

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

December 11, 2001



Location:

**Olney Central College
305 North West Street
Olney, Illinois 62450**

**Dinner – 6 p.m. – Banquet Room
Meeting – 7 p.m. – Banquet Room**

**Illinois Eastern Community Colleges
Board Agenda**

**December 11, 2001
7:00 p.m.
Olney Central College**

1. Call to Order & Roll Call..... Chairman Lane
2. Disposition of Minutes Bruce
3. Recognition of Visitors and Guests Bruce
 - A. Visitors and Guests
 - B. IECCEA Representative
4. Public Comment
5. Reports
 - A. Trustees
 - B. Presidents
 - C. Cabinet
 - Coal Mining Technology/Telecom
6. Policy First Reading (and Possible Approval)..... Bruce
 - A. None
7. Policy Second Reading Bruce
 - A. None

- 8. Staff Recommendations for Approval
 - A. Earthquake Monitoring Equipment Installation..... Bruce
 - B. Payment of End of Year Bills Bruce
 - C. Corrections Educational Programs..... Bruce
 - D. Internet/Telecourse Tuition Rates Cantwell
 - E. Student Satisfaction Survey Schwartz
 - F. Designation of Tax Levy Year Browning
 - G. Resolution for Reinstatement of Higher Education Programs for Correctional Centers..... Bruce

- 9. Bid Committee Report Browning
 - Frontier Community College
 - 1. Automobile
 - 2. Mini-Van
 - Olney Central College
 - 1. Pickup

- 10. District Finance
 - A. Financial Report..... Browning
 - B. Approval of Financial Obligations Browning

- 11. Chief Executive Officer’s Report Bruce

- 12. Executive Session Bruce

- 13. Approval of Executive Session Minutes..... Bruce

- 14. Approval of Personnel Report Bruce

- 15. Collective Bargaining Bruce

- 16. Litigation..... Bruce

- 17. Acquisition and Disposition of Property Bruce

- 18. Other Items

- 19. Adjournment

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges - Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College - Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in SB Room 61, at Wabash Valley College, 2200 College Drive, Mt. Carmel, Illinois, Tuesday, November 20, 2001.

AGENDA #1 – “Call to Order & Roll Call” – The meeting was called to order at 7:00 p.m. by Mr. Terry L. Bruce, Chief Executive Officer, who chaired the meeting pending organization of the new Board of Trustees.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

Mrs. Brenda K. Culver, Dr. G. Andrew Fischer, Mr. James W. Lane, Jr., Mr. Larry Rost, Miss Marilyn J. Wolfe. Also present was Mr. Blake Smith, student trustee. Trustees absent at roll call: Ms. Karen Marie Jameson, Mrs. Shirley B. Kessler. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

Adjournment of Old Board: There being no further business to be transacted by the old Board, the Chair declared the old Board of Trustees to stand adjourned sine die.

AGENDA #2 – “Oath of Office and Seating of Trustees Elected April 3” - The oath of office was administered to James W. Lane, Jr. and Kevin C. Williams, who were elected members of the Board of Trustees at the election April 3, 2001. Mr. Lane and Mr. Williams were duly seated.

AGENDA #3 – “Organization of New Board” – The Board of Trustees organized for the next two years as follows:

#3-A. Roll Call: The Chair directed roll call of the new Board. The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

Mrs. Brenda K. Culver, Dr. G. Andrew Fischer, Mr. James W. Lane, Jr., Mr. Larry Rost, Mr. Kevin C. Williams, Miss Marilyn J. Wolfe. Also present was Mr. Blake Smith, student trustee. Trustees absent: Mrs. Shirley B. Kessler. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Mr. Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.
Dr. Hans Andrews, President of Olney Central College.
Dr. John Arabatgis, President of Lincoln Trail College.
Dr. Harry Benson, President of Wabash Valley College.
Dr. Michael Dreith, President of Frontier Community College.
Mr. Roger Browning, Chief Finance Officer.
Mr. George Woods, Dean of Community Development & Workforce Education.
Ms. Christine Cantwell, Associate Dean of Academic & Student Support Services.
Ms. Pamela Schwartz, Associate Dean of Institutional Development.
Mrs. Marty Novak, Director of Personnel.
Mr. Harry Hillis, Jr., Board Secretary.

#3-B. Election of Chairman: The Chair asked for nominations for Chairman. Mr. Rost nominated James Lane to be Chairman of the Board of Trustees for the next two years. Dr. Fischer made a motion that nominations be closed. Mr. Smith seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and that nominations for Chairman are closed. Mr. Williams made a motion that James Lane be elected Chairman by acclamation and Mr. Smith seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and that Mr. Lane is elected Chairman by acclamation.

#3-C. Election of Vice-Chairman: The Chair asked for nominations for Vice-Chairman.

Miss Wolfe nominated Andrew Fischer to be Vice-Chairman of the Board of Trustees for the next two years. Mr. Williams made a motion that nominations be closed. Mr. Lane seconded the motion. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken and the Chair declared that the "Ayes" have it and that nominations for Vice-Chairman are closed. Mr. Williams made a motion that Dr. Fischer be elected Vice-Chairman by acclamation and Mr. Rost seconded the motion. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken and the Chair declared that the "Ayes" have it and that Dr. Fischer is elected Vice-Chairman by acclamation.

#3-D. Election of Secretary Pro Tempore: The Chair asked for nominations for Secretary Pro Tempore. Mr. Lane nominated Marilyn Wolfe to be Secretary Pro Tempore of the Board of Trustees for the next two years. Mr. Williams seconded the nomination. Mr. Williams made a motion that nominations be closed. Dr. Fischer seconded the motion. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken and the Chair declared that the "Ayes" have it and that nominations for Secretary Pro Tempore are closed. Mr. Williams made a motion that Marilyn Wolfe be elected Secretary Pro Tempore by acclamation and Mr. Rost seconded the motion. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken and the Chair declared that the "Ayes" have it and that Miss Wolfe is elected Secretary Pro Tempore by acclamation.

#3-E. Election of Secretary: The Chair asked for nominations for Board Secretary. Mr. Williams nominated Harry Hillis, Jr. to be Secretary of the Board of Trustees for the next two years. Mr. Lane seconded the nomination and made a motion that nominations be closed. Mr. Rost seconded the motion. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken and the Chair declared that the "Ayes" have it and that nominations for Board Secretary are closed. Mr. Smith made a motion that Harry Hillis, Jr. be elected Board Secretary by acclamation and Miss Wolfe seconded the motion. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken and the Chair declared that the "Ayes" have it and that Mr. Hillis is elected Secretary by acclamation.

#3-F. Appointment of Ethics Officer: Mr. Lane made a motion that the Board hereby appoints Harry Hillis, Jr. as Ethics Officer for the Board, and for the district, pursuant to statute. He shall serve until his successor is appointed and qualified. Mr. Williams seconded the motion. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken and the Chair declared that the "Ayes" have it and the motion is adopted.

Mr. Lane Assumes Chair: Mr. Lane assumed the Chair.

#3-G. Resolution for Time and Place of Board Meetings: The CEO recommended adoption of the following resolution for Time and Place of Board Meetings.

Resolved, that the Board of Trustees regular monthly meetings shall be held as follows during the calendar year 2002:

Tuesday, January 15, 2002, 7 p.m., Lincoln Trail College
Tuesday, February 19, 2002, 7 p.m., Olney Central College
Tuesday, March 19, 2002, 7 p.m., Wabash Valley College
Tuesday, April 16, 2002, 7 p.m., Frontier Community College
Tuesday, May 21, 2002, 7 p.m., Lincoln Trail College
Tuesday, June 18, 2002, 7 p.m., Olney Central College
Tuesday, July 16, 2002, 7 p.m., Wabash Valley College
Tuesday, August 20, 2002, 7 p.m., Frontier Community College
Tuesday, September 17, 2002, 7 p.m., Lincoln Trail College
Tuesday, October 15, 2002, 7 p.m., Olney Central College
Tuesday, November 19, 2002, 7 p.m., Wabash Valley College
*Tuesday, December 10, 2002, 7 p.m., Frontier Community College

*Board meetings in December will be held on the second Tuesday of the month due to Winter Break.

Board Action: Mr. Williams made a motion to adopt the foregoing resolution for time and place of Board meetings. Mr. Rost seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted.

#3-H. Resolution for Adoption of Rules, Regulations, Policies and Actions of Prior Boards: The CEO recommended adoption of the following resolution.

BE IT RESOLVED by the Board of Trustees of Illinois Eastern Community Colleges, District No. 529, State of Illinois, that all rules, regulations, policies and actions of prior Boards of Trustees of this community college district are hereby adopted in full, including any changes and revisions.

Procedures: The Board agrees to follow their past practices and procedures. The Secretary shall rotate the order of calling upon Board members to cast votes on each roll call vote. *Roberts Rules of Order* will be followed for general procedural guidelines, but will not be adopted. When voice votes are taken, any trustee may ask for a roll call vote on that issue.

Board Action: Mrs. Culver made a motion to adopt the foregoing resolution and procedures. Mr. Smith seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted.

AGENDA #4 – “Disposition of Minutes” – Open meeting minutes of the regular meeting, Tuesday, October 16, 2001, were presented for approval. Agenda Item #10-B has been corrected to list two trustees as being absent.

Board Action: Mrs. Culver made a motion to approve the foregoing open meeting minutes as prepared and corrected. Mr. Smith seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted.

AGENDA #5 – “Recognition” –

#5-A. Visitors & Guests: Visitors & guests present were recognized.

#5-B. IECCEA Representative: None.

AGENDA #6 – “Public Comment” – None.

AGENDA #7 – “Reports” –

#7-A. Report from Trustees: Mr. Rost reported on his attendance at the recent state meeting of Illinois Community College Trustees Association. Mr. Lane reported on attendance at a reception at the Governor’s Mansion in Springfield and a state seminar.

#7-B. Report from Presidents: Informational reports from each of the four colleges were presented by Dr. Andrews, Dr. Arabatgis, Dr. Benson, Dr. Dreith.

#7-C. Report from Cabinet: Mr. Woods presented an informational report on Coal Mining Technology/Telecom.

AGENDA #8 – “Policy First Readings (and Possible Approval)” – None.

AGENDA #9 – “Policy Second Readings” – None.

AGENDA #10 – “Staff Recommendations for Approval” – The following staff recommendations were presented for approval.

#10-A. FY2002 Assessment Plan: The CEO recommended approval of the IECC FY2002 Assessment Plan. The Assessment Plan sets forth the district's 10 mission objectives and indicates the progress toward each of the goals. Summarized, those objectives are: To provide high quality education to transfer students, technical, adult, and continuing education students and to provide remedial education. To advise, counsel, and place students wishing to transfer or find employment. To provide curricula and programs to meet the educational goals of students, and provide community education and activities as a cultural resource center for the area. To provide professional growth opportunities for the college staff and provide resources and equipment to support all components of the college. To provide economic development and workforce training to expand the area's industrial base.

Board Action: Dr. Fischer made a motion to approve the FY2002 Assessment Plan as recommended. Mr. Smith seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Kessler. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#10-B. SIU/IECC Articulation Telecommunications Agreement: The CEO recommended approval of the SIU/IECC Articulation Telecommunications Agreement. Southern Illinois University wants to develop a 2+2 program with IECC's telecommunications program at Lincoln Trail College. This offers an exceptional opportunity to IECC students to transfer to an advanced degree program by receiving full credit for all hours earned at LTC. In an effort to provide a continued, articulated higher education baccalaureate degree program that will build on community college and university level learning experiences, and also eliminate duplication of instruction, this agreement is set forth between the Telecommunications Technology program at Lincoln Trail College and the Advanced Technical Studies program at Southern Illinois University Carbondale with the approval of the Board of Trustees of Southern Illinois University on behalf of Southern Illinois University Carbondale (SIUC). All graduates of Lincoln Trail College Telecommunications Technology program meeting SIUC entrance requirements will receive preferential admission status into SIUC's Baccalaureate Degree in Advanced Technical Studies, space permitting.

Board Action: Mr. Williams made a motion to approve the SIU/IECC Articulation Telecommunications Agreement as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Kessler. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#10-C. Flex Spending Plan Bank Account: The CEO recommended approval for opening a Flex Plan bank account at the First National Bank in Olney. In conjunction with the district's new insurance and dental plan the Board approved the creation of a Flex Spending Plan for district employees. Employers who offer such a flex plan benefit are required to create a separate bank account for employee contributions to the plan. As these amounts are withheld from employees pay, they are deposited into the Flex Plan bank account and are not co-mingled with any other district funds.

Board Action: Miss Wolfe made a motion to establish a Flex Plan bank account as recommended. Mr. Williams seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Kessler. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#10-D. Resolution for Increased Capital Funding for Community Colleges: The CEO recommended adoption of the following resolution encouraging increased capital funding.

Whereas, 47 percent of Illinois' higher education students are served by community colleges and only 26 percent are served by public universities, and

Whereas, Illinois community colleges received \$333,199,900.00 and public universities received \$1,496,839,500.00 of the FY01 State appropriations, and

Whereas, Illinois community colleges received 18 percent and public universities received 82 percent of the FY01 State capital projects, and

Whereas, Illinois community colleges received \$65,000.00 and public universities received \$277,872.90 in FY01 State capital projects, and

Whereas, capital projects per student at community colleges stand at \$191.36 compared to public universities at \$1,433.22 and

Whereas, since 1980 Illinois community colleges have only received an average of 22 percent while Illinois public universities have received 63 percent of the State's capital appropriations, and

Whereas, since 1980 Illinois community colleges have received a total of \$598,196,600.00 while Illinois public universities have received a total of \$1,729,341,700.00 of the State's capital appropriations, and

Be it resolved, that the Board of Trustees of Illinois Eastern Community Colleges urges the Illinois Community College Trustees Association and the Illinois Community College Board to secure a billion dollars in increased capital funding for the Illinois Community College System over the next five years, and

Further, Be It Resolved, that such funds be awarded to and allocated by ICCB with consultation of the Illinois Community College Presidents Council.

Board Action: Mr. Williams made a motion to adopt the foregoing resolution as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Kessler. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

Addition to Agenda: Without objection, the Chair directed that the following item #10-E, Ratification of Agreement with CTN, be added to the agenda:

#10-E. Ratification of Agreement with College Television Network (CTN): The CEO recommended that the Board of Trustees ratify the acceptance by Lincoln Trail College of an agreement with College Television Network. LTC has accepted an offer from CTN to install televisions in the cafeteria at no cost to LTC or the district. CTN will provide programming on its network and equipment for use by LTC. The agreement is for three years and the equipment will remain the property of CTN. Under the agreement, there will be no commercials for cigarette and tobacco products nor for beer and alcoholic beverages.

Board Action: Mrs. Culver made a motion to ratify the acceptance by Lincoln Trail College of the Agreement with College Television Network as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Kessler. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #11 – “Bid Committee Report” –

#11-A. Wabash Valley College – Laser Jet Printers: The Bid Committee recommended acceptance of the low bid received that meets all specifications, from CDS Office Technologies, Springfield, IL for a total of \$10,400.00. Source of Funds: Technology Plan. Department: Campus Network Printing/Copying Solutions.

Board Action: Mr. Williams made a motion to accept the bid CDS Office Technologies as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Kessler. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#11-B. Wabash Valley College – Semi-Trailer: The Bid Committee recommended acceptance of the low bid received that meets all specifications, from Freightliner of Evansville, IN, for a 1998 FLD 120 Freightliner with 620,416 miles, for a total of \$20,500.00. Source of Funds: Community Truck Driving Account. Department: Truck Driving Program.

Board Action: Mr. Williams made a motion to accept the bid of Freightliner of Evansville as recommended. Mr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Kessler. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #12– “District Finance” – The following district financial matters were presented:

#12-A. Financial Reports: The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$2,696,680.60, as of October 30, 2001.

#12-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for the month of November, 2001, totaling \$2,443,237.51, were presented for approval.

Board Approval for Payment of Financial Obligations: Miss Wolfe made a motion to approve payment of the district financial obligations for the month of November, 2001, in the amounts listed, and payments from the revolving fund for the month of October, 2001. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Kessler. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #13 – “Chief Executive Officer's Report” - Mr. Bruce presented informational reports relative to the following topics:

1. State of Illinois Budgetary Shortfall, 2% Credit Hour Apportionment Reduction, 25% State Grant Reduction.
2. Illinois Student Assistance Funds.
3. First Group of Prisoners Arrive at Lawrenceville – November 8.
4. Report of EIU Meeting – November 16.
5. IECC Approval for Military Training.
6. Lawrence Department of Corrections Payment.
7. Dual Credit Agreement with Carmi-White County Schools.
8. Psychiatric Rehabilitation Certificate.
9. Dislocated Homemaker Program – Only Site Meeting All Goals.
10. Telecomm Program Recognition.
11. Satisfaction Survey Results.
12. Web Site Statistics.
13. Enrollment Report.
14. Illinois On-Line Education.
15. Web Registration Test Group.
16. Distance Learning.
17. Hella Update.

18. Movin' On Publication.

AGENDA #14 – “Executive Session” – The CEO recommended that a closed meeting be held, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district, [including hearing testimony on a complaint lodged against an employee to determine its validity]; and, under Section 2(c)(2) of the Open Meetings Act to consider collective negotiating matters; and, under Section 2(c)(5) of the Open Meetings Act for setting of a price for purchase or lease of real property; and, under Section 2(c)(11) of the Open Meetings Act to consider pending litigation against, affecting or on behalf of the District or litigation which is probable or imminent; and, under Section 2(c)(21) of the Open Meetings Act to consider and approve minutes of meetings lawfully closed under the Act.

#14-A. Closed Meeting: Miss Wolfe made a motion to hold a closed meeting to consider the matters outlined by the CEO. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: Mrs. Culver. Trustees absent: Mrs. Kessler. The motion having received 5 yea votes and 1 nay vote, the Chair declared the motion carried and a closed meeting was held beginning at 8:40 p.m.

#14-B. Closed Meeting Ended: Miss Wolfe made a motion to reconvene in open session. Dr. Fischer seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted. A quorum being present, the Board of Trustees reconvened in open, public session for the transaction of business at 9:30 p.m.

(Note: Separate minutes have been prepared for the foregoing closed meeting.)

AGENDA #15 – “Approval of Executive Session Minutes” – Dr. Fischer made a motion to approve, as prepared, minutes of a closed meeting held Tuesday, September 18, 2001, but that closed meeting minutes of that date remain closed and not be opened to public inspection at this time. Mrs. Culver seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted.

AGENDA #16 – “Approval of Personnel Report” – The CEO presented the following Personnel Report and Addendum and recommended it be approved.

400.1. Employment of Personnel

A. Faculty

1. Included in Addendum to Personnel Report.

2. Rebecca Mooneyhan: Initial full-time employment as Life Science Instructor. Amount: Based upon \$31,686 per academic year. Effective: January 2, 2002.

3. Included in Addendum to Personnel Report.

B. Professional/Non-Faculty

1. Included in Addendum to Personnel Report.

400.2. Rescind Employment

A. Professional/Non-Faculty

1. Included in Addendum to Personnel Report.

400.3. Resignation

A. Classified

1. Janet Lane, International Student Liaison, District Office, effective November 16, 2001.

PERSONNEL REPORT ADDENDUM

400.1. Authorization to Hire Correctional Center Employees

A. Faculty

1. Ida McVaigh: Initial full-time employment as Business Management Instructor for the IECC/LTC Educational Program at the Lawrence Correctional Center. Amount: Based upon \$28,400 per fiscal year. Effective: To be determined by the Department of Corrections. Employment is contingent upon Department of Corrections approval and funding.

B. Professional/Non-Faculty

1. Jody Rusk: Initial full-time employment as Youthful Offender Counselor for the IECC/LTC Educational Program at the Lawrence Correctional Center. Amount: Based upon \$32,000 per fiscal year. Effective: To be determined by the Department of Corrections. Employment is contingent upon Department of Corrections approval and funding.

400.2. Withdrawal of Employment Offer

A. Professional/Non-Faculty

1. Richard Stevenson, Youthful Offender Counselor for the IECC/LTC Educational Program at the Lawrence Correctional Center.

400.3. Termination of Employment

A. Classified

1. Melissa Chapman, Office Assistant, effective November 30, 2001.

400.4. Wage Adjustments

A. Classified

Marla Baylor, College Academic Advisor (Grant), Effective 12-01-01: \$21,535.
Ada Fleeaharty, Academic Support Specialist (Grant), Effective 12-01-01: \$21,535.
Robert Long, Academic Support Specialist (Grant), Effective 12-01-01: \$21,535.
Carol Redman, Program Advisor (Grant), Effective 12-01-01: \$21,535.
Libby Zwilling, Career Advisor, Effective 12-01-01: \$21,535.

400.5. Retirement

A. Classified

1. Mary Kay Enrietta, Program Assistant, Workforce Education, effective January 31, 2002.

#16-A. Board Action to Adopt Addendum to Personnel Report: Mrs. Culver made a motion to amend the Personnel Report to add the Addendum as presented. Mr. Williams seconded the motion. The Chair asked trustees in favor of

the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted.

#16-B. Board Action to Divide the Issue on Personnel Report: A request to divide the issue was made by Mrs. Culver, asking that Addendum Section 400.1-B(1), authorization to hire Jody Rusk, be split out as a separate vote. The Chair approved the request without objection.

#16-C. Board Action to Approve Amended Personnel Report with Exception of Section 400.1-B(1): Mr. Williams made a motion to approve the Personnel Report as amended, with the exception of Addendum Section 400.1-B(1), authorization to hire Jody Rusk. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Kessler. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#16-D. Board Action to Approve Section 400.1-B(1) of Personnel Report: Dr. Fischer made a motion to approve Personnel Report Addendum Section 400.1-B(1), authorization to hire Jody Rusk. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: Mrs. Culver. Trustees absent: Mrs. Kessler. The motion having received 5 yea votes and 1 nay vote, the Chair declared the motion carried.

AGENDA #17 – “Collective Bargaining” – None.

AGENDA #18 – “Litigation” – None.

AGENDA #19 – “Acquisition & Disposition of Property” – None.

AGENDA #20 – “Other Items” – None.

AGENDA #21 – “Adjournment” – Dr. Fischer made a motion to adjourn. Miss Wolfe seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared that the “Ayes” have it, the motion is adopted, and the meeting adjourned at 9:35 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #1

Agenda Item #1

Call to Order & Roll Call

Agenda Item #2

Disposition of Minutes

Agenda Item #3

Recognition of Visitors and Guests

- A. Visitors and Guests**
- B. IECCEA Representative**

Agenda Item #4

Agenda Item #4

Public Comment

Agenda Item #5

Reports

- A. Trustees**
- B. Presidents**
- C. Cabinet**
 - Coal Mining Technology/Telecom**

Agenda Item #6

Policy First Reading (and Possible Approval)

None

Agenda Item #7

Policy Second Reading

None

Agenda Item #8

Staff Recommendations for Approval

Agenda Item #8A

Earthquake Monitoring Equipment Installation

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: December 11, 2001
RE: Installation of Seismograph Equipment

St. Louis University wishes to place a seismograph station on the campus of Olney Central College. St. Louis University will be responsible for all costs and maintenance.

Mr. Chairman, I recommend approval for placement of seismograph equipment on the campus of Olney Central College.

TLB/rs

Saint Louis University
3507 Laclede Avenue
St. Louis, MO 63103-2010

Subject: Revocable Permit for Earthquake Studies

The undersigned permitter hereby grants to the U.S. Department of the Interior permission to install earthquake monitoring equipment at the following location:

This permit is given without consideration and is subject to the following conditions:

1. This permit is for the period beginning December 12, 2001 and continuing to December 31, 2002.
2. Permitter may terminate this permit at any time with or without cause upon a 15 day notice in writing to permittee.
3. Permittee will notify permitter or permitter's agent prior to the date of installation of the equipment. Permittee will notify the permitter or agent prior to entry for any maintenance visits if required.
4. Permittee accepts the premises in an "as is" condition and upon completion of the permit, agrees to restore the premises as nearly as possible to the condition at the start of the permit. Permittee further agrees to conform to any requirements set forth by permitter or his agent during the course of the permit.
5. Permittee agrees to maintain the premises in a safe manner, and any equipment, which might present a safety hazard, will be fenced.
6. Permitter will not be held responsible for loss of or damage to equipment installed on the property.

Permitter printed name _____ Date _____

Permitter signature _____

Permittee printed name _____ Date _____

Permittee signature _____

Agenda Item #8B

Payment of End of Year Bills

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: December 11, 2001
RE: Payment of End of Year Bills

Since the Board of Trustees meeting is occurring on December 11, bills will be received that should be paid before the close of the year.

I would ask that a motion be made to pay bills received after the Board meeting. If desired, these paid bills can be forwarded to the Board for review at the January Board meeting.

TLB/rs

Agenda Item #8C

Corrections Educational Programs

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: December 11, 2001
RE: Corrections Educational Programs

On December 3, 2001, the Department of Corrections notified the District that they would terminate all funding for correctional educational programs, effective February 1, 2002.

Because of the lack of funding of these programs, I am asking the Board to terminate our educational programs at the Robinson Correctional Facility and the Lawrence Correctional Facility effective February 1, 2002.

In the Personnel Report are the names of the employees presently hired by the District to operate these programs. It is recommended that they will be honorably discharged from service to the District.

I believe that the prison educational programs have been extremely beneficial and I am proud of the program and the employees that have operated them so successfully. This recommendation is based solely on the fact that the state has made the decision to eliminate funding.

TLB/rs

Agenda Item #8D

Internet/Telecourse Tuition Rates

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: December 11, 2001
RE: New Internet and Telecourse Tuition Rates

I recommend the Board's approval of the following new Internet and telecourse tuition rates, effective immediately.

Internet Courses and Telecourse Tuition Rates (effective 12/11/01, Spring Semester)

In-district	\$40/per credit hour
Illinois Resident/Out-of-district	\$75/per credit hour
U.S. Resident/Out-of state	\$75/per credit hour
Non U.S. Resident	\$108/per credit hour

Agenda Item #8E

Student Satisfaction Survey

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: December 11, 2001
RE: Fall 2001 Student Satisfaction Surveys

Attached are the results of the Fall 2001 Student Satisfaction Survey. All four campuses were asked to survey 100 students (50 each) in Transfer and Technical Programs.

TLB/rs

Student Satisfaction Survey – Fall 2001

Illinois Eastern Community Colleges
Technical and Transfer Students

College Services/Facilities	Total Respondents	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
1. Testing/Grading system	379	28.0%	51.7%	16.4%	4.0%	0.0%
2. Overall quality of instruction	378	22.2%	55.8%	20.1%	1.6%	0.3%
3. Variety of courses offered at this two-year college	376	20.5%	49.5%	23.1%	6.4%	0.5%
4. Academic advisement services	373	27.9%	43.2%	22.5%	4.6%	1.9%
5. Courses of instruction are academically challenging	376	22.6%	55.1%	18.6%	3.5%	0.3%
6. Admission services	377	26.8%	54.6%	15.9%	2.1%	0.5%
7. Registration services	376	26.3%	52.4%	18.4%	2.4%	0.5%
8. Career advisement services	376	21.8%	42.3%	29.0%	5.3%	1.6%
9. Financial aid services	374	31.6%	36.4%	23.0%	6.4%	2.7%
10. Laboratory facilities that are utilized for appropriate laboratory course work	375	18.9%	43.2%	33.3%	4.3%	0.3%
11. Appearance of buildings and grounds	376	29.3%	50.5%	15.7%	3.5%	1.1%
12. Availability of the courses you want at the times you can take them	375	15.2%	52.0%	21.3%	9.3%	2.1%
13. Opportunities for involvement in college activities	376	16.0%	44.1%	34.3%	4.8%	0.8%
14. Accessibility to computer labs	373	25.2%	46.1%	23.3%	5.1%	0.3%
15. Availability of athletic facilities for athletes and non-athletes	373	13.4%	31.1%	45.3%	5.9%	4.3%
16. College's concern for you as an individual	375	17.6%	44.0%	29.9%	5.6%	2.9%
17. Library services	374	26.2%	49.7%	20.3%	2.7%	1.1%
18. Appropriateness of class size	372	32.8%	52.7%	12.9%	1.3%	0.3%
19. My level of awareness of the college's student support services	376	18.4%	39.9%	35.1%	5.6%	1.1%
20. Availability of advisor	366	30.1%	44.3%	20.5%	3.3%	1.9%

Student Satisfaction Survey – Fall 2001

Illinois Eastern Community Colleges
Associate in Applied Science (Technical) Students

College Services/Facilities	Total Respondents	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
1. Testing/Grading system	184	31.5%	50.0%	12.5%	6.0%	0.0%
2. Overall quality of instruction	184	30.4%	52.7%	15.2%	1.6%	0.0%
3. Variety of courses offered at this two-year college	181	22.1%	50.3%	23.8%	3.3%	0.6%
4. Academic advisement services	180	30.6%	46.1%	16.1%	4.4%	2.8%
5. Courses of instruction are academically challenging	183	30.1%	53.0%	15.3%	1.1%	0.5%
6. Admission services	183	26.2%	57.4%	13.7%	1.6%	1.1%
7. Registration services	182	27.5%	53.8%	15.9%	1.6%	1.1%
8. Career advisement services	181	24.3%	46.4%	24.3%	2.8%	2.2%
9. Financial aid services	181	30.9%	41.4%	20.4%	5.0%	2.2%
10. Laboratory facilities that are utilized for appropriate laboratory course work	180	19.4%	46.7%	30.0%	3.9%	0.0%
11. Appearance of buildings and grounds	182	35.2%	44.5%	14.3%	3.8%	2.2%
12. Availability of the courses you want at the times you can take them	181	14.4%	56.4%	17.7%	8.3%	3.3%
13. Opportunities for involvement in college activities	181	18.2%	51.9%	26.5%	2.2%	1.1%
14. Accessibility to computer labs	180	28.3%	46.7%	21.1%	3.9%	0.0%
15. Availability of athletic facilities for athletes and non-athletes	180	12.8%	32.8%	49.4%	2.2%	2.8%
16. College's concern for you as an individual	181	19.3%	46.4%	24.3%	7.2%	2.8%
17. Library services	181	28.2%	50.8%	18.8%	2.2%	0.0%
18. Appropriateness of class size	178	36.0%	53.4%	9.0%	1.1%	0.6%
19. My level of awareness of the college's student support services	181	19.9%	42.0%	33.7%	4.4%	0.0%
20. Availability of advisor	176	37.5%	40.3%	17.0%	2.8%	2.3%

Student Satisfaction Survey – Fall 2001
Illinois Eastern Community Colleges
Associate in Arts, Associate in Fine Arts, Associate in Science,
and Associate in Science and Arts (Transfer) Students

College Services/Facilities	Total Respondents	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
1. Testing/Grading system	195	24.6%	53.3%	20.0%	2.1%	0.0%
2. Overall quality of instruction	194	14.4%	58.8%	24.7%	1.5%	0.5%
3. Variety of courses offered at this two-year college	195	19.0%	48.7%	22.6%	9.2%	0.5%
4. Academic advisement services	193	25.4%	40.4%	28.5%	4.7%	1.0%
5. Courses of instruction are academically challenging	193	15.5%	57.0%	21.8%	5.7%	0.0%
6. Admission services	194	27.3%	52.1%	18.0%	2.6%	0.0%
7. Registration services	194	25.3%	51.0%	20.6%	3.1%	0.0%
8. Career advisement services	195	19.5%	38.5%	33.3%	7.7%	1.0%
9. Financial aid services	193	32.1%	31.6%	25.4%	7.8%	3.1%
10. Laboratory facilities that are utilized for appropriate laboratory course work	195	18.5%	40.0%	36.4%	4.6%	0.5%
11. Appearance of buildings and grounds	194	23.7%	56.2%	17.0%	3.1%	0.0%
12. Availability of the courses you want at the times you can take them	194	16.0%	47.9%	24.7%	10.3%	1.0%
13. Opportunities for involvement in college activities	195	13.8%	36.9%	41.5%	7.2%	0.5%
14. Accessibility to computer labs	193	22.3%	45.6%	25.4%	6.2%	0.5%
15. Availability of athletic facilities for athletes and non-athletes	193	14.0%	29.5%	41.5%	9.3%	5.7%
16. College's concern for you as an individual	194	16.0%	41.8%	35.1%	4.1%	3.1%
17. Library services	193	24.4%	48.7%	21.8%	3.1%	2.1%
18. Appropriateness of class size	194	29.9%	52.1%	16.5%	1.5%	0.0%
19. My level of awareness of the college's student support services	195	16.9%	37.9%	36.4%	6.7%	2.1%
20. Availability of advisor	190	23.2%	47.9%	23.7%	3.7%	1.6%

Student Satisfaction Survey - Fall 2001

Frontier Community College
Associate in Applied Science (Technical) Students

College Services/Facilities	Total Respondents	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
1. Testing/Grading system	50	54.0%	42.0%	4.0%	0.0%	0.0%
2. Overall quality of instruction	50	56.0%	34.0%	10.0%	0.0%	0.0%
3. Variety of courses offered at this two-year college	50	26.0%	48.0%	18.0%	6.0%	2.0%
4. Academic advisement services	50	40.0%	38.0%	14.0%	0.0%	8.0%
5. Courses of instruction are academically challenging	50	46.0%	42.0%	12.0%	0.0%	0.0%
6. Admission services	50	48.0%	38.0%	8.0%	2.0%	4.0%
7. Registration services	50	52.0%	32.0%	12.0%	0.0%	4.0%
8. Career advisement services	50	40.0%	30.0%	22.0%	2.0%	6.0%
9. Financial aid services	49	61.2%	24.5%	14.3%	0.0%	0.0%
10. Laboratory facilities that are utilized for appropriate laboratory course work	48	35.4%	35.4%	27.1%	2.1%	0.0%
11. Appearance of buildings and grounds	50	68.0%	22.0%	6.0%	2.0%	2.0%
12. Availability of the courses you want at the times you can take them	50	18.0%	46.0%	16.0%	10.0%	10.0%
13. Opportunities for involvement in college activities	50	32.0%	38.0%	22.0%	4.0%	4.0%
14. Accessibility to computer labs	49	42.9%	36.7%	16.3%	4.1%	0.0%
15. Availability of athletic facilities for athletes and non-athletes	49	18.4%	18.4%	46.9%	6.1%	10.2%
16. College's concern for you as an individual	50	40.0%	32.0%	14.0%	8.0%	6.0%
17. Library services	50	56.0%	30.0%	14.0%	0.0%	0.0%
18. Appropriateness of class size	48	62.5%	29.2%	6.3%	2.1%	0.0%
19. My level of awareness of the college's student support services	49	40.8%	26.5%	26.5%	6.1%	0.0%
20. Availability of advisor	49	53.1%	20.4%	14.3%	6.1%	6.1%

Student Satisfaction Survey - Fall 2001
Frontier Community College
Associate in Arts, Associate in Fine Arts, Associate in Science,
and Associate in Science and Arts (Transfer) Students

College Services/Facilities	Total Respondents	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
1. Testing/Grading system	49	30.6%	40.8%	26.5%	2.0%	0.0%
2. Overall quality of instruction	49	24.5%	61.2%	14.3%	0.0%	0.0%
3. Variety of courses offered at this two-year college	49	20.4%	46.9%	22.4%	10.2%	0.0%
4. Academic advisement services	48	31.3%	35.4%	29.2%	2.1%	2.1%
5. Courses of instruction are academically challenging	48	29.2%	47.9%	18.8%	4.2%	0.0%
6. Admission services	48	47.9%	37.5%	14.6%	0.0%	0.0%
7. Registration services	49	49.0%	36.7%	12.2%	2.0%	0.0%
8. Career advisement services	49	32.7%	34.7%	20.4%	10.2%	2.0%
9. Financial aid services	48	56.3%	25.0%	8.3%	6.3%	4.2%
10. Laboratory facilities that are utilized for appropriate laboratory course work	49	30.6%	32.7%	36.7%	0.0%	0.0%
11. Appearance of buildings and grounds	49	32.7%	46.9%	20.4%	0.0%	0.0%
12. Availability of the courses you want at the times you can take them	49	28.6%	36.7%	22.4%	12.2%	0.0%
13. Opportunities for involvement in college activities	49	18.4%	30.6%	40.8%	10.2%	0.0%
14. Accessibility to computer labs	47	21.3%	44.7%	27.7%	6.4%	0.0%
15. Availability of athletic facilities for athletes and non-athletes	48	6.3%	18.8%	43.8%	10.4%	20.8%
16. College's concern for you as an individual	49	32.7%	32.7%	26.5%	2.0%	6.1%
17. Library services	48	39.6%	45.8%	14.6%	0.0%	0.0%
18. Appropriateness of class size	48	37.5%	41.7%	20.8%	0.0%	0.0%
19. My level of awareness of the college's student support services	49	26.5%	30.6%	32.7%	10.2%	0.0%
20. Availability of advisor	48	33.3%	35.4%	22.9%	4.2%	4.2%

Student Satisfaction Survey - Fall 2001

Lincoln Trail College

Associate in Applied Science (Technical) Students

College Services/Facilities	Total Respondents	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
1. Testing/Grading system	48	18.8%	58.3%	14.6%	8.3%	0.0%
2. Overall quality of instruction	48	16.7%	72.9%	10.4%	0.0%	0.0%
3. Variety of courses offered at this two-year college	47	19.1%	57.4%	21.3%	2.1%	0.0%
4. Academic advisement services	47	29.8%	53.2%	10.6%	6.4%	0.0%
5. Courses of instruction are academically challenging	48	22.9%	60.4%	12.5%	2.1%	2.1%
6. Admission services	48	20.8%	60.4%	14.6%	4.2%	0.0%
7. Registration services	48	16.7%	66.7%	12.5%	4.2%	0.0%
8. Career advisement services	48	16.7%	60.4%	14.6%	8.3%	0.0%
9. Financial aid services	48	18.8%	50.0%	16.7%	8.3%	6.3%
10. Laboratory facilities that are utilized for appropriate laboratory course work	48	14.6%	62.5%	22.9%	0.0%	0.0%
11. Appearance of buildings and grounds	48	12.5%	58.3%	18.8%	4.2%	6.3%
12. Availability of the courses you want at the times you can take them	48	8.3%	72.9%	10.4%	6.3%	2.1%
13. Opportunities for involvement in college activities	47	8.5%	61.7%	29.8%	0.0%	0.0%
14. Accessibility to computer labs	48	35.4%	54.2%	10.4%	0.0%	0.0%
15. Availability of athletic facilities for athletes and non-athletes	48	6.3%	47.9%	45.8%	0.0%	0.0%
16. College's concern for you as an individual	48	8.3%	62.5%	22.9%	4.2%	2.1%
17. Library services	48	14.6%	56.3%	20.8%	8.3%	0.0%
18. Appropriateness of class size	48	20.8%	66.7%	10.4%	0.0%	2.1%
19. My level of awareness of the college's student support services	48	10.4%	56.3%	29.2%	4.2%	0.0%
20. Availability of advisor	46	34.8%	50.0%	15.2%	0.0%	0.0%

Student Satisfaction Survey - Fall 2001

Lincoln Trail College

Associate in Arts, Associate in Fine Arts, Associate in Science,
and Associate in Science and Arts (Transfer) Students

College Services/Facilities	Total Respondents	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
1. Testing/Grading system	47	25.5%	57.4%	17.0%	0.0%	0.0%
2. Overall quality of instruction	47	6.4%	68.1%	25.5%	0.0%	0.0%
3. Variety of courses offered at this two-year college	47	8.5%	61.7%	29.8%	0.0%	0.0%
4. Academic advisement services	47	14.9%	48.9%	27.7%	8.5%	0.0%
5. Courses of instruction are academically challenging	47	4.3%	63.8%	29.8%	2.1%	0.0%
6. Admission services	47	2.1%	68.1%	25.5%	4.3%	0.0%
7. Registration services	47	2.1%	66.0%	29.8%	2.1%	0.0%
8. Career advisement services	47	6.4%	51.1%	42.6%	0.0%	0.0%
9. Financial aid services	46	15.2%	37.0%	39.1%	8.7%	0.0%
10. Laboratory facilities that are utilized for appropriate laboratory course work	47	2.1%	55.3%	36.2%	6.4%	0.0%
11. Appearance of buildings and grounds	47	17.0%	53.2%	27.7%	2.1%	0.0%
12. Availability of the courses you want at the times you can take them	47	10.6%	55.3%	25.5%	8.5%	0.0%
13. Opportunities for involvement in college activities	47	8.5%	51.1%	36.2%	2.1%	2.1%
14. Accessibility to computer labs	47	29.8%	51.1%	14.9%	4.3%	0.0%
15. Availability of athletic facilities for athletes and non-athletes	47	17.0%	34.0%	42.6%	6.4%	0.0%
16. College's concern for you as an individual	47	4.3%	46.8%	46.8%	2.1%	0.0%
17. Library services	46	0.0%	60.9%	26.1%	8.7%	4.3%
18. Appropriateness of class size	47	10.6%	66.0%	21.3%	2.1%	0.0%
19. My level of awareness of the college's student support services	47	8.5%	44.7%	44.7%	2.1%	0.0%
20. Availability of advisor	45	20.0%	51.1%	24.4%	4.4%	0.0%

Student Satisfaction Survey - Fall 2001

Olney Central College

Associate in Applied Science (Technical) Students

College Services/Facilities	Total Respondents	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
1. Testing/Grading system	50	12.0%	56.0%	26.0%	6.0%	0.0%
2. Overall quality of instruction	50	10.0%	60.0%	26.0%	4.0%	0.0%
3. Variety of courses offered at this two-year college	50	14.0%	52.0%	34.0%	0.0%	0.0%
4. Academic advisement services	50	20.0%	46.0%	26.0%	8.0%	0.0%
5. Courses of instruction are academically challenging	50	16.0%	62.0%	20.0%	2.0%	0.0%
6. Admission services	50	14.0%	62.0%	24.0%	0.0%	0.0%
7. Registration services	49	16.3%	55.1%	26.5%	2.0%	0.0%
8. Career advisement services	50	14.0%	46.0%	40.0%	0.0%	0.0%
9. Financial aid services	50	16.0%	50.0%	26.0%	6.0%	2.0%
10. Laboratory facilities that are utilized for appropriate laboratory course work	50	8.0%	40.0%	44.0%	8.0%	0.0%
11. Appearance of buildings and grounds	50	30.0%	40.0%	26.0%	4.0%	0.0%
12. Availability of the courses you want at the times you can take them	49	12.2%	53.1%	28.6%	6.1%	0.0%
13. Opportunities for involvement in college activities	50	10.0%	54.0%	32.0%	4.0%	0.0%
14. Accessibility to computer labs	50	8.0%	56.0%	30.0%	6.0%	0.0%
15. Availability of athletic facilities for athletes and non-athletes	50	6.0%	36.0%	58.0%	0.0%	0.0%
16. College's concern for you as an individual	50	4.0%	48.0%	40.0%	8.0%	0.0%
17. Library services	50	12.0%	70.0%	18.0%	0.0%	0.0%
18. Appropriateness of class size	49	24.5%	65.3%	10.2%	0.0%	0.0%
19. My level of awareness of the college's student support services	50	6.0%	42.0%	48.0%	4.0%	0.0%
20. Availability of advisor	47	17.0%	55.3%	21.3%	4.3%	2.1%

Student Satisfaction Survey - Fall 2001

Olney Central College

**Associate in Arts, Associate in Fine Arts, Associate in Science,
and Associate in Science and Arts (Transfer) Students**

College Services/Facilities	Total Respondents	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
1. Testing/Grading system	50	22.0%	60.0%	16.0%	2.0%	0.0%
2. Overall quality of instruction	49	18.4%	53.1%	24.5%	4.1%	0.0%
3. Variety of courses offered at this two-year college	50	30.0%	42.0%	14.0%	14.0%	0.0%
4. Academic advisement services	49	28.6%	46.9%	22.4%	2.0%	0.0%
5. Courses of instruction are academically challenging	49	10.2%	65.3%	18.4%	6.1%	0.0%
6. Admission services	50	36.0%	50.0%	14.0%	0.0%	0.0%
7. Registration services	49	32.7%	59.2%	6.1%	2.0%	0.0%
8. Career advisement services	50	24.0%	42.0%	32.0%	2.0%	0.0%
9. Financial aid services	50	26.0%	36.0%	30.0%	4.0%	4.0%
10. Laboratory facilities that are utilized for appropriate laboratory course work	50	18.0%	46.0%	36.0%	0.0%	0.0%
11. Appearance of buildings and grounds	49	18.4%	71.4%	8.2%	2.0%	0.0%
12. Availability of the courses you want at the times you can take them	49	14.3%	59.2%	14.3%	10.2%	2.0%
13. Opportunities for involvement in college activities	50	18.0%	38.0%	38.0%	6.0%	0.0%
14. Accessibility to computer labs	50	18.0%	52.0%	28.0%	2.0%	0.0%
15. Availability of athletic facilities for athletes and non-athletes	50	16.0%	44.0%	30.0%	10.0%	0.0%
16. College's concern for you as an individual	50	14.0%	54.0%	30.0%	0.0%	2.0%
17. Library services	50	22.0%	56.0%	20.0%	2.0%	0.0%
18. Appropriateness of class size	50	32.0%	56.0%	10.0%	2.0%	0.0%
19. My level of awareness of the college's student support services	50	20.0%	46.0%	26.0%	6.0%	2.0%
20. Availability of advisor	48	18.8%	62.5%	18.8%	0.0%	0.0%

Student Satisfaction Survey - Fall 2001

Wabash Valley College

Associate in Applied Science (Technical) Students

College Services/Facilities	Total Respondents	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
1. Testing/Grading system	36	44.4%	41.7%	2.8%	11.1%	0.0%
2. Overall quality of instruction	36	41.7%	41.7%	13.9%	2.8%	0.0%
3. Variety of courses offered at this two-year college	34	32.4%	41.2%	20.6%	5.9%	0.0%
4. Academic advisement services	33	33.3%	48.5%	12.1%	3.0%	3.0%
5. Courses of instruction are academically challenging	35	37.1%	45.7%	17.1%	0.0%	0.0%
6. Admission services	35	20.0%	74.3%	5.7%	0.0%	0.0%
7. Registration services	35	22.9%	65.7%	11.4%	0.0%	0.0%
8. Career advisement services	33	27.3%	51.5%	18.2%	0.0%	3.0%
9. Financial aid services	34	26.5%	41.2%	26.5%	5.9%	0.0%
10. Laboratory facilities that are utilized for appropriate laboratory course work	34	20.6%	50.0%	23.5%	5.9%	0.0%
11. Appearance of buildings and grounds	34	26.5%	64.7%	2.9%	5.9%	0.0%
12. Availability of the courses you want at the times you can take them	34	20.6%	52.9%	14.7%	11.8%	0.0%
13. Opportunities for involvement in college activities	34	23.5%	55.9%	20.6%	0.0%	0.0%
14. Accessibility to computer labs	33	27.3%	36.4%	30.3%	6.1%	0.0%
15. Availability of athletic facilities for athletes and non-athletes	33	24.2%	27.3%	45.5%	3.0%	0.0%
16. College's concern for you as an individual	33	27.3%	42.4%	18.2%	9.1%	3.0%
17. Library services	33	30.3%	45.5%	24.2%	0.0%	0.0%
18. Appropriateness of class size	33	36.4%	51.5%	9.1%	3.0%	0.0%
19. My level of awareness of the college's student support services	34	23.5%	44.1%	29.4%	2.9%	0.0%
20. Availability of advisor	34	47.1%	35.3%	17.6%	0.0%	0.0%

Student Satisfaction Survey - Fall 2001

Wabash Valley College

**Associate in Arts, Associate in Fine Arts, Associate in Science,
and Associate in Science and Arts (Transfer) Students**

College Services/Facilities	Total Respondents	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
1. Testing/Grading system	49	20.4%	55.1%	20.4%	4.1%	0.0%
2. Overall quality of instruction	49	8.2%	53.1%	34.7%	2.0%	2.0%
3. Variety of courses offered at this two-year college	49	16.3%	44.9%	24.5%	12.2%	2.0%
4. Academic advisement services	49	26.5%	30.6%	34.7%	6.1%	2.0%
5. Courses of instruction are academically challenging	49	18.4%	51.0%	20.4%	10.2%	0.0%
6. Admission services	49	22.4%	53.1%	18.4%	6.1%	0.0%
7. Registration services	49	16.3%	42.9%	34.7%	6.1%	0.0%
8. Career advisement services	49	14.3%	26.5%	38.8%	18.4%	2.0%
9. Financial aid services	49	30.6%	28.6%	24.5%	12.2%	4.1%
10. Laboratory facilities that are utilized for appropriate laboratory course work	49	22.4%	26.5%	36.7%	12.2%	2.0%
11. Appearance of buildings and grounds	49	26.5%	53.1%	12.2%	8.2%	0.0%
12. Availability of the courses you want at the times you can take them	49	10.2%	40.8%	36.7%	10.2%	2.0%
13. Opportunities for involvement in college activities	49	10.2%	28.6%	51.0%	10.2%	0.0%
14. Accessibility to computer labs	49	20.4%	34.7%	30.6%	12.2%	2.0%
15. Availability of athletic facilities for athletes and non-athletes	48	16.7%	20.8%	50.0%	10.4%	2.1%
16. College's concern for you as an individual	48	12.5%	33.3%	37.5%	12.5%	4.2%
17. Library services	49	34.7%	32.7%	26.5%	2.0%	4.1%
18. Appropriateness of class size	49	38.8%	44.9%	14.3%	2.0%	0.0%
19. My level of awareness of the college's student support services	49	12.2%	30.6%	42.9%	8.2%	6.1%
20. Availability of advisor	49	20.4%	42.9%	28.6%	6.1%	2.0%

Agenda Item #8F

Designation of Tax Levy Year

MEMORANDUM

TO: Board of Trustees
FROM: Roger Browning
DATE: December 11, 2001
RE: GASB Requirements on Tax Levies

Under the new accounting guidelines prescribed by GASB, governmental entities may designate the fiscal year that their tax levy is to be recognized as income. Currently, the Board of Trustees does a levy and extension for taxes based upon calendar years which overlap our school year and fiscal year.

The following resolution clarifies that under the GASB rules, taxes for the year 2001 will be collected in 2002 and that such levy will be allocated 100% to fiscal year 2003. There is no change in the levy, extension, or the total amount of taxes to be collected.

I ask the Board's adoption of this clarifying resolution.

RB/rs

RESOLUTION SETTING FORTH TAX LEVIES FOR 2001

Be it resolved by the Board of Trustees of Illinois Eastern Community College District #529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White and State of Illinois, as follows:

That the Board hereby incorporates, by reference, all prior resolutions adopted in calendar year 2001 concerning tax levies and extensions

Be it further resolved by the Board of Trustees of Illinois Eastern Community College District #529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White and State of Illinois, as follows:

That the sum of One Million Eight Hundred Thirty-seven Thousand Five Hundred Dollars (\$1,837,500) be levied as a tax for Educational purposes; and the sum of Seven Hundred Eighty-seven Thousand Five Hundred Dollars (\$787,500) be levied as a tax for Operations and Maintenance purposes; and the sum of One Hundred Forty Thousand Dollars (\$140,000) be levied as a special tax for Social Security and Medicare purposes; and the sum of Forty-five Thousand Dollars (\$45,000) be levied as a special tax for Financial Audit purposes; and the sum of Two Hundred Thousand Dollars (\$200,000) be levied as a special tax for purposes of the Local Government and Governmental Employees Tort Immunities Act; and the sum of One Hundred Twenty Thousand Dollars (\$120,000) be levied as a special tax for Worker's Compensation and Unemployment purposes on the equalized assessed value of the taxable property of Community College District #529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White and State of Illinois, **for the year 2001 to be collected in the year 2002; and that the levy for the year 2001 be allocated 100% for Fiscal Year 2003.**

Adopted this 11th day of December, A.D. 2001

AYES:

NAYS:

ABSENT:

Chairman, Board of Trustees Date
Community College District #529

ATTEST:

Secretary, Board of Trustees Date
Community College District #529

Agenda Item #8G

Resolution for Reinstatement of Higher Education Programs for Correctional Centers

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: December 11, 2001
RE: Resolution for Reinstatement of Higher Education Programs for Correctional Centers

The 10 community colleges that currently offer prison education programs are working together to have the program elimination decision reversed. Public meetings and letter writing campaigns are being developed to have legislators restore the funding.

The resolution, which follows, is the beginning of that campaign for restoration of funding. I would ask that the Board approve the resolution.

TLB/rs

RESOLUTION FOR REINSTATEMENT OF HIGHER EDUCATION PROGRAMS FOR CORRECTIONAL CENTERS

WHEREAS, Governor George Ryan's budget cuts eliminated the higher education programs for the Department of Corrections at 10 Illinois community colleges: Black Hawk, Carl Sandburg, Illinois Central, Illinois Eastern, Illinois Valley, Kaskaskia, Lake Land, Rend Lake, Richland, and Southeastern and two private higher education institutions: MacMurray and Roosevelt.

WHEREAS, Illinois Eastern Community Colleges is a provider of higher education programs for correctional facilities at Robinson and Lawrence.

WHEREAS, the elimination of higher education programs will have a devastating effect on Illinois Eastern Community Colleges and its educational programs.

WHEREAS, 15 employees of the District's full-time workforce will be laid-off by eliminating higher education programs at Robinson and Lawrence correctional centers.

WHEREAS, Lincoln Trail College is currently educating 226 inmates with 157 FTEs being generated by students enrolled in higher education programs.

WHEREAS, Lincoln Trail College, since FY1997 has enrolled more than 1,346 inmates in higher education courses.

WHEREAS, since Fall 1997, 2,137 certificates and degrees have been awarded to inmates from the higher education programs at Lincoln Trail College.

WHEREAS, the College's budget could be impacted by loss of State funding of enrollment driven grants such as Advanced Technology Equipment, Special Populations, and Workforce Development Grant for Business and Industry.

WHEREAS, Governor Ryan indicated that higher education programs for corrections was a priority when he appointed a statewide task force addressing the employability of ex-offenders, for which the State has received federal research funds.

WHEREAS, a 1997 Study by the Illinois Department of Corrections and Illinois Council on Vocational Education concluded that postsecondary vocational education reduces recidivism. According to the study, the group that received postsecondary education had a recidivism rate of 13.1 percent, far less than the rate for the general prison population at 39.2 percent.

WHEREAS, the same study concluded that reducing recidivism translates into cost savings in Illinois' correctional facilities. "In 1996, there were 22,097 exits from prisons. In theory, if the rate of return continues as that of the general prison population, in three years, 8,661 former inmates would return to prison at a cost of \$144,725,310 (annually) to the taxpayer. If postsecondary education is used and recidivism is reduced to a rate of 13.1% only 2,894 would recidivate, costing taxpayers \$48,358,770. This lower recidivism rate would result in an **annual savings of \$96,366,570** at the current rate of the general prison population's recidivism.

WHEREAS, statewide, this cut will eliminate 275 full-time and 300 part-time employees, and affect 10 community colleges and two private colleges.

WHEREAS, the elimination of the higher education programs at correctional centers will affect every Illinois taxpayer and community when ex-offenders return to their home communities and can't find employment because they do not have employable skills.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Illinois Eastern Community Colleges urges the State of Illinois Governor George Ryan and the Illinois State Legislature to reinstate the higher education programs at Illinois correctional facilities.

Adopted this 11th day of December, A.D. 2001

Chairman, Board of Trustees Date
Community College District #529

ATTEST:

Secretary, Board of Trustees Date
Community College District #529

Agenda Item #9
Bid Committee Report

Bid Committee Report

December 2001

Frontier Community College

1. Automobile
2. Mini-Van

Olney Central College

1. Pickup

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Automobile for Frontier Community College
DATE: December 6, 2001

Bid Committee recommends acceptance of the low bid received that meets all specifications from Eagleson Olds-Cad-Chevrolet in Olney, IL for a 2001 Chevrolet with 13,300 miles for a total of \$10,780.

Respectfully submitted,

Ken Allen
Roger Browning
Michael Dreith
LaVonna Miller

Source of Funds: Education Fund

Department: Staff

Rationale for Purchase: Vehicle is needed to update fleet. 1994 Oldsmobile Cutlass Cierra with 119,000 miles is being traded in.

The "Advertisement for Bids" was placed in the Robinson Daily News for one (1) day.

Frontier Community College

**AUTOMOBILE
BID TABULATION**

Company	Make/Model	Mileage	Bid	Less Trade-in	Total Bid
Burger Chrysler Plymouth Dodge Olney, IL	2001 Dodge (Champaign Intrepid SE)	17,092	\$14,995	\$2,000	\$13,075
Eagleson Olds-Cad-Chevrolet Olney, IL	2001 Chevrolet (White Lumina)	14,800	13,200	2,500	10,780
Eagleson Olds-Cad-Chevrolet Olney, IL	2001 Chevrolet (Green Lumina)	13,300	13,200	2,500	10,780
Eagleson Olds-Cad-Chevrolet Olney, IL	2001 Chevrolet (Maroon Impala)	20,386	16,500	2,700	13,880
Ford Square Mt. Vernon IL	2001 Ford (Red Taurus SE)	19,000	14,950	2,000	12,950
Louis Ochs Chevrolet Newton, IL	2001 Buick (Sterling Silver Century)	22,625	14,175	2,185	11,990
Max Dye Inc Salem, IL	2001 Dodge (Silver Intrepid)	17,900	14,360	1,500	12,860
Max Dye Inc Salem, IL	2001 Dodge (White Intrepid)	14,800	14,560	1,500	13,060
Max Dye Inc Salem, IL	2001 Buick (White Regal LS)	12,000	15,660	1,500	14,160
Max Dye Inc Salem, IL	2001 Pontiac (Red Aztek)	19,900	16,175	1,500	14,675

(1) Automobile, used 2001 or newer, 20,000 or less miles (in stock) meeting the following specifications:

- Mid-size, 4-door sedan
- Remainder of original factory warranty
- V-6 engine
- Automatic transmission
- Power brakes
- Air conditioning
- Cruise control
- Power steering
- Front wheel drive
- Tilt steering wheel
- AM/FM radio
- Driver side power seat
- Variable speed wiper control
- Power locks
- Floor mats, front & rear
- Body & interior to be in excellent condition

To include trade-in of 1994 Oldsmobile Cutlass Cierra with 119,000 miles

NOTE: Following Board approval, bid will be awarded on **December 12, 2001**.

All freight, delivery, municipal license and title charges are included in bid.

YEAR _____ COLOR _____ MILEAGE _____

MAKE _____ MODEL _____

BID _____ LESS TRADE-IN _____ TOTAL BID _____

DELIVERY DATE _____

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

DATE _____

Note: Please submit bid in duplicate.

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Mini-Van for Frontier Community College
DATE: December 6, 2001

Bid Committee recommends acceptance of the low bid received that meets all specifications from Burger Chrysler Plymouth Dodge in Olney, IL for a 2000 Dodge Grand Caravan with 7,581 miles for a total of \$14,875.

Respectfully submitted,

Ken Allen
Roger Browning
Michael Dreith
LaVonna Miller

Source of Funds: Education Fund

Department: Staff

Rationale for Purchase: Mini-van is needed to update fleet. 1995 Oldsmobile Silhouette with 137,000 miles.

The "Advertisement for Bids" was placed in the Robinson Daily News for one (1) day.

Frontier Community College

**MINI-VAN
BID TABULATION**

Company	Make/Model	Mileage	Bid	Less Trade-in	Total Bid
Burger Chrysler Plymouth Dodge Olney, IL	2000 Dodge (White Grand Caravan)	7,581	\$17,995	\$3,200	\$14,875
Eagleson Olds-Cad-Chevrolet Olney, IL	2001 Chevrolet (Ruby Red Venture)	27,800	19,500	4,500	15,080
Eagleson Olds-Cad-Chevrolet Olney, IL	2001 Chevrolet (Sand Venture)	27,000	19,500	4,500	15,080
Ford Square Mt. Vernon IL	2001 Dodge (Blue Grand Caravan Sport)	23,000	21,995	2,000	19,995
Max Dye Inc Salem, IL	2001 Dodge (Patriot Blue Grand Caravan)	25,000	18,160	1,500	16,660
Max Dye Inc Salem, IL	2001 Dodge (Stone White Grand Caravan)	---	21,899	1,500	20,399

(1) Mini-Van, used 2000 or newer, 30,000 or less miles (in stock) meeting the following specifications:

- Remainder of original factory warranty
- Body-on-frame type construction preferred
- Rear wheel drive
- Removable center & rear seats
- V-6 engine
- Automatic transmission
- Power brakes
- Cruise control
- Power steering
- Tilt steering wheel
- Front & Rear Heat & Air conditioning
- AM/FM radio
- Power locks
- Floor mats front & rear
- Body & interior to be in excellent condition

To include trade-in of 1995 Oldsmobile Silhouette with 137,000 miles

NOTE: Following Board approval, bid will be awarded on **December 12, 2001**

All freight, delivery, municipal license and title charges are included in bid.

YEAR _____ COLOR _____ MILEAGE _____

MAKE _____ MODEL _____

BID _____ LESS TRADE-IN _____ TOTAL BID _____

DELIVERY DATE _____

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

DATE _____

Note: Please submit bid in duplicate.

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Pickup for Olney Central College
DATE: December 6, 2001

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality, and serviceability.

Bid Committee recommends acceptance of the low bid to meet all specifications from Ford Square of Mt. Vernon, Ltd for a 2002 Ford F350 Supercab Pickup for \$26,921.40.

**Pickup
Bid Tabulation**

COMPANY	MAKE/MODEL	
Ford Square Mt. Vernon, IL	2002 Ford F350 Supercab	\$26,921.40
Joe Hotze Ford, Inc. Salem, IL	2002 Ford F350-Series	28,957.40

Respectfully submitted,

Ken Allen
Roger Browning
Bob Story

Source of Funds: Insurance claim/Maintenance

Rationale for Purchase: This truck will replace the 2000 truck damaged by a windstorm in October. OCC staff will use this truck for snow removal, recycling requirements, and other maintenance needs.

The "Advertisement for Bids" was placed in the Robinson Daily News for one (1) day.

**2001 under 20,000 miles or 2002 (NEW) MODEL YEAR PICKUP
BID SPECIFICATIONS:**

1 ton truck, extended cab, 4 door, shortbed, 4 x 4, single rear wheels meeting the following specifications:

- GVWR Rating 9800 Minimum
- 300 Horsepower Engine Minimum
- Rubber Floor Covering
- Air Conditioner
- 4 Speed Automatic Transmission w/ Overdrive
- 4 Wheel Drive-Push Button Electric Engage/Auto Lock Hubs
- Axle Ratio: 4.10 Minimum, 4.31 Maximum
- Intermittent Wipers
- AM/FM Radio w/ Clock
- Power Steering
- Power Brakes 4-Wheel Disc, 4-Wheel Antilock
- 38 Gallon Fuel Tank Minimum
- Bench Type Cloth Seating
- Trailer Hitch Frame Mounted w/ Receiver Class IV Minimum
- Trailer Wiring 7-Lead Harness
- Mirrors (2) Power w/ Foldaway & Power Telescopic Trailer Tow
- Snow Plow Prep Package
- Auxiliary Battery if Available
- Rear Bumper Step Type
- Spare-Full Size Tire & WheelFront & Rear Stabilizer Bars
- All Terrain Tires
- Sliding Rear Window
- Cab Clearance Lights
- Engine Block Heater
- Tinted Windshield w/ Highest Ultraviolet Protective Rating
- Privacy Glass
- Heavy Duty Service Package to Include External Oil & Transmission Cooler, Alternator
- 13,000 Pounds Trailer Towing Capability Minimum
- Color to be Determined at Time of Order from Manufacturers Exterior/Interior List

ALL FREIGHT, DELIVERY, LICENSE AND TITLE CHARGES ARE INCLUDED IN BID. OUR QUOTATION AS SUBMITTED ON THIS FORM WILL REMAIN FIRM FOR SIX WEEKS FROM THE DATE QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY COLLEGES.

TOTAL BID _____ COMPANY _____

YEAR _____ MILEAGE _____ ADDRESS _____

MAKE/MODEL _____ _____

SIGNATURE _____ TELEPHONE _____

DATE _____ DELIVERY DATE _____

Note: Please submit bid in **duplicate**.

Agenda Item #10

District Finance

- A. Financial Report**
- B. Approval of Financial Obligations**

**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529**

TREASURER'S REPORT November 30, 2001

FUND	BALANCE
Educational	\$2,592,872.45
Operations & Maintenance	\$393,167.47
Operations & Maintenance (Restricted)	(\$541,565.60)
Bond & Interest	(\$31,452.92)
Auxiliary	\$332,051.53
Restricted Purposes	(\$74,533.67)
Working Cash	\$43,048.55
Trust & Agency	\$120,752.82
Audit	\$17,616.91
Liability, Protection & Settlement	\$180,121.18
TOTAL ALL FUNDS	\$3,032,078.72

Respectfully submitted,

Marilyn Grove, Treasurer

LIST OF INVESTMENTS

November, 2001

Date Purchased	Maturity Date	Rate of	Bank	Cost	Value	Interest to
Education Fund						
*04/04/01	04/04/02	5.25	Citizens National Bank of Albion (CD)	100,000	105,250	5,250
*04/04/01	04/04/02	4.83	First National Bank of Allendale (CD)	100,000	104,830	4,830
08/20/01	02/20/02	4.07	Community Bank & Trust (CD)	500,000	510,175	10,175
Operations & Maintenance						
Operations & Maintenance Fund (Rest)						
02/22/01	12/21/01	5.63	Community Bank & Trust (CD)	1,000,000	1,046,917	46,917
02/22/01	03/22/02	5.64	Community Bank & Trust (CD)	500,000	530,550	30,550
02/22/01	06/21/02	5.67	Community Bank & Trust (CD)	800,000	860,480	60,480
Bond & Interest						
Auxiliary Fund						
04/06/01	04/06/02	5.42	First Crawford State Bank (CD)	500,000	527,100	27,100
08/20/01	12/20/01	3.97	Community Bank & Trust (CD)	450,000	455,955	5,955
Restricted Purposes						
08/20/01	12/20/01	3.97	Community Bank & Trust (CD)	200,000	202,647	2,647
Working Cash Fund						
06/20/00	12/20/01	6.94	Community Bank & Trust (CD)	1,515,000	1,672,712	157,712
04/23/01	10/23/02	4.84	Fairfield National Bank (CD)	675,000	724,005	49,005
Trust & Agency Fund						
06/13/01	06/13/02	4.51	Peoples National Bank (CD)	137,500	143,701	6,201
08/20/01	02/20/02	4.07	Community Bank & Trust (CD)	75,000	76,526	1,526
Liability & Protection Fund						
08/20/01	02/20/02	4.07	Community Bank & Trust (CD)	175,000	178,561	3,561
09/12/01	12/12/01	3.55	Fairfield National Bank (CD)	400,000	403,550	3,550

*Community Development Investments

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 30-JUN-2002
 (With comparative totals for 30-JUN-2001)
 (amounts expressed in dollars)

Governmental Fund Types

	Current Year 2002	Prior Year 2001
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	2,536,226	3,428,695
IMPREST FUND	1,000	1,000
CHECK CLEARING	2,000	2,000
INVESTMENTS	3,775,000	4,600,000
RECEIVABLES	1,976,394	2,055,204
ACCRUED REVENUE		41,800
INTERFUND RECEIVABLES		91,446
TOTAL ASSETS AND OTHER DEBITS:	8,290,620	10,220,145
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	133,948	25,509
ACCOUNTS PAYABLE	-476,756	5,500
ACCRUED EXPENSE		29,252
INTERFUND PAYABLES		93
DEFERRED REVENUE		99,576
OTHER LIABILITIES	284,037	382,465
TOTAL LIABILITIES:	-58,772	542,395
EQUITY AND OTHER CREDITS:		
Fund Balances:		
FUND BALANCE	-820,811	2,214,025
RESERVE FOR ENCUMBRANCES	9,170,203	7,463,725
TOTAL EQUITY AND OTHER CREDITS:	8,349,392	9,677,750
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	8,290,620	10,220,145

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 30-JUN-2002
 (With comparative totals for 30-JUN-2001)
 (amounts expressed in dollars)

Proprietary Fund Types

	AUXILIARY FUNDS	Current Year 2002	Prior Year 2001
<hr/>			
ASSETS and OTHER DEBITS:			
ASSETS:			
CASH	332,052	332,052	192,722
IMPREST FUND	20,500	20,500	20,500
CHECK CLEARING			
INVESTMENTS	950,000	950,000	1,050,000
RECEIVABLES	51,751	51,751	79,574
ACCRUED REVENUE			4,539
INTERFUND RECEIVABLES			
INVENTORY	415,459	415,459	415,459
TOTAL ASSETS AND OTHER DEBITS:	<hr/> 1,769,761	<hr/> 1,769,761	<hr/> 1,762,794
Liabilities, equity and other credits			
LIABILITIES:			
PAYROLL DEDUCTIONS PAYABLE			
ACCOUNTS PAYABLE	-28,286	-28,286	143
ACCRUED EXPENSE			22,059
INTERFUND PAYABLES			
DEFERRED REVENUE			
OTHER LIABILITIES			
TOTAL LIABILITIES:	<hr/> -28,286	<hr/> -28,286	<hr/> 22,203
EQUITY AND OTHER CREDITS:			
INVESTMENT IN PLANT	1,313,278	1,313,278	907,401
PR YR BDGTED CHANGE TO FUND	484,769	484,769	833,190
BALANCE			
Fund Balances:			
FUND BALANCE			
RESERVE FOR ENCUMBRANCES			
TOTAL EQUITY AND OTHER CREDITS:	<hr/> 1,798,047	<hr/> 1,798,047	<hr/> 1,740,591
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	<hr/> 1,769,761	<hr/> 1,769,761	<hr/> 1,762,794
	=====	=====	=====

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 30-JUN-2002
 (With comparative totals for 30-JUN-2001)
 (amounts expressed in dollars)

Fiduciary Fund Types

	WORKING CASH	TRUST AND AGENCY	Current Year 2002	Prior Year 2001
ASSETS and OTHER DEBITS:				
ASSETS:				
CASH	43,049	120,753	163,801	150,303
IMPREST FUND		--		
CHECK CLEARING		--		
INVESTMENTS	2,190,000	212,500	2,402,500	2,390,000
RECEIVABLES		2,879	2,879	3,532
ACCRUED REVENUE		--		
INTERFUND RECEIVABLES		--		
INVENTORY		--		
TOTAL ASSETS AND OTHER DEBITS:	2,233,049	336,132	2,569,181	2,543,835
Liabilities, equity and other credits				
LIABILITIES:				
PAYROLL DEDUCTIONS PAYABLE		--		
ACCOUNTS PAYABLE		--		1,001
ACCRUED EXPENSE		--		210
INTERFUND PAYABLES		139,950	139,950	139,950
DEFERRED REVENUE		--		
OTHER LIABILITIES		--		
TOTAL LIABILITIES:		139,950	139,950	141,161
EQUITY AND OTHER CREDITS:				
INVESTMENT IN PLANT		--		
PR YR BDGTD CHANGE TO FUND		--		
BALANCE				
Fund Balances:				
FUND BALANCE	2,233,049	175,654	2,408,703	2,382,924
RESERVE FOR ENCUMBRANCES		20,528	20,528	19,749
TOTAL EQUITY AND OTHER CREDITS:	2,233,049	196,182	2,429,231	2,402,674
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	2,233,049	336,132	2,569,181	2,543,835
	=====	=====	=====	=====

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 30-JUN-2002
 (With comparative totals for 30-JUN-2001)
 (amounts expressed in dollars)

Memorandum Only

	Current Year 2002	Prior Year 2001
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	3,032,079	3,771,720
IMPREST FUND	21,500	21,500
CHECK CLEARING	2,000	2,000
INVESTMENTS	7,127,500	8,040,000
RECEIVABLES	2,031,024	2,138,309
ACCRUED REVENUE		46,339
INTERFUND RECEIVABLES		91,446
INVENTORY	415,459	415,459
TOTAL ASSETS AND OTHER DEBITS:	12,629,562	14,526,773
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	133,948	25,509
ACCOUNTS PAYABLE	-505,042	6,644
ACCRUED EXPENSE		51,522
INTERFUND PAYABLES	139,950	140,043
DEFERRED REVENUE		99,576
OTHER LIABILITIES	284,037	382,465
TOTAL LIABILITIES:	52,893	705,759
EQUITY AND OTHER CREDITS:		
INVESTMENT IN PLANT	1,313,278	907,401
PR YR BDGTD CHANGE TO FUND	484,769	833,190
BALANCE		
Fund Balances:		
FUND BALANCE	1,587,892	4,596,949
RESERVE FOR ENCUMBRANCES	9,190,730	7,483,474
TOTAL EQUITY AND OTHER CREDITS:	12,576,669	13,821,015
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	12,629,562	14,526,773

=====

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-NOV-2001
Percentage of time remaining through the Budget: 58.082

EDUCATIONAL FUND

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	1,686,410.00	1,736,685.97	50,275.97	2.981
STATE GOVT SOURCES	11,286,524.00	2,794,784.81	-8,491,739.19	-75.238
STUDENT TUITION & FEES	6,652,043.00	4,596,065.39	-2,055,977.61	-30.907
SALES & SERVICE FEES	60,000.00	16,337.86	-43,662.14	-72.770
FACILITIES REVENUE	.00	120.00	120.00	#####
INVESTMENT REVENUE	150,000.00	70,156.93	-79,843.07	-53.229
OTHER REVENUES	100,000.00	20,429.45	-79,570.55	-79.571
PROV FOR CONTINGENCY	200,000.00	.00	-200,000.00	-100.000
DUMY	.00	.00	.00	.000
	-----	-----	-----	-----
TOTAL REVENUES:	20,134,977.00	9,234,580.41	-10,900,396.59	-54.137
EXPENDITURES:				
INSTRUCTION	9,645,901.00	3,456,298.57	-6,189,602.43	-64.168
ACADEMIC SUPPORT	541,756.00	213,219.61	-328,536.39	-60.643
STUDENT SERVICES	1,202,320.00	476,711.15	-725,608.85	-60.351
PUBLIC SERV/CONT ED	73,733.00	30,027.05	-43,705.95	-59.276
AUXILIARY SERV	.00	.00	.00	.000
OPER & MAINT PLANT	140,994.00	54,399.85	-86,594.15	-61.417
INSTITUTIONAL SUPPORT	4,958,234.00	1,967,303.25	-2,990,930.75	-60.323
SCH/STUDENT GRNT/WAIVERS	3,465,000.00	1,366,046.26	-2,098,953.74	-60.576
	-----	-----	-----	-----
TOTAL EXPENDITURES:	20,027,938.00	7,564,005.74	-12,463,932.26	-62.233
TRANSFERS AMONG FUNDS:				
INTERFUND TRANSFERS	704,704.00	824,611.00	119,907.00	17.015
	-----	-----	-----	-----
TOTAL TRANSFERS AMONG FUNDS:	704,704.00	824,611.00	119,907.00	17.015
NET INCREASE/DECREASE IN NET ASSETS				
	-597,665.00	845,963.67	1,443,628.67	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-NOV-2001
Percentage of time remaining through the Budget: 58.082

OPERATIONS & MAINTENANCE

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	722,745.00	744,293.99	21,548.99	2.982
STATE GOVT SOURCES	1,538,080.00	376,588.50	-1,161,491.50	-75.516
FACILITIES REVENUE	55,000.00	14,201.28	-40,798.72	-74.179
INVESTMENT REVENUE	10,000.00	3,498.46	-6,501.54	-65.015
OTHER REVENUES	30,000.00	3,519.94	-26,480.06	-88.267
	-----	-----	-----	-----
TOTAL REVENUES:	2,355,825.00	1,142,102.17	-1,213,722.83	-51.520
EXPENDITURES:				
STUDENT SERVICES	.00	220.57	220.57	#####
OPER & MAINT PLANT	2,462,864.00	861,816.68	-1,601,047.32	-65.008
	-----	-----	-----	-----
TOTAL EXPENDITURES:	2,462,864.00	862,037.25	-1,600,826.75	-64.999
NET INCREASE/DECREASE IN NET ASSETS	-107,039.00	280,064.92	387,103.92	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-NOV-2001
Percentage of time remaining through the Budget: 58.082

OPER & MAINT (RESTRICTED)

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
STATE GOVT SOURCES	85,771.00	-58.13	-85,829.13	#####
INVESTMENT REVENUE	94,050.00	61,910.08	-32,139.92	-34.173
OTHER REVENUES	98,100.00	98,262.25	162.25	.165
	-----	-----	-----	-----
TOTAL REVENUES:	277,921.00	160,114.20	-117,806.80	-42.389
EXPENDITURES:				
OPER & MAINT PLANT	85,771.00	22,009.33	-63,761.67	-74.339
INSTITUTIONAL SUPPORT	3,504,299.00	1,621,577.28	-1,882,721.72	-53.726
	-----	-----	-----	-----
TOTAL EXPENDITURES:	3,590,070.00	1,643,586.61	-1,946,483.39	-54.219
NET INCREASE/DECREASE IN NET ASSETS	-3,312,149.00	-1,483,472.41	1,828,676.59	55.211

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-NOV-2001
Percentage of time remaining through the Budget: 58.082

BOND & INTEREST FUND

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	1,466,402.00	1,388,608.54	-77,793.46	-5.305
INVESTMENT REVENUE	.00	3,982.70	3,982.70	#####
	-----	-----	-----	-----
TOTAL REVENUES:	1,466,402.00	1,392,591.24	-73,810.76	-5.033
EXPENDITURES:				
INSTITUTIONAL SUPPORT	1,412,923.00	1,323,441.00	-89,482.00	-6.333
	-----	-----	-----	-----
TOTAL EXPENDITURES:	1,412,923.00	1,323,441.00	-89,482.00	-6.333
NET INCREASE/DECREASE IN NET ASSETS	53,479.00	69,150.24	15,671.24	29.304

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-NOV-2001
Percentage of time remaining through the Budget: 58.082

AUXILIARY ENTERPRISE

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
STUDENT TUITION & FEES	376,026.00	127,697.04	-248,328.96	-66.040
SALES & SERVICE FEES	2,545,577.00	1,145,537.22	-1,400,039.78	-54.999
FACILITIES REVENUE	1,715.00	600.00	-1,115.00	-65.015
INVESTMENT REVENUE	11,589.00	1,402.58	-10,186.42	-87.897
OTHER REVENUES	113,499.00	20,329.63	-93,169.37	-82.088
	-----	-----	-----	-----
TOTAL REVENUES:	3,048,406.00	1,295,566.47	-1,752,839.53	-57.500
AUXILIARY ENTERPRISES:				
SALARIES	1,260,136.00	400,350.24	-859,785.76	-68.230
EMPLOYEE BENEFITS	113,328.00	23,363.26	-89,964.74	-79.384
CONTRACTUAL SERVICES	291,646.00	74,715.95	-216,930.05	-74.381
GEN. MATERIAL & SUPPLIES	2,252,847.00	867,207.62	-1,385,639.38	-61.506
CONF/TRAVEL MEETING EXPENSE	298,088.00	87,125.85	-210,962.15	-70.772
FIXED CHARGES	65,791.00	54,539.55	-11,251.45	-17.102
UTILITIES	13,450.00	3,362.21	-10,087.79	-75.002
CAPITAL OUTLAY	285,002.00	77,047.79	-207,954.21	-72.966
INTERFUND TRANSFERS	824,704.00	-824,704.00	-1,649,408.00	#####
OTHER EXPENDITURES	163,382.00	47,789.11	-115,592.89	-70.750
	-----	-----	-----	-----
TOTAL AUXILIARY ENTERPRISES:	5,568,374.00	810,797.58	-4,757,576.42	-85.439
NET INCREASE/DECREASE IN NET ASSETS	-2,519,968.00	484,768.89	3,004,736.89	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-NOV-2001
Percentage of time remaining through the Budget: 58.082

WORKING CASH FUND

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
INVESTMENT REVENUE	120,000.00	43,048.55	-76,951.45	-64.126
	-----	-----	-----	-----
TOTAL REVENUES:	120,000.00	43,048.55	-76,951.45	-64.126
TRANSFERS AMONG FUNDS:				
INTERFUND TRANSFERS	-120,000.00	.00	120,000.00	100.000
	-----	-----	-----	-----
TOTAL TRANSFERS AMONG FUNDS:	-120,000.00	.00	120,000.00	100.000
NET INCREASE/DECREASE IN NET ASSETS	240,000.00	43,048.55	-196,951.45	-82.063

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-NOV-2001
Percentage of time remaining through the Budget: 58.082

AUDIT

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	35,000.00	33,218.87	-1,781.13	-5.089
INVESTMENT REVENUE	.00	86.46	86.46	#####
	-----	-----	-----	-----
TOTAL REVENUES:	35,000.00	33,305.33	-1,694.67	-4.842
EXPENDITURES:				
INSTITUTIONAL SUPPORT	43,340.00	18,028.27	-25,311.73	-58.403
	-----	-----	-----	-----
TOTAL EXPENDITURES:	43,340.00	18,028.27	-25,311.73	-58.403
NET INCREASE/DECREASE IN NET ASSETS	-8,340.00	15,277.06	23,617.06	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-NOV-2001
Percentage of time remaining through the Budget: 58.082

LIAB, PROTECT, SETTLEMENT

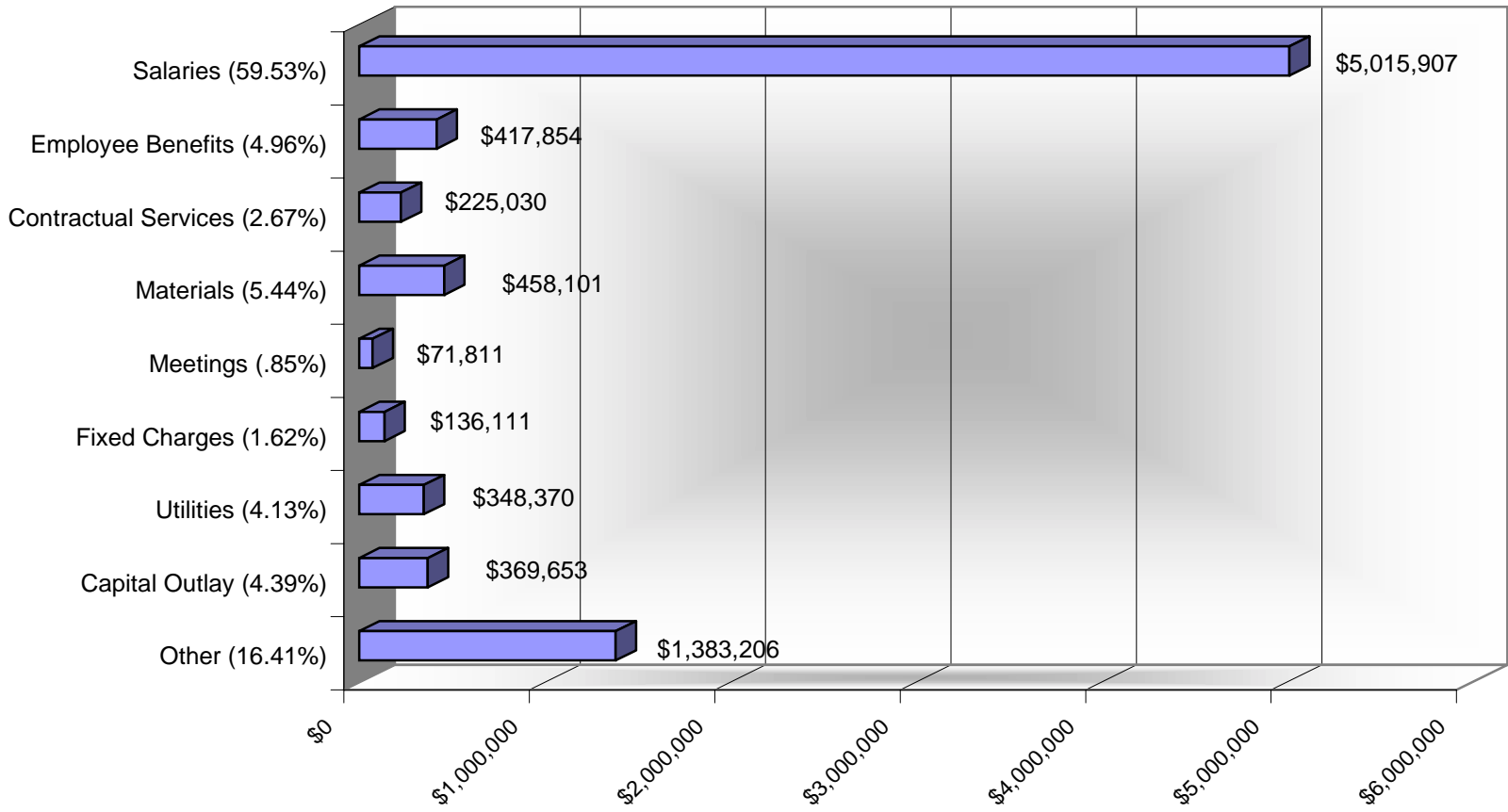
	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	320,000.00	302,351.30	-17,648.70	-5.515
INVESTMENT REVENUE	.00	4,930.11	4,930.11	#####
OTHER REVENUES	.00	3,015.88	3,015.88	#####
TOTAL REVENUES:	----- 320,000.00	----- 310,297.29	----- -9,702.71	----- -3.032
EXPENDITURES:				
INSTITUTIONAL SUPPORT	940,872.00	175,765.17	-765,106.83	-81.319
TOTAL EXPENDITURES:	----- 940,872.00	----- 175,765.17	----- -765,106.83	----- -81.319
NET INCREASE/DECREASE IN NET ASSETS	-620,872.00	134,532.12	755,404.12	#####

ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS
COMPARISON REPORT FY00-02

College	Category	FISCAL YEAR 2000			FISCAL YEAR 2001			FISCAL YEAR 2002				Summer, Fall & Spring Hours	Cost per Semester Hour
		Annual Budget	Spent Thru November	% of Bdgt	Annual Budget	Spent Thru November	% of Bdgt	Annual Budget	Spent Thru November	% of Bdgt	% of Year		
Frontier	Bills		\$422,482			\$426,367			\$461,873				
	Payroll		637,153			700,742			699,159				
	Totals	\$2,620,195	1,059,635	40%	\$3,172,980	1,127,109	36%	\$3,284,528	1,161,032	35%	42%		
Lincoln Trail	Bills		459,240			448,630			489,269				
	Payroll		842,113			966,841			933,419				
	Totals	3,250,689	1,301,353	40%	3,499,900	1,415,471	40%	3,637,973	1,422,688	39%	42%		
Olney Central	Bills		533,013			556,708			631,216				
	Payroll		1,205,591			1,400,062			1,317,581				
	Totals	4,484,872	1,738,604	39%	4,703,754	1,956,770	42%	4,927,734	1,948,797	40%	42%		
Wabash Valley	Bills		425,812			560,264			441,851				
	Payroll		963,489			1,142,975			1,092,918				
	Totals	3,694,006	1,389,301	38%	3,967,821	1,703,239	43%	4,058,086	1,534,769	38%	42%		
Workforce Educ.	Bills		485,696			448,243			437,808				
	Payroll		369,534			424,983			388,569				
	Totals	1,619,930	855,230	53%	2,394,245	873,226	36%	2,425,081	826,377	34%	42%		
District Office	Bills		95,639			67,772			94,966				
	Payroll		304,241			375,131			348,759				
	Totals	1,086,064	399,880	37%	1,130,151	442,903	39%	1,230,418	443,725	36%	42%		
District Wide	Bills		544,541			807,152			853,154				
	Payroll		204,673			251,999			235,501				
	Totals	2,018,560	749,214	37%	2,485,981	1,059,151	43%	2,926,982	1,088,655	37%	42%		
O & M	Bills												
	Payroll												
	Totals												
GRAND TOTALS		18,774,316	7,493,217	40%	21,354,832	8,577,869	40%	22,490,802	8,426,043	37%	42%		

Excludes DOC

Illinois Eastern Community Colleges FY2002 Operating Funds



Illinois Eastern Community Colleges Dist. #529
■ As of November 30, 2001 - \$8,426,043

Agenda Item #11

Chief Executive Officer's Report

Agenda Item #12

Executive Session

Agenda Item #13

Approval of Executive Session Minutes

Agenda Item #14

Approval of Personnel Report

MEMORANDUM

TO: Board of Trustees

FROM: Terry Bruce

DATE: December 6, 2001

RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report.

mk

Attachment

PERSONNEL REPORT

INDEX

400.1. Selection of Dean for LTC & OCC

400.2. Change in Employment Status

400.3. Reduction-In-Force

400.4. Withdrawal of Employment Offer

PERSONNEL REPORT

400.1. Selection of Dean for LTC & OCC

400.2. Change in Employment Status

A. Professional/Non-Faculty

1. Jervaise McGlone, from Interim Dean of the College at Lincoln Trail College to Program Director, Title III Coordinator/Activity Director at the District Office. Based upon \$38,000 per fiscal year effective January 2, 2002. Employment is based upon grant funding and Department of Education approval.
Code: 66008D-6008DA-1201-308
66008D-6008DI-1201-308

400.3. Reduction-In-Force

A. LTC Educational Program – Robinson Correctional Center – Effective February 1, 2002

- | | | |
|----|-------------------|---------------------------------|
| 1. | Amy Bowler | Food Service Instructor |
| 2. | Kay Conour | Office Assistant |
| 3. | Larry Conour | Computer Technology Instructor |
| 4. | Glen Donaldson | Associate Dean |
| 5. | Alice Holtzhouser | Business Management Instructor |
| 6. | Harvey Ricker | Commercial Custodial Instructor |
| 7. | Paul Stouse | Horticulture Instructor |
| 8. | Carol Watts | Records Assistant |

B. LTC Educational Program – Lawrence Correctional Center – Effective February 1, 2002

- | | | |
|----|-----------------|---------------------------------|
| 1. | Beverly Hemrich | Office Assistant |
| 2. | Larry Nelson | Commercial Custodial Instructor |
| 3. | Mary Roark | Computer Technology Instructor |
| 4. | Tim Watson | Correctional Site Director |

400.4. Withdrawal of Employment Offer

A. LTC Educational Program – Robinson Correctional Center

1. Amber Ramsey Youthful Offender Counselor

B. LTC Educational Program – Lawrence Correctional Center

1. Ida McVaigh Business Management Instructor
2. Jody Rusk Youthful Offender Counselor

Agenda Item #15
Collective Bargaining Report

Agenda Item #16

Litigation

Agenda Item #17

Acquisition and Disposition of Property

Agenda Item #18

Other Items

Agenda Item #19

Agenda Item #19

Adjournment

**Protection, Health, and Safety
Projects Schedule
Phase III & IV**

Phase III

ENVIRONMENTAL BARRIER PROJECTS & MISCELLANEOUS:	Estimated Budget										
Misc. ADA Improvements All campuses & DO	\$505,000										
Exit Door Modifications OCC	\$126,000										

Phase IV

Environmental Barriers FCC, LTC & WVC	\$366,300										
Exit Modifications WVC	\$61,700										
Roof Replacements OCC & WVC	\$128,400										

Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted
----------------	-----------	--------------------	---------------	---------------	---------------	----------------	------------------	----------------

11/30/2001

TENTATIVE
Protection, Health, Safety and ADA
Projects Schedule
Phase V and ADA

	Estimated Budget										
HVAC System Replacement FCC	\$263,800	[Progress bar: ~90%]									
Natorium Mechanical Replacement LTC	\$272,300	[Progress bar: ~85%]									
Acoustics & Pool Lighting Replacement LTC	\$102,900	[Progress bar: ~95%]									
Structural System & Metal Components Repair LTC	\$171,400	[Progress bar: ~95%]									
HVAC Systems-Student Union, Physical Plant & Applied Arts Replacement WVC	\$145,200	[Progress bar: ~95%]									
PHASE V PROJECT TOTAL	\$955,600										
ADA PROJECTS FCC, LTC, OCC & WVC	\$158,510	[Progress bar: ~90%]									
Gym Floor OCC	\$356,500	[Progress bar: 100%]									
GRAND TOTAL	\$1,470,610		Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted

11/30/2001

**TENTATIVE
Protection, Health, Safety and ADA
Projects Schedule
Phase VI**

	Estimated Budget										
Replace Energy Management Systems LTC, OCC, WVC	\$381,200										
Replace/Supplement HVAC Systems LTC, OCC, WVC	\$1,636,600										
Site Paving and Lighting FCC	\$35,800										
Exterior Rehabilitation FCC	\$160,400										
Replace Floor Drain Pipe LTC Crisp	\$26,600										
Replace Bleachers OCC	\$147,600										
GRAND TOTAL	\$2,388,200		Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted

11/30/2001