

Academic Affairs Leadership Team
September 23, 2024
9am via Zoom

Members present: Dr. Jay Edgren, Dr. Paul Bruinsma, Dr. Michael Conn, Dr. Sharmila Kakac, Morris Nead, Rodney Raney, and Tara Farleigh (Recorder).

I. Department Updates

A. Dr. Bruinsma reported:

- 1) HLC Assurance Argument will be submitted Wednesday and presented to SEPC for viewing.
- 2) Job descriptions for the Deans will be reviewed and presented at the next AALT meeting.
- 3) Mandy Greppas has been hired as the Coordinator, Academic Affairs. She began her duties today.
- 4) Distance Learning Rooms – Feedback has been received. Issues were reported with dual credit receiving where those issues have been resolved. Several faculty members have reported no issues after the initial startup at the beginning of the semester.

B. Morris reported:

- 1) The External Monitoring Meeting took place last Thursday with Dr. Dunn. Now, the waiting begins for the final report to be received with closing the Title III grant.
- 2) Morris will work as an independent consultant to complete the grant with data collection and draft the APR response for next spring.
- 3) Spending down the grant is complete at this time. Equipment has been purchased and the expansion project for the Recording Studio is ongoing.

C. Rodney reported:

- 1) The application deadline for the FY25 ICCB IBT Grant is October 8, 2024. Applicants will be notified by December 6, 2024. Rodney and Danyelle Ayres are working to complete the application.
- 2) Transitions Academy is scheduled for the middle of October and located in Bloomington.
- 3) Community Employment Workshop is scheduled at OCC on October 8. FCC will host in February 2025 along with a career fair.

F. Dr. Kakac reported:

- 1) JTED grant update – Equipment has been ordered. Interviews were conducted and may have an individual selected to hire as the Project Manager.
- 2) The application deadline for the FY25 Noncredit Grant is due the middle of October with an overlap from last years grant.
- 3) Employment Workshop is scheduled for October 17 and a Career Fair at WVC is October 8.
- 4) Apprenticeships – Sharmila gave a brief update on introducing apprenticeships and how this is a way for students to learn and gain skills that can help them in their future careers.
- 5) Paramedicine – Sharmila gave a progress update on this topic.

G. Dr. Conn reported:

- 1) Mobile recording lab setup – Dr. Conn has received positive feedback from faculty who have used this lab to create videos for instruction.
- 2) Questions/concerns regarding AI – This will be a helpdesk process and will be forwarded to the CETL Team to resolve any concerns.
- 3) New process for professional development opportunities for full-time faculty – A proposal will be presented at the next team meeting.
- 4) Designing pathway courses – Student Affairs Division is working on revising curriculum.
- 5) Distance Learning Guide – Cameron Ireland designed this guide with assistance from Jessica McDonald.

Action: Dr. Edgren suggested the Distance Learning Guide be located in every distance learning classroom throughout the district.

H. Dr. Edgren reported:

- 1) Dr. Edgren gave an update on faculty negotiations and grievances.
- 2) There are policy/procedures that need editing by Academic Affairs Division and will be forwarded to SEPC within the next few weeks for approval.

Adjourn 9:52am