



**Lincoln
Trail
College**

PART-TIME BOOKSTORE CLERK

- DESCRIPTION:** Part-time Bookstore Clerk reporting to the Bookstore Manager and Director of Business.
- QUALIFICATIONS:** Previous cash register and merchandising experience, a plus; high school diploma or GED required. Successful applicant must possess excellent customer service skills and the ability to work with students, faculty, and the public. Must be able to work in a fast-paced environment.
- HOURS:** Work hours may be between 8:00 a.m. and 3:00 p.m., Monday through Friday. Hours may increase during peak times; some evening and/or weekend hours may apply.
- WAGES:** Commensurate with education and experience.
- APPLICATIONS:** Send application forms (available online at www.iecc.edu/employment) to:
- Lincoln Trail College
Attn: Director of Business
11220 State Highway 1
Robinson, IL 62454
- Call 618-544-8657 for further information.
- APPLICATION DEADLINE:** Applications will be accepted until position is filled.
- STARTING DATE:** Negotiable

Illinois Eastern Community Colleges is a multi-campus district with four colleges and an administrative office located in rural southeastern Illinois: Frontier Community College in Fairfield, Lincoln Trail College in Robinson, Olney Central College in Olney, and Wabash Valley College in Mt. Carmel. Illinois Eastern Community Colleges is accredited by the Higher Learning Commission (hlcommission.org), a regional accreditation agency recognized by the U.S. Department of Education.

EQUAL OPPORTUNITY EMPLOYER

7/29/2019