

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

August 17, 1999



Location:

**Wabash Valley College
2200 College Drive
Mt. Carmel, IL 62863**

**Dinner – 6:00 p.m. Cafeteria
Meeting – 7 p.m. – SB61**

IECC BOARD AGENDA

7 P.M.

August 17, 1999

1. Call to order & Roll Call..... Chairman Wattleworth
2. Disposition of Minutes CEO Bruce
3. Recognition..... Bruce
 - A. Visitors and Guests
 - B. IECCEA Representative
4. Public Comment
5. Reports
 - A. Report from Trustees
 - B. Report from Presidents
 - C. Report from George Woods
 - D. Report from Cabinet
6. Policy First Readings (and Possible Approval)
None
7. Staff Recommendations for Approval
 - A. Recommendation to Withdraw Mildly Ill Child Grant Application..... Bruce
 - B. Chargeback CertificationAllard
 - C. Group Medical Insurance Premium IncreaseAllard
 - D. Dual Credit Agreements with Cisne, Mt. Carmel and West Richland High Schools Vespa
 - E. Big Muddy Agreement with IECC Vespa
 - F. Tuition Free Status for Success Network Courses Cantwell
 - G. Transportation Fee for International Students..... Bruce
8. Bid Committee ReportAllard
 - Lincoln Trail College – South Campus
Optical Time Domain Refectometer

 - International
15 Passenger Van
9. District Finance
 - A. Financial ReportAllard
 - B. Approval of Financial Obligations..... Bruce
10. Chief Executive Officer's Report..... Bruce
11. Executive Session Bruce
12. Approval of Executive Session Minutes Bruce
13. Approval of Personnel Report Bruce
14. Collective Bargaining Bruce
 - a. Consideration of 1999-2001 Contract
15. Litigation Bruce
16. Acquisition & Disposition of Property Bruce
17. Other Items
18. Adjournment

Agenda Item #1

Call to Order & Roll Call

Agenda Item #2

Disposition of Minutes

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges - Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College - Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in the Banquet Room, at Olney Central College, 305 North West Street, Olney, Illinois, Tuesday, July 20, 1999.

AGENDA #1 – “Call to Order & Roll Call” - The meeting was called to order at 7:00 p.m., by Dr. Kent L. Wattleworth, Chairman.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

Dr. G. Andrew Fischer, Ms. Karen Marie Jameson, Mrs. Shirley Kessler, Mr. James W. Lane, Jr., Mrs. Beverly L. Turkal, Dr. Kent L. Wattleworth, Miss Marilyn J. Wolfe. Also present was Mr. Douglas C. Dollahan, student trustee. Trustees absent: None. There being a quorum present, the Chairman declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Mr. Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.
Dr. Hans Andrews, President of Olney Central College.
Dr. John Arabatgis, President of Lincoln Trail College.
Dr. Harry Benson, President of Wabash Valley College.
Dr. William J. Lex, President of Frontier Community College.
Mr. George Woods, Dean of Community Development & Workforce Education.
Ms. Christine Cantwell, Associate Dean of Academic and Student Support Services.
Ms. Kathleen Vespa, Associate Dean of Education to Careers Program.
Ms. Pamela Schwartz, Associate Dean of Institutional Development.
Mrs. Nancy J. Allard, Comptroller & Director of Finance.
Mrs. Terry Stanford, Executive Secretary to the CEO.
Mr. Harry Hillis, Jr., Board Secretary.

CEO to Chair Meeting: The Chairman asked Mr. Bruce to Chair this meeting. With Board concurrence, Mr. Bruce assumed the Chair.

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes of the regular meeting, held Tuesday, June 15, 1999, were presented for approval.

Board Action: Dr. Fischer made a motion to approve, as prepared, open meeting minutes of the regular meeting, Tuesday, June 15, 1999. The motion was seconded by Miss Wolfe. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted.

AGENDA #3 – “Recognition” –

#3-A. Visitors & Guests: Visitors & guests present were recognized.

#3-B. IECCEA Representative: None.

AGENDA #4 – “Public Comment” – None.

AGENDA #5 – “Reports” -

#5-A. Report from Trustees: Dr. Fischer reviewed the annual meeting of Illinois Community College Trustees Association. Dr. Wattleworth received an award from ICCTA for trustee education.

#5-B. Report from Presidents: Informational reports from each of the four colleges were presented by Dr. Andrews, Dr. Arabatgis, Dr. Benson and Dr. Lex.

#5-C. Report from George Woods: Mr. Woods presented an informational report on Workforce Education.

#5-D. Report from Cabinet: None.

AGENDA #6 – “Policy Readings” – None.

AGENDA #7 – “Staff Recommendations for Approval” - The following staff recommendations were presented for approval.

#7-A. Lawrence County Enterprise Zone Tax Abatement Resolution: Representatives of the Lawrence County Enterprise Zone discussed the resolution requesting an expansion of the enterprise zone. Board action was delayed until a future meeting.

#7-B. 1998-1999 Accountability/Program Review Report: The CEO recommended approval of the 1998-99 Accountability/Program Review Report for submission to the Illinois Community College Board. The report includes the following sections:

| | | |
|---------|------------|--|
| Part A: | Forms A-1 | Instructional Program: Occupational |
| Part B: | Forms B-1 | Program Review Action Summary |
| Part C: | Part C-1 | Occupational Program Reviews |
| | Part C-2 | BHE and ICCB Special Focus Questions |
| | Part C-2.1 | Annually Updated Priorities Statements |
| | Part C-2.3 | Public Service Review Summary |
| | Part C-2.5 | Executive Summary |

Board Action: Mr. Lane made a motion to approve the 1998-99 Accountability/Program Review Report as presented. The motion was seconded by Mrs. Kessler and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#7-C. Lake Land College Cooperative Agreement: The CEO recommended renewal of the cooperative agreement with Lake Land College.

Resolution on Joint Agreement with Lake Land College

WHEREAS, Illinois Eastern Community Colleges and Lake Land College desire to provide readily accessible educational services to the greatest number of students at the lowest possible cost, and

WHEREAS, Illinois Eastern Community Colleges district has certain programs that Lake Land College does not offer, and Lake Land College has certain programs that Illinois Eastern Community Colleges district does not offer.

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Illinois Eastern Community Colleges District #529 authorizes continuation of the agreement with Lake Land College District #517 for FY1999-2000 as written and agreed to by the respective college administrators.

By Lake Land College

Civil Engineering Technology (AAS)
Dental Hygiene (AAS)

By Illinois Eastern Community Colleges

Emergency Prep/Vol Firefighter (Cert) - Frontier
Air Conditioning/Refrigeration (Cert-AAS) - Lincoln Trail
Auto Body Technology (AAS) - Olney Central
Welding & Cutting (Cert) - Olney Central
Associate in Fine Arts (Music Education) - Lincoln Trail, Olney Central
Associate in Fine Arts (Music Performance) – Lincoln Trail, Olney Central
Hospitality Management (AAS) – Lincoln Trail

Board Action: Ms. Jameson made a motion to approve renewal of the cooperative agreement with Lake Land College as recommended. The motion was seconded by Dr. Fischer and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#7-D. Contract for One-Stop Center and Lake Land College: The CEO recommended approval of the contract as presented, between Lake Land College and Illinois Eastern Community Colleges for conducting outreach services under the Job Training Partnership Act and the Illinois Employment and Training Center.

Contract is for the provision of outreach services under Title III of the Job Training Partnership Act between the Outreach Center, Illinois Eastern Community Colleges, Olney, and the Administrative Entity, Lake Land College, Dislocated Worker Center, Mattoon, July 1, 1999 to June 30, 2000. The contract includes the following sections:

| | |
|----------|--|
| Part I | Notice of Available Funds. |
| Part II | Method of Compensation: Fiscal Recording/Reporting Requirements. |
| Part III | Terms and Conditions Governing the Contract. |
| Part IV | Assurances. |
| Part V | Scope of Work. |
| Part VI | Certifications. |

Part VII Budget and Activity Summaries.

Board Action: Mrs. Turkal made a motion to approve the contract between Lake Land College and IECC for conducting outreach services under the Job Training Partnership Act and the Illinois Employment and Training Center as presented. The motion was seconded by Mr. Lane and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#7-E. Dual-Credit Agreements: The CEO recommended approval of IECC District Dual-Credit Agreements with Flora Community Unit School District #35, Lawrence County Community Unit School District #20, and Oblong Community Unit School District #4. Agreement with each school district is to be the standard IECC Dual-Credit Agreement as previously approved by the Board of Trustees.

Board Action: Mr. Dollahan made a motion to approve dual-credit agreements with Flora CUSD #35, Lawrence CUSD #20, and Oblong CUSD #4 as recommended. The motion was seconded by Dr. Fischer and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #8 – “Bid Committee Report” – The Bid Committee presented the following report and recommendations, followed by Board action as recorded.

#8-A. Computers for LTC and OCC: Bid Committee recommends acceptance of the low bid received that meets all specifications, from Charley, Inc., Robinson, IL, for 29 computers at \$971 each for a total of \$28,159, for the new Cisco Labs at Olney Central College and Lincoln Trail College. Source of Funds: OCC, 12 computers, FY2000 Advanced Technical Equipment Grant, \$11,652; LTC, 17 computers, Community Class/Auxiliary Fund, \$6,507 & Technical Prep Grant, \$10,000.

Board Action: Mrs. Kessler made a motion to accept the foregoing recommendation of the Bid Committee for purchase of 29 computers for OCC and LTC as outlined. The motion was seconded by Mrs. Turkal and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #9 – “District Finance” – The following District financial matters were presented:

#9-A. Financial Report: The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$2,490,742.42, as of June 30, 1999. The reports were accepted.

#9-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for the month of July, 1999, totaling \$393,166.00, were presented for approval.

Board Approval for Payment of Financial Obligations: Mr. Lane made a motion to approve payment of the district financial obligations for the month of July, 1999, in the amounts listed, and payments from the revolving fund for the month of June, 1999. The motion was seconded by Dr. Fischer and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #10 – “Chief Executive Officer's Report” - Mr. Bruce presented informational reports relative to the following topics:

1. Hella Manufacturing Teams Training.
2. Marketing Plan.
3. Crisis Plan & Emergency Procedures.
4. NCA Focus Visit, October 19 & 20, at OCC.
5. Library Meetings & Schedule.
6. Faculty Participants in Content Area Advisory Panels.
7. Andrews/AACC Grant.
8. ICCB FY98 Net Instructional Unit Cost by Category.
9. Fiscal Year Cutover & Banner.
10. Distance Learning Offerings.

AGENDA #11 – “Executive Session” - The Chair recommended that a closed meeting be held, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district, [including hearing testimony on a complaint lodged against an employee to determine its validity]; and, under Section 2(c)(2) of the Open Meetings Act to discuss collective negotiating matters; and, under Section 2(c)(5)&(6) of the Open Meetings Act to consider possible purchase or sale of real property; and, under Section 2(c)(11) of the Open Meetings Act to consider pending litigation against, affecting or on behalf of the District or litigation which is probable or imminent; and, under Section 2(c)(21) of the Open Meetings Act to consider and approve minutes of meetings lawfully closed under the Act.

#11-A. Closed Meeting: Miss Wolfe made a motion to hold a closed meeting to consider the matters outlined by the Chair. The motion was seconded by Mrs. Kessler and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: Ms. Jameson. Trustees absent: None. The motion having received 6 yea votes and 1 nay vote, the Chair declared the motion carried. A closed meeting was held, beginning at 9:10 p.m.

#11-B. Closed Meeting Ended: Dr. Fischer made a motion to reconvene in open session. The motion was seconded by Mr. Lane. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted. A quorum being present, the Board of Trustees reconvened in open, public session for the transaction of business at 11:05 p.m.

(Note: Separate minutes have been prepared for the foregoing closed meeting.)

AGENDA #12 – “Approval of Executive Session Minutes” – Mrs. Kessler made a motion to approve, as prepared, minutes of a closed meeting held Tuesday, June 15, 1999, but that said minutes not be made a part of the public record at this time. The motion was seconded by Mrs. Turkal. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted.

AGENDA #13 – “Approval of Personnel Report” - The CEO recommended approval of the following amended personnel report.

400.1. Employment of Personnel

A. Faculty

1. Daniel Bruneau: Initial full-time employment as Theatre/Music Instructor. Amount: Based upon \$32,837 per academic year. Effective: August 16, 1999.

2. Matt Fowler: Initial full-time employment as Office Careers Instructor. Amount: Based upon \$26,643 per academic year. Effective: August 16, 1999.

3. Richard Poskin: Initial full-time employment as Biology Instructor. Amount: Based upon \$27,032 per academic year. Effective: August 16, 1999.

4. Cathy Robb: Initial full-time employment as Office Careers Instructor. Amount: Based upon \$26,643 per academic year. Effective: August 16, 1999.

5. Recommendation Withdrawn.

6. Kristi Urfer: Initial full-time employment as Accounting Instructor. Amount: Based upon \$32,837 per academic year. Effective August 16, 1999.

7. Jeanne Holdren: Initial full-time employment as Nursing Instructor. Amount: Based upon \$36,322 per academic year. Effective August 16, 1999.

B. Professional/Non-Faculty

1. Donna Meadows: Initial full-time employment as Manager of Food Services at Lincoln Trail College. Amount: Based upon \$20,125 per ten months. Effective: August 1, 1999.

C. Technical

1. Karen Devall: Initial full-time employment as Library Technician at Olney Central College. Amount: Based upon \$13,000 per fiscal year. Effective: July 21, 1999.

2. Olivia (Libby) Zwilling: Initial full-time employment as Career Advisor at Olney Central College. Amount: Based upon \$18,500 per fiscal year. Effective: July 21, 1999.

400.2. President Contracts

400.3. 1999-2000 Special Assignments

Olney Central College – Academic

1. Ryan Petty, Lead Inst, Auto Body, \$450.

Wabash Valley College – Academic

1. Cathy Robb, Lead Inst, Office Careers, \$500.

400.4. Reduction in Force

A. Technical

1. Jennifer Hering, Food Service Technician at Wabash Valley College. Effective: July 31, 1999.

Resolution to Reduce Technical Personnel

WHEREAS, the Board of Trustees of Illinois Eastern Community Colleges District Number 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, has authority to dismiss any technical personnel employed by the Board; and

WHEREAS, the Board of Trustees has decided to dismiss Jennifer Hering as a technical employee in and for this Community College District effective on the 31st day of July, 1999.

NOW, THEREFORE be it and it is hereby RESOLVED by the Board of Trustees of Illinois Eastern Community Colleges District Number 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, as follows:

1. That the Board of Trustees has decided to and hereby does dismiss Jennifer Hering as a technical employee in and for this Community College District effective on the 31st day of July, 1999.
2. That the dismissal of said individual constitutes honorable dismissal.
3. That the Chairman and Secretary of the Board are hereby empowered and directed to give notice to the said individual of the dismissal.
4. That this resolution shall be in full force and effect immediately upon its adoption.

400.5. Resignations

A. Faculty

1. Charles Butler, Workforce Education Instructor, effective July 23, 1999.
2. William Peacy, Chemistry Instructor, effective August 15, 1999.

B. Technical

1. Fred Strohm, Computer Technician, LTC, effective August 20, 1999.

400.6. Retirements

A. Faculty

1. John (Jack) Frey, Workforce Education Instructor, effective July 31, 1999.
2. Sharon McDaniel, Office Careers Instructor, effective May 31, 1999.

#13-A. Board Action to Amend Personnel Report: Ms. Jameson made a motion to amend the Personnel Report to delete 400.1-A.5 and to add 400.1-A.7, employment of Jeanne Holdren. The motion was seconded by Mr. Lane. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken and the Chair declared that the "Ayes" have it and the motion is adopted.

#13-B. Board Action to Approve Amended Personnel Report: Dr. Fischer made a motion to approve the amended Personnel Report. The motion was seconded by Miss Wolfe and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #14 – "Collective Bargaining" – None.

AGENDA #15 – "Litigation" – None.

AGENDA #16 – "Acquisition & Disposition of Property" - None.

AGENDA #17 – "Other Items" – None.

AGENDA #18 – "Adjournment" – Dr. Fischer made a motion to adjourn. The motion was seconded by Mr. Dollahan. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken. The Chair declared that the "Ayes" have it, the motion is adopted, and the meeting adjourned at 11:15 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #3

Recognition

- A. Visitors and Guests**
- B. IECCEA Representative**

Agenda Item #4

Public Comment

Agenda Item #5

Reports

- A. Report from Trustees**
- B. Report from Presidents**
- C. Report from George Woods**
- D. Report from Cabinet**

Agenda Item #6

Policy First Readings (and Possible Approval)

None

Agenda Item #7

Staff Recommendations for Approval

- A. Recommendation to Withdraw Mildly Ill Child Grant Application**
- B. Chargeback Certification**
- C. Group Medical Insurance Premium Increase**
- D. Dual Credit Agreements with Cisne, Mt. Carmel and West Richland High Schools**
- E. Big Muddy Agreement with IECC**
- F. Tuition Free Status for Success Network Courses**
- G. Transportation Fee for International Students**

Agenda Item #7A

Agenda Item #7A

Recommendation to Withdraw Mildly Ill Child Grant Application

MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Bruce

DATE: August 1, 1999

RE: Recommendation to Withdraw Mildly Ill Child Grant Application

Mr. Chairman, I recommend that Frontier Community College withdraw the Mildly Ill Child Grant application from further consideration at this time and rescind the request for ICCB funding.

Memo

To: Terry Bruce

From: Bill Lex

Date: July 8, 1999

Re: Recommendation to Withdraw Mildly Ill Child Grant Application

I recommend that Frontier Community College withdraw the Mildly Ill Child Grant application from further consideration at this time and rescind the request for ICCB funding.

This project was designed to establish a partnership between Frontier Community College and a qualified health-care provider (Fairfield Memorial Hospital). The goal of the project was to train and employ public assistance recipients as in-home childcare providers for children confined to the home due to mild illnesses. Frontier's role was to provide project funding and CNA training to project participants. Fairfield Memorial Hospital's role was to provide administrative oversight to the project, to provide clinical training facilities, and to act as a supervising and employing agency and clearing house for matching qualified graduates with parents of mildly ill children who needed in-home childcare services.

The hospital's role was agreed to during the planning and grant-writing phase of the project. However, when ICCB funding was approved, the hospital CEO notified Frontier Community College that the hospital was not willing to employ project graduates. This change of position resulted from the discovery of a state statute which authorizes hospitals to provide mildly ill childcare "on-premises" but not off-site or in a private home. Additional hospital concerns included liability, risk, and lack of direct supervision of workers in the home. Bob Boyles, Dr. Fisher, and I met with Terry Thompson (FMH CEO) to discuss this development and determined that hospital employment of graduates was not a possibility and that the hospital was not willing to devote in-house space to this project. Mr. Boyles and Dr. Fisher explored other alternatives, including collaborating with local childcare providers and with the idea that Frontier become the employer. This idea was rejected because of FCC's inability to assume medical responsibility for the care of a child suffering from an undiagnosed illness.

In an attempt to find another health care provider organization with which to partner, Bob Boyles contacted Good Samaritan Home Health of Wayne County, Clay County Hospital in Flora, and the Christopher Rural Health Center in Cisne. While each organization agreed that the grant was worthwhile, each cited the state regulation that prohibited them from offering off-site, mildly ill childcare services.

The core concept of this grant was to train and certify public aid recipients at the CNA-level to provide childcare for children suffering from mild illnesses under the supervision of a licensed and experienced health care organization. A qualified health care organization able to provide medical and legally responsible service was an essential element of the grant proposal. As such a partner is not presently available, I recommend that Frontier Community College withdraw the Mildly Ill Child Grant application and that the request for ICCB funding be rescinded.

cc: Bob Boyles
Dr. Fisher

Agenda Item #7B

Agenda Item #7B

Chargeback Certification

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: August 11, 1999
RE: Certification of Chargeback

Mr. Chairman, the Illinois Community College Board Certification of Chargeback form for FY2000 follows. The out-of-district cost per semester hour is \$145.81. The chargeback reimbursement per semester credit hour figure is \$60.18. The cost per semester credit hour for out-of-state and international students is \$182.79. That figure was \$167.99 in FY99.

I recommend that the ICCB Certification of Chargeback be approved as presented.

ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT #529

**CERTIFICATION OF CHARGEBACK REIMBURSEMENT
FOR FISCAL YEAR 2000**

ALL FISCAL YEAR 1999 NONCAPITAL AUDITED OPERATING EXPENDITURES
FROM THE FOLLOWING FUNDS:

| | | |
|--|---------------|----------------------|
| 1. Education Fund: | \$ 13,675,245 | |
| 2. Operations and Maintenance Fund: | 1,747,924 | |
| 3. Public Building Commission Operation and Maintenance Fund: | - | |
| 4. Bond and Interest Fund: | 1,288,632 | |
| 5. Public Building Commission Rental Fund: | - | |
| 6. Restricted Purposes Fund: | 5,751,007 | |
| 7. Audit Fund: | 27,241 | |
| 8. Liability, Protection, and Settlement Fund: | 365,543 | |
| 9. Auxiliary Enterprises Fund (Subsidy Only): | 611,185 | |
| 10. TOTAL NONCAPITAL EXPENDITURES | | \$ 23,466,777 |
| 11. Depreciation on capital outlay expenditures (equipment, buildings, and fixed equipment) paid from sources other than state and federal funds | 1,840,185 | |
| 12. TOTAL COSTS INCLUDED | | 25,306,962 |
| 13. Total certified semester credit hours for FY 1999 | 138,445 | |
| 14. PER CAPITA COST | | 182.79 |
| 15. All FY 1999 state and federal operating grants for noncapital expenditures, except for ICCB grants | 5,120,129 | |
| 16. FY 1999 state and federal grants per semester credit hour (line 15 divided by line 13) | | 36.98 |
| 17. District's average ICCB grant rate (excluding equalization grants) for FY 2000 | | 45.63 |
| 18. District's student tuition and fee rate per semester credit hour for FY 2000 | | <u>40.00</u> |
| 19. Chargeback reimbursement per semester credit hour | | <u>\$ 60.18</u> |

Approved: _____
Chief Fiscal Officer

Date: _____

Approved: _____
Chief Executive Officer

Date: _____

Agenda Item #7C

Agenda Item #7C

Group Medical Insurance Premium Increase

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: August 9, 1999
RE: Group Medical Insurance Premium Increase

Mr. Chairman, I recommend approval of the Group Medical Insurance Premium Increase, effective September 1, 1999.

MEMORANDUM

TO: Terry Bruce
FROM: Nancy Allard
DATE: August 6, 1999
SUBJECT: Group Medical Insurance Premium Increase

We have been officially notified by Blue Cross Blue Shield, our major medical insurance carrier, that our medical premiums will be increasing 17%, September 1, 1999. The employee health premium will increase from \$189.49 to \$222.08 per month.

The employee dental premium will increase 16%, from \$16.52 to \$19.10. They advised us the supplemental life is increasing from \$.28 per \$1,000 to \$.31.

We recommend the Board's support of these premiums increase for all full-time non-bargaining employees. The amount the Board pays for bargaining unit employees has been determined by the collective bargaining contract, currently a maximum of \$212.00 per month toward the cost of group medical and dental premiums.

The acceptance of this increased premium reflects an additional \$74,844 increase in our annual cost for all full-time employees. The operating funds will support \$58,212 of this cost and \$16,632 will be supported by auxiliary or grant funds.

| | <u>Current Health Rates</u> | <u>Health Rates Effective 9/1/99</u> | <u>Current Dental Rates</u> | <u>Dental Rates Effective 9/1/99</u> |
|-----------------------------|-----------------------------|--------------------------------------|-----------------------------|--------------------------------------|
| Employee | \$189.49 | \$222.08 | \$16.52 | \$19.10 |
| Employee & Spouse | 421.01 | 493.42 | 33.75 | 39.02 |
| Employee & Child(ren) | 309.19 | 362.37 | 42.65 | 49.31 |
| Employee & Family | 540.55 | 633.52 | 59.60 | 68.90 |
| Supplemental Life Insurance | \$.28/\$1,000 | \$.31/\$1,000 | | |

Please feel free to ask any questions.

NA/ar

pc: Cynde Frost

Marty Novak

Agenda Item #7D

Agenda Item #7D

Dual Credit Agreements with Cisne, Mt. Carmel and West Richland High Schools

MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Bruce

DATE: August 9, 1999

RE: Dual Credit Agreements with Cisne, Mt. Carmel, and West Richland High Schools

Mr. Chairman, I recommend approval of the District Credit Agreements with Cisne, Mt. Carmel, and West Richland High Schools. A sample agreement is attached.

Illinois Eastern Community Colleges District 529
Dual-Credit Agreement

STATEMENT OF AGREEMENT

The Board of Trustees of Illinois Eastern Community Colleges District 529 and the Board of Education for [high school district] agree to enter into a partnership to provide dual-credit courses for academic and occupational courses that will be accessible and beneficial to high school students within the boundaries of the Illinois Eastern Community Colleges District. This agreement shall become effective on [date].

I. STATEMENT OF PURPOSE

Dual-credit courses expand student access to affordable higher education, provide challenging academic and occupational experiences to qualified high school students during their junior and senior years, and reduce the costs of a college education for students and their families. Successful completion of transfer courses will enable students to simultaneously earn college credit transferable to two- and four-year colleges and universities and to satisfy high school graduation requirements. Successful completion of occupational courses will allow students to simultaneously earn college credits, to satisfy high school graduation requirements, and to assist in the transition to the community college or job opportunities and careers. Dual-credit courses are important transitional links in the Illinois Education-to-Careers System for young people moving from secondary schools to colleges and universities and high-skill, high-wage careers.

II. GUIDELINES

- A. Dual-credit courses are governed by the policies and regulations of the Illinois Community College Board, the Illinois State Board of Education, the North Central Association, and the policies and standards of Illinois Eastern Community Colleges and the [high school board of education]. These policies, regulations, and standards apply to students, faculty, staff, instructional procedures, academic standards, and course offerings, whether courses are offered at the college campus, at off-campus sites, including distance learning and Internet, or at secondary schools.
- B. The Illinois Eastern community college and the high school will jointly select dual-credit courses in both transfer and occupational areas. Transfer courses offered for dual-credit should be articulated with Illinois colleges and universities. Occupational courses offered for dual-credit should be first-year courses in ICCB approved associate in applied science degree and certificate programs.

- C. Students enrolling in dual-credit courses must satisfy course placement tests or course prerequisites when applicable.
- D. High school students who wish to enroll in dual-credit courses must be recommended and approved by their high school counselor and principal.
- E. Academic advising services and course registration assistance will be provided jointly by the Illinois Eastern community college and the high school.
- F. Matters of student discipline will be handled cooperatively between the Illinois Eastern community college and the high school.
- G. Tuition for high school students who enroll in dual-credit courses will be based upon the following:
 - 1. Tuition is waived for students for day (regular school day) courses taught at either the high school or community college.
 - 2. Students will pay regular tuition rates for night classes (any class after 3:00 p.m.) or summer classes. Note: High school students enrolled in dual-credit courses are not eligible for state or federal financial assistance.
- H. A dual-credit course will be identified on the college transcript in the standard format and will not be identified as dual-credit course.
- I. Faculty teaching dual-credit courses will satisfy the Illinois State Board of Education requirements and the educational and professional standards and requirements of the North Central Association, the Illinois Community College Board, Illinois Eastern Community Colleges District, and the [high school].
- J. The Illinois Eastern community college and the [high school] will jointly supervise faculty teaching dual-credit courses. Full time high school faculty members who teach dual-credit courses as part of their regular teaching assignment will not receive additional compensation. Illinois Eastern community college part-time and full-time faculty who teach dual-credit courses, will be compensated according to the policy approved by the IECC Board of Trustees.
- K. Dual-credit courses offered during the regular school day shall have equipment and classroom/laboratory space provided by the host site at no charge to the other institution.
- L. The Illinois Eastern community college and the [high school] will jointly conduct monitoring and evaluation of dual-credit courses.
- M. There is a minimum enrollment of eight (8) students for dual-credit courses.

N. Consultation and mutual agreement with the CEO of the Illinois Eastern Community Colleges District and the Superintendent of the Unit School District, or their designees, may address items not covered in this agreement.

III. BOARD APPROVAL

The Board of Trustees of Illinois Eastern Community Colleges District #529

By: _____

President

Date

[Community Unit District # Board of Education]

By: _____

President

Date

Agenda Item #7E

Agenda Item #7E

Big Muddy Agreement with IECC

July 2, 1999

DRAFT

Big Muddy Community Action Agency
607 West Oak, PO Box 518
West Frankfort, IL 62896

Illinois Eastern Community Colleges
Welfare-to-Work Program
233 East Chestnut Street
Olney, IL 62450

LETTER OF AGREEMENT

This letter verifies that the Illinois Eastern Community Colleges' Welfare-to-Work Program and the Big Muddy Community Action Agency Job Placement Program have agreed to the following terms:

The Illinois Eastern Community Colleges' Welfare-to-Work Program will act as an agent/partner in the Job Placement Program. The IECC Welfare-to-Work Program will participate in job placement activities for welfare recipients/students who meet program participant criteria. Upon receipt of referrals from the local Department of Human Services, the Welfare-to-Work Program Administrator will contact local employers or employment agencies for possible jobs and place students into those jobs utilizing on-the-job training and work opportunity tax credit incentives. The IECC Welfare-to-Work Program agrees to forward referral forms 2151, 2151A, (RASP) Responsibility and Service Plan, and Follow-Up form. There will be two employer contacts per month for a ninety day period beginning after the first two weeks of initial employment called a "supplemental wage reimbursement period" for on the job training. These forms will be forwarded to Big Muddy Community Action Agency. Upon completion of the ninety-day job retention work requirement by the student and receipt of Job Placement Programs forms, the IECC District will receive for each successful student one hundred dollars from the Big Muddy Community Action Agency.

Upon notification from the Job Placement Program participating employer, Big Muddy Community Action Agency will mail the participating employer a contract for signature verifying ninety-day work requirement, beginning after the first two weeks of a "supplemental wage reimbursement period" for on the job training. After the Job Placement Program has received the verification form, Big Muddy Community Action Agency will forward the two-week wage reimbursement to the employer.

This agreement has been entered into the following authorized persons:

Debbie Jackanicz/Jerry King
Big Muddy Community Action Agency

Terry Bruce, CEO
Illinois Eastern Community Colleges

Date

Date

Agenda Item #7F

Agenda Item #7F

Tuition Free Status for Success Network Courses

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: August 9, 1999
RE: August 9, 1999

Mr. Chairman, I recommend that the following two courses which are taught by Success Network staff be given a tuition free status:

GEN 1105, "Success in College and Beyond"
EDU 2198, "Topics/Issues in Education"

The cost of instruction for these courses is provided as part of the allowable costs of the Title IV Success Network project. The following is an excerpt from the Federal Rules and Regulations which describes what criteria must be met in order for this instruction to qualify as an allowable cost:

Subpart D What Conditions Must Be Met By the Grantee 646.30

646.30 What are the allowable costs?

Allowable costs include the following if they are reasonably related to the objectives of the project:

(a) Cost of remedial and special classes if

- (1) These classes are not otherwise available at the grantee institution;***
- (2) Are limited to eligible project participants; and***
- (3) Project participants are not charged tuition for classes paid for by the project***

Conditions one and two are currently being met at IECC. These classes are uniquely designed and delivered with the special needs of SNP participants in mind, and SNP participants are the only students who are allowed to enroll for these courses. Giving these courses tuition free status would provide a clear and indisputable proof of meeting condition number three.

MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Bruce

DATE: August 9, 1999

RE: Transportation Fee for International Students

Mr. Chairman, I recommend implementing a \$50 fee per each semester to all international students to cover the cost of their transportation.

I recommend this fee become effective Fall semester, 1999.

Agenda Item #8

Bid Committee Report
August 1999

Lincoln Trail College – South Campus

1. Optical Time Domain Reflectometer

International

1. 15 Passenger Van

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation - Optical Time Domain Refectometer
DATE: August 9, 1999

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality, and serviceability.

Bid Committee recommends acceptance of the low bid received that meets all specifications from Exfo Optical Engineering in Vanier, Quebec City, Canada for a total of \$21,960.00.

| Company | Bid Amount |
|---|-------------|
| Exfo Optical Engineering Vanier, Quebec City, Canada | \$21,960.00 |
| Exfo Optical Engineering Joliet, IL | 22,818.50 |
| Exfo Optical Engineering Richardson, TX | 22,818.50 |
| GN Nettek Utica, NY | 24,591.49 |

Respectfully submitted,

Nancy Allard
John Arabatgis
John Highhouse
Harry Hillis, Jr.

Source of Funds: FY2000 Advanced Technology Equipment Grant

Department: Telecommunications Program

Rationale for Purchase: This test set will be used to equip the new fiber optics lab for new technology in the telecommunications program.

The "Advertisement for Bids" was placed in the Olney Daily Mail for one (1) day.

Bid Specs for OTDR

1 Unit Required

Specification for Optical Time Domain Refectometer

- Unit must be an EXFO FTB-300 or equal.
- Unit must be new... No demo, or remanufactured, or used equipment allowed.
- Unit must be a “mini” OTDR capable of running off of internal batteries. (included)
- Unit must have a VGA/SVGA video putput for display of LCD onto a monitor or TV.
- Unit must include the following modules/features/accessories:
 - PCMCIA Interface (w1)
 - 32 MB Ram (N4)
 - External Keyboard (GP219)
 - Multimode Module 850/1300 nm for 62.5/125 μ m with ST/PC Connector 24/25 dB (FTB-7212D-74)
 - Singlemode Module 1310/1550 nm for 9/125 μ m with ST/PC Connector 30/28 dB (FTB-7223B-74)
 - Active Matrix color 8.4” touchscreen
 - Rigid travel case (GP-10-009)
 - AC adapter/charger w/2 batteries
- Free software upgrades.
- Internal Trace storage capacity of up to 100,000 traces.

ALL FREIGHT, DELIVERY AND/OR INSTALLATION CHARGES ARE INCLUDED IN BID.
OUR QUOTATION AS SUBMITTED ON THIS FORM WILL REMAIN FIRM FOR SIX WEEKS
FROM THE DATE QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY
COLLEGES.

TOTAL BID _____

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

DATE _____

NOTE: Please submit bid in **duplicate**.

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – 15 Passenger Van
DATE: August 9, 1999

When purchasing used vans we accept bids later than normal. We will e-mail you this bid recommendation on August 16th.

Respectfully submitted,

Nancy Allard
Harry Hillis, Jr.
Pam Madden

Source of Funds: International

Department: International

Rationale for Purchase: To transport Lincoln Trail College International Students.

The "Advertisement for Bids" was placed in the Olney Daily Mail for one (1) day.

15 PASSENGER VAN SPECIFICATIONS:

- (1) 15 Passenger Van, 1998 or Newer, 20,000 or Less Miles (in-stock) meeting the following specifications:

AM-FM Radio
Vinyl Flooring
Vinyl Seats
Rear Heat/Air
Power Steering/Power Brakes
4 Speed Automatic Transmission w/Overdrive
Double Doors on Passenger Side
Full Swing out Door in Rear
White Preferred Color
Gray Interior if available

NOTE: Following Board approval, bid will be awarded on **August 18, 1999.**

All freight, delivery, license and title charges are included in bid.

YEAR _____ MAKE _____ MODEL _____

COLOR _____ MILEAGE _____

TOTAL BID _____

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

DATE _____

Note: Please submit bid in **duplicate.**

ILLINOIS EASTERN COMMUNITY COLLEGES

DISTRICT 529

TREASURER'S REPORT July 31, 1999

| <u>FUND</u> | <u>BALANCE</u> |
|---------------------------------------|------------------------------|
| Educational | (\$448,427.08) |
| Operations & Maintenance | (\$26,359.86) |
| Operations & Maintenance (Restricted) | \$306,153.28 |
| Bond & Interest | (\$14,595.05) |
| Auxiliary | \$1,099,312.58 |
| Restricted Purposes | (\$112,635.59) |
| Working Cash | \$9,794.34 |
| Trust & Agency | \$139,733.84 |
| Audit | (\$5,915.13) |
| Liability, Protection & Settlement | \$163,570.58 |
| TOTAL ALL FUNDS | <u>\$1,110,631.91</u> |

Respectfully submitted,

Marilyn Grove, Treasurer

LIST OF INVESTMENTS

July, 1999

| Date Purchased | Maturity Date | Rate of Interest | Bank | Cost | Value | Interest to be Earned |
|---|---------------|------------------|-----------------------------|-------------|-------------|-----------------------|
| Education Fund | | | | | | |
| 5/25/99 | 8/23/99 | 5.18 | Trust Bank (CD) | \$1,000,000 | \$1,012,950 | \$12,950 |
| 5/5/99 | 5/5/2000 | 5.06 | Civitas Bank (CD) | 32,000 | 33,619 | 1,619 |
| Operations & Maintenance Fund | | | | | | |
| 5/25/99 | 8/23/99 | 5.18 | Trust Bank (CD) | \$100,000 | \$101,295 | \$1,295 |
| Operations & Maintenance Fund (Rest) | | | | | | |
| 6/8/99 | 8/7/99 | 4.92 | Trust Bank (CD) | \$520,000 | \$524,264 | \$4,264 |
| 6/8/99 | 9/7/99 | 4.89 | Community Bank & Trust (CD) | 500,000 | 506,113 | 6,113 |
| 6/9/99 | 12/9/99 | 5.05 | Mercantile Bank (CD) | 500,000 | 512,625 | 12,625 |
| Auxiliary Fund | | | | | | |
| 5/25/99 | 8/23/99 | 5.18 | Trust Bank (CD) | \$400,000 | \$405,180 | \$5,180 |
| Working Cash Fund | | | | | | |
| 4/17/98 | 10/17/99 | 5.59 | Security Bank & Trust (CD) | \$675,000 | \$734,738 | \$59,738 |
| 12/16/98 | 6/16/00 | 5.10 | Old National Bank (CD) | 1,515,000 | 1,630,898 | 115,898 |
| Trust & Agency Fund | | | | | | |
| 5/5/99 | 5/5/2000 | 5.06 | Civitas Bank (CD) | \$118,000 | \$123,971 | \$5,971 |
| Liability & Protection Fund | | | | | | |

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 June 30, 1999
 (With comparative totals for June 30, 1998)
 (amounts expressed in dollars)

Governmental Fund Types

| Current Year 1999 | Prior Year 1998 |
|-------------------------|-----------------------|
|-------------------------|-----------------------|

ASSETS and OTHER DEBITS:

ASSETS:

| | |
|-----------------------|-----------|
| CASH | 1,934,171 |
| CASH IN BANK | |
| IMPREST FUND | 1,100 |
| CHECK CLEARING | 2,000 |
| INVESTMENTS | 2,652,000 |
| RECEIVABLES | 7,117,116 |
| INTERFUND RECEIVABLES | 6,067 |

| | |
|--------------------------------|------------|
| TOTAL ASSETS AND OTHER DEBITS: | 11,712,455 |
|--------------------------------|------------|

Liabilities, equity and other credits

LIABILITIES:

| | |
|-----------------------------|-----------|
| PAYROLL DEDUCTIONS PAYABLE | 59,516 |
| CURRENT OBLIGATIONS PAYABLE | 24,786 |
| ACCOUNTS PAYABLE | 377,723 |
| ACCRUED EXPENSE | 451,503 |
| INTERFUND PAYABLES | 6,067 |
| DEFERRED REVENUE | 4,208,850 |
| OTHER LIABILITIES | |

| | |
|--------------------|-----------|
| TOTAL LIABILITIES: | 5,128,445 |
|--------------------|-----------|

EQUITY AND OTHER CREDITS:

Fund Balances:

| | |
|--------------------------|-----------|
| FUND BALANCE | 6,159,261 |
| RESERVE FOR ENCUMBRANCES | 424,749 |

| | |
|---------------------------------|-----------|
| TOTAL EQUITY AND OTHER CREDITS: | 6,584,009 |
|---------------------------------|-----------|

| | |
|---|------------|
| TOTAL LIABILITIES, EQUITY AND OTHER CREDITS: | 11,712,455 |
|---|------------|

=====

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 June 30, 1999
 (With comparative totals for June 30, 1998)
 (amounts expressed in dollars)

Proprietary Fund Types

| | AUXILIARY FUNDS | Current Year 1999 | Prior Year 1998 |
|---|--------------------|-------------------------|-----------------------|
| ASSETS and OTHER DEBITS: | | | |
| ASSETS: | | | |
| CASH | 382,085 | 382,085 | |
| CASH IN BANK | | | |
| IMPREST FUND | 20,500 | 20,500 | |
| CHECK CLEARING | | | |
| INVESTMENTS | 400,000 | 400,000 | |
| RECEIVABLES | 232,033 | 232,033 | |
| INTERFUND RECEIVABLES | | | |
| INVENTORY | 348,431 | 348,431 | |
| TOTAL ASSETS AND OTHER DEBITS: | 1,383,049 | 1,383,049 | |
| Liabilities, equity and other credits | | | |
| LIABILITIES: | | | |
| PAYROLL DEDUCTIONS PAYABLE | | | |
| CURRENT OBLIGATIONS PAYABLE | | | |
| ACCOUNTS PAYABLE | 19,509 | 19,509 | |
| ACCRUED EXPENSE | 2,964 | 2,964 | |
| INTERFUND PAYABLES | | | |
| DEFERRED REVENUE | | | |
| OTHER LIABILITIES | | | |
| TOTAL LIABILITIES: | 22,473 | 22,473 | |
| EQUITY AND OTHER CREDITS: | | | |
| INVESTMENT IN PLANT | 899,315 | 899,315 | |
| REVENUE CONTROL | 461,261 | 461,261 | |
| Fund Balances: | | | |
| FUND BALANCE | | | |
| RESERVE FOR ENCUMBRANCES | | | |
| TOTAL EQUITY AND OTHER CREDITS: | 1,360,576 | 1,360,576 | |
| TOTAL LIABILITIES, EQUITY AND OTHER CREDITS: | 1,383,049 | 1,383,049 | |
| | ===== | ===== | ===== |

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 June 30, 1999
 (With comparative totals for June 30, 1998)
 (amounts expressed in dollars)

Fiduciary Fund Types

| | WORKING CASH | TRUST AND AGENCY | Current Year 1999 | Prior Year 1998 |
|---|------------------|------------------------|-------------------------|-----------------------|
| ASSETS and OTHER DEBITS: | | | | |
| ASSETS: | | | | |
| CASH | | 127,316 | 127,316 | |
| CASH IN BANK | | -- | | |
| IMPREST FUND | | -- | | |
| CHECK CLEARING | | -- | | |
| INVESTMENTS | 2,190,000 | 118,000 | 2,308,000 | |
| RECEIVABLES | | 3,021 | 3,021 | |
| INTERFUND RECEIVABLES | | -- | | |
| INVENTORY | | -- | | |
| TOTAL ASSETS AND OTHER DEBITS: | 2,190,000 | 248,337 | 2,438,337 | |
| Liabilities, equity and other credits | | | | |
| LIABILITIES: | | | | |
| PAYROLL DEDUCTIONS PAYABLE | | -- | | |
| CURRENT OBLIGATIONS PAYABLE | | -- | | |
| ACCOUNTS PAYABLE | | 2,223 | 2,223 | |
| ACCRUED EXPENSE | | -- | | |
| INTERFUND PAYABLES | | 139,950 | 139,950 | |
| DEFERRED REVENUE | | -- | | |
| OTHER LIABILITIES | | -- | | |
| TOTAL LIABILITIES: | | 142,173 | 142,173 | |
| EQUITY AND OTHER CREDITS: | | | | |
| INVESTMENT IN PLANT | | -- | | |
| REVENUE CONTROL | | -- | | |
| Fund Balances: | | | | |
| FUND BALANCE | 2,190,000 | 103,339 | 2,293,339 | |
| RESERVE FOR ENCUMBRANCES | | 2,825 | 2,825 | |
| TOTAL EQUITY AND OTHER CREDITS: | 2,190,000 | 106,164 | 2,296,164 | |
| TOTAL LIABILITIES, EQUITY AND OTHER CREDITS: | 2,190,000 | 248,337 | 2,438,337 | |
| | ===== | ===== | ===== | ===== |

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 June 30, 1999
 (With comparative totals for June 30, 1998)
 (amounts expressed in dollars)

Memorandum Only

| | Current Year 1999 | Prior Year 1998 |
|---|-------------------------|-----------------------|
| ASSETS and OTHER DEBITS: | | |
| ASSETS: | | |
| CASH | 2,443,572 | |
| CASH IN BANK | | |
| IMPREST FUND | 21,600 | |
| CHECK CLEARING | 2,000 | |
| INVESTMENTS | 5,360,000 | |
| RECEIVABLES | 7,352,171 | |
| INTERFUND RECEIVABLES | 6,067 | |
| INVENTORY | 348,431 | |
| | | |
| TOTAL ASSETS AND OTHER DEBITS: | 15,533,840 | |
| | | |
| Liabilities, equity and other credits | | |
| LIABILITIES: | | |
| PAYROLL DEDUCTIONS PAYABLE | 59,516 | |
| CURRENT OBLIGATIONS PAYABLE | 24,786 | |
| ACCOUNTS PAYABLE | 399,456 | |
| ACCRUED EXPENSE | 454,466 | |
| INTERFUND PAYABLES | 146,017 | |
| DEFERRED REVENUE | 4,208,850 | |
| OTHER LIABILITIES | | |
| | | |
| TOTAL LIABILITIES: | 5,293,091 | |
| | | |
| EQUITY AND OTHER CREDITS: | | |
| INVESTMENT IN PLANT | 899,315 | |
| REVENUE CONTROL | 461,261 | |
| Fund Balances: | | |
| FUND BALANCE | 8,452,599 | |
| RESERVE FOR ENCUMBRANCES | 427,574 | |
| | | |
| TOTAL EQUITY AND OTHER CREDITS: | 10,240,749 | |
| | | |
| TOTAL LIABILITIES, EQUITY AND OTHER CREDITS: | 15,533,840 | |
| | ===== | ===== |

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-JUN-1999
Percentage of time remaining through the Budget: .000

GENERAL FUNDS

| | ADJUSTED BUDGET ----- | YEAR-TO-DATE ACTUAL ----- | VARIANCE TO BUDGET ----- | PERCENT OF BUDGET ----- |
|-------------------------------------|-----------------------------|---------------------------------|--------------------------------|-------------------------------|
| REVENUES: | | | | |
| LOCAL GOVT SOURCES | 2,291,000.00 | 2,303,581.70 | 12,581.70 | .549 |
| STATE GOVT SOURCES | 11,855,009.00 | 11,613,222.46 | -241,786.54 | -2.040 |
| STUDENT TUITION & FEES | 1,786,000.00 | 5,776,389.50 | 3,990,389.50 | 223.426 |
| SALES & SERVICE FEES | .00 | 225.00 | 225.00 | ##### |
| FACILITIES REVENUE | .00 | 3,974.40 | 3,974.40 | ##### |
| INVESTMENT REVENUE | 50,000.00 | 63,500.51 | 13,500.51 | 27.001 |
| NON-GOVT GIFTS, GRANTS & BEQUESTS | .00 | 13,143.60 | 13,143.60 | ##### |
| OTHER REVENUES | 200,000.00 | 142,395.36 | -57,604.64 | -28.802 |
| DUMY | .00 | .00 | .00 | .000 |
| | ----- | ----- | ----- | ----- |
| TOTAL REVENUES: | 16,182,009.00 | 19,916,432.53 | 3,734,423.53 | 23.078 |
| EXPENDITURES: | | | | |
| INSTRUCTION | 8,219,464.15 | 7,953,150.01 | -266,314.14 | -3.240 |
| ACADEMIC SUPPORT | 549,996.25 | 537,589.32 | -12,406.93 | -2.256 |
| STUDENT SERVICES | 828,988.61 | 813,320.49 | -15,668.12 | -1.890 |
| PUBLIC SERV/CONT ED | 45,874.31 | 56,820.09 | 10,945.78 | 23.860 |
| AUXILIARY SERV | .00 | 579.74 | 579.74 | ##### |
| OPER & MAINT PLANT | 2,194,047.00 | 2,034,750.67 | -159,296.33 | -7.260 |
| INSTITUTIONAL SUPPORT | 3,742,947.49 | 3,342,211.48 | -400,736.01 | -10.706 |
| SCH/STUDENT GRNT/WAIVERS | .00 | 1,409,659.92 | 1,409,659.92 | ##### |
| | ----- | ----- | ----- | ----- |
| TOTAL EXPENDITURES: | 15,581,317.81 | 16,148,081.72 | 566,763.91 | 3.637 |
| TRANSFERS AMONG FUNDS: | | | | |
| INTERFUND TRANSFERS | 611,185.00 | 485,828.40 | -125,356.60 | -20.510 |
| | ----- | ----- | ----- | ----- |
| TOTAL TRANSFERS AMONG FUNDS: | 611,185.00 | 485,828.40 | -125,356.60 | -20.510 |
| NET INCREASE/DECREASE IN NET ASSETS | | | | |
| | -10,493.81 | 3,282,522.41 | 3,293,016.22 | ##### |

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-JUN-1999
Percentage of time remaining through the Budget: .000

OBM RESTRICTED

| | ADJUSTED BUDGET ----- | YEAR-TO-DATE ACTUAL ----- | VARIANCE TO BUDGET ----- | PERCENT OF BUDGET ----- |
|-------------------------------------|-----------------------------|---------------------------------|--------------------------------|-------------------------------|
| REVENUES: | | | | |
| LOCAL GOVT SOURCES | .00 | .00 | .00 | .000 |
| STATE GOVT SOURCES | 1,066,800.00 | 1,066,400.00 | -400.00 | -.037 |
| STUDENT TUITION & FEES | .00 | .00 | .00 | .000 |
| INVESTMENT REVENUE | 100,000.00 | 138,061.96 | 38,061.96 | 38.062 |
| OTHER REVENUES | .00 | 1,855.00 | 1,855.00 | ##### |
| | ----- | ----- | ----- | ----- |
| TOTAL REVENUES: | 1,166,800.00 | 1,206,316.96 | 39,516.96 | 3.387 |
| EXPENDITURES: | | | | |
| INSTRUCTION | .00 | .00 | .00 | .000 |
| OPER & MAINT PLANT | 670,976.00 | 544,608.50 | -126,367.50 | -18.833 |
| INSTITUTIONAL SUPPORT | 3,661,907.00 | 1,850,808.37 | -1,811,098.63 | -49.458 |
| | ----- | ----- | ----- | ----- |
| TOTAL EXPENDITURES: | 4,332,883.00 | 2,395,416.87 | -1,937,466.13 | -44.715 |
| | | | | |
| NET INCREASE/DECREASE IN NET ASSETS | -3,166,083.00 | -1,189,099.91 | 1,976,983.09 | 62.443 |

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-JUN-1999
Percentage of time remaining through the Budget: .000

BOND AND INTEREST

| | ADJUSTED BUDGET ----- | YEAR-TO-DATE ACTUAL ----- | VARIANCE TO BUDGET ----- | PERCENT OF BUDGET ----- |
|-------------------------------------|-----------------------------|---------------------------------|--------------------------------|-------------------------------|
| REVENUES: | | | | |
| LOCAL GOVT SOURCES | 1,371,466.00 | 1,380,449.84 | 8,983.84 | .655 |
| INVESTMENT REVENUE | .00 | 5,080.02 | 5,080.02 | ##### |
| OTHER REVENUES | .00 | 7,218.84 | 7,218.84 | ##### |
| | ----- | ----- | ----- | ----- |
| TOTAL REVENUES: | 1,371,466.00 | 1,392,748.70 | 21,282.70 | 1.552 |
| EXPENDITURES: | | | | |
| INSTITUTIONAL SUPPORT | 1,415,409.00 | 1,288,631.88 | -126,777.12 | -8.957 |
| | ----- | ----- | ----- | ----- |
| TOTAL EXPENDITURES: | 1,415,409.00 | 1,288,631.88 | -126,777.12 | -8.957 |
| NET INCREASE/DECREASE IN NET ASSETS | -43,943.00 | 104,116.82 | 148,059.82 | ##### |

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-JUN-1999
Percentage of time remaining through the Budget: .000

AUXILIARY FUNDS

| | ADJUSTED BUDGET ----- | YEAR-TO-DATE ACTUAL ----- | VARIANCE TO BUDGET ----- | PERCENT OF BUDGET ----- |
|-------------------------------------|-----------------------------|---------------------------------|--------------------------------|-------------------------------|
| REVENUES: | | | | |
| STATE GOVT SOURCES | .00 | .00 | .00 | .000 |
| STUDENT TUITION & FEES | 601,325.34 | 697,717.81 | 96,392.47 | 16.030 |
| SALES & SERVICE FEES | 2,389,162.54 | 2,025,648.96 | -363,513.58 | -15.215 |
| FACILITIES REVENUE | 1,128.00 | 16,578.00 | 15,450.00 | ###.### |
| INVESTMENT REVENUE | 24,877.00 | 46,922.76 | 22,045.76 | 88.619 |
| NON-GOVT GIFTS, GRANTS & BEQUESTS | .00 | 285.00 | 285.00 | ##### |
| OTHER REVENUES | 322,173.95 | 670,853.81 | 348,679.86 | 108.227 |
| | ----- | ----- | ----- | ----- |
| TOTAL REVENUES: | 3,338,666.83 | 3,458,006.34 | 119,339.51 | 3.574 |
| AUXILIARY ENTERPRISES: | | | | |
| SALARIES | 1,148,912.49 | 859,547.73 | -289,364.76 | -25.186 |
| EMPLOYEE BENEFITS | 45,428.00 | 49,222.80 | 3,794.80 | 8.353 |
| CONTRACTUAL SERVICES | 146,086.36 | 140,428.10 | -5,658.26 | -3.873 |
| GEN. MATERIAL & SUPPLIES | 2,114,624.65 | 1,531,797.45 | -582,827.20 | -27.562 |
| CONF/TRAVEL MEETING EXPENSE | 192,584.76 | 176,517.43 | -16,067.33 | -8.343 |
| FIXED CHARGES | 18,600.00 | 21,431.70 | 2,831.70 | 15.224 |
| UTILITIES | 22,647.00 | 27,513.11 | 4,866.11 | 21.487 |
| CAPITAL OUTLAY | 114,241.12 | 83,359.54 | -30,881.58 | -27.032 |
| OTHER EXPENDITURES | 146,776.48 | 106,927.82 | -39,848.66 | -27.149 |
| | ----- | ----- | ----- | ----- |
| TOTAL AUXILIARY ENTERPRISES: | 3,949,900.86 | 2,996,745.68 | -953,155.18 | -24.131 |
| NET INCREASE/DECREASE IN NET ASSETS | -611,234.03 | 461,260.66 | 1,072,494.69 | ##### |

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-JUN-1999
Percentage of time remaining through the Budget: .000

WORKING CASH

| | ADJUSTED BUDGET ----- | YEAR-TO-DATE ACTUAL ----- | VARIANCE TO BUDGET ----- | PERCENT OF BUDGET ----- |
|-------------------------------------|-----------------------------|---------------------------------|--------------------------------|-------------------------------|
| REVENUES: | | | | |
| INVESTMENT REVENUE | -140,000.00 | 125,356.60 | 265,356.60 | ##### |
| TOTAL REVENUES: | ----- -140,000.00 | ----- 125,356.60 | ----- 265,356.60 | ----- ##### |
| TRANSFERS AMONG FUNDS: | | | | |
| INTERFUND TRANSFERS | .00 | 125,356.60 | 125,356.60 | ##### |
| TOTAL TRANSFERS AMONG FUNDS: | ----- .00 | ----- 125,356.60 | ----- 125,356.60 | ----- ##### |
| NET INCREASE/DECREASE IN NET ASSETS | -140,000.00 | .00 | 140,000.00 | 100.000 |

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-JUN-1999
Percentage of time remaining through the Budget: .000

AUDIT

| | ADJUSTED BUDGET ----- | YEAR-TO-DATE ACTUAL ----- | VARIANCE TO BUDGET ----- | PERCENT OF BUDGET ----- |
|-------------------------------------|-----------------------------|---------------------------------|--------------------------------|-------------------------------|
| REVENUES: | | | | |
| LOCAL GOVT SOURCES | 30,000.00 | 30,324.50 | 324.50 | 1.082 |
| INVESTMENT REVENUE | .00 | 50.86 | 50.86 | ##### |
| | ----- | ----- | ----- | ----- |
| TOTAL REVENUES: | 30,000.00 | 30,375.36 | 375.36 | 1.251 |
| | | | | |
| EXPENDITURES: | | | | |
| INSTITUTIONAL SUPPORT | 24,342.00 | 27,241.22 | 2,899.22 | 11.910 |
| | ----- | ----- | ----- | ----- |
| TOTAL EXPENDITURES: | 24,342.00 | 27,241.22 | 2,899.22 | 11.910 |
| | | | | |
| NET INCREASE/DECREASE IN NET ASSETS | 5,658.00 | 3,134.14 | -2,523.86 | -44.607 |

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-JUN-1999
Percentage of time remaining through the Budget: .000

LPS

| | ADJUSTED BUDGET ----- | YEAR-TO-DATE ACTUAL ----- | VARIANCE TO BUDGET ----- | PERCENT OF BUDGET ----- |
|-------------------------------------|-----------------------------|---------------------------------|--------------------------------|-------------------------------|
| REVENUES: | | | | |
| LOCAL GOVT SOURCES | 450,000.00 | 454,987.42 | 4,987.42 | 1.108 |
| INVESTMENT REVENUE | .00 | 5,538.37 | 5,538.37 | ##### |
| | ----- | ----- | ----- | ----- |
| TOTAL REVENUES: | 450,000.00 | 460,525.79 | 10,525.79 | 2.339 |
| | | | | |
| EXPENDITURES: | | | | |
| INSTITUTIONAL SUPPORT | 518,564.00 | 365,543.22 | -153,020.78 | -29.509 |
| | ----- | ----- | ----- | ----- |
| TOTAL EXPENDITURES: | 518,564.00 | 365,543.22 | -153,020.78 | -29.509 |
| | | | | |
| NET INCREASE/DECREASE IN NET ASSETS | -68,564.00 | 94,982.57 | 163,546.57 | ##### |

ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS
ANNUAL COMPARISON REPORT FY95-96

FISCAL YEAR 1995

FISCAL YEAR 1996

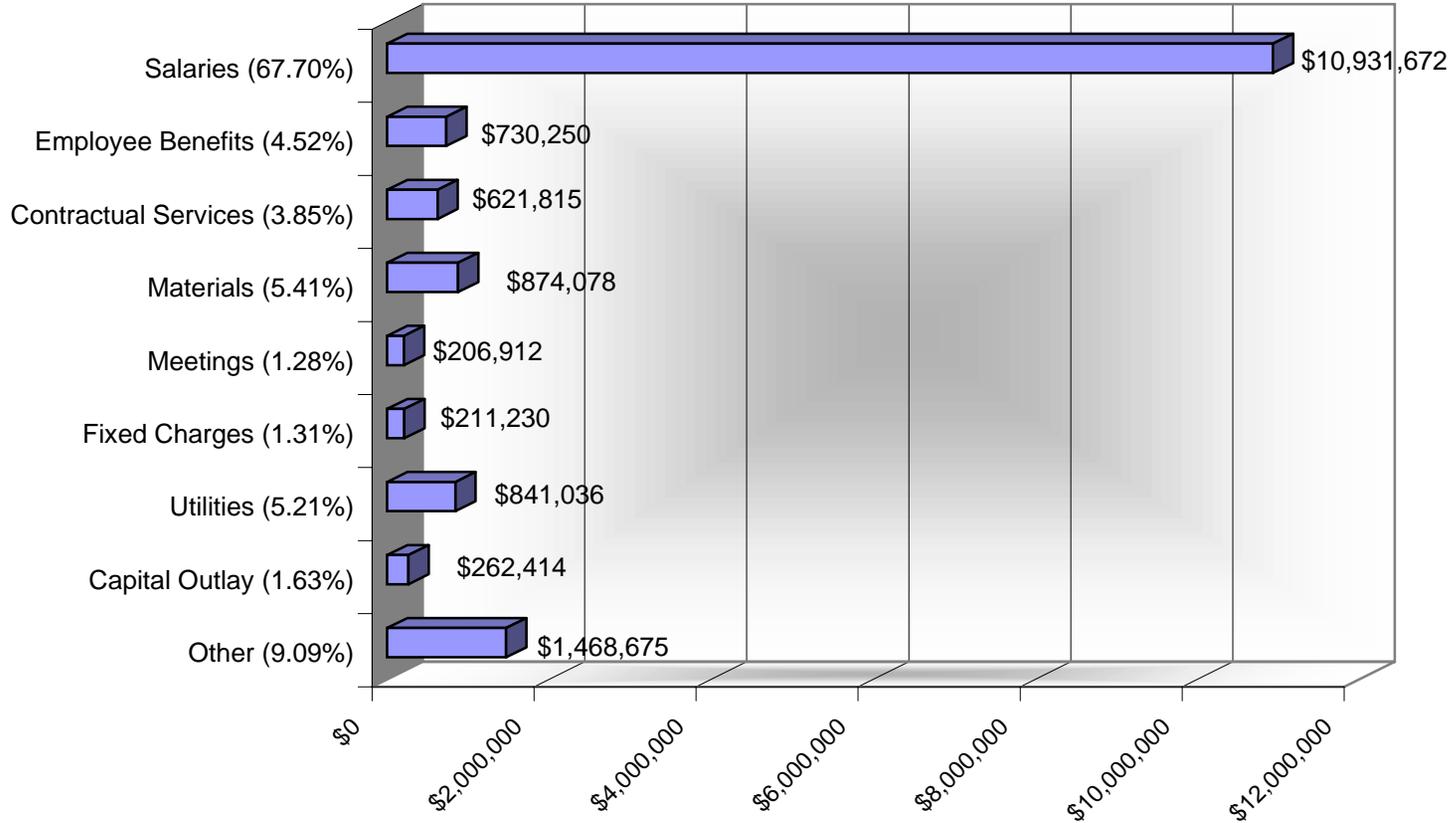
| College | Category | Annual Budget | Spent Thru FY95 | % of Bdgt. | Annual Budget | Spent Thru FY96 | % of Bdgt. |
|-----------------|----------|---------------|-----------------|------------|---------------|-----------------|------------|
| Frontier | Bills | | 194,073 | | | 280,697 | |
| | Payroll | | 1,197,955 | | | 1,261,346 | |
| | Totals | 1,413,998 | 1,392,028 | 98% | 1,584,532 | 1,542,043 | 97% |
| Lincoln Trail | Bills | | 231,088 | | | 376,901 | |
| | Payroll | | 1,399,336 | | | 1,451,821 | |
| | Totals | 1,695,376 | 1,630,424 | 96% | 1,910,994 | 1,828,722 | 96% |
| Olney Central | Bills | | 278,903 | | | 508,385 | |
| | Payroll | | 2,366,536 | | | 2,444,855 | |
| | Totals | 2,671,812 | 2,645,439 | 99% | 2,992,001 | 2,953,240 | 99% |
| Wabash Valley | Bills | | 332,642 | | | 414,722 | |
| | Payroll | | 1,863,163 | | | 1,827,712 | |
| | Totals | 2,207,561 | 2,195,805 | 99% | 2,282,100 | 2,242,434 | 98% |
| Workforce Educ. | Bills | | 79,829 | | | 195,431 | |
| | Payroll | | 1,139,903 | | | 1,301,780 | |
| | Totals | 1,219,803 | 1,219,732 | 100% | 1,519,113 | 1,497,211 | 99% |
| District Office | Bills | | 159,613 | | | 210,287 | |
| | Payroll | | 532,416 | | | 601,776 | |
| | Totals | 715,838 | 692,029 | 97% | 816,740 | 812,063 | 99% |
| District Wide | Bills | | 1,155,991 | | | 520,503 | |
| | Payroll | | 245,934 | | | 211,558 | |
| | Totals | 1,418,897 | 1,401,925 | 99% | 838,763 | 732,061 | 87% |
| O & M | Bills | | 1,086,710 | | | 1,248,157 | |
| | Payroll | | 588,897 | | | 594,759 | |
| | Totals | 1,680,635 | 1,675,607 | 100% | 1,908,058 | 1,842,916 | 97% |
| GRAND TOTALS | | 13,023,920 | 12,852,989 | 99% | 13,852,301 | 13,450,690 | 97% |

ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS

| | | FISCAL YEAR 1999 | | | | FY99 | Cost per |
|---------------------|----------|------------------|-----------------|-----------|-----------|------------|---------------|
| College | Category | Annual Budget | Spent Thru FY99 | % of Bdgt | % of Year | Sem. Hours | Semester Hour |
| Frontier | Bills | | \$719,642 | | | | |
| | Payroll | | 1,471,961 | | | | |
| | Totals | \$2,077,018 | 2,191,603 | 106% | 100% | 24,617 | \$89.03 |
| Lincoln Trail | Bills | | 895,093 | | | | |
| | Payroll | | 1,971,353 | | | | |
| | Totals | 2,697,681 | 2,866,446 | 106% | 100% | 22,904 | 125.15 |
| Olney Central | Bills | | 953,891 | | | | |
| | Payroll | | 2,882,555 | | | | |
| | Totals | 3,761,268 | 3,836,446 | 102% | 100% | 31,854 | 120.44 |
| Wabash Valley | Bills | | 891,706 | | | | |
| | Payroll | | 2,232,038 | | | | |
| | Totals | 2,944,978 | 3,123,744 | 106% | 100% | 27,937 | 111.81 |
| Workforce Educ. | Bills | | 699,521 | | | | |
| | Payroll | | 1,440,003 | | | | |
| | Totals | 1,769,316 | 2,139,524 | 121% | 100% | 25,226 | 84.81 |
| District Office | Bills | | 248,789 | | | | |
| | Payroll | | 658,647 | | | | |
| | Totals | 924,251 | 907,436 | 98% | 100% | | |
| District Wide | Bills | | 808,278 | | | | |
| | Payroll | | 275,115 | | | | |
| | Totals | 1,407,496 | 1,083,393 | 77% | 100% | | |
| O & M | Bills | | | | | | |
| | Payroll | | | | | | |
| | Totals | | | | | | |
| GRAND TOTALS | | 15,582,008 | 16,148,592 | 104% | 100% | 132,538 | 121.84 |

Excludes DOC

Illinois Eastern Community Colleges FY99 Operating Funds



Illinois Eastern Community Colleges Dist. #529
As of FY99 - \$16,148,082

Agenda Item #10

Chief Executive Officer's Report

Agenda Item #11

Executive Session

Agenda Item #12

Approval of Executive Session Minutes

Agenda Item #13

Approval of Personnel Report

MEMORANDUM

TO: Board of Trustees
FROM: Terry Bruce
DATE: August 12, 1999
RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report. Although the Board Meeting date is August 17th, three employees are being recommended to start on August 16th. If you have any questions or concerns, please convey them to me by August 13th. The resignation letter and non-college employment form will be mailed separately with the employment packets.

mr

Attachment

PERSONNEL REPORT

INDEX

- 400.1. Employment of Personnel**
- 400.2. Change in Status**
- 400.3. President Contracts**
- 400.4. FY2000 Special Assignment**
- 400.5. Request for Approval of Proposed Non-College
Employment (external report)**
- 400.6. Resignation**

PERSONNEL REPORT

400.1. Employment of Personnel

A. Faculty

1. Randal Hargis: Initial full-time employment as Computer Instructor. Amount: Based upon \$26,643 per academic year. Effective: August 16, 1999.
Code: 011-5212L-1301-103
2. Paul Sainer: Initial full-time employment as Vocal Music Instructor. Amount: Based upon \$33,998 per academic year. Effective: August 16, 1999.
Code: 012-5009O-1301-101
3. James Tucker: Initial full-time employment as Speech Instructor. Amount: Based upon \$32,837 per academic year. Effective: August 23, 1999.
Code: 012-2310O-1301-101

B. Professional/Non-Faculty

1. Bonita Chaplin: Initial full-time employment as Director of Business Services at the District Office. Amount: Based upon \$26,500 per academic year. Effective: September 1, 1999.
Code: 015-8020C-1201-801

C. Technical

1. Travis Matthews: Initial full-time as Occupations Advisor at Lincoln Trail College. Amount: Based upon \$20,000 per fiscal year. Effective: August 16, 1999.
Code: 011-3020L-1201-302 10%
017-3020E-1201-302 90%
2. Laura York: Initial full-time employment as Computer Technician at Lincoln Trail College. Amount: Based upon \$20,000 per fiscal year. Effective: August 23, 1999
Code: 65050L-5050L-1201-109

D. Clerical/Secretarial

1. Lona Peavler: Initial full-time employment as Bookkeeper I at the District Office. Amount: Based upon \$16,000 per fiscal year. Effective: August 18, 1999.
Code: 015-8020C-1601-801

400.2. Change in Status

A. Administrative

1. Louise Acree, Director of Public Information and Marketing at Wabash Valley College. Amount: Based upon \$35,263 per fiscal year to \$35,963 per fiscal year. Effective: July 1, 1999.
Code: 013-8106W-1101-804

400.3. President Contracts

400.4. FY2000 Special Assignment

Special Assignments
Olney Central College

Academic 1999-00

1. Kristi Urfer Lead Inst, Accounting \$ 450

400.5. Request for Approval of Proposed Non-College Employment (external report)

400.6. Resignation

A. Faculty

1. Steven Netti, Speech Instructor, effective August 6, 1999.

Agenda Item #15

Collective Bargaining

a. Consideration of 1999-2001 Contract

Agenda Item #16

Litigation

Agenda Item #17

Acquisition & Disposition of Property

Agenda Item #18

Other Items

Agenda Item #19

Adjournment

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**Protection, Health, and Safety
Projects Schedule
Phase III & IV**

Phase III

| ENVIRONMENTAL BARRIER PROJECTS & MISCELLANEOUS: | Estimated Budget | | | | | | | | | | |
|--|-------------------------|----------------------|--|--|--|--|--|--|--|--|--|
| Misc. ADA Improvements All campuses & DO | \$505,000 | [Progress bar: 100%] | | | | | | | | | |
| Exit Door Modifications OCC | \$126,000 | [Progress bar: 100%] | | | | | | | | | |

Phase IV

| | | | | | | | | | | | |
|--|-----------|----------------------|--|--|--|--|--|--|--|--|--|
| Environmental Barriers FCC, LTC & WVC | \$366,300 | [Progress bar: 100%] | | | | | | | | | |
| Exit Modifications - WVC | \$61,700 | [Progress bar: 100%] | | | | | | | | | |
| Replace Stage Curtains OCC & WVC | \$55,700 | [Progress bar: 100%] | | | | | | | | | |
| Stage Floor Replacement OCC | \$48,400 | [Progress bar: 100%] | | | | | | | | | |
| Flooring Replacements Asbestos - WVC | \$105,000 | [Progress bar: 100%] | | | | | | | | | |
| Roof Replacements OCC & WVC | \$128,400 | [Progress bar: 100%] | | | | | | | | | |

| Board Approval | Materials | Begin Construction | 30% Completed | 60% Completed | 80% Completed | 100% Completed | Partial Accepted | Fully Accepted |
|----------------|-----------|--------------------|---------------|---------------|---------------|----------------|------------------|----------------|
|----------------|-----------|--------------------|---------------|---------------|---------------|----------------|------------------|----------------|

**TENTATIVE
Protection, Health, and Safety
Projects Schedule
Phase IV**

Phase IV

| MECHANICAL & ELECTRICAL PROJECTS: | Estimated Budget | | | | | | | | | | |
|---|-------------------------|--|----------------|-----------|--------------------|---------------|---------------|---------------|----------------|------------------|----------------|
| | | | | | | | | | | | |
| Replace Rooftop Units LTC | \$363,000 | | | | | | | | | | |
| Replace Rooftop Units OCC | \$779,300 | | | | | | | | | | |
| HVAC/Dehumidification Upgrades – WVC | \$284,300 | | | | | | | | | | |
| HVAC Replacement FCC | \$137,900 | | | | | | | | | | |
| Fire Alarm & Emergency Lighting Replacement LTC & WVC | \$382,000 | | | | | | | | | | |
| Electrical Renovations WVC | \$284,300 | | | | | | | | | | |
| Furnace Replacement FCC | \$84,700 | | | | | | | | | | |
| Lighting & Fire Alarm Upgrades - FCC & OCC | \$69,600 | | | | | | | | | | |
| TOTALS : ESTIMATED BUDGET \$3,781,600 BID AMOUNT \$2,727,815 | | | Board Approval | Materials | Begin Construction | 30% Completed | 60% Completed | 80% Completed | 100% Completed | Partial Accepted | Fully Accepted |