



Academic Affairs Leadership Team
April 16, 2025, 9am
Mason Hall Conference Room via Zoom

Members present: Dr. Jay Edgren, Dr. Michael Conn, Dr. Sharmila Kakac, Robert Conn and Tara Farleigh (Recorder). **Absent:** Angelique Maguire

Department Updates

Dr. Kakac reported:

- 1) The FY24 Non-Credit Grant is wrapping up (April 2024-March 2025) with an overlap of FY25 Non-Credit Grant running January 2025-December 2025. FY24 Non-Credit Grant was deemed successful with approximately 500 seats filled with completed trainings and added new businesses for outreach. This number includes duplicates.
- 2) Jody White will be teaching Basic Electricity (ACDC) Training on May 7 & 14 at TLBWRC.
- 3) SBDC will be hosting a Chamber Workshop for those interested in learning strategies to become effective board members.
- 4) A Safe and Sound Event which includes OSHA is scheduled for August 6.

Dr. Conn reported:

- 1) The CETL has developed two new resource tools to enhance online course quality and streamline the review process: the Online Course Review Checklist and the Course Workload Estimator. The resources are now available on the CETL website.
- 2) Mike has been working to convert some of the Automotive Tech classes as hybrid online using the IECC shells to import test banks and information.
- 3) Mike will be presenting the CETL Pathways for Professional Development document at the May SEPC as an informational agenda item.
- 4) There are fifteen registered to attend the 2025 Lincoln Legacy Teaching & Learning Community Conference held at Illini Union in Urbana on May 19-20.

Robert Conn reported:

- 1) The faculty have been working on transfer outcomes for Education & Public Services and Business & Advanced Technologies. Amy Tarr was asked to help with the outcomes for Criminal Justice where all outcomes have been submitted to Kelly Payne by yesterday's deadline.
- 2) Robert has been helping with catalog updates as well.

Angelique Maguire reported: (update sent in her absence)

- 1) Adult Education received the ICCB Digital Literacy Grant and the IBT Grant - First Quarter Reports due 4/30/2025.
- 2) The AEFLA Grant and Literacy Grant's 3rd Quarter Reports are due at the end of April, as well as the WIOA Supplemental Grant report.
- 3) The Adult Education program restructuring of staff discussion is scheduled with Tona and HR Thursday, April 10th, to provide a staff status change for the two current coordinators, to hire a temporary full-time Grant and Technology Coordinator, and a part-time office assistant.

- 4) ICAPS application programs. CWI Certification for Welding Program ICAPS has been approved for OCC addition. CNA ICAPS projected for Fall 2025 begin date. The IST ICAPS will be switched over to an industry recognized certificate through the Broadband program at LTC and the ESL OSHA Certificate will remain a projected start date for Fall 2025, as well.
- 5) Alternative Methods of Credentialing (AMOC) updates – Hitting high numbers – 33 AMOC graduates and 20 Traditional GED Testing Completers since July 1st. This number is anticipated to increase. A meeting was held with FCHS for 7 more AMOC students by the end of the school year.
- 6) Angelique Maguire attended the COABE Conference last week, received an award for the yearlong commitment to the IL SAAEF Fellow, and presented on the Illinois State Advocacy Committee activities, challenges, and successes. Sharing out what IECC has accomplished in support of our represented communities.

Approval Items

PARA C412 Paramedic Certificate Fee Approval

- A. **Discussion:** Dr. Kakac presented the following Paramedic Certificate Fee request for approval: \$15 insurance fee, \$30 background fee for first semester and a \$38 shirt fee for the second semester for clinicals.
- B. **Decision:** AALT approved all of the fees listed above.
- C. **Action:** This item will be presented at the May SEPC meeting.

Associate in Fine Arts (AFA) and Associate in Engineering Science (AES) Degrees

- A. **Discussion:** The deans have received a notable interest in bringing back the AFA and AES degrees. Cyndi Boyce has developed the correct class sequence.
- B. **Decision:** AALT approved the AFA and AES degrees.
- C. **Action:** The noted degrees will be presented at the May SEPC meeting.

Course Action Request – ENG 0421 Developmental Reading

- A. **Discussion:** Robert Conn presented this course action request. Cyndi Boyce developed this request for those students who are reading at a lower level in order to prepare them for college level reading skills.
- B. **Decision:** AALT approved the course action request for ENG 0421.
- C. **Action:** None.

Information/Discussion Items

Gas Utility Construction Certificate

- A. **Discussion:** Dr. Edgren presented the Gas Utility Construction Certificate. Jack Tribe has developed a four-week intensive program with 6 credits (120 hours) for 10 – 12 students and a potential start date of October 2025. This would be in partnership with Astar, Inc. Items that need to be decided upon are equipment needs, housing needs, location of building, and how the instructor will be paid. Though this is a stand-alone certificate, the potential exists for Astar to offer incumbent working training.
- B. **Decision:** None.
- C. **Action:** None.

Adjournment 9:40am