

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

February 21, 2006



Location:

**Olney Central College
305 West North Street
Olney, IL 62450**

**Dinner – 6:00 p.m. – Banquet Room
Meeting – 7:00 p.m. – Banquet Room**

**Illinois Eastern Community Colleges
Board Agenda**

**February 21, 2006
7:00 p.m.
Olney Central College**

1. Call to Order & Roll Call.....Chairman Lane
2. Disposition of Minutes..... CEO Bruce
3. Recognition of Visitors and Guests Bruce
 - A. Visitors and Guests
 - B. IECEA Representative
4. Public Comment
5. Reports
 - A. Trustees
 - B. Presidents
 - C. Cabinet
Coal Mining Technology/Telecom
6. Policy First Reading (and Possible Approval)..... Bruce
 - A. Family Military Leave 400.21
7. Policy Second Reading Bruce
 - A. None
8. Staff Recommendations for Approval
 - A. FY 2007-2011 Technology Plan Bruce
 - B. Diesel Technology Program Fee Bruce
 - C. Truck Driving Program Fees Bruce
 - D. Radiography Technology Program Fee..... Bruce
 - E. Facility Usage Fee Increase..... Bruce
 - F. IETC Grant Agreement Bruce
 - G. Statement of Final Construction Compliance Browning
9. Bid Committee Report Browning
10. District Finance
 - A. Financial Report Browning
 - B. Approval of Financial Obligations Browning
11. Chief Executive Officer's Report Bruce
12. Executive Session Bruce

- 13. Approval of Executive Session Minutes
 - A. Written Executive Session Minutes Bruce
 - B. Audio Executive Session Minutes..... Bruce
- 14. Approval of Personnel Report Bruce
- 15. Collective Bargaining Bruce
 - A. Settlement Agreement
- 16. Litigation Bruce
- 17. Acquisition and Disposition of Property..... Bruce
- 18. Other Items
- 19. Adjournment

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges – Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College – Community College District No. 529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White, and State of Illinois, held in the Cafeteria, at Lincoln Trail College, 11220 State Highway 1, Robinson, Illinois, Tuesday, January 17, 2006.

AGENDA #1 – “Call to Order & Roll Call” – Mr. James W. Lane, Jr., Chairman, who chaired the meeting, called the meeting to order at 7:00 p.m. and directed the Board Secretary, Mr. Harry Hillis, Jr., to call the roll.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

Mrs. Brenda K. Culver, Dr. George Andrew Fischer, Mr. Walter L. Koertge, Mr. James W. Lane, Jr., Dr. Larry Rost, Mr. Kevin C. Williams, Miss Marilyn J. Wolfe. Also present was Miss Laura Tiusaba Guzman, student trustee. Trustees absent: None. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Mr. Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.

Dr. Harry Benson, President of Wabash Valley College.

Dr. Jack Davis, President of Olney Central College.

Dr. Michael Dreith, President of Frontier Community College.

Dr. Carl Heilman, President of Lincoln Trail College.

Mr. Roger Browning, Chief Finance Officer.

Ms. Christine Cantwell, Associate Dean of Academic & Student Support Services.

Mr. Alex Cline, Director of Information & Communications Technology.

Ms. Kathleen Pampe, Associate Dean, Career Education & Economic Development.

Ms. Pamela Schwartz, Associate Dean of Institutional Development.

Mr. George Woods, Dean of Workforce Education.

Abbreviations Used in Minutes:

BITS – Business Industry Training Services

DO – District Office

DOC – Department of Corrections

FCC – Frontier Community College

HLC – Higher Learning Commission

ICCB – Illinois Community College Board

ICCTA – Illinois Community College Trustees Association

IECC – Illinois Eastern Community Colleges

IECCEA – Illinois Eastern Community Colleges Education Association

LCC – Lawrence Correctional Center

LTC – Lincoln Trail College

OCC – Olney Central College

PHS – Protection, Health & Safety

RCC – Robinson Correctional Center

SURS – State Universities Retirement System

WED – Workforce Education
WVC – Wabash Valley College

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes of the regular meeting, Tuesday, December 13, 2005, were presented for disposition.

Board Action: Mr. Williams made a motion to approve minutes of the foregoing meeting as prepared. Mr. Koertge seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion carried.

AGENDA #3 – “Recognition of Visitors & Guests” –

#3-A. Visitors & Guests: Visitors & guests present were recognized.

#3-B. IECCEA Representative: None.

AGENDA #4 – “Public Comment” – None.

AGENDA #5 – “Reports” –

#5-A. Report from Trustees: None.

#5-B. Report from Presidents: Written reports from each of the four colleges were noted.

#5-C. Report from Cabinet: None.

AGENDA #6 – “Policy First Readings (and Possible Approval)” – None.

AGENDA #7 – “Policy Second Readings” – None.

AGENDA #8 – “Staff Recommendations for Approval” – The following staff recommendations were presented for approval.

#8-A. Amendment to Existing FY06 DOC Contracts: The Illinois Department of Corrections (DOC) has proposed amendments to FY06 contracts for educational services at the Lawrence Correctional Center and the Robinson Correctional Center. The changes increase vocational income by \$778.00 at Lawrence and \$2,801.00 at Robinson because of an ICCB vocational reimbursement rate increase. DOC also proposes to decrease the personnel services line item at Lawrence for \$2,613.00 because of the lower salary of a beginning instructor. This reduction then causes a decrease of \$261.00 in indirect costs at Lawrence. By agreement, Robinson Correctional Center personnel line item was increased by \$2,613.00 and indirect costs were increased by \$261.00. The CEO recommended approval.

Board Action: Mr. Williams made a motion to approve the amendment to the FY06 contracts with the Illinois Department of Corrections as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-B. Gingerbread House Daycare Affiliation Agreement – Robinson: The CEO recommended approval of a new Affiliation Agreement between Illinois Eastern Community Colleges and the Gingerbread House Daycare Center, Robinson, Illinois. This is the standard affiliation agreement utilized by the District.

Board Action: Miss Wolfe made a motion to approve the Affiliation Agreement with Gingerbread House Daycare Center as recommended. Dr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-C. Gingerbread House Daycare Observation Agreement – Robinson: The CEO recommended approval of a new Observation Agreement between Illinois Eastern Community Colleges and the Gingerbread House Daycare Center, Robinson, Illinois. This is the standard observation agreement utilized by the District.

Board Action: Mr. Williams made a motion to approve the new Observation Agreement with Gingerbread House Daycare Center as recommended. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-D. Lawrence County Health Department Observation Agreement – Lawrenceville: The CEO recommended approval of a new Observation Agreement between Illinois Eastern Community Colleges and the Lawrence County Health Department, Lawrenceville, Illinois. This is the standard observation agreement utilized by the District.

Board Action: Dr. Rost made a motion to approve the new Observation Agreement with Lawrence County Health Department as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-E. Acceptance of HLC Final Action on Accreditation: On December 23, 2005, IECC was officially notified by the Higher Learning Commission (HLC) that IECC has been reaccredited until 2014-2015 with a monitoring report on student assessment due in 2008. In 2003, IECC began the accreditation process by preparing a Self-Study of the operations of the District. The Self-Study was approved by the Board of Trustees in late 2004 and submitted to the HLC for its review and comment. In April of 2005, IECC was host to an eight person visitation team. Subsequent to that visit, the team submitted a report to the HLC and IECC prepared a timely response to the evaluation report. The evaluation report was then reviewed by a Readers Panel, which submitted a report to the full commission. At the HLC meeting of December 5, 2005, the Institutional Actions Council voted to continue the accreditation of IECC. The HLC Board of Trustees validated the Council action on December 16, 2005, which ended the accreditation process. The steering committee was co-chaired by Jack Davis and Pam Schwartz. The co-chairs were assisted by editor Dr. Harry Benson, who drafted a seamless Self-Study from the work of more than 12 committees so that the document read as if written by a single author. The

CEO recommended acceptance of the final action of the HLC notifying IECC of continued accreditation for an additional ten years.

Board Action: Mr. Williams made a motion to accept the HLC final report on accreditation as recommended. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-F. Bridger Management Agreement: The Bridger Company, Darien, Illinois, is an administrative services consulting firm which has developed a specialty in working with small and mid sized colleges to reduce costs and develop revenues on the non-academic side of the budget. Bridger identifies and implements practical and effective solutions for community colleges to control non-academic expenses by improving services and capturing savings in the areas of property asset management and service contracts. Bridger has been able to achieve cost savings by a review of: operating budgets; district labor productivity and labor planning; energy management; contracts dealing with physical plant maintenance; telecommunications contracts; and technology costs. The company could complete the assessment of IECC in six to eight weeks following receipt of required data from the District. Cost of the assessment is a flat fee of \$15,000. If the Board should decide to use Bridger beyond the assessment study, the fee paid would be credited toward any additional management services. The CEO recommended that Bridger be retained to conduct a management review of IECC's processes to identify available savings.

Board Action: Mrs. Culver made a motion to retain the services of Bridger Company to conduct a management review of IECC processes as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-G. Crossroads Workforce Investment Board Lease: For several years, IECC has leased space in the Illinois Employment and Training Center (IETC), located on Main Street in Olney, to the Crossroads Workforce Investment Board (CWIB). Within recent weeks, there has been a major change in the leadership of CWIB and service contracts have been prepared and submitted to partners, like IECC, for approval. The Service Contract that is being recommended for approval is similar to the contract IECC prepared and submitted to CWIB. The CEO recommended approval of the service contract with the Crossroads Workforce Investment Board as presented.

Board Action: Mr. Williams made a motion to approve the Service Contract with the Crossroads Workforce Investment Board as recommended. Miss Tiusaba seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #9 – “Bid Committee Report” –

#9-A. IECC – HVAC Upgrade & Supplement – OCC & WVC: Mr. Browning presented the recommendation of the Bid Committee and Marion Poggas of Image Architects, to accept the bid of Merz Sheet Metal, Inc., Effingham, IL, for a total of \$470,783.00 for HVAC Upgrade and Supplement at OCC and WVC, Division III, Mechanical Work. The recommendation includes the base bid of \$429,848.00, plus three alternate bids of \$15,985.00 (WVC Spencer Conference Room HVAC), \$6,955.00 (WVC Natatorium heat exchanger), and \$17,995.00 (OCC Computer Rooms air conditioning controls). Source of Funds: PHS – Phase 8.

Recommendation: The CEO recommended approval of the foregoing recommendation of the Bid Committee as outlined.

Board Action: Mrs. Culver made a motion to accept the foregoing recommendation of the Bid Committee to accept the bid of Merz Sheet Metal for HVAC upgrade and supplement, mechanical work, as outlined. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #10 – “District Finance” – The following District financial matters were presented:

#10-A. Financial Reports: The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$3,081,023.77, as of December 31, 2005.

#10-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for January 2006, totaling \$714,817.48, were presented for approval.

Board Approval for Payment of Financial Obligations: Miss Wolfe made a motion to approve payment of District financial obligations for January 2006, in the amounts listed, and payments from the revolving fund for December 2005. Miss Tiusaba seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #11 – “Chief Executive Officer's Report” – Mr. Bruce presented informational reports relative to the following topics:

1. Geoff Obrzut Visit (President & CEO of ICCB).
2. Verizon Visit & LTC Teamwork – Dan Bruneau, Jamie Henry, Laura Johnson.
3. DOC Correspondence – Re: Small Business Department Presentation.
4. Building Trades Certificate Approved.
5. Paraprofessional Test Preparation Course Delivery Support Proposal (Grant \$11,900).
6. Perkins Strand Grant Notification – \$80,000.
7. Enrollment Report – District Up 4%.

AGENDA #12 – “Executive Session” – The Board of Trustees did not hold an executive session at this meeting.

AGENDA #13 – “Approval of Executive Session Minutes” – The Board of Trustees did not hold an executive session at the meeting on December 15, 2005.

AGENDA #14 – “Approval of Personnel Report” – The CEO presented the following amended Personnel Report and recommended approval.

400.1. Employment of Personnel

A. Faculty

1. Holly Farley, Nursing Instructor, effective January 4, 2006.

400.2. Temporary Employment

A. Faculty

1. Shirley Redding, Nursing Instructor for Spring Semester only, effective January 30, 2006.

400.3. Request for Approval of Proposed Non-College Employment

A. Faculty

- Amie Mayhall, McGraw-Hill Companies, approximate time 78 days/468 hours.

400.4. Resignation

A. Classified

1. Brandi Jittjumnongk, LTC, resignation effective February 1, 2006.

Personnel Report Addendum

400.5. Retirement

A. Classified

1. Audrey Tice, Administrative Assistant to the President, WVC, retirement effective May 31, 2006.

#14-A. Board Action to Amend Personnel Report: Mr. Koertge made a motion to amend the Personnel Report, to add an addendum containing Section 400.5 as recommended. Dr. Fischer seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion carried.

#14-B. Board Action to Approve Personnel Report: Dr. Fischer made a motion to approve the foregoing amended Personnel Report as recommended. Mrs. Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #15 – “Collective Bargaining” –

AGENDA #16 – “Litigation” – None.

AGENDA #17 – “Acquisition & Disposition of Property” – None.

AGENDA #18 – “Other Items” – None.

AGENDA #19 – “Adjournment” – Mr. Koertge made a motion to adjourn. Dr. Rost seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared the “Ayes” have it, the motion carried, and the meeting adjourned at 7:50 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #1

Agenda Item #1

Call to Order & Roll Call

Agenda Item #2

Disposition of Minutes

Agenda Item #3

Recognition of Visitors and Guests

- A. Visitors and Guests**
- B. IECCEA Representatives**

Agenda Item #4

Public Comment

Agenda Item #5

Reports

- A. Trustees**
- B. Presidents**
- C. Cabinet**
 - Coal Mining Technology/Telecom**

Agenda Item #6

Policy First Reading (and Possible Approval)

A. Family Military Leave 400.21

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: February 21, 2006
RE: Family Military Leave Policy

IECC currently complies with state legislation dealing with military leave for its employees.

The Military Leave Act has been changed to allow family military leave if an IECC employee's spouse or parent is called into military service lasting more than 30 days.

The policy change proposed will allow IECC employees, who have a family member called into military service, Family Military Leave. To qualify an employee must have worked for IECC for at least twelve months and for at least 1250 hours of service during that same twelve month period. The leave is limited to 30 days of unpaid leave and requires that the employee exhaust accrued vacation, floating holiday, personal and compensatory time before Family Military Leave would become operative.

The leave will not impair an employee's position or seniority or any other term or condition of employment when they return to employment.

I ask the Board's approval of this policy change.

TLB/rs

Attachment

Military Leave (400.21)

Date Adopted: May 20, 1997

Revised: May 18, 2004

Revised: February 21, 2006

Employee Military Leave

In accordance with the Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA), the Illinois Veterans Service Men's Employment Tenure Act 330 ILCS 60/1, and the Military Leave Act 5 ILCS 325/1, employees shall be granted military leaves of absence for the performance of duty for training, initial active duty for training, inactive duty training, and full-time National Guard duty.

Employees are required to provide advance notice, either in writing or orally, to their supervisor as soon as possible so that work schedules may be arranged consistent with operating needs. This requirement shall be excused for military necessity, which prevents employees from giving notice or circumstances whereby it is impossible or unreasonable for employees to provide notice.

Employees on military leave are entitled to group insurance coverage as provided by the Board of Trustees. Employees who elect dependent insurance coverage must make arrangements for payment of premiums while on unpaid leave. Employees on military leave will continue to accrue seniority and other benefits (e.g., vacation) while on leave. Employees on military leave are also entitled to salary continuation under the following circumstances:

1. Annual training leave: employee receives his or her regular compensation from employer.
2. Basic training leave: employee is entitled to receive compensation equal to the difference between his or her military pay and regular compensation from employer, provided military pay is less than his or her regular compensation.
3. Special or advanced training leave: employee is entitled to receive, for up to 60 days of such training, the difference between his or her military pay and regular compensation, provided military pay is less than his or her regular compensation.

Employees may elect to receive payment for vacation days in accordance with Board policy.

Employees may elect to continue contributions at their own expense to pension plans during unpaid military leave or to make up missed contributions over the lesser of five years or three times the length of the military service.

Upon satisfactory completion of military service and timely notice of intent to return to work, employees shall have reemployment rights applicable under state and federal law.

~~This policy~~ *The above section* is not applicable to temporary full-time or part-time employees who have brief or non-recurrent positions and who have no reasonable expectation that their employment will continue indefinitely or for a significant period of time.

Family Military Leave

In accordance with the Family Military Leave Act (Public Act 094-0589), employees shall be granted family military leave if they are the spouse or parent of a person called to military service lasting longer than 30 days with the State or United States pursuant to the orders of the Governor or the President of the United States. To qualify for family military leave an employee must have worked for the District for at least 12 months and worked at least 1,250 hours of service during the 12-month period immediately preceding the commencement of the leave.

Employees who qualify for family military leave shall be allowed to take up to 30 days of unpaid family military leave during the time that Federal or State deployment orders are in effect, subject to the conditions set forth in this policy.

An employee may not take family military leave as provided in this policy until he or she has exhausted all accrued vacation, floating holiday, personal, compensatory time and any other paid leave that may be granted to the employee, except sick leave and disability leave.

Employees shall give at least 14 days notice of the intended date upon which the family military leave will commence if leave will consist of 5 or more consecutive work days. When able, the employee shall consult with his or her supervisor to schedule the leave so as to not unduly disrupt the operation of the District. Employees who take family military leave for less than 5 consecutive days shall give their supervisor advanced notice as is practicable. The District may require certification from the proper military authority to verify the employee's eligibility for the family military leave requested.

Any employee who takes family military leave, upon expiration of the leave, shall be entitled to be restored to the position held by the employee when the leave commenced or to a position with equivalent seniority status, employee benefits, pay and other terms and conditions of employment. This section does not apply if the District proves that the employee was not restored as provided in this section because of conditions unrelated to the employee's exercise of rights under this policy.

During any family military leave taken under this policy, the District shall make it possible for the employee to continue their benefits at the employee's expense. The employee will not accrue paid leave time during family military leave.

Agenda Item #7

Policy Second Reading

None

Agenda Item #8

Staff Recommendations for Approval

Agenda Item #8A

FY 2007-2011 Technology Plan

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: January 21, 2006
RE: Technology Plan FY 2007-2011

Each year the Board updates our five year technology plan by extending the plan by one year.

Alex Cline, Director of Information Technology, works with a committee comprised of staff members from each of the four colleges and Workforce Education.

The updated plan sets forth the accomplishments of the prior year and the agenda for next year and the projects for the remaining four years of the plan.

I ask the Board's approval of the FY 2007-2011 Technology Plan.

TLB/rs

Attachment

Illinois Eastern Community Colleges

TECHNOLOGY PLAN FY 2007 - 2011



F

Frontier Community College

L

Lincoln Trail College

O

Olney Central College

W

Wabash Valley College

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The IECC staff and students wish to express a special thank you to the Technology Committee members.

TECHNOLOGY COMMITTEE MEMBERS

Roger Browning

Charlotte Bruce

Chris Cantwell

Alex Cline, Chairperson

Matt Fowler

John Highhouse

Jervaise McGlone

LaVonna Miller

Penny Quinn

George Woods

Submitted to Cabinet:

Submitted to Board of Trustees:

**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT No. 529**

MISSION

The mission of Illinois Eastern Community Colleges District 529 is to provide excellence in teaching, learning, public service, and economic development.

PURPOSES

The District is committed to high academic standards for pre-baccalaureate, career and technical education that sustain and advance excellence in learning. The mission is achieved through a variety of programs and services that include, but are not limited to:

- Educational programs, including pre-baccalaureate, career and technical degrees and certificates that prepare a diverse student body for transfer to a four-year institution of higher education or entry into a multicultural global workplace;
- program, course, and institutional goals that have identifiable and measurable learning outcomes that are clearly understood by students;
- utilization of resource-sharing partnerships to expand, retrain, and strengthen the industrial base of southeastern Illinois;
- academic programs and institutional services that are reviewed and revised on a scheduled timeframe with a focus on accountability relative to planning, student and program assessment, and learning outcomes;
- development of partnerships with pre-K through high schools allowing for the smooth transition and progression of students through life-long learning;
- adult and continuing education designed to meet the immediate and long-term needs of the residents in the District;
- programs in remedial education, which assist District residents in attaining skills and abilities needed to enter and complete college-level programs;
- student advisement, counseling, and placement services for the purpose of assisting students in choosing a program of study, transferring to a four-year institution, entering employment, or completing certificate or course goals;
- curricula and services that are developed and updated, as necessary, to meet both short- and long-term needs of the residents of the District;
- community education and community service activities that provide a cultural and intellectual resource center for the area as well as identifying and honoring multi-cultural and diversity within our communities;
- professional enrichment and growth experiences for college, faculty, administrators, and staff which will improve and enhance instruction and service; and,
- resources, facilities, staff, and equipment to support all program and service components of the college.

TECHNOLOGY PLAN FY 2007 – FY 2011

EXECUTIVE SUMMARY

With the support and commitment of the Board of Trustees, staff, faculty and administration, IECC continues to improve the technological resources available throughout the district. The FY 2007 – FY 2011 Technology Plan serves as a review of FY 2006 technology projects and outlines current and future technological needs. The goal of the plan is to improve technological services for faculty, staff, and students within the projected budget.

A Technology Committee comprised of employees throughout the IECC District provided input and guidance for the plan. This Committee identified technological resources needed to better serve the citizens of District 529 and developed a Technology Plan that:

- is supported by the four colleges, workforce education, and district office and includes their full commitment to the implementation of the adopted plan.
- is cost-effective, with regard given to present and anticipated financial resources.
- is developed with input from key officers from each college and the district office with full consideration given to the American Disabilities Act and the need to accommodate access for the physically challenged.
- ensures investments in technologies that will provide a sound, reliable infrastructure.
- focuses on major technology needs outside of the normal operating budget and grant funds.

TECHNOLOGY VISION FOR ILLINOIS EASTERN COMMUNITY COLLEGES

IECC has actively built a substantial technology foundation rapidly adopting a significant amount of technology. The district now must accomplish the task of utilizing the power of the new technology in order to maximize the educational benefits to the citizens of District 529.

Technology changes on a regular basis, therefore, the Technology Plan is a “living” document that will be updated on an annual basis. The plan is a blueprint for tomorrow that sets forth IECC’s information technology vision, strategic directions, and action plans for achieving the empowerment of the district’s community through information technology. Empowering IECC through information technology entails supporting the academic experience for students, strengthening the mission of faculty and staff, and expanding the district’s ability to serve the community.

FISCAL YEAR 2006 TECHNOLOGY PLAN ACCOMPLISHMENTS

The Technology Plan projects are grouped in the following categories: administrative systems, network infrastructure, telecommunications, software, and other technology resources. Below are status updates for the FY 2006 projects.

STATUS UPDATE

Administrative Systems

<i>PROJECT</i>	<i>STATUS</i>	<i>NOTES</i>
HP 9000 Hardware Upgrade	✓ Completed	New HP hardware was purchased and installed in October of 2005.
Oracle License Upgrade	✓ Completed	Purchased Oracle license upgrade to support Banner system. **This was an unanticipated project.**

Network Infrastructure

<i>PROJECT</i>	<i>STATUS</i>	<i>NOTES</i>
Networking Equipment	● In Progress	Replacement network switches will be purchased in January of 2006.

Telecommunications

<i>PROJECT</i>	<i>STATUS</i>	<i>NOTES</i>
Telephone PBX Software Upgrades	N/A	No Projects for FY 2006

Software

<i>PROJECT</i>	<i>STATUS</i>	<i>NOTES</i>
Computer Software Licenses	● In Progress	The following District-wide software licenses were purchased: Microsoft Office 2003, Norton Antivirus, Deepfreeze, Backup Exec, and File Maker Pro. The following District-wide LRC software subscriptions were also purchased: Lexis Nexis, The Chronicle of Higher Education, Facts on File, ProQuest and CQ Researcher.

Other Technology Resources

<i>PROJECT</i>	<i>STATUS</i>	<i>NOTES</i>
Personal Computer Replacements	• In Progress	Computer bids requests were released in January 2006 and Approximately 200 computers will be replaced.
Other Technology Needs	• In Progress	Purchased technology equipment and software based on campus needs.
Computer Projection Units	✓ Completed	Purchased and installed 10 computer projection units.

FIVE YEAR TECHNOLOGY GOALS FY 2007 – FY 2011

The improvements and recommendations established through the Technology Plan are listed below as goals in the areas of administrative systems, network infrastructure, telecommunications, software, and other technology resources. The goals and activities of the Technology Plan are not a wish list, but represent the cost for improvements, upgrades and maintenance necessary to provide the technological resources required by the IECC district. These projects represent technology needs outside the normal operating budget and grant funds.

GOAL 1: MAINTAIN AND UPGRADE SYSTEMS IN SUPPORT OF ADMINISTRATIVE OPERATIONS

Activity 1: Upgrade the hardware that supports Banner, the centralized administrative software system. This system contains the core information required for day-to-day operations at IECC including financials, human resources, student records, and financial aid. Additional software demands from Banner upgrades, web access, online reporting, and imaging system access require additional computing capacity.

Activity 2: The IECC district utilizes laptops to communicate with the Board of Trustees. As with all personal computers, the laptops must be upgraded every four to five years.

GOAL 2: MAINTAIN AND UPGRADE THE DISTRICT'S NETWORK INFRASTRUCTURE

Activity 1: Upgrade the existing local area network equipment. Increases in both instructional and administrative network applications drive the need for faster network access; therefore, we must annually upgrade the networking switches and routers to accommodate the traffic demands.

Activity 2: Upgrade the multiple rack-mounted web servers to provide system load balancing protection against equipment failure. This hardware is required to support online information.

Activity 3: Upgrade the college administrative file servers. Each campus utilizes file servers for network user and directory services, domain name service, print services and storage. As the data storage needs grow, the server hardware must be upgraded.

Activity 4: Upgrade the central network operating system servers to support: network user and directory services, domain name service, print services and storage.

Activity 5: Upgrade the battery backup and surge protection devices in equipment closets to prevent equipment damage caused by power fluctuations.

Activity 6: Upgrade the campus instructional network file servers to provide network user and directory services, domain name service, print services and storage.

GOAL 3: ENHANCE THE CURRENT TELECOMMUNICATIONS NETWORK

Activity 1: Upgrade the Telephone PBX software and hardware to most current releases. The telephone PBXs are very similar to other computer equipment and require periodic updates.

GOAL 4: UPGRADE SOFTWARE LICENSING

Activity 1: As with all areas of technology, software applications change rapidly. IECC must teach and use the most current software applications to give both students and employees the tools needed to compete in today's marketplace. Applications such as the Microsoft Office Suite, Microsoft Windows and Norton Antivirus, just to name a few, are installed on almost every computer throughout the district. WebCT, the district's course management software, also requires an annual licensing fee. Therefore, an annual line item to upgrade and maintain software applications is needed.

Activity 2: Many research materials are now available online and are accessible by purchasing annual software subscriptions. Purchasing access to the online materials as a district provides district-wide access to the information and takes advantage of quantity discounts. Subscriptions include: The Chronicle of Higher Education, CQ Researcher, Lexis-Nexis Academic Universe and ProQuest Nursing Journals.

GOAL 5: MAINTAIN AND UPGRADE OTHER TECHNOLOGY RESOURCES

Activity 1: Replace 200 desktop computers per year. The lifecycle of a desktop computer ranges from three to five years. A line item to ensure the replacement of outdated computers is critical.

Activity 2: Due to the elimination of the ICCB Advanced Technology Grant funding, the Committee recommends allocating funds to support technology needs previously funded by the grant. Purchases from this line item will be based on the Advanced Technology Grant guidelines and left to the discretion of the CEO, CFO, Director of IT, College Presidents, and College Deans. The distribution will be: FCC: \$20,000, LTC: \$20,000, OCC: \$20,000, WVC: \$20,000, WE: 10,000.

Activity 3: Purchase computer projection units to display computer images on a large screen.

Technology Plan Budget FY 2007 - 2011

1 Administrative Systems

Activity	Description	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
TOTALS						
1	HP 9000 Hardware Upgrade	\$0.00	\$0.00	\$15,000.00	\$0.00	\$10,000.00
2	Laptop Upgrades	\$13,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
Administrative Systems Totals		\$13,000.00	\$0.00	\$15,000.00	\$0.00	\$25,000.00

2 Network Infrastructure

Activity	Description	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
TOTALS						
1	Network Equipment	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
2	Web Servers	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00
3	College Administrative File Servers	\$0.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00
4	Network Servers	\$0.00	\$50,000.00	\$15,000.00	\$0.00	\$15,000.00
5	Network Power Backup and Surge Protection	\$0.00	\$13,000.00	\$0.00	\$0.00	\$0.00
6	Instructional File Servers	\$20,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00
Network Infrastructure Totals		\$80,000.00	\$93,000.00	\$75,000.00	\$90,000.00	\$75,000.00

3 Telecommunications

Activity	Description	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
TOTALS						
1	Telephone System Software Upgrades	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
Telecommunications Totals		\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00

4 Software

Activity	Description	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
TOTALS						
1	Software Upgrades	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00
2	Online Software Subscriptions	\$12,000.00	\$12,000.00	\$15,000.00	\$15,000.00	\$15,000.00
Software Totals		\$72,000.00	\$72,000.00	\$75,000.00	\$75,000.00	\$75,000.00

Agenda Item #8B

Diesel Technology Program Fee

Agenda Item #8B

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: February 21, 2006
RE: Diesel Technology Program Fee

Students in the Diesel Technology Program at Wabash Valley currently pay the rental fee for uniforms. This requires the uniform company to deal with each individual student for payment.

Dean Matt Fowler and the instructor of the course have made arrangements to have the college rent the uniforms under one contract and make payment using college funds. This results in a reduced cost for the student.

By requiring a \$110.00 per semester fee, the student is also allowed to apply for financial aid and have this amount paid as part of his award, which could result in a reduced cost to the student.

I ask the Board's approval of this Diesel Technology Program fee. This fee would be effective Fall Semester 2006.

TLB/rs

Agenda Item #8C

Truck Driving Program Fees

Agenda Item #8C

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: February 21, 2006
RE: Truck Driving Program Fee Increase

Students in the Truck Driving Program at Wabash Valley College currently pay a \$35.00 per hour fee to cover the cost of diesel fuel used during behind the wheel training.

Because of the increased cost of diesel fuel, it is proposed that the fee be increased to \$45.00 per hour. This fee would be effective March 13, 2006.

I ask the Board's approval of this program fee increase.

TLB/rs

Agenda Item #8D

Radiography Technology Program Fee

Agenda Item #8D

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: February 21, 2006
RE: Radiography Technology Program Fee

Students enrolled in radiology programs are required to wear film badges which are processed and reissued monthly. The cost to the District for a typical student is approximately \$44.90 for a ten month academic year. Students are also required to have an x-ray marker, which costs an additional \$10.00.

To defray the costs of these badges and markers, it is proposed that students pay a \$20.00 fee for each of the courses in the Radiology Program. This would result in the typical Radiology Program student paying \$40.00 per academic year. This fee would be effective Fall Semester 2006.

I ask the Board's approval of this Radiography Technology Program Fee.

TLB/rs

Agenda Item #8E

Facility Usage Fee

Agenda Item #8E

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: February 21, 2006
RE: Facility Usage Fee

IECC students enrolled for six hours or more currently pay a \$5.00 per semester parking fee.

It is proposed that IECC replace this parking fee with a \$5.00 per semester facilities usage fee. The funds derived will continue to be used for parking lot maintenance, but also could be used for other facilities maintenance needs. This change would be effective Fall Semester 2006.

I ask the Board's approval of this change in the name of the existing fee.
TLB/rs

Agenda Item #8F

IETC Grant Agreement

Agenda Item #8F

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: February 21, 2006
RE: Contract for Dislocated Worker Services

IECC currently operates a Dislocated Worker Program pursuant to a contract with Lake Land College. The contract allows the expenditure of \$245,947.00 for the provision of Dislocated Services at IECC's Center, located on Main Street, Olney.

The contract proposed by Lake Land College is virtually identical to contracts we have had with Lake Land College for over a decade. Our relationship with Lake Land continues to be an excellent one, and they have treated us appropriately over a substantial period of time.

Therefore, I ask the approval of the proposed new contract.

TLB/rs

Agenda Item #8G

Statement of Final Construction Compliance

Agenda Item #8G

MEMORANDUM

TO: Terry L. Bruce
FROM: Roger Browning
DATE: February 21, 2006
RE: Statement of Final Construction Compliance

IECC is required by the Illinois Community College Board (ICCB) to take Board action on Protection, Health and Safety, Capital Renewal and state and locally funded projects completed each year.

Attached is a statement of final construction compliance for the Roof Replacement on the WVC Science Building PHS project as required by the ICCB. I request that the Board approve this attached statement of final construction as presented so that it may be submitted to the ICCB.

<u>Project Number</u>	<u>Project Name</u>	<u>Actual Cost</u>	<u>Funds</u>
1654-1204	Roof Replacement/Science Building- WVC	\$280,928	TE

RB/cr

Attachment

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Image Architects
1118 West Main
P.O. Box 850
Carbondale, IL 62901

Final cost of the project:

Approved Budget \$325,200.00 Actual Cost \$280,928.00

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

_____ Architect/Engineer's Signature _____ Date

001-010485
_____ Illinois Registration or License Number Seal

Approved by the Illinois Eastern Community Colleges Board of Trustees

Date February 21, 2006

Signed _____, Chairperson

_____, Secretary

Agenda Item #9

Bid Committee Report

BID COMMITTEE REPORT

FEBRUARY 21, 2006

IECC

1. Computers
2. Asbestos Abatement – LTC North Campus

TO: Board of Trustees

FROM: Bid Committee

SUBJECT: Bid Recommendation –Computers

DATE: February 21, 2006

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

The Bid Committee recommends acceptance of the bids received that meet all specifications listed below.

VENDORS	DESCRIPTION	QTY	UNIT	BID
Dell Computers Round Rock, TX	Desktop Computers 3.0 GHz #3	186	\$ 664.00	\$123,504.00
	Desktop Computers 3.4 GHz #4	53	769.00	40,757.00
		Total 239		
Charley Robinson, IL	17" Flat Screen Monitor	55	209.00	11,495.00
	19" Flat Screen Monitor	9	257.00	2,313.00
	Notebook 2.0GHz	29	1,243.00	36,047.00
Gateway N. Sioux City, SD	17" Adjustable Flat Screen Monitor	23	253.00	5,819.00
	19" Adjustable Flat Screen Monitor	9	298.00	2,682.00
TOTAL				\$222,617.00

A bid tabulation sheet is attached.

Respectfully submitted,
 Roger Browning
 Alex Cline
 Harry Hillis, Jr.

Source of Funds: Various, District Wide, Tech Plan

Department: Various District Wide

Rationale for Purchase: Replacements/Upgrades

The "Advertisement for Bids" was placed in the Robinson Daily News for one (1) day.

COMPUTER BID TABULATION

DESCRIPTI ON	QTY		Automated Office Solutions, Inc. Evansville, IN	Charley Robinson, IL	Dell Computers Round Rock, TX	Gateway Companies N. Sioux City, SD	Grace Computers Salt Lake City, UT		KOI Computers Lombard, IL
DESKTOPS: 3.0 GHz #1	1-100		\$679.00	\$697.00	\$689.00	\$680.00	\$670	\$659	\$670.00
	101-200		679.00	697.00	669.00	680.00	.42	.76	670.00
	201-300		679.00	697.00	644.00	680.00	668.	657.	670.00
	301+		679.00	697.00	619.00	680.00	42	76	670.00
						665.	654.		
						42	76		
						660.	649.		
						42	76		
3.4 GHz, #2	1-100		799.00	852.00	786.00	808.00	804.	793.	790.00
	101-200		799.00	852.00	769.00	808.00	17	51	790.00
	201-300		799.00	852.00	749.00	808.00	802.	791.	790.00
	301+		799.00	852.00	724.00	808.00	17	51	790.00
						799.	788.		
						17	51		
						794.	783.		
						17	51		
3.0 GHz w/disk drive #3	1-100		689.00	707.00	709.00	690.00	676.	665.	689.00
	101-200	1	689.00	707.00	689.00	690.00	42	76	689.00
	201-300	8	689.00	707.00	664.00	690.00	674.	663.	689.00
	301+	6	689.00	707.00	639.00	690.00	42	76	689.00
							671.	660.	
						42	76		
						666.	655.		
						42	76		
3.4 GHz w/disk drive #4	1-100		809.00	862.00	809.00	818.00	810.	799.	809.00
	101-200	±	809.00	862.00	789.00	818.00	17	51	809.00
	201-300	5	809.00	862.00	769.00	818.00	808.	797.	809.00
	301+	3	809.00	862.00	744.00	818.00	17	51	809.00
		2					805.	794.	
		3					17	51	
						800.	789.		
						17	51		
MONITORS 17" FLAT	1-20		238.00	209.00	No-bid	225.00	236.50		238.00
	21-40		238.00	209.00		225.00	232.20		238.00
	41-60		238.00	209.00		225.00	225.75		238.00
	61+		238.00	209.00		225.00	221.45		238.00
17" FLAT w/ Adjustable stand	1-20		No-bid	267.00	269.00	253.00	271.44		No-bid
	21-40			267.00	259.00	253.00	265.42		
	41-60			267.00	249.00	253.00	258.05		
	61+			267.00	239.00	253.00	253.13		
19" FLAT	1-20		293.00	257.00	No-bid	268.00	273.90		293.00
	21-40		293.00	257.00		268.00	268.92		293.00
	41-60		293.00	257.00		268.00	261.45		293.00
	61+		293.00	257.00		268.00	256.47		293.00
19" FLAT w/ Adjustable stand	1-20		No-bid	329.00	329.00	298.00	345.11		No-bid
	21-40			329.00	319.00	298.00	338.84		
	41-60			329.00	309.00	298.00	329.43		
	61+			329.00	299.00	298.00	323.15		
NOTEBOO KS: 2.0 GHz	1-9		1357.00	1254.00	1534.00	1529	1320	1308.95	1470.00
	10-19		1357.00	1243.00	1504.00	.00	.00	1303.95	1470.00
	20-29		1357.00	1243.00	1474.00	1529	1320	1298.95	1470.00
	30+		1357.00	1243.00	1424.00	.00	.00	1293.95	1470.00
						1529	1320		
						.00	.00		
					1529	1320			
					.00	.00			

DESKTOP COMPUTER SPECIFICATIONS #1

<i>COMPUTER SYSTEM COMPONENT</i>	<i>REQUIRED SPECIFICATION</i>		<i>BIDDER PROPOSED</i>	
Processor and Motherboard	Intel Pentium 4, 3.0 GHz processor with minimum 800MHz FSB			
Hard Drive	Minimum 80GB 7200 RPM SATA (NTFS format)			
Memory	1 GB RAM with available expansion slots			
Video Card	Integrated Graphics with up to 64 MB Dynamic Video Memory or 64 MB AGP or PCIe video card			
Optical Drive 1	DVD Drive			
Sound Card	Integrated Sound Blaster compatible audio			
Speakers	No speakers			
Keyboard	USB 104 Key Enhanced			
Mouse	Microsoft USB Optical with scroll wheel			
Network Card	Integrated 10/100/1000 Twisted Pair Ethernet			
External Ports	6 USB 2.0 Ports (2 front – upper ½ of case preferred, 4 rear) 1 Parallel 1 Headphone jack (front), 1 Microphone jack (front preferred)			
Case	Black Mini-Tower Chassis with an open design for easy serviceability			
Operating System	Microsoft Windows XP Professional with most recent Service Packs installed (NTFS format)			
	1-100	101-200	201-300	300+
Base Unit Pricing (monitor not included)	\$	\$	\$	\$

DESKTOP COMPUTER SPECIFICATIONS #2

<i>COMPUTER SYSTEM COMPONENT</i>	<i>REQUIRED SPECIFICATION</i>		<i>BIDDER PROPOSED</i>	
Processor and Motherboard	Intel Pentium 4, 3.4 GHz processor with minimum 800MHz FSB			
Hard Drive	Minimum 120GB 7200 RPM SATA (NTFS format)			
Memory	1 GB RAM with available expansion slots			
Video Card	Integrated Graphics with up to 64 MB Dynamic Video Memory or 64 MB AGP or PCIe video card			
Optical Drive 1	DVD Drive			
Optical Drive 2	CD-RW			
Sound Card	Integrated Sound Blaster compatible audio			
Speakers	No speakers			
Keyboard	USB 104 Key Enhanced			
Mouse	Microsoft USB Optical with scroll wheel			
Network Card	Integrated Gigabit (10/100/1000)			
External Ports	6 USB 2.0 Ports (2 front – upper ½ of case preferred, 4 rear) 1 Parallel 1 Headphone jack (front) 1 Microphone jack (front preferred)			
Case	Black Mini-Tower Chassis with an open design for easy serviceability			
Operating System	Microsoft Windows XP Professional with most recent Service Packs installed (NTFS format)			
	1-100	101-200	201-300	300+
Base Unit Pricing (monitor not included)	\$	\$	\$	\$

DESKTOP COMPUTER SPECIFICATIONS #3

<i>COMPUTER SYSTEM COMPONENT</i>	<i>REQUIRED SPECIFICATION</i>		<i>BIDDER PROPOSED</i>	
Processor and Motherboard	Intel Pentium 4, 3.0 GHz processor with minimum 800MHz FSB			
Hard Drive	Minimum 80GB 7200 RPM SATA (NTFS format)			
Memory	1 GB RAM with available expansion slots			
Video Card	Integrated Graphics with up to 64 MB Dynamic Video Memory or 64 MB AGP or PCIe video card			
Diskette	1.44 MB Diskette Drive			
Optical Drive 1	DVD Drive			
Sound Card	Integrated Sound Blaster compatible audio			
Speakers	No speakers			
Keyboard	USB 104 Key Enhanced			
Mouse	Microsoft USB Optical with scroll wheel			
Network Card	Integrated 10/100/1000 Twisted Pair Ethernet			
External Ports	6 USB 2.0 Ports (2 front – upper ½ of case preferred, 4 rear) 1 Parallel 1 Headphone jack (front), 1 Microphone jack (front preferred)			
Case	Black Mini-Tower Chassis with an open design for easy serviceability			
Operating System	Microsoft Windows XP Professional with most recent Service Packs installed (NTFS format)			
	1-100	101-200	201-300	300+
Base Unit Pricing (monitor not included)	\$	\$	\$	\$

DESKTOP COMPUTER SPECIFICATIONS #4

<i>COMPUTER SYSTEM COMPONENT</i>	<i>REQUIRED SPECIFICATION</i>		<i>BIDDER PROPOSED</i>	
Processor and Motherboard	Intel Pentium 4, 3.4 GHz processor with minimum 800MHz FSB			
Hard Drive	Minimum 120GB 7200 RPM SATA (NTFS format)			
Memory	1 GB RAM with available expansion slots			
Video Card	Integrated Graphics with up to 64 MB Dynamic Video Memory or 64 MB AGP or PCIe video card			
Diskette	1.44 MB Diskette Drive			
Optical Drive 1	DVD Drive			
Optical Drive 2	CD-RW			
Sound Card	Integrated Sound Blaster compatible audio			
Speakers	No speakers			
Keyboard	USB 104 Key Enhanced			
Mouse	Microsoft USB Optical with scroll wheel			
Network Card	Integrated Gigabit (10/100/1000)			
External Ports	6 USB 2.0 Ports (2 front – upper ½ of case preferred, 4 rear) 1 Parallel 1 Headphone jack (front) 1 Microphone jack (front preferred)			
Case	Black Mini-Tower Chassis with an open design for easy serviceability			
Operating System	Microsoft Windows XP Professional with most recent Service Packs installed (NTFS format)			
	1-100	101-200	201-300	300+
Base Unit Pricing (monitor not included)	\$	\$	\$	\$

COMPUTER MONITOR SPECIFICATIONS

Monitors: Black , LCD monitors should be supported by the standard or optional video card. (Monitors will be purchased independent of computers.)	1-20	21-40	41-60	30+
17" Flat Panel LCD Monitor .264 mm pixel pitch minimum	\$	\$	\$	\$
17" Flat Panel LCD Monitor .264 mm pixel pitch minimum with height adjustable stand	\$	\$	\$	\$
19" Flat Panel LCD Monitor .294 pixel pitch minimum				
19" Flat Panel LCD Monitor .294 pixel pitch minimum with height adjustable stand	\$	\$	\$	\$

NOTEBOOK COMPUTER SPECIFICATIONS

<i>COMPUTER SYSTEM COMPONENT</i>	<i>REQUIRED MINIMUM SPECIFICATION</i>	<i>BIDDER PROPOSED</i>			
Screen	15.0" Active matrix color display				
Processor	2.0 GHz Intel Pentium M processor				
Memory	1 GB RAM				
Video	Integrated Graphics with 32 MB Dynamic Video Memory or 32 MB video card				
Hard Drive	80 GB Ultra ATA hard drive (NTFS format)				
Optical	CD-RW/DVD Drive (Integrated)				
Multimedia Package	Integrated sound and stereo speakers, internal microphone, headphone/speaker jack, line-in, and microphone jacks				
Keyboard	Full size				
Mouse	Touch pad or In-Keyboard Pointing Device and USB external optical mouse with scroll wheel				
Operating System	Microsoft Windows XP Professional with most recent Service Pack installed				
Expansion Slot	One Type II PC Card Slot				
Power	Long life Lithium Ion battery with AC pack				
External Ports	2 USB 2.0, VGA				
Modem	V.92 56K, integrated				
Network Adapter	Ethernet 10/100, integrated				
Wireless Network Adapter	54g WLAN, IEEE 802.11b, 802.11g				
Carrying Case	Basic Carrying Case				
Certifications	FCC Class B, UL, and CSA Certified				
	1-9	10-19	20-29	30+	
Base Unit Pricing	\$	\$	\$	\$	

Warranty and Support:

Vendor is to be IECC support contact on all warranty issues. Vendor shall have the sole responsibility to contact any and all manufacturers with warranty issues during warranty period. Warranty issues are to be resolved within two weeks or unit(s) will be subject to return for credit or replacement with unit(s) of same or better value. Shipping, delivery, handling, and any restocking fees charges on units(s) returned for credit or replacement shall be the responsibility of the vendor. Vendor shall determine method of shipment. Warranty shall include 30 day unconditional return privilege; 3 year, on-site, next business day warranty; 3 year parts replacement on site; 3 year labor on site provided problem cannot be resolved by phone with technical support. Telephone technical support required 24 hours per day, 7 days per week.

All hardware shall be **Windows XP** compatible. Current drivers and updates must be applied to the installed OS prior to delivery.

Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system /systems with no restocking charge.

Any exception to warranty & support requirements or failure to provide shall constitute reason for unconditional return of the system/systems with no restocking charge. Any exception to warranty & support requirements or failure to comply will be considered non-responsive.

All freight shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is received by Illinois Eastern Community Colleges.

SIGNATURE _____

PRINT NAME _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

FAX NO. _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

TO: Board of Trustees

FROM: Roger Browning

Re: Asbestos Abatement – North Campus Lincoln Trail College

DATE: February 21, 2006

Based upon the bid tabulation attached and also the recommendation from Marion Poggas, the Bid Committee recommends acceptance of the bid as follows:

Environmental Assurance Co., Inc. Avon, IN 46123	\$73,995.00
---	-------------

Source of Funds: Protection Health & Safety Funds

The "Advertisement for Bids" was placed in the Daily Republican Register and Carmi Times for one (1) day.

IMAGE ARCHITECTS INC.

ASBESTOS ABATEMENT AT THE NORTH CAMPUS
LINCOLN TRAIL COLLEGE
ROBINSON, ILLINOIS

KAM SOLUTIONS, P.C.
PROJECT NO. #05-1125

Bid Tabulation

Thursday, February 9, 2006 @ 2:00 p.m.

ASBESTOS ABATEMENT

BIDDER	BID SECURITY	ADDENDUM NO. 1	BASE BID
General Waste Services, Inc. 2398 Bell St., P.O. Box 1408 Alton, IL 62002 Contact: Donnie Breden Phone: (618) 465-0269 Fax: (618) 465-1303	BB 10%	Recognized Add. No. 1	\$ 77,525.00
Environmental Assurance Co., Inc. 137 Production Dr. #A Avon, IN 46123 Contact: John Hart Phone: (317) 272-8500 Fax: (317) 272-1300	BB 10%	Recognized Add. No. 1	\$73,995.00
Envirotech, Inc. 2737 Papin Street St. Louis, MO 63103 Contact: Jeff Loebner Phone: (314) 865-1293 Fax: (314) 865-2782	BB 10%	Recognized Add. No. 1	\$119,208.00
Midwest Asbestos Abatement Corp. 28B Patmos Drive St. Peters, MO 63376 Contact: Larry Shafer Phone: (636) 926-7800 Fax: (636) 926-7802	BB 10%	Recognized Add. No. 1	\$96,869.00
Schemel Tamillion, Inc. 3966 PCR 806 Perryville, MO 63775-9738 Contact: Rick Schemel Phone: (573) 547-2558 Fax: (573) 547-1303	BB 10%	Recognized Add. No. 1	\$95,600.00

image Architects inc



1118 West Main Street P.O. Box 850 Carbondale, Illinois 62901
618.457.2128 618.549.5725 fax

310 Broadway Suite 4 Cape Girardeau, Missouri 63701
573.334.6666 573.335.8898 fax

February 15, 2006

Mr. Roger Browning
Illinois Eastern Community Colleges
233 East Chestnut
Olney, Illinois 62450

Re: Asbestos Abatement at the North Campus
Lincoln Trail College, Robinson, Illinois
Illinois Eastern Community Colleges District No. 529
Olney, Illinois
KAM Project No. KAM #05-1125

Dear Mr. Browning:

We have reviewed the bids submitted for Asbestos Abatement at the North Campus, Lincoln Trail College work on the referenced project. After conferring with KAM Solutions, P.C., we find no reason to prevent award of the work to the lowest responsible and responsive bidder as follows:

Asbestos Abatement Work	Environmental Assurance Co. Inc. Avon, IN	\$ 73,995.00
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If you have any questions, please feel free to contact our office.

Sincerely,

IMAGE ARCHITECTS INC.

Marion J. Poggas, AIA
Chairman of the Board

MJP/lh

Agenda Item #10

District Finance

- A. Financial Report**
- B. Approval of Financial Obligations**

**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529**

TREASURER'S REPORT January 31, 2006

FUND	BALANCE
Educational	\$3,878,499.75
Operations & Maintenance	\$375,728.64
Operations & Maintenance (Restricted)	\$299,112.91
Bond & Interest	\$36,729.55
Auxiliary	\$1,211,853.50
Restricted Purposes	\$108,976.19
Working Cash	\$23,901.18
Trust & Agency	\$373,556.90
Audit	\$6,671.72
Liability, Protection & Settlement	\$543,463.66
TOTAL ALL FUNDS	\$6,858,494.00

Respectfully submitted,

Roger Browning, CFO / Treasurer

ILLINOIS EASTERN COMMUNITY COLLEGES
Combined Balance Sheet - All Funds
January 31, 2006

ALL FUNDS	
	Fiscal Year 2006
ASSETS:	
CASH	6,858,494
IMPREST FUND	21,500
CHECK CLEARING	2,000
INVESTMENTS	9,417,000
RECEIVABLES	3,352,079
ACCRUED REVENUE	-
INTERFUND RECEIVABLES	99,206
INVENTORY	463,200
OTHER ASSETS	438,608
TOTAL ASSETS AND OTHER DEBITS:	20,652,087
 LIABILITIES:	
PAYROLL DEDUCTIONS PAYABLE	183,792
ACCOUNTS PAYABLE	9,060
ACCRUED EXPENSES	-
INTERFUND PAYABLES	139,950
DEFERRED REVENUE	-
OTHER LIABILITIES	674,041
TOTAL LIABILITIES:	1,006,843
 EQUITY AND OTHER CREDITS:	
INVESTMENT IN PLANT	1,428,160
PR YR BDGTED CHANGE TO FUND BALANCE	534,639
 FUND BALANCES:	
FUND BALANCE	9,963,228
RESERVE FOR ENCUMBRANCES	7,719,217
TOTAL EQUITY AND OTHER CREDITS	19,645,244
 TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	20,652,087

ILLINOIS EASTERN COMMUNITY COLLEGES
 Combined Statement of Revenues, Expenses,
 and Changes in Net Assets
 AS OF January 31, 2006

ALL FUNDS

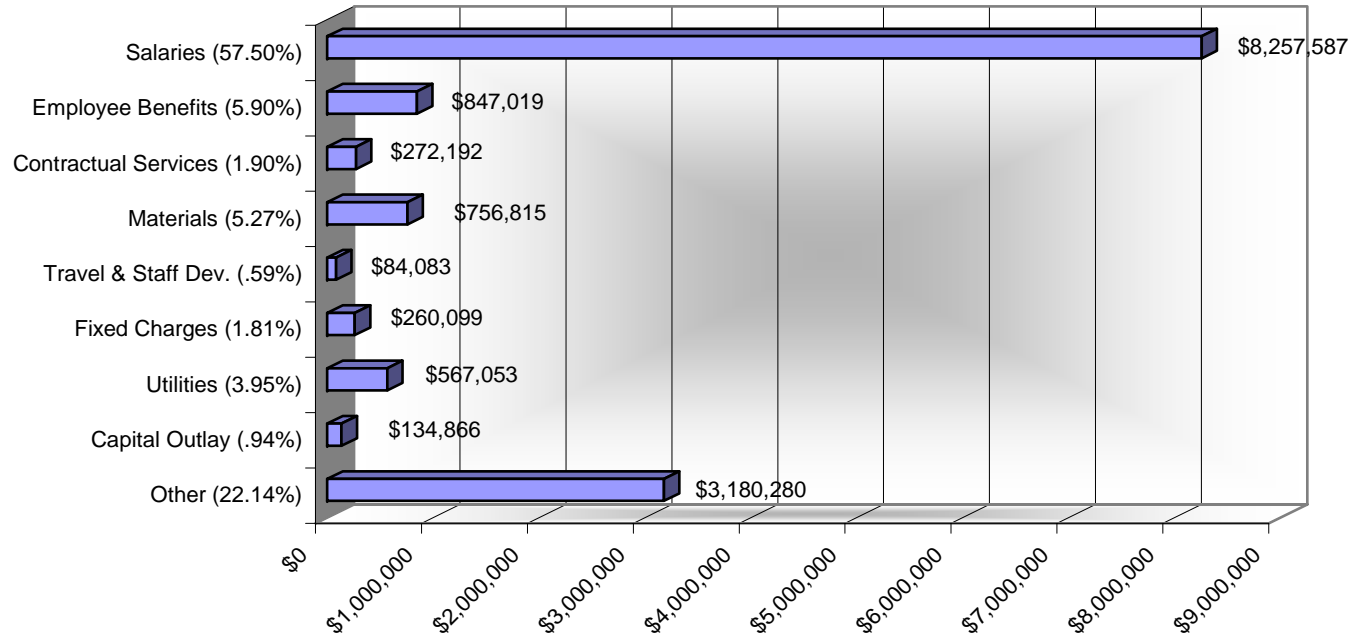
	YEAR-TO-DATE
REVENUES:	
LOCAL GOVT SOURCES	7,956,746
STATE GOVT SOURCES	6,812,188
STUDENT TUITION & FEES	9,072,473
SALES & SERVICE FEES	1,969,873
FACILITIES REVENUE	22,571
INVESTMENT REVENUE	184,766
OTHER REVENUES	87,997
TOTAL REVENUES:	26,106,614
 EXPENDITURES:	
INSTRUCTION	6,034,776
ACADEMIC SUPPORT	273,275
STUDENT SERVICES	716,694
PUBLIC SERV/CONT ED	32,401
OPER & MAINT PLANT	1,416,528
INSTITUTIONAL SUPPORT	4,700,556
SCH/STUDENT GRNT/WAIVERS	3,156,759
AUXILIARY SERVICES	2,660,337
TOTAL EXPENDITURES:	18,991,326
 TRANSFERS AMONG FUNDS:	
INTERFUND TRANSFERS	0
TOTAL TRANSFERS AMONG FUNDS:	0
 NET INCREASE/DECREASE IN NET ASSETS	 7,115,288

ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS
COMPARISON REPORT FY04-06

College	Category	FISCAL YEAR 2004			FISCAL YEAR 2005			FISCAL YEAR 2006			
		Annual Budget	Spent Thru January	% of Bdgt	Annual Budget	Spent Thru January	% of Bdgt	Annual Budget	Spent Thru January	% of Bdgt	% of Year
Frontier	Bills		\$1,000,221			\$1,083,376			\$1,165,468		
	Payroll		1,102,292			1,138,146			1,180,953		
	Totals	\$3,280,999	2,102,513	64%	\$3,360,839	2,221,522	66%	\$3,526,691	2,346,421	67%	58%
Lincoln Trail	Bills		714,024			879,128			813,893		
	Payroll		1,323,268			1,320,726			1,339,136		
	Totals	3,432,543	2,037,292	59%	3,518,296	2,199,854	63%	3,484,368	2,153,029	62%	58%
Olney Central	Bills		930,648			1,057,615			1,056,365		
	Payroll		2,129,348			2,225,698			2,460,837		
	Totals	5,229,827	3,059,996	59%	5,232,477	3,283,313	63%	5,591,028	3,517,202	63%	58%
Wabash Valley	Bills		1,069,428			1,130,113			1,190,064		
	Payroll		1,668,642			1,705,370			1,746,421		
	Totals	4,137,250	2,738,070	66%	4,160,644	2,835,483	68%	4,318,310	2,936,485	68%	58%
Workforce Educ.	Bills		712,589			744,230			911,843		
	Payroll		581,602			581,539			605,592		
	Totals	2,248,143	1,294,191	58%	2,275,771	1,325,769	58%	2,416,321	1,517,435	63%	58%
District Office	Bills		136,091			140,249			132,220		
	Payroll		510,119			507,818			523,429		
	Totals	1,169,354	646,210	55%	1,217,781	648,067	53%	1,244,658	655,649	53%	58%
District Wide	Bills		958,393			948,767			832,554		
	Payroll		360,040			359,542			401,219		
	Totals	4,274,976	1,318,433	31%	4,658,005	1,308,309	28%	4,636,756	1,233,773	27%	58%
O & M	Bills										
	Payroll										
	Totals										
GRAND TOTALS		\$23,773,092	\$13,196,705	56%	\$24,423,813	\$13,822,317	57%	\$25,218,132	\$14,359,994	57%	58%

Excludes DOC

**Illinois Eastern Community Colleges
FY2006
Operating Funds**



Illinois Eastern Community Colleges Dist. #529
 As of January 31, 2006 - \$14,359,994

Agenda Item #11

Agenda Item #11

Chief Executive Officer's Report

Agenda Item #12

Agenda Item #12

Executive Session

Agenda Item #13

Approval of Executive Session Minutes

- A. Written Executive Session Minutes**
- B. Audio Executive Session Minutes**

Agenda Item #14

Approval of Personnel Report

MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Bruce

DATE: February 16, 2006

RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report. Additional information for items 400.1., 400.4., 400.5. and 400.6. will be mailed under separate cover.

INDEX

- 400.1. Employment of Personnel**
- 400.2. Faculty Seniority List 2005-2006**
- 400.3. Reemployment of Faculty for 2006-2007 Academic Year**
- 400.4. Leave Request (External Report)**
- 400.5. Resignations**
- 400.6. Retirement**

PERSONNEL REPORT

400.1. Employment of Personnel

A. Classified

1. Darby Miller, Career Advisor, LTC, effective February 23, 2006.

400.2. Faculty Seniority List 2005-2006

Accounting

Kristi Urfer (one year seniority for 2005-06 academic year)

Adult Education

Mary Jane Beckett

Travis Mathews (one year seniority for 2005-06 academic year)

Agricultural Technology

Paul Schnarre (one year seniority for 2005-06 academic year)

Don Mersinger (one year seniority for 2005-06 academic year)

Art

Drew Tucker (one year seniority for 2005-06 academic year)

Lonnie Devin

Automotive Service Technology

Johnie Harrell (one year seniority for 2005-06 academic year)

Rodney Maxey (one year seniority for 2005-06 academic year)

Brian Wick (one year seniority for 2005-06 academic year)

Business (Transfer)

Gaziur Rahman (one year seniority for 2005-06 academic year)

* Teresa Tegeler

* Lonnie Devin (one year seniority for 2005-06 academic year)

*/**/*** = same seniority

Chemical Sciences

Gary Adams (one year seniority for 2005-06 academic year)
Donald Florida
Nicholas Wright (one year seniority for 2005-06 academic year)

Coal Mining Technology

Earl Jennings (one year seniority for 2005-06 academic year)
Terry Russell (one year seniority for 2005-06 academic year)
Scott Hanson (one year seniority for 2005-06 academic year)
Mitchell Wolfe (one year seniority for 2005-06 academic year)
Fred Schwappach (one year seniority for 2005-06 academic year)
Randall Questelle (one year seniority for 2005-06 academic year)
Gary Wangler (one year seniority for 2005-06 academic year)
Phillip Edmondson (one year seniority for 2005-06 academic year)
John Michael Nutter (one year seniority for 2005-06 academic year)
Michael Thomas (one year seniority for 2005-06 academic year)
Kim Underwood (one year seniority for 2005-06 academic year)

Collision Repair Technology

Mark Fitch (one year seniority for 2005-06 academic year)

Communications

Judith Puckett

Computer Networking Specialist

- * Jeff Cutchin (one year seniority for 2005-06 academic year)
- * Ryan Roark (one year seniority for 2005-06 academic year)

Computer Science

Dan Tahtinen (one year seniority for 2005-06 academic year)
Wayne Morris (one year seniority for 2005-06 academic year)

Counseling

David Cunningham

*/**/**** = same seniority

Diesel Equipment & Technology

Larry Hoeszle (one year seniority for 2005-06 academic year)
Scott Balding (one year seniority for 2005-06 academic year)

Drafting Technology

Lonnie Devin

Drama

Dan Bruneau (one year seniority for 2005-06 academic year)

Early Childhood Development

Linda Kolb (one year seniority for 2005-06 academic year)

Economics

Kathy Doty

Education

Linda Kolb
Kathy Harris (one year seniority for 2005-06 academic year)

Electronics Technology

- * Robert Brosseau
- * Jay Carter (one year seniority for 2005-06 academic year)

English

Brenda Phegley (one year seniority for 2005-06 academic year)
Diane Reed (one year seniority for 2005-06 academic year)
William Tucker (one year seniority for 2005-06 academic year)
Judith Puckett (one year seniority for 2005-06 academic year)
Winifred Wolven (one year seniority for 2005-06 academic year)
Kelly Payne (one year seniority for 2005-06 academic year)

English As A Second Language

Mary Mersinger (one year seniority for 2005-06 academic year)

*/**/**** = same seniority

Health

Clyde Buck (one year seniority for 2005-06 academic year)
Kathryn Harris

History

Patricia Owens (one year seniority for 2005-06 academic year)
David Denton (one year seniority for 2005-06 academic year)
Roger Chapman (one year seniority for 2005-06 academic year)
Carmen Jones (one year seniority for 2005-06 academic year)

Home Economics

Linda Kolb

Industrial Maintenance Technology

Russ Jausel (one year seniority for 2005-06 academic year)
* Michael McKern (one year seniority for 2005-06 academic year)
* Gary Spraggins (one year seniority for 2005-06 academic year)

Information Processing

Wayne Morris

Life Science

Don Leynaud (one year seniority for 2005-06 academic year)
James Burnett (one year seniority for 2005-06 academic year)
Anuradha Roy (one year seniority for 2005-06 academic year)
Richard Poskin (one year seniority for 2005-06 academic year)
Christian Mathews (one year seniority for 2005-06 academic year)
* Nixie Hnetkovsky (one year seniority for 2005-06 academic year)
* Carrie Mallard (one year seniority for 2005-06 academic year)
Robyn Thessing (one year seniority for 2005-06 academic year)

Machine Shop Technology

Byford Cook (one year seniority for 2005-06 academic year)
Mark Pettigrew (one year seniority for 2005-06 academic year)

*/**/** = same seniority

Manufacturing Technology

Gary Wise (one year seniority for 2005-06 academic year)

Marketing Business Management

David Wilderman (one year seniority for 2005-06 academic year)

Massage Therapy

Nedra Pershing (one year seniority for 2005-06 academic year)

Mathematics

C. Allen Brown (one year seniority for 2005-06 academic year)

Laurel Cutright (one year seniority for 2005-06 academic year)

Mary Jane Beckett (one year seniority for 2005-06 academic year)

* Richard Kribs IV (one year seniority for 2005-06 academic year)

* Don Florida (one year seniority for 2005-06 academic year)

Microcomputer Support Specialist

David Johnston (one year seniority for 2005-06 academic year)

Music

Yvonne Newlin (one year seniority for 2005-06 academic year)

Paul Sainer (one year seniority for 2005-06 academic year)

Suzanne Downes (one year seniority for 2005-06 academic year)

*/**/***= same seniority

Nursing

Sharon Welty (one year seniority for 2005-06 academic year)
Carole Fusco (one year seniority for 2005-06 academic year)
Kathleen Nelson (one year seniority for 2005-06 academic year)
Kathleen Hudson (one year seniority for 2005-06 academic year)
Connie Girten (one year seniority for 2005-06 academic year)
Nancy Buttry (one year seniority for 2005-06 academic year)
Janet Kinkade (one year seniority for 2005-06 academic year)
Tamara Fralicker (one year seniority for 2005-06 academic year)
* Teresa Diekman (one year seniority for 2005-06 academic year)
* Theresa Marcotte (one year seniority for 2005-06 academic year)
Ruby Houldson (one year seniority for 2005-06 academic year)
Hollie Kelly (one year seniority for 2005-06 academic year)
** Lori Phillips (one year seniority for 2005-06 academic year)
** Mary Stewart (one year seniority for 2005-06 academic year)
*** Brenda Grove (one year seniority for 2005-06 academic year)
*** Anne Hustad (one year seniority for 2005-06 academic year)
*** Karen Marks (one year seniority for 2005-06 academic year)
*** Sharen Wolke (one year seniority for 2005-06 academic year)
Holly Farley (*hire date 1-4-2006*)

Office Careers

Teresa Tegeler (one year seniority for 2005-06 academic year)
Beatrice Abernathy (one year seniority for 2005-06 academic year)
* Kathy Doty (one year seniority for 2005-06 academic year)
* Cathy Robb (one year seniority for 2005-06 academic year)
John Kendall (one year seniority for 2005-06 academic year)
** Shasta Bennett (one year seniority for 2005-06 academic year)
** Amie Mayhall (one year seniority for 2005-06 academic year)

Physical Education

Kathryn Harris
Clyde Buck

Physics

Robert Brosseau (one year seniority for 2005-06 academic year)
Robert Mason (one year seniority for 2005-06 academic year)

*/**/**** = same seniority

Psychology

David Cunningham (one year seniority for 2005-06 academic year)

John Day (one year seniority for 2005-06 academic year)

Susan Polgar (one year seniority for 2005-06 academic year)

Quality Improvement Specialist

Lonnie Devin

Radio/TV Broadcasting

Dan Edwards (one year seniority for 2005-06 academic year)

Religion

Judith Puckett

Social Services

Judy Neikirk (one year seniority for 2005-06 academic year)

Spanish

Hal Kizer (one year seniority for 2005-06 academic year)

Speech

James Tucker (one year seniority for 2005-06 academic year)

Jill Winter (one year seniority for 2005-06 academic year)

Telecommunications Technology

David Goodson (one year seniority for 2005-06 academic year)

Howard Lanam (one year seniority for 2005-06 academic year)

Tom Baird (one year seniority for 2005-06 academic year)

George Kocher (one year seniority for 2005-06 academic year)

Travis Matthews

*/**/**** = same seniority

400.3. Reemployment of Faculty for 2006-2007 Academic Year

A. Continuation of Tenure

- | | | | |
|-----|-------------------|-----|---------------------|
| 1. | Bea Abernathy | 43. | Christian Mathews |
| 2. | Gary Adams | 44. | Travis Matthews |
| 3. | Tom Baird | 45. | Michael McKern |
| 4. | Scott Balding | 46. | Donald Mersinger |
| 5. | Mary Jane Beckett | 47. | Wayne Morris |
| 6. | C. Allen Brown | 48. | Judy Neikirk |
| 7. | Dan Bruneau | 49. | Kathleen Nelson |
| 8. | Clyde Buck | 50. | Yvonne Newlin |
| 9. | James Burnett | 51. | Patricia Owens |
| 10. | Nancy Buttry | 52. | Brenda Phegley |
| 11. | Roger Chapman | 53. | Susan Polgar |
| 12. | Byford Cook | 54. | Richard Poskin |
| 13. | David Cunningham | 55. | Judith Puckett |
| 14. | Jeff Cutchin | 56. | Randy Questelle |
| 15. | Laurel Cutright | 57. | Gaziur Rahman |
| 16. | John Day | 58. | Diane Reed |
| 17. | David Denton | 59. | Ryan Roark |
| 18. | Lonnie Devin | 60. | Cathy Robb |
| 19. | Teresa Diekman | 61. | Anurahda Roy |
| 20. | Kathy Doty | 62. | Terry Russell |
| 21. | Mark Fitch | 63. | Paul Sainer |
| 22. | Donald Florida | 64. | Paul Schnarre |
| 23. | Tamara Fralicker | 65. | Fred Schwappach |
| 24. | Carole Fusco | 66. | Gary Spraggins |
| 25. | Connie Girten | 67. | Dan Tahtinen |
| 26. | David Goodson | 68. | Teresa Tegeler |
| 27. | Scott Hanson | 69. | James Tucker |
| 28. | Johnie Harrell | 70. | William Tucker |
| 29. | Kathryn Harris | 71. | Kristi Urfer |
| 30. | Larry Hoeszle | 72. | Gary Wangler |
| 31. | Kathleen Hudson | 73. | Sharon Welty |
| 32. | Russell Jausel | 74. | David Wilderman |
| 33. | E. Ary Jennings | 75. | Mitchell Wolfe |
| 34. | John Kendall | 76. | Winifred Ann Wolven |
| 35. | Janet Kinkade | | |
| 36. | Hal Kizer | | |
| 37. | George Kocher | | |
| 38. | Linda Kolb | | |
| 39. | Howard Lanam | | |
| 40. | Don Leynaud | | |
| 41. | Theresa Marcotte | | |
| 42. | Rob Mason | | |

B. Initial Tenure

1. Shasta Bennett
2. Phillip Edmondson
3. Nixie Hnetkovsky
4. Ruby Houldson
5. Carrie Mallard
6. Rodney Maxey
7. Amie Mayhall
8. Mary Mersinger
9. John Nutter
10. Mark Pettigrew
11. Jill Winter

C. Non-Tenure

1. Jay Carter
2. Suzanne Downes
3. Holly Farley
4. Brenda Grove
5. Anne Hustad
6. David Johnston
7. Carmen Jones
8. Hollie Kelly
9. Richard Kribs IV
10. Karen Marks
11. Kelly Payne
12. Nedra Pershing
13. Lori Phillips
14. Michael Thomas
15. Drew Tucker
16. Brian Wick
17. Gary Wise
18. Sharen Wolke
19. Nicholas Wright
20. Kim Underwood

400.4. Leave Request (External Report)

400.5. Resignations

A. Faculty

1. Karen Fink, Food Service Technician Instructor, LTC/LCC, resignation effective March 3, 2006.
2. Mary Stewart, Allied Health Instructor, OCC, resignation effective end of Spring '05 Semester.
3. Robyn Thessing, Life Science Instructor, OCC, resignation effective end of Spring '05 Semester.

B. Professional / Non-Faculty

1. Andrea Pampe, Director of the Transition Center, OCC, resignation effective April 3, 2006.

400.6. Retirement

A. Faculty

1. Robert Brosseau, Physics / Electronics Technology Instructor, WVC, retirement effective end of Spring '05 Semester.
2. Dan Edwards, Radio / TV Broadcasting Instructor, WVC, retirement effective end of Spring '05 Semester.

Agenda Item #15

Agenda Item #15

Collective Bargaining

A. Settlement Agreement

Agenda Item #16

Agenda Item #16

Litigation

Agenda Item #17

Agenda Item #17

Acquisition and Disposition of Property

Agenda Item #18

Agenda Item #18

Other Items

Agenda Item #19

Agenda Item #19

Adjournment

TENTATIVE
Protection, Health, Safety and ADA
Projects Schedule
Phase VIII

	Estimated Budget										
Repair Stairways & Elevators	\$121,460										
Combustible Wall Panel Replacement	\$178,291										
Bleacher Repair & Replacement	\$179,850										
Floor Tile Repair & Replacement	\$38,400										
Replacement of Greenhouse Glass	\$51,400										
ADA - Natatorium Renovations	\$245,000										
Tuckpointing of Exterior Walls	\$37,200										
Other ADA Compliance Work	\$287,400										
Roof Repair and Replacement	\$1,013,755										
Asbestos Survey and Potential Abatement	\$529,507										
Districtwide Upgrade of Plumbing	\$67,200										
HVAC Supplement and Upgrade	\$593,505										
Upgrade of Lighting & Firealarm System	\$154,600										
GRAND TOTAL	\$3,497,568		Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted

1/31/2006

