

DIVISION OF BUSINESS OPERATIONS



Business Operations Leadership Minutes

**May 21, 2026
Olney Central College**

1. The meeting convened at 9:00 am in Bob Boyles Hall at Frontier Community College.
 - a. Present were Chris Simpson, Jamie Henry, Mary Johnston, Lyn Huey, and Hayley Breeden.
 - b. The minutes from the April 16, 2026, meeting were reviewed and approved. The agenda for the meeting was discussed.
2. The IECC Communications page on the IECC website was reviewed and the minutes from the most recent SEPC and Divisional meetings were reviewed. Additional discussion was held about the May Board of Trustees meeting that was held earlier that week.
3. The Business Operations Division Operational Plan was reviewed. This plan was developed earlier this spring during working sessions held following the March and April BOLT meetings and it was submitted to the Chancellor's Office on May 14th. Currently, the IECC Operational Plan is being developed with information from each of the various divisions and is scheduled to be reviewed and approved by the Board of Trustees in the summer of 2026.
4. A review of the spring 2026 eCampus Buyback was held. There did not seem to be any issues associated with the buyback process.
5. There was discussion regarding the implementation of Lightspeed as the new POS for bookstores. All of the hardware has been installed in the bookstores and training for business officers and bookstore managers is continuing. The next two trainings are scheduled for May 28th and June 2nd.
6. With the closure of food service at LTC and WVC, there was discussion about strategies to integrate some aspects of food service with bookstores. There are different approaches that will be researched to determine the best path forward.
7. The topic of a district bookstore manager was discussed. This position would have responsibility for integrating consistent practices across each of the district bookstore

outlets. Additionally, there was discussion about possible changes to hours of operation in the bookstores to better align with peak times when there are more students on campus.

8. There was a discussion of Sallie Mae loans. This will no longer involve a paper check but will be done through an electronic transfer.
9. The method to provide meal plans in FY27 was discussed. If there are food options available in bookstores, the process to be able to use a meal plan was reviewed. Ultimately, meal plans will still be available but would involve direct payment to the student.
10. During open discussion, the topic of sales tax for Inclusive Access through eCampus was reviewed.
11. The next BOLT meeting will be held at 9:00 am on Thursday, June 18th at Lincoln Trail College.