

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

April 18, 2006



Location:

**Frontier Community College
Frontier Drive
Fairfield IL 62837**

**Dinner – 6:00 p.m. – Foundation Hall
Meeting – 7:00 p.m. – Foundation Hall**

**Illinois Eastern Community Colleges
Board Agenda**

**April 18, 2006
7:00 p.m.**

Frontier Community College

1. Call to Order & Roll Call.....Chairman Lane
2. Disposition of Minutes..... CEO Bruce
3. Seating of Student Trustee Jessica Lowe..... Bruce
4. Recognition of Visitors and Guests Bruce
 - A. Visitors and Guests
 - B. IECEA Representative
5. Public Comment
6. Reports
 - A. Trustees
 - B. Presidents
 - C. Cabinet
Coal Mining Technology/Telecom
7. Policy First Reading (and Possible Approval)..... Bruce
 - A. None
8. Policy Second Reading Bruce
 - A. None
9. Staff Recommendations for Approval
 - A. CLEP and Proficiency Exam Fee Increase Cantwell
 - B. Illinois Mentor/College Zone Transcript Agreement..... Cantwell
 - C. FY 2007 Bid Schedule Browning
 - D. FY 2007 Activity Fee Allocations Browning
 - E. Nursing Student Admission Criteria Bruce
 - F. Amendment to DOC Contracts for FY 2006..... Bruce
 - G. Resolution Authorizing Transfer of Real Estate from City of Fairfield Bruce
10. Bid Committee Report Bruce
11. District Finance
 - A. Financial Report..... Browning
 - B. Approval of Financial Obligations Browning
12. Chief Executive Officer's Report Bruce
13. Executive Session Bruce

- 14. Approval of Executive Session Minutes
 - A. Written Executive Session Minutes Bruce
 - B. Audio Executive Session Minutes..... Bruce
- 15. Approval of Personnel Report Bruce
- 16. Collective Bargaining Bruce
- 17. Litigation..... Bruce
- 18. Acquisition and Disposition of Property..... Bruce
- 19. Other Items
- 20. Adjournment

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges – Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College – Community College District No. 529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White, and State of Illinois, held in the Cafeteria, at Wabash Valley College, 2200 College Drive, Mt Carmel, Illinois, Tuesday, March 21, 2006.

AGENDA #1 – “Call to Order & Roll Call” – Mr. James W. Lane, Jr., Chairman, who chaired the meeting, called the meeting to order at 7:00 p.m. and directed the Board Secretary, Mr. Harry Hillis, Jr., to call the roll.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

Dr. George Andrew Fischer, Mr. Walter L. Koertge, Mr. James W. Lane, Jr., Dr. Larry Rost, Mr. Kevin C. Williams, Miss Marilyn J. Wolfe. Also present was Miss Laura Tiusaba Guzman, student trustee. Trustees absent: Mrs. Brenda K. Culver. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Mr. Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.

Dr. Jack Davis, President of Olney Central College.

Dr. Michael Dreith, President of Frontier Community College.

Dr. Harry Benson, President of Wabash Valley College.

Dr. Carl Heilman, President of Lincoln Trail College.

Mr. Roger Browning, Chief Finance Officer & Treasurer.

Mrs. Tara Buerster, Director of Human Resources.

Mr. Alex Cline, Director of Information & Communications Technology.

Ms. Kathleen Pampe, Associate Dean, Career Education & Economic Development.

Ms. Pamela Schwartz, Associate Dean of Institutional Development.

Mr. George Woods, Dean of Workforce Education.

Abbreviations Used in Minutes:

BITS – Business Industry Training Services

DO – District Office

DOC – Department of Corrections

FCC – Frontier Community College

HLC – Higher Learning Commission

ICCB – Illinois Community College Board

ICCTA – Illinois Community College Trustees Association

IECC – Illinois Eastern Community Colleges

IECCEA – Illinois Eastern Community Colleges Education Association

LCC – Lawrence Correctional Center

LTC – Lincoln Trail College

OCC – Olney Central College

PHS – Protection, Health & Safety

RCC – Robinson Correctional Center

SURS – State Universities Retirement System

WED – Workforce Education

WVC – Wabash Valley College

Change Order of Agenda: Without objection, the Chair directed that the order of the agenda be changed and that Agenda Items #8-E and #8-F be considered at this point in the meeting.

#8-E. Athletic Field Designation – Resolution Naming Paul Schnarre Field at WVC: A resolution was presented to name the Wabash Valley College Softball Field “Paul Schnarre Field” in honor of longtime WVC Softball Coach, Athletic Director and Ag Economics Instructor Paul Schnarre. He has been an IECC employee 35 years and is one of the all-time great softball coaches in junior college history. His teams have won 820 games, currently third most wins of all junior colleges in the United States.

#8-F. Recognition of Outstanding Service – Resolution Recognizing Louise Acree: A resolution was presented recognizing Louise Acree, Director of Public Information and Marketing at Wabash Valley College. She has been with WVC since it was founded 45 years ago and has held several different positions at the college. She was presented with a medallion, recognizing her outstanding service.

Recommendation: The CEO recommended that the foregoing resolutions be adopted and be made a part of the records of this meeting.

Board Action: Mr. Williams made a motion to adopt the foregoing resolutions recognizing Paul Schnarre and Louise Acree as presented. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Culver. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes of the regular meeting, Tuesday, February 21, 2006, were presented for disposition.

Board Action: Mr. Williams made a motion to approve minutes of the foregoing meeting as prepared. Miss Tiusaba seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion carried.

AGENDA #3 – “Recognition of Visitors & Guests” –

#3-A. Visitors & Guests: Visitors and guests present were recognized, including Paul Schnarre and Louise Acree, who were presented with resolutions adopted in their honor.

#3-B. IECCEA Representative: None.

#3-C. Special Recognition of Student Board Member: A plaque was presented to Miss Laura Tiusaba Guzman, in recognition of and appreciation for her year of service as the student member of the Board of Trustees.

AGENDA #4 – “Public Comment” – None.

AGENDA #5 – “Reports” –

#5-A. Report from Trustees: Mr. Lane thanked those present for the expressions of sympathy at the time of the recent death of his father.

#5-B. Report from Presidents: Written reports from each of the four colleges were noted.

#5-C. Report from Cabinet: None.

AGENDA #6 – “Policy First Readings (and Possible Approval)” – None.

AGENDA #7 – “Policy Second Readings” – None.

AGENDA #8 – “Staff Recommendations for Approval” – The following staff recommendations were presented for approval.

#8-A. Strategic Plan FY 2007 and FY 2008: The CEO reviewed the Strategic Plan FY 2007 and FY 2008. Purpose of the plan is improvement of instruction, the betterment of student support services, revitalized facilities, and state-of-the-art equipment and teaching tools to maintain the college district in a position of leadership as the college district continues through the 21st century. The number of area residents per thousand of population enrolled in credit and non-credit courses remains the highest in the state. The unit cost of instruction and other state community college statistics continue to reflect the efficiency of the district’s operations. However, impending changes to the state’s economy and also the state’s community college equalization formula mandate that the district continue to seek new and better ways to meet the educational and cultural needs of the communities served by IECC. The plan notes that change and flexibility are essential if the district is to continue to be effective in achieving its mission. To help ensure the continued viability of the district, it is essential that the four colleges, Workforce Education, and the District Office continue making improvements. Specific objectives have been established to meet the broad-based goals outlined in the plan. The focus of the Strategic Plan is to increase student enrollment, persistence, retention, and contribute significantly to the economic growth of the region. In addition, because of the scarcity of state capital improvement funds, it is critically important that the district pursue local funding sources, such as protection, health, and safety bonds and college foundation support, to maintain the upkeep of the district’s educational facilities. Ultimately, successful attainment of these goals will create increases in the district’s revenue from tuition and state credit hour grant reimbursements. The plan will be used as an ongoing two-year guide with an annual review. The annual review will allow for an update on the progress toward achievement of the current year’s goals, revisions to the upcoming year’s goals, as well as extending the plan one additional year.

The CEO recommended that the Strategic Plan FY 2007 and FY 2008 be approved as presented.

Board Action: Dr. Fischer made a motion to approve the Strategic Plan as recommended. Dr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Culver. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-B. Determination of DOC Employee Work Week: As a cost savings move, the Department of Corrections would like to place the LTC educational programs at the Robinson and Lawrence correctional facilities on a four day week rather than the current five day work week. Currently a guard is required to be present during instruction by IECC personnel in both the academic wing and the vocational wing each day instruction occurs. A four day work week will allow the correctional facilities to reduce the number of days a guard is required. Under the existing contract with DOC, employees are expected to work 37½ hours per week. Under the proposed change, employees would continue to work 37½ hours. Under the new work week employees will not work on Mondays, but will work additional hours on Tuesday, Wednesday, Thursday, and Friday to make up a 37½ hour work week.

The CEO recommended approval of the following change in the existing contract with the Department of Corrections at both the Robinson and Lawrence Correctional Centers: “Amend work week language under schedule of work section to read as follows: Services in full-time programs shall be provided a minimum of 40 hours per week. A 40-hour week shall consist of 7.5 hours of work each day with a 30-minute meal period for a five-day week; or a 40-hour week may consist of 1 day of no working hours, 3 days with 9.5 hours of

work and a 30-minute meal period and 1 day with 9 hours of work and a 30-minute meal period for a five-day week.” All remaining contract language shall remain as stated in contract.

Board Action: Mr. Williams made a motion to approve the change in the Department of Corrections Employee Work Week as recommended. Miss Tiusaba seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Culver. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-C. Campus Works: The CEO recommended that this item be removed from the agenda and not be considered at this meeting. Without objection, the Chair so directed.

#8-D. Independent Auditor Contract: Mr. Browning outlined the proposed new three year contract with Clifton Gunderson Certified Public Accountants to prepare the annual audit required by the Illinois Community College Board (ICCB) and to fulfill other audit requirements. The fee commencing June 30, 2006 will be \$36,000.00 plus out of pocket expenses with 5% increases in 2007 and 2008. The new fee includes the audit of the District’s Illinois Cooperative Work Study Grant. The CEO recommended approval of a new three year contract with Clifton Gunderson Certified Public Accountants for audit services as outlined.

Board Action: Mr. Williams made a motion to approve a new three year contract for audit services with Clifton Gunderson as recommended. Dr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Culver. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #9 – “Bid Committee Report” –

#9-A. IECC – Projectors: Mr. Browning presented the recommendation of the Bid Committee to accept the following bids for projectors:

United Visual, Itasca, IL: Mitsubishi XD490, 4 @ \$2,186.00 for a total of \$8,744.00.

CIM-Audio Visual, Evansville, IN: Sharp XGMB55X, 3 @ \$1,824.00 for a total of \$5,472.00.

CIM-Audio Visual, Evansville, IN: Sharp XGMB50X, 2 @ \$1,175.00 for a total of \$2,350.00.

Grand Total: \$16,566.00. Source of Funds: Technology, Restricted Purposes. Department: Title III, Various Departments.

Recommendation: The CEO recommended approval of the foregoing recommendation of the Bid Committee as outlined.

Board Action: Miss Tiusaba made a motion to accept the foregoing recommendation of the Bid Committee to accept the bids for projectors, as outlined. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Culver. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #10 – “District Finance” – The following District financial matters were presented:

#10-A. Financial Reports: The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$2,785,187.62, as of February 28, 2006.

#10-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for March 2006, totaling \$778,655.59, were presented for approval.

Board Approval for Payment of Financial Obligations: Miss Wolfe made a motion to approve payment of district financial obligations for March 2006, in the amounts listed, and payments from the revolving fund for February 2006. Miss Tiusaba seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Culver. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #11 – “Chief Executive Officer's Report” – None.

AGENDA #12 – “Executive Session” – The Board of Trustees did not hold an executive session at this meeting.

AGENDA #13 – “Approval of Executive Session Minutes” – The Board of Trustees did not hold an executive session at the meeting on February 21, 2006.

AGENDA #14 – “Approval of Personnel Report” – The CEO presented the following Personnel Report and recommended approval.

400.1. Employment of Personnel

A. Professional/Non-Faculty

1. Ashley Charleston, Director of Transition Center, OCC, contingent upon continued grant funding, effective April 4, 2006.

400.2. Extension of Grant Employment

A. Classified

1. Debra Rister, Program Advisor, Allied Health Grant, OCC, contingent upon continued grant funding.

400.3. Retirement

A. Administrative

1. Louise Acree, Director of Public Information & Marketing, WVC, effective May 31, 2006.

Board Action to Approve Personnel Report: Mr. Koertge made a motion to approve the foregoing Personnel Report as recommended. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Culver. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #15 – “Collective Bargaining” – None.

AGENDA #16 – “Litigation” – None.

AGENDA #17 – “Acquisition & Disposition of Property” – None.

AGENDA #18 – “Other Items” – None.

AGENDA #19 – “Adjournment” – Miss Wolfe made a motion to adjourn. Mr. Williams seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared the “Ayes” have it, the motion carried, and the meeting adjourned at 7:48 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #1

Call to Order and Roll Call

Agenda Item #2

Disposition of Minutes

Agenda Item #3

Seating of Student Trustee Jessica Lowe

Agenda Item #4

Recognition of Visitors and Guests

A. Visitors and Guests

B. IECEA Representatives

Agenda Item #5

Public Comment

Agenda Item #6

Reports

A. Trustees

B. Presidents

C. Cabinet

Coal Mining Technology/Telecom

Agenda Item #7

Policy First Reading (and Possible Approval)

None

Agenda Item #8

Policy Second Reading

None

Agenda Item #9

Staff Recommendations for Approval

Agenda Item #9A

CLEP and Proficiency Exam Fee Increase

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: April 6, 2006
RE: Increase in CLEP and Proficiency Exam Fees

The charge to IECC for the College Level Examination Program (CLEP) has been increased to \$55 and the recommended test center administrative fee is \$15 for a total of \$70.

When CLEP fees are increased, IECC has also increased the Proficiency Exam Fee.

I recommend the Board's approval of the below recommended fee increases, effectively immediately.

CLEP Examination Fee (per exam)	\$65.00	\$70
Proficiency Examination fee (per exam)	\$65.00	\$70

TLB/rs

Agenda Item #9B

Illinois Mentor/College Zone Transcript Agreement

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: April 18, 2006
RE: Illinois Transcript Exchange Institution Agreement

The Transcript Exchange is designed to allow prospective students to send their official academic transcripts directly to IECC, electronically over the Internet. The Illinois Transcript Exchange is sponsored by the State of Illinois and the Illinois Student Assistance Commission (ISAC) and is provided free of charge to all Illinois high schools, counselors, students, families and MAP-approved colleges.

The Illinois Transcript Exchange is being designed, developed, operated, and maintained by XAP Corporation for the Illinois Student Assistance Commission.

Under the agreement, IECC agrees to accept and process transcripts through the Exchange as official transcripts and appoints XAP as its agent for the limited purpose of transmitting transcripts on behalf of other institutions participating in the Exchange.

I request Board approval of the Illinois Transcript Exchange Institution Agreement between IECC and XAP Corporation.

TLB/rs

Attachment

**Illinois Transcript Exchange
Institution Agreement
(Postsecondary Institution)**

This Institution Agreement is made and entered into this 18th day of April, 2006 by and between XAP Corporation (“XAP”) and Illinois Eastern Community Colleges – Frontier Community College, Lincoln Trail College, Olney Central College, and Wabash Valley College (the “Institution”) with respect to the Institution’s participation in an electronic transcript exchange system (the “Exchange”) that is being designed, developed, operated and maintained by XAP for the Illinois Student Assistance Commission (“ISAC”).

XAP is designing and developing and will operate and maintain the Exchange. The Exchange will permit transcript data maintained by secondary schools and postsecondary educational institutions to be uploaded to the Exchange, where such data will be written and stored in the database. Upon the request of a student that his or her transcript be electronically transmitted to a postsecondary institution, such as the Institution, participating in the Exchange, that student’s transcript will be transmitted to the designated postsecondary institution when that postsecondary institution next downloads transcripts from the Exchange. The Institution has indicated that it desires to participate in the Exchange, and XAP shall provide to the Institution, free of charge to the Institution, the tools necessary to participate in the Exchange and thereby receive electronic transcripts from participating secondary and postsecondary educational institutions and send electronic transcripts to other postsecondary educational institutions participating in the Exchange, provided that the Institution executes this Agreement and performs in accordance with the terms hereof.

1. XAP shall include transcript download preferences in the Control Center, located at control.xap.com (the “Control Center”), it will operate for postsecondary educational institutions participating in the Exchange and other Internet based systems XAP operates, and the Institution will be afforded access to the transcript download functionality in the Control Center. XAP shall establish a private, secure web-interface for the Institution that will provide access to the Exchange and the ability to upload transcript files to the Exchange for transmission to other participating postsecondary educational institutions and to download from the Exchange transcript files being directed to the Institution. An electronic data interchange project, which is automatically generated within the Export Wizard (“Export Wizard”), will be made available to the Institution. The Institution may either use the EDI project, or develop a customized EDI project using the Export Wizard. The Institution may automatically upload transcript data to its student information systems (“SIS”) by using the Export Wizard to create customized file formats. The Exchange will make available to the Institution for electronic download from the Exchange and automatic upload to the Institution’s SIS only those transcripts that are to be transmitted to the Institution pursuant to the students’ directions. In order to access the transcript files, the Institution must have access to the Internet. The transcript download functionality will provide the Institution with the following download options:

- (a) Download transcripts in EDI TS130 format
- (b) Download transcripts in HTML format
- (c) Download transcript data in Institution-defined format along with application data.

The Control Center shall be configured to enable the Institution to upload transcript data to the Exchange by using the Control Center.

2. XAP shall make technically competent personnel and appropriate equipment available for the purpose of creating the Exchange and administering the transcript exchange process for the Institution over the Internet. XAP will create the Exchange in accordance with the professional standards of the software industry.

3. The Institution agrees to accept and process transcripts received through the Exchange as official transcripts in connection with its consideration of applications for admission to the Institution and further agrees that any transcripts it submits to the Exchange for transmittal to other participating postsecondary educational institutions shall be accurate transcripts of the records of the students to which they relate upon which other participating postsecondary educational institutions may rely.

4. The Institution hereby appoints XAP as its agent for the limited purpose of transmitting transcripts on behalf of the Institution to other postsecondary educational institutions participating in the Exchange upon the request of the student to whom the transcript relates which request includes a representation by the student that he or she seeks or intends to enroll in the postsecondary educational institution to which the transmittal of the transcript is being requested. XAP hereby agrees that it will utilize the information contained in transcript files submitted by the Institution to the Exchange only for said purpose.

5. XAP shall use the transcript data submitted to the Exchange by the Institution only in accordance with the provisions of (i) this Institution Agreement and (ii) all applicable laws governing the privacy of such information.

6. At such time as such functionality may become available, secondary schools and postsecondary educational institutions outside the State of Illinois participating in other transcript exchange systems designed, developed, operated or maintained by XAP shall be permitted to submit transcripts for transmittal to the Institution, and the Institution shall be permitted to submit transcripts for transmittal to postsecondary educational institutions outside the State of Illinois participating in such other transcript exchange systems. XAP shall be bound by the same restrictions with respect to such transcripts as apply to transcripts submitted to the Exchange, and the Institution shall treat such transcripts in the same manner as transcripts transmitted through the Exchange so long as such other transcript exchange systems are designed, developed operated and maintained by XAP pursuant to standards no less stringent than those that apply to the Exchange.

7. The information, ideas, concepts, content, know-how, technologies and other intellectual property developed by XAP and utilized in connection with the creation of the Exchange and all other aspects of the design, development, operation and maintenance of the Exchange, including but not limited to the source code, data processing, original artwork, graphic design, trademarks, and the specialized tools utilized to develop and maintain the software utilized in connection with the Exchange, shall under all circumstances be and remain the sole property of XAP. The Institution is not authorized for any reason whatsoever to perform reverse engineering of such software by any means, including disassembly, decomposition, or any other means or mechanism, and the Institution agrees not to engage, directly or indirectly, in any such reverse engineering.

8. The information, ideas, concepts, content, know-how, technologies and other intellectual property provided by the Institution and utilized by XAP in connection with the Exchange shall under all circumstances be and remain the property of the Institution.

In Witness Whereof, the undersigned have executed this Illinois Transcript Exchange Institution Agreement as of the date first above written.

Illinois Eastern Community Colleges

By _____

Name Terry L. Bruce

Title Chief Executive Officer

XAP Corporation

By _____

Name _____

Title _____

Agenda Item #9C

FY 2007 Bid Schedule

MEMORANDUM

TO: Board of Trustees
FROM: Roger Browning
DATE: April 18, 2006
RE: FY2007 Bid Schedule

The Cabinet recommends an annual Bid Schedule in order for the District to plan, consolidate, and effectively manage the purchase of needed products and equipment. By establishing a bid schedule, the District receives quantity discounts and better pricing on group purchases rather than purchasing these items intermittently throughout the year. Attached is the recommended Bid Schedule for FY2007.

Mr. Chairman, I request approval of the FY2007 Bid Schedule.

RB/cr

Attachment

**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT WIDE
BID SCHEDULE
FY2007**

	IECC CATALOGS (AS REQUIRED) COMPUTERS (Small Bid), SOFTWARE PROJECTORS OFFICE SUPPLIES OP. & MAINT. EQUIP. & SUPPLIES			INSTRUCTIONAL EQUIPMENT (Technical & Transfer)	COPIERS	VEHICLES		COMPUTERS (Large Bid) PROJECTORS			COMPREHENSIVE INSURANCE PACKAGE (AS REQUIRED)	ATHLETIC INSURANCE (AS REQUIRED)
	July 06	Aug 06	Sept 06	Oct 06	Nov 06	Dec 06	Jan 07	Feb 07	Mar 07	April 07	May 07	June 07
Requisitions/Specifications due in CFO's office no later than:**	JUNE 2	JULY 7	AUG 4	SEPT 1	OCT 6	NOV 3	NOV. 20	JAN 5	FEB 2	MAR 2	APRIL 5	MAY 4
Bids due from vendors: (Bid Opening)	JUNE 29	JULY 27	AUG 31	SEPT 28	OCT 26	NOV 30	DEC 15	JAN 25	FEB 22	MAR 29	APRIL 26	MAY 31
Bid recommendations due into CFO's office no later than:	JULY 6	AUG 3	SEPT 7	OCT 5	NOV 2	DEC 7	JAN 5	FEB 1	MAR 1	APRIL 5	MAY 3	JUNE 7
Board meeting dates:	JULY 18	AUG 15	SEPT 19	OCT 17	NOV 21	DEC 12	JAN 16	FEB 20	MAR 20	APRIL 17	MAY 15	JUNE 19
PO mailed, if approved:	JULY 19	AUG 16	SEPT 20	OCT 18	NOV 22	DEC 13	JAN 17	FEB 21	MAR 21	APRIL 18	MAY 16	JUNE 20

RB/cr
3/29/2006

**Please note the deadline dates for specifications to be in the Chief Finance office for the indicated items. Of course, we encourage you to have these specifications prepared and forwarded to us before this deadline. We will process these specifications according to the scheduled date.

Agenda Item #9D

FY 2007 Activity Fee Allocations

MEMORANDUM

TO: Board of Trustees
FROM: Roger Browning
DATE: April 18, 2006
RE: FY07 Activity Allocations

The Board adopts an annual allocation of student activity fees at three of the colleges. Attached is an analysis of these allocations and the recommendation for FY07. The allocation notes what percentage of each dollar will be turned over to an appropriate self-balancing account in the auxiliary fund.

Mr. Chairman, I request approval of the activity fee allocations.

RB/cr

Attachment

Agenda Item #9E

Nursing Student Admission Criteria

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: April 18, 2006
SUBJECT: Request for Change in Nursing Student Admission Policy

To be ranked for admission into the Nursing Program, students must currently possess the following:

1. Students must have a 2.0 cumulative GPA or better to be ranked.
2. Students must have a high school diploma, a GED Equivalency Certificate, or be a high school senior, or be a college transfer student.

I request the following be adopted by the Board of Trustees:

Students who have applied for entry into the IECC: OCC Nursing Program will be ranked only if they meet the following criteria:

1. *Students must have at least a 2.50 cumulative GPA as calculated on a 4.0=A scale.*
2. *Students must possess an Illinois Certified Nurse Aide Certificate or equivalent CNA Certificate from another state.*

I recommend these changes be effective with students being ranked for entry into the Nursing Program Fall Semester of Fiscal Year 2008 (August 2007).

TLB/rs

Agenda Item #9F

Amendment to DOC Contracts for FY 2006

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: April 18, 2006
SUBJECT: Amendment to DOC Contracts for FY 2006

The Department of Corrections has asked that our existing contracts with the Department for services at the Lawrence Correctional Center and the Robinson Correctional Center be amended. Both contracts are amended to reflect the decrease in budget due to position vacancies and the rate increases provided by the Illinois Community College Board.

The Lawrence Correctional Center budget would be reduced from the present budget of \$290,104.00 to \$274,278.31, a reduction of \$15,825.69.

The Robinson Correctional Center budget would be reduced from the present budget of \$382,446.00 to \$372,577.00, a reduction of \$9,869.00.

I ask the Board's approval of these contract amendments.

TLB/rs

Agenda Item #9G

Resolution Authorizing Transfer of Real Estate from City of Fairfield

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: April 18, 2006
RE: Resolution Authorizing Transfer of Real Estate from City of Fairfield

Mayor Mickey Borah and the City Council of the City of Fairfield have agreed to sell the lot immediately north of Frontier Community College's Workforce Education Building to Illinois Eastern Community College District #529.

When the City originally conveyed the property to Sanyo Corporation for the establishment of a manufacturing facility, the north lot was severed from the original conveyance and then was not fully described in the bankruptcy proceedings of Sanyo. Therefore, the title to the property was not cleared for some time.

Following the purchase by the District of the Workforce Education Building, Mayor Mickey Borah and President Michael Dreith agreed to work toward the acquisition of the north lot by the District. Over a long period of time, Mayor Borah has been our strongest advocate in clearing up all the title problems with this lot.

A resolution has been drafted which would allow the City of Fairfield to convey the north lot to Illinois Eastern Community College for the price of \$1,000 which the City indicates is the approximate cost of the legal fees it has incurred for clearing the title to the property.

The City has asked that the Board of Trustees to pay 2005 real estate taxes, due and payable in 2006, and further that the District accept a Warranty Deed which retains for the City of Fairfield a right-of-first-refusal in the event the District would ever decide to sell the property.

I ask the Board's approval of the following resolution authorizing the transfer of property from the City of Fairfield to Illinois Eastern Community College District #529.

TLB/rs

Attachment

RESOLUTION OF ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529
TO AUTHORIZE TRANSFER OF REAL ESTATE UNDER
THE LOCAL GOVERNMENT PROPERTY TRANSFER ACT
(50 ILCS 605/0.01 et seq.)

WHEREAS, the City of Fairfield, Illinois, a non-home rule municipality in the State of Illinois, owns the following described real estate, without restrictions, to wit:

Lot No. 14 in the Fairfield Industrial Park in Fairfield, Wayne County, Illinois, as shown on the Plat thereof, recorded in the office of the Recorder of Wayne County, Illinois, in Plat Record B at Page 112.

WHEREAS, “The Real Estate” is located within the corporate limits of the City of Fairfield, Wayne County, Illinois.

WHEREAS, the corporate limits of the City of Fairfield are located wholly within the Illinois Eastern Community College District #529, which District is in an Illinois community college district.

WHEREAS, the City of Fairfield, Illinois and Illinois Eastern Community College District #529 are each a “municipality” as defined in, and for the purposes of, the Illinois Local Government Property Transfer Act, 50 ILCS 650/0.01 et seq. (the “Transfer Act”).

WHEREAS, the Board of Trustees of the Illinois Eastern Community College District #529 finds that it is necessary or convenient for the Illinois Eastern Community College District #529 to use, occupy or improve “The Real Estate” owned by the City of Fairfield, Illinois for the expansion and extension of educational and career and technical training programs offered by Frontier Community College and Illinois Eastern Community College District #529.

WHEREAS, the City of Fairfield, Wayne County, Illinois, as the “Transferor Municipality” within the provisions of Transfer Act has the power to transfer all of its right, title and interest held immediately prior to such transfer, in and to “The Real Estate” to Illinois Eastern Community College District #529, as the “Transferee Municipality”, upon such terms as may be agreed upon by the corporate authorities of both the City of Fairfield, Illinois and Illinois Eastern Community College District #529.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of Illinois Eastern Community College District #529, that:

1. It is necessary or convenient for the Illinois Eastern Community College District #529, to use, occupy or improve “The Real Estate” owned by the City of Fairfield, Illinois for the making of a public improvement or for a public purpose.
2. Illinois Eastern Community College District #529 requests that the City of Fairfield, Illinois convey “The Real Estate” to the Illinois Eastern Community College District #529, under the authority of the Transfer Act.
3. Illinois Eastern Community College District #529 shall pay to the City of Fairfield, Illinois the sum of ONE THOUSAND DOLLARS (\$1,000.00) for “The Real Estate” upon receipt, within 90 days hereinafter, of a good and sufficient conveyance from the

City of Fairfield, Illinois conveying good and merchantable title to "The Real Estate", free of all liens and encumbrances, and subject only to 2005 real estate taxes and any subsequent real estate taxes.

4. This Resolution shall be effective upon its passage and approval as required by law.

Passed and approved this ____ day of _____, 2006.

Harry J. Hillis, Jr., Secretary

James Lane, Chairman

CERTIFICATION

STATE OF ILLINOIS)
) SS
COUNTY OF RICHLAND)

I, Harry J. Hillis, Jr., do hereby certify that I am Secretary to the Board of Illinois Eastern Community College District #529, Illinois, and I am keeper of the records of said District, including the Resolutions adopted by it.

I further certify that the foregoing instrument is a full, true and correct copy of the attached resolution of the Illinois Eastern Community College District #529, "A Resolution to Authorize Transfer of Real Estate Under the Local Government Property Transfer Act", the original of which is part of the permanent records of my office.

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of Illinois Eastern Community College District #529, this ____ day of _____, 2006.

Harry J. Hillis, Jr., Secretary

Agenda Item #10

Bid Committee Report

BID COMMITTEE REPORT

APRIL 18, 2006

IECC

1. PHS Compliance Work
2. Patient Simulators – Nursing Program

WVC

1. Air Brake Training System
2. CNC Mill and Lathe
3. Scara Type 4 Robot

TO: Board of Trustees
FROM: Terry L. Bruce
Re: PHS Compliance Work
DATE: April 18, 2006

Based upon the bid tabulation attached and also the recommendation from Marion Poggas, the Bid Committee recommends acceptance of the bid as follows:

Bidder	Base Bid
Illini Builders Co. of Olney Olney, IL	\$1,048,830.00
Kieffer Bros. Construction Co. Mt. Carmel, IL	\$ 970,500.00

Respectfully Submitted,

Terry L. Bruce
Harry Hillis, Jr.

Source of Funds: Protection, Health & Safety Funds - Phase 8

The "Advertisement for Bids" was placed in the Daily Republican Register and Olney Daily Mail for one (1) day.

image Architects inc



1118 West Main Street P.O. Box 850 Carbondale, Illinois 62901
310 Broadway Suite 4 Cape Girardeau, Missouri 63701

618.457.2128 618.549.5725 fax
573.334.6666 573.335.8898 fax

April 13, 2006

Mr. Roger Browning
Illinois Eastern Community Colleges
233 East Chestnut
Olney, Illinois 62450

Re: Protection, Health & Safety Compliance Work – Phase 8
Various Repairs/Accessibility Improvements – District Wide
Upgrade Plumbing – District Wide
Illinois Eastern Community Colleges District No. 529
Olney, Illinois

Dear Mr. Browning:

We have reviewed the bids submitted for Various Repairs/Accessibility Improvements work on the referenced project. We find no reason to prevent award of the work to the lowest responsible and responsive bidder as follows:

General Work	Kieffer Bros. Construction Co.	\$ 970,500.00
--------------	--------------------------------	---------------

The total bid consists of the base bid of \$970,500.00.

If you have any questions, please feel free to contact our office.

Sincerely,

IMAGE ARCHITECTS INC.

Marion J. Poggas, AIA
Chairman of the Board

IMAGE ARCHITECTS INC.

PROTECTION, HEALTH & SAFETY COMPLIANCE WORK – PHASE 8
VARIOUS REPAIRS/ACCESSIBILITY IMPROVEMENTS – DISTRICT WIDE
UPGRADE PLUMBING – DISTRICT WIDE
ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT NO. 529
OLNEY, ILLINOIS

Bid Tabulation

Wednesday, April 12, 2006 @ 4:00 p.m.
Board Room, IECC District Office

DIVISION I – GENERAL WORK

BIDDER	BID SECURITY	ADDENDA NO. 1 & 2	BASE BID
Illini Builders Co. of Olney Olney, IL	Cashier's Check \$52,441.50	✓	\$1,048,830.00
Kieffer Bros. Construction Co. Mt. Carmel, IL	Bid Bond 5%	✓	\$970,500.00

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Patient Simulators
DATE: April 18, 2006

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

The Bid Committee recommends acceptance of the low bid received that meets all specifications from **Laerdal Medical** in **Gatesville, TX** for a total of **\$20,256.00**.

Company	Total Bid
Laerdal Medical Gatesville, TX	\$20,256.00
Nasco Fort Atkinson, WI	29,820.04
Health Edco Waco, TX	35,539.20

Respectfully submitted,

Terry Bruce
Jack Davis
Donna Henry
Harry Hillis, Jr.

Source of Funds: Career Technical Education

Department: Nursing

Rationale for Purchase: New instructional tool for students that allows programmed simulation of human physical function of the heart, lungs, and other major organs.

The “Advertisement for Bids” was placed in the Olney Daily Mail for one (1) day.

Specifications for Patient Simulator:

Item #1

Quantity 4

Laerdal Nursing Anne VitalSim Capable or equivalent:
Adult, full-body female manikin equipped with trachea, esophagus, lungs, stomach and blood pressure arm, articulating IV arm, injections sites. Provides capability for addition of modules for women's health assessment and care. Comes with Hospital Gown, Manikin lubricant, assembly tool kit and directions for use.

Item #2

Quantity 4

Laerdal VitalSim Vital Signs Manikin Simulator or equivalent which provides 1400+ ECG rhythms, pacing, defibrillation, blood pressure, heart, breath, and bowel sounds and fetal heart tones. Allows preprogrammed and instructor written scenarios with voice transmission through the manikin.
Downloadable student data logs. Control Unit including battery case and batteries (6), remote control including batteries (4), operating device to control unit cable, USB cable for connection to PC, AC Adapter, Software CD, Carry case and Directions for use.

ALL FREIGHT AND DELIVERY CHARGES ARE INCLUDED IN BID TOTAL. YOUR BID QUOTATION AS SUBMITTED ON THIS FORM WILL REMAIN FIRM FOR SIX WEEKS FROM THE DATE YOUR QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY COLLEGES.

PLEASE SEND DESCRIPTIVE LITERATURE/BROCHURE ON THE MANIKINS YOU ARE BIDDING.

TOTAL BID \$ _____
(Total Bid for Item # 1 and Item #2)

SIGNATURE _____

PRINTED NAME _____

COMPANY _____

ADDRESS _____

TELEPHONE NO. _____

FAX NO. _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Air Brake Training System
DATE: April 18, 2006

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

The Bid Committee recommends L & L Fabricating in Wellington, Ohio in the total amount of \$20,750.00

Company	Total Bid
L & L Fabricating Wellington, Ohio	\$20,750.00

Respectfully submitted,

Scott Balding
Harry Benson
Terry Bruce
Matt Fowler
Harry Hillis, Jr.

Source of Funds: Career Technical Education

Department: Diesel Equipment Program

Rationale for Purchase: Students within the Diesel Technology program are not currently able to troubleshoot anti-lock braking systems during lab classes. Many students are working in the transportation industry as mechanics on over-the-road trucks and need exposure to current braking systems.

The “Advertisement for Bids” was placed in the Olney Daily Mail for one (1) day.

Air Brake Training System Specifications:

Inclusion of ABS/ATC system.

The valves and air system must be completely functional and typical of most 2002 or newer tractor/trailer rigs built with ABS/ATC.

Bendix AD-IP air dryer

E-6 brake valve

MV-3 tractor/trailer supply valve module

TC-7 trailer control valve

TP3-DC tractor protection valve

D-2 air governor

Steer axle brake chambers

Spring brakes on tractor and trailer

Check valves

Color coded supply

Front and rear service reservoirs

Operating tail lights

SR-5 trailer spring brake valve

ST-1 spring brake control valve

Modulator assembly on steer axle

Relay valve modulator assembly with ATC on drive axle

Trailer ABS modulator valve

Tooth wheels for the ABS sensor mounted on 12 VDC motors

Motors must be controlled by an electronic controller for wheel speeds and to simulate ABS stops and traction control events.

An engine simulator installed for proper operation of the ATC function

A minimum of 14 ABS/ATC faults to be simulated with switches mounted on the display.

All necessary switches, lights including diagnostics port for laptop and handheld computer tests installed and functional.

Any and all necessary valve and fittings to complete a functional system.

**ALL FREIGHT AND DELIVERY CHARGES ARE INCLUDED IN BID TOTAL.
YOUR BID QUOTATION AS SUBMITTED ON THIS FORM WILL REMAIN
FIRM FOR SIX WEEKS FROM THE DATE YOUR QUOTATION IS RECEIVED
BY ILLINOIS EASTERN COMMUNITY COLLEGES.**

TOTAL BID \$ _____

SIGNATURE _____

PRINTED NAME _____

COMPANY _____

ADDRESS _____

TELEPHONE NO. _____

FAX NO. _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – CNC (Computer Numeric Controlled) Mill and Lathe
DATE: April 18, 2006

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

The Bid Committee recommends acceptance of the low bids that meet all specifications from Haas Factory Outlet in St. Louis, Missouri for a total of \$80,529.00.

Company	Mill Item #1	Lathe Item #2	Total
Haas Factory Outlet St. Louis, MO	\$30,360.00	\$50,169.00	\$80,529.00
Hartwig St. Louis, MO	97,500.00	102,300.00	199,800.00

Respectfully submitted,

Harry Benson
Terry Bruce
Matt Fowler
Harry Hillis, Jr.
Mark Pettigrew

Source of Funds: Career Technical Education

Department: Machine Shop Technology

Rationale for Purchase: CNC equipment has become an industry standard. This equipment will enable our students to do conversational programming in our Machine Shop Technology program. The Machine Shop program currently has several manual lathes for students to operate, but experience on a CNC Lathe is necessary. Haas products are the most common lathes in the area and will provide our students with experience on the same machinery they will be using once placed in industry.

The “Advertisement for Bids” was placed in the Robinson Daily News for one (1) day.

Item #1

CNC Mill Specifications

Quantity - 1

Minimum Specifications

Operation	CNC and Manual
Axis	3 (X,Y and Z)
	CNC control of all axes
Table Travel	X 30"
	Y 12"
	Z 16"
Power	208 3 phase
Horsepower	7.5
RPM	4000
Tool changer	10 pocket tool changer (CAT40)
Programming	Offline G-code and Conversational
Communication	20GB hard drive
	USB support
	Ethernet interface optional
Training	4 hour on-site training
Machining cycles	Bolt patterns
	Pocket milling
	Cutter compensation

ITEM #1 -BID AMOUNT \$_____

Item #2
CNC Lathe Specifications

Quantity - 1

Minimum Specifications

Operation	CNC
	Manual operation optional
Axis	2 (X and Z)
Swing	10"
Distance between centers	14"
Power	208 3 phase
Horsepower	15
RPM	6000
Chuck	6.5" Hydraulic
Workholding	12 position tool turret with toolholders
Tailstock	Hydraulic
Programming	Offline G-code and Conversational
Communication	20GB hard drive
	USB support
	Ethernet interface optional
Training	4 hour on-site training
Machining cycles	Rough and finish turning and profiling
	Threading
	Drilling
	Tapping

ITEM #2 -BID AMOUNT \$ _____

CNC Mill and Lathe Specifications Continued:

ALL FREIGHT, DELIVERY AND INSTALLATION CHARGES ARE INCLUDED IN BID TOTAL. YOUR BID QUOTATION AS SUBMITTED ON THIS FORM WILL REMAIN FIRM FOR SIX WEEKS FROM THE DATE YOUR QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY COLLEGES.

PLEASE SEND DESCRIPTIVE LITERATURE/BROCHURE ON THE EQUIPMENT YOU ARE BIDDING.

TOTAL BID \$ _____

SIGNATURE _____

PRINTED NAME _____

COMPANY _____

ADDRESS _____

TELEPHONE NO. _____

FAX NO. _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Scara Type 4 Robot
DATE: April 18, 2006

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

The Bid Committee recommends that all bids be rejected because bids exceed allocated funds.

Company	Bid
Adept Technologies Copley, OH	\$25,472.00
Fanuc Robotics America, Inc. Hoffman Estates, IL	\$25,995.00

Respectfully submitted,

Harry Benson
Terry Bruce
Jay Carter
Matt Fowler
Harry Hillis, Jr.

Source of Funds: Career Technical Education

Department: Electronics Technology Program

Rationale for Purchase: Updating of Equipment.

The “Advertisement for Bids” was placed in the Olney Daily Mail for one (1) day.

SCARA type, 4 axis robot system specifications:

Reach	> / = 800 mm
Payload (rated/max)	Min. 2kg
Controller/ Power Amplifiers	onboard
Digital I/O's (minimum)	8/8
Programming type	See notes below
Vision	See notes below
Repeatability (x/y)	+/- .020mm
Repeatability (z)	+/- .005mm
Repeatability (theta)	+/- .020 degrees
Footprint (max)	300mm x 300mm

Programming should be done through use of Windows based computer software and teach pendant if applicable.

Vision system should support vision guidance and calibration as well as possessing tolerance for lighting variances, electrical and optical noise, and occlusions.

Power requirement should be single phase or 208v three phase.

All required software for robot and vision system to be included.

Training required on all products.

All joints should have either electrical or dynamic braking.

Manufacturer/distributor should have support available within the continental U.S.

ALL FREIGHT AND DELIVERY CHARGES ARE INCLUDED IN BID TOTAL. YOUR BID QUOTATION AS SUBMITTED ON THIS FORM WILL REMAIN FIRM FOR SIX WEEKS FROM THE DATE YOUR QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY COLLEGES.

TOTAL BID \$ _____

SIGNATURE _____

PRINTED NAME _____

COMPANY _____

ADDRESS _____

TELEPHONE NO. _____

FAX NO. _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

Agenda Item #11

District Finance

A. Financial Report

B. Approval of Financial Obligations

ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529

TREASURER'S REPORT March 31, 2006

<u>FUND</u>	<u>BALANCE</u>
Educational	\$3,081,908.77
Operations & Maintenance	\$403,267.19
Operations & Maintenance (Restricted)	\$242,907.60
Bond & Interest	\$44,412.74
Auxiliary	\$711,155.25
Restricted Purposes	(\$67,768.08)
Working Cash	\$24,006.25
Trust & Agency	\$348,491.26
Audit	\$6,872.49
Liability, Protection & Settlement	\$440,065.00
TOTAL ALL FUNDS	\$5,235,318.47

Respectfully submitted,

Roger Browning, Treasurer

ILLINOIS EASTERN COMMUNITY COLLEGES
Combined Balance Sheet - All Funds
March 31, 2006

ALL FUNDS	
	Fiscal Year 2006
ASSETS:	
CASH	5,235,318
IMPREST FUND	21,500
CHECK CLEARING	2,000
INVESTMENTS	12,017,000
RECEIVABLES	2,287,994
ACCRUED REVENUE	-
INTERFUND RECEIVABLES	99,206
INVENTORY	463,200
OTHER ASSETS	438,608
TOTAL ASSETS AND OTHER DEBITS:	20,564,826
 LIABILITIES:	
PAYROLL DEDUCTIONS PAYABLE	290,165
ACCOUNTS PAYABLE	5,935
ACCRUED EXPENSES	-
INTERFUND PAYABLES	139,950
DEFERRED REVENUE	523,451
OTHER LIABILITIES	885,733
TOTAL LIABILITIES:	1,845,234
 EQUITY AND OTHER CREDITS:	
INVESTMENT IN PLANT	1,428,160
PR YR BDGTD CHANGE TO FUND BALANCE	418,551
 FUND BALANCES:	
FUND BALANCE	11,745,014
RESERVE FOR ENCUMBRANCES	5,127,867
TOTAL EQUITY AND OTHER CREDITS	18,719,592
 TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	 20,564,826

ILLINOIS EASTERN COMMUNITY COLLEGES
 Combined Statement of Revenues, Expenses,
 and Changes in Net Assets
 AS OF March 31, 2006

ALL FUNDS

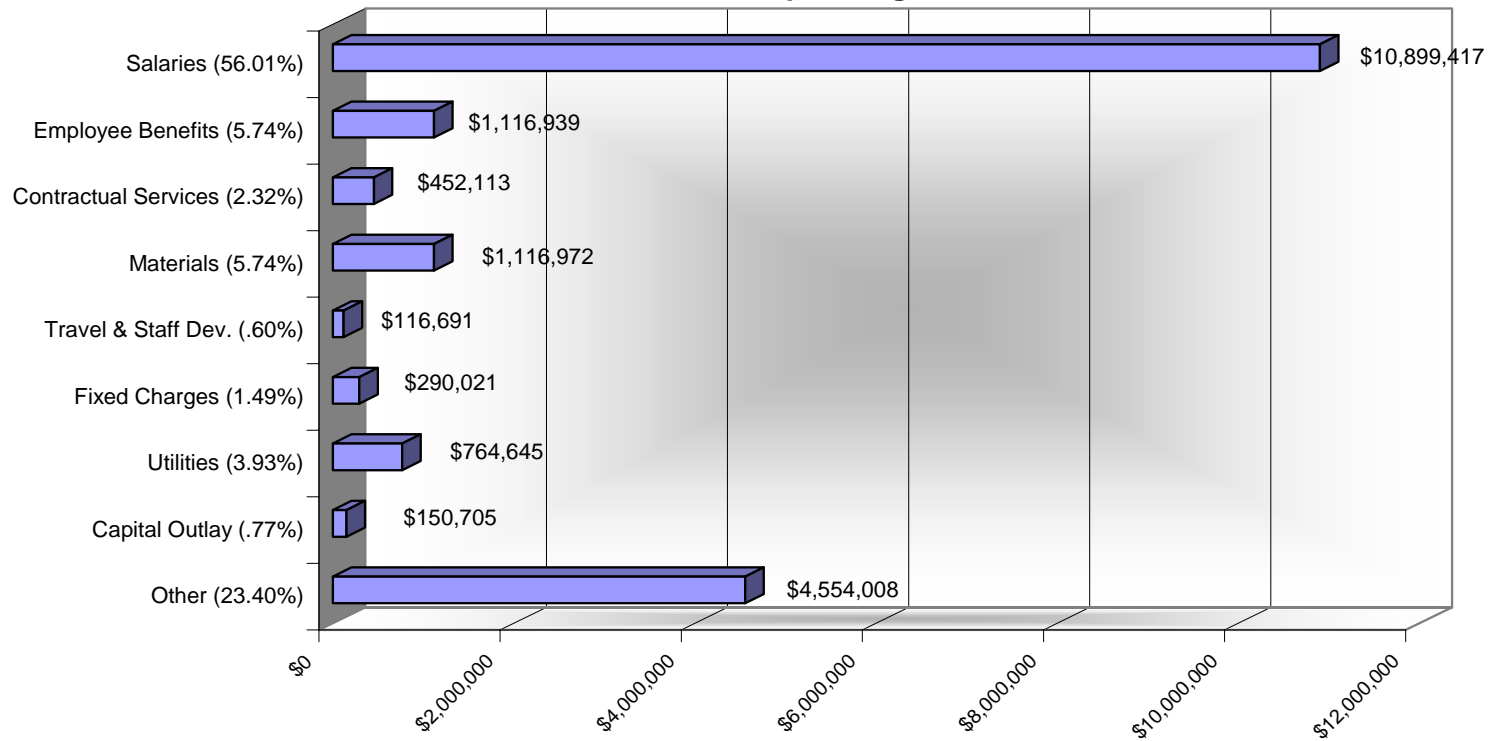
	YEAR-TO-DATE
REVENUES:	
LOCAL GOVT SOURCES	7,981,776
STATE GOVT SOURCES	10,209,436
STUDENT TUITION & FEES	10,202,457
SALES & SERVICE FEES	2,329,588
FACILITIES REVENUE	29,306
INVESTMENT REVENUE	225,572
OTHER REVENUES	119,156
TOTAL REVENUES:	31,097,291
 EXPENDITURES:	
INSTRUCTION	8,055,299
ACADEMIC SUPPORT	359,227
STUDENT SERVICES	926,969
PUBLIC SERV/CONT ED	40,950
OPER & MAINT PLANT	1,836,717
INSTITUTIONAL SUPPORT	5,779,650
SCH/STUDENT GRNT/WAIVERS	4,524,316
AUXILIARY SERVICES	3,181,814
TOTAL EXPENDITURES:	24,704,942
 TRANSFERS AMONG FUNDS:	
INTERFUND TRANSFERS	0
TOTAL TRANSFERS AMONG FUNDS:	0
 NET INCREASE/DECREASE IN NET ASSETS	 6,392,349

ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS
COMPARISON REPORT FY04-06

College	Category	FISCAL YEAR 2004			FISCAL YEAR 2005			FISCAL YEAR 2006			
		Annual Budget	Spent Thru March	% of Bdgt	Annual Budget	Spent Thru March	% of Bdgt	Annual Budget	Spent Thru March	% of Bdgt	% of Year
Frontier	Bills		\$1,252,361			\$1,382,220			\$1,517,447		
	Payroll		1,453,981			1,522,768			1,554,526		
	Totals	\$3,447,831	2,706,342	78%	\$3,557,452	2,904,988	82%	\$3,766,654	3,071,973	82%	75%
Lincoln Trail	Bills		947,011			1,055,396			987,887		
	Payroll		1,737,931			1,788,248			1,784,805		
	Totals	3,525,000	2,684,942	76%	3,598,766	2,843,644	79%	3,515,100	2,772,692	79%	75%
Olney Central	Bills		1,486,218			1,469,249			1,483,169		
	Payroll		2,819,631			2,998,162			3,275,015		
	Totals	5,439,923	4,305,849	79%	5,502,798	4,467,411	81%	5,824,347	4,758,184	82%	75%
Wabash Valley	Bills		1,299,591			1,421,848			1,526,655		
	Payroll		2,214,487			2,305,017			2,314,655		
	Totals	4,241,682	3,514,078	83%	4,368,012	3,726,865	85%	4,510,334	3,841,310	85%	75%
Workforce Educ.	Bills		1,031,302			1,156,554			1,517,509		
	Payroll		747,188			762,015			779,137		
	Totals	2,544,773	1,778,490	70%	2,627,804	1,918,569	73%	2,837,798	2,296,646	81%	75%
District Office	Bills		175,435			181,888			172,310		
	Payroll		650,097			654,401			669,202		
	Totals	1,169,354	825,532	71%	1,217,781	836,289	69%	1,233,158	841,512	68%	75%
District Wide	Bills		1,366,433			1,220,676			1,357,117		
	Payroll		465,074			466,871			522,077		
	Totals	3,404,529	1,831,507	54%	3,551,200	1,687,547	48%	3,530,741	1,879,194	53%	75%
O & M	Bills										
	Payroll										
	Totals										
GRAND TOTALS		\$23,773,092	\$17,646,740	74%	\$24,423,813	\$18,385,313	75%	\$25,218,132	\$19,461,511	77%	75%

Excludes DOC

**Illinois Eastern Community Colleges
FY2006
Operating Funds**



Illinois Eastern Community Colleges Dist. #529
 As of March 31, 2006 - \$19,461,511

Agenda Item #12

Chief Executive Officer's Report

Agenda Item #13

Executive Session

Agenda Item #14

Approval of Executive's Session Minutes

- A. Written Executive Session Minutes**
- B. Audio Executive Session Minutes**

Agenda Item #15

Approval of Personnel Report

MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Bruce

DATE: April 13, 2006

RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report. Additional information of items 400.1. and 400.2. will be mailed under separate cover.

INDEX

400.1. Resignations

400.2. Retirement

PERSONNEL REPORT

400.1. Resignations

A. Administration

1. Carl Heilman, President, LTC, resignation effective July 1, 2006.

A. Professional / Non-Faculty

1. Jessica Mehringer, Women's Basketball Coach, OCC, resignation effective June 30, 2006.

400.2.

B. Classified

1. Pamela Henegar, Administrative Assistant, WVC, retirement effective July 31, 2006.

Agenda Item #16

Collective Bargaining

Agenda Item #17

Litigation

Agenda Item #18

Acquisition and Disposition of Property

Agenda Item #19

Other Items

Agenda Item #20

Adjournment

**TENTATIVE
Protection, Health, Safety and ADA
Projects Schedule
Phase VIII**

	Estimated Budget										
Repair Stairways & Elevators	\$121,460										
Combustible Wall Panel Replacement	\$178,291										
Bleacher Repair & Replacement	\$179,850										
Floor Tile Repair & Replacement	\$38,400										
Replacement of Greenhouse Glass	\$51,400										
ADA - Natatorium Renovations	\$245,000										
Tuckpointing of Exterior Walls	\$37,200										
Other ADA Compliance Work	\$287,400										
Roof Repair and Replacement	\$1,013,755										
Asbestos Survey and Potential Abatement	\$529,507										
Districtwide Upgrade of Plumbing	\$67,200										
HVAC Supplement and Upgrade	\$593,505										
Upgrade of Lighting & Firealarm System	\$154,600										
GRAND TOTAL	\$3,497,568		Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted

3/31/2006