

**Academic Affairs Leadership Team
October 21, 2024, 9am
Mason Hall Conference Room**

Members present: Dr. Jay Edgren, Dr. Paul Bruinsma, Dr. Michael Conn, Dr. Sharmila Kakac, and Tara Farleigh (Recorder). **Absent:** Rodney Raney

Department Updates

Dr. Bruinsma reported:

- 1) The bucket truck for the Electrical Distribution Systems Program will be sold at auction by the end of the fall semester. Pictures have been submitted.

Dr. Kakac reported:

- 1) The JTED Grant Project Manager position is still open and looking for a candidate to hire.

Dr. Conn reported:

- 1) No report given.

Dr. Edgren reported:

- 1) A decision was made by the Vice Chancellors and Dr. Gower to give current athletes priority registration access to register prior to the published open registration date.
- 2) Open Enrollment is available for full-time employees beginning October 21 through November 1 to enroll in benefits.
- 3) The Employee Survey is open now until October 31.

Approval Items

Nursing Ranking Date Change

- A. Discussion:** The initial date selected for nursing ranking was February 15. Decision Day is May 1 when most colleges expect high school graduates to commit to a school for enrollment.
- B. Decision:** The CAO Team is recommending moving the Nursing Ranking Date to April 15 and will inform the students no more than 7 days after the April 15th deadline. The ranking process can take place while applications are being received. This date change will give students ample time to make their decision.
- C. Action:** This recommendation will be presented at the November SEPC meeting.

Informational/Discussion Items

FY26 Budget Reductions

The team discussed cost saving ideas for each department. A meeting is scheduled prior to the November SEPC meeting to discuss cost saving measures for the district.

Adjournment 9:50am