



**Academic Affairs Leadership Team
March 10, 2025, 9am
Mason Hall Conference Room via Zoom**

Members present: Dr. Jay Edgren, Dr. Michael Conn, Dr. Sharmila Kakac, Angelique Maguire, Amy Tarr and Tara Farleigh (Recorder).

Department Updates

Dr. Mike Conn reported:

- 1) IECC (CETL) will be working with the University of Illinois Springfield, Parkland College and ten additional community colleges to provide presenters for a professional development series. This is in collaboration with the Central and Southern Illinois Faculty Development Network.
- 2) There are thirteen registered to attend the 2025 Lincoln Legacy Teaching & Learning Community Conference held at Illini Union in Urbana on May 19-20.
- 3) Mike will be working on course shells and designs.
- 4) A question was asked whether the recordings from the Marketing Mixers could be located on the CETL website for viewing. Mike will contact Chris Forde to add the recordings to the CETL website.

Amy Tarr reported:

- 1) The Deans have completed the schedule for Summer, Fall and Spring. Registration begins Tuesday, March 11. The summer/fall semester is ready with a few minor changes to be expected.

Dr. Sharmila Kakac reported:

- 1) The site study for Paramedicine was submitted with a request received to provide additional information on preceptor training. The IECC Human Resources Department has a plan of action in place where a short training course was provided for this request. All details are on track for this process.
- 2) An apprenticeship with Lake Land College (which will be the applicant of record) is in place to offer and focus on short-term trainings for MLT and PHB plus Industrial Maintenance.
- 3) The MIT Instructor Handbook has been completed by Laurie Taylor and Sharmila Kakac. The handbook will be presented in May during the annual meeting with MIT instructors.
- 4) An interview is scheduled this Thursday for the part-time CPR Coordinator in the Emergency Preparedness Department.
- 5) Sharmila will be out-of-the-office from March 17 – 21.
- 6) Upcoming B&I Events: A Safety Day is being scheduled in Indiana and a Safe and Sound event will be held in August.

Angelique Maguire reported:

- 1) Adult Education received the ICCB Digital Literacy Grant and the IBT Grand (total received \$170,000 for four quarters). First Quarter Report due April 30, 2025.
- 2) ICAPS update: CWI Certification for Welding Program ICAPS to be reviewed. CNA ICAPS projected for Fall 2025 begin date. The IST ICAPS will be switched over to an industry recognized certificate through the Broadband program at LTC. The ESL OSHA Certificate will remain a projected start date for Fall 2025, as well.

- 3) Angelique will be attending the COABE Conference at the end of March to present on the Illinois State Advocacy Committee through COABE SAAEF Fellowship. She will be sharing what IECC has accomplished in support of our represented communities.
- 4) The Adult Education Program is discussing a restructuring in lieu of hiring to replace the Adult Education Instructional Services Director position.

Dr. Jay Edgren reported:

- 1) Dr. Edgren encouraged the team to read the recent SEPC Minutes while highlighting the Policy/Procedure updates.
- 2) Brandon Weger has been tracking data applications of student interest in pursuing a transfer pathway in Engineering. More details will follow when available.
- 3) IECC and IECCEA (Faculty Union) have reached Tentative Agreements (TAs) on all open sections of the Collective Bargaining Agreement. The IECCEA has yet to ratify the Agreement.
- 4) All budgets are due to Ryan Hawkins this Friday. Please limit discretionary items.
- 5) After extensive discussions, the Gas Utility Construction & Service Program will be paused for now deciding this is not the best time to begin the program. Dr. Edgren and Jack Tribe visited a facility on the WVC campus. Plans are to work with the B&I Department to train incumbent workers and offer initial training for new students in the Gas Utility area. WVC would be an ideal location since it is near the Indiana state line. The closest facility is located in Lexington, Kentucky. This is an on-going discussion.

Informational/Discussion Items

CETL Professional Development Series

- A. Discussion:** Dr. Conn presented a draft proposal for Pathways for Professional Development. The team shared their thoughts and decided to invite Mike to attend the next Dean's Council Meeting to present this document for additional feedback.
- B. Decision:** Dr. Conn will make revisions and present an updated proposal at the next team meeting.
- C. Action:** None

Adjournment 9:43am