

DIVISION OF BUSINESS OPERATIONS



Business Operations Leadership Minutes

December 11, 2025

Teams

1. The meeting convened at 9:00 am via Teams due to a fairly light agenda.
 - a. Present were Chris Simpson, Jamie Henry, Mary Johnston, Lyn Huey, and Hayley Breeden.
 - b. The minutes from the November 20, 2025, meeting were reviewed and approved. The agenda for the meeting was discussed.
2. The minutes from the November Board of Trustees meeting were reviewed as well as the most recent SEPC and Divisional meetings.
3. A review was held of the new tuition rates for 2026 – 2027 that will take effect in summer 2026.
4. There was discussion of the eCampus buyback process that began yesterday. This included the securing of funds on a daily basis as the in-person buyback is a cash transaction. The buyback will end on December 19th, and remaining money returned to eCampus following the holiday break.
5. The topic of food service transactions was reviewed. On some occasions past due invoices were showing that they had not been paid but were shown as paid in the general ledger.
6. There were no topics brought forward in open discussion.
7. The next BOLT meeting will be held at 9:00 am on Thursday, January 15th at Frontier Community College.