

FOR IMMEDIATE RELEASE
June 16, 2009
Board of Trustees Meeting

Illinois Eastern Community Colleges Annual Program Review Report for fiscal year 2009 was approved by the Board of Trustees at the regular meeting Tuesday, June 16, at Lincoln Trail College, Robinson.

The report contains career and technical education program reviews based on quality, cost, and need. It also includes a review of administrative, academic and support services. The report will be filed with the Illinois Community College Board on August 1, 2009.

The Program Review process at IECC is a systematic, ongoing, college-wide and district-wide process that evaluates instructional, student and academic support services, public service, administrative functions, and overall academic productivity relative to program objectives, quality, need, and cost on a 5-year basis. A continuous semester-to-semester and year-to-year review process uses various evaluation methods and processes, documents, and materials to determine IECC's overall institutional effectiveness. These include meetings and workshops with administration, staff, and faculty, and development and review of instructional materials, services, evaluation instruments, and college/district annual reports, surveys, and data.

In summary, a total of nine career and technical education programs (degrees and certificates) were reviewed. Eight programs from last year's review were scheduled for further review and were reviewed again this year and included in this report, and one certificate program that was reactivated during FY09 was also reviewed during this cycle. Only one certificate program, Legal Secretary/Court Reporting, will be discontinued. All other programs that were reviewed in 2009 will be continued with minor changes.

This year's Program Review Report also includes the following reviews: Instructional areas: Online Education and Assessment of Student Learning; Academic Support: Libraries/Learning Resource Centers; Learning Skills Centers/Remedial/Tutoring; Student Services: Admissions/recruiting; Registration/Records/Entrata; and Career Planning and Job Placement; Student Activities; Academic Disciplines: Physical & Life Sciences.

IECC's Resource Allocation and Management Plan (RAMP) for fiscal year 2011 was approved. The plan outlines requests for four capital projects, as follows:

1. Olney Central College: Applied Technology Center, \$1,989,219.
2. Wabash Valley College: Technology/Student Support Expansion to Main Hall, \$8,052,887.
3. Lincoln Trail College: Center for Technology, \$9,825,985.

4. Frontier Community College: Student Center, \$3,841,115.

The RAMP document will be submitted to the Illinois Community College Board.

An agreement was approved with the Chief Elected Officials (CEOs) of the Local Workforce Investment Area 23 comprised of the County Board Chairs of the counties of Clark, Clay, Coles, Crawford, Cumberland, Douglas, Edgar, Effingham, Fayette, Jasper, Lawrence, Marion, Moultrie, and Richland, for IECC District #529 to serve as Grant Recipient and Fiscal Agent for the Local Workforce Investment Area 23. The CEOs of the 14 county region have designated IECC as Grant Recipient/Fiscal Agent (GR/FA) to act on their behalf pursuant to the Workforce Investment Act of 1998 (WIA).

The agreement sets forth the CEO's authority and responsibilities, and the CEO's expectations of IECC, as relates to procedure, service, and reporting. The agreement contains the separation of duties between the CEOs, IECC, and the Local Workforce Investment Board. The CEOs agreed to reimburse IECC for necessary and reasonable administrative costs for performing the duties of GR/FA. The agreement will become effective July 1, 2009 and continue from year to year, unless either the CEOs or IECC initiate steps to terminate by giving a sixty day notice.

Also approved was a transition agreement from the Illinois Department of Commerce and Economic Opportunity, providing for the transfer of duties from the Crossroads Workforce Investment Board to IECC and outlines the duties of both CWIB and IECC during the transition period.

An agreement was approved between the taxing bodies of Crawford County and the Marathon Petroleum Company regarding the property tax assessment for the Robinson Refinery. The agreement provides that the aggregate equalized assessed value of the Robinson Refinery will be \$163,609,000.00 for the taxing years 2008-2013. For the tax year 2014 and thereafter, the value of the Refinery will be determined using the Illinois Property Tax Code, which uses Fair Market Value.

The board adopted the prevailing rate of wages as determined by the Illinois Department of Labor for the counties of Crawford, Richland, Wabash and Wayne.

A resolution was adopted authorizing the permanent transfer of approximately \$45,000 in interest earned in the Working Cash Fund to the General Fund on or before June 30, 2009.

A public hearing on the community college district budget for the fiscal year beginning July 1, 2009 was set for Tuesday, September 15, 2009, from 6:00 p.m. to 6:30 p.m., at Frontier Community College, Fairfield. The tentative budget will be available for public inspection at the District Business Office, 233 East Chestnut Street, Olney, on and after Friday, August 7, 2009.

A resolution was adopted authorizing inter-fund loans during the 2009-2010 fiscal year, with the loans to be repaid to the original fund within one year.

General insurance coverage for the district was renewed for fiscal year 2009-2010 with Wells Fargo Insurance, Champaign, Illinois. Renewal of coverage was approved for property, general liability,

crime, boiler and machinery, fiduciary, errors and omissions, automobile, umbrella liability, cyber liability, workers' compensation, and various other insurance coverage. The renewal premium is up approximately \$22,500 from one year ago, with a majority of amount due to an increase in the workers' compensation premium.

Lease or sub-lease agreements were renewed for off-campus locations which house various IECC programs throughout the district.

A Joint Agreement for education cooperation was renewed with Kaskaskia College. Under the agreement the colleges agree to accept students in certain programs that are not offered by their home district.

Approval was given for the district to pay accrued bills for a short period following the end of the fiscal year June 30. The accrual period is July 1-14, 2009. All bills received during this period will be paid and a report given to the Board of Trustees the following month.

Trustees Marilyn Wolfe and John Brooks were appointed to serve as members of the Board's Audit Committee. The committee reviews the annual audit with the District's auditors and submits a report to the Board, which then receives the full audit for consideration and approval.

Action was taken to continue the LTC educational program at the Robinson Correctional Center and the Lawrence Correctional Center for the next academic year, with contracts to be negotiated with the Illinois Department of Corrections.

Eight affiliation agreements were approved for the following health care related programs:

Phlebotomy Program: Clay County Hospital, Flora.

Medical Assistant Program: Sikorski Chiropractic, Robinson; Crawford County Health Department, Robinson; Dr. David Rotman, Robinson; Ridgeview Care Center, Oblong; Crawford Memorial Hospital Rural Health Care Clinic, Robinson; Lathrop & Associates, Robinson.

Health Information Management Program: Crawford Memorial Hospital, Robinson.

The trustees gave notice of intent to renew the contracts of Terry Bruce, Chief Executive Officer/Chief Operating Officer; Jack Davis, President of Olney Central College; Matt Fowler, President of Wabash Valley College; Timothy Taylor, President of Frontier Community College; and Beverly Turkal, President of Lincoln Trail College.

Special assignments for the coming academic year were approved for all four colleges, including lead instructors, advisors, coordinators, managers, directors and some athletic personnel.

The following personnel were employed:

Michael Gill, Program Director, Business and Industry Services, District Office.

Anthony Logue, Internal Auditor for Fiscal and Program Operations, Local Workforce Investment Area 23 Grant, District Office.

Zach Loll, Head Women's Basketball Coach, WVC.

Robert Stephenson, Business Services Representative, Local Workforce Investment Area 23 Grant, District Office.

Jill Stukenberg, English Instructor.

Joseph Clodfelter, Information Systems Technician, Local Workforce Investment Area 23 Grant, District Office.

Jackie Deters, Customer Systems and Data Manager, Local Workforce Investment Area 23 Grant, District Office.

Deborah Whitacre, Financial Assistant, Local Workforce Investment Area 23 Grant, District Office.

Personnel for the Lincoln Trail College educational programs at the Robinson and Lawrence Correctional Centers were reemployed for the coming fiscal year.

The employment status of Gerry Schlechte was changed from Transition Coordinator, District Office, to Operations/Fiscal Manager, Local Workforce Investment Area 23 Grant, District Office.

The resignation of Mark Pettigrew was accepted as Machine Shop Technology Instructor.

John Arabatgis was given honorable dismissal as Academic Counselor at the correctional centers due to a reduction in force.

District-wide enrollment is up 4% from this same time one year ago.

All trustees were present at the June meeting.

Next regular meeting of the Board of Trustees will be held at Olney Central College, Tuesday, July 21, at 7 p.m.