



Academic Affairs Leadership Team
June 24, 2025, 10:00am
Mason Hall Conference Room via Zoom

Members present: Dr. Jay Edgren, Dr. Sharmila Kakac, Dr. Michael Conn, Dr. Cathy Robb, Angelique Maguire, Cyndi Boyce, and Tara Farleigh (Recorder).

Department Updates

Dr. Sharmila Kakac reported:

- 1) Paramedic Certificate Update: A favorable Letter of Review has been received from the program accreditor and site code has been issued. The first cohort is scheduled to begin Fall 2025 and anticipating receiving applications by the end of this week. A cohort will be completed and tested before full accreditation status is given.

Cyndi Boyce reported:

- 1) Program Review is in the process of being completed.
- 2) GAD Program (FCC) – Working with the advisors on rewriting the curriculum outline to better allow for transfer to USI.
- 3) Cyndi is working on applications for Associate in Fine Arts (AFA) and Associate in Engineering Science (AES) Degrees.
- 4) IAI – syllabi have been submitted.
- 5) IECC Equity Plan – Revisions are currently being made based on ICCB feedback and will be resubmitted.

Dr. Mike Conn reported:

- 1) Completing course design with Kelly Payne and making various website changes.
- 2) Mike is working with HR on a new version of onboarding for faculty and possibly staff.
- 3) AI education course is going very well this summer semester.
- 4) CETL Micro Certificates – Mike is working with HR on revamping the incentive portion for the CETL Micro Certificates.

Dr. Cathy Robb reported:

- 1) Plans are to realign faculty Meta-Major to better balance the Dean's load, effective August 1.
- 2) A Dean's Retreat is scheduled for July 8 at TLB WRC.

Angelique Maguire reported:

- 1) 74 total completers and 329 were enrolled in FY25. Objectives were met with completion rate.
- 2) A Teacher Appreciation Retreat was scheduled June 13 at OCC to celebrate and appreciate Adult Education adjunct instructors.
- 3) ICAPS Update – The ICAPS programs for AY26 include Welding (LTC), Manufacturing (TLB WRC), CNA, and Broadband Telecom.
- 4) FY26 federal funding has been approved.
- 5) Summer Graduation is scheduled on July 18 at TLB WRC. David Severin and Terri Bryant have been invited to this event along with IECC Trustees and Administrators.

Dr. Jay Edgren reported:

- 1) Gas Utility and Construction Update – Astar, Inc is in favor of the contract swap in which IECC would allow Astar to use the Gunsmithing Building located at WVC in lieu of Astar paying all instructional costs. We are waiting on a signed contract from Astar to move forward with this partnership. Dr. Kakac will be in contact with Jack Tribe and Astar personnel for incumbent worker training with B&I.

Approval Items

Course Proposals, Withdrawals & Revisions from 6/18/25 Dean's Council Meeting:

- A. **Discussion:** The Dean's Council approved the proposed course proposals, withdrawals and revisions on June 18. Dr. Kakac presented the Aggregate Mining – new certificates for approval.
- B. **Decision:** AALT approved the Aggregate Mining certificate.
- C. **Action:** This item will be presented at the July SEPC meeting.

EMR/EMT Certificates

- A. **Discussion:** Dr. Kakac recommended removing a CPR card as an admission requirement for EMR/EMT certificates. Most students already have a CPR card and are not counted as a completer when acquiring the certificate.
- B. **Decision:** AALT approved the submitted EMR/EMT certificate proposal.
- C. **Action:** This item will be presented at the July SEPC meeting.

Adjournment 10:41am