



**Academic Affairs Leadership Team**  
**March 31, 2025, 9am**  
**Mason Hall Conference Room via Zoom**

**Members present:** Dr. Jay Edgren, Dr. Michael Conn, Dr. Sharmila Kakac, Amy Tarr and Tara Farleigh (Recorder). **Guest:** Cassandra Goldman. **Absent:** Angelique Maguire

**Department Updates**

Dr. Mike Conn reported:

- 1) Mike is collaborating with a director at Parkland College on the Central and Southern Illinois Faculty Development Network (CSIL) plan events and professional development series. Links will be distributed once information is available.
- 2) Mike is finishing up key parts on course design.

Amy Tarr reported:

- 1) Registration has begun for summer and fall semesters. A few changes are expected with advisors when students are registering but for now, the schedule is set.
- 2) The deans are currently completing observations/evaluations for part-time and full-time faculty.
- 3) The deans have been meeting with faculty on Guided Pathways and making positive strides.
- 4) E-campus integration will be coordinating training where the deans will be available to help in this transition with faculty.

Dr. Sharmila Kakac reported:

- 1) The Paramedic certificate was recently approved by ICCB and HLC. The first cohort is scheduled to begin Fall 2025.
- 2) Charlana Wayland has been hired as the part-time CPR Coordinator effective April 3. She will teach CPR classes as needed.
- 3) FCHS has inquired about offering a dual credit EMR/EMT class for next fall. Megan Black and KaRissa Miller are talking with FCHS personnel on possibilities.
- 4) A Motor Control Training is scheduled for this Friday, April 4 with Jody White at the TLB WRC.

Dr. Jay Edgren reported:

- 1) A committee was formed to conduct an internal audit for randomly selected IECC academic classes from Spring 2024. There were findings from this audit. Dr. Edgren will be meeting with the deans and committee members to discuss the findings at a retreat in the near future.

**Approval Items**

**First-Year Experience Course**

- A. **Discussion:** Cassandra Goldman presented a recommendation for a first-year experience course (GEN 1298) formally known as Pathways to Success (EDU 1198). She recommends the content to be split and offered in two independent classes, each one credit, fall and spring. She also recommends that it be a graduation requirement. This course would be for transfer

pathways first and later to CTE Programs. This course would be taught by faculty where Ms. Goldman plans to have a cohort available to meet for feedback and support one another for instructional purposes. Dr. Conn would be available to help with graphics and design to be consistent with other online courses.

- B. Decision:** Because the AY26 catalog deadline is already passed, AALT approved this course as “highly recommended” for AY26, and a graduation requirement for AY27 and beyond. For now, it was recommended to be a graduate requirement for all degrees except AAS.
- C. Action:** This process will be presented at the next SEPC meeting.

#### **Policy 500.42 Children and Visitor in the Classroom**

#### **Procedure 500.5.2 Credit for Prior Learning: Certifications and Licensures**

#### **Procedure 500.5.3 Credit for Prior Learning: Tests/Examinations**

#### **Procedure 500.5.4 Credit for Prior Learning: State Seal of Biliteracy**

- A. Discussion:** Minor revisions were reviewed.
- B. Decision:** AALT approved all the noted policy/procedures.
- C. Action:** The noted policy/procedures will be presented at the April SEPC meeting.

#### **Curriculum Changes from 3/27/25 Dean’s Meeting**

- A. Discussion:** Dr. Edgren presented a document including pending both course inactivation and program outline changes that were approved by the Dean’s on March 27, 2025.
- B. Decision:** AALT approved the proposed curriculum changes.
- C. Action:** None.

#### **CETL PD Proposal – New CETL Micro-Certificates**

- A. Discussion:** Dr. Conn presented a revised CETL professional development proposal titled “New CETL Micro-Certificates” with recommended incentives upon completion. This proposal is recommended to replace the current Tier 1, 2, and 3 professional development course process. This proposal would be marketed on the CETL website, email notification, IECC newsletter and present at the IECC Workshop as a breakout session.
- B. Decision:** AALT approved the CETL proposal and will be presented at the May SEPC meeting.
- C. Action:** None.

**Adjournment 9:43am**