

Academic Affairs Leadership Team
September 9, 2024
9am via Zoom

Members present: Dr. Jay Edgren, Dr. Michael Conn, Dr. Sharmila Kakac, Morris Nead, and Tara Farleigh (Recorder). **Absent:** Dr. Paul Bruinsma and Rodney Raney.

I. Department Updates

A. Dr. Kakac reported:

- 1) MIT has a 30-foot training truck which includes 10 computer stations and will be repurposed for the JTED grant.
- 2) Career Fair is scheduled for October 18 at WVC from 9am – 1pm.
- 3) Claire Vaughan has resigned as the SBDC Consultant. Sharmila is in the process of interviewing to fill this position.
- 4) Interviews are scheduled for the JTED Grant Project Manager.

B. Dr. Conn reported:

- 1) Currently working on Early Childhood design classes.
- 2) Dr. Conn is custom tailoring the division templates to have a more standardized look.
- 3) The district workshop committee has received feedback from this year's event and will be making revisions for next year. Sonja Wease will be chairing this committee.

C. Morris reported:

- 1) Amanda Kotch has submitted her resignation effective Friday, September 20.
- 2) Dr. Dunn will be on campus Thursday, September 19 and Friday, September 20.
- 3) Alani Frederick will be the contact person to hire the Program Director, MLT Technician.
- 4) Morris will be hired as an independent consultant to complete the grant with data collection and draft the APR response. This term will be from October 1, 2024, to January 31, 2025.

F. Dr. Edgren reported:

- 1) Fall FTE for the district is down 10%. Strategies and recommendations will be discussed in the future at SEPC meetings.
- 2) A call is scheduled for Dr. Edgren and Morris to talk with Munselle's on grant updates/changes.
- 3) Dr. Edgren gave an update on faculty negotiations.
- 4) Policy/Procedures will be an item on the next meeting agenda.

Adjourn 9:50am