

**FOR IMMEDIATE RELEASE**  
**April 19, 2011**  
**Board of Trustees Meeting**

The Board of Trustees of Illinois Eastern Community College District No. 529 reorganized for the next two years, at the regular meeting, Tuesday, April 19, at Lincoln Trail College, Robinson.

Following adoption of a resolution certifying the election returns of April 5, the oath of office was administered to trustees Gary Carter, Fairfield, and Brenda K. Culver, Noble, and they were seated for six year terms, expiring in 2017. Mr. Carter will be serving his first term as a trustee. Mrs. Culver is beginning her third six year term.

The oath of office was also administered to Miranda Steinman, who was seated for a one year term as student member of the Board of Trustees. A student at Lincoln Trail College, she succeeds Laurel Pennington.

G. Andrew Fischer was re-elected Chairman of the Board of Trustees, and Marilyn Wolfe was re-elected Vice-Chairman.

Harry Hillis was re-appointed Board Secretary and District Ethics Officer.

All of the officers were elected unanimously.

Action was taken to adopt all rules, regulations, policies and actions of prior Boards of Trustees.

A resolution was adopted listing the dates, times and locations of regular monthly meetings for remainder of calendar year 2011. The meetings will continue to be held on the third Tuesday of each month at 7 p.m., except for the December meeting, which will be held on the second Tuesday. Meeting location will rotate between the four colleges, as follows:

Tuesday, May 17, 2011, 7 p.m., Olney Central College

Tuesday, June 21, 2011, 7 p.m., Wabash Valley College

Tuesday, July 19, 2011, 7 p.m., Frontier Community College

Tuesday, August 16, 2011, 7 p.m., Lincoln Trail College

Tuesday, September 20, 2011, 7 p.m., Olney Central College

Tuesday, October 18, 2011, 7 p.m., Wabash Valley College

Tuesday, November 15, 2011, 7 p.m., Frontier Community College

Tuesday, December 13, 2011, 7 p.m., Lincoln Trail College

The district's five-year Technology Plan was approved. The plan reviews technology projects for fiscal year 2011 and outlines current and future technological needs. Goal of the plan is to improve technological services for faculty, staff and students within the projected budget over the next five years.

The Technology Plan for FY2012 through FY2016 as developed by the Technology Committee, establishes a blueprint that sets forth IECC's Information Technology vision, its strategic directions, and

the action plans for supporting the academic experience of students and strengthening the educational mission of faculty and staff. The plan is grouped into the categories of administrative systems, networking infrastructure, telecommunications, software, and other technology resources.

The Information Technology Systems Fact Sheets sets forth progress on: the Banner administrative software system, the network and servers, the online systems, the telephone system, the IECC alert program, the Help Desk, and other applications. The Fact Sheet also sets forth a complete review of computer and printer totals district-wide.

Banner is the integrated suite of applications used to support the business functions of the district. There are a total of 243,733 students in the system with historical data back to 1974. The Banner system data is stored in a central Oracle database running on an HP 9000 server located at the District Office.

The Plan contemplates a consistent expenditure of approximately \$600,000 in each of the fiscal years of 2012-2016, for a total anticipated expenditure of \$2,820,000.

A new Student Handbook was approved for the Medical Office Assistant/Medical Coding Program. Revisions were approved to the Student Handbooks for the Radiography Program and the Nursing Program.

The trustees approved a project for district-wide Security Surveillance Systems, with a project budget of \$144,000. The project will be paid for with carryover funds from the district's Phase IX Protection, Health and Safety bond issue of December, 2007. PHS bonds totaling \$3.675 million were approved in 2007. Because of the nature of the bids on the previous projects funded with this bond issue and because the projects were completed efficiently with minimal change orders, excess PHS funds are available to be carried over and the additional project completed.

Project Application and a resolution approving the project will be forwarded to the Illinois Community College Board for approval.

In accordance with the Campus Security Enhancement Act of 2008, IECC has developed a Violence Prevention Plan which outlines the multi-disciplinary and multi-jurisdictional violence prevention strategies, including the formation and implementation of a Threat Assessment and Behavioral Intervention Team (TABIT) with representatives from each college and the District Office. The trustees approved the plan, which provides guidelines that specifically address IECC's position on the prevention, reduction, and management of violence. Focus of the plan is prevention.

The Cabinet will oversee and implement the Violence Prevention Plan. In the event that a violent act (assault, battery, weapons in the building, disturbances) is in the process of being committed, the colleges' Campus Emergency Plans provide a protocol for response. The Violence Prevention Plan will

be available to all IECC employees on the Intranet and the Campus Emergency Plans will be available on each college website and on the Intranet.

An updated Nursing Articulation Guide between IECC and Eastern Illinois University was approved. The District has an agreement which allows IECC nursing students to transfer easily into the BS Nursing Program at Eastern Illinois University (EIU).

Since the agreement was signed there have been substantial changes in nursing licensure requirements and to accommodate these changes, courses will have to be changed to meet the new requirements. In addition, the agreement sets forth application deadlines, requirements for submission of electronic writing portfolios, requirements for upper division classes, requirement of a foreign language, and requires a grade of C or better in specified English classes.

Also approved was a five-year Career and Technical Enhancement Plan. IECC is committed to high academic standards for career and technical education that sustains and advances excellence in teaching and learning. This Career and Technical Education (CTE) Enhancement Plan is a tool to be utilized to enable IECC to achieve this commitment. The administration has developed an equipment purchase program for FY2012 - 2016, in which the District will commit \$600,000 in expenditures each year. The funds will be used to improve the quality and scope of current career and technical education programs and provide funding for the development of future career and technical education program needs.

Allocation of activity fees for LTC, OCC and WVC were approved for the 2009-2010 academic year. There are no changes from this past year's fee allocations.

The bid schedule for the 2011-2012 fiscal year was approved. The bid schedule allows the District to plan, consolidate, and effectively manage the purchase of large dollar items. Rather than purchasing these items intermittently throughout the year, better pricing is received if the District groups items together and purchases them at designated times.

Twenty affiliation agreements were approved between IECC and area health care related businesses and offices dealing with the Basic Nurse Assistant, Health Information Management, Pharmacy Technician, and Medical Assistant programs.

The low bid of D & B Power Associates, Inc., St. Charles, Illinois, was approved for an uninterruptible power supply for the Information Technology Program. The bid was \$17,854, and the option on-site startup assembly 7 x 24 for \$1,326. Source of funds will be the IECC Technology Plan.

The bid of Eagleson Automotive Center, Olney, \$24,825, was accepted for a 2010 Chevy Express with 10,100 miles, for Olney Central College.

Roselene Quick was employed as Director of Academic Advising and Recruitment at LTC.

Reno Bemont was employed as Welding Instructor, effective August 16.

Molly Hardiman was employed as International Student Liaison, District Office/LTC, effective July 1.

Michael Sullivan was employed as Director of Outreach, Small Business Development Center, Mattoon.

The employment status of several personnel was changed, as follows:

Kathy Harris, from Interim Dean of Instruction to Dean of Instruction, at LTC.

Kristi Urfer, from Interim Dean of Instruction, OCC, to Accounting Instructor, effective May 14.

John Kendall, from temporary Accounting Instructor to Accounting Instructor, effective May 14.

Mark Doerries, from temporary Vocal Music Instructor to Vocal Music Instructor, effective May 14.

Kristi Urfer was approved for special assignment as Director of Online Learning, effective May 14.

Two faculty retirements were approved. John (Mike) Nutter will retire as Workforce Education Instructor, effective May 1. Gary Adams will retire as Chemistry Instructor, effective May 30.

All members of the Board of Trustees were present at the April meeting.

Next regular meeting of the Board of Trustees will be Tuesday, May 17, at 7 p.m. at Olney Central College.