative systems, network infrastructure, telecommunications, software, and instructional technology resources. The goals and activities of the Technology Plan are not a wish list, but represent the cost for improvements, upgrades and maintenance necessary to provide the technological resources required by the IECC district. These projects represent technology needs outside the normal operating budget and grant funds.

GOAL 1: MAINTAIN AND UPGRADE SYSTEMS IN SUPPORT OF ADMINISTRATIVE OPERATIONS

Activity 1: Upgrade the hardware that supports Banner, the centralized administrative software system. This system contains the core information required for day-to-day operations at IECC including financials, human resources, student records, and financial aid. Additional software demands from Banner upgrades, web access, online reporting, and imaging system access require additional computing capacity.

Activity 2: The IECC district utilizes laptops to communicate with the Board of Trustees. As with all personal computers, the laptops must be upgraded every four to five years.

Activity 3: Hire a consulting firm to perform a thorough system security audit to identify possible security weaknesses. The possibility of network or system intrusion is a constant threat so regular data system audits should be performed to identify and correct any security concerns.

Activity 4: Install a fire suppression system for the District Office data center to minimize the possibility of equipment loss.

Activity 5: Increase the capacity of the data center battery backup and surge protection system to accommodate additional equipment.

GOAL 2: MAINTAIN AND UPGRADE THE DISTRICT'S NETWORK INFRASTRUCTURE

Activity 1: Purchase high-capacity network server tape drives for the four colleges and the district office. As the quantity of server data grows, higher capacity drives are needed to protect valuable data in case of equipment failure.

Activity 2: Upgrade the existing local area network equipment. Increases in both instructional and administrative network applications drive the need for faster network access; therefore, we must annually upgrade the networking switches and routers to accommodate the traffic demands.

Activity 3: Purchase multiple rack-mounted web servers to provide system load balancing protection against equipment failure. This hardware is required to support the increases in online information.

Activity 4: Upgrade the central network operating system servers to support: network user and

directory services, domain name service, print services, and storage.

Activity 5: Upgrade the firewall hardware. Additional network traffic and firewall software upgrades will require additional hardware capacity. The firewall server controls network traffic is a critical component of the network infrastructure.

Activity 6: Upgrade the campus administrative file servers. Each campus utilizes file servers for network user and directory services, domain name service, print services and storage. As the data storage needs grow, the server hardware must be upgraded.

Activity 7: Install wireless networking equipment in classrooms to support network access. Wireless network equipment will allow students and faculty to connect to the district network using portable devices.

Activity 8: Purchase network file servers to provide instructional network user and directory services, domain name service, print services and storage.

Activity 9: Install battery backup and surge protection devices in equipment closets to prevent equipment damage caused by power fluctuations.

GOAL 3: ENHANCE THE CURRENT TELECOMMUNICATIONS NETWORK

Activity 1: Install Call-Pilot software to integrate voice-mail and email applications. This software will allow staff to retrieve voice mail messages using the email system and provide fax delivery to the desktop.

Activity 2: Upgrade the Telephone PBX software and hardware to most current releases. The telephone PBXs are very similar to other computer equipment and require periodic updates.

GOAL 4: UPGRADE SOFTWARE LICENSING

Activity: As with all areas of technology, software applications change rapidly. IECC must teach and use the most current software applications to give both students and employees the tools needed to compete in today's marketplace. Applications such as the Microsoft Office Suite, Microsoft Windows and Norton Antivirus, just to name a few, are installed on almost every computer throughout the district. WebCT, the district's course management software, also requires an annual licensing fee. Therefore an annual line item to upgrade and maintain software applications is needed.

GOAL 5: MAINTAIN AND UPGRADE INSTRUCTIONAL TECHNOLOGY RESOURCES

Activity 1: Replace 150 desktop computers per year. The lifecycle of a desktop computer ranges from three to five years. A line item to ensure the replacement of outdated computers is critical.

Activity 2: Purchase computer projection units to display computer images on a large screen.

Activity 3: Implement a student identification system that integrates with the Learning Resource Centers and the Banner software system.

Technology Plan Budget FY 2003 - 2007

1 Administrative Systems

Activity	Description	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	TOTAL
1	HP 9000 Hardware Upgrade	\$15,000.00	\$0.00	\$125,000.00	\$0.00	\$15,000.00	\$155,000.00
2	Laptop Upgrades	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00
3	Security Audit	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00
4	Data Center Fire Suppression System	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00
5	Data Center Power Backup and Surge Protection Upgrade	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Administrative Systems Totals		\$65,000.00	\$10,000.00	\$125,000.00	\$0.00	\$15,000.00	\$215,000.00

2 Network Infrastructure

Activity	Description	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	TOTAL
1	Server Tape Drives and Media	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00
2	Network Equipment	\$20,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$180,000.00
3	Web Servers	\$30,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$40,000.00
4	Network Servers	\$0.00	\$85,000.00	\$0.00	\$0.00	\$50,000.00	\$135,000.00
5	Firewall Hardware	\$0.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00
6	Campus Administrative File Servers	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00
7	Wireless Networking Equipment	\$0.00	\$0.00	\$25,000.00	\$0.00	\$40,000.00	\$65,000.00
8	Instructional File Servers	\$35,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$60,000.00
9	Network Power Backup and Surge Protection	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
Network Infrastructure Totals		\$125,000.00	\$140,000.00	\$65,000.00	\$105,000.00	\$140,000.00	\$575,000.00

3 Telecommunications

Activity	Description	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	TOTAL
1	Call Pilot Voice/Email Integration Software	\$0.00	\$0.00	\$0.00	\$0.00	\$35,000.00	\$35,000.00
2	Telephone System Software and Hardware Upgrades	\$0.00	\$0.00	\$0.00	\$85,000.00	\$0.00	\$85,000.00
Telecommunications Totals		\$0.00	\$0.00	\$0.00	\$85,000.00	\$35,000.00	\$120,000.00

4 Software

Activity	Description	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	TOTAL
1	Software Upgrades	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$250,000.00
Software Totals		\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$250,000.00

5 Instructional Technology Resources

Activity	Description	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	TOTAL
1	PC Replacements - 150 Per Year @ \$1,000 each	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$750,000.00
2	Computer Projection Units	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$250,000.00
3	Student ID/Library Cards	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00
Instructional Technology Resources Totals		\$200,000.00	\$240,000.00	\$200,000.00	\$200,000.00	\$200,000.00	\$1,040,000.00
Total		\$440,000.00	\$440,000.00	\$440,000.00	\$440,000.00	\$440,000.00	\$2,200,000.00

Agenda Item #8I

LTC Foundation Vehicle Lease

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 18, 2002
RE: Vehicle Lease with LTC Foundation

Lincoln Trail College has initiated an agreement with the Lincoln Trail College Foundation for the lease of a 15 passenger van. The Foundation has agreed to the lease. There may be two additional leases before the fall, one for an additional van and one for a smaller vehicle.

This lease will allow LTC to spread the cost of the vehicle over a longer period of time and allow the purchase and use immediately of this needed van.

I ask approval of the Board for this lease with the Lincoln Trail College Foundation.

TLB/rs

Attachment

LEASE WITH OPTION TO PURCHASE

This agreement entered into the 29th day of May, 2002 by and between Illinois Eastern Community College, Olney, Illinois, hereinafter referred to as "Lessee", and the Lincoln Trail College Foundation, Robinson, Illinois, hereinafter referred to as "Lessor",

WITNESSETH:

The parties hereto desire to enter into Agreement whereby Lessor shall provide to Lessee the following described:

2001 Dodge 15 Passenger Van, eight cylinder, VIN#2B5WB35Z71K548499

The consideration to be paid for the lease shall be \$16,900 plus 5% simple interest to reflect a total lease amount of \$18,056.48, payable as follows:

1. An initial payment of \$3,000, to be due and payable on the 29th day of May, 2002 and 4 additional payments to be due as follows:
July 15, 2002 3,500.00
July 15, 2003 3,852.16
July 15, 2004 3,852.16
July 15, 2005 3,852.16
2. The final payment, due July 15, 2005 shall be adjusted to reflect actual payment activity during the course of the contract. No penalty will be charged for prepayments.
3. Lessee is hereby given the option of purchasing the above referenced vehicles for an additional one dollar (\$1.00) to be paid with the final payment.
4. For and during the term of the lease, title to the above referenced vehicles shall be reflected in the name of the Lessor.
5. During the term of the lease, the Lessee takes full responsibility for the following obligations:
 - a. To provide and pay for all necessary expenses to operate the leased vehicles.
 - b. To maintain said vehicles in a state of good repair, subject only to normal wear associated with the operation of same for college purposes to include all routine and major maintenance of all kinds.
 - c. To maintain proper insurance on said vehicles reflecting the Lessor as Loss Payee.

LESSEE:

ILLINOIS EASTERN COMMUNITY COLLEGES

BY: _____

LESSOR:

LINCOLN TRAIL COLLEGE FOUNDATION

BY: _____

Agenda Item #8J

Corrections Contracts FY03

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 18, 2002
RE: FY03 Corrections Contracts

I will bring the FY03 Corrections Budgets for the Robinson and the Lawrence Correctional Facilities.

The budget situation for the Department of Corrections is presently unclear and I have been asked to hold the contracts for the time being. However, since the Department may change their mind and ask for action between the date of this letter and the Board meeting, I am putting the contracts on the agenda. The contracts are basically in the same form as our current contracts with the Department.

If the financial situation is not clear by the Board meeting date, I will hold the contracts for later consideration by the Board.

TLB/rs

Agenda Item #9

Bid Committee Report

Bid Committee Report

Bid Committee Report
June 18, 2002

Illinois Eastern Community Colleges

1. Property, Automobile and Liability Insurance Package
2. Student Intercollegiate & Intramural Insurance
3. Janitorial Equipment and Supplies

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation - Property, Automobile and Liability Insurance

DATE: June 13, 2002

The following bid recommendation is based upon the lowest responsible bid meeting specifications of required coverages.

Bid Committee recommends acceptance of the bid received for Property, Automobile and Liability Insurance as follows:

FY2002-2003 Total Annual Premium	
<u>Company</u>	<u>Bid Amount</u>
IRM/Acordia, Champaign, IL	\$201,342

A tabulation sheet is attached.

Respectfully submitted,

Roger Browning
Harry Hillis, Jr.

Source of Funds: Operating and LPS funds

Department: District-Wide Insurance Coverage

The "Advertisement for Bids" was placed in the Robinson Daily News for one (1) day.

IECC Current Coverage & Premiums					IRM/Acordia, Champaign, IL (agent)			The Insurance Store, Mt. Vernon, IL
	Type of Policy	Coverage	Deductible	Current Premium	Indiana Insurance	Chubb Group	Hartford Insurance	
SECTION II	General Liability	\$1M/2M \$5,000 Medical	0	\$27,643	\$41,719	No-Bid	No-Bid	Included (\$1M/\$3M \$1,000 Medical, \$1,000 deductible)
	Broadcast/Multi-Media Liability	\$1,000,000	0	\$1,611	\$3,000	No-Bid	No-Bid	Included
	Medical Professional Nursing, Radiology	\$1M/6M	0	\$4,595	(ACE/USA) \$5,000	No-Bid	No-Bid	Included
	Cosmetology	\$1M/3M	0	\$596	*\$596			
SECTION III	Automobile	\$1,000,000	\$250 Collision \$100 Comprehensive \$0 Glass repairs	\$27,483	\$45,000	No-Bid	No-Bid	Included (\$1,000 deductible)
SECTION III	Garage Liability	\$1M/1M/3M liability \$160,000 max limit	\$2,500 All \$500 Each	\$1,324 Included in Auto	Included in Auto premium	No-Bid	No-Bid	Included (\$1M coverage)
SECTION IV	Umbrella (excess liability)	\$5,000,000	Retention \$10,000	\$15,367	\$20,732	No-Bid	No-Bid	\$28,989
SECTION V	School Board (errors & omissions) Legal Liability	\$3,000,000	\$10,000	\$12,999	\$17,550	No-Bid	No-Bid	Included (\$1M coverage)

Notations in "red" indicate bid deviates from our specifications.

*We recommend rejecting the bid for Cosmetology Liability coverage and renew with our current carrier for a premium of \$596.

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation - Student Intercollegiate & Intramural Insurance
DATE: June 13, 2002

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality, and serviceability.

Bid Committee recommends acceptance of the low bid received that met specifications for our student intercollegiate & intramural insurance from **First Agency, Inc., located in Kalamazoo, MI** as follows:

FY2002-2003
Total Annual Premium

Intercollegiate	\$63,414
Intramural	\$2,700

A tabulation sheet is attached.

Respectfully submitted,

Roger Browning
Harry Hillis, Jr.

Source of Funds: Auxiliary

Department: District-wide Athletic Insurance Coverage

The "Advertisement for Bids" was placed in the Robinson Daily News for one (1) day.

Student Intercollegiate & Intramural Insurance		
	Annual Premium	
Company	Intercollegiate	Intramural
First Agency, Inc. Kalamazoo, MI	\$63,414	\$2,700
Francis L. Dean & Associates, Inc. Wheaton, IL	\$130,000	No-Bid
Collegiate Risk Management, Inc. Tarpon Springs, FL	\$68,500	\$5,000

**INTERCOLLEGIATE/INTRAMURAL
ATHLETIC ACCIDENT INSURANCE COVERAGE
SPECIFICATIONS**

Illinois Eastern Community Colleges (IECC) District #529 is accepting bids for the intercollegiate and intramural athletic accident coverage. All bids should conform to the specifications outlined below, as a minimum, which is the present coverage in force.

Additional Years:

Up to four renewals may be granted by the college based on a fair negotiated renewal premium which is directly related to the experience of Illinois Eastern Community Colleges District No. 529, without regard to the experience at any other college.

Number of Athletes:

The following outlines the number of participants in our program for the last completed year of 2001/2002. These numbers are the final squad figures and it should be noted that the tryouts in each sport, which are to be covered, would increase these numbers by approximately 150 persons.

Lincoln Trail College	Intercollegiate		Intramural	
	<u>Men</u>	<u>Women</u>	<u>Men</u>	<u>Women</u>
Basketball	14	12		
Softball	0	16		
Baseball	24	0		
 Olney Central College				
Basketball	14	16		
Softball	0	22		
Baseball	24	0		
 Wabash Valley College				
Basketball	16	13		
Softball	0	15		
Baseball	28	0		
Volleyball	0	12		
Soccer	22	0		

Coverage quoted should be equal to or better than the coverage outlined below:

1. **From \$0 to \$15,000 per accident** – This layer of coverage is to be written on the excess basis and claims are to be processed and paid by the agency awarded the bid. IECC does not desire to have the claims from this layer of the coverage paid by an underwriting company, rather it desires the agency awarded the bid to have the ability to pay the claims.
2. **From \$15,000 to \$25,000 per accident** – This layer of coverage is to be written on the excess basis and claims are to be processed and paid by the agency awarded the bid. IECC does not desire to have the claims from this layer of the coverage paid by an underwriting company, rather it desires the agency awarded the bid to have the ability to pay the claims.

Accidental Death and Dismemberment

The coverage quotes should contain a \$5,000 Accidental Death and a \$5,000 Dismemberment schedule.

Coverage is **EXCESS** coverage and does contain an exclusion for bills incurred that were “payable” by other insurance or plan. **If the parents or students choose not to use authorized medical vendors of their plan, they should be aware that this coverage will not be able to pay the bills incurred that would have been honored had they used the proper medical vendors.**

POLICY PERIOD-- July 1, 2002 – June 30, 2003

Coverage in Effect:

Coverage is in effect for twelve months of the year for all games, regularly scheduled practices for the whole team, travel to and from, and anytime under the general supervision of the authorized college personnel.

Benefit Period:

For the first layer of coverage, the benefit period is up to one year from the date of accident and the second layer of high limits is four years from the date of accident.

Deductibles

Intercollegiate program: -0-

Intramural program: \$250 deductible, which may be satisfied by other insurance payments will be applied to each claim.

Dates of Seasons:

No dates of seasons in the program.

Roster Lists:

No roster lists necessary in the program.

Agency:

The agency awarded the bid is expected to provide an annual visit and renewal report and any other items the administration of the college desires as it relates to the intercollegiate/intramural coverage. In addition, IECC expects the agency to recommend changes in procedures for administering the program, and also to make available methods of cost savings that other colleges have tried and that are working. In other words, the college expects the awarded agency to have the proper experience in this special risk field that will warrant a relationship that will be advantageous to IECC over the years.

Bid Rejections:

IECC reserves the right to reject any or all bids.

CLAIMS EXPERIENCE

	PREMIUMS	CLAIMS PAID
YEAR 1990/91-94	69,861.00	\$64,754.79*
YEAR 1994/95	22,191.00	38,886.22*
YEAR 1995/96	25,416.00	41,253.06
YEAR 1996/97	27,978.00	40,257.03
YEAR 1997/98	32,307.00	42,623.83
YEAR 1998/99	37,197.00	35,891.97
YEAR 1999/2000	36,549.00	83,891.39
YEAR 2000/2001	42,882.00	45,618.75
YEAR 2001/2002	48,291.00	46,462.00 as of 3/28/02

*includes administration expense.

INTRAMURAL PREMIUM: \$2700.00

Premium Payment:

IECC desires to make payment of this coverage between July 1, 2002 and October 1, 2002.

Bid Response Due Date: May 13th, 2002 no later than 10:00 a.m.

Bid Premium:

Per the above outlined terms, this agency has submitted the following premium bids for the 2002/2003 year.

INTERCOLLEGIATE \$ _____

INTRAMURAL \$ _____

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____ **DATE** _____

Exceeds Specifications:

The coverage quoted meets all items outlined above and exceeds them in the following area(s):

Underwriting Companies:

Please specify the underwriting companies and best's rating for the layers of coverage quoted.

INTRAMURALS

Medical Maximum – First \$4,750 of incurred expense.

Deductible – The greater of \$250 or the amount paid by other insurance.

Accidental Death Benefit \$1000

Dismemberment Schedule \$1,000

TO: Board of Trustees
 FROM: Bid Committee
 SUBJECT: Bid Recommendation – Janitorial Equipment & Supplies
 DATE: June 13, 2002

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

Bid Committee recommends acceptance of the following low bids to meet specs:
 (See Bid Tabulation Sheet attached)

JANITORIAL EQUIPMENT:

<u>Item #</u>	<u>Qty</u>	<u>Description</u>	<u>Bid Amount</u>
Lorenz Wholesale Mattoon, IL			
1	2	Extractor for Carpets	\$10,235.00
Hillyard Effingham, IL			
2	2	Upright Vacuum w/ hand attachments	\$1,230.00
JANITORIAL EQUIPMENT TOTAL:			\$11,465.00

JANITORIAL SUPPLIES:

<u>Item #</u>	<u>Qty</u>	<u>Description</u>	<u>Bid Amount</u>
Hillyard Effingham, IL			
1	8	Brushes for Upright Vacuum	\$72.00
12	6	Hospital Filter For Windsor Versamatic VSP	105.60
33	72	In-Tank Style Toilet Bowl Cleaner	78.48
34	6	Micro Hospital Filter For A Windsor Versamatic Plus VSP 14	106.20
36	1	Brush Motor 120V/900W For A Windsor Versamatic Plus VSP	130.28
37	1	Switch Button For A Windsor Versamatic Plus VSP	5.75
39	4	Drive Belt For A Windsor Versamatic Plus VSP	<u>73.36</u>
			\$571.67
Royal Wholesale Mt. Vernon, IL			
2	2	5 X 24" Dust Mop Head	\$374.04
11	30	Brush For Windsor Versamatic VSE	129.00
14	19	Bag Filters For Windsor Versamatic VSP	<u>213.18</u>

\$716.22

JANITORIAL SUPPLIES, cont'd:

<u>Item #</u>	<u>Qty</u>	<u>Description</u>	<u>Bid Amount</u>
Industrial Soap St. Louis, MO			
3	60	24 Oz Round Plastic Spray Bottle	\$41.40
4	2	13" Red Buffing Pads	14.92
5	2	19" Red Buffing Pads	22.56
6	2	13" Green Light Scrubbing Pads	14.92
8	36	Brown Jersey Knit Gloves	15.84
9	24	Wastebasket	52.56
10	60	Lambs Wool Duster	233.40
16	36	Bowl Mop	14.04
22	2	Paper Towel Dispenser	49.44
24	28	Time Mist-Plus Metered Aerosol Dispenser	546.56
25	28	Time Mist-Ultra Concentrated Metered Air Freshener Refills	838.60
26	10	Medium Duty Scrubbing Sponge	4.80
28	14	Gallon Plastic Jug Pump	18.20
29	12	14-Quart Deluxe Bucket	54.12
32	5	Par Urinal Deodorizer Blocks	<u>14.15</u>
			\$1,935.51

Lorenz Wholesale

Mattoon, IL

7	16	Reusable Rubber Gloves	\$47.20
20	22	Putty Knife/Stiff	<u>37.18</u>
			\$84.38

All-Type Vacuum

St. Louis, MO

13	3	Belt For Windsor Versamatic VSE	\$22.50
15	5	Belt For Windsor Versamatic VSP	37.50
17	24	24 Oz. Damp Mop Head	92.40
18	12	28 Oz. Damp Mop Head	59.40
23	7	Dual Channel Feminine Hygiene Dispenser	665.00
27	2	Green Scrub Pads/Doodle Bug	11.00
30	12	8" Chemical-Resistant Spray Maker	<u>5.88</u>
			\$893.68

Royal Papers

St. Louis, MO

35	1	Vac Motor For A Windsor Versamatic Plus VSP 14	\$197.43
38	2	Hose Cpl. For A Windsor Versamatic Plus VSP	<u>59.86</u>
			\$257.29

JANITORIAL SUPPLIES TOTAL:**\$4,458.75****JANITORIAL CONSUMABLES:**

<u>Item #</u>	<u>Qty</u>	<u>Description</u>	<u>Bid Amount</u>
Royal Wholesale			
Mt. Vernon, IL			
1	231	Jumbo Junior Toilet Paper	\$4,938.78
2	25	2-Ply Bath Tissue	662.50
3	180	Roll Paper Towels	4,645.80
4	17	9 X 13" Wypall Towels	1,059.10
5	35	Multi-Fold Towels	599.20
6	6	Terri Towels	333.72
7	6	46 X 50" Trash Bags	97.32
8	24	33 X 40" Trash Bags	389.28
11	5	56-Gallon Trash Bags	67.65
12	5	30 X 37" Trash Bags	71.70
15	26	Sani-Fresh Hand Soap	655.98
16	5	Hand Cleaner W/ Scrubbers	303.50
17	16	Wall Mounted Hand Soap Dispenser	88.64
24	2	120 Grit Sanding Screens	<u>81.26</u>
			\$13,994.43
All-Type Vacuum			
St. Louis, MO			
9	135	38 X 60" Trash Bags	\$2,700.00
10	33	24 X 33" Trash Bags	<u>592.35</u>
			\$3,292.35
Grainger			
Indianapolis, IN			
14	1	Double Waxed Paper Bags	\$10.49
22	24	9-Volt Alkaline Battery	<u>27.06</u>
			\$37.55
Industrial Soap			
St. Louis, MO			
18	5	Concentrated Laundry Detergent	\$73.75
19	24	"D" Alkaline Battery	16.56
26	1	#4 Gards Maxi Pads	<u>22.69</u>
			\$113.00
Prestige Office Products			
Hickory Hills, IL			
20	120	Double "A" Alkaline Battery	\$39.60
21	72	Triple "A" Alkaline Battery	<u>25.20</u>

\$64.80

JANITORIAL CONSUMABLES, cont'd:

<u>Item #</u>	<u>Qty</u>	<u>Description</u>	<u>Bid Amount</u>
Hillyard			
Effingham, IL			
25	6	Urinal Screens	\$57.96
JANITORIAL CONSUMABLES TOTAL:			\$17,560.09

Bid Committee recommends rejecting the following bids:

Supplies: Item #19, 21 & 31
Consumables: Item #13 & 23

Totals:	Equipment	\$11,465.00
	Supplies	\$4,458.75
	Consumables	\$17,560.09

Grand Total: \$33,483.84

A tabulation sheet is attached.

Respectfully submitted,

Roger Browning
Galen Dunn
Harry Hillis, Jr.
Richard Kent
Glenn Schwartz
Bob Story

Source of Funds: Operations & Maintenance Fund

Department: Maintenance

The "Advertisement for Bid" was placed in the Robinson Daily News for (1) day.

JANITORIAL EQUIPMENT											
Item #	Description	Qty	ALL-TYPE VACUUM St. Louis, MO	GRAINGER Indianapolis, IN	HILLYARD Effingham, IL	INDUSTRIAL SOAP St. Louis, MO	LORENZ WHOLESale Mattoon, IL	PRESTIGE OFFICE PRODUCTS Hickory Hills, IL	ROYAL PAPERS St. Louis, MO	ROYAL WHOLESale Mt. Vernon, IL	UNIVERSAL Glen Ellyn, IL
1	EXTRACTOR FOR CARPETS	2	6,858.00	7,193.78	9,271.04	6,875.00	10,235.00	-	9,650.00	10,392.76	-
2	UPRIGHT VACUUM W/ HAND ATTACHMENTS	2	878.00	-	1,230.00	961.40	-	-	1,039.96	-	-
JANITORIAL SUPPLIES											
Item #	Description	Qty	ALL-TYPE VACUUM St. Louis, MO	GRAINGER Indianapolis, IN	HILLYARD Effingham, IL	INDUSTRIAL SOAP St. Louis, MO	LORENZ WHOLESale Mattoon, IL	PRESTIGE OFFICE PRODUCTS Hickory Hills, IL	ROYAL PAPERS St. Louis, MO	ROYAL WHOLESale Mt. Vernon, IL	UNIVERSAL Glen Ellyn, IL
1	BRUSHES FOR UPRIGHT VACUUM	8	55.60	-	72.00	108.72	-	-	100.80	-	-
2	5 x 24" DUST MOP HEAD	36	270.00	255.96	314.28	177.48	223.92	-	657.00	374.04	218.88
3	24 OZ ROUND PLASTIC SPRAY BOTTLE	60	47.40	76.20	46.80	41.40	53.40	-	171.00	85.20	-
4	13" RED BUFFING PADS	2	17.90	16.96	18.50	14.92	15.36	-	25.14	24.18	22.00
5	19" RED BUFFING PADS	2	31.00	29.66	35.80	22.56	26.74	-	43.32	43.24	38.20
6	13" GREEN LIGHT SCRUBBING PADS	2	17.90	19.48	18.50	14.92	15.36	-	27.80	24.18	22.00
7	REUSABLE RUBBER GLOVES	16	-	15.84	5.60	15.20	47.20	-	52.00	54.40	-
8	BROWN JERSEY KNIT GLOVES	36	27.75	51.48	16.56	15.84	35.28	-	71.64	45.36	-
9	WASTEBASKET	24	66.00	53.52	56.40	52.56	56.16	-	102.00	91.68	-
10	LAMBS WOOL DUSTER	60	-	243.60	320.40	233.40	352.80	-	576.00	-	-
11	BRUSH FOR WINDSOR VERSAMATIC VSE	30	337.50	-	287.70	-	-	-	311.40	129.00	-
12	HOSPITAL FILTER FOR WINDSOR VERSAMATIC VSP	6	112.50	-	105.60	-	-	-	168.96	-	-
13	BELT FOR WINDSOR VERSAMATIC VSE	3	22.50	-	24.00	-	-	-	31.14	-	-
14	BAG FILTERS FOR WINDSOR VERSAMATIC VSP	19	342.00	-	304.00	-	-	-	551.19	213.18	-
15	BELT FOR WINDSOR VERSAMATIC VSP	5	37.50	-	40.00	-	-	-	52.40	-	-
16	BOWL MOP	36	19.80	62.28	20.52	14.04	21.24	-	87.48	30.96	-
17	24 OZ. DAMP MOP HEAD	24	92.40	-	131.04	95.52	114.48	-	191.76	210.72	-

JANITORIAL SUPPLIES, CONT'D

Item #	Description	Qty	ALL-TYPE VACUUM St. Louis, MO	GRAINGER Indianapolis, IN	HILLYARD Effingham, IL	INDUSTRIAL SOAP St. Louis, MO	LORENZ WHOLESALE Mattoon, IL	PRESTIGE OFFICE PRODUCTS Hickory Hills, IL	ROYAL PAPERS St. Louis, MO	ROYAL WHOLESALE Mt. Vernon, IL	UNIVERSAL Glen Ellyn, IL
18	28 OZ. DAMP MOP HEAD	12	59.40	-	-	71.88	65.76	-	102.24	128.40	-
19	ROUGH SURFACE MOP HEAD	12	71.40	-	-	42.72	60.60	-	97.80	133.68	-
20	PUTTY KNIFE/STIFF	22	55.88	43.56	67.98	48.40	37.18	-	156.42	48.40	-
21	Ø CEDAR MAXI ANGLER BROOM	6	42.00	-	36.00	12.78	77.70	-	103.32	73.14	-
22	PAPER TOWEL DISPENSER	2	104.00	-	70.00	49.44	79.90	-	69.68	89.26	-
23	DUAL CHANNEL FEMININE HYGIENE DISPENSER	7	665.00	781.83	1,127.00	784.28	1,116.08	-	2,029.93	1,056.58	-
24	TIME MIST-PLUS METERED AEROSOL DISPENSER	28	532.00 630.00 756.00	612.92	-	546.56	734.16	-	812.00	676.20	-
25	TIME MIST-ULTRA CONCENTRATED METERED AIR FRESHENER REFILLS	28	890.40	2,738.40	-	838.60	1,023.68	-	980.00	1,105.44	-
26	MEDIUM DUTY SCRUBBING SPONGE	10	7.00	10.54	6.98	4.80	6.20	-	26.00	12.60	-
27	GREEN SCRUB PADS/DOODLE BUG	2	11.00	-	50.32	23.18	-	-	33.96	31.56	-
28	GALLON PLASTIC JUG PUMP	14	32.20	-	27.86	18.20	33.60	-	42.28	47.04	-
29	14-QUART DELUXE BUCKET	12	69.60	-	57.00	54.12	77.76	-	142.68	85.20	-
30	8" CHEMICAL-RESISTANT SPRAY MAKER	12	5.88	-	-	-	13.08	-	-	21.60	-
31	BROWN UTILITY SCRUB PADS 12/case	2	-	-	-	3.44 10/box	6.36 5/box	-	33.96	31.56	-
32	PAR URINAL DEODORIZER BLOCKS	5	26.75	26.75	23.65	14.15	21.40	-	98.75	32.35	-
33	IN-TANK STYLE TOILET BOWL CLEANER	72	-	-	78.48	110.88	90.00	-	84.24	95.76	-
34	MICRO HOSPITAL FILTER FOR A WINDSOR VERSAMATIC PLUS VSP 14	6	112.50	-	106.20	-	-	-	168.96	-	-
35	VAC MOTOR FOR A WINDSOR VERSAMATIC PLUS VSP 14	1	-	-	204.54	-	-	-	197.43	-	-
36	BRUSH MOTOR 120V/900W FOR A WINDSOR VERSAMATIC PLUS VSP	1	-	-	130.28	-	-	-	591.31	-	-
37	SWITCH BUTTON FOR A WINDSOR VERSAMATIC PLUS VSP	1	-	-	5.75	-	-	-	62.28	-	-
38	HOSE CPL. FOR A WINDSOR VERSAMATIC PLUS VSP	2	-	-	76.76	-	-	-	59.86	-	-
39	DRIVE BELT FOR A WINDSOR VERSAMATIC PLUS VSP	4	-	-	73.36	-	-	-	277.40	-	-

CONSUMABLES

Item #	Description	Qty	ALL-TYPE VACUUM St. Louis, MO	GRAINGER Indianapolis, IN	HILLYARD Effingham, IL	INDUSTRIAL SOAP St. Louis, MO	LORENZ WHOLESALÉ Mattoon, IL	PRESTIGE OFFICE PRODUCTS Hickory Hills, IL	ROYAL PAPERS St. Louis, MO	ROYAL WHOLESALÉ Mt. Vernon, IL	UNIVERSAL Glen Elyn, IL
1	JUMBO JUNIOR TOILET PAPER	231	5,024.25	-	-	4,319.70	6,308.61	-	5,784.24	4,938.78	-
2	2-PLY BATH TISSUE	25	787.50	1,019.00	-	663.75	814.00	-	835.75	662.50	-
3	ROLL PAPER TOWELS 12/case	180	5,715.00	-	-	3,877.20	3,187.80 6/case	-	5,346.00	4,645.80	-
4	9 X 13" WYPALL TOWELS	17	1,088.00	684.25	-	468.18	-	-	683.40	1,059.10	-
5	MULTI-FOLD TOWELS	35	621.25	612.50	-	533.75	599.90	-	878.85	599.20	-
6	TERRI TOWELS	6	300.00	215.46	-	354.00	-	-	190.08	333.72	-
7	46 X 50" TRASH BAGS	6	108.00	-	-	-	85.14	-	165.60	97.32	-
8	33 X 40" TRASH BAGS 250/case	24	468.00	376.80	-	359.52 200/case	381.12	-	850.80	389.28	-
9	38 X 60" TRASH BAGS 150/case	135	2,700.00	2,610.90	-	2,925.45	2,331.45	-	2,925.45	1,539.00 100/case	-
10	24 X 33" TRASH BAGS 1000/case	33	592.35	584.76	-	-	353.76 500/case	-	-	600.60 500/case	-
11	56-GALLON TRASH BAGS 50/case	5	87.50	90.65	-	118.90 150/case	83.10 100/case	-	138.00	67.65	-
12	30 X 37" TRASH BAGS	5	77.50	98.35	-	66.85	55.85	-	97.80	71.70	-
13	48 X 54" TRASH BAGS 100/case	40	155.00	-	-	198.70 60/case	181.00	-	276.00	-	-
14	DOUBLE WAXED PAPER BAGS	1	-	10.49	-	14.88	-	-	35.70	15.26	-
15	SANI-FRESH HAND SOAP	26	-	-	-	635.70	-	-	-	655.98	-
16	HAND CLEANER W/ SCRUBBERS	5	-	-	-	345.00	-	-	-	303.50	-
17	WALL MOUNTED HAND SOAP DISPENSER	16	-	-	-	63.84	-	-	-	88.64	-
18	CONCENTRATED LAUNDRY DETERGENT 5 boxes/50 lb. Box	5	-	108.70	103.35	73.75	18.39 /box 35 lb. box	-	-	97.50	-
19	"D" ALKALINE BATTERY	24	-	16.86	-	16.56	32.16	16.80	-	-	-
20	DOUBLE "A" ALKALINE BATTERY	120	-	39.95	-	46.80	96.00	39.60	-	-	-
21	TRIPLE "A" ALKALINE BATTERY	72	-	25.52	-	35.28	70.56	25.20	-	-	-
22	9-VOLT ALKALINE BATTERY	24	-	27.06	-	28.56	64.80	28.56	-	-	-
23	"C" ALKALINE BATTERY	68	-	45.60	-	46.92	91.80	39.44	-	-	-
24	120 GRIT SANDING SCREENS	2	-	-	91.20	89.70	-	-	-	81.26	90.20
25	URINAL SCREENS	6	-	61.80	57.96	65.70	68.40?	-	106.20	67.32	-
26	#4 GARDS MAXI PADS	1	-	26.54	40.62	22.69	28.54	-	57.41	33.54	-

SECTION A

JANITORIAL EQUIPMENT

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
1. EXTRACTOR FOR CARPETS, self-contained carpet extractor w/ 22" cleaning path, 28-gallon solution tank & 18-gallon recovery tank, minimum 75 ft. detachable power cord, 100 PSI solution pump, minimum 1,200 RPM, minimum 135" water lift, all hoses & attachments provided, including upholstery tool kit, 120v, 60 cycle (OCC 1, WVC 1) – EACH	2	X \$ _____	= \$ _____
2. UPRIGHT VACUUM W/ HAND ATTACHMENTS, 115-120v, 18", 2 motor-vac motor 1,000 watt, brush motor 200 watt, weight to be no more than 21 lbs., cable length no less than 40 ft., bag full light; non-slip timing belt w/ electronic overload protection, brush width-16.25", 80" water lift minimum w/ extension wand and accessory tools (LTC 2) – EACH	2	_____	_____

GRAND TOTAL

SECTION A
\$ _____

SECTION B

JANITORIAL SUPPLIES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
1. BRUSH FOR UPRIGHT VACUUM, must fit item #2 (Janitorial Equipment) above and work properly (LTC 8) – EACH	8	_____	_____
2. 5 x 24" DUST MOP HEAD, synthetic, looped end w/ snap fasteners, keyhole square end, polyester backing and launderable (FCC 12, LTC 12, WVC 12) – EACH	36	_____	_____
3. 24 OZ. ROUND PLASTIC SPRAY BOTTLE, w/ 1 oz. increments and SPRAYMAKER FOR 24 OZ. POLY BOTTLE (FCC 36, LTC 24) – EACH	60	_____	_____

SECTION B, CONT'D

JANITORIAL SUPPLIES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
4. 13" RED BUFFING PADS, 3M #5100 or equivalent, 5 per box (FCC 2) – BOX	<u>2</u>	<u>2</u>	<u> </u>
5. 19" RED BUFFING PADS, 5 per box (WVC 2) – BOX	<u>2</u>	<u> </u>	<u> </u>
6. 13" GREEN LIGHT SCRUBBING PADS, 3M #5000 or equivalent, 5 per box (FCC 2) – BOX	<u>2</u>	<u> </u>	<u> </u>
7. REUSABLE RUBBER GLOVES, nitrile flock lined, chemical & abrasion resistant, 18 mm thickness, x-large (LTC 4, WVC 12) – PAIR	<u>16</u>	<u> </u>	<u> </u>
8. BROWN JERSEY KNIT GLOVES, 9 oz., w/ wrist cuff, one size fits all (FCC 12, LTC 12, WVC 12) – PAIR	<u>36</u>	<u> </u>	<u> </u>
9. WASTEBASKET, rectangular, Rubbermaid #2956 or equivalent, 28 1/8 quart, 11 3/8 x 10 1/4 x 15", brown (FCC 12, WVC 12) – EACH	<u>24</u>	<u> </u>	<u> </u>
10. LAMBS WOOL DUSTER, washable, w/ metal extendable handle to 48" (OCC 48, WVC 12) – EACH	<u>60</u>	<u> </u>	<u> </u>
11. BRUSH FOR WINDSOR VERSAMATIC VSE, part #2046H, must fit & work properly (LTC 6, WVC 24) – EACH	<u>30</u>	<u> </u>	<u> </u>
12. HOSPITAL FILTER FOR WINDSOR VERSAMATIC VSP, part #1875, must fit & work properly (OCC 6) – EACH	<u>6</u>	<u> </u>	<u> </u>
13. BELT FOR WINDSOR VERSAMATIC VSE, part #4024 must fit and work properly (LTC 3) – EACH	<u>3</u>	<u> </u>	<u> </u>
14. BAG FILTERS FOR WINDSOR VERSAMATIC VSP, part #5300, must fit & work properly, 10 per pack (FCC 1, LTC 6, OCC 12) – PACK	<u>19</u>	<u> </u>	<u> </u>
15. BELT FOR WINDSOR VERSAMATIC VSP, part #4024, must fit & work properly (FCC 5) – EACH	<u>5</u>	<u> </u>	<u> </u>

SECTION B, CONT'D

JANITORIAL SUPPLIES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
16. BOWL MOP, w/ 12" plastic handle 4 1/2", acid resistant polypropylene mop head (FCC 12, LTC 12, WVC 12) – EACH	<u>36</u>	<u> </u>	<u> </u>
17. 24 OZ. DAMP MOP HEAD, medium, 5" headband, blend cotton/synthetic, looped ends, double-sewn tail bands (OCC 24) – EACH	<u>24</u>	<u> </u>	<u> </u>
18. 28 OZ. DAMP MOP HEAD, large, 5" headband, blend cotton/synthetic, looped ends, double-sewn tail bands (OCC 12) – EACH	<u>12</u>	<u> </u>	<u> </u>
19. ROUGH SURFACE MOP HEAD, medium, 5" headband (OCC 12) – EACH	<u>12</u>	<u> </u>	<u> </u>
20. PUTTY KNIFE/STIFF, 1 1/4" to 1 1/2" wide (FCC 12, OCC 10) – EACH	<u>22</u>	<u> </u>	<u> </u>
21. O CEDAR MAXI-ANGLER BROOM, 13" wide, 51" long handle (OCC 6) – EACH	<u>6</u>	<u> </u>	<u> </u>
22. PAPER TOWEL DISPENSER, Universal, 8" side rolls, holds one 8 1/2" dia., new roll, one 4" stub roll (OCC 2) – EACH	<u>2</u>	<u> </u>	<u> </u>
23. DUAL CHANNEL FEMININE HYGIENE DISPENSER, coin-operated, dual slots to hold #4 napkins and tampons, separate locks for supplies and coin box 25 cent mechanism (OCC 7) – EACH	<u>7</u>	<u> </u>	<u> </u>
24. TIME MIST-PLUS METERED AEROSOL DISPENSER, advanced metered system w/ command performance to customize usage, w/ start/stop time, plus spray interval (light, medium, heavy fragrance levels, or set switch ON for automatic spraying every 15 minutes, operates on two C batteries, color white/black, or equivalent, #TMS 0141 BLA (OCC 28) – EACH	<u>28</u>	<u> </u>	<u> </u>
*25. TIME MIST-ULTRA CONCENTRATED METERED AIR FRESHENER REFILLS, 7 oz., 12 refills per case, #TMS 2408 Citrus, must fit item #24 above (OCC 28) – CASE	<u>28</u>	<u> </u>	<u> </u>

SECTION B, CONT'D

JANITORIAL SUPPLIES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
26. MEDIUM DUTY SCRUBBING SPONGE (OCC 10) – EACH	<u>10</u>	<u> </u>	<u> </u>
27. GREEN SCRUB PADS/DOODLE BUG, 20 per box (OCC 2) – BOX	<u>2</u>	<u> </u>	<u> </u>
28. GALLON PLASTIC JUG PUMP (FCC 6, OCC 8) – EACH	<u>14</u>	<u> </u>	<u> </u>
29. 14-QUART DELUXE BUCKET, w/ measure (OCC 12) – EACH	<u>12</u>	<u> </u>	<u> </u>
30. 8” CHEMICAL-RESISTANT SPRAY MAKER (OCC 12) – EACH	<u>12</u>	<u> </u>	<u> </u>
31. BROWN UTILITY SCRUB PADS, 6 x 9”, 12 per case (LTC 2) – CASE	<u>2</u>	<u> </u>	<u> </u>
32. PAR URINAL DEODORIZER BLOCKS, 4 oz., 12 per box (LTC 5) – BOX	<u>5</u>	<u> </u>	<u> </u>
33. IN-TANK STYLE TOILET BOWL CLEANER, liquid cleaner deodorizer, dispensed by flush (LTC 72) – EACH	<u>72</u>	<u> </u>	<u> </u>
34. MICRO HOSPITAL FILTER FOR A WINDSOR VERSAMATIC PLUS VSP 14, product code #1875 (OCC 6) – EACH	<u>6</u>	<u> </u>	<u> </u>
35. VAC MOTOR FOR A WINDSOR VERSAMATIC PLUS VSP 14, product code #1843 (OCC 1) – EACH	<u>1</u>	<u> </u>	<u> </u>
36. BRUSH MOTOR 120V/900W FOR A WINDSOR VERSAMATIC PLUS VSP, product code #2241UE (OCC 1) – EACH	<u>1</u>	<u> </u>	<u> </u>
37. SWITCH BUTTON FOR A WINDSOR VERSAMATIC PLUS VSP, product code #1830BL (OCC 1) – EACH	<u>1</u>	<u> </u>	<u> </u>
38. HOSE CPL. FOR A WINDSOR VERSAMATIC PLUS VSP, product code #5040HG (OCC 2) – EACH	<u>2</u>	<u> </u>	<u> </u>

SECTION B, CONT'D

JANITORIAL SUPPLIES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
39. DRIVE BELT FOR A WINDSOR VERSAMATIC PLUS VSP, product code #2049 (OCC 4) – EACH	<u>4</u>	_____	_____
SECTION B GRAND TOTAL			\$ <u>_____</u>

SECTION C

CONSUMABLES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
*1. JUMBO JUNIOR TOILET PAPER, must fit & dispense properly w/ Scott dispenser #B9566, 9675, 9666, 9665, 4" x 1,000 ft., 2 ply, must contain at least 30% recycled content, 12 rolls per case (FCC 20, LTC 60, OCC 86, WVC 65) – CASE	<u>231</u>	_____	_____
*2. 2-PLY BATH TISSUE, white, 4 1/2 x 3 3/4", 500 sheets per roll, 96 rolls per case (FCC 25) – CASE	<u>25</u>	_____	_____
*3. ROLL PAPER TOWELS, must fit and dispense properly w/ Scott dispenser #9721, 7 7/8" x 600 ft., must contain at least 30% recycled content, 12 rolls per case (FCC 15, LTC 50, OCC 70, WVC 45) – CASE	<u>180</u>	_____	_____
*4. 9 x 13" WYPALL TOWELS, must contain at least 30% recycled content, 1,008 per package (FCC 5, LTC 2, WVC 10) – PACKAGE	<u>17</u>	_____	_____
*5. MULTI-FOLD TOWELS, 10 1/4 x 11", bleached white, 184 towels per package, 12 packages per case, must contain at least 50% recycled content (FCC 35) – CASE	<u>35</u>	_____	_____

SECTION C, CONT'D
CONSUMABLES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
*6. TERRI TOWELS, 9 1/4 x 15 1/2", 4 ply, reinforced reusable in cardboard dispensing box, 100 towels per box, 8 boxes per case (LTC 3, WVC 3) – CASE	<u>6</u>	<u> </u>	<u> </u>
*7. 46 x 50" TRASH BAGS, 1.5 mil, (min), must be on rolls – not loose, 100 per case (LTC 6) – CASE	<u>6</u>	<u> </u>	<u> </u>
*8. 33 x 40" TRASH BAGS, 20 micron (min), must be on rolls – not loose, 250 per case (LTC 24) – CASE	<u>24</u>	<u> </u>	<u> </u>
*9. 38 x 60" TRASH BAGS, 24 micron (min), must be on rolls – not loose, 150 per case (FCC 15, LTC 30, OCC 40, WVC 50) – CASE	<u>135</u>	<u> </u>	<u> </u>
*10. 24 x 33" TRASH BAGS, 16 micron (min), must be on rolls – not loose, 1,000 per case (LTC 8, OCC 10, WVC 15) – CASE	<u>33</u>	<u> </u>	<u> </u>
*11. 56-GALLON TRASH BAGS, 23 x 20 x 48", high strength, 50 per case (WVC 5) – CASE	<u>5</u>	<u> </u>	<u> </u>
*12. 30 x 37" TRASH BAGS, 10 micron (min), must be on rolls – not loose, 500 per case (FCC 5) – CASE	<u>5</u>	<u> </u>	<u> </u>
*13. 48 x 54" TRASH BAGS, 2 mil (min), 100 per case (LTC 10) – CASE	<u>10</u>	<u> </u>	<u> </u>
14. DOUBLE WAXED PAPER BAGS, 9 3/4 x 2 3/4 x 9 7/8", 250 per case (LTC 1) – CASE	<u>1</u>	<u> </u>	<u> </u>
*15. SANI-FRESH HAND SOAP, pink, must fit & work properly w/ Sani-Fresh dispenser #91101, 12 per case (FCC 2, OCC 14, WVC 10) – CASE	<u>26</u>	<u> </u>	<u> </u>
16. HAND CLEANER W/ SCRUBBERS, 8-liter size, must fit Sani-Tuff Industrial Hand Care System dispenser, 2 boxes per case (LTC 1, OCC 4) – CASE	<u>5</u>	<u> </u>	<u> </u>

SECTION C, CONT'D

CONSUMABLES

	<u>DISTRICTWIDE QUANTITY</u>	<u>PER UNIT BID</u>	<u>ITEM TOTAL BID</u>
17. WALL MOUNTED HAND SOAP DISPENSER w/ "push action", must be able to accept regular Sani-Fresh hand soap cartridges & pumice type hand soap, must work properly (LTC 16) – EACH	<u>16</u>	<u> </u>	<u> </u>
18. CONCENTRATED LAUNDRY DETERGENT, low suds, 50 lb. box, powder (OCC 1, WVC 4) – EACH	<u>5</u>	<u> </u>	<u> </u>
19. “D” ALKALINE BATTERY (LTC 24) – EACH	<u>24</u>	<u> </u>	<u> </u>
20. DOUBLE “A” ALKALINE BATTERY (FCC 96, LTC 24) – EACH	<u>120</u>	<u> </u>	<u> </u>
21. TRIPLE “A” ALKALINE BATTERY (FCC 72) – EACH	<u>72</u>	<u> </u>	<u> </u>
22. 9-VOLT ALKALINE BATTERY (FCC 24) – EACH	<u>24</u>	<u> </u>	<u> </u>
23. “C” ALKALINE BATTERY (FCC 12, OCC 56) – EACH	<u>68</u>	<u> </u>	<u> </u>
24. 120 GRIT SANDING SCREENS, 10 per box (WVC 2) – BOX	<u>2</u>	<u> </u>	<u> </u>
25. URINAL SCREENS, flat, cherry scented, protects & deodorizes, molds to the shape of any urinal, 12 per box (LTC 2, WVC 4) – BOX	<u>6</u>	<u> </u>	<u> </u>
26. #4 GARDS MAXI PADS, folded into 4” long box, 250 per case (OCC 1) – CASE	<u>1</u>	<u> </u>	<u> </u>
		SECTION C GRAND TOTAL	\$ <u> </u>

NOTE:

- We reserve the right to award bids to vendor(s) by section, by each item or for total package.
- ****We require on-site delivery of specified quantity to each campus.** Quantities by campus are noted in specifications and must be delivered to the following addresses:

(FCC) Frontier Community College
Attn: Galen Dunn
2 Frontier Drive
Fairfield, IL 62837

(LTC) Lincoln Trail College
Attn: Richard Kent
11220 State Highway 1
Robinson, IL 62454

(OCC) Olney Central College
Attn: Bob Story
305 North West
Olney, IL 62450

(WVC) Wabash Valley College
Attn: Glen Schwartz
2200 College Drive
Mt. Carmel, IL 62863

IMPORTANT: Vendors must ship COMPLETE quantities as specified for each item at the same time- do not ship partial orders.

- Bids submitted must meet specifications; substitutions will not be accepted.
- Please submit descriptive brochures, etc. on items bid
- Vendor(s) are required to **submit with their bid the manufacturer of each item.**
- All products bid must be manufactured within the past 3 years.

***We must receive samples at each location on items #25 – SUPPLIES, #1-13 & 15 – CONSUMABLES at least 7 days prior to bid opening.**

ALL FREIGHT, DELIVERY, AND/OR INSTALLATION CHARGES ARE INCLUDED IN BID. OUR QUOTATION AS SUBMITTED ON THIS FORM WILL REMAIN **FIRM** FOR A PERIOD OF AT LEAST SIX WEEKS FROM THE DATE QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY COLLEGES.

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____ DATE _____

NOTE: Please submit bid in **duplicate.**

Agenda Item #10

District Finance

- A. Financial Report**
- B. Approval of Financial Obligations**

**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529**

TREASURER'S REPORT May 31, 2002

FUND	BALANCE
Educational	\$1,572,541.01
Operations & Maintenance	\$358,923.19
Operations & Maintenance (Restricted)	\$106,091.81
Bond & Interest	(\$41,207.87)
Auxiliary	\$644,339.97
Restricted Purposes	\$185,465.35
Working Cash	\$32,694.59
Trust & Agency	\$50,969.12
Audit	\$1,002.19
Liability, Protection & Settlement	\$128,102.55
TOTAL ALL FUNDS	\$3,038,921.91

Respectfully submitted,

Marilyn Grove, Treasurer

LIST OF INVESTMENTS

May 2002

Date Purchased	Maturity Date	Rate of	Bank	Cost	Value	Interest to
Education Fund						
03/28/02	06/28/02	3.00	Old National Bank in Mt. Carmel	1,000,000	1,007,500	7,500
Operations & Maintenance						
03/28/02	06/28/02	3.00	Old National Bank in Mt. Carmel	200,000	201,500	1,500
Operations & Maintenance Fund (Rest)						
02/22/01	06/21/02	5.67	Community Bank & Trust (CD)	800,000	860,480	60,480
03/28/02	06/28/02	3.00	Old National Bank in Mt. Carmel	150,000	151,125	1,125
Bond & Interest						
Auxiliary Fund						
03/28/02	06/28/02	3.00	Old National Bank in Mt. Carmel	200,000	201,500	1,500
Restricted Purposes						
Working Cash Fund						
04/23/01	10/23/02	4.84	Fairfield National Bank (CD)	675,000	724,005	49,005
01/07/02	06/07/02	3.33	Community Bank & Trust (CD)	70,500	71,478	978
01/07/01	07/07/03	4.07	Community Bank & Trust (CD)	1,515,000	1,607,491	92,491
Trust & Agency Fund						
06/13/01	06/13/02	4.51	Peoples National Bank (CD)	137,500	143,701	6,201
03/28/02	06/28/02	3.00	Old National Bank in Mt. Carmel	100,000	100,750	750
Audit						
03/28/02	06/28/02	3.00	Old National Bank in Mt. Carmel	17,000	17,128	128
Liability & Protection Fund						
01/07/02	06/07/02	3.33	Community Bank & Trust (CD)	200,000	202,775	2,775
03/28/02	06/28/02	3.00	Old National Bank in Mt. Carmel	100,000	100,750	750
03/28/02	09/28/02	3.00	Old National Bank in Mt. Carmel	300,000	304,500	4,500

Total

5,465,000

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 30-JUN-2002
 (With comparative totals for 30-JUN-2001)
 (amounts expressed in dollars)

Governmental Fund Types

	Current Year 2002	Prior Year 2001
<hr/>		
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	2,310,918	1,276,052
IMPREST FUND	1,000	1,000
CHECK CLEARING	2,000	2,000
INVESTMENTS	2,767,000	8,652,000
RECEIVABLES	2,100,569	2,084,922
ACCRUED REVENUE		41,800
INTERFUND RECEIVABLES		91,446
	<hr/>	<hr/>
TOTAL ASSETS AND OTHER DEBITS:	7,181,487	12,149,220
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	-7,369	14,724
ACCOUNTS PAYABLE	-44,925	286,483
ACCRUED EXPENSE		29,252
INTERFUND PAYABLES		93
DEFERRED REVENUE		99,576
OTHER LIABILITIES	599,490	713,864
	<hr/>	<hr/>
TOTAL LIABILITIES:	547,196	1,143,992
EQUITY AND OTHER CREDITS:		
Fund Balances:		
FUND BALANCE	5,469,516	9,034,760
RESERVE FOR ENCUMBRANCES	1,164,775	1,970,468
	<hr/>	<hr/>
TOTAL EQUITY AND OTHER CREDITS:	6,634,291	11,005,228
	<hr/>	<hr/>
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	7,181,487	12,149,220
	=====	=====

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 30-JUN-2002
 (With comparative totals for 30-JUN-2001)
 (amounts expressed in dollars)

Proprietary Fund Types

AUXILIARY FUNDS	Current Year 2002	Prior Year 2001
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	644,340	344,870
IMPREST FUND	20,500	20,500
CHECK CLEARING		
INVESTMENTS	200,000	500,000
RECEIVABLES	55,018	49,820
ACCRUED REVENUE		4,539
INTERFUND RECEIVABLES		
INVENTORY	415,459	415,459
TOTAL ASSETS AND OTHER DEBITS:	1,335,317	1,335,188
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE		
ACCOUNTS PAYABLE	-13,552	5,856
ACCRUED EXPENSE		22,059
INTERFUND PAYABLES		
DEFERRED REVENUE		
OTHER LIABILITIES		
TOTAL LIABILITIES:	-13,552	27,915
EQUITY AND OTHER CREDITS:		
INVESTMENT IN PLANT	1,313,278	907,401
PR YR BDGTD CHANGE TO FUND	35,591	399,871
BALANCE		
Fund Balances:		
FUND BALANCE		
RESERVE FOR ENCUMBRANCES		
TOTAL EQUITY AND OTHER CREDITS:	1,348,869	1,307,272
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	1,335,317	1,335,188
=====	=====	=====

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 30-JUN-2002
 (With comparative totals for 30-JUN-2001)
 (amounts expressed in dollars)

Fiduciary Fund Types

	WORKING CASH	TRUST AND AGENCY	Current Year 2002	Prior Year 2001
ASSETS and OTHER DEBITS:				
ASSETS:				
CASH	32,695	50,969	83,664	184,351
IMPREST FUND		--		
CHECK CLEARING		--		
INVESTMENTS	2,260,500	237,500	2,498,000	2,399,000
RECEIVABLES		2,912	2,912	2,652
ACCRUED REVENUE		--		
INTERFUND RECEIVABLES		--		
INVENTORY		--		
TOTAL ASSETS AND OTHER DEBITS:	2,293,195	291,381	2,584,576	2,586,003
Liabilities, equity and other credits				
LIABILITIES:				
PAYROLL DEDUCTIONS PAYABLE		--		
ACCOUNTS PAYABLE		-78	-78	1,001
ACCRUED EXPENSE		--		210
INTERFUND PAYABLES		139,950	139,950	139,950
DEFERRED REVENUE		--		
OTHER LIABILITIES		--		
TOTAL LIABILITIES:		139,872	139,872	141,161
EQUITY AND OTHER CREDITS:				
INVESTMENT IN PLANT		--		
PR YR BDGTED CHANGE TO FUND		--		
BALANCE				
Fund Balances:				
FUND BALANCE	2,293,195	146,680	2,439,874	2,439,173
RESERVE FOR ENCUMBRANCES		4,830	4,830	5,669
TOTAL EQUITY AND OTHER CREDITS:	2,293,195	151,510	2,444,704	2,444,841
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	2,293,195	291,381	2,584,576	2,586,003
	=====	=====	=====	=====

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 30-JUN-2002
 (With comparative totals for 30-JUN-2001)
 (amounts expressed in dollars)

Memorandum Only

	Current Year 2002	Prior Year 2001
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	3,038,922	1,805,273
IMPREST FUND	21,500	21,500
CHECK CLEARING	2,000	2,000
INVESTMENTS	5,465,000	11,551,000
RECEIVABLES	2,158,499	2,137,393
ACCRUED REVENUE		46,339
INTERFUND RECEIVABLES		91,446
INVENTORY	415,459	415,459
	11,101,380	16,070,411
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	-7,369	14,724
ACCOUNTS PAYABLE	-58,555	293,340
ACCRUED EXPENSE		51,522
INTERFUND PAYABLES	139,950	140,043
DEFERRED REVENUE		99,576
OTHER LIABILITIES	599,490	713,864
	673,516	1,313,069
EQUITY AND OTHER CREDITS:		
INVESTMENT IN PLANT	1,313,278	907,401
PR YR BDGTD CHANGE TO FUND	35,591	399,871
BALANCE		
Fund Balances:		
FUND BALANCE	7,909,390	11,473,933
RESERVE FOR ENCUMBRANCES	1,169,605	1,976,136
	10,427,864	14,757,342
TOTAL EQUITY AND OTHER CREDITS:		
	11,101,380	16,070,411
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	=====	=====

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-MAY-2002
Percentage of time remaining through the Budget: 8.219

EDUCATIONAL FUND

	ADJUSTED BUDGET	YEAR-TO-DATE ACTUAL	VARIANCE TO BUDGET	PERCENT OF BUDGET
	-----	-----	-----	-----
REVENUES:				
LOCAL GOVT SOURCES	1,686,410.00	1,774,002.12	87,592.12	5.194
STATE GOVT SOURCES	11,286,524.00	8,108,672.87	-3,177,851.13	-28.156
STUDENT TUITION & FEES	6,652,043.00	8,110,043.21	1,458,000.21	21.918
SALES & SERVICE FEES	60,000.00	23,253.86	-36,746.14	-61.244
FACILITIES REVENUE	.00	.00	.00	.000
INVESTMENT REVENUE	150,000.00	141,108.51	-8,891.49	-5.928
OTHER REVENUES	100,000.00	69,058.89	-30,941.11	-30.941
PROV FOR CONTINGENCY	200,000.00	.00	-200,000.00	-100.000
DUMY	.00	.00	.00	.000
	-----	-----	-----	-----
TOTAL REVENUES:	20,134,977.00	18,226,139.46	-1,908,837.54	-9.480
EXPENDITURES:				
INSTRUCTION	9,645,944.89	8,770,625.92	-875,318.97	-9.074
ACADEMIC SUPPORT	527,766.05	422,322.42	-105,443.63	-19.979
STUDENT SERVICES	1,225,265.97	1,056,430.57	-168,835.40	-13.779
PUBLIC SERV/CONT ED	73,733.00	66,814.36	-6,918.64	-9.383
AUXILIARY SERV	.00	.00	.00	.000
OPER & MAINT PLANT	140,994.00	120,812.31	-20,181.69	-14.314
INSTITUTIONAL SUPPORT	4,949,234.09	4,010,966.76	-938,267.33	-18.958
SCH/STUDENT GRNT/WAIVERS	3,465,000.00	3,161,122.35	-303,877.65	-8.770
	-----	-----	-----	-----
TOTAL EXPENDITURES:	20,027,938.00	17,609,094.69	-2,418,843.31	-12.077
TRANSFERS AMONG FUNDS:				
INTERFUND TRANSFERS	704,704.00	824,611.00	119,907.00	17.015
	-----	-----	-----	-----
TOTAL TRANSFERS AMONG FUNDS:	704,704.00	824,611.00	119,907.00	17.015
NET INCREASE/DECREASE IN NET ASSETS	-597,665.00	-207,566.23	390,098.77	65.270

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
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AS OF 31-MAY-2002
Percentage of time remaining through the Budget: 8.219

OPERATIONS & MAINTENANCE

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	722,745.00	760,286.65	37,541.65	5.194
STATE GOVT SOURCES	1,538,080.00	1,504,604.52	-33,475.48	-2.176
FACILITIES REVENUE	55,000.00	31,575.28	-23,424.72	-42.590
INVESTMENT REVENUE	10,000.00	11,887.69	1,887.69	18.877
OTHER REVENUES	30,000.00	4,548.69	-25,451.31	-84.838
	-----	-----	-----	-----
TOTAL REVENUES:	2,355,825.00	2,312,902.83	-42,922.17	-1.822
EXPENDITURES:				
STUDENT SERVICES	.00	.00	.00	.000
OPER & MAINT PLANT	2,462,864.00	1,867,082.19	-595,781.81	-24.191
	-----	-----	-----	-----
TOTAL EXPENDITURES:	2,462,864.00	1,867,082.19	-595,781.81	-24.191
NET INCREASE/DECREASE IN NET ASSETS	-107,039.00	445,820.64	552,859.64	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-MAY-2002
Percentage of time remaining through the Budget: 8.219

OPER & MAINT (RESTRICTED)

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
STATE GOVT SOURCES	85,771.00	85,712.87	-58.13	-.068
INVESTMENT REVENUE	94,050.00	143,910.62	49,860.62	53.015
OTHER REVENUES	98,100.00	101,944.32	3,844.32	3.919
	-----	-----	-----	-----
TOTAL REVENUES:	277,921.00	331,567.81	53,646.81	19.303
EXPENDITURES:				
OPER & MAINT PLANT	85,771.00	51,656.46	-34,114.54	-39.774
INSTITUTIONAL SUPPORT	3,504,299.00	2,465,726.35	-1,038,572.65	-29.637
	-----	-----	-----	-----
TOTAL EXPENDITURES:	3,590,070.00	2,517,382.81	-1,072,687.19	-29.879
NET INCREASE/DECREASE IN NET ASSETS	-3,312,149.00	-2,185,815.00	1,126,334.00	34.006

ILLINOIS EASTERN COMMUNITY COL
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BOND & INTEREST FUND

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	1,466,402.00	1,421,208.15	-45,193.85	-3.082
INVESTMENT REVENUE	.00	3,985.64	3,985.64	#####
	-----	-----	-----	-----
TOTAL REVENUES:	1,466,402.00	1,425,193.79	-41,208.21	-2.810
EXPENDITURES:				
INSTITUTIONAL SUPPORT	1,412,923.00	1,365,798.50	-47,124.50	-3.335
	-----	-----	-----	-----
TOTAL EXPENDITURES:	1,412,923.00	1,365,798.50	-47,124.50	-3.335
NET INCREASE/DECREASE IN NET ASSETS	53,479.00	59,395.29	5,916.29	11.063

ILLINOIS EASTERN COMMUNITY COL
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Percentage of time remaining through the Budget: 8.219

AUXILIARY ENTERPRISE

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
STATE GOVT SOURCES	.00	95,654.84	95,654.84	#####
STUDENT TUITION & FEES	376,026.00	273,631.27	-102,394.73	-27.231
SALES & SERVICE FEES	2,545,577.00	2,224,820.92	-320,756.08	-12.601
FACILITIES REVENUE	1,715.00	890.00	-825.00	-48.105
INVESTMENT REVENUE	11,589.00	43,157.85	31,568.85	272.404
OTHER REVENUES	113,499.00	52,096.42	-61,402.58	-54.100
	-----	-----	-----	-----
TOTAL REVENUES:	3,048,406.00	2,690,251.30	-358,154.70	-11.749
AUXILIARY ENTERPRISES:				
SALARIES	1,260,136.00	961,340.90	-298,795.10	-23.711
EMPLOYEE BENEFITS	113,328.00	53,891.73	-59,436.27	-52.446
CONTRACTUAL SERVICES	291,646.00	239,821.88	-51,824.12	-17.770
GEN. MATERIAL & SUPPLIES	2,272,847.00	1,641,676.02	-631,170.98	-27.770
CONF/TRAVEL MEETING EXPENSE	298,088.00	228,534.63	-69,553.37	-23.333
FIXED CHARGES	65,791.00	55,806.63	-9,984.37	-15.176
UTILITIES	13,450.00	6,319.78	-7,130.22	-53.013
CAPITAL OUTLAY	285,002.00	159,582.86	-125,419.14	-44.006
INTERFUND TRANSFERS	824,704.00	-824,704.00	-1,649,408.00	#####
OTHER EXPENDITURES	143,382.00	132,389.99	-10,992.01	-7.666
	-----	-----	-----	-----
TOTAL AUXILIARY ENTERPRISES:	5,568,374.00	2,654,660.42	-2,913,713.58	-52.326
NET INCREASE/DECREASE IN NET ASSETS	-2,519,968.00	35,590.88	2,555,558.88	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-MAY-2002
Percentage of time remaining through the Budget: 8.219

WORKING CASH FUND

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
INVESTMENT REVENUE	120,000.00	103,194.59	-16,805.41	-14.005
	-----	-----	-----	-----
TOTAL REVENUES:	120,000.00	103,194.59	-16,805.41	-14.005
TRANSFERS AMONG FUNDS:				
INTERFUND TRANSFERS	-120,000.00	.00	120,000.00	100.000
	-----	-----	-----	-----
TOTAL TRANSFERS AMONG FUNDS:	-120,000.00	.00	120,000.00	100.000
NET INCREASE/DECREASE IN NET ASSETS	240,000.00	103,194.59	-136,805.41	-57.002

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-MAY-2002
Percentage of time remaining through the Budget: 8.219

AUDIT

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	35,000.00	33,932.66	-1,067.34	-3.050
INVESTMENT REVENUE	.00	355.72	355.72	#####
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TOTAL REVENUES:	35,000.00	34,288.38	-711.62	-2.033
EXPENDITURES:				
INSTITUTIONAL SUPPORT	43,340.00	18,626.04	-24,713.96	-57.023
	-----	-----	-----	-----
TOTAL EXPENDITURES:	43,340.00	18,626.04	-24,713.96	-57.023
NET INCREASE/DECREASE IN NET ASSETS	-8,340.00	15,662.34	24,002.34	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-MAY-2002
Percentage of time remaining through the Budget: 8.219

LIAB, PROTECT, SETTLEMENT

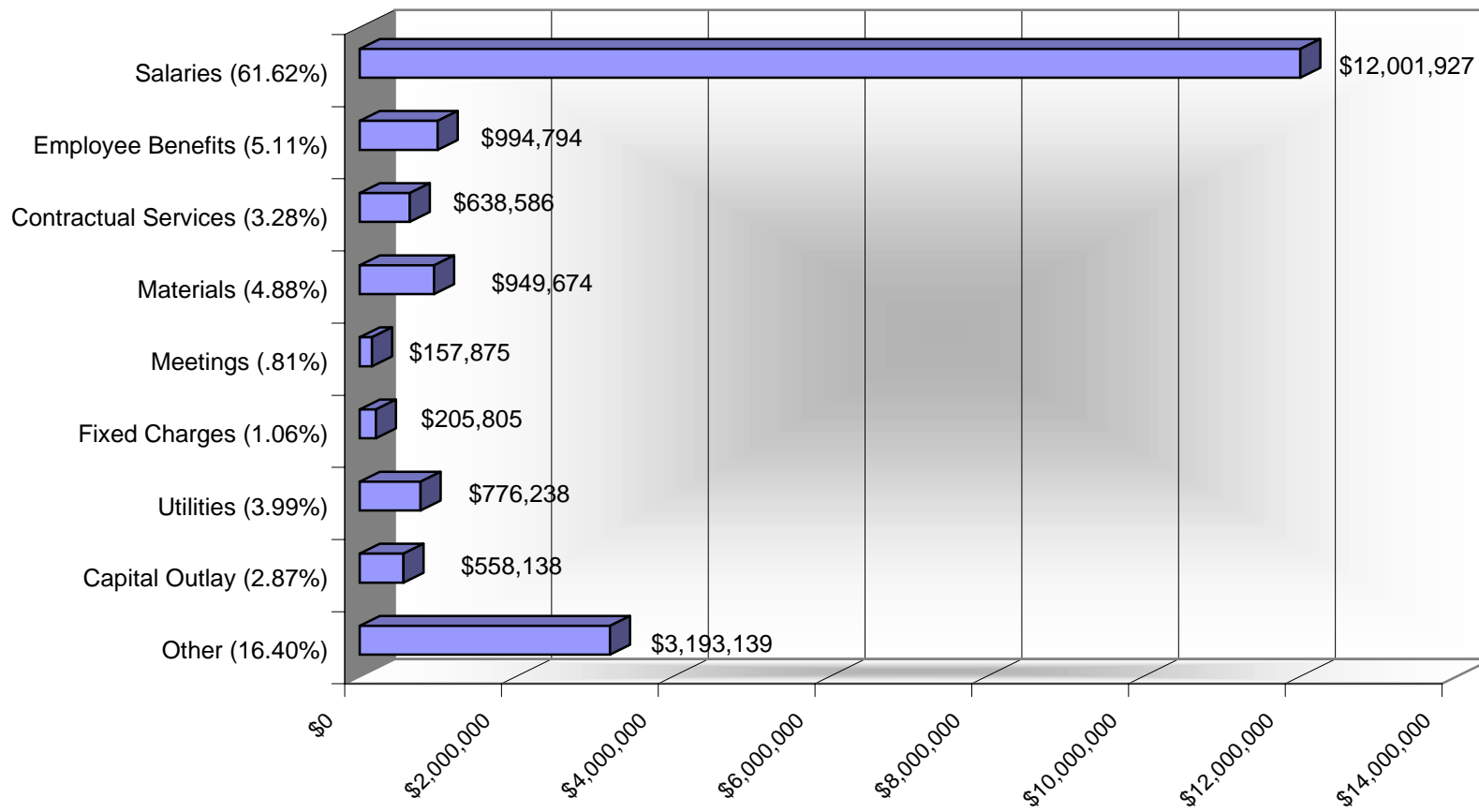
	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	320,000.00	308,847.74	-11,152.26	-3.485
INVESTMENT REVENUE	.00	17,419.41	17,419.41	#####
OTHER REVENUES	.00	3,015.88	3,015.88	#####
	-----	-----	-----	-----
TOTAL REVENUES:	320,000.00	329,283.03	9,283.03	2.901
EXPENDITURES:				
INSTITUTIONAL SUPPORT	940,872.00	221,769.54	-719,102.46	-76.429
	-----	-----	-----	-----
TOTAL EXPENDITURES:	940,872.00	221,769.54	-719,102.46	-76.429
NET INCREASE/DECREASE IN NET ASSETS	-620,872.00	107,513.49	728,385.49	#####

ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS
COMPARISON REPORT FY00-02

College	Category	FISCAL YEAR 2000			FISCAL YEAR 2001			FISCAL YEAR 2002				Summer & Fall Hours	Cost per Semester Hour
		Annual Budget	Spent Thru May	% of Bdgt	Annual Budget	Spent Thru May	% of Bdgt	Annual Budget	Spent Thru May	% of Bdgt	% of Year		
Frontier	Bills		\$1,047,405			\$1,160,734		\$1,353,122					
	Payroll		1,560,536			1,547,232		1,665,394					
	Totals	\$2,620,195	2,607,941	100%	\$3,172,980	2,707,966	85%	\$3,284,528	3,018,516	92%	92%		
Lincoln Trail	Bills		981,554			1,109,315		1,021,588					
	Payroll		2,042,874			2,165,618		2,219,680					
	Totals	3,250,689	3,024,428	93%	3,499,900	3,274,933	94%	3,637,973	3,241,268	89%	92%		
Olney Central	Bills		1,302,915			1,511,799		1,386,377					
	Payroll		2,875,064			3,023,712		3,144,998					
	Totals	4,484,872	4,177,979	93%	4,703,754	4,535,511	96%	4,927,734	4,531,376	92%	92%		
Wabash Valley	Bills		1,136,685			1,269,578		1,067,223					
	Payroll		2,295,114			2,455,953		2,552,483					
	Totals	3,694,006	3,431,799	93%	3,967,821	3,725,531	94%	4,058,086	3,619,706	89%	92%		
Workforce Educ.	Bills		982,955			1,029,860		1,064,803					
	Payroll		976,898			1,060,282		1,121,458					
	Totals	1,619,930	1,959,853	121%	2,394,245	2,090,142	87%	2,425,081	2,186,261	90%	92%		
District Office	Bills		224,922			235,386		237,438					
	Payroll		671,187			733,209		775,652					
	Totals	1,086,064	896,109	83%	1,130,151	968,595	86%	1,230,418	1,013,090	82%	92%		
District Wide	Bills		886,288			1,536,871		1,343,698					
	Payroll		469,807			506,452		522,262					
	Totals	2,018,560	1,356,095	67%	2,485,981	2,043,323	82%	2,926,982	1,865,960	64%	92%		
O & M	Bills												
	Payroll												
	Totals												
GRAND TOTALS		18,774,316	17,454,204	93%	21,354,832	19,346,001	91%	22,490,802	19,476,177	87%	92%		

Excludes DOC

Illinois Eastern Community Colleges FY2002 Operating Funds



Illinois Eastern Community Colleges Dist. #529
As of May 31, 2002 - \$19,476,177

Agenda Item #11

Chief Executive Officer's Report

Agenda Item #12

Agenda Item #12

Executive Session

Agenda Item #13

Agenda Item #13

Approval of Executive Session Minutes

Agenda Item #14

Approval of Personnel Report

MEMORANDUM

TO: Board of Trustees
FROM: Terry Bruce
DATE: June 13, 2002
RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report. The resignation/retirement letters will be mailed separately with the employment packets.

mk

Attachments

INDEX

400.1. Employment of Personnel

400.2. Change in Status

**400.3. Reemployment of IECC/Robinson and Lawrence Correctional Center Employees for FY02-03.
Employment is completely dependent upon funding from the Department of Corrections.**

400.4. Special Assignments for FY02-03

400.5. Resignation

400.6. Retirement

PERSONNEL REPORT

400.1. Employment of Personnel

A. Faculty

1. Scott Balding – Diesel Equipment Instructor
2. Theresa Marcotte – Nursing Instructor

B. Professional/Non-Faculty

1. Katherine Overstreet – Educational Technology Specialist – DO

C. Classified

1. Kent Staley – Custodian - FCC

400.2. Reemployment of IECC/Robinson and Lawrence Correctional Center Employees for FY02-03. Employment is completely dependent upon funding from the Department of Corrections

Administrative

- | | | |
|----|----------------|--------------------------------|
| 1. | Glen Donaldson | Associate Dean/RCC |
| 2. | Tim Watson | Correctional Site Director/LCC |

Professional/Non-Faculty

- | | | |
|----|--------------|---------------------------------|
| 1. | Amber Ramsey | Youthful Offender Counselor/RCC |
| 2. | Jody Rusk | Youthful Offender Counselor/LCC |

Classified

- | | | |
|----|-----------------|---------------------------|
| 1. | Kay Conour | Office Assistant/RCC |
| 2. | Beverly Hemrich | Office Assistant/LCC |
| 3. | Carol Watts | Records Assistant LCC/RCC |

Faculty

- | | | |
|----|-------------------|--|
| 1. | Amy Bowler | Food Service Tech Inst/RCC |
| 2. | Larry Conour | Computer Tech Inst/RCC |
| 3. | Alice Holtzhouser | Business Management Inst/RCC |
| 4. | Ida McVaigh | Business Management Inst/LCC |
| 5. | Karen Mason | Food Service Tech Inst/LCC |
| 6. | Harvey Ricker | Commercial Custodial Services Inst/RCC |
| 7. | Mary Roark | Computer Tech Inst/LCC |
| 8. | Paul Stouse | Horticulture Inst/RCC |

400.3. Change in Status

A. Professional/Non-Faculty

1. Judy Riggs – Manager of Food Services (AUX) – WVC – change in status from 9 months to 10 months appointment.

400.4. Special Assignments for FY02-03 (Attachment)

400.5. Resignation

A. Faculty

1. Nicole Zeller, Nursing Instructor, effective May 10, 2002.

400.6. Retirement

A. Faculty

1. Howard Stearns, Workforce Education Instructor, effective August 1, 2002.

ATTACHMENT

400.4. Special Assignments for FY02-03 - Frontier Community College

Academic		Recommended 2002-03
1. Jeff Cutchin	Lead Inst CISCO Systems	\$ 450
2. Kathy Doty	Lead Inst Office Occupations	\$ 450
Extra-Curricular		
1. Kathy Doty	College Bowl Team Advisor	\$ 350

6-18-02

400.4. Special Assignments for FY02-03 - Lincoln Trail College

Academic		Recommended 2002-03
1. Jason Potts	Lead Inst Computer/Technology	\$ 700
Extra-Curricular		
1. Brad Musgrave	Scholastic Bowl Coordinator	\$ 700
2. Searoba Mascher	Phi Theta Kappa Advisor	\$ 300
3. Kathy Harris	Student Senate Advisor	\$ 1,000
4. Deanna Chrysler	Pool Manager	\$ 1,000
5. Yvonne Newlin	Performing Arts Coordinator	\$ 1,000

6-18-02

400.4. Special Assignments for FY02-03 – Olney Central College

Academic

Recommended 2002-03

1. Mark Fitch	Lead Inst Collision Repair Tech	\$ 450
2. Johnie Harrell	Lead Inst CRT Auto Service Tech	\$ 450
3. Russ Jausel	Lead Inst Industrial Maint Tech	\$ 550
4. John Kendall	Lead Inst Sec & Med Office Occ	\$ 450
5. Art Miller	Lead Inst Office Occup/Clerical	\$ 500
6. Ryan Roark	Lead Inst CISCO Systems	\$ 450
7. Kristi Urfer	Lead Inst Accounting	\$ 450

Academic – Nursing

1. TBD	Dept Head, Nursing/OCC	\$ 2,500 + 12hrs rel time
2. Genevieve Bruce	Dept Head, Nursing/FCC	\$ 2,500 + 12hrs rel time
3. Sandra Burtron 12 hrs rel time	Dept Head, Nursing/LTC	\$ 2,500 +
4. Kathleen Nelson	Dept Head, Nursing/WVC	\$ 2,500 + 12 hrs rel time

Extra-Curricular

1. Lisa Benson	WYSE Coordinator	\$ 300
2. Lucille Lance	Phi Theta Kappa Advisor	\$ 300
3. Rob Mason	Asst WYSE Coordinator	\$ 200
4. Steve Marrs	Performing Arts Coordinator	\$ 1,000
5. Joe Wilson	Asst WYSE Coordinator	\$ 200

Other

1. Ed Wright	Coordinator of Food Services	\$12,000
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400.4. Special Assignments for FY02-03 – Wabash Valley College

Academic		Recommended 2002-03
1. TBD	Lead Inst Social Services	\$ 450
2. Byford Cook	Lead Inst Machine Shop	\$ 450
3. Dan Edwards	Lead Inst Radio/TV	\$ 450
4. Bob Effland	Lead Inst Electronics	\$ 450
	WVJC Engineer	\$ 6,500 + ½ rel time
5. Larry Hoeszle	Lead Inst Diesel Equipment	\$ 500
6. Linda Kolb	Lead Inst Early Child Dev	\$ 450
	Small World	\$ 2,400
7. Don Mersinger	Lead Inst Agriculture	\$ 500
8. Cathy Robb	Lead Inst Office Occupations	\$ 500
9. Clint Weisgerber	Lead Inst Manufacturing Tech	\$ 450
10. David Wilderman	Lead Inst Marketing	\$ 450

Athletic

1. Paul Schnarre	Athletic Director	\$ 3,500
	Head W Softball Coach	\$ 3,000

Extra-Curricular

1. Jerry Bayne	Community Service Director	\$ ½ rel time
	Student Publications Advisor	\$ 1,000
2. James Cox	Theatre House Manager	\$ 5,000
3. Brenda Phegley	Phi Theta Kappa Advisor	\$ 300
4. Audrey Tice	Art Gallery Coordinator	\$ 700

400.4. Special Assignments for FY02-03 – District Office

Academic

Recommended
2002-03

1. Susan Rhine TOEFL Testing & ESL \$ 450

Extra-Curricular

1. Don Mersinger Int'l Soccer Coach \$ 1,500

6-18-02

Agenda Item #15
Collective Bargaining Report

Agenda Item #16

Litigation

Agenda Item #17

Acquisition and Disposition of Property

Agenda Item #18

Other Items

Agenda Item #19

Agenda Item #19

Adjournment

**Protection, Health, and Safety
Projects Schedule
Phase III & IV**

Phase III

ENVIRONMENTAL BARRIER PROJECTS & MISCELLANEOUS:	Estimated Budget										
Misc. ADA Improvements All campuses & DO	\$505,000										
Exit Door Modifications OCC	\$126,000										

Phase IV

Environmental Barriers FCC, LTC & WVC	\$366,300										
Exit Modifications WVC	\$61,700										
Roof Replacements OCC & WVC	\$128,400										

Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted
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05/31/2002

TENTATIVE
Protection, Health, Safety and ADA
Projects Schedule
Phase V and ADA

	Estimated Budget										
HVAC System Replacement FCC	\$263,800										
Natorium Mechanical Replacement LTC	\$272,300										
Acoustics & Pool Lighting Replacement LTC	\$102,900										
Structural System & Metal Components Repair LTC	\$171,400										
HVAC Systems-Student Union, Physical Plant & Applied Arts Replacement WVC	\$145,200										
PHASE V PROJECT TOTAL	\$955,600										
ADA PROJECTS FCC, LTC, OCC & WVC	\$158,510										
Gym Floor OCC	\$356,500										
GRAND TOTAL	\$1,470,610		Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted

05/31/2002

TENTATIVE
Protection, Health, Safety and ADA
Projects Schedule
Phase VI

	Estimated Budget										
Replace Energy Management Systems LTC, OCC, WVC	\$381,200										
Replace/Supplement HVAC Systems LTC, OCC, WVC	\$1,636,600										
Site Paving and Lighting FCC	\$35,800										
Exterior Rehabilitation FCC	\$160,400										
Replace Floor Drain Pipe LTC Crisp	\$26,600										
Replace Bleachers OCC	\$147,600										
GRAND TOTAL	\$2,388,200		Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted

05/31/2002