

## 2019 -2020 FINANCIAL AID APPEAL PETITION

In order to comply with federal regulations, IECC is required to monitor each student's Satisfactory Academic Progress (SAP) in his/her course of study at the end of each payment period. Students whose financial aid has been suspended because they have not met the standards set for SAP may complete this petition in order to be considered for a probation status. **Submission of this form does not guarantee financial aid eligibility will be reinstated. The student is responsible for any charges incurred during periods of ineligibility.** Deadlines to appeal are Fall: November 1, Spring: April 1, and Summer: July 1.

**NAME:** \_\_\_\_\_ **STUDENT ID/SSN:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP CODE:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**Reason(s) for suspension/appeal.** Check all that apply. Refer to your suspension letter or contact the Financial Aid Office if you are unsure why you have been placed on suspension.

- Grade Point Average (GPA)** – Students must maintain a cumulative GPA of at least 2.0.
- Completion Rate** – Students must complete 2/3 (67%) of all coursework attempted.
- Maximum Time Frame** – Students must complete their program within 150% of the credit hours required for the program.
- Failure To Meet Terms of Prior Appeal outlined by the Reinstatement Letter or Submitted Academic Plan**

**Petition for Reinstatement.** Attach a typed personal letter that addresses the following:

1. What factors prevented you from meeting the SAP requirements during your last enrolled semester
  - Optional Documentation might include doctor's notes, medical records, an obituary, etc.
2. What you have done to address these factors in order to be successful in the future and how your circumstances have been resolved
  - Optional Documentation might include a reference letter to show your situation is resolved or a medical release from a doctor
3. How you plan to maintain academic success and achieve your educational goals
  - Meet with your advisor, TRIO counselor, or retention coordinator to ensure a successful academic plan
  - List your major and the date you will graduate
4. In addition to addressing items 1-3, if you are appealing based on the Maximum Time Frame standard:
  - You must include a degree evaluation from an advisor outlining what classes you need for your program
  - You must show cause for changing majors or pursuing a second degree or certificate if this is the cause of inability to meet the maximum time frame standard

You will be contacted within 10 business days by mail with the results of this appeal. If denied, you may appeal to the Financial Aid Appeals Committee. If approved, you will be placed on probation status and your SAP status will be evaluated by term. For GPA and Completion Rate appeals: You must earn a 2.0 GPA and complete 75% of attempted coursework each term until you are in an acceptable SAP standing overall. For Maximum Time Frame appeals: You must maintain a 2.0 GPA and complete 100% of attempted coursework each term, and you will only receive financial aid for the classes that are required for your major.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### For Office Use Only

Approved       Denied

**NOTES:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FAO Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_