

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

December 11, 2012



Location:

**Olney Central College
305 North West Street
Olney, Illinois 62450**

**Dinner – 6:00 p.m. – Banquet Room
Meeting – 7:00 p.m. – Banquet Room**

The mission of Illinois Eastern Community College District 529 is to provide excellence in teaching, learning, public service, and economic development.

**Illinois Eastern Community Colleges
Board Agenda**

December 11, 2012

7:00 p.m.

**Olney Central College
Banquet Room**

1. Call to Order & Roll Call Chairman Fischer
2. Disposition of Minutes CEO Bruce
3. Recognition of Visitors and Guests Bruce
 - A. Visitors and Guests
 - B. IECEA Representative
4. Public Comment
5. Reports
 - A. Trustees
 - B. Presidents
 - C. Cabinet
6. Policy First Reading (and Possible Approval) Bruce
 - A. Policy for Credit Equivalency by Licensure or Certification 500.25
7. Policy Second Reading Bruce
 - A. None
8. Staff Recommendations for Approval
 - A. Report on Assessment 2011-2012 Bruce
 - B. Amended Certification of Tax Levy for Calendar Year 2012 Bruce
 - C. Amended Certificate of Compliance with the Truth in Taxation Law Bruce
 - D. Articulation Agreement with St. Mary of the Woods Cantwell
 - E. Extension of Existing Agreement with Ameren Energy Marketing Bruce
 - F. Board Meeting Dates and Location for 2013 Bruce
 - G. Affiliation Agreement with Financial Healthcare Resources – Medical Office Asst Bruce
9. Bid Committee Report Bruce
 - A. Illinois Eastern Community Colleges
 1. Roof Replacement - District Wide - Phase 10
10. District Finance
 - A. Financial Report Browning
 - B. Approval of Financial Obligations Browning

11. Chief Executive Officer's Report Bruce
12. Executive Session Bruce
13. Approval of Executive Session Minutes
 - A. Written Executive Session Minutes Bruce
 - B. Audio Executive Session Minutes Bruce
 - C. Semi-Annual Review of Executive Session Minutes Bruce
14. Approval of Personnel Report Bruce
15. Litigation Bruce
16. Other Items
17. Adjournment

MINUTES of a regular public meeting of the Board of Trustees of Illinois Eastern Community College District No. 529, Counties of Richland, Clark, Clay Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White and State of Illinois, held in the Cafeteria at Lincoln Trail College, 11220 State Highway 1, Robinson, Illinois, in said Community College District at 7:00 o'clock P.M., on the 20th day of November, 2012.

(Without objection, the Chairman appointed Renee Smith to serve as Acting Board Secretary at this meeting, in the absence of Board Secretary Harry Hillis, Jr.)

* * *

AGENDA #1 – “Call to Order & Roll Call” – The meeting was called to order by the Chairman, and upon the roll being called, G. Andrew Fischer, the Chairman, and the following Trustees were physically present at said location: Marilyn Wolfe, Brenda Culver, John D. Brooks, Michael Correll, Gary Carter, and Logan Carlson (non-voting student trustee).

The following Trustees were allowed by a majority of the Board of Trustees in accordance with and to the extent allowed by rules adopted by the Board of Trustees to attend the meeting by video or audio conference: None.

No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: William C. Hudson, Jr.

Also present at this meeting, in addition to trustees:

Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.

Matt Fowler, President of Wabash Valley College.

Mitch Hannahs, President of Lincoln Trail College.

Rodney Ranes, President of Olney Central College.

Timothy Taylor, President of Frontier Community College.

Roger Browning, Chief Finance Officer/Treasurer.

Tara Buerster, Director of Human Resources.

Chris Cantwell, Dean, Academic & Student Support Services/Chief Academic Officer.

Alex Cline, Director of Information & Communications Technology.

Renee Smith, Executive Assistant to CEO.

Michael Thomas, Dean of Workforce Education.

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes as prepared for the regular meeting held Tuesday, October 16, 2012 were presented for disposition.

Amend Minutes: Trustee Gary Carter made a motion to amend the minutes of October 16, 2012, Agenda Item #9-I, to read “The District’s dental plan covers all full-time employees.” Trustee Michael Correll seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion carried.

Board Action to Approve Minutes: Trustee Brenda Culver made a motion to approve minutes of the October 16, 2012 meeting as prepared and amended. Trustee Marilyn Wolfe

seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion carried.

AGENDA #3 – “Recognition of Visitors & Guests” –

#3-A. Visitors & Guests: Visitors & guests present were recognized, including several college staff members.

#3-B. IECEA Representative: Rob Mason, President of the full-time faculty union, was recognized.

AGENDA #4 – “Public Comment” – None.

AGENDA #5 – “Reports” –

#5-A. Report from Trustees: None.

#5-B. Report from Presidents: Written reports were presented from each of the colleges.

#5-C. Report from Cabinet: None.

AGENDA #6 – “Policy First Readings (and Possible Approval)” –

#6-A. Nursing Student Progression/Remediation Policy (500.23): The Nursing faculty and President Rodney Raney continue to improve the Nursing testing program. For several years the District has required an on-line review course that was very successful in indicating student learning deficiencies before they took the NCLEX exam. The on-line review course is no longer available and a replacement review course has not been found that meets the needs of the District’s nursing program.

The District Nursing Program has used the Health Education Systems Incorporated (HESI) program as an exit exam to prepare students for taking the on-line computerized NCLEX examination. A nursing student must successfully complete the NCLEX before they can be licensed in Illinois, so preparation for the NCLEX is very important to the program.

The company that developed HESI has now developed a computerized adapted testing exam (HESI CAT) that mimics the NCLEX. Under the proposal, students would be required to take the HESI CAT to see how well they are doing on course content. Based on the test score and class performance, the student would be asked to work with the faculty in the development of an individualized study plan and answer additional PrepU questions. PrepU is a product the faculty is already using and students would not have to purchase anything additional.

Under the change proposal, a student would take the HESI CAT in April, then the HESI exit exam at the end of the term. If they are not successful with HESI exit exam, they would complete additional PrepU questions for remediation. Under both scenarios, they would then take the NCLEX.

After all the changes requested, the total cost to the student will actually be reduced by \$65.00 and provide an experience that more closely resembles the NCLEX and allow IECC to use the HESI as a true exit exam.

The CEO recommended approval of the revised Nursing Student Progression and Remediation policy.

(A copy of the revised Nursing Student Progression and Remediation Policy 500.23 was presented and is made a part of the minutes by this reference.)

Board Action: Trustee Brenda Culver made a motion to approve the revised Nursing Student Progression and Remediation Policy 500.23 as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: William Hudson. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#6-B. Academic Integrity Policy 500.24: The District has been reviewing current policies as the Higher Learning Commission (HLC) visit scheduled for Spring 2015 approaches. The HLC requires the District to have an academic integrity policy in place. The District currently does not have a district-wide policy, but academic integrity is required by every faculty member.

Therefore, to meet the HLC requirements, a District Academic Integrity Policy has been developed. The Academic Integrity Policy is violated whenever a student obtains unauthorized assistance, or gives fraudulent assistance to another student, or represents the work of others as his or her own, or fabricates data, or uses technology to gain an academic advantage.

If a student violates the Academic Integrity Policy, they may receive a failing grade for the assignment or a failing grade for the course or suspension from the class or administrative withdrawal from the course or administrative withdrawal from the student's major or academic dismissal from the District. In all instances, the student would have the existing rights to appeal the decision made by the instructor or the dean.

The CEO recommended approval of the Academic Integrity Policy 500.24.

(A copy of the Academic Integrity Policy 500.24 was presented and is made a part of the minutes by this reference.)

Board Action: Trustee Gary Carter made a motion to approve the Academic Integrity Policy 500.24 as recommended. Student Trustee Logan Carlson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: William Hudson. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #7– “Policy Second Readings” – None.

AGENDA #8 – “Staff Recommendations for Approval” – The following staff recommendations were presented for approval.

#8-A. Technology Plan: Alex Cline reviewed the District's five year Technology Plan. The plan is updated on an annual basis. An information technology committee reviews the IECC technology needs and submits a report to the Board. The plan for fiscal years 2013-2017 allocates \$540,000 per year for each of the five years for a total five year plan which expends \$2,700,000.

Changes proposed for fiscal year 2013 include additional funding for a new learning management system (LMS). The current LMS is Angel, which the District is very satisfied with. However, Angel's biggest competitor, Blackboard, has purchased Angel and dramatically increased the cost of that LMS. After a major review, the District has selected Desire2Learn (D2L). The decision to purchase D2L is a major undertaking and will require a great deal of consulting and training to implement. Those increased costs are also included in the technology plan. In addition, the plan reduces the budget for computer replacements due to computer price reductions which allowed the District last year to meet all computer replacement requests at a lesser cost. Further, the plan decreases network and server budgets because the new LMS will allow some offsite use of storage capacity.

Technology Plan projects are grouped in the following categories: administrative systems, network infrastructure, telecommunications, software, and other technology resources. The plan gives status updates on fiscal year 2012 projects, and planned projects for fiscal year 2013. Alex Cline also presented iPad Apple technology information. The Board has expressed a desire to move to iPads.

The CEO recommended approval of the Technology Plan.

Board Action: Trustee John Brooks made a motion to approve the Technology Plan as recommended. Trustee Gary Carter seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: William Hudson. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-B. Holiday Calendar: Roger Browning presented the schedule for IECC full-time staff for Calendar Year 2013. There is no change in the number of holidays from previous years, for administrative, technical, professional/non-faculty, clerical and maintenance staff. The 2013 Holiday Calendar is:

Monday, January 21, Martin Luther King Jr. Day
Monday, February 18, President's Day
Friday, March 29, Spring Break
Monday, May 27, Memorial Day
Thursday, July 4, Independence Day
Monday, September 2, Labor Day
Monday, October 14, Columbus Day
Monday, November 11, Veteran's Day
Thursday & Friday, November 28 & 29, Thanksgiving
Thursday, December 19, 20, 23, 24, Winter Break
Wednesday, December 25, Christmas
December 26, 27, 30, 31, Winter Break
January 1, 2014, New Year's Day

Board Action: Student Trustee Logan Carlson made a motion to approve the Holiday Calendar for full-time staff for Calendar Year 2013 as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: William

Hudson. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-C. Joint Agreement with Lewis & Clark Community College: Chris Cantwell presented the revised Joint Agreement for Education Cooperation between Illinois Eastern Community Colleges, District #529 and Lewis and Clark Community College, District #536, located in Godfrey, Illinois. The only change to this agreement from last year's agreement is:

IECC Title Change

Changed Health Information Management to Electronic Medical Records (Certificate). The CEO recommended approval.

Board Action: Trustee Michael Correll made a motion to renew the revised Joint Agreement with Lewis and Clark Community College as recommended. Trustee Gary Carter seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: William Hudson. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-D. Biennial Review Report 2012, Drug-Free Schools & Communities Act Report: Chris Cantwell reviewed the Drug-Free Schools & Communities Act Biennial Review Report. The Drug-Free Schools and Campus Regulations, as articulated in the Education Department of General Administrative Regulations (EDGAR) Part 86.100, requires that, as a condition of receiving funds or any form of financial assistance under any federal program, an institution of higher education must certify that it has adopted and implemented a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees.

In order to certify the District's compliance with the Part 86 regulations, IECC is required to create a program that complies with the regulations as follows:

1. Annually notify each employee and student, in writing, of standards of conduct; a description of appropriate sanctions for violation of federal, state, and local law and campus policy; a description of health risks associated with Alcohol and Other Drug (AOD) use; and a description of available treatment programs.

2. Develop a sound method for distributing annual notification information to every student and staff member each year.

3. Conduct biennial review on the effectiveness of its Alcohol and Other Drug (AOD) programs and the consistency of sanction enforcement.

4. Maintain its biennial review report on file, so that, if requested by the U.S. Department of Education, the college can submit it.

The CEO recommended approval.

Board Action: Trustee Brenda Culver made a motion to approve the biennial review report 2012 of the Drug-Free Schools & Communities Act as recommended. Trustee Marilyn Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent:

William Hudson. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-E. Consideration and Action on a Resolution Providing for the Issuance of Taxable General Obligation Community College Bonds, Series 2012A and General Obligation Community College Bonds, Series 2012B:

The Chairman announced that the next item on the agenda would be the issuance of the District's general obligation working cash fund bonds and protection, health and safety bonds, and that the Board of Trustees would consider the adoption of a resolution providing for the issue of said bonds and the levy of a direct annual tax sufficient to pay the principal and interest thereon.

Whereupon Trustee Fischer presented the following resolution, copies of which were made available to all in attendance at said meeting who requested a copy:

RESOLUTION

RESOLUTION providing for the issue of \$2,000,000 Taxable General Obligation Community College Bonds, Series 2012A and \$2,690,000 General Obligation Community College Bonds, Series 2012B, of Illinois Eastern Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White and State of Illinois, and the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

* * *

WHEREAS, pursuant to the provisions of Sections 3-33.1 to 3-33.6, inclusive, of the Public Community College Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto (the "*Act*"), a fund to be known as a "Working Cash Fund" may be established, maintained and administered in and for Illinois Eastern Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White and State of Illinois (the "*District*"), for the purpose of enabling the Board of Trustees of the District (the "*Board*"), to have in its treasury at all times sufficient money to meet demands thereon for ordinary and necessary expenditures for all community college purposes; and

WHEREAS, the District has heretofore established, is presently maintaining and administering, and has never abolished or abated such Working Cash Fund in and for the District (the "*Fund*"); and

WHEREAS, pursuant to the provisions of the Act, the Board is authorized to incur an indebtedness and issue bonds therefor from time to time for the purpose of increasing the Fund; and

WHEREAS, the Board is now authorized to issue bonds in the aggregate amount of \$2,000,000 for the purpose of increasing the Fund and to levy taxes to pay the principal and interest of such bonds; and

WHEREAS, the Board has heretofore determined and does hereby determine that for the protection, health and safety of District students, employees or visitors it is necessary for energy

conservation, health and safety, environmental protection and handicapped accessibility purposes that its physical facilities be altered or repaired as set forth in the certified estimates of a duly licensed architect or engineer (the “*Project*”); and

WHEREAS, the Board directs that the Project be undertaken, hereby approves the respective estimate for each such item, and determines that such alterations and repairs for energy conservation, health or safety, environmental protection or handicapped accessibility purposes will be made with funds not necessary for the completion of approved and recommended projects for fire prevention and safety; and

WHEREAS, it is hereby determined that there are not sufficient funds available in the operations and maintenance fund of the District to make such alterations or repairs as determined necessary for energy conservation, health and safety, environmental protection and handicapped accessibility purposes by the Board; and

WHEREAS, said certified estimates have been approved by the Executive Director of the Illinois Community College Board; and

WHEREAS, the Board hereby finds that it is authorized at this time to issue bonds in the aggregate amount of \$2,690,000 for the Project as set forth in said certified estimates of a duly licensed architect or engineer; and

WHEREAS, pursuant to and in accordance with the provisions of the Bond Issue Notification Act of the State of Illinois, as amended, the Chairman of the Board, on the 18th day of September, 2012, ordered the calling of a public hearing (the “*Hearing*”) for the 16th day of October, 2012, concerning the intent of the Board to sell bonds in the amount of \$2,000,000 to increase the working cash fund of the District and bonds in the amount of \$2,690,000 for the Project; and

WHEREAS, notice of the Hearing was given by (i) publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearing in the *Olney Daily Mail*, the same being a newspaper of general circulation in the District, and (ii) posting at least 48 hours before the Hearing a copy of said notice at the principal office of the Board; and

WHEREAS, the Hearing was held on the 16th day of October, 2012, and at the Hearing, the Board explained the reasons for the proposed bond issue and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits; and

WHEREAS, the Hearing was finally adjourned on the 16th day of October, 2012; and

WHEREAS, it is in the best interest of the District to issue bonds in the amount of \$2,000,000 to increase the working cash fund of the District (the “*Working Cash Fund Bonds*”) and bonds in the amount of \$2,690,000 for the Project (the “*Project Bonds*”) in an aggregate principal amount of \$4,690,000:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Trustees of Illinois Eastern Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White and State of Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Authorization. It is hereby found and determined that the Board has been authorized by law to borrow the sum of \$2,000,000 upon the credit of the District and as evidence of such indebtedness to issue Working Cash Fund Bonds of the District in said amount, the proceeds of said bonds to be used for working cash fund purposes, and that it is necessary to borrow \$2,000,000 of said authorized sum and issue the Working Cash Fund Bonds in evidence thereof for working cash fund purposes, and that the Board has been authorized by law to borrow

the sum of \$2,690,000 upon the credit of the District and as evidence of such indebtedness to issue bonds of the District in said amount, the proceeds of said bonds to be used for the Project, and that it is necessary to borrow \$2,690,000 of said authorized sum and issue the Project Bonds in evidence thereof for the purpose of paying costs of the Project, and that it is necessary and for the best interests of the District that there be issued at this time \$4,690,000 of the bonds so authorized to increase the working cash fund and for the Project.

Section 3. Bond Details. There be borrowed on the credit of and for and on behalf of the District the sum of \$4,690,000 for the purpose aforesaid; and that bonds of the District shall be issued in two series, as follows: \$2,000,000 as Taxable General Obligation Community College Bonds, Series 2012A (the “*Series 2012A Bonds*”) and \$2,690,000 as General Obligation Community College Bonds, Series 2012B (the “*Series 2012B Bonds*” and together with the Series 2012A Bonds, the “*Bonds*”). The Series 2012A Bonds shall be dated December 1, 2012 and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$5,000 each and authorized integral multiples thereof (but no single Series 2012A Bond shall represent installments of principal maturing on more than one date), shall be numbered 1 and upward, and the Series 2012A Bonds shall become due and payable serially (without option of prior redemption) on December 1 of each of the years, in the amounts and bearing interest per annum as follows:

2013	\$	%
2014		%
2015		%
2016		%
2017		%

The Series 2012B Bonds shall be dated December 1, 2012, and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$5,000 each and authorized integral multiples thereof (but no single Series 2012B Bond shall represent installments of principal maturing on more than one date), shall be numbered 1 and upward, and the Series 2012B Bonds shall become due and payable serially (without option of prior redemption) on December 1 of each of the years, in the amounts and bearing interest per annum as follows

2013	\$	%
2014		%
2015		%
2016		%
2017		%

The Bonds shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on June 1 and December 1 of each year, commencing on December 1, 2013. Interest on each Bond shall be paid by check or draft of _____, _____, Illinois (the “*Bond Registrar*”), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the 15th day of the month next preceding the interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the principal corporate trust office of the Bond Registrar.

The Bonds shall be signed by the manual or facsimile signatures of the Chairman and Secretary of the Board, and shall be registered, numbered and countersigned by the manual or facsimile signature of the Treasurer who receives the taxes of the District, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Resolution unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Resolution. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

Section 4. Registration of Bonds; Persons Treated as Owners. (a) *General.* The District shall cause books (the "*Bond Register*") for the registration and for the transfer of the Bonds as provided in this resolution to be kept at the principal corporate trust office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District. The District is authorized to prepare, and the Bond Registrar or such other authorized person as the officers of the District may designate shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the principal corporate trust office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his or her attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same series and maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however*, the original principal amount of outstanding Bonds of each maturity authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds for such maturity less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the calendar month next preceding any payment date on such Bond and ending on such payment date.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds.

(b) *Global Book-Entry System.* The Bonds shall be initially issued in the form of a separate single fully registered Bond for each of the maturities of the Bonds determined as described in Section 3 hereof. Upon initial issuance, the ownership of each such Bond shall be registered in the Bond Register in the name of Cede & Co., or any successor thereto (“*Cede*”), as nominee of The Depository Trust Company, New York, New York, and its successors and assigns (“*DTC*”). All of the outstanding Bonds shall be registered in the Bond Register in the name of Cede, as nominee of DTC, except as hereinafter provided. The Chairman and Secretary of the Board, the Superintendent and chief business official of the District and the Bond Registrar are each authorized to execute and deliver, on behalf of the District, such letters to or agreements with DTC as shall be necessary to effectuate such book-entry system (any such letter or agreement being referred to herein as the “*Representation Letter*”), which Representation Letter may provide for the payment of principal of or interest on the Bonds by wire transfer.

With respect to Bonds registered in the Bond Register in the name of Cede, as nominee of DTC, the District and the Bond Registrar shall have no responsibility or obligation to any broker-dealer, bank or other financial institution for which DTC holds Bonds from time to time as securities depository (each such broker-dealer, bank or other financial institution being referred to herein as a “*DTC Participant*”) or to any person on behalf of whom such a DTC Participant holds an interest in the Bonds. Without limiting the immediately preceding sentence, the District and the Bond Registrar shall have no responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede or any DTC Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any amount with respect to the principal of or interest on the Bonds. The District and the Bond Registrar may treat and consider the person in whose name each Bond is registered in the Bond Register as the holder and absolute owner of such Bond for the purpose of payment of principal and interest with respect to such Bond, for the purpose of giving notices of redemption and other matters with respect to such Bond, for the purpose of registering transfers with respect to such Bond, and for all other purposes whatsoever. The Bond Registrar shall pay all principal of and interest on the Bonds only to or upon the order of the respective registered owners of the Bonds, as shown in the Bond Register, or their respective attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District’s obligations with respect to payment of the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of a Bond as shown in the Bond Register, shall receive a Bond evidencing the obligation of the District to make payments of principal and interest with respect to any Bond. Upon delivery by DTC to the Bond Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede, and subject to the provisions in Section 3 hereof with respect to the payment of interest to the registered owners of Bonds at the close of business on the 15th day of the month next preceding the applicable interest payment date, the name “*Cede*” in this resolution shall refer to such new nominee of DTC.

In the event that (i) the District determines that DTC is incapable of discharging its responsibilities described herein and in the Representation Letter, (ii) the agreement among the District, the Bond Registrar and DTC evidenced by the Representation Letter shall be terminated for any reason or (iii) the District determines that it is in the best interests of the beneficial owners of the Bonds that they be able to obtain certificated Bonds, the District shall notify DTC and DTC Participants of the availability through DTC of certificated Bonds and the Bonds shall

no longer be restricted to being registered in the Bond Register in the name of Cede, as nominee of DTC. At that time, the District may determine that the Bonds shall be registered in the name of and deposited with such other depository operating a universal book-entry system, as may be acceptable to the District, or such depository's agent or designee, and if the District does not select such alternate universal book-entry system, then the Bonds may be registered in whatever name or names registered owners of Bonds transferring or exchanging Bonds shall designate, in accordance with the provisions of Section 4(a) hereof.

Notwithstanding any other provisions of this resolution to the contrary, so long as any Bond is registered in the name of Cede, as nominee of DTC, all payments with respect to principal of and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, in the name provided in the Representation Letter.

Section 5. Form of Bond. The Bonds shall be in substantially the following form; *provided, however,* that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, "See Reverse Side for Additional Provisions", shall be omitted and paragraphs [6] through [9] shall be inserted immediately after paragraph [1]:

(Form of Bond - Front Side)

REGISTERED
NO. _____

REGISTERED
\$ _____

UNITED STATES OF AMERICA

STATE OF ILLINOIS

**COUNTIES OF RICHLAND, CLARK, CLAY, CRAWFORD, CUMBERLAND,
EDWARDS, HAMILTON, JASPER, LAWRENCE, WABASH, WAYNE AND WHITE
AND STATE OF ILLINOIS**

ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT NO. 529

[TAXABLE] GENERAL OBLIGATION COMMUNITY COLLEGE BOND, SERIES 2012[A][B]

See Reverse Side for Additional Provisions

Interest _____ Maturity _____ Dated _____
Rate: _____% Date: December 1, 20__ Date: December 1, 2012 CUSIP: _____
Registered Owner: CEDE & CO.
Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that Illinois Eastern Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White and State of Illinois (the "District"), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond or from the most recent interest payment date to which interest has been paid at the Interest Rate per annum set forth above on June 1 and December 1 of each year, commencing December 1,

2013, until said Principal Amount is paid. Principal of this Bond is payable in lawful money of the United States of America at the principal office of _____, _____, Illinois, as paying agent and bond registrar (the "Bond Registrar"). Payment of the installments of interest shall be made to the Registered Owner hereof as shown on the registration books of the District maintained by the Bond Registrar at the close of business on the 15th day of the month next preceding each interest payment date and shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar. For the prompt payment of this Bond, both principal and interest at maturity, the full faith, credit and resources of the District are hereby irrevocably pledged.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax sufficient to pay the interest thereon as it falls due and also to pay and discharge the principal hereof at maturity.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Illinois Eastern Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White and State of Illinois, by its Board of Trustees, has caused this Bond to be signed by the manual or duly authorized facsimile signature of the Chairman and Secretary of said Board of Trustees, and to be registered, numbered and countersigned by the manual or duly authorized facsimile signature of the Treasurer of said Board of Trustees, all as of the Dated Date identified above.

Chairman, Board of Trustees

Secretary, Board of Trustees

Registered, Numbered and Countersigned:

Treasurer, Board of Trustees

Date of Authentication: _____, 20__

CERTIFICATE
OF
AUTHENTICATION

Bond Registrar and Paying Agent:

_____, Illinois

This Bond is one of the Bonds described in the within mentioned resolution and is one of the [Taxable] General Obligation Community College

Bonds, Series 2012[A][B], of Illinois Eastern Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White and State of Illinois.

_____,
as Bond Registrar

By _____
Authorized Officer

[FORM OF BOND - REVERSE SIDE]

ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT NO. 529

**COUNTIES OF RICHLAND, CLARK, CLAY, CRAWFORD, CUMBERLAND,
EDWARDS, HAMILTON, JASPER, LAWRENCE, WABASH, WAYNE AND WHITE
AND STATE OF ILLINOIS**

[TAXABLE] GENERAL OBLIGATION COMMUNITY COLLEGE BOND, SERIES 2012[A][B]

[6] This Bond is one of a series of bonds issued by the District [for working cash fund purposes] [for the purpose of altering and repairing the existing physical facilities of the District known as the Illinois Eastern Community Colleges for the protection, health and safety of District students, employees or visitors], all of which have been duly authorized and allowed for proper community college purposes by the Board of Trustees of the District, in full compliance with the provisions of the Public Community College Act of the State of Illinois, and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by the Board of Trustees by a resolution duly and properly adopted for that purpose, in all respects as provided by law.

[7] This Bond is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the principal corporate trust office of the Bond Registrar in Bloomington Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing resolution, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[8] The Bonds are issued in fully registered form in the denomination of \$5,000 each or authorized integral multiples thereof. This Bond may be exchanged at the principal corporate trust office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing resolution. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Bond and ending at the opening of business on such interest payment date.

[9] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of

principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto _____

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint _____

or its successor as Bond Registrar to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

Section 6. Sale of Bonds. The Bonds hereby authorized shall be executed as in this Resolution provided as soon after the passage hereof as may be, and thereupon be deposited with the Treasurer of the Board, who receives the taxes of the district, and be by said Treasurer delivered to First Midstate Inc., Bloomington, Illinois, the purchaser thereof (the "Purchaser"), upon receipt of the purchase price therefor, the same being par, plus accrued interest to date of delivery; the contract for the sale of the Bonds (the "Purchase Contract") heretofore entered into is in all respects ratified, approved and confirmed, it being hereby found and determined that the Bonds have been sold at such price and bear interest at such rates that neither the true interest cost (yield) nor the net interest rate received upon such sale exceed the maximum rate otherwise authorized by Illinois law and that the Purchase Contract is in the best interests of the District and that no person holding any office of the District, either by election or appointment, is in any manner financially interested directly in his or her own name or indirectly in the name of any other person, association, trust or corporation, in the Purchase Contract.

The Bonds before being issued shall be registered, numbered and countersigned by the Treasurer of the Board, such registration being made in a book provided for that purpose, in which shall be entered the record of the resolution authorizing the Board to borrow said money and a description of the Bonds issued, including the number, date, to whom issued, amount, rate of interest and when due.

The use by the Purchaser of any Preliminary Official Statement and any final Official Statement relating to the Bonds (the "Official Statement") is hereby ratified, approved and authorized; the execution and delivery of the Official Statement is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Resolution, said Preliminary Official Statement, the Official Statement and the Bonds.

Section 7. Tax Levy. In order to provide for the collection of a direct annual tax sufficient to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, in amounts sufficient for that purpose, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

For the Series 2012A Bonds A TAX SUFFICIENT TO PRODUCE THE SUM OF:

For the Year		
2012	\$	for interest up to and including June 1, 2014
2013	\$	for interest and principal
2014	\$	for interest and principal
2015	\$	for interest and principal
2016	\$	for interest and principal

FOR THE SERIES 2012B BONDS

FOR THE YEAR		
2012	\$	for interest up to and including June 1, 2014
2013	\$	for interest and principal
2014	\$	for interest and principal
2015	\$	for interest and principal
2016	\$	for interest and principal

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall have been collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

Section 8. Filing of Resolution. Forthwith upon the passage of this Resolution, the Secretary of the Board is hereby directed to file a certified copy of this Resolution with the County Clerks of The Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, Illinois (the “County Clerks”), and it shall be the duty of said County Clerks to annually in and for each of the years 2012 to 2016, inclusive, ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in each of said years for community college purposes, in order to raise the respective amounts aforesaid and in each of said years such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general educational purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated “Bond and Interest Fund of 2012” (the “Bond Fund”), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and

interest on the Bonds; and a certified copy of this resolution shall also be filed with the Treasurer of the Board who receives the taxes of the District.

Section 9. Use of Bond Proceeds. The District and the Board hereby covenant that all of the proceeds of the Bonds shall be used in strict compliance with all the requirements of the Act. Accrued interest received on the delivery of the Bonds and any premium received upon the sale of the Bonds is hereby appropriated for the purpose of paying interest due on the Bonds and is hereby ordered deposited into the Bond Fund. The principal proceeds of the Working Cash Fund Bonds are hereby appropriated for working cash fund purposes, and shall be set aside in a separate fund known and designated as the “Working Cash Fund of Illinois Eastern Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White and State of Illinois,” which said fund shall be held apart, maintained and administered as hereinabove provided, and shall be used for the purpose and in the manner provided by Sections 3-33.1 to 3-33.6, inclusive, of the Act. The principal proceeds of the Project Bonds are hereby appropriated for the purpose of paying the cost of the Project, and that portion thereof not needed to pay such costs of issuance is hereby ordered deposited into the Protection, Health and Safety Fund of the District (the “*Project Fund*”). At the time of the issuance of the Bonds, the costs of issuance of the Bonds may be paid by the Purchaser on behalf of the District from the proceeds of the Bonds.

Section 10. Non-Arbitrage and Tax-Exemption. This Section applies only to the Series 2012B Bonds, and references in this Section to the “Bonds” are deemed to be references to the Series 2012B Bonds only. The Series 2012A Bonds are not being issued on a basis which is tax-exempt under the Internal Revenue Code of 1986, and the Purchaser by its acceptance of the Bonds acknowledges this fact, and the interest rate on the Series 2012A Bonds has been established as a taxable interest rate. One purpose of this Section is to set forth various facts regarding the Bonds and to establish the expectations of the Board and the District as to future events regarding the Bonds and the use of Bond proceeds. The certifications, covenants and representations contained herein and at the time of the Closing are made on behalf of the District for the benefit of the owners from time to time of the Bonds. In addition to providing the certifications, covenants and representations contained herein, the District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the hereinafter defined Code or would otherwise cause the interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the “*IRS*”) of the exemption from federal income taxation for interest paid on the Bonds, under present rules, the District is treated as the “taxpayer” in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination. The Board and the District certify, covenant and represent as follows:

1.1. Definitions. In addition to such other words and terms used and defined in this Resolution, the following words and terms used in this Section shall have the following meanings unless, in either case, the context or use clearly indicates another or different meaning is intended:

“*Affiliated Person*” means any Person that (a) at any time during the six months prior to the execution and delivery of the Bonds, (i) has more than five percent of the voting power of the governing body of the District in the aggregate vested in its directors, officers, owners, and employees or, (ii) has more than five percent of the voting power of its governing body in the aggregate vested in directors, officers, board members or employees of the District or (b) during the one-year period beginning six months prior to the execution and delivery of the Bonds, (i) the composition of the governing body of which is modified or established to reflect (directly or indirectly) representation of the interests of the District (or there is an agreement, understanding, or arrangement relating to such a modification or establishment during that one-year period) or (ii) the composition of the governing body of the District is modified or established to reflect (directly or indirectly) representation of the interests of such Person (or there is an agreement, understanding, or arrangement relating to such a modification or establishment during that one-year period).

“*Bond Counsel*” means Chapman and Cutler LLP or any other nationally recognized firm of attorneys experienced in the field of municipal bonds whose opinions are generally accepted by purchasers of municipal bonds.

“*Capital Expenditures*” means costs of a type that would be properly chargeable to a capital account under the Code (or would be so chargeable with a proper election) under federal income tax principles if the District were treated as a corporation subject to federal income taxation, taking into account the definition of Placed-in-Service set forth herein.

“*Closing*” means the first date on which the District is receiving the purchase price for the Bonds.

“*Code*” means the Internal Revenue Code of 1986, as amended.

“*Commingled Fund*” means any fund or account containing both Gross Proceeds and an amount in excess of \$25,000 that are not Gross Proceeds if the amounts in the fund or account are invested and accounted for, collectively, without regard to the source of funds deposited in the fund or account. An open-ended regulated investment company under Section 851 of the Code is not a Commingled Fund.

“*Control*” means the possession, directly or indirectly through others, of either of the following discretionary and non-ministerial rights or powers over another entity:

(a) to approve and to remove without cause a controlling portion of the governing body of a Controlled Entity; or

(b) to require the use of funds or assets of a Controlled Entity for any purpose.

“*Controlled Entity*” means any entity or one of a group of entities that is subject to Control by a Controlling Entity or group of Controlling Entities.

“*Controlled Group*” means a group of entities directly or indirectly subject to Control by the same entity or group of entities, including the entity that has Control of the other entities.

“*Controlling Entity*” means any entity or one of a group of entities directly or indirectly having Control of any entities or group of entities.

“*Costs of Issuance*” means the costs of issuing the Bonds, including underwriters’ discount and legal fees.

“*De minimis Amount of Original Issue Discount or Premium*” means with respect to an obligation (a) any original issue discount or premium that does not exceed two percent of the stated redemption price at maturity of the Bonds plus (b) any original issue premium that is attributable exclusively to reasonable underwriter’s compensation.

“*External Commingled Fund*” means a Commingled Fund in which the District and all members of the same Controlled Group as the District own, in the aggregate, not more than ten percent of the beneficial interests.

“*GIC*” means (a) any investment that has specifically negotiated withdrawal or reinvestment provisions and a specifically negotiated interest rate and (b) any agreement to supply investments on two or more future dates (*e.g.*, a forward supply contract).

“*Gross Proceeds*” means amounts in the Bond Fund and the Project Fund.

“*Net Sale Proceeds*” means amounts actually or constructively received from the sale of the Bonds reduced by any such amounts that are deposited in a reasonably required reserve or replacement fund for the Bonds.

“*Person*” means any entity with standing to be sued or to sue, including any natural person, corporation, body politic, governmental unit, agency, authority, partnership, trust, estate, association, company, or group of any of the above.

“*Placed-in-Service*” means the date on which, based on all facts and circumstances (a) a facility has reached a degree of completion that would permit its operation at substantially its design level and (b) the facility is, in fact, in operation at such level.

“*Private Business Use*” means any use of the Project by any Person other than a state or local government unit, including as a result of (i) ownership, (ii) actual or beneficial use pursuant to a lease or a management, service, incentive payment, research or output contract or (iii) any other similar arrangement, agreement or understanding, whether written or oral, except for use of the Project on the same basis as the general public. Private Business Use includes any formal or informal arrangement with any person other than a state or local governmental unit that conveys special legal entitlements to any portion of the Project that is available for use by the general public or that conveys to any person other than a state or local governmental unit any special

economic benefit with respect to any portion of the Project that is not available for use by the general public.

“Qualified Administrative Costs of Investments” means (a) reasonable, direct administrative costs (other than carrying costs) such as separately stated brokerage or selling commissions but not legal and accounting fees, recordkeeping, custody and similar costs; or (b) all reasonable administrative costs, direct or indirect, incurred by a publicly offered regulated investment company or an External Commingled Fund.

“Qualified Tax Exempt Obligations” means (a) any obligation described in Section 103(a) of the Code, the interest on which is excludable from gross income of the owner thereof for federal income tax purposes and is not an item of tax preference for purposes of the alternative minimum tax imposed by Section 55 of the Code; (b) an interest in a regulated investment company to the extent that at least ninety-five percent of the income to the holder of the interest is interest which is excludable from gross income under Section 103 of the Code of any owner thereof for federal income tax purposes and is not an item of tax preference for purposes of the alternative minimum tax imposed by Section 55 of the Code; and (c) certificates of indebtedness issued by the United States Treasury pursuant to the Demand Deposit State and Local Government Series program described in 31 C.F.R. pt. 344.

“Rebate Fund” means the fund, if any, identified and defined in paragraph 4.2 herein.

“Rebate Provisions” means the rebate requirements contained in Section 148(f) of the Code and in the Regulations.

“Regulations” means United States Treasury Regulations dealing with the tax-exempt bond provisions of the Code.

“Reimbursed Expenditures” means expenditures of the District paid prior to Closing to which Sale Proceeds or investment earnings thereon are or will be allocated.

“Sale Proceeds” means amounts actually or constructively received from the sale of the Bonds, including (a) amounts used to pay underwriters’ discount or compensation and accrued interest, other than accrued interest for a period not greater than one year before Closing but only if it is to be paid within one year after Closing and (b) amounts derived from the sale of any right that is part of the terms of a Bond or is otherwise associated with a Bond (*e.g.*, a redemption right).

“Yield” means that discount rate which when used in computing the present value of all payments of principal and interest paid and to be paid on an obligation (using semiannual compounding on the basis of a 360-day year) produces an amount equal to the obligation’s purchase price (or in the case of the Bonds, the issue price as established in paragraph 5.1 hereof), including accrued interest.

“*Yield Reduction Payment*” means a rebate payment or any other amount paid to the United States in the same manner as rebate amounts are required to be paid or at such other time or in such manner as the Internal Revenue Service may prescribe that will be treated as a reduction in Yield of an investment under the Regulations.

2.1. *Purpose of the Bonds.* The Bonds are being issued to finance the Project in a prudent manner consistent with the revenue needs of the District. A breakdown of the sources and uses of funds is set forth in the preceding Section of this Resolution. At least 75% of the sum of (i) Sale Proceeds plus (ii) all investment earnings thereon during the period ending on the date of completion of the Project, less (iii) Costs of Issuance paid from Sale Proceeds or investment earnings thereon, less (iv) Sale Proceeds or investment earnings thereon deposited in a reasonably required reserve or replacement fund, are expected to be used for construction purposes with respect to property owned by a governmental unit or a Section 501(c)(3) organization. Except for any accrued interest on the Bonds used to pay first interest due on the Bonds, no proceeds of the Bonds will be used more than 30 days after the date of issue of the Bonds for the purpose of paying any principal or interest on any issue of bonds, notes, certificates or warrants or on any installment contract or other obligation of the District or for the purpose of replacing any funds of the District used for such purpose.

2.2. *The Project — Binding Commitment and Timing.* The District has incurred or will, within six months of the Closing, incur a substantial binding obligation (not subject to contingencies within the control of the District or any member of the same Controlled Group as the District) to a third party to expend at least five percent of the Net Sale Proceeds on the Project. It is expected that the work of acquiring and constructing the Project and the expenditure of amounts deposited into the Project Fund will continue to proceed with due diligence through _____, 2015, at which time it is anticipated that all Sale Proceeds and investment earnings thereon will have been spent.

2.3. *Reimbursement.* None of the Sale Proceeds or investment earnings thereon will be used for Reimbursed Expenditures.

2.4. *Working Capital.* All Sale Proceeds and investment earnings thereon will be used, directly or indirectly, to finance Capital Expenditures other than the following:

- (a) an amount not to exceed five percent of the Sale Proceeds for working capital expenditures directly related to Capital Expenditures financed by the Bonds;
- (b) payments of interest on the Bonds for a period commencing at Closing and ending on the later of the date three years after Closing or one year after the date on which the Project is Placed-in-Service;
- (c) Costs of Issuance and Qualified Administrative Costs of Investments;
- (d) payments of rebate or Yield Reduction Payments made to the United States under the Regulations;

(e) principal of or interest on the Bonds paid from unexpected excess Sale Proceeds and investment earnings thereon; and

(f) investment earnings that are commingled with substantial other revenues and are expected to be allocated to expenditures within six months.

2.5. Consequences of Contrary Expenditure. The District acknowledges that if Sale Proceeds and investment earnings thereon are spent for non-Capital Expenditures other than as permitted by paragraph 2.4 hereof, a like amount of then available funds of the District will be treated as unspent Sale Proceeds.

2.6. Investment of Bond Proceeds. Not more than 50% of the Sale Proceeds and investment earnings thereon are or will be invested in investments (other than Qualified Tax Exempt Obligations) having a Yield that is substantially guaranteed for four years or more. No portion of the Bonds is being issued solely for the purpose of investing a portion of Sale Proceeds or investment earnings thereon at a Yield higher than the Yield on the Bonds.

It is expected that the Sale Proceeds deposited into the Project Fund, including investment earnings on the Project Fund, will be spent to pay costs of the Project and interest on the Bonds not later than the date set forth in paragraph 2.2 hereof, the investment earnings on the Bond Fund will be spent to pay interest on the Bonds, or to the extent permitted by law, investment earnings on amounts in the Project Fund and the Bond Fund will be commingled with substantial revenues from the governmental operations of the District, and the earnings are reasonably expected to be spent for governmental purposes within six months of the date earned. Interest earnings on the Project Fund and the Bond Fund have not been earmarked or restricted by the Board for a designated purpose.

2.7. No Grants. None of the Sale Proceeds or investment earnings thereon will be used to make grants to any person.

2.8. Hedges. Neither the District nor any member of the same Controlled Group as the District has entered into or expects to enter into any hedge (*e.g.*, an interest rate swap, interest rate cap, futures contract, forward contract or an option) with respect to the Bonds. The District acknowledges that any such hedge could affect, among other things, the calculation of Bond Yield under the Regulations. The Internal Revenue Service could recalculate Bond Yield if the failure to account for the hedge fails to clearly reflect the economic substance of the transaction.

The District also acknowledges that if it acquires a hedging contract with an investment element (including *e.g.*, an off-market swap agreement, or any cap agreement for which all or a portion of the premium is paid at, or before the effective date of the cap agreement), then a portion of such hedging contract may be treated as an investment of Gross Proceeds of the Bonds, and be subject to the fair market purchase price rules, rebate and yield restriction. The District agrees not to use proceeds of the Bonds to pay for any such hedging contract in whole or in part. The District also agrees that it will not

give any assurances to any Bond holder or any other credit or liquidity enhancer with respect to the Bonds that any such hedging contract will be entered into or maintained. The District recognizes that if a portion of a hedging contract is determined to be an investment of gross proceeds, such portion may not be fairly priced even if the hedging contract as a whole is fairly priced.

2.9. Internal Revenue Service Audits. The District represents that the Internal Revenue Service has not contacted the District regarding any obligations issued by or on behalf of the District. To the best of the knowledge of the District, no such obligations of the District are currently under examination by the Internal Revenue Service.

3.1. Use of Proceeds. (a) The use of the Sale Proceeds and investment earnings thereon and the funds held under this Resolution at the time of Closing are described in the preceding Section of this Resolution. No Sale Proceeds will be used to pre-pay for goods or services to be received over a period of years prior to the date such goods or services are to be received. No Sale Proceeds or any investment earnings thereon will be used to pay for or otherwise acquire goods or services from an Affiliated Person.

(b) Only the funds and accounts described in said Section will be funded at Closing. There are no other funds or accounts created under this Resolution, other than the Rebate Fund if it is created as provided in paragraph 4.2 hereof.

(c) Principal of and interest on the Bonds will be paid from the Bond Fund.

(d) Any Costs of Issuance incurred in connection with the issuance of the Bonds to be paid by the District will be paid at the time of Closing.

(e) The costs of the Project will be paid from the Project Fund and no other moneys (except for investment earnings on amounts in the Project Fund) are expected to be deposited therein.

3.2. Purpose of Bond Fund. The Bond Fund will be used primarily to achieve a proper matching of revenues and earnings with principal and interest payments on the Bonds in each bond year. It is expected that the Bond Fund will be depleted at least once a year, except for a reasonable carry over amount not to exceed the greater of (a) the earnings on the investment of moneys in the Bond Fund for the immediately preceding bond year or (b) 1/12th of the principal and interest payments on the Bonds for the immediately preceding bond year.

3.3. No Other Gross Proceeds. (a) Except for the Bond Fund and the Project Fund, and except for investment earnings that have been commingled as described in paragraph 2.6 and any credit enhancement or liquidity device related to the Bonds, after the issuance of the Bonds, neither the District nor any member of the same Controlled Group as the District has or will have any property, including cash, securities or any other property held as a passive vehicle for the production of income or for investment purposes, that constitutes:

(i) Sale Proceeds;

(ii) amounts in any fund or account with respect to the Bonds (other than the Rebate Fund);

(iii) amounts that have a sufficiently direct nexus to the Bonds or to the governmental purpose of the Bonds to conclude that the amounts would have been used for that governmental purpose if the Bonds were not used or to be used for that governmental purpose (the mere availability or preliminary earmarking of such amounts for a governmental purpose, however, does not itself establish such a sufficient nexus);

(iv) amounts in a debt service fund, redemption fund, reserve fund, replacement fund or any similar fund to the extent reasonably expected to be used directly or indirectly to pay principal of or interest on the Bonds or any amounts for which there is provided, directly or indirectly, a reasonable assurance that the amount will be available to pay principal of or interest on the Bonds or any obligations under any credit enhancement or liquidity device with respect to the Bonds, even if the District encounters financial difficulties;

(v) any amounts held pursuant to any agreement (such as an agreement to maintain certain levels of types of assets) made for the benefit of the Bondholders or any credit enhancement provider, including any liquidity device or negative pledge (*e.g.*, any amount pledged to pay principal of or interest on an issue held under an agreement to maintain the amount at a particular level for the direct or indirect benefit of holders of the Bonds or a guarantor of the Bonds); or

(vi) amounts actually or constructively received from the investment and reinvestment of the amounts described in (i) or (ii) above.

(b) No compensating balance, liquidity account, negative pledge of property held for investment purposes required to be maintained at least at a particular level or similar arrangement exists with respect to, in any way, the Bonds or any credit enhancement or liquidity device related to the Bonds.

(c) The term of the Bonds is not longer than is reasonably necessary for the governmental purposes of the Bonds. The average reasonably expected economic life of the Project is at least ___ years. The weighted average maturity of the Bonds does not exceed ___ years and does not exceed 120 percent of the average reasonably expected economic life of the Project. The maturity schedule of the Bonds (the "*Principal Payment Schedule*") is based on an analysis of revenues expected to be available to pay debt service on the Bonds. The Principal Payment Schedule is not more rapid (*i.e.*, having a lower average maturity) because a more rapid schedule would place an undue burden on tax rates and cause such rates to be increased beyond prudent levels, and would be inconsistent with the governmental purpose of the Bonds as set forth in paragraph 2.1 hereof.

4.1. *Compliance with Rebate Provisions.* The District covenants to take such actions and make, or cause to be made, all calculations, transfers and payments that may be necessary to comply with the Rebate Provisions applicable to the Bonds. The District will make, or cause to be made, rebate payments with respect to the Bonds in accordance with law.

4.2. *Rebate Fund.* The District is hereby authorized to create and establish a special fund to be known as the Rebate Fund (the "*Rebate Fund*"), which, if created, shall be continuously held, invested, expended and accounted for in accordance with this Resolution. Moneys in the Rebate Fund shall not be considered moneys held for the benefit of the owners of the Bonds. Except as provided in the Regulations, moneys in the Rebate Fund (including earnings and deposits therein) shall be held in trust for payment to the United States as required by the Rebate Provisions and by the Regulations and as contemplated under the provisions of this Resolution.

4.3. *Records.* The District agrees to keep and retain or cause to be kept and retained for the period described in paragraph 7.9 adequate records with respect to the investment of all Gross Proceeds and amounts in the Rebate Fund. Such records shall include: (a) purchase price; (b) purchase date; (c) type of investment; (d) accrued interest paid; (e) interest rate; (f) principal amount; (g) maturity date; (h) interest payment date; (i) date of liquidation; and (j) receipt upon liquidation.

If any investment becomes Gross Proceeds on a date other than the date such investment is purchased, the records required to be kept shall include the fair market value of such investment on the date it becomes Gross Proceeds. If any investment is retained after the date the last Bond is retired, the records required to be kept shall include the fair market value of such investment on the date the last Bond is retired. Amounts or investments will be segregated whenever necessary to maintain these records.

4.4. *Fair Market Value; Certificates of Deposit and Investment Agreements.* The District will continuously invest all amounts on deposit in the Rebate Fund, together with the amounts, if any, to be transferred to the Rebate Fund, in any investment permitted under this Resolution. In making investments of Gross Proceeds or of amounts in the Rebate Fund the District shall take into account prudent investment standards and the date on which such moneys may be needed. Except as provided in the next sentence, all amounts that constitute Gross Proceeds and all amounts in the Rebate Fund shall be invested at all times to the greatest extent practicable, and no amounts may be held as cash or be invested in zero yield investments other than obligations of the United States purchased directly from the United States. In the event moneys cannot be invested, other than as provided in this sentence due to the denomination, price or availability of investments, the amounts shall be invested in an interest bearing deposit of a bank with a yield not less than that paid to the general public or held uninvested to the minimum extent necessary.

Gross Proceeds and any amounts in the Rebate Fund that are invested in certificates of deposit or in GICs shall be invested only in accordance with the following provisions:

(a) Investments in certificates of deposit of banks or savings and loan associations that have a fixed interest rate, fixed payment schedules and substantial penalties for early withdrawal shall be made only if either (i) the Yield on the certificate of deposit (A) is not less than the Yield on reasonably comparable direct obligations of the United States and (B) is not less than the highest Yield that is published or posted by the provider to be currently available from the provider on reasonably comparable certificates of deposit offered to the public or (ii) the investment is an investment in a GIC and qualifies under paragraph (b) below.

(b) Investments in GICs shall be made only if

(i) the bid specifications are in writing, include all material terms of the bid and are timely forwarded to potential providers (a term is material if it may directly or indirectly affect the yield on the GIC);

(ii) the terms of the bid specifications are commercially reasonable (a term is commercially reasonable if there is a legitimate business purpose for the term other than to reduce the yield on the GIC);

(iii) all bidders for the GIC have equal opportunity to bid so that, for example, no bidder is given the opportunity to review others bids (a last look) before bidding;

(iv) any agent used to conduct the bidding for the GIC does not bid to provide the GIC;

(v) at least three of the providers solicited for bids for the GIC are reasonably competitive providers of investments of the type purchased (*i.e.*, providers that have established industry reputations as competitive providers of the type of investments being purchased);

(vi) at least three of the entities that submit a bid do not have a financial interest in the Bonds;

(vii) at least one of the entities that provided a bid is a reasonably competitive provider that does not have a financial interest in the Bonds;

(viii) the bid specifications include a statement notifying potential providers that submission of a bid is a representation that the potential provider did not consult with any other provider about its bid, that the bid was determined without regard to any other formal or informal agreement that the potential provider has with the District or any other person

(whether or not in connection with the Bonds) and that the bid is not being submitted solely as a courtesy to the District or any other person for purposes of satisfying the federal income tax requirements relating to the bidding for the GIC;

(ix) the determination of the terms of the GIC takes into account the reasonably expected deposit and drawdown schedule for the amounts to be invested;

(x) the highest-yielding GIC for which a qualifying bid is made (determined net of broker's fees) is in fact purchased; and

(xi) the obligor on the GIC certifies the administrative costs that it is paying or expects to pay to third parties in connection with the GIC.

(c) If a GIC is purchased, the District will retain the following records with its bond documents until three years after the Bonds are redeemed in their entirety:

(i) a copy of the GIC;

(ii) the receipt or other record of the amount actually paid for the GIC, including a record of any administrative costs paid, and the certification under subparagraph (b)(xi) of this paragraph;

(iii) for each bid that is submitted, the name of the person and entity submitting the bid, the time and date of the bid, and the bid results; and

(iv) the bid solicitation form and, if the terms of the GIC deviated from the bid solicitation form or a submitted bid is modified, a brief statement explaining the deviation and stating the purpose for the deviation.

Moneys to be rebated to the United States shall be invested to mature on or prior to the anticipated rebate payment date. All investments made with Gross Proceeds or amounts in the Rebate Fund shall be bought and sold at fair market value. The fair market value of an investment is the price at which a willing buyer would purchase the investment from a willing seller in a bona fide, arm's length transaction. Except for investments specifically described in this Section and United States Treasury obligations that are purchased directly from the United States Treasury, only investments that are traded on an established securities market, within the meaning of regulations promulgated under Section 1273 of the Code, will be purchased with Gross Proceeds. In general, an "established securities market" includes: (i) property that is listed on a national securities exchange, an interdealer quotation system or certain foreign exchanges; (ii) property that is traded on a Commodities Futures Trading Commission designated board of trade or an interbank market; (iii) property that appears on a quotation medium; and (iv) property for which price quotations are readily available from dealers and brokers. A debt instrument

is not treated as traded on an established market solely because it is convertible into property which is so traded.

An investment of Gross Proceeds in an External Commingled Fund shall be made only to the extent that such investment is made without an intent to reduce the amount to be rebated to the United States Government or to create a smaller profit or a larger loss than would have resulted if the transaction had been at arm's length and had the rebate or Yield restriction requirements not been relevant to the District. An investment of Gross Proceeds shall be made in a Commingled Fund other than an External Commingled Fund only if the investments made by such Commingled Fund satisfy the provisions of this paragraph.

A single investment, or multiple investments awarded to a provider based on a single bid may not be used for funds subject to different rules relating to rebate or yield restriction.

The foregoing provisions of this paragraph satisfy various safe harbors set forth in the Regulations relating to the valuation of certain types of investments. The safe harbor provisions of this paragraph are contained herein for the protection of the District, who has covenanted not to take any action to adversely affect the tax-exempt status of the interest on the Bonds. The District will contact Bond Counsel if it does not wish to comply with the provisions of this paragraph and forego the protection provided by the safe harbors provided herein.

4.5. Arbitrage Elections. The Chairman, Secretary and Treasurer of the Board are hereby authorized to execute one or more elections regarding certain matters with respect to arbitrage.

4.6. Small Issuer Exception. The District is a governmental unit that has the power to impose a tax or to cause another entity to impose a tax of general applicability that, when collected, may be used for the governmental purposes of the District. The power to impose such tax is not contingent on approval by another governmental unit; a tax of general applicability is one that is not limited to a small number of persons. The District is not subject to Control by any other governmental unit or political subdivision. None of the Bonds is or will be a "private activity bond" (as defined in Section 141 of the Code). Ninety-five percent or more of the Sale Proceeds will be used for local governmental activities of the District. None of the District, any entity that issues tax-exempt bonds on behalf of the District or any entity subject to Control by the District will issue, during the calendar year 2012, any tax-exempt bonds (other than current refunding bonds to the extent of the aggregate face amount of the tax-exempt bonds being currently refunded thereby) in an aggregate face amount in excess of the *maximum aggregate face amount* (as hereinafter defined). As used herein, (a) "*tax-exempt bonds*" means obligations of any kind, the interest on which is excludable from gross income of the holders or owners thereof for federal income tax purposes pursuant to Section 103 of the Code but not including (i) "private activity bonds" (as defined in Section 141 of the Code) or (ii) obligations issued to refund another obligation if it is issued not more than 90 days before the redemption of the refunded obligation to the extent the amount of the

refunding obligation does not exceed the outstanding amount of the refunded obligation, (b) “*aggregate face amount*” means, if an issue has more than a De minimis Amount of Original Issue Discount or Premium, the issue price of the issue and otherwise means the face amount of the issue and (c) “*maximum aggregate face amount*” means, the sum of (i) \$5,000,000 and (ii) the aggregate face amount of bonds issued during the calendar year that are allocable to financing construction expenditures for public school facilities, but in no event can the *maximum aggregate face amount* exceed \$10,000,000. As of the date hereof, no tax-exempt bonds or other obligations have been issued by the District, any entity that issues tax-exempt bonds on behalf of the District or any entity subject to Control by the District during the calendar year 2012. The District does not reasonably expect that it, any entity that issues tax-exempt bonds on behalf of the District or any entity subject to Control by the District (including but not limited to the District) will issue any such tax-exempt bonds or other obligations within calendar year 2012. Therefore, subject to compliance with all the terms and provisions hereof, the District is excepted from the required rebate of arbitrage profits on the Bonds under Section 148(f)(4)(D) of the Code and from the terms and provisions of this Resolution that need only be complied with if the District is subject to the arbitrage rebate requirement.

5.1. Issue Price. For purposes of determining the Yield on the Bonds, the purchase price of the Bonds is equal to the first offering price (including accrued interest) at which the Purchaser sold at least ten percent of the principal amount of each maturity of the Bonds to the public (excluding bond houses, brokers or similar persons or organizations acting in the capacity of underwriters, placement agents or wholesalers). All of the Bonds have been the subject of a bona fide initial offering to the public (excluding bond houses, brokers, or similar persons or organizations acting in the capacity of underwriters, placement agents or wholesalers) at prices equal to those set forth in the Official Statement. Based upon prevailing market conditions, such prices are not less than the fair market value of each Bond as of the sale date for the Bonds.

5.2. Yield Limits. Except as provided in paragraph (a) or (b), all Gross Proceeds shall be invested at market prices and at a Yield (after taking into account any Yield Reduction Payments) not in excess of the Yield on the Bonds plus, if only amounts in the Project Fund are subject to this yield limitation, 1/8th of one percent.

The following may be invested without Yield restriction:

(a)(i) amounts on deposit in the Bond Fund (except for capitalized interest) that have not been on deposit under the Resolution for more than 13 months, so long as the Bond Fund continues to qualify as a bona fide debt service fund as described in paragraph 3.2 hereof;

(ii) amounts on deposit in the Project Fund that are reasonably expected to pay for the costs of the Project, costs of issuance of the Bonds, or interest on the Bonds during the three year period beginning on the date of issue of the Bonds prior to three years after Closing;

(iii) amounts in the Bond Fund to be used to pay capitalized interest on the Bonds prior to the earlier of three years after Closing or the payment of all capitalized interest;

(b)(i) An amount not to exceed the lesser of \$100,000 or five percent of the Sale Proceeds;

(ii) amounts invested in Qualified Tax Exempt Obligations (to the extent permitted by law and this Resolution);

(iii) amounts in the Rebate Fund;

(iv) all amounts other than Sale Proceeds for the first 30 days after they become Gross Proceeds; and

(v) all amounts derived from the investment of Sale Proceeds or investment earnings thereon for a period of one year from the date received.

5.3. Continuing Nature of Yield Limits. Except as provided in paragraph 7.10 hereof, once moneys are subject to the Yield limits of paragraph 5.2 hereof, such moneys remain Yield restricted until they cease to be Gross Proceeds.

5.4. Federal Guarantees. Except for investments meeting the requirements of paragraph 5.2(a) hereof, investments of Gross Proceeds shall not be made in (a) investments constituting obligations of or guaranteed, directly or indirectly, by the United States (except obligations of the United States Treasury, or investments in obligations issued pursuant to Section 21B(d)(3) of the Federal Home Loan Bank, as amended (*e.g.*, Refcorp Strips)); or (b) federally insured deposits or accounts (as defined in Section 149(b)(4)(B) of the Code). Except as otherwise permitted in the immediately prior sentence and in the Regulations, no portion of the payment of principal or interest on the Bonds or any credit enhancement or liquidity device relating to the foregoing is or will be guaranteed, directly or indirectly (in whole or in part), by the United States (or any agency or instrumentality thereof), including a lease, incentive payment, research or output contract or any similar arrangement, agreement or understanding with the United States or any agency or instrumentality thereof. No portion of the Gross Proceeds has been or will be used to make loans the payment of principal or interest with respect to which is or will be guaranteed (in whole or in part) by the United States (or any agency or instrumentality thereof). Neither this paragraph nor paragraph 5.5 hereof applies to any guarantee by the Federal Housing Administration, the Federal National Mortgage Association, the Federal Home Loan Mortgage Corporation, the Government National Mortgage Association, the Student Loan Marketing Association or the Bonneville Power Administration pursuant to the Northwest Power Act (16 U.S.C. 839d) as in effect on the date of enactment of the Tax Reform Act of 1984.

5.5. Investments After the Expiration of Temporary Periods, Etc. After the expiration of the temporary period set forth in paragraph 5.2(a)(ii) hereof, amounts in the Project Fund may not be invested in (i) federally insured deposits or accounts (as defined

in Section 149(b)(4)(B) of the Code) or (ii) investments constituting obligations of or guaranteed, directly or indirectly, by the United States (except obligations of the United States Treasury or investments in obligations issued pursuant to Section 21B(d)(3) of the Federal Home Loan Bank Act, as amended (*e.g.*, Refcorp Strips). Any other amounts that are subject to the yield limitation in paragraph 5.2 hereof because paragraph 5.2(a) hereof is not applicable and amounts not subject to yield restriction only because they are described in paragraph 5.2(b) hereof, are also subject to the limitation set forth in the preceding sentence.

6.1. Payment and Use Tests. (a) No more than five percent of the Sale Proceeds plus investment earnings thereon will be used, directly or indirectly, in whole or in part, in any Private Business Use. The District acknowledges that, for purposes of the preceding sentence, Gross Proceeds used to pay costs of issuance and other common costs (such as capitalized interest and fees paid for a qualified guarantee or qualified hedge) or invested in a reserve or replacement fund must be ratably allocated among all the purposes for which Gross Proceeds are being used.

(b) The payment of more than five percent of the principal of or the interest on the Bonds will not be, directly or indirectly (i) secured by any interest in (A) property used or to be used in any Private Business Use or (B) payments in respect of such property or (ii) on a present value basis, derived from payments (whether or not to the District or a member of the same Controlled Group as the District) in respect of property, or borrowed money, used or to be used in any Private Business Use.

(c) No more than the lesser of five percent of the sum of the Sale Proceeds and investment earnings thereon or \$5,000,000 will be used, directly or indirectly, to make or finance loans to any persons. The District acknowledges that, for purposes of the preceding sentence, Gross Proceeds used to pay costs of issuance and other common costs (such as capitalized interest and fees paid for a qualified guarantee or qualified hedge) or invested in a reserve or replacement fund must be ratably allocated among all the purposes for which Gross Proceeds are being used.

(d) No user of the Project other than a state or local governmental unit will use more than five percent of the Project, in the aggregate, on any basis other than the same basis as the general public.

6.2. I.R.S. Form 8038-G. The information contained in the Information Return for Tax-Exempt Governmental Obligations, Form 8038-G, is true and complete. The District will file Form 8038-G (and all other required information reporting forms) in a timely manner.

6.3. Bank Qualification. (a) The District hereby designates each of the Bonds as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Code. In support of such designation, the District hereby certifies that (i) none of the Bonds will be at anytime a “private activity bond” (as defined in Section 141 of the Code) other than a “qualified 501(c)(3) bond” (as defined in Section 145 of the Code), (ii) as of the date hereof in calendar year 2012, the District has

not issued any tax-exempt obligations of any kind other than the Bonds nor have any tax-exempt obligations of any kind been issued on behalf of the District and (iii) not more than \$10,000,000 of obligations of any kind (including the Bonds) issued by or on behalf of the District during calendar year 2012 will be designated for purposes of Section 265(b)(3) of the Code.

(b) The District is not subject to Control by any entity, and there are no entities subject to Control by the District.

(c) On the date hereof, the District does not reasonably anticipate that for calendar year 2012 it will issue any Section 265 Tax-Exempt Obligations (other than the Bonds), or that any Section 265 Tax-Exempt Obligations will be issued on behalf of it. “*Section 265 Tax-Exempt Obligations*” are obligations the interest on which is excludable from gross income of the owners thereof under Section 103 of the Code, *except for* private activity bonds other than qualified 501(c)(3) bonds, both as defined in Section 141 of the Code. The District will not issue or permit the issuance on behalf of it or by any entity subject to Control by the District (which may hereafter come into existence) of Section 265 Tax-Exempt Obligations (including the Bonds) that exceed the aggregate amount of \$10,000,000 during calendar year 2012 unless it first obtains an opinion of Bond Counsel to the effect that such issuance will not adversely affect the treatment of the Bonds as “qualified tax-exempt obligations” for the purposes and within the meaning of Section 265(b)(3) of the Code.

7.1. Termination; Interest of District in Rebate Fund. The terms and provisions set forth in this Section shall terminate at the later of (a) 75 days after the Bonds have been fully paid and retired or (b) the date on which all amounts remaining on deposit in the Rebate Fund, if any, shall have been paid to or upon the order of the United States and any other payments required to satisfy the Rebate Provisions of the Code have been made to the United States. Notwithstanding the foregoing, the provisions of paragraphs 4.3, 4.4(c) and 7.9 hereof shall not terminate until the third anniversary of the date the Bonds are fully paid and retired.

7.2. Separate Issue. Since a date that is 15 days prior to the date of sale of the Bonds by the District to the Purchaser, neither the District nor any member of the same Controlled Group as the District has sold or delivered any tax-exempt obligations other than the Bonds that are reasonably expected to be paid out of substantially the same source of funds as the Bonds. Neither the District nor any member of the same Controlled Group as the District will sell or deliver within 15 days after the date of sale of the Bonds any tax-exempt obligations other than the Bonds that are reasonably expected to be paid out of substantially the same source of funds as the Bonds.

7.3. No Sale of the Project. (a) Other than as provided in the next sentence, neither the Project nor any portion thereof has been, is expected to be, or will be sold or otherwise disposed of, in whole or in part, prior to the earlier of (i) the last date of the reasonably expected economic life to the District of the property (determined on the date of issuance of the Bonds) or (ii) the last maturity date of the Bonds. The District may dispose of personal property in the ordinary course of an established government program

prior to the earlier of (i) the last date of the reasonably expected economic life to the District of the property (determined on the date of issuance of the Bonds) or (ii) the last maturity of the Bonds, provided: (A) the weighted average maturity of the Bonds financing the personal property is not greater than 120 percent of the reasonably expected actual use of that property for governmental purposes; (B) the District reasonably expects on the issue date that the fair market value of that property on the date of disposition will be not greater than 25 percent of its cost; (C) the property is no longer suitable for its governmental purposes on the date of disposition; and (D) the District deposits amounts received from the disposition in a commingled fund with substantial tax or other governmental revenues and the District reasonably expects to spend the amounts on governmental programs within six months from the date of the commingling.

(b) The District acknowledges that if Bond-financed property is sold or otherwise disposed of in a manner contrary to (a) above, such sale or disposition may constitute a “deliberate action” within the meaning of the Regulations that may require remedial actions to prevent the Bonds from becoming private activity bonds. The District shall promptly contact Bond Counsel if a sale or other disposition of bond-financed property is considered by the District.

7.4. Purchase of Bonds by District. The District will not purchase any of the Bonds except to cancel such Bonds.

7.5. Final Maturity. The period between the date of Closing and the final maturity of the Bonds is not more than 10-1/2 years.

7.6. Registered Form. The District recognizes that Section 149(a) of the Code requires the Bonds to be issued and to remain in fully registered form in order that interest thereon be exempt from federal income taxation under laws in force at the time the Bonds are delivered. In this connection, the District agrees that it will not take any action to permit the Bonds to be issued in, or converted into, bearer or coupon form.

7.7. First Amendment. The District acknowledges and agrees that it will not use, or allow the Project to be used, in a manner which is prohibited by the Establishment of Religion Clause of the First Amendment to the Constitution of the United States of America or by any comparable provisions of the Constitution of the State of Illinois.

7.8. Future Events. The District acknowledges that any changes in facts or expectations from those set forth herein may result in different Yield restrictions or rebate requirements from those set forth herein. The District shall promptly contact Bond Counsel if such changes do occur.

7.9. Records Retention. The District agrees to keep and retain or cause to be kept and retained sufficient records to support the continued exclusion of the interest paid on the Bonds from federal income taxation, to demonstrate compliance with the covenants in this Resolution and to show that all tax returns related to the Bonds submitted or required to be submitted to the Internal Revenue Service are correct and timely filed. Such records shall include, but are not limited to, basic records relating to

the Bond transaction (including this Resolution and the Bond Counsel opinion); documentation evidencing the expenditure of Bond proceeds; documentation evidencing the use of Bond-financed property by public and private entities (*i.e.*, copies of leases, management contracts and research agreements); documentation evidencing all sources of payment or security for the Bonds; and documentation pertaining to any investment of Bond proceeds (including the information required under paragraphs 4.3 and 4.4 hereof and in particular information related to the purchase and sale of securities, SLGs subscriptions, yield calculations for each class of investments, actual investment income received from the investment of proceeds, guaranteed investment contracts and documentation of any bidding procedure related thereto and any fees paid for the acquisition or management of investments and any rebate calculations). Such records shall be kept for as long as the Bonds are outstanding, plus three (3) years after the later of the final payment date of the Bonds or the final payment date of any obligations or series of obligations issued to refund directly or indirectly all or any portion of the Bonds.

7.10. Permitted Changes; Opinion of Bond Counsel. The Yield restrictions contained in paragraph 5.2 hereof or any other restriction or covenant contained herein need not be observed or may be changed if such nonobservance or change will not result in the loss of any exemption for the purpose of federal income taxation to which interest on the Bonds is otherwise entitled and the District receives an opinion of Bond Counsel to such effect. Unless the District otherwise directs, such opinion shall be in such form and contain such disclosures and disclaimers as may be required so that such opinion will not be treated as a covered opinion or a state or local bond opinion for purposes of Treasury Department regulations governing practice before the Internal Revenue Service (Circular 230) 31 C.F.R. pt. 10.

7.11. Successors and Assigns. The terms, provisions, covenants and conditions of this Section shall bind and inure to the benefit of the respective successors and assigns of the Board and the District.

7.12. Expectations. The Board has reviewed the facts, estimates and circumstances in existence on the date of issuance of the Bonds. Such facts, estimates and circumstances, together with the expectations of the District as to future events, are set forth in summary form in this Section. Such facts and estimates are true and are not incomplete in any material respect. On the basis of the facts and estimates contained herein, the District has adopted the expectations contained herein. On the basis of such facts, estimates, circumstances and expectations, it is not expected that Sale Proceeds, investment earnings thereon or any other moneys or property will be used in a manner that will cause the Bonds to be arbitrage bonds within the meaning of the Rebate Provisions and the Regulations. Such expectations are reasonable and there are no other facts, estimates and circumstances that would materially change such expectations.

The District also agrees and covenants with the purchasers and holders of the Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Bonds and affects the tax-exempt status of the Bonds.

The Board hereby authorizes the officials of the District responsible for issuing the Bonds, the same being the Chairman and Secretary of the Board and the Treasurer of the District,

to make such further covenants and certifications as may be necessary to assure that the use thereof will not cause the Bonds to be arbitrage bonds and to assure that the interest in the Bonds will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Bonds and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

Section 11. List of Bondholders. The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

Section 12. Duties of Bond Registrar. If requested by the Bond Registrar, the President and Secretary of the Board are authorized to execute the Bond Registrar's standard form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

(a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;

(b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;

(c) to cancel and/or destroy Bonds which have been paid at maturity or submitted for exchange or transfer;

(d) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and

(e) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

Section 13. Continuing Disclosure Undertaking. The Chairman of the Board is hereby authorized, empowered and directed to execute and deliver a Continuing Disclosure Undertaking under Section (b)(5) of Rule 15c2-12 adopted by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended (the "*Continuing Disclosure Undertaking*"). When the Continuing Disclosure Undertaking is executed and delivered on behalf of the District as herein provided, the Continuing Disclosure Undertaking will be binding on the District and the officers, employees and agents of the District, and the officers, employees and agents of the District are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Continuing Disclosure Undertaking as executed. Notwithstanding any other provision of this Resolution, the sole remedies for failure to comply with the Continuing Disclosure Undertaking shall be the ability of the beneficial owner of any Bond to seek mandamus or specific performance by court order to cause the District to comply with its obligations under the Continuing Disclosure Undertaking.

Section 14. Record-Keeping Policy and Post-Issuance Compliance Matters. It is necessary and in the best interest of the District to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for the Bonds and other debt obligations of the District, the interest on which is excludable from “gross income” for federal income tax purposes (including the Bonds, the “*Tax-Exempt Obligations*”). Further, it is necessary and in the best interest of the District that (i) the Board adopt policies with respect to record-keeping and (ii) the Compliance Officer (as hereinafter defined) shall at least annually review the District’s Contracts (as hereinafter defined) to determine whether the Tax-Exempt Obligations comply with the federal tax requirements applicable to each issue of the Tax-Exempt Obligations.

(a) *Compliance Officer Is Responsible for Records.* The Treasurer of the Board (the “*Compliance Officer*”) is hereby designated as the keeper of all records of the District with respect to each issue of the Tax-Exempt Obligations, and such officer shall report to the Board at least annually that he/she has all of the required records in his/her possession, or is taking appropriate action to obtain or recover such records.

(b) *Closing Transcripts.* For each issue of Tax-Exempt Obligations, the Compliance Officer shall receive, and shall keep and maintain, a true, correct and complete counterpart of each and every document and agreement delivered in connection with the issuance of the Tax-Exempt Obligations, including without limitation (i) the proceedings of the District authorizing the Tax-Exempt Obligations, (ii) any offering document with respect to the offer and sale of the Tax-Exempt Obligations, (iii) any legal opinions with respect to the Tax-Exempt Obligations delivered by any lawyers, and (iv) all written representations of any person delivered in connection with the issuance and initial sale of the Tax-Exempt Obligations.

(c) *Arbitrage Rebate Liability.* The Compliance Officer shall review the agreements of the District with respect to each issue of Tax-Exempt Obligations and shall prepare a report for the Board stating whether or not the District has any rebate liability to the U.S. Treasury, and setting forth any applicable exemptions that each issue of Tax-Exempt Obligations may have from rebate liability. Such report shall be updated annually and delivered to the Board.

(d) *Recommended Records.* The Compliance Officer shall review the records related to each issue of Tax-Exempt Obligations and shall determine what requirements the District must meet in order to maintain the tax-exemption of interest paid on the Tax-Exempt Obligations. The Compliance Officer shall then prepare a list of the contracts, requisitions, invoices, receipts and other information that may be needed in order to establish that the interest paid on the Tax-Exempt Obligations is entitled to be excluded from “gross income” for federal income tax purposes. Notwithstanding any other policy of the District, such retained records shall be kept for as long as the Tax-Exempt Obligations relating to such records (and any obligations issued to refund the Tax-Exempt Obligations) are outstanding, plus three years, and shall at least include:

(i) complete copies of the bond transcripts delivered when any issue of Tax-Exempt Obligations is initially issued and sold;

(ii) copies of account statements showing the disbursements of all bond proceeds for their intended purposes;

(iii) copies of account statements showing all investment activity of any and all accounts in which the proceeds of any issue of Tax-Exempt Obligations has been held;

(iv) copies of all bid requests and bid responses used in the acquisition of any special investments used for the proceeds of any issue of Tax-Exempt Obligations, including any swaps, swaptions, or other financial derivatives entered into in order to establish that such instruments were purchased at *fair market value*;

(v) copies of any subscriptions to the U.S. Treasury for the purchase of State and Local Government Series (SLGS) obligations;

(vi) any calculations of liability for *arbitrage rebate* that is or may become due with respect to any issue of Tax-Exempt Obligations, and any calculations prepared to show that no arbitrage rebate is due, together, if applicable, with account statements or cancelled checks showing the payment of any rebate amounts to the U.S. Treasury together with any applicable IRS Form 8038-T; and

(vii) copies of all contracts and agreements of the District, including any leases (the “*Contracts*”), with respect to the use of any property owned by the District and acquired or financed with the proceeds of the Tax-Exempt Obligations, any part of which property is used by a private person at any time when such Tax-Exempt Obligations are or have been outstanding.

(e) *IRS Examination.* In the event the IRS commences an examination of any issue of Tax-Exempt Obligations, the Compliance Officer shall inform the Board of such event, and is authorized to respond to inquiries of the IRS, and to hire outside, independent professional counsel to assist in the response to the examination.

(f) *Annual Review.* The Compliance Officer shall conduct an annual review of the Contracts and other records to determine for each issue of Tax-Exempt Obligations then outstanding whether each such issue complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans. The Compliance Officer is expressly authorized, without further official action of the Board, to hire outside, independent professional counsel to assist in such review. To the extent that any violations or potential violations of federal tax requirements are discovered incidental to such review, the Compliance Officer may make recommendations or take such actions as the Compliance Officer shall reasonably deem necessary to assure the timely correction of such violations or potential violations through remedial actions described in the United States Treasury Regulations, or the Tax Exempt Bonds Voluntary Closing Agreement Program described in Treasury Notice 2009-31 or similar program instituted by the IRS.

(g) *Training.* The Compliance Officer shall undertake to maintain reasonable levels of knowledge concerning the rules related to tax-exempt bonds (and build America bonds and tax credit bonds to the extent the District has outstanding build America bonds or tax-credit bonds) so that such officer may fulfill the duties described in this Section. The Compliance Officer may consult with counsel, attend conferences and presentations of trade groups, read materials posted on various web sites, including the web site of the Tax-Exempt Bond function of the IRS, and use other means to maintain such knowledge. Recognizing that the Compliance Officer may not be fully knowledgeable in this area, the Compliance Officer may consult with outside counsel, consultants and experts to assist him or her in exercising his or her duties hereunder. The Compliance Officer will endeavor to make sure that the District's staff is aware of the need for continuing compliance. The Compliance Officer will provide copies of this Resolution and the Tax Exemption Certificate and Agreement or other applicable tax documents for each series of Tax-Exempt Obligations then currently outstanding (the "*Tax Agreements*") to staff members who may be responsible for taking actions described in such documents. The Compliance Officer will review this Resolution and each of the Tax Agreements periodically to determine if there are portions that need further explanation and, if so, will attempt to obtain such explanation from counsel or from other experts, consultants or staff.

(h) *Amendment and Waiver.* The District may amend this Section and any provision of this Section may be waived, without the consent of the holders of any Tax-Exempt Obligations and as authorized by passage of a resolution by the Board.

Section 15. Severability. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 16. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted November 20, 2012.

Chairman, Board of Trustees

Secretary, Board of Trustees

Trustee Carter moved and Trustee Brooks seconded the motion that said resolution as presented be adopted.

After a full discussion thereof, the Chairman directed that the roll be called for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following Trustees voted AYE: G. Andrew Fischer, Marilyn Wolfe, Brenda Culver, John D. Brooks, Michael Correll, and Gary Carter and the following Trustees voted NAY: None.

Whereupon the Chairman declared the motion carried and said resolution adopted, approved and signed the same in open meeting and directed the Secretary to record the same in the records of the Board of Trustees of Illinois Eastern Community College District No. 529,

Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White and State of Illinois, which was done.

#8-F. Lawrenceville Lease for FCC: The facility which housed the Outreach Coordinator has closed and Frontier Community College has arranged for an office in a commercial building at 2012 Lexington Avenue in Lawrenceville for \$150.00 per month. The lease is on a month to month basis until more permanent facilities can be arranged for the outreach coordinator and classroom instruction. The CEO recommended approval of this month to month lease.

Board Action: Trustee Brenda Culver made a motion to approve the month to month lease for the office in Lawrenceville to house the FCC Outreach Program as recommended. Trustee Gary Carter seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: William Hudson. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-G. Affiliation Agreement with Weber Medical Clinic – Phlebotomy: IECC wishes to enter into a new affiliation agreement with Weber Medical Clinic, located in Olney, Illinois. This affiliation agreement is for the OCC Phlebotomy Program and is the standard affiliation agreement for this program. The CEO recommended approval.

Board Action: Trustee Gary Carter made a motion to approve the affiliation agreement for the Phlebotomy Program with Weber Medical Clinic, Olney, Illinois, as recommended. Student Trustee Logan Carlson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: William Hudson. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-H. Affiliation Agreement with Richland Memorial Hospital – Phlebotomy: IECC wishes to enter into a new affiliation agreement with Richland Memorial Hospital, located in Olney, Illinois. This affiliation agreement is for the OCC Phlebotomy Program and is the standard affiliation agreement for this program. The CEO recommended approval.

Board Action: Trustee Gary Carter made a motion to approve the affiliation agreement for the Phlebotomy Program with Richland Memorial Hospital, Olney, Illinois, as recommended. Student Trustee Logan Carlson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: William Hudson. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-I. Affiliation Agreement with Edwards County Health Department – Emergency Response: IECC wishes to enter into a new affiliation agreement with Edwards County Health Department, located in Albion, Illinois. This affiliation agreement is for the FCC Emergency

Response Program and is the standard affiliation agreement for this program. The CEO recommended approval.

Board Action: Trustee Gary Carter made a motion to approve the affiliation agreement for the Emergency Response Program with Edwards County Health Department, Albion, Illinois, as recommended. Student Trustee Logan Carlson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: William Hudson. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-J. Affiliation Agreement with Wayne City Ambulance Service – Emergency Response: IECC wishes to enter into a new affiliation agreement with Wayne City Ambulance Service, located in Wayne City, Illinois. This affiliation agreement is for the FCC Emergency Response Program and is the standard affiliation agreement for this program. The CEO recommended approval.

Board Action: Trustee Gary Carter made a motion to approve the affiliation agreement for the Emergency Response Program with Wayne City Ambulance Service, Wayne City, Illinois, as recommended. Student Trustee Logan Carlson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: William Hudson. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-K. Affiliation Agreement with United Life Care – Emergency Response: IECC wishes to enter into a new affiliation agreement with United Life Care Ambulance Service, located in Robinson, Illinois. This affiliation agreement is for the FCC Emergency Response Program and is the standard affiliation agreement for this program. The CEO recommended approval.

Board Action: Trustee Gary Carter made a motion to approve the affiliation agreement for the Emergency Response Program with United Life Care Ambulance Service, Robinson, Illinois, as recommended. Student Trustee Logan Carlson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: William Hudson. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-L. Affiliation Agreement with Wayne County Ambulance Service – Emergency Response: IECC wishes to enter into a new affiliation agreement with Wayne County Ambulance Service, located in Fairfield, Illinois. This affiliation agreement is for the FCC Emergency Response Program and is the standard affiliation agreement for this program. The CEO recommended approval.

Board Action: Trustee Gary Carter made a motion to approve the affiliation agreement for the Emergency Response Program with Wayne County Ambulance Service, Fairfield, Illinois, as recommended. Student Trustee Logan Carlson seconded the motion and on a

recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: William Hudson. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #9 – “Bid Committee Report” – The Bid Committee presented the following recommendations and the CEO recommended approval:

A. Lincoln Trail College

1. Entrance Sign Upgrade

The Bid Committee recommended acceptance of the low bid that meets all specifications from T-Graphics, Oblong, IL, for a total bid of \$68,919.00.

Source of Funds: Auxiliary Fund – Special Projects. Department: LTC Campus.

2. Maintenance Storage Shed

The Bid Committee recommended rejecting all bids received.

Board Action: Trustee Marilyn Wolfe made a motion to accept the foregoing recommendations of the Bid Committee. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: William Hudson. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #10 – “District Finance” – The following district financial matters were presented:

#10-A. Financial Reports: The monthly financial reports were presented, including the treasurer's report, showing the balance in all funds as of October 31, 2012.

#10-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for November 2012, totaling \$2,654,345.50, were presented for approval.

Board Approval for Payment of Financial Obligations: Trustee Marilyn Wolfe made a motion to approve payment of district financial obligations for November 2012, in the amounts listed, and payments from the revolving fund for October 2012. Trustee Gary Carter seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: William Hudson. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #11 – “Chief Executive Officer's Report” – No report was given.

AGENDA #12 – “Executive Session” – The Board of Trustees did not hold an executive session at this meeting.

AGENDA #13 – “Approval of Executive Session Minutes” – The Board of Trustees did not hold an executive session at the regular meeting, Tuesday, October 16, 2012.

AGENDA #14 – “Approval of Personnel Report” – The CEO presented the following Personnel Report and recommended approval.

400.1. Resignations

A. Faculty

1. Mark Doerries, Vocal Music Instructor, effective December 15, 2012.
2. Emily Ferguson, Nursing Instructor, effective November 12, 2012.

Board Action to Approve Personnel Report: Trustee Michael Correll made a motion to approve the foregoing Personnel Report as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: William Hudson. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #15 – “Litigation” – The CEO presented an update on the status of pending litigation.

AGENDA #16 – “Other Items” – None.

AGENDA #17 – “Adjournment” – Trustee Brenda Culver made a motion to adjourn. Student Trustee Logan Carlson seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting was adjourned at 8:05 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #1

Call to Order and Roll Call

Agenda Item #2

Disposition of Minutes

Agenda Item #3

Recognition of Visitors and Guests

A. Visitors and Guests

B. IECEA Representatives

Agenda Item #4

Public Comment

Agenda Item #5

Reports

- A. Trustees**
- B. Presidents**
- C. Cabinet**

Agenda Item #6

Policy First Reading (and Possible Approval)

Agenda Item #6A

Policy for Credit Equivalency by Licensure or Certification 500.25

Agenda Item #6A

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: December 11, 2012
RE: Policy for Credit Equivalency by Licensure or Certification (500.25)

The District currently does not award credit for specific course equivalency based on external licensure or certification. The Board may develop a policy on awarding credit equivalency, and in a review of other college policies in preparation of the HLC visit in 2015, it was noted that many colleges do grant credit based on external licensure or certification.

The attached policy allows IECC to grant college credit for specific professional certificates and federal and state licenses or certificates as determined by an evaluative process administered by the Dean of the College.

I ask the Board's approval of this policy concerning credit equivalency by licensure or certification.

TLB/rs

Attachment

STUDENT - 500

Policy for Credit Equivalency by Licensure or Certification (500.25)

Date Adopted: December 11, 2012

College credit may be granted for specific professional certificates and federal and state licenses or certificates as determined by an evaluative process administered by the Dean of the College.

Agenda Item #7

Policy Second Reading

None

Agenda Item #8

Staff Recommendations for Approval

Agenda Item #8A

Report on Assessment 2011-2012

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: December 11, 2012
RE: Assessment Report for 2011-2012

Nixie Hnetkovsky, the District's Faculty Director of Student Learning Assessment, has prepared the annual report on assessment for the 2011-2012 Academic Year.

Illinois Eastern Community Colleges continue to participate in the Higher Learning Commission's Assessment Academy through the Open Pathways Accreditation Demonstration Project. IECC's participation in this Open Pathways Accreditation Project is providing IECC with a unique opportunity to transform HLC's Academy into an accrediting pathway for use on student learning. The Assessment Academy continues to guide IECC in the assessment of student learning.

Ms. Hnetkovsky has worked closely with her four faculty coordinators, including Scott Balding, Jason Hortin, Kelly Payne, and Kim Stevens and with her Students First team leaders, including Chris Cantwell, Jeff Cutchin, Kathy Harris, Jervaise McDaniel, and Cora Weger. These individuals have provided outstanding leadership to the assessment initiative at IECC.

The assessment team has made significant accomplishments and has had a great deal of impact on assessment at the colleges. They have increased communication and developed a very comprehensive general education rubric. The teams have learned much, and realize they have both challenges and opportunities in front of them on assessment.

This annual report illustrates the preparation being made on assessment for our Spring 2015 HLC visit.

I ask the Board's acceptance of this report on assessment for the 2011-2012 academic year.

TLB/rs

Attachment

Illinois Eastern Community Colleges Report on Assessment

2011-2012



Prepared by:
Nixie Hnetkovsky
Faculty Director of Student Learning Assessment

Presented to the Cabinet: December 5, 2012
Presented to the Board: December 11, 2012

Overview of Assessment of Student Learning/Quality Initiative

Illinois Eastern Community Colleges continue to participate in the Higher Learning Commission's Assessment Academy through the Open Pathways Accreditation Demonstration Project. IECC's participation in this Open Pathways Accreditation Project is providing IECC with a unique opportunity to transform HLC's Academy into an accrediting pathway for use on student learning. The Assessment Academy continues to guide IECC in the assessment of student learning.

Accomplishments

The following items were accomplished during the 2011-2012 academic year:

- Compliance Assist Software was purchased for use in reporting assessment results and plans.
- Staff in co-curricular departments were trained on the use of Compliance Assist. During the sessions IECC staff learned how to record assessment results and action plans; how to view other departments' work to become more informed creating interdepartmental collaboration; how our assessment work supports other initiatives throughout the district, such as the Strategic Plan and the HLC Criteria for Accreditation; and, how Compliance Assist will facilitate the documentation and tracking of using their results to bring about needed change in their departments.
- Co-curricular groups were restructured and their roles in affecting student learning/success were clarified.
- Communication with all parts of the institution about assessment were enhanced using Tuesday's Tidbits, workshop sessions educating faculty regarding assessment topics given by faculty coordinators and supported by Deans, and Compliance Assist training sessions.
- General Education Rubrics for writing and speech were adapted making them less technical and more applicable across programs including CTE and Transfer Disciplines.

Scope and Impact of Assessment Work

Compliance Assist Training/Co-curricular Groups Restructured

Our over-arching goal this year was to train all staff in co-curricular departments on Compliance Assist. In using Compliance Assist, curricular and co-curricular groups can 1) document and track assessment work, 2) make the assessment data and plans transparent to the rest of the institution, 3) centralize communication about assessment, 4) show connections between specific departmental outcomes to other higher level outcomes or other initiatives, and 5) develop a path to make our assessment sustainable for the future.

Because co-curricular groups were re-structured earlier in the year, outcomes were easier to identify. Clerks, Receptionists, and Administrative Assistants, for instance, were placed in the departments in which they work. Co-curricular groups identified outcomes that will enhance and improve their service to students which, in turn, improves student learning or ensures student success.

Currently, IECC has 17 co-curricular groups that are actively assessing. These 17 groups include Presidents, Deans, Adult Education, Student Services (Advisement), Athletics, Bookstores, Business Office, Financial Aid, Human Resources, Information Technology, Learning Resource Center, Learning Skills Center, Operations & Maintenance, Public Information & Marketing, Records, and TRiO.

Communication Enhanced

Communication was enhanced in the past year using various tools, namely Tuesday's Tidbits, workshops for faculty, and training sessions with co-curricular departments. Tuesday's Tidbits is a weekly e-mail sent by the Director of Student Learning Assessment. These e-mails inform all staff and faculty on topics relating to student learning assessment, the Open Pathways Accreditation Process, the Criteria for Accreditation, and IECC's accreditation timelines, events and meetings.

Faculty attended the Fall Faculty Professional Development Day (August 2011) at WVC where Dr. Robert Mundhenk presented "Why We Assess". In addition, breakout sessions were held introducing faculty to the new Critical Thinking Assessment Rubric and Merit-style Instruction. Dr. Mundhenk worked with various CTE programs on developing and refining program outcomes. At the beginning of the spring semester (January 2012), faculty attended an assessment workshop at their specific college. Faculty coordinators worked with faculty on topics including General Education Assessment for writing, speech and critical thinking, and procedures for posting results in the Assessment Toolkit. Faculty Coordinators also met individually with faculty needing help with their assessment work.

Finally, during the training sessions for co-curricular departments on Compliance Assist, discussions were held on assessment principles, methods and plans. This was the first time departmental meetings were held with the Director present which proved to be very beneficial. Concerns were raised and questions answered making the training sessions even more productive.

General Education Rubrics

In an effort to increase participation of faculty in the General Education Assessment for writing and speech, the Students First Curricular Assessment Team questioned or interviewed faculty and determined they didn't feel comfortable using the rubrics due to their technical nature. In addition, Dr. Mundhenk advised the rubrics' criteria were too specific. The English/Communications faculty revised the rubrics with input from other faculty outside the English/Communications department, and all faculty were trained on how to use the new rubrics. As a result, participation increased in writing from 10 faculty submitting 467 assessments to 25 faculty submitting 1561 assessments. For speech, the same success was observed in tripling the number of faculty participating from 10 faculty submitting 158 assessments to 27 faculty submitting 598 assessments. With both assessments, writing and speech, we continue to note that students do improve their communication skills after completing ENG 1111 and SPE 1101.

Lessons Learned

Dividing the Students First Retreat into two separate retreats, the Curricular Retreat and the Co-Curricular Retreat, was a success. The team decided to divide into two groups to accommodate the ever-growing population of staff and faculty that needed to be invited and the diversity of discussion that resulted from having two distinct groups. The retreats continue to be foundation for the growth of assessment at IECC.

In addition to the increased participation in the General Education Assessment of writing and speech, discussed earlier in this report, faculty participation in the critical thinking assessment also more than doubled in the spring semester. Growth in program and course assessment continues, as well. During the fall 2011 semester, 62 courses were assessed with 29 faculty participating. During the spring 2012 semester, 52 courses were assessed with 23 faculty participating. Nine programs have reported their assessment results/plans for 2011-12.

Challenges and Opportunities

Two big challenges presented themselves this year: training all faculty and staff on Compliance Assist and refining our understanding of co-curricular assessment. First, during the transition to Compliance Assist, posting assessment results and plans has lagged a bit. The Director of Student Learning Assessment and Faculty Coordinators continue to meet with staff to ensure the system is populated with data from all departments.

Second, we continue to struggle with the definition of co-curricular assessment. Few clear definitions can be found as "best practices" from other institutions. Therefore, we are forging the path for co-curricular assessment for our district. All co-curricular departments are

striving to move forward with their outcomes and develop a deeper understanding of their relationship with students and their effect on learning. We plan to meet with the Higher Learning Commission's Consultant, Dr. Robert Mundhenk in the Fall of 2012 to learn more about co-curricular assessment.

Adequate Resources - Human, Financial, Physical and Technological

The faculty and staff serving on the Students First! Assessment Teams are the most vital part to developing and sustaining assessment of student learning at IECC. In addition, purchase of Compliance Assist and funding for the Students First retreats are making our assessment work sustainable for years to come.

The Students First! Curricular Team included:

Nixie Hnetkovsky, Director of Student Learning Assessment

Scott Balding, Faculty Coordinator, WVC

Jason Hortin, Faculty Coordinator, OCC

Kelly Payne, Faculty Coordinator, OCC,

Kim Stevens, Faculty Coordinator, LTC

The Students First! Co-Curricular Team included:

Chris Cantwell, Chief Academic Officer

Jeff Cutchin, Dean of Instruction, OCC

Kathy Harris, Dean of Instruction, LTC

Jervaise McDaniel, Assoc. Dean of Adult and Continuing Education

Cora Weger, Director of Student Advantage Network Program

Future Plans for the Assessment of Student Learning at IECC

Training faculty on Compliance Assist will begin with the Fall 2012 semester and end at the completion of the Spring 2013 semester. During these sessions, using results to "close the loop" will also be emphasized. Results should inform change to curricula in order to improve teaching and learning.

The Curricular Assessment Team will begin inviting faculty to the Students First Curricular Retreat whose programs/disciplines will be reviewed during that year. At the retreat, the team will work with the instructors to ensure program outcomes have been developed along with plans for assessment. Course outcome assessment and General Education Assessment will be discussed as well.

Faculty working with the analysis and interpretation of results from the General Education Assessments and staff administering employee and student surveys will be trained on the use of Baseline, a complimentary program to Compliance Assist. Baseline is a web-based program that will allow online administration and collection of results, as well as systematic statistical analysis of those results.

Agenda Item #8B

Amended Certification of Tax Levy for Calendar Year 2012

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: December 11, 2012
SUBJECT: Amended Certification of Tax Levy for Calendar Year 2012

Because of a publication error made by a local newspaper, the District must amend its calendar year 2012 tax levy, which the Board adopted on October 16, 2012. By adopting a reduced tax levy, the aggregate amended levy will be less than 105% of the aggregate amount of property taxes extended for the previous year, and a Truth in Taxation Hearing will not be required.

The Board adopted a levy on October 16th that was 105.0038 percent above the prior year's extension. This Amended Levy will be 104.7500 percent above the prior year's extension and therefore, will not require a Truth in Taxation Hearing.

In addition to the education and building fund, this Amended Certificate of Tax Levy will carry the statement that an additional levy must be made by each County Clerk for the outstanding bond issue and tort liability, workmen's compensation, audit, unemployment, Medicare and other insurance.

I recommend that the Amended Certificate of Tax Levy for calendar year 2012 be approved as presented.

TLB/rs

AMENDED 12/11/12

CERTIFICATE OF TAX LEVY

Community College District No. 529 County(ies) Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wayne, Wabash & White

Community College District Name Illinois Eastern Community Colleges and State of Illinois

We hereby certify that we require:

the sum of \$ 2,353,750 to be levied as a tax for educational purposes (110 ILCS 805/3-1), and

the sum of \$ 1,008,750 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1), and

the sum of \$ 0 to be levied as an additional tax for educational and operations and maintenance purposes (110 ILCS 805/3-14.3), and

the sum of \$ 55,000 to be levied as a special tax for purposes of the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/9-107), and

the sum of \$ 280,000 to be levied as a special tax for Social Security and Medicare insurance purposes (40 ILCS 5/21-110 and 5/21-110.1), and

the sum of \$ 80,000 to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and

the sum of \$ 0 to be levied as a special tax for protection, health and safety purposes (110 ILCS 805/3-20.3.01), and

the sum of \$ 240,000 to be levied as a special tax for (specify) worker's compensation & unemployment purposes, on the taxable property of our community college district for the year 2012.

Signed this 11th day of December, 2012

Chairman of the Board of Said Community College District

Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full 2.

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

.....
(Detach and return to community college district)

AMENDED 12/11/12

This is to certify that the Certificate of Tax Levy for Community College District No. _____ County(ies) of _____
_____ and State of Illinois on the equalized assessed
value of all taxable property of said community college district for the year 20_____ was
filed in the office of the County Clerk of this county on
_____, 20_____

In addition to an extension of taxes authorized by levies made by the board of said community college district and
additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire
bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the
year 20_____ is \$_____.

Date

County Clerk and County

Agenda Item #8C

Amended Certificate of Compliance with the Truth in Taxation Law

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: December 11, 2012
SUBJECT: Amended Certificate of Compliance with the Truth in Taxation Law

On October 16, 2012, following the Truth in Taxation Hearing and the adoption of the 2012 Tax Levy, the Board approved a Certificate of Compliance with the Truth in Taxation Law. With the adoption of an Amended 2012 Tax Levy, the Board must approve an amended Truth in Taxation Certificate of Compliance stating that the Amended Tax Levy provides for an aggregate levy which does not exceed 105% of the aggregate amount of property taxes extended in the prior year.

Therefore, the Amended Certificate of Compliance with the Truth in Taxation Law will indicate that the District's aggregate levy did not exceed a 5 percent increase over the prior year's extension and that a notice and hearing were not necessary.

I recommend approval of the Amended Certificate of Compliance with the Truth in Taxation Law.

TLB/rs

AMENDED 12/11/12

TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE

I, the undersigned, hereby certify that I am the presiding officer of Illinois Eastern Community College District No. 529 and as such presiding officer, I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions Sections 18-60 through 18-85 of the "Truth in Taxation" Law.

CHECK ONE OF THE CHOICES BELOW:

The taxing district published a notice in the newspaper and conducted a hearing, meeting the requirements of the Truth in Taxation Law, and a copy of the ad is attached.

The taxing district's aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, notice and a hearing were not necessary.

The proposed aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a hearing was not held. The adopted aggregate tax levy exceeded 5% of the prior year's extension and a notice was published within 15 days of its adoption in accordance with the Truth in Taxation Law.

The adopted levy exceeded the amount stated in the published notice. A second notice was published within 15 days of the adoption in accordance with the Truth in Taxation Law.

This certificate applies to the 2012 levy.

Date: _____

Presiding Officer _____
(Signature)

Agenda Item #8D

Articulation Agreement with St. Mary of the Woods

Agenda Item #8D

MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Bruce

DATE: December 11, 2012

RE: Articulation Agreement between Saint Mary-of-the-Woods College and Illinois Eastern Community Colleges

The following articulation agreement between Illinois Eastern Community Colleges and Saint Mary-of-the-Woods College (SMWC) facilitates transfer for IECC students who plan to continue their education at SMWC. Through this agreement, IECC and SMWC are forming a cooperative relationship to better serve our students transfer experience and to provide them with an advising and planning resource.

Saint Mary-of-the-Woods courses are offered in the traditional on-campus format as well as offered in the innovative non-traditional Woods Online Program (WOL), a program guided study that does not require time on campus. The campus format is female only and the distance format allows men and women to pursue the education they need and want without disrupting their lives.

I recommend the Board's approval of this agreement.

TLB/rs

Attachment

Saint Mary-of-the-Woods College Illinois Eastern Community Colleges Articulation Agreement

Statement of Intent

Some students from Illinois Eastern Community Colleges have found Saint Mary-of-the-Woods College to be their best personal choice for continuing their education. In order to further the spirit of cooperation between the institutions and for the benefit of all prospective students, this articulation agreement is proposed as an advising and planning resource.

Saint Mary-of-the-Woods College Obligations

1. It is expected that students who graduate from Illinois Eastern Community Colleges having earned the degree of Associate in Science and Arts, Associate in Arts, or Associate in Science will be admitted to Saint Mary-of-the-Woods College with junior standing and with minimal general studies requirements and preparatory courses in the major area of study left to be fulfilled.
2. Students wishing to transfer to Saint Mary-of-the-Woods College prior to completing an Associate's degree will be evaluated on an individual basis, but they may assume that their classes at Illinois Eastern Community Colleges will be evaluated on the same basis as those classes of degree holders.
3. Saint Mary-of-the-Woods College will promptly inform Illinois Eastern Community Colleges of any changes in its degree requirements.
4. Saint Mary-of-the-Woods College will provide to Illinois Eastern Community Colleges new catalogs and materials as published for use in their Academic Advisement Programs.

Illinois Eastern Community Colleges Obligations

1. Illinois Eastern Community Colleges will provide Saint Mary-of-the-Woods College with updated catalogs and course descriptions as published.
2. Illinois Eastern Community Colleges will maintain under their Academic Advisement Programs up-to-date information and materials as provided by Saint Mary-of-the-Woods College.
3. Illinois Eastern Community Colleges will make it possible for Saint Mary-of-the-Woods College's staff to visit the colleges to meet with prospective students, to be available to provide to students further information about Saint Mary-of-the-Woods College, and to meet with faculty to provide information about transfer opportunities.

General Information

Saint Mary-of-the-Woods College offers courses leading to the Bachelor of Arts or Bachelor of Science degree in a variety of fields. Areas which may specifically appeal to students of Illinois Eastern Community Colleges include: Art; Biology (Pre-Dentistry, Pre-Medical, or Pre-Veterinary tracks); Business (Accounting, Management, Marketing); Education; Equine Studies; English; Foreign Languages (French, Spanish); History; Human Services; Mathematics; Media Studies; Medical Technology; Music Therapy; Paralegal Studies; and Psychology.

As Illinois Eastern Community Colleges graduates have already discovered, courses are offered in the traditional on-campus format; they are also offered in the innovative non-traditional Woods

Online Program (WOL), a program of guided study that does not require time on campus. The campus format is female only and the distance format allows men and women to pursue the education they need and want without disrupting their lives.

Degree Requirements

The requirements for a bachelor’s degree include the successful completion of at least 125 credit hours with a cumulative grade point average of 2.0 on a 4.0 scale. Thirty of these credits must be earned under the supervision of the faculty of Saint Mary-of-the-Woods (SMWC), and no more than eight of the student’s final credits for graduation may be earned at other institutions. Other than the thirty hours required to be taken at SMWC, there is no limit on the number of transfer hours accepted. In order for credits to be accepted in transfer, a grade of C or better must have been earned in the course. SMWC will accept all courses with the grade of C or better which fit into the student’s degree program. The goal of this articulation agreement is that each Illinois Eastern Community College student who transfers to SMWC will do so with the least possible loss of credit.

Full-time students in the campus program seeking the bachelor’s degree must complete the work with six years of the date of enrollment; part-time students seeking the bachelor’s degree must complete the work within 12 years of the date of enrollment.

The transfer of Illinois Eastern Community Colleges courses into the student’s major area of study (other than any specifically named in this agreement) will continue to be evaluated on an individual basis by the relevant academic department. In some cases, especially business and computer information systems, if the credits are more than five years old, proof that the student has maintained current knowledge in the specialized field may be required.

Application

Students may apply to SMWC by visiting www.smwc.edu/admission/.

Contacts

Students and faculty at IECC institutions may also contact the following SMWC staff and faculty to address specific questions related to the application process or the curriculum:

Area / Academic Department	Contact Person
Admission	Laura Hale, Transfer Recruitment Coordinator (812) 535-5171, lhale@smwc.edu
Business and Computer Information Systems	D.J. Wasmer, Ph.D., Chair (812) 535-5261, dwasmer@smwc.edu
Education	Sonja Frantz, Ph.D., Chair (812) 535-5164, sfrantz@smwc.edu
Equine Studies	Chris Marks, Ph.D., Chair (812) 535-5190, cmarks@smwc.edu
Financial Aid	Darla Hopper, Director (812) 535-5110, dhopper@smwc.edu
General Studies	Jackie Fischer, Assistant Academic Dean (812) 535-5193, jfischer@smwc.edu
Languages and Literature	Chris Hudson, Ph.D., Chair (812) 535-5194, chudson@smwc.edu
Music and Theatre	Tracy Richardson, Ph.D., Chair (812) 535-5184, trichardson@smwc.edu

Registrar	Jeff Gardner, Registrar (812) 535-5299, jgardner@smwc.edu
Science and Mathematics	Dave Grabowski, Ph.D., Chair (812) 535-5147, dgrabowski@smwc.edu
Social and Behavioral Sciences	Glenna Simons, J.D., Chair (812) 535-5192, gsimons@smwc.edu
Text and Image	Rebecca Andrews, M.F.A., Chair (812) 535-5141, randrews@smwc.edu
Theology	Rich Collins, Ph.D., Chair (812) 535-5184, rcollins@smwc.edu

General Studies Curriculum for the Bachelor's Degree Candidate

The general studies curriculum at Saint Mary-of-the-Woods College is organized to enable students to function effectively in today's rapidly-changing world. It is built upon a comprehensive philosophy of liberal arts, the educational traditions of the college, and a developmental theory of learning. Collectively, the general studies express the College's liberal arts vision and commitment.

Campus Program

SMWC Degree Requirements		IECC Transfer Courses		Courses to take at SMWC	
General Studies – Skills For Advanced Learning					
ID 100 Skills/Meaning Within Communities	2			Waived	
EN 111 Comp and Research Writing	3	ENGL 1111	3		
CO 111 Intro to Human Communication	3	SPE 1101	3		
CS 101 Intro to Computer Software	2			Waived	
MA 112 College Algebra	3	MTH 1103	3		
MA 253 Statistics	3	MTH 1131	3		
PE 126 Fitness and Wellness	1	PEG 2120, PEI 1100, PEI 2100	1		
General Studies – Foundations and Diversity					
TH 201 Foundations of Theology	3			Take at SMWC	3
PH 200 Philosophical Foundations	3	PHI 1111	3		
HI 222 The Twentieth Century World	3			Take at SMWC	3
Foreign Language I	4	Foreign Language I	4		
Foreign Language II	4	Foreign Language II	4		
General Studies – Academic Perspectives					
Creative/Expressive	3	ART 1181, LIT 2101, LIT 2135, MUS 1101	3		
Scientific	3	LSC 1101, CHM 1120, or higher	3		
Social/Cultural	3	ECN 2101, PSY 1101, SOC 2101	3		
Additional Perspective	3			Take at SMWC	3
Required Theology Elective	3			Take at SMWC	3
General Studies – Linking					

ID3xx 1st 2 hour ID-3XX	2			Take at SMWC	2
ID3xx 2nd 2 hour ID-3XX	2			Take at SMWC	2
General Studies – Interdisciplinary					
ID4xx Senior Capstone Course	3			Take at SMWC	3
GS Total	56	GS Total from IECC	33	GS Total from SMWC	19
<i>4 total hours are waived for IECC Students</i>					

Woods Online Program

SMWC Degree Requirements		IECC Transfer Courses		Courses to take at SMWC	
General Studies – Skills For Advanced Learning					
ID 105 Life/Learning Skills	2			Waived	
EN 111 Comp and Research Writing	3	ENGL 1111	3		
CO 112 Interpersonal Communications	3	SPE 1101	3		
CS 101 Intro to Computer Software	2			Waived	
MA 112 College Algebra	3	MTH 1103	3		
MA 253 Statistics	3	MTH 1131	3		
PE 110 Study in Fitness	2	PEG 2120, PEI 1100, PEI 2100	2		
General Studies – Foundations and Diversity					
TH 201 Foundations of Theology	3			Take at SMWC	3
PH 200 Philosophical Foundations	3	PHI 1111	3		
HI 222 The Twentieth Century World	3			Take at SMWC	3
ID 150 Cultural Diversity in the U.S.	3	ANT 2102	3		
General Studies – Academic Perspectives					
Creative/Expressive	3	ART 1181, LIT 2101, LIT 2135, MUS 1101	3		
Scientific	3	LSC 1101, CHM 1120, or higher	3		
Social/Cultural	3	ECN 2101, PSY 1101, SOC 2101	3		
Additional Perspective	3			Take at SMWC	3
Required Theology Elective	3			Take at SMWC	3
General Studies – Linking					
ID3xx 1st 2 hour ID-3XX	2			Take at SMWC	2
ID3xx 2nd 2 hour ID-3XX	2			Take at SMWC	2
General Studies – Interdisciplinary					
ID4xx Senior Capstone Course	3			Take at SMWC	3
GS Total	52	GS Total from IECC	29	GS Total from SMWC	19
<i>4 total hours are waived for IECC Students</i>					

We the undersigned pledge our best efforts and commitments to this agreement, effective upon signature on this date: _____, 2012

Saint Mary-of-the-Woods College

Illinois Eastern Community Colleges

Dr. Dottie King, President

Terry L. Bruce, Chief Executive Officer

Agenda Item #8E

Extension of Existing Agreement with Ameren Energy Marketing

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: December 11, 2012
RE: Extension of Existing Agreement with Ameren Energy Marketing

Prior to October 2009, the District did not have a purchase power agreement. In October 2009, the District approved the first two year contract with Ameren Energy Marketing (AEM), a non-regulated subsidiary of Ameren CIPS. The Board approved a second contract with AEM covering the period Nov 2011 - Nov 2013. This is the history of the District's purchase power agreements:

Prior to Contract	7.223 cents per kWh
2009-2011	5.502
2011-2013	4.813
2013-2016	See Table Below

The District has been monitoring the trends in electrical rates and has contacted AEM to see if they would be interested in extending the District's contract which expires in November 2013. AEM has indicated that the cost of power has declined and they would be willing to negotiate an extension of the District's existing contract.

AEM has offered to provide the following options and prices for the electrical power portion of the District's electricity bill:

12 Months	Nov 2013 – Nov 2014	4.150 cents per kWh
24 Months	Nov 2013 – Nov 2015	4.265 cents per kWh
36 Months	Nov 2013 – Nov 2016	4.395 cents per kWh

Because the electric power market changes on a day to day basis, AEM cannot lock in these rates for the time between the date of this memo (12-07-12) and the actual board meeting. Therefore, the District will receive a revised offer from AEM at the board meeting and the actual rates and savings could change by up to .01 of a cent per kilowatt hour, up or down. It is not anticipated that there will be any substantial changes in electrical power rates in the next week, but AEM can only guarantee the rates that they will provide to the District on the day of Board meeting and those rates will be valid up to midnight December 11, 2012.

I would recommend that the Board approve a 36 month contract with AEM for the time period November 2013 through November 2016 for electric power service.

TLB/rs

Agenda Item #8F

Board Meeting Dates and Location for 2013

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: December 11, 2012
RE: Board Meeting Dates and Locations for 2013

The Illinois Community College Act requires that the Board annually set meeting dates, times and locations of Board meetings for the upcoming calendar year. The attached resolution sets forth meeting dates and locations for the IECC Board of Trustees for 2013.

I recommend approval of this resolution.

TLB/rs

Attachment

RESOLUTION

Resolved, that the Board of Trustees regular monthly meetings shall be held as follows during the calendar year 2013:

Tuesday, January 15, 2013, 7 p.m., Frontier Community College

Tuesday, February 19, 2013, 7 p.m., Lincoln Trail College

Tuesday, March 19, 2013, 7 p.m., Olney Central College

Tuesday, April 16, 2013, 7 p.m., Wabash Valley College

Tuesday, May 21, 2013, 7 p.m., Frontier Community College

Tuesday, June 18, 2013, 7 p.m., Lincoln Trail College

Tuesday, July 16, 2013, 7 p.m., Olney Central College

Tuesday, August 20, 2013, 7 p.m., Wabash Valley College

Tuesday, September 17, 2013, 7 p.m., Frontier Community College

Tuesday, October 15, 2013, 7 p.m., Lincoln Trail College

Tuesday, November 19, 2013, 7 p.m., Olney Central College

Tuesday, December 10, 2013, 7 p.m., Wabash Valley College

12/2012

Agenda Item #8G

Affiliation Agreement with Financial Healthcare Resources – Medical Office Assistant

Agenda Item #8G

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: December 11, 2012
RE: Affiliation Agreement with Financial Healthcare Resources, Inc. –
Medical Office Assistant Program

IECC wishes to enter into a new affiliation agreement with Financial Healthcare Resources, Inc., located in Lawrenceville, Illinois.

This affiliation agreement is for the Medical Office Assistant Program located at Olney Central College and is our standard affiliation agreement utilized by the District.

I ask the Board's approval of this affiliation agreement.

TLB/rs

Attachment

**ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
OLNEY CENTRAL COLLEGE
MEDICAL OFFICE ASSISTANT PROGRAM**

AGENCY AGREEMENT

THIS AGREEMENT made and entered into this _____ day of _____, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529: OLNEY CENTRAL COLLEGE for its Medical Office Assistant Program. (hereinafter referred to as OLNEY CENTRAL COLLEGE) and FINANCIAL HEALTHCARE RESOURCES, INC. (hereinafter referred to as AGENCY):

WITNESSETH THAT:

WHEREAS, OLNEY CENTRAL COLLEGE desires to make use of the AGENCY'S facilities for Internships by students of the Medial Office Assistant Program, and

WHEREAS, the AGENCY has agreed to make its facilities available to the students and faculty of OLNEY CENTRAL COLLEGE for the purpose of gaining knowledge and experience in the field of Office Technologies,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available for medical office assistant internship training subject to the conditions and limitations contained herein.
2. The arrangements for use of said facilities of the AGENCY will be made by the Coordinator of the Medical Office Assistant Program on behalf of OLNEY CENTRAL COLLEGE and the Sponsoring Department on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the training.
3. OLNEY CENTRAL COLLEGE Program Coordinator will provide faculty contact information to the student(s) and AGENCY supervisor of the student(s). The specific assignment of learning experiences will be made and arranged by the AGENCY Supervisor, in consultation with the OLNEY CENTRAL COLLEGE Program Coordinator. The Program

Coordinator will periodically visit the AGENCY for the purpose of evaluation and discussion with the AGENCY Supervisor.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY. The student(s) will be given the same consideration as employees in regard to safety, health and general employment conditions. The AGENCY will retain full and final decisions for assignments made to the student(s). The OLNEY CENTRAL COLLEGE Program Coordinator will be notified of any concerns or issues during the internship. The student(s) shall be subject to discharge at any time because of inefficiency or because of conditions within the AGENCY. This process will be cleared through the OLNEY CENTRAL COLLEGE Program Coordinator who will remove the student(s) from the internship.

5. If a physical exam or TB test is required, these will be scheduled at the expense of the student.

This agreement forbids discrimination against any student on the basis of age, color, race, national origin, gender, religion, or disability unrelated to the reasonable physical requirements of the job.

6. The student(s) and Program Coordinator will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records.

7. The status of the student intern(s) should be that of student learner(s). Any schedule of compensation shall be agreed on by the AGENCY, OLNEY CENTRAL COLLEGE Program Coordinator and student(s). Compensation is not a requirement. Neither OLNEY CENTRAL COLLEGE or AGENCY hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Student(s) shall be covered by professional liability insurance through OLNEY CENTRAL COLLEGE prior to any assignment at the AGENCY.

8. An annual review of the agreement may be made each spring if either party requests the review. Either party hereto may terminate this AGREEMENT by at least one (1) school calendar

year's written notice to the other party. All students enrolled in OLNEY CENTRAL COLLEGE's Medical Office Assistant Program and participating in the program contemplated herein at the time that notice to terminate this AGREEMENT is given by either party to the other, shall be permitted to complete their experience needed for graduation at the AGENCY.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the _____ day of _____.

AGENCY

OLNEY CENTRAL COLLEGE

FINANCIAL HEALTHCARE RESOURCES, INC.
(Student in) Lawrenceville, IL

Chair, IECC Board of Trustees

President, Olney Central College

Dean, Olney Central College

Administrator, Hospital or Agency

Internship Program Coordinator

Chief Executive Officer,
Illinois Eastern Community Colleges

Illinois Eastern Community Colleges, District 529, does not discriminate on the basis of race, color, religion, gender, age, disability, national origin, or veteran status. Illinois Eastern Community Colleges adheres to the Federal Regulations of the Americans with Disabilities Act of 1990 and offers appropriate services or activities with reasonable accommodations to any qualified disabled individual upon request.

September 4, 2008

Agenda Item #9

Illinois Eastern Community Colleges

1. Roof Replacement - District Wide - Phase 10

BID COMMITTEE REPORT

December 11, 2012

Illinois Eastern Community Colleges

1. Roof Replacement - District Wide - Phase 10

TO: Board of Trustees
 FROM: Bid Committee
 SUBJECT: Bid Recommendation – Roof Replacement - District Wide
 DATE: December 11, 2012

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

The Bid Committee recommends acceptance of the low bid received which meets all specifications from Lakeside Roofing Co. located in Collinsville, IL for a total bid of \$1,096,970.

**IMAGE ARCHITECTS INC.
 ROOF REPLACEMENT PHASE 10
 DISTRICT WIDE
 ILLINOIS EASTERN COMMUNITY COLLEGE
 OLNEY, ILLINOIS**

IA PROJECT NO. 12036A

Bid Tabulation

**Thursday, November 29, 2012 at 2:00 p.m.
 Bid Opening Location
 IECC Unit Office**

DIVISION I – ALL WORK

BIDDER	BID SECURITY	ADDENDUM NO. 1	ADDENDUM NO. 2	BASE BID
Geissler Roofing Co., Inc. Belleville, Illinois	NO BID	-	-	-
Shay Roofing, Inc Millstadt, Illinois	5%	YES	YES	\$1,232,530.00
Kehrer Brother Construction, Inc. Albers, Illinois	NO BID	-	-	-
Lakeside Roofing Co., Inc. Collinsville, IL 62234	5%	YES	YES	\$1,096,970.00
Bartch Roofing Co., Inc. Bridgeton, MO 63044	5%	YES	YES	\$1,507,705.00

Respectfully submitted,

Roger Browning
 Terry Bruce
 Harry Hillis, Jr.

The "Advertisement for Bids" was placed in the Daily Republican Register for one (1) day.



image Architects inc.

1118 West Main Street P.O. Box 850 Carbondale, Illinois 62901

618.457.2128 618.549.5725 fax
www.imageArchitects.com

December 4, 2012

Mr. Roger Browning
Illinois Eastern Community Colleges
233 East Chestnut
Olney, Illinois 62450

Re: Roof Replacement Phase 10
District Wide
Illinois Eastern Community Colleges District No. 529
Olney, Illinois

Dear Mr. Browning:

We have reviewed the bids submitted for roof work on the referenced project. We find no reason to prevent award of the work to the lowest responsible and responsive bidder as follows:

Roof Work	Lakeside Roofing Company Inc.	\$ 1,096,970.00
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If you have any questions, please feel free to contact our office.

Sincerely,

IMAGE ARCHITECTS INC.

Marion J. Poggas, AIA
Sr. Architect

INVITATION TO BID

ROOF REPLACEMENT PHASE 10
DISTRICT WIDE
ILLINOIS EASTERN COMMUNITY COLLEGES
OLNEY, ILLINOIS

ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT NO. 529, OLNEY, ILLINOIS issues the following Invitation to Bidders desiring to submit proposals for work at the above titled project.

Bids will be received for the following work:

DIVISION I - ALL WORK

at 2:00 p.m. on Thursday, November 29, 2012 at the Illinois Eastern Community Colleges District Office, located at 233 East Chestnut Street, Olney, Illinois 62450.

Pre-Bid Meeting: At 9:30 a.m. on Friday November 16, 2012 at the Illinois Eastern Community Colleges District Office, located at 233 East Chestnut Street, Olney, Illinois 62450.

Immediately after closing time for receiving bids, they will be publicly opened, read aloud and taken under advisement. Owner reserves the right to reject any or all bids or any part thereof, to waive any informalities in bidding and to accept bids deemed most favorable to the Owner.

DESCRIPTION OF WORK

Work includes but is not limited to:

Frontier Community College: At Foundation Hall and Mason Building remove the existing shingles down to the wood deck and provide new shingles at both buildings per the drawings and specifications.

Olney Central College: At Wattlewoth Hall, remove the existing roof system down to the existing deck and install a modified coal tar coating with a 30 year warranty per the drawings and specifications.

Lincoln Trail College: At Williams Hall, remove the existing roof system down to the existing deck and install a modified coal tar coating with a 30 year warranty per the drawings and specifications.

Wabash Valley College: At the International Building remove the existing shingles down to the wood deck and provide new shingles at both buildings per the drawings and specifications. At the Book Store remove the existing roof system down to the existing deck and install a modified coal tar coating with a 30 year warranty per the drawings and specifications. At the Advanced Technology Building and Advanced Technology 2 Bay Storage Building remove the existing roof system down to the existing deck and install modified coal tar roofing system with a 30 year warranty per the drawings and specifications.

Bonafide prime bidders may obtain an individual electronic CD-Rom (which includes specifications and drawings in PDF Format) at the office of Image Architects Inc., 1118 West Main Street, Carbondale, Illinois, by depositing \$25.00. Those who submit prime bids may obtain refund of deposit by returning CD-Rom in good condition within fifteen (15) days after bid opening. Those Prime Bidders who do not submit a prime bid or those who do not return the CD-Rom within time stipulated above, or who returns damaged CD-Rom shall forfeit entire deposit.

PRIME BIDDER OPTION: Bonafide prime bidders may obtain copies of Drawings and Specifications at a cost of \$3.50 (30x42 sheet size) per sheet for full size drawings and \$0.30 per page of specifications, plus shipping charges, non-refundable.

Material suppliers and subcontractors may purchase for \$25.00 an individual electronic CD-Rom (which includes specifications and drawings in PDF Format) or purchase selected copies of Plans and Specifications at a cost of \$3.50 (30 x 42 sheet size) per sheet for full size drawings and \$0.30 per page of Specifications, plus shipping charges, non-refundable.

Unsuccessful bidders returning Plans and Specifications in good condition within fifteen (15) days after date of bid opening shall be refunded total per set deposit. Non-bidders returning Plans and Specifications as stipulated above shall be refunded fifty percent (50%) of their per set deposit. Those failing to return Plans and Specifications within time stipulated above, or who return damaged or incomplete sets, shall forfeit entire deposit.

Bidding documents, Plans and Specifications may be examined by prospective bidders and material suppliers at the office of Image Architects Inc., and the following Plan Rooms:

MCGRAW-HILL CONSTRUCTION DODGE
St. Louis, Missouri
Evansville, Indiana

SOUTHERN ILLINOIS BUILDERS ASSOCIATION
O'Fallon, Illinois
Marion, Illinois

NATIONAL CONSTRUCTION NEWS, INC.
Evansville, Indiana

Bid security in amount and form stipulated in INSTRUCTIONS TO BIDDERS will be required with each bid. No bid may be withdrawn within 30 days after opening of bids.

Successful bidders shall be required to observe 820 ILCS 130/0.01 et. seq., pertaining to wages and known as the "Prevailing Wage Act" as issued by the Illinois Department of Labor. Successful bidders shall also observe 30 ILCS 560/0.01 et. seq., pertaining to hiring Illinois labor and known as the "Public Work Preference Act" Furthermore, successful bidders shall observe the "Illinois Human Rights Act, as Amended", 775 ILCS 5/1-101 et. seq. and the Rules and Regulations, Title 44, Section 750 of the Illinois Administrative Code, Illinois Department of Human Rights.

The successful bidders and subcontractors shall comply with the Illinois Procurement Code, 30 ILCS 500/30-22, to determine their need for Apprenticeship and Training Program requirement as defined in Project Manual, Section 00 21 13 Instruction to Bidders.

ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT NO. 529
OLNEY, ILLINOIS

Agenda Item #10

District Finance

A. Financial Report

B. Approval of Financial Obligations

**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529**

**TREASURER'S REPORT
November 30, 2012**

FUND	BALANCE
Educational	\$4,465,011.04
Operations & Maintenance	\$379,325.66
Operations & Maintenance (Restricted)	(\$81,903.61)
Bond & Interest	\$177,902.80
Auxiliary	\$1,033,367.66
Restricted Purposes	(\$226,973.43)
Working Cash	\$191,299.25
Trust & Agency	\$426,115.77
Audit	(\$12,039.46)
Liability, Protection & Settlement	\$239,948.07
TOTAL ALL FUNDS	\$6,592,053.75

Respectfully submitted,

Roger Browning, Treasurer

ILLINOIS EASTERN COMMUNITY COLLEGES
Combined Balance Sheet - All Funds
November 30, 2012

	ALL FUNDS
	Fiscal Year 2013
ASSETS:	
CASH	6,592,054
IMPREST FUND	21,900
CHECK CLEARING	12,500
INVESTMENTS	21,090,000
RECEIVABLES	3,755,830
ACCRUED REVENUE	-
INTERFUND RECEIVABLES	-
INVENTORY	624,458
OTHER ASSETS	466,102
TOTAL ASSETS AND OTHER DEBITS:	32,562,844
LIABILITIES:	
PAYROLL DEDUCTIONS PAYABLE	194,079
ACCOUNTS PAYABLE	75,814
ACCRUED EXPENSES	-
INTERFUND PAYABLES	-
DEFERRED REVENUE	-
OTHER LIABILITIES	636,057
TOTAL LIABILITIES:	905,950
EQUITY AND OTHER CREDITS:	
INVESTMENT IN PLANT	3,099,351
OTHER RESTRICTED	990,442
FUND BALANCES:	
FUND BALANCE	18,820,672
RESERVE FOR ENCUMBRANCES	8,746,429
TOTAL EQUITY AND OTHER CREDITS	31,656,894
TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	32,562,844

ILLINOIS EASTERN COMMUNITY COLLEGES
Combined Statement of Revenues, Expenses,
and Changes in Net Assets
As Of November 30, 2012

ALL FUNDS

FY 2013
YEAR-TO-DATE

REVENUES:

LOCAL GOVT SOURCES	5,285,797
STATE GOVT SOURCES	0
STUDENT TUITION & FEES	10,239,055
SALES & SERVICE FEES	1,678,575
FACILITIES REVENUE	1,255
INVESTMENT REVENUE	50,966
OTHER REVENUES	41,351
TOTAL REVENUES:	<u>17,296,999</u>

EXPENDITURES:

INSTRUCTION	4,939,322
ACADEMIC SUPPORT	179,051
STUDENT SERVICES	516,661
PUBLIC SERV/CONT ED	29,347
OPER & MAINT PLANT	1,050,516
INSTITUTIONAL SUPPORT	4,533,910
SCH/STUDENT GRNT/WAIVERS	3,667,445
AUXILIARY SERVICES	2,054,548
TOTAL EXPENDITURES:	<u>16,970,800</u>

TRANSFERS AMONG FUNDS:

INTERFUND TRANSFERS	<u>0</u>
TOTAL TRANSFERS AMONG FUNDS:	0

NET INCREASE/DECREASE IN NET ASSETS	<u>326,199</u>
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Illinois Eastern Community Colleges
Operating Fund - Income Statement
CASH BASIS
July 1, 2012 -- November 30, 2012

	Education Fund	O & M Fund	Total Operating Funds
REVENUES:			
Local Government Sources	2,113,277	905,483	3,018,760
State Government Sources	-	-	-
Net Tuition and Fees	3,294,049	-	3,294,049
Sales & Service Fees	17,128	-	17,128
Facilities Revenue	-	970	970
Investment Revenue	28,384	6,168	34,552
Other Revenues	21,877	1,450	23,327
TOTAL REVENUES:	5,474,715	914,071	6,388,786
 EXPENDITURES:			
Salaries	5,795,543	318,540	6,114,083
Employee Benefits	809,428	60,080	869,508
Contractual Services	279,246	103,077	382,323
Materials	488,230	103,785	592,015
Travel & Staff Development	104,225	2,309	106,534
Fixed Charges	105,435	22,992	128,427
Utilities	33,168	385,556	418,724
Capital Outlay	148,358	26,307	174,665
Other	59,202	-	59,202
TOTAL EXPENDITURES:	7,822,835	1,022,646	8,845,481
 TRANSFERS :			
Interfund Transfers	(1,153,635)	-	(1,153,635)
TOTAL TRANSFERS:	(1,153,635)	-	(1,153,635)
 NET INCREASE/DECREASE IN NET ASSETS	 <u>(3,501,755)</u>	 <u>(108,575)</u>	 <u>(3,610,330)</u>

**OPERATING FUNDS
COMPARISON REPORT FY11-13**

College	Category	FISCAL YEAR 2011			FISCAL YEAR 2012			FISCAL YEAR 2013			
		Estimated Budget	Spent Thru November	% of Bdgt	Estimated Budget	Spent Thru November	% of Bdgt	Estimated Budget	Spent Thru November	% of Bdgt	% of Year
Frontier	Bills		\$ 646,020			\$ 737,665			\$ 771,881		
	Payroll		832,827			862,502			853,712		
	Totals	\$ 4,352,051	1,478,847	34%	\$ 4,378,358	1,600,167	37%	\$ 4,312,683	1,625,593	38%	42%
Lincoln Trail	Bills		690,882			765,230			780,323		
	Payroll		869,544			964,219			953,549		
	Totals	\$ 4,436,027	1,560,426	35%	\$ 4,566,700	1,729,449	38%	\$ 4,498,201	1,733,872	39%	42%
Olney Central	Bills		864,836			1,031,579			1,203,917		
	Payroll		1,839,125			1,917,134			1,916,473		
	Totals	\$ 7,257,531	2,703,961	37%	\$ 7,434,923	2,948,713	40%	\$ 7,396,633	3,120,390	42%	42%
Wabash Valley	Bills		1,208,389			1,217,813			1,361,489		
	Payroll		1,157,739			1,222,599			1,174,476		
	Totals	\$ 5,907,806	2,366,128	40%	\$ 6,115,012	2,440,412	40%	\$ 6,083,520	2,535,965	42%	42%
Workforce Educ.	Bills		1,140,592			1,312,413			1,361,536		
	Payroll		548,782			544,399			499,437		
	Totals	\$ 4,731,642	1,689,374	36%	\$ 5,377,687	1,856,812	35%	\$ 5,297,022	1,860,973	35%	42%
District Office	Bills		98,125			92,152			109,228		
	Payroll		320,276			353,814			365,190		
	Totals	\$ 1,168,424	418,401	36%	\$ 1,285,431	445,966	35%	\$ 1,266,150	474,418	37%	42%
District Wide	Bills		668,963			794,982			791,986		
	Payroll		280,026			321,316			351,246		
	Totals	\$ 2,538,417	948,989	37%	\$ 3,519,446	1,116,298	32%	\$ 3,329,156	1,143,232	34%	42%
GRAND TOTALS		\$30,391,898	\$ 11,166,126	37%	\$32,677,557	\$ 12,137,817	37%	\$32,183,365	\$12,494,443	39%	42%

ILLINOIS EASTERN COMMUNITY COLLEGES
Operating Funds Expense Report
November 30, 2012

	FY 2013		FY 2012		Increase (Decrease)
	Amount	% of Total	Amount	% of Total	
Salaries	6,114,083	48.93%	6,185,983	50.96%	(71,900)
Employee Benefits	869,508	6.96%	823,459	6.78%	46,049
Contractual Services	382,323	3.06%	280,740	2.31%	101,583
Materials	592,015	4.74%	752,179	6.20%	(160,164)
Travel & Staff Development	106,534	0.85%	97,579	0.80%	8,955
Fixed Charges	128,427	1.03%	323,976	2.67%	(195,549)
Utilities	418,723	3.35%	417,564	3.44%	1,159
Capital Outlay	174,665	1.40%	9,966	0.08%	164,699
Other	3,708,165	29.68%	3,246,371	26.75%	461,794
	<u>12,494,443</u>	<u>100.00%</u>	<u>12,137,817</u>	<u>100.00%</u>	<u>356,626</u>

Agenda Item #11
Chief Executive Officer's Report

Agenda Item #12

Executive Session

Agenda Item #13

Approval of Executive Session Minutes

- A. Written Executive Session Minutes**
- B. Audio Executive Session Minutes**
- C. Semi-Annual Review of Executive Session Minutes**

Agenda Item #14

Approval of Personnel Report

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: December 6, 2012
RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report. Additional information for item 400.1. will be mailed under separate cover.

INDEX

400.1. Termination

PERSONNEL REPORT

400.1. Termination

A. Classified

1. Sheri Diaz, TRiO Upward Bound Office Assistant, effective December 12, 2012

Agenda Item #15

Litigation

Agenda Item #16

Other Items

Agenda Item #17

Adjournment

**Locally Funded, CDB, & PHS Projects
Projects Schedule**

	Funding Source	Estimated Budget								
FY 2012 Capital Renewal @ LTC, OCC, & WVC	CDB	\$397,900	████████							
OCC - Collision Repair Tech Center	CDB	\$1,500,000	████████							
HVAC Replacement	PHS	\$477,400	████████							
Security Camera Surveillance	PHS	\$200,900	████████							
ADA Compliance	PHS	\$227,000	████████							
Lighting Replacement	PHS	\$158,200	████████							
Asbestos Abatement	PHS	\$150,700	████████							
Roof Replacement	PHS	\$1,202,900	████████							
Window Replacement	PHS	\$62,300	████████							
Energy Savings Lighting	PHS	\$106,600	████████							
Flooring Replacement	PHS	\$107,200	████████							
GRAND TOTAL		\$4,591,100	Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Fully Accepted

11/30/2012